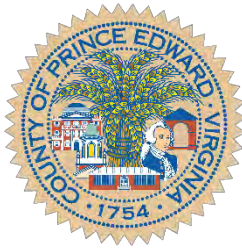




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**BOARD OF SUPERVISORS
MEETING AGENDA**

July 11, 2023

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County’s YouTube Channel, the link to which is provided on the County’s website.

~~~~~

|           |                                                                                                                                                                                                                                                                                                                                         | <u>Staff Contact</u> | <u>Page #</u> |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| 7:00 p.m. | 1. The chair will call to order the July meeting of the Board.                                                                                                                                                                                                                                                                          |                      | 5             |
|           | 2. Invocation                                                                                                                                                                                                                                                                                                                           |                      | 5             |
|           | 3. Pledge of Allegiance                                                                                                                                                                                                                                                                                                                 |                      | 5             |
|           | 4. Conflict of Interest Disclosures                                                                                                                                                                                                                                                                                                     |                      | 7             |
|           | 5. Recognitions                                                                                                                                                                                                                                                                                                                         | Cheryl Stimpson      | 9             |
|           | 6. <b><u>PUBLIC PARTICIPATION</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation register prior to the beginning of the meeting.</i>                                                                                                                                                 |                      | 11            |
|           | 7. Board of Supervisors Comments                                                                                                                                                                                                                                                                                                        |                      | 13            |
|           | 8. <u>Consent Agenda</u>                                                                                                                                                                                                                                                                                                                |                      |               |
|           | a. Treasurer’s Report                                                                                                                                                                                                                                                                                                                   |                      | 15            |
|           | b. Approval of Minutes                                                                                                                                                                                                                                                                                                                  |                      | 19            |
|           | c. Account & Claims, Mileage Reports, County Attorney Invoices                                                                                                                                                                                                                                                                          |                      | 61            |
|           | d. The County Administrator has reported that checks have been issued pursuant to the order of the Board as to salaries, etc., the amount of which has been heretofore approved.                                                                                                                                                        |                      | 115           |
|           | 9. <u>Highway Matters:</u> Scott Frederick, PE, VDOT                                                                                                                                                                                                                                                                                    |                      | 117           |
|           | 10. <u>Briarwood Drive</u> – Addition to Secondary Street System                                                                                                                                                                                                                                                                        | Doug Stanley         | 119           |
| 7:30 p.m. | 11. <b><u>PUBLIC HEARINGS:</u></b> The Board will receive public input prior to considering the following:                                                                                                                                                                                                                              |                      |               |
|           | a. Pursuant to Section 15.2-2507 of the <i>Code of Virginia</i> , the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget for new and carryover funding in the amount of \$1,300,877.67 to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools. | Cheryl Stimpson      | 137           |
|           | b. A request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Rice VA.                                                                                     | Robert Love          | 141           |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                     |     |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----|
| c.  | A request by James Robert Napier for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) with their intersection with US 360 in Meherrin, VA.                   | Robert Love         | 161 |
| d.  | A request by James Robert Napier for a Special Use Permit for two illuminated signs on Tax Map Parcel 115-A-36 in Meherrin, VA, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15' feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8' feet for a towing and recovery operation. | Robert Love         | 177 |
| 12. | <u>Finance &amp; Human Resources Report</u>                                                                                                                                                                                                                                                                                                                                                                                                    | Cheryl Stimpson     |     |
| a.  | Comprehensive Services Act Coordinator Position                                                                                                                                                                                                                                                                                                                                                                                                |                     | 191 |
| b.  | Organ Donation and Bone Marrow Donation Leave                                                                                                                                                                                                                                                                                                                                                                                                  |                     | 197 |
| c.  | Insurance Recoveries – Sheriff's Office                                                                                                                                                                                                                                                                                                                                                                                                        |                     | 203 |
| d.  | ARPA Equipment Grant – Sheriff's Office                                                                                                                                                                                                                                                                                                                                                                                                        |                     | 205 |
| e.  | ATL Funds for In-County Fire Departments                                                                                                                                                                                                                                                                                                                                                                                                       |                     | 213 |
| 13. | County Attorney's Report                                                                                                                                                                                                                                                                                                                                                                                                                       | Terri Atkins Wilson | 215 |
| 14. | County Administrator's Report                                                                                                                                                                                                                                                                                                                                                                                                                  | Doug Stanley        | 217 |
| 15. | <u>Upcoming</u>                                                                                                                                                                                                                                                                                                                                                                                                                                | Doug Stanley        | 219 |
| a.  | Prince Edward County School Convocation – July 31, 2023                                                                                                                                                                                                                                                                                                                                                                                        |                     |     |
| b.  | VACo County Officials' Summit – August 17, 2023                                                                                                                                                                                                                                                                                                                                                                                                |                     | 220 |
| c.  | VACo Annual Meeting – November 12-14, 2023                                                                                                                                                                                                                                                                                                                                                                                                     |                     | 221 |
| 16. | <u>Monthly Reports</u>                                                                                                                                                                                                                                                                                                                                                                                                                         |                     | 223 |
| a.  | Animal Control                                                                                                                                                                                                                                                                                                                                                                                                                                 |                     | 224 |
| b.  | Building Office                                                                                                                                                                                                                                                                                                                                                                                                                                |                     | 225 |
| c.  | Cannery – Home Canning                                                                                                                                                                                                                                                                                                                                                                                                                         |                     | 226 |
| d.  | Commonwealth Regional Council                                                                                                                                                                                                                                                                                                                                                                                                                  |                     | 227 |
| e.  | Tourism & Visitor Center                                                                                                                                                                                                                                                                                                                                                                                                                       |                     | 228 |

(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on July 11, 2023.)



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**SUMMARY:**

1. **Call To Order:** Board Chairman Gilliam will call to order the July meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

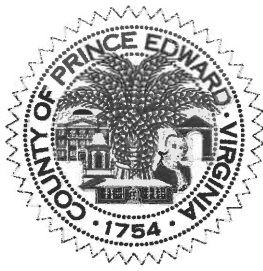
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

---

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 5  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Recognitions

---

**SUMMARY:**

“Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community with a focus on the accomplishments of students, employees, and our citizen volunteers who serve the County of Prince Edward.

The Board would like to recognize Katashee Wilder, who works as a Benefit Program Specialist at DSS as Employee of the Month for July. “Katashee is compassionate and a pleasure to work with. She is always willing to help anyone who has questions”. Katashee is “dependable, reliable, and responsible. Her engagement with co-workers improves the morale of others, and she is willing to go above and beyond for her team and clients. DSS Director Kim Allen stated, “it has been an extreme honor working with Katashee”.

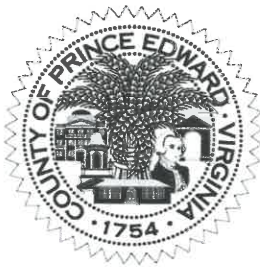
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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Board of Supervisors  
Agenda Summary

Meeting Date: July 11, 2023  
Item #: 6  
Department: Board of Supervisors  
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett  
Agenda Item: Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

---

**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
May 2023**

| <b>Bank Account Balances</b>  |              |                  |  |  |                     |  |                          |
|-------------------------------|--------------|------------------|--|--|---------------------|--|--------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  |  | <b>Bank Balance</b> |  | <b>Available Balance</b> |
| Benchmark Pooled Fund Account | 7654         |                  |  |  | \$ 10,934,760.95    |  | \$ 10,934,760.95         |
| Benchmark Social Services     | 9746         |                  |  |  | \$ 271,719.73       |  | \$ 271,719.73            |
| Benchmark School Fund         | 3352         |                  |  |  | \$ 1,581,986.60     |  | \$ 1,581,986.60          |
| Benchmark Food Service        | 3742         |                  |  |  | \$ 477,296.45       |  | \$ 477,296.45            |
| <b>TOTAL</b>                  |              |                  |  |  |                     |  | <b>\$ 13,265,763.73</b>  |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |  |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> |  | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |  |                          |
|                                    | 0994         | 1.00             | 24          | 01/15/26        | \$ 122,886.34       |  |                          |
|                                    | 0995         | 1.00             | 24          | 01/15/26        | \$ 122,886.34       |  |                          |
| Recreation Fund                    | 0998         | 0.50             | 36          | 02/14/24        | \$ 17,551.09        |  |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.00             | 60          | 01/04/26        | \$ 664,749.40       |  | \$ 928,073.17            |
|                                    |              |                  |             |                 |                     |  |                          |
| Benchmark Investment Acct          | L796         | 3.35             | 36          | 05/13/25        | \$ 2,476,835.41     |  | \$ 2,476,835.41          |
|                                    |              |                  |             |                 |                     |  |                          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |  |                          |
|                                    | 2465         | 0.50             | 36          | 06/17/24        | \$ 110,040.90       |  |                          |
|                                    | 2466         | 0.50             | 36          | 06/17/24        | \$ 110,040.90       |  |                          |
| Underground Storage                | 2478         | 0.60             | 36          | 10/27/24        | \$ 23,007.64        |  |                          |
|                                    | 2501         | 2.09             | 36          | 08/19/25        | \$ 2,260,087.68     |  |                          |
|                                    | 3465         | 4.15             | 6           | 11/16/23        | \$ 2,546,004.17     |  |                          |
|                                    | 3438         | 4.95             | 6           | 08/16/23        | \$ 2,520,827.78     |  |                          |
|                                    | 3454         | 4.65             | 12          | 04/05/24        | \$ 2,500,000.00     |  |                          |
|                                    | 3457         | 4.75             | 6           | 10/05/23        | \$ 5,000,000.00     |  |                          |
|                                    |              |                  |             |                 |                     |  | \$ 15,070,009.07         |
| <b>TOTAL</b>                       |              |                  |             |                 |                     |  | <b>\$ 18,474,917.65</b>  |

|                    |  |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  |  | <b>\$ 31,740,681.38</b> |
|--------------------|--|--|--|--|--|--|-------------------------|



**Prince Edward Board of Supervisors Treasurer's Report - May 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> |  |  | <b>Available Balance</b> |
|------------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account      | \$ 21,759,534.33    |  |  | \$ 21,759,534.33         |
| Benchmark Social Services          | \$ 201,721.03       |  |  | \$ 201,721.03            |
| Benchmark School Fund              | \$ 1,655,133.30     |  |  | \$ 1,655,133.30          |
| Benchmark Food Service             | \$ 514,621.42       |  |  | \$ 514,621.42            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 24,131,010.08</b>  |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>Certificate of Deposits</b>     |                     |  |  |                          |
| Benchmark                          |                     |  |  | \$ 2,652,175.84          |
| Farmers Bank                       |                     |  |  | \$ 2,460,767.99          |
| Benchmark 5 Yr CD-letter of credit |                     |  |  | \$ 658,143.24            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 5,764,884.31</b>   |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>GRAND TOTAL</b>                 |                     |  |  | <b>\$ 29,895,894.39</b>  |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 8-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

---

**SUMMARY:**

Attached are draft minutes for the Board's review and approval.

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

June 13, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13<sup>th</sup> day of June, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Robert Love, Director of Planning & Community Development; Randy Cook, General Services Director; Shawn Howard, IT Director; Scott Frederick, PE, VDOT Resident Engineer; Terri Atkins Wilson, County Attorney; and Donald B. Williamson, Director of Piedmont Court Services.

Chairman Gilliam called the June meeting to order.

Supervisor Watson offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act

Supervisor Townsend made the following statement:

*As a member of the Prince Edward County Board of Supervisors, I, Jerry R. Townsend, am disclosing that I have a personal interest in the transactions for the adoption of the FY 24 County and the approval of local funding for the FY 24 School Budget. My wife is an employee of the Prince Edward County Public Schools and I am an employee of the Piedmont Regional Jail. I am able to participate pursuant to Section 2.2-3112(B)1 of the Code of Virginia, because the FY 24 County Budget and the local funding for the FY 24 School Budget affects groups of three or more, which are all County-funded employees, all county agencies funded by the County budget and all employees of the Prince Edward County Public Schools. Additionally, I am able to participate in the adoption of the FY 24 County Budget and the approval of local funding for the FY 24 School Budget fairly, objectively and in the public interest. I have filed a declaration*

*of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.*

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated the Board would like to recognize Martha Jones as Employee of the Month for June.

"Martha goes out of her way to be courteous to everyone she comes in contact with. She goes above and beyond her assigned duties; willing to come in on her scheduled off days to fill in." Martha is always "very professional in her appearance and actions whether dealing with the public or county employees." She has an "ask and you shall receive" attitude. We are "lucky to have an individual of her caliber" as a member of the PEC family.

The Board would also like to congratulate the following employees on their retirement. The pride and dedication they have shown during their tenure at Prince Edward County is appreciated and each of them will be missed. The Board recognized Vicki Cardwell for her 17 Years of Service with the Commonwealth Attorney's Office, Larry Franklin for his 25 Years of Service in the Sheriff's Office, and Robert Goldman for his 18 Years of Service with the Sheriff's Office.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Dallas Tinsley expressed his concern regarding the action taken on the Zoning Ordinance as it is related to flags in 2022. He stated he is a Vietnam veteran, recipient of the Purple Heart, and feels it is disrespectful to limit the size of the American flag. He said it is a symbol, not a sign, and the size of the flag should relate to the size of the pole.

Derek Coblentz, Prospect District, expressed his concern regarding the restriction on the flag size of the American flag. He asked that the restrictive language in the ordinance be eliminated and the sole limiting factor for the size of the flag should be the pole height. Mr. Coblentz also stated he opposes the yearly fee and required permit.

Earl Wallace stated he is a Vietnam veteran; he said many died in service to the [American] flag and the County needs to leave the flag alone.

Wayne "Spike" Zumbro expressed his concerns about the flag issue because people "dig in their heels." He said [people can] get along as the County and region, and people have to come to a common ground and be civil.

Vicky Page, Leigh District, stated the Friends of the Barbara Rose Johns Farmville/Prince Edward Community Library are holding a program to fight "Summer Slide." She stated the Friends Little Free Library, which was started in 2015, has begun filling the Little Free Libraries maintained by the Committee with summer reading books using the Prince Edward County Public Schools Summer Reading List to guide the purchase of books. She said books will cover grades Pre-K through 12, and will be added on a weekly basis throughout the summer. The Little Free Libraries are located in Darlington Heights, Meherrin, Prospect, Rice, and Worsham.

Jesse Yates reported the dump site in Rice looks very nice, but is concerned about the height of the dumpsters. He said it is difficult to get the trash up that high to get it over the dumpster's edge. Mr. Stanley stated that the County is looking at providing steel platforms to allow people to get the trash into the recycling bins more easily.

Ian Brock expressed his opposition to limiting the size of the flag on his own property.

Joshua Amos, Leigh District, stated the pole size should determine the size of the flag, and the County is pushing citizens to have to attend the meeting "and waste our time" discussing this issue. He said people are offended by a little bit of everything; he said people need to leave [other] people alone, and as long as they are not encroaching on his property, it is fine.

Chris Burks, Lockett District, said the emergency ordinance to signage that was adopted by the Board on April 12, 2022. He said this is a tool the County of Prince Edward has used to harass taxpayers. He said there is so much other stuff that the Board needs to do. It is the citizens' private property, and [they] should be able to fly a flag of any size to apply to size of pole. If a flag blocks visibility, then it is deemed unsafe and something needs to be addressed. He reviewed Amelia County's stance on flags. He said a new flag of the same size on the same flagpole is a continuation of the flag. He said he agrees with Supervisor Jones that the size of the pole should determine the

size of the flag; the County should suspend the nonsense against the citizens and asked those in attendance to stand in support of this ordinance.

Dr. Peter Gur, Farmville District, stated on May 29, he participated in the [National] Memorial Day Parade in Washington DC. He said the American flag is fixed, front and center, and when with other flags, it is always on the right. The American flag is always bigger or the same size as other flags, and no flag is bigger than the American flag. He said there were 170 organizations in attendance [for the parade]. He said he supports the emergency ordinance.

Rex Williams stated he loves this flag and wants no limits on the American flag. He said the American flag is everything that is independent to us and stands for freedom. He said if it is limited, it limits our freedom.

Stan Smith stated that what is at stake is freedom. He said freedom is very important, and Virginia is the birthplace of the nation. He said he can't imagine anyone that has the heart for America and Virginia to vote against freedom. He stated that of the four options, Option #2 has no restrictions whatsoever, and he urges [the Board to choose] that option.

