

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

Parent Representative Ad/Recruitment

Strategic Plan discussion

Parental Co-payment form and amendment to the CPMT Policy Manual

New Business:

None

Closure

Prince Edward County  
Community Policy and Management Team (CPMT)  
June 15, 2023

Members Present: Erica Hazelwood, School Representative  
Cyntina Bagley, Crossroads Services Board Representative  
Doug Stanley, BOS Representative, Acting CPMT Chairperson  
Bernadine Abernathy, Court Service Unit Representative  
Kevin Meadows, DSS Representative  
Karen Townsend, Health Department Representative  
Taylor Allen, Private Provider Representative

Members Absent: None

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for June 15, 2023, began at 10:05 am. Erica Hazelwood, with a second from Karen Townsend recommended approval of the minutes of the May 2023 minutes. All other members approved the minutes as well.

Standing Agenda Items:

- a. Funding Information: Funding information provided to all members. At the current rate of spending, Prince Edward may not need to request a supplement, since we seem to have enough money to cover all encumbered purchase orders approved through CPMT and in the Thomas Brother system.
- b. Collection of Parental Contributions: No parental co-payments were made in the month of June. We will discuss the change to the Parental Co-payment form and the change to the CPMT Policy Manual in old business.
- c. Utilization Management: Case due dates were discussed and overall, case managers are doing a great job of ensuring required documents are returned on time.
- d. Long Range Planning/Measurable Performance: Long Range Planning will be discussed during old business.

Closed Session:

Douglas Stanley moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Bernadine Abernathy and approved by unanimous vote. Cheryl Stimpson presented recommendations for the June 2023 FAPT meeting. Mr. Stanley moved that a certification be approved stating the Prince Edward County Community Policy and

Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Karen Townsend and approved by a roll-call vote: Hazelwood, aye; Bagley, aye; Abernathy, aye; Stanley, aye; Meadows, aye; Townsend, aye; Taylor, aye – (this is the only vote that is a roll call). Upon motion by Kevin Meadows with second by Bernadine Abernathy, the CPMT approved funding all cases as presented.

#### Old Business:

Strategic Planning: The Strategic Plan for FY2023-2026 was discussed and Due Dates and Responsible persons were assigned. CSA Coordinator presented the completed Strategic Plan and the CPMT approved the document as written. We will review the plan on a quarterly basis.

Parental Co-Payment Policy Changes: The Parental Co-Payment form was recreated and presented to the CPMT for approval. CPMT approved the form at this meeting with a first from Bernadine Abernathy and a second from Erica Hazelwood. All members unanimously agreed. CPMT also approved the changes made to the CPMT policy manual. CPMT approved the form at this meeting with a first from Bernadine Abernathy and a second from Erica Hazelwood. All members unanimously agreed. CSA Coordinator will send out forms to all parents that are subject to the parental co-payment policy under the new guidelines.

#### New Business: None

There being no further business, the meeting adjourned at 10:50 am with a recommendation from Cyntina Bagley and a second from Bernadine Abernathy. All members unanimously agreed. The next CPMT meeting is scheduled for July 20, 2023, at 10:00 am in the 3<sup>rd</sup> Floor Conference Room.