Susan Allen asked what the Board has to gain by limiting the flag size and if there can't be compromise.

Jerry Barton, Farmville District, said he doesn't feel he is being represented. He stated he worked hard all his life, paid taxes, but the Board doesn't help working citizens. He added he feels the Board is listening to a few people and denying the majority their rights.

Robert "Quarter" Bradshaw stated he is in support of Supervisor Jones' suggestion and spoke on General Washington's crossing of the Delaware River.

Sharon Dotson said this country was founded on freedom but politicians took freedom, they had laws, ordinances and provisions, and said it was for safety. She said [the politicians] take freedoms and ask how fast can they be taken, and how much can they get. She expressed her displeasure about the increased taxes, the water system project which will cost people for the water. She said freedom is just about gone and asked that Prince Edward County get their freedoms back.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to move Agenda Item #10 up to address the topic; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Zoning Ordinance Amendment

Mr. Robert Love stated that the Prince Edward County Board of Supervisors requested that staff review the existing Zoning Ordinance as it related to flags in the Spring of 2022 after numerous calls and emails to members of the Board and Planning Commission from County residents. After researching how other localities in the region regulate flags, an emergency ordinance was drafted. The ordinance placed a maximum limit on the size of flags at 40 square feet (5'x8') and a maximum height of flagpoles in all districts of 20 feet. There is an allowance for the issuance of a special use permit for a taller pole in the A1, A2, C1, I1 and CR zoning districts but excluded all residential zoning districts from the option for a taller pole.

The Board of Supervisors adopted the Emergency Ordinance at its April 12, 2022 Meeting. Section 15.2-1427 of the Code of Virginia outlines the procedures for adoption of an emergency ordinance. The emergency ordinance may be adopted without prior notice; however, no such ordinance shall be enforced for more than 60 days unless readopted in conformity with the provisions of the code. As a zoning ordinance amendment, it required that the ordinance be sent to the Planning Commission for a public hearing and recommendation. To comply with the time requirement, the Board of Supervisors directed staff to advertise a joint public hearing with the Planning Commission on May 12, 2022, at which the zoning ordinance amendment was adopted. No one from the public spoke in opposition at that meeting.

Since the adoption of this ordinance last year, the County has written three notices on flag poles that were erected without a zoning permit, all of which applied for and were approved to erect a pole of up to 20 feet. Three oversize flag violations and two advisory notices have been sent out to landowners with oversize flags. Of those five notices, four were for American flags. Prince Edward County allows every property owner to display up to three flags, each with a maximum size of 40 square feet and allows for a flag pole up to 20 feet in height without needing to obtain a special use permit. This allows for a total of 120 square feet of free expression for each property. A zoning permit is required prior to the installation of a flag pole, as an accessory use with a fee of \$10.00.



Several speakers spoke out during public participation at the May 9, 2023 regular meeting concerning the maximum allowed size of flags and asked the Board to consider exempting the American flag. Since the County can only regulate the size of flags, but not flag content, it cannot exempt any particular flag regardless of what it may signify. To do so has been seen by the courts as a violation of constitutional rights.

There are several options that could be looked at in response to concerns from citizens. It is important to note that any amendment to the zoning ordinance requires it to be sent to the Planning Commission for a hearing and recommendation.

- Option 1: Make no change. This would require any single flag to have a maximum square footage of 40' with a limit of three flags per site.
- Option 2: Remove the language that limits flag size. This would allow flags of any size to be placed on a parcel with a limit of three flags per site.
- Option 3: Provide new language to allow for a Special Use Permit for an oversize flag. This would allow permitting through the public hearing process on a case-by-case basis with consideration based on appropriateness of the site location, but with no consideration or discussion of content.
- Option 4: Increase the maximum size of each flag to a certain maximum with an overall total site square footage for flags. This would allow for a larger individual flag but also specify an overall site square footage maximum much like what is required for signs in zoning districts.

Mr. Stanley reviewed the available options and stated that Option 3 would not allow for consideration of content; he added the County must treat each the same from a legal standpoint regardless of content. He said the flag pole should be in correlation with a specific size flag and is based on a ratio.

Chairman Gilliam stated there is not a soul in here that respects the [American] flag more than he does, adding that his father and grandfather served in the military. He said he has the flag that was presented at his father's funeral. He said he will not allow the disrespect of the American flag as people have been doing. He said the American flag must be lit at night if it remains up all night, and told of conversations he has heard of people openly defying the standards for flying the American flag.

Chairman Gilliam then reported he was at his place of business on Saturday [June 10] when a citizen came in and "lit in" to him. He said that is not how we live in a community. He said he is guilty as well as the Darlington Heights Fire House had broken lights, and asked [Chief] Dallas Tinsley how long they were broken. That was wrong and disrespected our flag. He said one of the ladies personally purchased two flags because our flag got raggedy. He said he will buy as many as he needs to. He stated he drove by several [American flags] in the County that are raggedy.

He said that if anyone thinks that he does not respect the [American] flag or what it represents, he is sorry, but we are going to do what needs to be done to protect that flag.

Chairman Gilliam said there have to be regulations and if there are not, it will be disrespected more and more. He stated he was initially appointed to fill a seat and then ran unopposed twice. He said he is trying to do his best, along with every member of the Board of Supervisors.

Supervisor Emert said he says during each meeting that if citizens want change, they must show up. He said he served in the military and has to abide by *all* the rules of the United States. He said the Board has heard the plea and will make a decision where some will be happy and some will not, but that is part of democracy and history; he added history shows us that there are things that don't always please the masses, even if the masses might be right. He said regardless of that, he asked that the citizens be respectful. Supervisor Emert gave his phone number and asked anyone to call with concerns; he then said this issue has become a sore spot. He said he cannot go anywhere that the issue doesn't come up, and he assured the citizens that the Board has heard a lot about it. He said the best thing to do is go to the polls.

Supervisor Townsend said he has heard what has been stated, and at the last meeting moved so that the Board would have time to research in order to make an informed decision. He asked the citizens to be respectful and said to go to the polls.

Supervisor Jones said one of the first to address this issue; he thanked the citizens for the time to go through the nuts and bolts of the issue. He said in his opinion, Option 2 represents the most freedom, while Option 3 has active red tape and Option 4 has passive red tape. He said this gives the Board the opportunity to cut all the red tape and support freedom. He stated he supports Option 2.

Supervisor Cooper-Jones said her father, brothers and cousins all served; some returned from Vietnam in a box with the dog tags and rocks and they did not get their remains. She said she does understand military [service] and that she does represent Prince Edward County, and she will vote in the way she feels is best suited for Prince Edward County.

Supervisor Watson gave an example of two neighbors, one of which erected a barrier against the property line until the other neighbor sold their house, when the first took the barrier down. He said if there are no rules, anything could happen; there need to be some measure [of rules] in place. He said this is not just talking about the American flag, as the law says we cannot differentiate, and you could have any kind of flag you want right up against

your neighbor's property. He said he is not [in favor of] the \$10 fee or the paperwork, but not to have limits would allow monstrosities of any flavor.

Supervisor Pride stated she agrees with others; she said the options cover sizes that are amenable to everyone. She said as a high school and middle school principal, one of the first things she requested from the students was respect. She said we are entitled to say and feel what we feel in a respectable way. She said her father told her that once something comes out of your mouth, it's out there and cannot be taken back. She said she respects the comments made, and that the decision that is made tonight will not please everyone; she encouraged everyone to come to the meetings.

Supervisor Jenkins stated there have been good questions and remarks. He said there has to be rules or someone will abuse it; he added that three or four years down the road there may be a large flag of a type that you do not appreciate, but there it is. He said the pole must be erected correctly. He asked if the citizens would like to see a flag with vulgar content being flown in their neighborhood. He said he sometimes goes to Burkeville just to watch the American flag.

Supervisor Jones agrees with Supervisor Watson that the example was not a neighborly thing for a person to do, to push the limits that far. He said being neighborly is the same concept that Supervisor Jenkins is referring to with vulgar profanity. What prevents free speech from degrading in vulgar profanity is not the government but the moral fabric of society; it should not be the government but the community that holds free speech to a higher standard.

Chairman Gilliam asked if anyone looked at the flag in front of the Courthouse on their way into the building. He stated that when he came to be on the Board, the American flag in front of the Courthouse was on a two-inch piece of galvanized pipe that was stuck in the ground and the wind would [wobble the pole]. He said the Board has taken steps to install a correct flagpole. He said that is what this ordinance is intended to do, to take care of the American flag.

Supervisor Jones made a motion to adopt Emergency Ordinance Option 2, to amend 3-104.1 to eliminate the limit on the size of flags at 40 square feet (5'x 8') and to refer the amendment to the Planning Commission for formal consideration.

Supervisor Emert asked if this would repeal the current ordinance.

Mr. Stanley said there are still some sections of the ordinance that would stay in place, regarding the pole height. He said this would still have to go back to the Planning Commission but does not change the pole height requirements. He said whatever change the Board adopts would make it effective immediately throughout.

Supervisor Emert seconded Supervisor Jones motion, to adopt Emergency Ordinance Option 2, to amend 3-104.1 to eliminate the limit on the size of flags at 40 square feet (5'x 8') and to refer the amendment to the Planning Commission for formal consideration; the motion failed:

|      |                   |      |                       |
|------|-------------------|------|-----------------------|
| Aye: | J. David Emert    | Nay: | Pattie Cooper-Jones   |
|      | E. Harrison Jones |      | Llew W. Gilliam, Jr.  |
|      |                   |      | Victor "Bill" Jenkins |
|      |                   |      | Odessa H. Pride       |
|      |                   |      | Jerry R. Townsend     |
|      |                   |      | Cannon Watson         |

Supervisor Watson made a motion, seconded by Supervisor Townsend, to adopt the Emergency Ordinance Option 4 to amend 3-104.1 to add that flags be subject to an overall site square footage of up to a maximum 120 total square feet and to refer the amendment to the Planning Commission for formal consideration.

Supervisor Jones asked that if this motion passes, will staff stand down on all flag sizes that have been out of compliance, and would it automatically grandfather in every flag. Mr. Stanley said if they are under 120 square feet, yes.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to adopt the Emergency Ordinance Option 4 to amend 3-104.1 to add that flags be subject to an overall site square footage of up to a maximum 120 total square feet and to refer the amendment to the Planning Commission for formal consideration; the motion carried:

|      |                       |      |                   |
|------|-----------------------|------|-------------------|
| Aye: | Pattie Cooper-Jones   | Nay: | J. David Emert    |
|      | Llew W. Gilliam, Jr.  |      | E. Harrison Jones |
|      | Victor "Bill" Jenkins |      |                   |
|      | Odessa H. Pride       |      |                   |
|      | Jerry R. Townsend     |      |                   |
|      | Cannon Watson         |      |                   |

**AN ORDINANCE TO AMEND APPENDIX B OF THE PRINCE EDWARD COUNTY CODE (ZONING) TO AMEND SECTIONS 3-104.1 TO AMEND THE LANGUAGE FOR SIGNAGE AND TO SEC. 6-100 TO ADD DEFINITIONS FOR SIGNS, FLAGPOLES, TEMPORARY SIGNS, AND STRUCTURES**

BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS that the Prince Edward County Code - Appendix B (Zoning) be amended as follows:

**Sec. 3-104.1. - Sign placement and general provisions.**

1. No sign may be placed within the right-of-way of a highway or street, other than duly authorized governmental signs.
2. No sign may be placed off the immediate platted lot of the business or civic use without a special use permit.
3. No sign may be placed so as to impair vision at an intersection or sharp highway curve.
4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.
5. No sign shall be painted on or attached to any trees, rocks, fence posts, utility poles, or similar structures or objects.
6. The light from any illuminated sign shall be so directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure.
7. Storefront windows: no more than 25 percent of the glass area may be covered by signs. This is recommended by emergency response personnel to provide sight into building.
8. Temporary signs are permitted in all districts as follows:
  - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
  - (b) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;
  - (c) Temporary signs must be removed within 20 days of the event or election to which the temporary signs relate.
9. Flags and Flagpoles:
  - (a) The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that the number off flags is no more than three. The maximum area for a flag is 40 square feet. **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of 20 feet except in the A1, A2, C1, 11 and CR districts in which a taller flagpole will be allowed with the issuance of a special use permit;
  - (b) Flags attached to a structure shall not project beyond-the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
  - (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;

10. Any business closing operations must remove its signs within 12 months.

**Sec. 6-100. Definitions.**

(A) For the purposes of this ordinance, the following rules of language shall apply:

FLAG, A piece of cloth or similar material, typically oblong or square, attachable by at least one edge to a pole or rope or by one side to a surface, and used as the symbol or emblem of a country or institution or as a decoration during public festivities.

FLAGPOLE, A pole used for flying or otherwise displaying a flag.

SIGN, Any display of letters, words, symbols, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof visible for the purpose of making anything known; whether such display be made on, attached to, or as a part of a structure, surface, or any other thing, including but not limited to the ground, rocks, trees, or other natural objects, which display is visible beyond the boundaries of the parcel of land on which the same is located. For the purposes of this chapter, the term "sign" shall include all portions of the sign structure.

SIGN, FREESTANDING or GROUND-MOUNTED, A sign which is supported or held directly by, or affixed to, a structure built on the ground primarily for that sign and independent of any building.

SIGN, MARQUEE, A sign attached to and made part of a marquee.

SIGN, MONUMENT, A sign which is completely affixed to a masonry, granite, limestone, marble, or similar structure built on grade and which is an integral part of the structure.

SIGN, PORTABLE, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, PROJECTING, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, ROOF, A sign painted, erected or constructed in whole or in part upon any portion of a roof of any building.

SIGN, TEMPORARY, A sign intended to be displayed for less than 30 days.

SIGN, WALL, A sign which is 100% attached to, supported by, or painted on a wall or any flat vertical surface of a structure.

Language proposed to be deleted is ~~lined through~~.

Language proposed to be added is underlined.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the Board accepted the April 2023 Treasurer's Report; the minutes of the meetings held May 9, 2023 and May 23, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - April 2023**

| Name of Bank                  | Ref # | Int.<br>Rate | Bank Balance    | Available Balance      |
|-------------------------------|-------|--------------|-----------------|------------------------|
| Benchmark Pooled Fund Account | 7654  |              | \$11,354,828.32 | \$11,354,828.32        |
| Benchmark Social Services     | 9746  |              | \$192,618.23    | \$192,618.23           |
| Benchmark School Fund         | 3352  |              | \$1,989,070.61  | \$1,989,070.61         |
| Benchmark Food Service        | 3742  |              | \$484,479.93    | \$484,479.93           |
| <b>TOTAL</b>                  |       |              |                 | <b>\$14,020,997.09</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

| <b>Certificates of Deposit</b>     |       |              |                |                                      |
|------------------------------------|-------|--------------|----------------|--------------------------------------|
| Name of Bank                       | Ref # | Int.<br>Rate | Bank Balance   | Available Balance                    |
| Benchmark                          | 0994  | 1.00         | \$122,886.34   |                                      |
|                                    | 0995  | 1.00         | \$122,886.34   |                                      |
| Recreation Fund                    | 0998  | 0.50         | \$17,529.72    |                                      |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.00         | \$664,749.40   | \$928,051.80                         |
| Benchmark Investment Acct          | L796  | 3.35         | \$2,457,133.19 | \$2,457,133.19                       |
| Farmers Bank                       | 2465  | 0.50         | \$110,040.90   |                                      |
|                                    | 2466  | 0.50         | \$110,040.90   |                                      |
| Underground Storage                | 2478  | 0.60         | \$22,973.65    |                                      |
|                                    | 2501  | 2.09         | \$2,260,087.68 |                                      |
|                                    | 3465  | 4.15         | \$2,546,004.17 |                                      |
|                                    | 3438  | 4.95         | \$2,520,827.78 |                                      |
|                                    | 3454  | 4.65         | \$2,500,000.00 |                                      |
|                                    | 3457  | 4.75         | \$5,000,000.00 | \$15,069,975.08                      |
| <b>TOTAL</b>                       |       |              |                | <b><u>\$18,455,160.07</u></b>        |
| <b>GRAND TOTAL</b>                 |       |              |                | <b><u><u>\$32,476,157.16</u></u></b> |

In Re: Appropriation of FY24 Prince Edward County Budget

On April 25, 2023, the Board of Supervisors approved the FY24 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$69,732,747 which included a School budget of \$29,088,802 and a School Cafeteria Budget of \$1,469,883.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Annual Resolution of FY24 Appropriations and to appropriate the FY24 Budget for each County Department and Fund; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD  
FOR THE FISCAL YEAR ENDING JUNE 30, 2024

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2024 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 6<sup>th</sup> day of June 2023 that, for the fiscal year beginning on July 1, 2023, and ending on June 30, 2024, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2023-2024 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 25, 2023 for FY 2023-2024.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.



- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2023 shall be re-appropriated to the FY 2024 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2023 and appropriations as they are made in the FY 2024 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 or five percent, which ever is greater, as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2023 and appropriations in the FY 2024 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 21. This ordinance shall become effective on July 1, 2023.

***Certification***

*I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of 8 in favor and 0 opposed, this 6<sup>th</sup> day of June, 2023.*

Listed below are the appropriations for each County Department and Fund:

|       | <u>FUND AND FUNCTION</u>                  | <u>AMOUNT</u> |
|-------|-------------------------------------------|---------------|
|       | <b><u>General Fund</u></b>                |               |
| 11010 | Board of Supervisors                      | \$ 226,097    |
| 12110 | County Administrator                      | 797,720       |
| 12210 | Legal Services                            | 102,225       |
| 12220 | Personnel                                 | 11,500        |
| 12240 | Independent Auditor                       | 100,000       |
| 12310 | Commissioner of Revenue                   | 408,433       |
| 12320 | Assessor                                  | 150,000       |
| 12410 | Treasurer                                 | 533,962       |
| 12510 | Information Technology                    | 244,239       |
| 13100 | Electoral Board & Officials               | 112,748       |
| 13200 | Registrar                                 | 221,248       |
| 21100 | Circuit Court                             | 74,047        |
| 21200 | General District Court                    | 15,100        |
| 21250 | Juvenile & Domestic Court                 | 8,340         |
| 21300 | Magistrates                               | 3,425         |
| 21600 | Clerk of Circuit Court                    | 633,763       |
| 21800 | Law Library                               | 7,600         |
| 22100 | Commonwealth's Attorney                   | 729,029       |
| 22200 | Victim Witness Assistance Program         | 60,768        |
| 22210 | Victim Witness Assistance Program – State | 23,631        |
| 31200 | Sheriff                                   | 3,043,914     |
| 31201 | Sheriff – Courts                          | 659,441       |
| 32200 | Volunteer Fire Departments                | 673,000       |
| 32300 | Ambulance & Rescue Squad                  | 163,000       |
| 32400 | Forest Fire Prevention                    | 11,716        |
| 32500 | Emergency Services                        | 44,293        |
| 33200 | Regional Jail/Juvenile Detention          | 1,489,930     |
| 34100 | Building Official                         | 217,253       |
| 35100 | Animal Control                            | 232,144       |

|       |                              |            |
|-------|------------------------------|------------|
| 35300 | Medical Examiner             | 200        |
| 42600 | Litter Control               | 7,000      |
| 42610 | Sandy River Reservoir        | 227,500    |
| 43200 | General Properties           | 1,064,073  |
| 43400 | Cannery                      | 117,601    |
| 51100 | Health Department            | 177,466    |
| 52500 | Crossroads Services Board    | 75,000     |
| 53500 | Comprehensive Services Act   | 1,001,000  |
| 53501 | Other Welfare/Donations      | 117,850    |
| 58100 | Other Law Enforcement        | 14,500     |
| 68100 | Contributions to Colleges    | 12,410     |
| 71100 | Parks & Recreation           | 78,000     |
| 72200 | Museums                      | 13,800     |
| 73500 | Public Library               | 294,672    |
| 81100 | Planning                     | 298,553    |
| 81200 | Community Development        | 49,355     |
| 81500 | Economic Development         | 150,864    |
| 81600 | Tourism                      | 176,469    |
| 82300 | Flood & Erosion Control      | 6,000      |
| 82400 | Soil & Water Conservation    | 11,840     |
| 83500 | Cooperative Extension Office | 67,359     |
| 91000 | General Expense              | 340,275    |
| 93000 | Transfers Out                | 12,191,973 |
| 94000 | Capital Projects             | 2,113,508  |
| 95000 | Debt Service                 | 1,170,545  |

**TOTAL GENERAL FUND** \$ **30,776,379**

**Forfeited Assets Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**Recreation Fund** \$ **0.00**  
(To be expended only on order of the Board of Supervisors)

**CDA Special Levy Fund** \$ **120,000**  
(To be expended only on request of the Poplar Hill CDA)

**Granite Falls CDA** \$ **1,600**  
(To be expended only on order of the Granite Falls CDA)

**D.A.R.E. Fund** \$ **2,000**  
(To be expended only on order of the Board of Supervisors)

**Welfare Fund** \$ **3,335,886**  
(To be expended only on order of the Social Services Board)

**School Fund**  
(To be expended only on order of the School Board)

61000 – Instruction \$22,035,387  
62000 – Administration, Health, Attendance 1,550,000

63000 – Pupil Transportation 1,950,000  
64000 – Operation & Maintenance 1,888,000  
66000 – Facilities 150,000

|                                                            |                      |
|------------------------------------------------------------|----------------------|
| 67000 – Debt Service                                       | 515,415              |
| 68000 – Technology                                         | 1,000,000            |
| <b>Total</b>                                               | <b>\$ 29,088,802</b> |
| <b><u>School Cafeteria Fund</u></b>                        | <b>\$ 1,469,883</b>  |
| (To be expended only on order of the School Board)         |                      |
| <b><u>Landfill Construction Fund</u></b>                   | <b>\$ 515,000</b>    |
| (To be expended only on order of the Board of Supervisors) |                      |
| <b><u>Water Fund</u></b>                                   | <b>\$ 232,442</b>    |
| <b><u>Sewer Fund</u></b>                                   | <b>\$ 114,600</b>    |
| <b><u>EMS Fund</u></b>                                     | <b>\$ 335,500</b>    |
| <b><u>Solid Waste Fund</u></b>                             | <b>\$ 1,798,967</b>  |
| <b><u>Health Insurance Fund</u></b>                        | <b>\$ 1,146,358</b>  |
| <b><u>Retiree Benefits Fund</u></b>                        | <b>\$ 0.00</b>       |
| (To be expended only on order of the Board of Supervisors) |                      |
| <b><u>Economic Development Fund</u></b>                    | <b>\$ 0.00</b>       |
| (To be expended only on order of the Board of Supervisors) |                      |
| <b><u>Revenue Sharing Fund – VDOT</u></b>                  | <b>\$ 0.00</b>       |
| (To be expended only on order of the Board of Supervisors) |                      |
| <b><u>Piedmont Court Services Fund</u></b>                 | <b>\$ 795,330</b>    |
| (To be expended only on order of the Board of Supervisors) |                      |
| <b>TOTAL APPROPRIATIONS</b>                                | <b>\$ 69,732,747</b> |

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*

In Re: Highway Matters

VDOT Resident Engineer, Scott D. Frederick, P.E., reported progress on the work on the westbound lanes of Route 460 and Route 307 intersection. He said following the work, there were fewer rear-end collisions but there

were angle-crashes or road departures. He said Engineering is studying the area and the Board's request to reduce the speed limit is not off the table. He said everything should be complete in a few weeks. Further discussion followed.

Suggestions included increasing the number of warnings of the upcoming lane closure, reduced speed limit, and dynamic flashers.

Mr. Frederick said additionally, he reviewed a letter from the residents of Whisperwood Subdivision asking for consideration for their subdivision roads to be taken into the State System of Highways. He stated their covenants specify that the roads in the subdivision cannot be taken into the state system.

Supervisor Pride stated the roundabout at Hampden-Sydney seems to be going well.

Supervisor Townsend reported limbs need trimmed back on Meherrin Road (Route 630), as well as striping and a speed limit reduction. Mr. Frederick said a speed study takes several months.

Mr. Frederick reported crews are currently mowing secondary roads and will then mow primary roads; he said there are typically five tractors running.

Supervisor Townsend reported the sight distance is being blocked off at the dumpster site on Virso Road, looking towards Route 360; brush needs cut back. He said it needs to be cut around the Virso bridge and New Bethel bridge.

Mr. Stanley reported the trash trucks were being hit by branches going along Prospect Road and Pin Oak Road.

Supervisor Jenkins reported potholes on Miller's Lake Road.

#### In Re: Public Hearing – VDOT Six-Year Plan

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering the proposed County Secondary Six-Year Plan for Fiscal Years 2024-2029 and on the Secondary System Construction Budget for Fiscal Year 2024. Notice of this hearing was advertised according to law in the Wednesday, May 31, 2023, and Wednesday, June 7, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Frederick reviewed the Six-Year Plan and FY23 Construction Program for Prince Edward County. He reported roads in the current Six-Year Plan include:

- Hidden Lake Road (completed)
- Copper Hill Road (completed)

- Mill Creek Road
- Bolden-Flournoy Road
- Whispering Woods Road
- School House Road
- Briery Way
- Old Oak Road
- Falkland Road
- Rice Creek Road
- Junction Canal Road
- Quail Crossing Road
- Loman Road
- Featherfin Road
- Bell Road
- Schultz Mill Road
- Various / Cost Centers (Rights of way, traffic, drainage, engineering)

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY 24-29 Six-Year Plan and FY 24 Construction Program and authorize the Chairman or County Administrator to sign the resolution; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
FY 24-29 SIX-YEAR ROAD PLAN  
AND FY 24 CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 13, 2023, at 7:00 p.m.:

MEMBERS PRESENT:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

MEMBERS ABSENT:

(None)

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following vote:

AYE:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

NAY:

(None)

**WHEREAS**, Section 33.2-331 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2024 through 2029), as well as the Construction Priority List (FY 2024) on June 13, 2023, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2024 through 2029) and the Construction Priority List (FY 2024) for Prince Edward County;

**NOW, THEREFORE, BE IT RESOLVED** that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2024 through 2029) and Construction Priority List (FY 2024) are hereby approved as presented at the public hearing.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 13<sup>th</sup> day of June, 2023.*



In Re: Public Hearing & Public Input Period – PPEA Project Final Agreement

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering an unsolicited proposal from Prince Edward County Infrastructure, LLC (PECI) under the Public-Private Educational Facilities and Infrastructure Act of 2002, as amended (PPEA), which Proposal offered a public-private partnership to provide the County engineering design and construction services for the development of a water intake and pump station, water treatment facility, and water distribution system that would utilize the existing Sandy River Reservoir as the water supply. Notice of this hearing was advertised according to law in the Wednesday, May 17, 2023, and Wednesday, May 31, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

On December 9, 2021 the Prince Edward County Board of Supervisors accepted the unsolicited proposal of Prince Edward County Infrastructure, LLC (PECI) for the design and construction of a water system serving the County. The Board made a determination to use competitive negotiation in selecting a contractor; to authorize the County Administrator to post the non-confidential portions of the proposal and advertise for the receipt of competing proposals for a period of not less than 45 days. The County received no competing proposals.

County staff and our selected consultants negotiated an interim agreement with PECI for the development, design and construction of water treatment plant and distribution system consistent with the Design-Builder's proposal and the County's guidelines and procedures concerning the Public-Private Education Facilities and Infrastructure Act of 2002 as adopted by the Board on July 8, 2008. At its meeting on August 23, 2022, the Board approved the Interim Agreement for the project. Since that time, the County has expended the maximum of \$1 million on the services identified in the agreement.

PECI has submitted a draft final agreement to the County. Staff has considered the Proposal and has determined with the Board's intent of developing a water supply system it is in the best interest of the County to proceed and establish a 30-day period for public comment. The draft final agreement has been reviewed by our PPEA Legal Counsel, Sharon Pandak (Pandak & Taves, PLLC), and our Engineering consultant, Tom Frederick (Pennoni Engineering). In addition, the County will want to be in a position to approve a contract with the Department of General Services (DGS) for the provision of water to the States three facilities in Nottoway PRIOR to acceptance and approval of the final interim agreement.

Per Section IX.C of the County's guidelines, 30 days prior to entering into a final agreement the County shall provide an opportunity for public comment. Such public comment shall include a Public Hearing held by the Board of Supervisors. Accordingly, at its May 9, 2023 meeting, the Board authorized the 30-day public comment on this final agreement to commence May 12, 2023 and the Board authorized a public hearing to be held June 13, 2023 at 7:30 pm. Mr. Stanley said the Board will not need to take any action at this time; he said staff is still negotiating with DGS and with the Virginia Resource Authority regarding financing of the project.

Chairman Gilliam opened the public hearing.

Rhett Weiss stated the County and IDA engaged his consulting firm to help on economic development matters concerning the Heartland Innovative Technology (HIT) Park. He said about a year ago, he started looking into data centers and their operation in conjunction with this particular site, he said the top three concerns are power, fiber and water. He encouraged the County to have a plan and agreement to have these three be in place to better allow him to market the lots.

Mr. Weiss said the main reason for a data center to have water is for cooling the computers.

Dr. Peter Gur stated he supports the Sandy River distribution plant, which will provide water for Nottoway County to the mental hospital and the regional jail, and in Burkeville, and may extend to Hampden Sydney College. He said it may cost a million dollars, but Wawa is being built with a gas station, and more businesses will come there.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Mr. Stanley said no action will be taken at this time.

#### In Re: Community Partner Updates

Donald Williamson, Director, Piedmont Court Services, presented background information on the local probation and pretrial services provided. He said they serve nine localities; he said during the probation supervision, they use evidence-based practices. He explained the process they follow to provide services to the offender. Mr. Williamson stated PCS wants to add moral recognition therapy, which is a moral reasoning group for higher-risk people that may have some antisocial beliefs and/or prolonged history. He said at the end of the third quarter, the agency had received 406 total placements; he said the success rate for misdemeanants is 80%; there were 6,560 community service hours completed.

Mr. Williamson stated pretrial services provide investigations and do a risk-assessment. He said that will indicate a risk of pre-trial failure, and make a recommendation to the court as to whether to release the offender or not. The other service to ensure the offenders meet their bond conditions.

The PCS Board includes two Board of Supervisors members and Mr. Stanley, and meet quarterly. He thanked his staff for their hard work; he added there are several open positions.

In Re: Courthouse Air Handler

Mr. Randy Cook, General Services Director, presented a proposal from HAVTECH HVAC Service Solutions to replace the supply fan assembly on Air Handler Unit #1 (AHU #1) in the Courthouse. This unit is one of nine which control the heating and air conditioning in the courthouse. AHU #1 has had a bad variable speed drive for the last 6+ months, and the replacement parts have been on backorder and hard to obtain. In the interim the squirrel cage housing has also come apart twice and has been repaired by staff.

This proposal will provide a permanent repair for all of the age-related problems to the supply fan of AHU #1, which is original to the courthouse. The total cost is \$29,702.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Watson, to approve the proposal for the replacement of the supply fan assembly on AHU #1; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

In Re: Citizen Volunteer Appointments – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of the Board of Appeals for Building Code.

| <u>Candidate</u>   | <u>Vote</u>                                                                                                                                                          |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| William K. Gosnell | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson |
| Joseph Harner      | (None)                                                                                                                                                               |
| Daniel Harris      | (None)                                                                                                                                                               |

William K. Gosnell will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2023 and ending June 30, 2028.

In Re: Citizen Volunteer Appointments – County Industrial Development Authority

A vote was taken on the candidates for the four-year term of the County Industrial Development Authority.

| <u>Candidate</u> | <u>Vote</u>                                                                                                                                     |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Daniel Harris    | (None)                                                                                                                                          |
| Edgar Jones      | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson |
| Joyce Yeatts     | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson |

E. Harrison Jones - Abstain

Edgar Jones and Joyce Yeatts will be reappointed to the County Industrial Development Authority for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Social Services Board

A vote was taken on the candidates for the four-year term of the Social Services Board.

| <u>Candidate</u> | <u>Vote</u>                                                                                                                                                          |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Daniel Harris    | (None)                                                                                                                                                               |
| Karen Schinabeck | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson |

Karen Schinabeck will be reappointed to the Social Services Board for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Central Virginia Regional Library Board

Supervisor Townsend made a motion, seconded by Supervisor Emert, to appoint Vicky Page to the Central Virginia Library Board for a term of four years; the motion carried:

|      |                                                                                                                                               |      |                     |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------|
| Aye: | J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | Pattie Cooper-Jones |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------|

Vicky Page will be appointed to the Central Virginia Library Board for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Poplar Hill Community Development Authority

Supervisor Townsend made a motion, seconded by Supervisor Emert, to appoint John Gantt and Roy Yeatts to the Poplar Hill Community Development Authority for a term of two years; the motion carried:

|      |                                                                                                                                                                      |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

John Gantt and Roy Yeatts will be reappointed to the Poplar Hill Community Development Authority for a term of four years beginning July 1, 2023 and ending June 30, 2025.

In Re: Citizen Volunteer Appointments – Board of Zoning Appeals

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to recommend appointment of Shaunna Hunter-McKinney to the Circuit Court Judge for appointment to the Board of Zoning Appeals, to fill an unexpired term ending December 31, 2025; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor “Bill” Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

Shaunna Hunter-McKinney will be recommended to the Circuit Court Judge for appointment to the Board of Zoning Appeals to fill an unexpired term ending December 31, 2025.

In Re: Department of Corrections – Lease of Office Space

The Virginia Department of Corrections is currently looking to relocate the local Probation and Parole Office (District #24) from its current location on Industrial Park Road. They are looking to lease space at a location in the Prince Edward County Industrial Park at a proposed building site. The Board of Supervisors is not required to, but may, request that the Department of Corrections hold a public hearing regarding the proposed lease of office space for a new Probation and Parole Office (District #24) to be located on Dominion Drive at a parcel identified as Tax Map #37-6-5. If the Board desires the state to hold a public hearing, the Board needs to make a request to the Department no later than August 2, 2023.

Given that the Probation and Parole Office was already in the community, Supervisor Townsend made a motion, seconded by Supervisor Watson, to make no request to the Virginia Department of Corrections that a public hearing be held on the relocation of the Probation and Parole Office (District #24) to the site in the Prince Edward County Industrial Park on Dominion Drive; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: FY23 Audit Services

To enable the County of Prince Edward to meet the requirements of the Statement of Auditing Standards 115 (SAS 115) issued by the American Institute of Certified Public Accountants, the Board was provided a copy of the contract for services by Robinson, Farmer, and Cox to conduct an audit of our governmental activities. The letter of engagement, which includes the scope of services and fee schedule, was included. Per Ms. Earhart's Letter of engagement, Staff anticipate costs for pre-audit services to be between \$44,000 - \$47,000. Robinson, Farmer, and Cox charged \$50,500 to complete the FY22 audit and the anticipated costs of services for FY23 is \$52,900, barring any unexpected circumstances within the County. Robinson, Farmer, and Cox began the audit process for FY23 on June 12, 2023.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Contract between Robinson, Farmer, and Cox, and authorize the County Administrator to execute the Agreement; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Appropriations – School Food Service Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the local funds described below for a total of \$200,000.00 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET AMENDMENTS**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>            | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|-------------------------------|--------------|---------------|
| 3 (Rev)        | 270         | 016120      | 0008          | Food Service Funds            |              | \$200,000.00  |
| 4 (Exp)        | 270         | 065100      | 0004          | Food Services – Other Charges | \$200,000.00 |               |

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor “Bill” Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

In Re: Appropriation – School, SPED 611B Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal funds described below for a total of \$66,814.51 for the 2022-2023 school year. There is no local match required for this appropriation.

**FY23 BUDGET AMENDMENTS**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>             | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|--------------------------------|--------------|---------------|
| 3 (Rev)        | 250         | 033020      | 0024          | 611 Instruct Support Tech Asst |              | \$66,814.51   |
| 4 (Exp)        | 250         | 061000      | 0001          | Instruction                    | \$66,814.51  |               |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Watson, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor “Bill” Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

In Re: Appropriation – Asset Forfeiture

The Sheriff and Commonwealth’s Attorney are requesting the Board appropriate \$1,188.86 from the forfeited assets fund for the purchase of neighborhood watch signs.



FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept  | Object | Description                     | Debit    | Credit     |
|---------|------|-------|--------|---------------------------------|----------|------------|
| 3 (Rev) | 105  | 41050 | 0105   | Forfeited Asset Fund Balance    |          | \$1,188.86 |
| 4 (Exp) | 105  | 31700 | 6010   | Forfeited Asset – Sheriff       | \$594.43 |            |
| 4 (Exp) | 105  | 31700 | 6020   | Forfeited Asset – Comm Attorney | \$594.43 |            |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor “Bill” Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriation – Sheriff’s Department, Insurance Recoveries

The Sheriff’s Department received payments from VACORP Claims totaling \$18,298.35. The Board is asked to appropriate the \$18,298.35 to the Sheriff’s Department vehicle repair line item to cover repair costs.

FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept   | Object | Description          | Debit       | Credit      |
|---------|------|--------|--------|----------------------|-------------|-------------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries |             | \$18,298.35 |
| 4 (Exp) | 100  | 031200 | 3311   | Motor Vehicle Repair | \$18,298.35 |             |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor “Bill” Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriation – VTC ARPA Grant

On February 14, 2023, the Board approved and authorized the contract with Frazier Associates for planning and design services regarding the wayfinding masterplan project, which will be conducted in two phases.

In November of 2022, the \$30,000 VTC ARPA Grant spending plan for tourism recovery was submitted and approved. This grant will fund phase one of the project and is issued in \$15,000 increments. The Board is asked to appropriate the first \$15,000 received.

FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept  | Object | Description            | Debit       | Credit      |
|---------|------|-------|--------|------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0104   | VTC ARPA Grant         |             | \$15,000.00 |
| 4 (Exp) | 100  | 81600 | 5892   | VTC ARPA Tourism Grant | \$15,000.00 |             |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriation – Tourism Grants

On April 11, 2023, Prince Edward County was awarded the Virginia Regional Marketing Program: DMO Marketing Grant. This is a reimbursement grant through the Virginia Tourism Corporation in the amount of \$20,000. Also, in February 2023, the County requested and received reimbursement for the remaining \$3,100 from the Eat, Play, Stay Grant awarded in 2020.

The Board is asked to approve and appropriate as follows:

FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept  | Object | Description               | Debit       | Credit      |
|---------|------|-------|--------|---------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0103   | VTC Tourism Grants        |             | \$23,100.00 |
| 4 (Exp) | 100  | 81600 | 5893   | VTC DMO Marketing Grant   | \$20,000.00 |             |
| 4 (Exp) | 100  | 81600 | 4894   | VTC Eat, Play, Stay Grant | \$3,100.00  |             |

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: School Board Appropriations – Authorize Public Hearing

Mrs. Stimpson said that on June.7, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$1,300,877.67 to the school operating budget. For this transaction to take place, the Board will have to authorize a public hearing to amend the FY24 County and School Budgets by the amount of \$1,300,877.67 and then appropriate same funds.

Per section 15.2-2507 of the Code of Virginia a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The county's currently approved FY24 budget is currently \$69,732,747.00, which means they exceed the one percent threshold.

There is no anticipated cost, except the cost of publishing the public hearing notice.

Supervisor Cooper-Jones, seconded by Supervisor Townsend, to authorize advertising a public hearing on the amendment to the school's FY24 operating budget to appropriate funding in the amount of \$1,300,877.67; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported work continued on the 2025 reassessment contract, several contracts related to the IDA for the Industrial Development property; she said work continues on the ordinances for review and bringing them up-to-date. She said she also dealt with an unclaimed remains case.

In Re: County Administrator Update

Mr. Stanley presented his report:

- IT Director – On June 1<sup>st</sup>, Shawn Howard started his position as IT Manager for Prince Edward County. Shawn is the County’s first full-time IT Manager. He will be working side-by-side with our consultant for the next year as he assumes the responsibilities of the position and establishes the Department. Over the course of his first few months on the job he will be meeting with each Department Head/Constitutional Officer to determine needs and incorporate that information into an overall needs assessment. The hiring of an in-house IT person was the top priority of our Department Heads and Constitutional Officers when I came on board.
- Domestic Violence Services – DSS Director Kim Allen and I participated in a regional call with the Department of Criminal Justice Services (DCJS) to talk about the closing of Madeline’s House this past year and their efforts to identify a local option for services. DCJS stated they are working with VDSS to look at options and are currently conducting a needs assessment. We stressed the need to work with localities as part of this process and not simply give us a “top down” answer. With no local resources, our DSS staff is forced to transport domestic violence victims to Lynchburg, Danville, and Richmond locations; this is costing us time and money.
- Juror Payments – One of the bills adopted by the General Assembly this year (HB2317/SB789) is an increase in jury duty allowance from \$30 to \$50 per day. This will go into effect on July 1<sup>st</sup>.
- CRC/REDO – As part of the REDO concept analysis, our consultant reported by to the CRC and region on our local regional economy. Prince Edward, like the region, saw a drop in jobs with the COVID-19 pandemic. Prince Edward is certainly the economic engine of the region. Some of the takeaways include that the region has not fully revived from the COVID-19 lockdowns and that 2/3’s of employees who live in our region, are employed outside the region. In addition, private sector wages in the region have outpaced the statewide average over the past 5 years. We also highly dependent on manufacturing and agriculture. The REDO group will be meeting again in June.
- Industrial Access Road Project – The contractor is nearing completion of underdrain installation and will begin placing the roadway subbase stone early next week. Contractor expects to have it paved by July 1<sup>st</sup>. Project will be completed by August 1<sup>st</sup>.
- Rice Convenience Site – The contractor will begin paving the site in the next week. Contractor has started on landscaping installation. Project is slated to be completed by July 1<sup>st</sup>. County staff will work to relocate the temporary site at the Lee’s Retreat Wayside upon completion and acceptance of the project. On tonight’s table pack, we have added purchase of a new compactor for the site. We are currently working on rehabbing the existing compactor unit and will use that until delivery of the new compactor. Once delivered, the rebuilt compactor will serve as our backup spare.
- Piedmont SWCD – I participated with the Piedmont Soil and Water Conservation District Tour on June 13<sup>th</sup>. The tour included the Secretary of Natural Resources and the Director of the Department of Conservation and Recreation. As part of the tour, we visited Glen View Farm which totals over 2,650 acres of owned and leased land. Approximately 1,000 acres of the farm is in a conservation easement held by the Virginia Outdoors Foundation. We also toured the Buffalo #2 dam on Stockton Lake.
- Landfill/Cell F – The County’s Landfill Engineer, LaBella, is currently working on design/construction documents for Cell F at the landfill. We anticipate being ready to bid the project later this fall. Based on our capacity study completed in January 2023, we have approximately 3-years of life left in Cells A-E. Cell F will provide approximately 12 additional years of life beyond that at our current rate of compaction.

- Solar Site/Thomas Jefferson Highway – The County received a building permit application for community solar site (Prince Edward CSG LLC – May 2021) previously approved by the Board on Route 47 (Thomas Jefferson Highway). The permit fees, under the new County fee schedule, totaled \$85,000+.
- Courthouse/Replacement Doors – Several sets of doors have been replaced at the Courthouse to meet fire code requirements. The original doors had internal cracks.

Chairman Gilliam asked about the current capacity at the landfill; Mr. Stanley said the County received temporary approval of 300 tons per day; he said the County is waiting approval to make that rate permanent.

In Re: Purchase of New Compactor for Convenience Site

Mrs. Puckett stated staff presented a Sourcewell Proposal from Mid-Atlantic Waste Systems for the purchase of a new compactor for the Rice Convenience Site.

It was discussed with the Properties Committee at its May 9th meeting to purchase one new compactor, which would enable Mr. Jeff Jones to have a "spare" for when a compactor goes out of service for repairs. The current Rice compactor will be "renovated" and will then be placed at one of the convenience sites where that current compactor is in need of repairs.

As the cost exceeds \$20,000, this purchase requires Board approval. No additional appropriation is needed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the proposal for the purchase of a new compactor for the Solid Waste Department; the motion carried:

|                                                                                                                                                                                                                                                                              |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| <p>Aye:</p> <ul style="list-style-type: none"> <li>Pattie Cooper-Jones</li> <li>J. David Emert</li> <li>Llew W. Gilliam, Jr.</li> <li>Victor "Bill" Jenkins</li> <li>E. Harrison Jones</li> <li>Odessa H. Pride</li> <li>Jerry R. Townsend</li> <li>Cannon Watson</li> </ul> | <p>Nay: None</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|

In Re: Community Development Permitting Software

Mr. Stanley said that the County and Town Community Development staffs participated in a Zoom demonstration on Cloudpermit. Cloudpermit is a software system that would provide a much more modern permit platform for both staff and the contractor community. The software would allow for remote permit applications as well as real-time inspection reporting directly back to the contractor. The software would replace the current Bright System software that the County currently uses. If the Town and County were to both go with the software, it would

be an easier transition for the public. Staff also looked at iWorQ Systems, another software vendor. iWorkQ was slightly more expensive and staff was more comfortable with the Cloudpermit product.

As noted above, the big advantages over the current permitting software are the ability to conduct mobile inspections with immediate reporting and the ability for contractors and homeowners to submit permit applications on-line. This will be particularly useful to parties that are not located in Prince Edward who will now not have to travel to Farmville to file for a permit. The software is also cloud-based which provides greater flexibility in the event of a hack or computer interruptions at the County.

Cloudpermit is new to Virginia. The Town of Pulaski is currently the only locality in the State using the software. Mr. Stanley stated he has previously been involved in the implementation of a new software product that was significantly more expensive (x15) and was specialized to fit the operations of the locality. With Prince Edward being a smaller operation with fewer staff, we feel that we can modify our operations to fit the software. This will allow for a quicker transition to the new software and save on implementation cost.

The Town of Farmville has indicated that they will be moving forward with implementation of Cloudpermit for their building inspections functions as well. Due to the fact that they are only currently in one other locality in Virginia, Cloudpermit has agreed to rebate 100% of the software license cost within six months if the County and/ or Town decide that we do not like the product. The County would still be responsible for the setup fee. In addition, Cloudpermit has agreed to cap renewal increases at no more than 5%.

Staff anticipate being able to cover the Year One costs of the implementation and software costs with our existing Building Inspections and Planning budgets.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the request to enter into a contract with Cloudpennit for Community Development software and authorize the County Administrator to sign any necessary documents; the motion carried:

- |      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Reimbursement Resolution – Prince Edward County Elementary School Renovation Project

The County's Bond Counsel, Sands Anderson, has provided a draft reimbursement resolution for the Board's consideration. The resolution has been reviewed by the County's Financial Consultant, Jimmy Sanderson of Davenport. The purpose of the resolution is to allow the Board (and School Board) to be able to be reimbursed from bond proceeds for expenses incurred prior to the issuance of bonds for the project.

At this time, Prince Edward County Public School (PECPS) is currently working with Moseley Architects on preliminary designs for the project. It is anticipated bids with the project will go out this fall and start construction in Spring 2024. Staff will work with Davenport on the timing on sale of bonds for the project to ensure funds are available to keep the project on schedule.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution declaring the Board's intention to reimburse itself from the proceeds of one or more tax-exempt financings for the Prince Edward County Elementary School Renovation Project; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA  
DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE  
TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN  
CONNECTION WITH SCHOOL PROJECTS FOR THE COUNTY**

**WHEREAS**, Prince Edward County, Virginia (**the "County"**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

**WHEREAS**, the County has paid, beginning no earlier than (60 days prior to adoption of this resolution), or will pay, on and after the date hereof, certain expenditures (**the "Expenditures"**) in connection with the various capital projects, including an elementary school renovation project in the County (**the "Project"**); and

**WHEREAS**, the Board of Supervisors of the County (**the "Board"**) has determined that those moneys previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is may be necessary to reimburse the County for the Expenditures from the proceeds of one or more issues of tax-exempt bonds (**the "Bonds"**); and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA, AS FOLLOWS:**

Section 1. The Board hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, as amended from time to time, the Board's intent to reimburse the County with the proceeds of the Bonds for Expenditures with respect to the Project made on and after the date which is no more than 60 days prior to the date hereof. The County reasonably expects on the date hereof that it will reimburse itself for the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the County.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Project is \$34,000,000, which may be reduced from grant funding and other sources.

Section 4. The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage. PASSED AND ADOPTED

THIS 13<sup>th</sup> day of June, 2023.

The Clerk of the Board of Supervisors of Prince Edward County, Virginia hereby certifies that the above-referenced resolution was adopted by a majority vote of the Board of Supervisors at a regular meeting of the Board of Supervisors, duly called and held on June 13, 2023, during an open meeting, as follows:

AYES: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

NAYS: None

ABSTENTIONS: None

Attested to:

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Clerk, Board of Supervisors of  
Prince Edward County, Virginia



In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemptions provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Emert and adopted as follows:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried by the following roll call vote:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from

open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Virginia Food Works

Hannah Evans, Director, submitted a report for the months of April 2023 and May 2023, which were reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

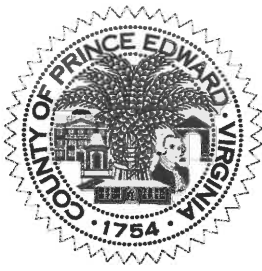
On motion of Chairman Gilliam, seconded by Supervisor Cooper-Jones, and adopted by the following vote

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was adjourned at 10:33 p.m.

DRAFT

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

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**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                           | INV#            | DESCRIPTION           | AMOUNT      |
|--------|-------|---------------|-------------------------------------------------------|-----------------|-----------------------|-------------|
| 3160   |       | 15240         | Professional Services<br>FARMVILLE NEWSMEDIA          | 305625          | DEQ PERMIT            | 159.55      |
|        |       | 15240         | FARMVILLE NEWSMEDIA                                   | 305625          | SWP584 VAR            | 214.45      |
|        |       | 25942         | PUCKETT FUNERAL HOME INC                              | GORMUS, JESSE L | CREAMATION            | 1,075.00    |
|        |       |               |                                                       |                 | ACCOUNT TOTAL         | 1,449.00 *  |
| 3161   |       | 21756         | Strategic Planning<br>LETTERPRESS COMMUNICATIONS      | 2664            | CITY COMM MAY 2023 HR | 2,531.25    |
|        |       |               |                                                       |                 | ACCOUNT TOTAL         | 2,531.25 *  |
| 3600   |       | 15240         | Advertising<br>FARMVILLE NEWSMEDIA                    | 129579          | GRADUATION ANNCMNT    | 134.00      |
|        |       | 15240         | FARMVILLE NEWSMEDIA                                   | 129579          | CITIZEN VOL OPPORTNY  | 276.53      |
|        |       |               |                                                       |                 | ACCOUNT TOTAL         | 410.53 *    |
| 5530   |       | 11250         | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 1563 ADMIN 0623 | MACADOS PROP COMMTEE  | 146.42      |
|        |       | 11250         | BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0623 | BOS DRINKS            | 9.07        |
|        |       |               |                                                       |                 | ACCOUNT TOTAL         | 155.49 *    |
| 6040   |       | 31339         | ADP Equipment<br>VERIZON WIRELESS                     | 242374982 0623  | CELL PHONE            | 936.24      |
|        |       |               |                                                       |                 | ACCOUNT TOTAL         | 936.24 *    |
|        |       |               |                                                       |                 | MAJOR TOTAL           | 5,482.51 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION            | ACCOUNT TOTAL | AMOUNT      |
|-----------------|------------------|-------------------------------------------------------|-----------------|------------------------|---------------|-------------|
| 3160            | 21303            | LANTAGNE DUPLICATING SERVI                            | 230511          | BOWMAN ZONING APPEAL   | 600.00        | 600.00 *    |
| 5210            | 30500            | Postal Services<br>U S POSTAL SERVICE                 | BOX RENT 2023   | PO BOX RENT 382        | 136.00        | 136.00 *    |
| 5230            | 10259            | Telecommunications<br>AMAZON CAPITAL SERVICES         | 1H41-XTWG-4JG9  | APPLE IPHONE CASE      | 19.93         | 19.93       |
|                 | 31339            | VERIZON WIRELESS                                      | 242374982 0623  | CELL PHONE             | 90.58         | 90.58       |
| 5510            | 11250            | Travel-Mileage<br>BENCHMARK COMMUNITY BANK            | 1555 ADMIN 0623 | GAS                    | 110.51        | 110.51 *    |
| 5530            | 11250            | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 3197 ADMIN 0623 | MEAL MEETING           | 20.01         | 20.01 *     |
| 5810            | 11250            | Dues & Association Member<br>BENCHMARK COMMUNITY BANK | 1563 ADMIN 0623 | NOTARY C BAKER         | 61.65         | 61.65 *     |
|                 | 15170            | FARMVILLE CHAMBER OF                                  | 7176            | DUES                   | 300.00        | 300.00      |
|                 | 31330            | VEMA                                                  | 6035            | MEMBERSHIP RENEWAL     | 100.00        | 100.00      |
| 6001            |                  | Office Supplies                                       |                 |                        | 410.40        | 410.40 *    |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | 13N1-YC4M-7CGG  | DRY ERASE MARKERS      | 6.28          | 6.28        |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | 13N1-YC4M-7CGG  | SURGE PROTECTOR        | 8.32          | 8.32        |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | 13N1-YC4M-7CGG  | PENS                   | 8.89          | 8.89        |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | 13N1-YC4M-7CGG  | CARDSTOCK              | 12.62         | 12.62       |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | 13N1-YC4M-7CGG  | AA BATTERIES           | 19.50         | 19.50       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                             | 3062 3760518    | WATER COOLER RENT      | 8.95          | 8.95        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                             | 3062 3793209    | (2) 5GL WATER          | 19.13         | 19.13       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                             | 3062 3861016    | WATER COOLER RENT      | 8.95          | 8.95        |
| 6012            |                  | Books and Subscriptions                               |                 |                        | 92.64         | 92.64 *     |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0623 | START MEETING          | 33.83         | 33.83       |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 1563 ADMIN 0623 | VIRGINIA BUS SUBSCRIPT | 99.95         | 99.95       |
|                 | 22211            | RELX INC. DBA LEXIS NEXIS                             | 36981370        | VA CDE RLS 23 RV11     | 89.35         | 89.35       |
|                 |                  |                                                       |                 | ACCOUNT TOTAL          | 223.13        | 223.13 *    |
|                 |                  |                                                       |                 | MAJOR TOTAL            | 1,654.34      | 1,654.34 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME         | INV#          | DESCRIPTION    | AMOUNT      |
|-----------------|------------------|------------------------|---------------|----------------|-------------|
| 3160            | 29126            | Professional Services  |               |                | 1,750.00    |
|                 | 29126            | TERRI ATKINS WILSON PC | APRIL 23 1054 | LEGAL SERVICES | 2,200.00    |
|                 | 29126            | TERRI ATKINS WILSON PC | MAR 23 1053   | LEGAL SERVICES | 3,950.00 *  |
|                 |                  |                        |               | ACCOUNT TOTAL  | 3,950.00 ** |
|                 |                  |                        |               | MAJOR TOTAL    |             |



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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME               | DESCRIPTION   | AMOUNT    |
|-----------------|------------------|------------------------------|---------------|-----------|
| 3199            | 15145            | FADS<br>Purchase of Services | DRUG TESTS    | 520.00    |
|                 |                  |                              | PECA230531    | 520.00 *  |
|                 |                  |                              |               | 520.00 ** |
|                 |                  |                              | ACCOUNT TOTAL |           |
|                 |                  |                              | MAJOR TOTAL   |           |

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| MAJOR# | VENDOR NUMBER | VENDOR NAME                | INV#           | DESCRIPTION          | AMOUNT      |
|--------|---------------|----------------------------|----------------|----------------------|-------------|
| 3120   | 27715         | Accountings & Auditing Se  | FY22 COS ALLOC | COST ALLOCATION PLAN | 4,500.00    |
|        | 28729         | ROBINSON FARMER COX ASSOC  | 1800052335     | ACCTNG VAL&DISCLSURE | 2,800.00    |
|        |               | MCGRIFF INSURANCE SERVICES |                |                      | 7,300.00 *  |
|        |               |                            |                | ACCOUNT TOTAL        | 7,300.00 ** |
|        |               |                            |                | MAJOR TOTAL          |             |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | DESCRIPTION          | INV#            | AMOUNT       |
|-----------------|------------------|-------------------------------------------------------|----------------------|-----------------|--------------|
| 3320            | 31659            | Maintenance Service Contr<br>VA EMPLOYMENT COMMISSION | ANNL FEE ONLINE ACC  | CR-23-PPD-0018  | 1,300.00 *   |
| 5210            | 10103            | Postal Services<br>AMERICAN SOLUTIONS FOR BUS         | PSTG REAL ESTATE     | INV06753537     | 2,500.00     |
|                 | 10103            | AMERICAN SOLUTIONS FOR BUS                            | PSTG PERSONAL PROPTY | INV06753863     | 2,500.00     |
|                 | 30540            | U S POSTAL SERVICE                                    | PO BOX RENT 522      | BOX RENT 2023   | 136.00       |
| 5230            | 11250            | Telecommunications<br>BENCHMARK COMMUNITY BANK        | PAYFLOW/PAYPAL       | 2777 TREAS 0623 | 5,136.00 *   |
| 5410            | 26125            | Lease/Rent Equipment<br>QUADIENT LEASING USA, INC.    | LEASE PSTG MACHINE   | N9960916        | 10.10        |
| 6001            | 11250            | Office Supplies<br>BENCHMARK COMMUNITY BANK           | NAME BADGES          | 2777 TREAS 0623 | 1,611.96     |
|                 | 20600            | KEY OFFICE SUPPLY                                     | CREDIT RTN CARTRIDGE | 433 CR 05172023 | 1,611.96 *   |
|                 | 20600            | KEY OFFICE SUPPLY                                     | REPORT CVRS/CARTRIDG | 433 578193      | 80.15        |
|                 | 20600            | KEY OFFICE SUPPLY                                     | REPORT COVERS        | 433 578194      | 462.95-      |
|                 | 20600            | KEY OFFICE SUPPLY                                     | COPY PAPER           | 433 578218      | 459.72       |
|                 | 20600            | KEY OFFICE SUPPLY                                     | CARTRIDGE            | 433 578253      | 19.95        |
|                 | 20600            | KEY OFFICE SUPPLY                                     | CARD STK/CC ROLLS    | 433 578407      | 159.98       |
|                 | 20600            | KEY OFFICE SUPPLY                                     | RBR BNDS/HIGHLTRS/NT | 433 578564      | 189.88       |
| 6020            | 13012            | DMV Stops<br>DMV                                      | DMV STOP FEES        | 202315100782    | 21.22        |
|                 |                  |                                                       | ACCOUNT TOTAL        |                 | 19.12        |
|                 |                  |                                                       | ACCOUNT TOTAL        |                 | 487.07 *     |
|                 |                  |                                                       | ACCOUNT TOTAL        |                 | 5,350.00     |
|                 |                  |                                                       | MAJOR TOTAL          |                 | 5,350.00 *   |
|                 |                  |                                                       | MAJOR TOTAL          |                 | 13,895.13 ** |

| MAJOR#<br>ACCT#<br>3160 | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#    | DESCRIPTION         | AMOUNT       |
|-------------------------|------------------|---------------------------|---------|---------------------|--------------|
|                         | 11902            | Professional Services     |         |                     |              |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2321 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2322 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2323 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2324 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2325 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2326 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2327 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2328 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2329 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2330 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2331 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2332 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2333 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2334 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2335 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2338 | CONTRACT AGREEMENT  | 4,500.00     |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2342 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2344 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2347 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2348 | TRAVEL & EXPENSE    | 125.00       |
|                         | 11902            | BUSINESS DATA OF VA, INC. | 01-2351 | TRAVEL & EXPENSE    | 125.00       |
| 3161                    |                  | Webpage Services          |         |                     | 7,000.00 *   |
|                         | 16683            | GRANICUS, LLC             | 166780  | MAINT/HOST/LIC FEE  | 5,209.31     |
|                         | 28330            | SITEVISION INC            | 25215   | 3RD QTR 23 WEB HOST | 179.85       |
|                         |                  |                           |         | ACCOUNT TOTAL       | 5,389.16 *   |
|                         |                  |                           |         | MAJOR TOTAL         | 12,389.16 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                              | INV#            | DESCRIPTION         | AMOUNT     |
|-----------------|------------------|---------------------------------------------|-----------------|---------------------|------------|
| 3160            | 14551            | Professional Services<br>ELECTION SYSTEMS & | CD2060623       | 6-20 LAYOUT         | 438.80     |
|                 | 14551            | ELECTION SYSTEMS &                          | CD2060624       | 6-20 AUDIO          | 617.00     |
|                 | 14551            | ELECTION SYSTEMS &                          | CD2060625       | 6-20 CODING         | 1,425.05   |
|                 | 14551            | ELECTION SYSTEMS &                          | CD2061226       | PFD CREATE/ELECT SU | 459.00     |
|                 |                  |                                             |                 | ACCOUNT TOTAL       | 2,939.85 * |
| 3161            | 10119            | Election Official<br>ACAMPORA GAIL          | EARLY VOTE 0623 | ELECTION OFFICIAL   | 180.00     |
|                 | 10119            | ACAMPORA GAIL                               | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 10148            | ADAMS PATRICIA                              | EARLY VOTE 0623 | ELECTION OFFICIAL   | 270.00     |
|                 | 10148            | ADAMS PATRICIA                              | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 10171            | AKERS BRANDON                               | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 11166            | BAPPERT RAYMOND                             | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 11171            | BARNES BARBARA                              | ELECTION 0623   | ELECTION OFFICIAL   | 180.00     |
|                 | 11186            | BARNES ROBERT L                             | ELECTION 0623   | ELECTION OFFICIAL   | 175.00     |
|                 | 11252            | BARTON GARY                                 | ELECTION 0623   | ELECTION OFFICIAL   | 205.00     |
|                 | 11265            | BARTON JOVITA                               | ELECTION 0623   | ELECTION OFFICIAL   | 205.00     |
|                 | 11780            | BURGESS V. GRACE                            | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 12807            | COPELAND ARETHA                             | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 13015            | DAILEY OTIS                                 | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 13083            | DARLINGTON HGT FIRE DEPT                    | ELECTION 0623   | RENT                | 200.00     |
|                 | 13766            | DOVE RACHAEL E                              | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 14365            | EDMENDSON SARAH                             | EARLY VOTE 0623 | ELECTION OFFICIAL   | 720.00     |
|                 | 14365            | EDMENDSON SARAH                             | ELECTION 0623   | ELECTION OFFICIAL   | 250.00     |
|                 | 14385            | EICHER, BRANDON                             | ELECTION 0623   | ELECTION OFFICIAL   | 205.00     |
|                 | 14600            | ELKS LODGE #269                             | ELECTION 0623   | RENT                | 200.00     |
|                 | 14739            | EMERT PEGGY                                 | ELECTION 0623   | ELECTION OFFICIAL   | 250.00     |
|                 | 14793            | ERICKSON RICHARD W                          | ELECTION 0623   | ELECTION OFFICIAL   | 250.00     |
|                 | 16228            | GLADDEN YOLANDA                             | ELECTION 0623   | ELECTION OFFICIAL   | 200.00     |
|                 | 16228            | GLADDEN YOLANDA                             | ELECTION 0623 2 | PREPROCESSING       | 190.00     |
|                 | 17208            | HAMPDEN-SYDNEY FIRE DEPT                    | ELECTION 0623   | RENT                | 200.00     |
|                 | 17502            | HEINOLD, JUDITH                             | EARLY VOTE 0623 | ELECTION OFFICIAL   | 180.00     |
|                 | 17502            | HEINOLD, JUDITH                             | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 19250            | JASPER FRANCES D                            | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 19701            | JOHNSON SYNI                                | ELECTION 0623   | ELECTION OFFICIAL   | 250.00     |
|                 | 20207            | KELLUM DONALD B JR                          | ELECTION 0623   | ELECTION OFFICIAL   | 180.00     |
|                 | 20326            | KENNEDY, JUDITH                             | ELECTION 0623   | ELECTION OFFICIAL   | 205.00     |
|                 | 21001            | KOETHER CINDY H                             | ELECTION 0623   | ELECTION OFFICIAL   | 250.00     |
|                 | 21002            | KOETHER, ROBB                               | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 22127            | MARCELLIN IDA M                             | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 22217            | MAXEY RENEE T                               | EARLY VOTE 0623 | ELECTION OFFICIAL   | 135.00     |
|                 | 22217            | MAXEY RENEE T                               | ELECTION 0623 2 | ELECTION OFFICIAL   | 25.00      |
|                 | 22217            | MAXEY RENEE T                               | ELECTION 0623 3 | PREPROCESSING       | 90.00      |
|                 | 22274            | MCELHENIE LORA P                            | ELECTION 0623   | ELECTION OFFICIAL   | 200.00     |
|                 | 22471            | MILLER ALICE A                              | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |
|                 | 22899            | MT ZION SECOND BAPTIST CH                   | ELECTION 0623   | RENT                | 200.00     |
|                 | 23342            | NASH BRENDA                                 | EARLY VOTE 0623 | ELECTION OFFICIAL   | 90.00      |
|                 | 23342            | NASH BRENDA                                 | ELECTION 0623   | ELECTION OFFICIAL   | 225.00     |
|                 | 25121            | PALIOTTI, DENNIS                            | ELECTION 0623   | ELECTION OFFICIAL   | 150.00     |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION           | AMOUNT       |
|--------|-------|---------------|---------------------------|-----------------|-----------------------|--------------|
|        |       | 25920         | PROSPECT VOL FIRE DEPT    | ELECTION 0623   | RENT                  | 200.00       |
|        |       | 27131         | RANDOLPH REBECCA L        | ELECTION 0623   | ELECTION OFFICIAL     | 225.00       |
|        |       | 27713         | ROBINSON, DELORES         | ELECTION 0623   | ELECTION OFFICIAL     | 150.00       |
|        |       | 27714         | ROBINSON, ELEANOR         | ELECTION 0623   | ELECTION OFFICIAL     | 150.00       |
|        |       | 28408         | SIMPSON DONNA             | ELECTION 0623   | ELECTION OFFICIAL     | 205.00       |
|        |       | 28434         | SOMERS CLAUDIA            | ELECTION 0623   | EARLY VOTING          | 409.00       |
|        |       | 28439         | SKAKUM LYNN               | ELECTION 0623   | ELECTION OFFICIAL     | 250.00       |
|        |       | 28897         | MT PLEASANT UNITED        | ELECTION 0623   | RENT                  | 200.00       |
|        |       | 28997         | STURGIS PATRICIA LYNN     | ELECTION 0623   | ELECTION OFFICIAL     | 150.00       |
|        |       | 29092         | TAYLOR SHIRLEY L          | ELECTION 0623   | ELECTION OFFICIAL     | 150.00       |
|        |       | 29092         | TAYLOR SHIRLEY L          | ELECTION 0623 2 | PREPROCESSING         | 190.00       |
|        |       | 29154         | THACKSTON CHRIS           | ELECTION 0623   | ELECTION OFFICIAL     | 205.00       |
|        |       | 29238         | THORNTON SARANA           | ELECTION 0623   | ELECTION OFFICIAL     | 150.00       |
|        |       | 29283         | TIMMONS LINDA             | ELECTION 0623   | ELECTION OFFICIAL     | 200.00       |
|        |       | 29332         | TOWN OF FARMVILLE         | ELECTION 0623   | RENT TRAIN STATION    | 25.00        |
|        |       | 31376         | VICK, JEFFREY             | ELECTION 0623   | ELECTION OFFICIAL     | 25.00        |
|        |       | 31377         | VICK, PATRICIA            | ELECTION 0623   | ELECTION OFFICIAL     | 205.00       |
|        |       | 32575         | WILEY MATTIE P            | ELECTION 0623   | ELECTION OFFICIAL     | 155.00       |
|        |       | 32915         | WOOD KASIE R              | ELECTION 0623   | ELECTION OFFICIAL     | 190.00       |
|        |       | 32915         | WOOD KASIE R              | ELECTION 0623 2 | PREPROCESSING         | 190.00       |
| 3600   |       |               | Advertising               |                 |                       | 11,594.00 *  |
|        |       | 15240         | FARMVILLE NEWSMEDIA       | 130369          | ADV REPUBLCN PRIMARY  | 285.74       |
| 5530   |       |               | Travel-Subsistence & Lodg |                 |                       | 285.74 *     |
|        |       | 10173         | AKERS-BOOKER GWENDOLYN    | REIMB 0623      | MILEAGE DEL VTE EQUIP | 58.95        |
| 6001   |       |               | Office Supplies           |                 |                       | 58.95 *      |
|        |       | 24985         | OWEN G DUNN CO            | 30032           | BALLOT PRINTER TONER  | 346.28       |
|        |       | 24985         | OWEN G DUNN CO            | 30035           | EXPRS VTE STK NOSEAL  | 57.55        |
|        |       |               |                           |                 |                       | 403.83 *     |
|        |       |               |                           |                 |                       | 15,282.37 ** |
|        |       |               |                           |                 | ACCOUNT TOTAL         |              |
|        |       |               |                           |                 | ACCOUNT TOTAL         |              |
|        |       |               |                           |                 | ACCOUNT TOTAL         |              |
|        |       |               |                           |                 | ACCOUNT TOTAL         |              |
|        |       |               |                           |                 | MAJOR TOTAL           |              |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                       | INVT# | DESCRIPTION        | ACCOUNT TOTAL | AMOUNT      |
|-----------------|------------------|--------------------------------------|-------|--------------------|---------------|-------------|
| 5540            | 31033            | VRAV<br>Travel-Convention & Educa    | 48    | 2023 VRAV ANNL MTG | 415.00 *      | 415.00      |
| 6001            | 20600            | Office Supplies<br>KEY OFFICE SUPPLY | 1275  | PENS/CLPS/SPLS/INK | 968.47        | 968.47      |
|                 | 20600            | KEY OFFICE SUPPLY                    | 1275  | COPY PAPER         | 146.97        | 146.97      |
|                 |                  |                                      |       | ACCOUNT TOTAL      | 1,115.44 *    | 1,115.44 *  |
|                 |                  |                                      |       | MAJOR TOTAL        | 1,530.44 **   | 1,530.44 ** |

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| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                        | INV#           | DESCRIPTION          | AMOUNT           |
|--------|-------|---------------|----------------------------------------------------|----------------|----------------------|------------------|
| 3160   |       | 13369         | Professional Services<br>DIAMOND SPRINGS WATER INC | 10479          | (2) 5GL WATER        | 19.13            |
|        |       | 13369         | DIAMOND SPRINGS WATER INC                          | 10479          | WATER COOLER RENT    | 11.95            |
|        |       |               |                                                    |                | <b>ACCOUNT TOTAL</b> | <b>31.08 *</b>   |
| 5210   |       | 26125         | Postal Services<br>QUADIENT LEASING USA, INC.      | N9915905       | POSTAGE MACHINE      | 350.19           |
|        |       |               |                                                    |                | <b>ACCOUNT TOTAL</b> | <b>350.19 *</b>  |
| 6001   |       | 10259         | Office Supplies<br>AMAZON CAPITAL SERVICES         | 13NI-YC4M-1Y9F | MOUSE PADS W/SUPPORT | 96.25            |
|        |       | 10259         | AMAZON CAPITAL SERVICES                            | 13NI-YC4M-1Y9F | VOICE RECORDER       | 69.99            |
|        |       | 10259         | AMAZON CAPITAL SERVICES                            | 13NI-YC4M-1Y9F | PROMOTIONAL DISCOUNT | 11.55-           |
|        |       | 20600         | KEY OFFICE SUPPLY                                  | 424 577540     | RIBBON/HI-LITERS     | 13.95            |
|        |       | 20600         | KEY OFFICE SUPPLY                                  | 424 577833     | MRKRS/ERSE BRD/STRPS | 20.25            |
|        |       |               |                                                    |                | <b>ACCOUNT TOTAL</b> | <b>188.89 *</b>  |
|        |       |               |                                                    |                | <b>MAJOR TOTAL</b>   | <b>570.16 **</b> |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                  | INV#           | DESCRIPTION       | AMOUNT    |
|-----------------|------------------|-------------------------------------------------|----------------|-------------------|-----------|
| 3160            | 28866            | Professional Services<br>STEPS, INC             | 18008          | SHRED SERVICE     | 21.40 *   |
| 6001            |                  | Office Supplies                                 |                |                   | 21.40 *   |
|                 | 13369            | DIAMOND SPRINGS WATER INC                       | 12135 3745741  | (1) 5GL SPRING    | 11.54     |
|                 | 13369            | DIAMOND SPRINGS WATER INC                       | 12135 3765211  | WATER COOLER RENT | 11.95     |
|                 | 13369            | DIAMOND SPRINGS WATER INC                       | 12135 3834628  | (2) 5GL WATER     | 19.13     |
|                 |                  |                                                 |                | ACCOUNT TOTAL     | 42.62 *   |
| 8202            | 10259            | Furniture & Fixtures<br>AMAZON CAPITAL SERVICES | 1H41-XTWG-67DM | ICE MAKER         | 339.99    |
|                 |                  |                                                 |                | ACCOUNT TOTAL     | 339.99 *  |
|                 |                  |                                                 |                | MAJOR TOTAL       | 404.01 ** |

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| MAJOR# | VENDOR | VENDOR                                 | INV#           | DESCRIPTION   | AMOUNT   |
|--------|--------|----------------------------------------|----------------|---------------|----------|
| ACCT#  | NUMBER | NAME                                   |                |               |          |
| 5230   | 31339  | Telecommunications<br>VERIZON WIRELESS | 242374982 0623 | CELL PHONE    | 40.29 *  |
|        |        |                                        |                | ACCOUNT TOTAL | 40.29 ** |
|        |        |                                        |                | MAJOR TOTAL   | 40.29 ** |







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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#          | DESCRIPTION       | AMOUNT      |
|-----------------|------------------|---------------------------|---------------|-------------------|-------------|
| 6012            | 13369            | DIAMOND SPRINGS WATER INC | 11151 3764742 | WATER COOLER RENT | 9.95        |
|                 | 13369            | DIAMOND SPRINGS WATER INC | 11151 3793205 | (1) 5GL WATER     | 11.54       |
|                 | 20600            | KEY OFFICE SUPPLY         | 578554        | COPY PAPER        | 369.80      |
|                 | 20600            | KEY OFFICE SUPPLY         | 578557        | CARD STOCK        | 59.98       |
|                 |                  |                           |               | ACCOUNT TOTAL     | 470.40 *    |
|                 | 29038            | T&N PRINTING              | 455374        | PLATS             | 14.98       |
|                 | 29038            | T&N PRINTING              | 457086        | PLATS             | 20.72       |
|                 |                  |                           |               | ACCOUNT TOTAL     | 35.70 *     |
|                 |                  |                           |               | MAJOR TOTAL       | 4,812.98 ** |

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| MAJOR#<br>ACCT#<br>6012 | VENDOR<br>NUMBER<br>22211 | VENDOR<br>NAME<br>Books and Subscriptions<br>RELX INC. DBA LEXIS NEXIS | INV#<br>3094500539 | DESCRIPTION<br>MAY PAYMENT | AMOUNT<br>403.00<br>403.00 *<br>403.00 ** |
|-------------------------|---------------------------|------------------------------------------------------------------------|--------------------|----------------------------|-------------------------------------------|
|                         |                           |                                                                        |                    | ACCOUNT TOTAL              |                                           |
|                         |                           |                                                                        |                    | MAJOR TOTAL                |                                           |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INV#          | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|--------------------------------------------------------|---------------|----------------------|-------------|
| 3320            | 25483            | Maintenance Service Contr<br>PITNEY BOWES GLOBAL FINAN | 3317551092    | LEASE PAYMENT        | 159.99      |
|                 | 28587            | SOUTHERN COPIER                                        | 230522-0023   | EQUIP SERVICE CONTRC | 585.00      |
|                 | 28866            | STEPS, INC                                             | 18007         | SHRED SERVICE        | 124.88      |
|                 |                  |                                                        |               | ACCOUNT TOTAL        | 869.87 *    |
| 5530            | 11250            | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK  | 2256 CWA 0623 | HOTEL AUG 23 CONF    | 783.11      |
| 5810            | 11250            | Dues & Association Member<br>BENCHMARK COMMUNITY BANK  | 2256 CWA 0623 | VA TRIAL LWYRS DUES  | 783.11 *    |
| 6001            | 11250            | Office Supplies<br>BENCHMARK COMMUNITY BANK            | 2256 CWA 0623 | (2) STAPLERS HI CPCT | 75.00       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                              | 17594 3834625 | (1) 5GL WATER        | 63.22       |
|                 | 13369            | DIAMOND SPRINGS WATER INC                              | 17594 3867795 | WATER COOLER RENT    | 11.62       |
|                 |                  |                                                        |               | ACCOUNT TOTAL        | 15.85       |
| 8202            | 11250            | Furniture and Fixtures<br>BENCHMARK COMMUNITY BANK     | 2256 CWA 0623 | WEGMANS RETIRMNT CKE | 90.69 *     |
|                 | 999999           | JUANOMI'S VISION, LLC                                  | 00118         | RETIRMNT PARTY BLNS  | 142.41      |
|                 |                  |                                                        |               | ACCOUNT TOTAL        | 146.00      |
|                 |                  |                                                        |               | MAJOR TOTAL          | 288.41 *    |
|                 |                  |                                                        |               |                      | 2,107.08 ** |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                  | INV#     | DESCRIPTION          | AMOUNT   |
|-----------------|------------------|-------------------------------------------------|----------|----------------------|----------|
| 3500            | 15380            | FARMVILLE PRINTING<br>Printing and Binding - St | 20220720 | BUS CARDS CINDY SAMS | 26.33    |
|                 |                  |                                                 |          | ACCOUNT TOTAL        | 26.33 *  |
|                 |                  |                                                 |          | MAJOR TOTAL          | 26.33 ** |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                | DESCRIPTION          | INV#            | AMOUNT      |
|--------|-------|---------------|----------------------------|----------------------|-----------------|-------------|
| 3310   |       | 22495         | Repairs/Maintenance-Radio  | RADIO RPR-REPEATER   | 408001240-1     | 795.00 *    |
|        |       |               | MOBILE COMMUNICATIONS AMER |                      |                 | 795.00 *    |
| 3311   |       | 12365         | Repairs & Maint-Auto & Eq  | WRECKED VEH REPAIR   | WRKFLE CEC47C5C | 7,810.75    |
|        |       | 14300         | CHARLOTTE COLLISION CENTER | RPL CVRT,SENS,GSKT   | 0226492         | 1,956.91    |
|        |       | 14300         | EAST END MOTOR CO INC      | OIL CHANGE           | 0227353         | 99.05       |
|        |       | 14300         | EAST END MOTOR CO INC      | VEHICLE INSPECTION   | 0227504         | 20.00       |
|        |       | 14300         | EAST END MOTOR CO INC      | OIL CHANGE           | 0227507         | 99.83       |
|        |       | 14300         | EAST END MOTOR CO INC      | TRANS SRVC/FILTERS   | 0227683         | 550.88      |
|        |       | 14300         | EAST END MOTOR CO INC      | OIL CHANGE           | 0227891         | 113.27      |
|        |       | 14915         | EXPRESS CARE               | OIL CHANGE           | 24406           | 117.96      |
|        |       | 14915         | EXPRESS CARE               | OIL CHANGE           | 24933           | 141.95      |
|        |       | 14915         | EXPRESS CARE               | OIL CHANGE           | 25124           | 123.97      |
|        |       | 27490         | RUNDSTROM AUTO LLC         | INSP/WIPER BLADE RPL | PECSO 050223 2  | 39.90       |
|        |       | 27490         | RUNDSTROM AUTO LLC         | OIL CHNG/BRKE&PD INS | 14077           | 719.44      |
|        |       | 27490         | RUNDSTROM AUTO LLC         | REP FRNT BRK RTR/PDS | 14512           | 377.47      |
|        |       | 27490         | RUNDSTROM AUTO LLC         | OIL CHANGE           | 14596           | 174.43      |
|        |       | 27490         | RUNDSTROM AUTO LLC         | AC CHECKED/REPAIRED  | 14659           | 183.90      |
|        |       | 27490         | RUNDSTROM AUTO LLC         | WHL BRG/HUB REP/INSP | 14704           | 371.09      |
|        |       | 27767         | ROCKWELL AUDIO             | CAGE INSTALLATION    | POSR9922(S01)   | 276.00      |
|        |       | 28486         | SMITH'S SPEEDOMETER CALIBR | VEH CALIBRATION      | PECSO 06142023  | 70.00       |
|        |       | 29199         | THIRD STREET WRECKER INC   | WRECKER SERVICE      | T11756          | 245.00      |
|        |       | 29199         | THIRD STREET WRECKER INC   | WRECKER SERVICE      | T11764          | 150.00      |
|        |       | 29199         | THIRD STREET WRECKER INC   | WRECKER 2017 EXPLOR  | T11855          | 230.00      |
|        |       | 29199         | THIRD STREET WRECKER INC   | WRECKER 2011 FORD EX | T11856          | 230.00      |
|        |       | 29199         | THIRD STREET WRECKER INC   | WRECKER 2015 CHARGER | T11875          | 323.40      |
|        |       |               |                            | ACCOUNT TOTAL        |                 | 14,425.20 * |
| 3320   |       | 12854         | Maintenance Service Contr  | SVC CNT STEALTH TRKR | INVT002190      | 545.92      |
|        |       | 21767         | COVERTTRACK GROUP INC      | SVC CONTRACT MAY 23  | 692908320230531 | 133.61      |
|        |       | 31339         | LEXISNEXIS RISK DATA MANAG | MDT MTHNLY CHARGE    | 9935934660      | 1,042.25    |
|        |       |               | VERIZON WIRELESS           |                      |                 | 1,721.78 *  |
| 5210   |       | 30666         | Postal Services            | PO BOX RENT 25       | BOX RENT 2023   | 96.00       |
|        |       |               | U S POSTAL SERVICE         |                      |                 | 96.00 *     |
| 5230   |       | 10102         | Telecommunications         | CELLULAR SERVICE     | 677451 0523     | 1,292.20    |
|        |       | 20904         | AT&T MOBILITY              | RMNT BACKUP/FBR CONN | 2306-0019350    | 119.95      |
|        |       | 21319         | KINEX NETWORKING SOLUTION  | VCIN                 | 309468839 0623  | 10.36       |
|        |       | 21319         | BRIGHTSPEED                | PHONE                | 309558628 0623  | 7.97        |
|        |       | 21319         | BRIGHTSPEED                | SALLY PORT LINE      | 489989564 0623  | 82.39       |
|        |       |               |                            | ACCOUNT TOTAL        |                 | 1,512.87 *  |
| 5801   |       | 10259         | Accreditation              | WHEELED STORGE BOXES | 1FLY-6GWG-1LFM  | 100.99      |
|        |       | 10259         | AMAZON CAPITAL SERVICES    | STEP LADDER          | 1GC4-DRHT-74XT  | 36.98       |
|        |       | 20600         | AMAZON CAPITAL SERVICES    | FILE FOLDER LABELS   | 545 578477      | 53.99       |
|        |       |               | KEY OFFICE SUPPLY          |                      |                 | 191.96 *    |
| 6001   |       | 10259         | Office Supplies            | SHARPIE MARKERS      | 1GR1-QCNH-YJGK  | 14.01       |
|        |       |               | AMAZON CAPITAL SERVICES    |                      |                 |             |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#           | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|---------------------------|----------------|----------------------|--------------|
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1GR1-QCNH-YJGK | DIGITAL VOICE RECORD | 36.89        |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1GR1-QCNH-YJGK | SHIPPING             | 7.29         |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1GR1-QCNH-YJGK | DISCOUNT CREDIT      | 12.82-       |
|                 | 13369            | DIAMOND SPRINGS WATER INC | 12832 3745705  | (3) 5GL WATER        | 24.80        |
|                 | 13369            | DIAMOND SPRINGS WATER INC | 12832 3765496  | WATER COOLER RENT    | 24.90        |
|                 | 13369            | DIAMOND SPRINGS WATER INC | 12832 3793208  | (3) 5GL WATER        | 24.80        |
|                 | 20600            | KEY OFFICE SUPPLY         | 545 578321     | FLDRS/STPLS/CLIPS    | 63.97        |
|                 | 20600            | KEY OFFICE SUPPLY         | 545 578365     | INK CARTRIDGES       | 610.76       |
|                 | 20600            | KEY OFFICE SUPPLY         | 545 578508     | STAPLER/STAPLES      | 75.09        |
| 6008            |                  | Vehicle & Powered Equip F |                | ACCOUNT TOTAL        | 869.69 *     |
|                 | 14787            | EPPS TONY                 | REIMB 0623     | GAS REIMBURSEMENT    | 23.50        |
| 6009            |                  | Vehicle & Powered Equip S |                | ACCOUNT TOTAL        | 23.50 *      |
|                 | 14300            | EAST END MOTOR CO INC     | 0227353        | TIRES                | 720.48       |
|                 | 14300            | EAST END MOTOR CO INC     | 0227507        | TIRES                | 720.48       |
|                 | 14300            | EAST END MOTOR CO INC     | 0227936        | TIRE                 | 173.01       |
|                 | 14300            | EAST END MOTOR CO INC     | 0228506        | TIRES                | 319.28       |
| 6010            |                  | Police Supplies           |                | ACCOUNT TOTAL        | 1,933.25 *   |
|                 | 13012            | DMV                       | 202315100116   | SPECIAL ID           | 10.00        |
|                 | 16102            | GALLS LLC                 | 024574432      | DEFENSE SPRAY CASE   | 159.50       |
|                 | 16102            | GALLS LLC                 | 024574439      | GLOVE POUCH W/VELCRO | 89.50        |
|                 | 27153            | READ'S UNIFORMS LLC       | 189186-99      | FLASHLIGHT HLDR      | 28.14        |
|                 | 32734            | WITMER PUBLIC SAFETY GRP  | INV260190      | MACE                 | 21.42        |
|                 | 32734            | WITMER PUBLIC SAFETY GRP  | INV270509      | GUN SLING            | 97.73        |
| 6011            |                  | Uniforms & Wearing Appare |                | ACCOUNT TOTAL        | 406.29 *     |
|                 | 10380            | AMERICAN UNIFORM SALES    | 00062103       | ARMOR SKINS          | 422.26       |
|                 | 11021            | BADGE & WALLET            | 552116         | BADGE (SPRAGUE)      | 159.50       |
|                 | 16102            | GALLS LLC                 | 024514331      | MISC UNIFORM SUPPLIE | 1,284.27     |
|                 | 27153            | READ'S UNIFORMS LLC       | 188203-99      | SHIRTS & PANTS       | 399.59       |
|                 | 27153            | READ'S UNIFORMS LLC       | 188204-99      | BDU'S & PANTS        | 109.84       |
|                 | 27153            | READ'S UNIFORMS LLC       | 188206-99      | SHIRTS & BDU'S       | 167.60       |
|                 | 27153            | READ'S UNIFORMS LLC       | 189181-99      | SHIRTS DUNFORD       | 466.63       |
|                 | 27153            | READ'S UNIFORMS LLC       | 190712-99      | BASE SHIRTS          | 138.87       |
|                 |                  |                           |                | ACCOUNT TOTAL        | 3,148.56 *   |
|                 |                  |                           |                | MAJOR TOTAL          | 25,124.10 ** |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME              | INV#         | DESCRIPTION | ACCOUNT TOTAL | AMOUNT     |
|--------|-------|---------------|--------------------------|--------------|-------------|---------------|------------|
| 7001   | 7001  | 14527         | ELECOM INC               | 38526        | (5) PAGERS  |               | 1,941.00 * |
|        |       |               | Payment to Farmville VFD |              |             |               | 1,941.00 * |
| 7002   |       | 11772         | BUG BUSTERS PEST CONTROL | 862414       | RVFD        |               | 48.15      |
|        |       | 12024         | C W WILLIAMS             | 653169       |             |               | 2,958.45   |
|        |       | 12845         | GFL/COUNTY WASTE         | KD0000244818 |             |               | 99.47      |
|        |       | 12845         | GFL/COUNTY WASTE         | KD0000263342 |             |               | 98.56      |
|        |       | 14300         | EAST END MOTOR CO INC    | 0225978      | RVFD        |               | 51.00      |
|        |       | 14695         | ELLINGTON'S LAWN SERVICE | 110          |             |               | 360.00     |
|        |       | 31846         | DOMINION ENERGY VIRGINIA | 4500495009   | 0523        |               | 98.08      |
|        |       | 31846         | DOMINION ENERGY VIRGINIA | 4500495009   | 0623        |               | 157.94     |
|        |       |               | Payment to Farmville VFD |              |             |               | 3,871.65 * |
| 7004   |       | 12024         | C W WILLIAMS             | 653021       | DHVFD       |               | 895.40     |
|        |       | 12996         | CYRUS PEST CONTROL CO    | MAY 2023     | DHVFD       |               | 45.00      |
|        |       | 13083         | DARLINGTON HGT FIRE DEPT | REIMB 0623   | 1           |               | 61.05      |
|        |       | 13083         | DARLINGTON HGT FIRE DEPT | REIMB 0623   | 2           |               | 130.50     |
|        |       | 13083         | DARLINGTON HGT FIRE DEPT | REIMB 0623   | 3           |               | 44.20      |
|        |       | 22468         | MID-ATLANTIC IRRIGATION  | 212761       | DHVFD       |               | 106.50     |
|        |       | 28640         | SOUTHSIDE ELECTRIC COOP  | 38156001     | 0623        |               | 234.86     |
|        |       | 31421         | VACORP                   | 105750       | DHVFD       |               | 3,902.00   |
|        |       |               | Payment to Farmville VFD |              |             |               | 5,419.51 * |
| 7005   |       | 10102         | AT&T MOBILITY            | 77474        | 0323        | HSFD          | 76.48      |
|        |       | 10102         | AT&T MOBILITY            | 77474        | 0423        | HSFD          | 76.48      |
|        |       | 10169         | AIR-CARE INC             | 20998        | HSVFD       |               | 106.22     |
|        |       | 11772         | BUG BUSTERS PEST CONTROL | 856500       | HSVFD       |               | 48.15      |
|        |       | 11772         | BUG BUSTERS PEST CONTROL | 862061       | HSVFD       |               | 48.15      |
|        |       | 12220         | CARTER MACHINERY CO INC  | 00138501     | HSVFD       |               | 11.24      |
|        |       | 12220         | CARTER MACHINERY CO INC  | 1325904      | HSVFD       |               | 561.91     |
|        |       | 14801         | ESO SOLUTIONS, INC       | ESO-110445   | HSFD        |               | 2,256.94   |
|        |       | 15656         | FIRE & SAFETY EQUIP CO   | 121297       | HSVFD       |               | 206.65     |
|        |       | 21153         | CAPITAL ONE/ WALMART     | 604771       | HSVFD       |               | 230.00     |
|        |       | 21153         | CAPITAL ONE/ WALMART     | 604771       | 0523        |               | 454.09     |
|        |       | 21319         | BRIGHTSPEED              | 310187773    | 0523        |               | 77.73      |
|        |       | 21319         | BRIGHTSPEED              | 310187773    | 0623        |               | 77.73      |
|        |       | 31846         | DOMINION ENERGY VIRGINIA | 8350720002   | 0523        |               | 314.35     |
|        |       | 31846         | DOMINION ENERGY VIRGINIA | 8350720002   | 0623        |               | 349.84     |
|        |       | 32926         | WRIGHT AUTO SUPPLY       | 253202       | HSVFD       |               | 70.45      |
|        |       | 32926         | WRIGHT AUTO SUPPLY       | 253746       | HSVFD       |               | 305.98     |
|        |       |               | Payment to Farmville VFD |              |             |               | 5,272.39 * |
| 7006   |       | 25210         | PAMPLIN EXXON            | 50533        | PAMPLINFD   |               | 100.74     |
|        |       | 25210         | PAMPLIN EXXON            | 50534        | PAMPLINFD   |               | 51.00      |
|        |       | 25210         | PAMPLIN EXXON            | 50535        | PAMPLINFD   |               | 20.00      |
|        |       | 25210         | PAMPLIN EXXON            | 50539        | PAMPLINFD   |               | 51.00      |
|        |       |               | Payment to Farmville VFD |              |             |               | 222.74 *   |
| 7007   |       | 12024         | C W WILLIAMS             | 651722       | MVFR        | C05           | 532.41     |
|        |       |               | Payment to Farmville VFD |              |             |               | 532.41 *   |

| MAJOR#<br>ACCT#<br>7041 | VENDOR<br>NUMBER | VENDOR<br>NAME<br>VFD Fuel | INV# | DESCRIPTION              | AMOUNT       |
|-------------------------|------------------|----------------------------|------|--------------------------|--------------|
|                         | 25210            | PAMPLIN EXXON              | 4413 | PAMPLIN FD               | 52.41        |
|                         | 25210            | PAMPLIN EXXON              | 4417 | PAMPLIN FD               | 125.00       |
|                         | 25210            | PAMPLIN EXXON              | 4499 | PAMPLIN FD               | 57.54        |
|                         | 25210            | PAMPLIN EXXON              | 4904 | PAMPLIN FD               | 31.36        |
|                         | 25210            | PAMPLIN EXXON              | 7246 | PAMPLIN FD<br>REGULAR CA | 21.51        |
|                         | 25210            | PAMPLIN EXXON              | 9168 | PAMPLIN FD               | 57.71        |
|                         | 25210            | PAMPLIN EXXON              | 9177 | PAMPLIN FD               | 75.58        |
|                         | 25210            | PAMPLIN EXXON              | 9183 | PAMPLIN FD               | 42.85        |
|                         | 29440            | PRINCE EDWARD CO TREAS     |      | PVD GAS                  | 88.70        |
|                         |                  |                            |      |                          | 552.66 *     |
|                         |                  |                            |      |                          | 17,812.36 ** |

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|--------|-------|---------------|--------------------------------------------|--------|------------------------------------|---------------------------------------|
| 3160   |       | 29280         | Professional Service E-91<br>TIMMONS GROUP | 316609 | 34335102<br>PEC ADD DATA MAINT     | 492.50<br>492.50 *                    |
| 6901   |       | 11250         | BENCHMARK COMMUNITY BANK<br>LEMPG          | 1555   | ADMIN 0623<br>TOUCHBOARD EMS LEMPG | 4,914.80<br>4,914.80 *<br>5,407.30 ** |
|        |       |               |                                            |        | ACCOUNT TOTAL                      |                                       |
|        |       |               |                                            |        | ACCOUNT TOTAL                      |                                       |
|        |       |               |                                            |        | MAJOR TOTAL                        |                                       |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | DESCRIPTION          | INV#    | AMOUNT      |
|-----------------|------------------|---------------------------|----------------------|---------|-------------|
| 3196            |                  | Purchase of Services - JD |                      |         |             |
|                 | 25375            | PIEDMONT RGNL JUVENILE    | JUVENILE DETENTION   | 2110    | 125.00      |
|                 | 25375            | PIEDMONT RGNL JUVENILE    | JUVENILE DETENTION   | 2130    | 1,875.00    |
|                 | 28662            | SOUTHSIDE OUTREACH DET    | HOME ELEC MONITORNG  | AP 0523 | 1,705.00    |
|                 | 28662            | SOUTHSIDE OUTREACH DET    | HOME ELEC MONITORING | LF 0523 | 1,705.00    |
|                 | 28662            | SOUTHSIDE OUTREACH DET    | HOME ELEC MONITORING | SG 0523 | 1,320.00    |
|                 | 28662            | SOUTHSIDE OUTREACH DET    | HOME ELEC MONITORING | ZM 0523 | 185.00      |
|                 |                  |                           | ACCOUNT TOTAL        |         | 6,915.00 *  |
|                 |                  |                           | MAJOR TOTAL          |         | 6,915.00 ** |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                              | INV#            | DESCRIPTION          | AMOUNT      |
|--------|---------------|------------------------------------------|-----------------|----------------------|-------------|
| 3311   | 22581         | Repairs & Maint-Auto MOORE, PHILLIP      | REIMB 0523 1    | VEHICLE MAINTENANCE  | 96.98 *     |
| 5230   | 31339         | Telecommunications VERIZON WIRELESS      | 242374982 0623  | CELL PHONE           | 40.29 *     |
| 5530   | 22581         | Travel-Subsistence & Lodg MOORE, PHILLIP | REIMB 0523 3    | MEAL-MEETING         | 12.77 *     |
| 5540   | 22581         | Travel-Convention & Educa MOORE, PHILLIP | REIMB 0523 2    | MEETING REGISTRATION | 20.00 *     |
| 6040   | 11250         | ADP Equipment BENCHMARK COMMUNITY BANK   | 1555 ADMIN 0623 | 65" TOUCHERD W/ACCES | 1,664.39 *  |
|        |               |                                          |                 | ACCOUNT TOTAL        | 1,664.39 *  |
|        |               |                                          |                 | MAJOR TOTAL          | 1,834.43 ** |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION          | AMOUNT                      |
|-----------------|------------------|---------------------------|-----------------|----------------------|-----------------------------|
| 3110            |                  | Vet Care                  |                 |                      |                             |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351392          | VET CARE             | 171.20                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351578          | VET CARE             | 222.54                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351762          | REBATE NEXGARD 12CT  | 45.00-                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351793          | VET CARE             | 87.50                       |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351861          | VET CARE             | 228.48                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 351948          | VET CARE             | 353.63                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 352231          | VET CARE             | 163.50                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 352304          | VET CARE             | 87.50                       |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 352486          | VET CARE             | 240.66                      |
|                 | 27524            | RIDGE ANIMAL HOSPITAL     | 352532          | VET CARE             | 8.36                        |
| 5110            |                  | Electrical Services       |                 |                      | 1,518.37 *                  |
|                 | 31846            | DOMINION ENERGY VIRGINIA  | 0890745003 0523 | ANIMAL CONTROL       | ACCOUNT TOTAL<br>185.89 *   |
| 5230            |                  | Telecommunications        |                 |                      |                             |
|                 | 21319            | BRIGHTSPEED               | 310119726 0623  | ANIMAL CONTROL       | 139.08                      |
|                 | 31339            | VERIZON WIRELESS          | 242374982 0623  | CELL PHONE           | 80.58                       |
|                 |                  |                           |                 |                      | ACCOUNT TOTAL<br>219.66 *   |
| 5899            |                  | Miscellaneous             |                 |                      |                             |
|                 | 25840            | PRINCE EDWARD HEALTH DPT  | 133264907 0523  | IMMUNIZATIONS        | 695.92                      |
| 6002            |                  | Supplies for Shelter      |                 |                      | 695.92 *                    |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | SHARPIE MARKERS      | 12.46                       |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | 20PC BOLT SNAPS      | 22.99                       |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | WHAL CLIPPERS        | 34.99                       |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | D RING CLIP SETS     | 15.98                       |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | 5PK SCRATCH PADS     | 33.62                       |
|                 | 10259            | AMAZON CAPITAL SERVICES   | 1VPG-71PK-6YPN  | 60PC PUPPY WHLP CLRS | 11.99                       |
|                 | 11250            | BENCHMARK COMMUNITY BANK  | 1563 ADMIN 0623 | PARVO TEST/NEEDLES   | 402.62                      |
|                 | 11250            | BENCHMARK COMMUNITY BANK  | 1563 ADMIN 0623 | DOG BEDS/REPAIR KITS | 581.10                      |
|                 | 21153            | CAPITAL ONE/ WALMART      | 630109 0623     | SHELTER SUPPLIES     | 30.44                       |
|                 | 21153            | CAPITAL ONE/ WALMART      | 630109 0623     | SHELTER SUPPLIES     | 100.87                      |
|                 | 21811            | LOWE'S                    | 901450-LATFIG   | BLEACH SPRAY         | 13.26                       |
| 6011            |                  | Uniforms and Wearing Appa |                 |                      | ACCOUNT TOTAL<br>1,260.32 * |
|                 | 28592            | SOUTHERN POLICE EQUIP CO  | 208818          | (2) BP VESTS ACO     | 2,487.50                    |
|                 |                  |                           |                 |                      | ACCOUNT TOTAL<br>2,487.50 * |
|                 |                  |                           |                 |                      | MAJOR TOTAL<br>6,367.66 **  |

| MAJOR# | VENDOR NUMBER | VENDOR NAME           | INV#           | DESCRIPTION          | AMOUNT       |
|--------|---------------|-----------------------|----------------|----------------------|--------------|
| 3150   | 10651         | Legal Services        |                |                      |              |
|        | 10651         | AQUALAW PLC           | 15331 0354 001 | PROFESSIONAL SERVICE | 6,206.00     |
|        | 10651         | AQUALAW PLC           | 15403 0354 001 | PROFESSIONAL SERVICE | 3,638.00     |
|        |               |                       |                | ACCOUNT TOTAL        | 9,844.00 *   |
| 3160   | 11145         | Professional Services |                |                      |              |
|        | 29280         | BANDER SMITH INC      | 231801 2318    | BUSH RVR DAM 12 INSP | 7,250.00     |
|        |               | TIMMONS GROUP         | 315165 46844   | SRR WITHDRAW PERMIT  | 11,250.00    |
|        |               |                       |                | ACCOUNT TOTAL        | 18,500.00 *  |
|        |               |                       |                | MAJOR TOTAL          | 28,344.00 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | DESCRIPTION               | INV#            | AMOUNT      |
|-----------------|------------------|----------------------------|---------------------------|-----------------|-------------|
| 3160            | 21296            | LANGHORNE RON              | Professional Services     | 1028            | 1,062.60    |
|                 |                  |                            | 2ND FL STH CRTHSE HW      |                 | 1,062.60 *  |
| 3310            | 12744            | COMFORT SYSTEMS USA        | Repairs/Maintenance       | 126528          | 500.00      |
|                 | 15655            | FIDELITY POWER SYSTEMS     | PM SERVICE AGREEMNT       | FPS0083381      | 319.25      |
|                 | 15655            | FIDELITY POWER SYSTEMS     | SVC CALL GENSET CNTR      | FPS0088386      | 13,475.00   |
|                 | 16915            | GULLY TAVERN LANDSCAPING   | GENERATOR RENTAL          | 6634            | 61.39       |
|                 |                  |                            | MONTHLY FERTILIZATFN      |                 | 14,355.64 * |
| 5110            | 28640            | SOUTHSIDE ELECTRIC COOP    | Electrical Services       | 114379002 0623  | 25.60       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | SANDY RIVER               | 3646262521 0523 | 47.11       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | SOUTH ST PARKING LOT      | 4883315659 0623 | 1,131.45    |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | STEPS                     | 4951935099 0523 | 6.59        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | SHERIFF SHED              | 5856894620 0523 | 17.21       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | WORSHAM CLERKS OFFIC      | 6669158583 0523 | 145.10      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | LIGHTS AT RICE            | 8105475944 0623 | 791.83      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | AG BUILDING               | 9670710004 0523 | 85.75       |
|                 |                  |                            | RECYCLING                 |                 | 2,250.64 *  |
| 5130            | 29332            | TOWN OF FARMVILLE          | Water & Sewer             | AG BLDG 0523    | 69.58       |
|                 | 29332            | TOWN OF FARMVILLE          | WATER                     | CH LAWN 0523    | 120.82      |
|                 | 29332            | TOWN OF FARMVILLE          | WATER & SEWER             | STEPS 523       | 118.34      |
|                 | 29332            | TOWN OF FARMVILLE          | WATER & SEWER             | 56 SWI WAY 0523 | 52.64       |
|                 |                  |                            |                           |                 | 361.38 *    |
| 5230            | 10105            | AT&T                       | Telecommunications        | 7305055660 0623 | 47.36       |
|                 | 10251            | ALLIED SECURITY SYSTEMS, I | LONG DIST CO SHOP         | 315427          | 32.00       |
|                 | 21319            | BRIGHTSPEED                | PEFYA AUTO FIRE TEST      | 310441360 0523  | 121.76      |
|                 | 31339            | VERIZON WIRELESS           | ELEVATOR                  | 242374982 0623  | 40.29       |
|                 |                  |                            | CELL PHONE                |                 | 241.41 *    |
| 5303            | 23297            | NATL FLOOD INS PROGRAM     | Flood Insurance           | 3000182673 0623 | 1,616.00    |
|                 | 28869            | STIFF O O INC              | FLOOD INSURANCE           | 10471           | 1,616.00 *  |
| 5440            | 11250            | BENCHMARK COMMUNITY BANK   | Monthly Service           | 3197 ADMIN 0623 | 125.00      |
|                 | 11250            | BENCHMARK COMMUNITY BANK   | MONTHLY SERVICE           | 3197 ADMIN 0623 | 125.00 *    |
| 5530            | 11250            | BENCHMARK COMMUNITY BANK   | Travel-Subsistence & Lodg | 3197 ADMIN 0623 | 20.19       |
|                 | 11250            | BENCHMARK COMMUNITY BANK   | CAKE-SARAH T              | 3197 ADMIN 0623 | 33.18       |
|                 | 11250            | BENCHMARK COMMUNITY BANK   | REFRESHMENT S TRENT       | 3197 ADMIN 0623 | 78.54       |
|                 |                  |                            | MEAL S TRENT              |                 | 131.91 *    |
| 5540            | 11250            | BENCHMARK COMMUNITY BANK   | Travel-Convention & Educa | 3197 ADMIN 0623 | 50.00       |
|                 |                  |                            | PESTICIDE TRAINING        |                 | 50.00 *     |
| 6005            | 13367            | DIAMOND PAPER COMPANY      | Janitorial Supplies       | 316810-1        | 141.82      |
|                 | 13367            | DIAMOND PAPER COMPANY      | INSECTICIDE CRW RESD      | 318173          | 275.48      |
|                 | 30239            | UNIFIRST CORPORATION       | JANITORIAL SUPPLIES       | 1680076149      | 47.95       |
|                 |                  |                            | JANITORIAL SUPPLIES       |                 | 465.25 *    |

| MAJOR#<br>ACCT#<br>6007 | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INVS            | DESCRIPTION           | AMOUNT                      |
|-------------------------|------------------|--------------------------------------------------------|-----------------|-----------------------|-----------------------------|
|                         |                  | Repairs and Maintenance S                              |                 |                       |                             |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | WATER TIMER           | 26.97                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | DRIP IRRIGTN KIT      | 47.99                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | VISTR PRK STENCIL     | 44.58                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | PASS THRU CONNECTORS  | 18.95                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | ETHERNET TESTER       | 35.99                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | TIME CLK RPLCMNT RBN  | 35.28                       |
|                         | 10259            | AMAZON CAPITAL SERVICES                                | 1GWK-FV4T-37Q7  | PYRMD TIME CLK RBN    | 18.99                       |
|                         | 11025            | B & M GREENHOUSE                                       | 15111           | FLOWERS               | 44.11                       |
|                         | 11250            | BENCHMARK COMMUNITY BANK                               | 1563 ADMIN 0623 | UPS GRAINGER RETURNS  | 126.24                      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                               | 3197 ADMIN 0623 | ROLL FILE/PARTS BIN   | 274.54                      |
|                         | 11250            | BENCHMARK COMMUNITY BANK                               | 3197 ADMIN 0623 | SWIVEL BRAKES         | 39.98                       |
|                         | 12408            | CHEMTREAT INC                                          | CIN010516854    | MONTHLY SVC JUNE 23   | 133.75                      |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3745740    | (1) 5GL WATER         | 11.54                       |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3760520    | WATER COOLER RENT     | 8.95                        |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3760521    | WATER COOLER RENT     | 8.95                        |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3793207    | (2) 5GL WATER         | 19.13                       |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3834622    | (1) 5GL WATER         | 11.54                       |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3834627    | (2) 5GL WATER         | 19.13                       |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3861018    | WATER COOLER RENT     | 8.95                        |
|                         | 13369            | DIAMOND SPRINGS WATER INC                              | 3062 3861019    | WATER COOLER RENT     | 8.95                        |
|                         | 15560            | FARVILLE WHSALE ELECTRIC                               | 767733          | FEMTERM BG100         | 2.10                        |
|                         | 15560            | FARVILLE WHSALE ELECTRIC                               | 767886          | 14W LED RETRO KIT     | 25.18                       |
|                         | 16671            | GRAINGER                                               | 9716149092      | AIR FILTER 20X12      | 283.26                      |
|                         | 16671            | GRAINGER                                               | 9720165258      | FILTERS               | 126.96                      |
|                         | 21811            | LOWE'S                                                 | 902213-LABDOI   | BATTERIES CR1632      | 6.64                        |
|                         | 28352            | SHERWIN WILLIAMS CO                                    | 5059-9          | OFF WHITE PNT CRTHSE  | 162.74                      |
|                         | 28352            | SHERWIN WILLIAMS CO                                    | 5280-1          | OFF WHITE PNT AG BLD  | 102.40                      |
|                         | 28352            | SHERWIN WILLIAMS CO                                    | 5479-9          | CRTHSE TRIM PAIN/LNRR | 56.78                       |
|                         | 28352            | SHERWIN WILLIAMS CO                                    | 5537-4          | PAINT/BRUSH SOC SVCS  | 90.18                       |
|                         | 32926            | WRIGHT AUTO SUPPLY                                     | 254922          | HI PWR II IND VBELT   | 19.02                       |
| 6008                    | 25782            | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH | DIESEL 0423     |                       | ACCOUNT TOTAL<br>1,819.77 * |
| 6009                    | 11250            | Vehicle & Powered Equip S<br>BENCHMARK COMMUNITY BANK  | 3197 ADMIN 0623 |                       | ACCOUNT TOTAL<br>165.03 *   |
| 6011                    | 27922            | Uniforms & Wearing Appare<br>CINTAS CORPORATION #524   | 4156591536      |                       | ACCOUNT TOTAL<br>110.00 *   |
|                         | 27922            | CINTAS CORPORATION #524                                | 4157236520      |                       | 110.00 *                    |
|                         | 27922            | CINTAS CORPORATION #524                                | 4158018785      |                       | 103.75                      |
|                         | 27922            | CINTAS CORPORATION #524                                | 4158686552      |                       | 109.04                      |
|                         |                  |                                                        |                 |                       | 112.20                      |
|                         |                  |                                                        |                 |                       | 112.20                      |
|                         |                  |                                                        |                 |                       | 437.19 *                    |
|                         |                  |                                                        |                 |                       | MAJOR TOTAL<br>23,191.82 ** |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                     | INV#           | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|----------------------------------------------------|----------------|----------------------|-------------|
| 3161            | 31653            | Professional Services - Can<br>VIRGINIA FOOD WORKS | 784            | COMM CANNERY CONTRCT | 2,916.67 *  |
| 5110            | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP     | 44435001 0623  | CANNERY              | 2,916.67 *  |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED                  | 310248529 0623 | CANNERY              | 478.35 *    |
|                 |                  |                                                    |                | ACCOUNT TOTAL        | 112.42      |
|                 |                  |                                                    |                | ACCOUNT TOTAL        | 112.42 *    |
|                 |                  |                                                    |                | ACCOUNT TOTAL        | 3,507.44 ** |

| MAJOR#<br>ACCT#<br>3160 | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV# | DESCRIPTION          | AMOUNT       |
|-------------------------|------------------|----------------------------|------|----------------------|--------------|
|                         | 12929            | CSA Programs               |      | PROFESSIONAL SERVICE | 367.31       |
|                         | 12929            | CROSSROADS SERVICES BD     |      | PROFESSIONAL SERVICE | 367.31       |
|                         | 12929            | CROSSROADS SERVICES BD     |      | PROFESSIONAL SERVICE | 367.31       |
|                         | 14939            | FAMILY PRESERVATION SERV   |      | PROFESSIONAL SERVICE | 245.00       |
|                         | 14939            | FAMILY PRESERVATION SERV   |      | PROFESSIONAL SERVICE | 455.00       |
|                         | 15965            | FULCRUM COUNSELORS, LLC    |      | PROFESSIONAL SERVICE | 675.00       |
|                         | 15965            | FULCRUM COUNSELORS, LLC    |      | PROFESSIONAL SERVICE | 1,200.00     |
|                         | 16672            | GRAFTON SCHOOL INC         |      | PROFESSIONAL SERVICE | 9,545.10     |
|                         | 21784            | LIFE PUSH, LLC             |      | PROFESSIONAL SERVICE | 210.00       |
|                         | 27578            | SH VARSITY ACQUISITION SUB |      | PROFESSIONAL SERVICE | 5,786.00     |
|                         | 27578            | SH VARSITY ACQUISITION SUB |      | PROFESSIONAL SERVICE | 7,304.00     |
|                         | 27578            | SH VARSITY ACQUISITION SUB |      | PROFESSIONAL SERVICE | 5,786.00     |
|                         |                  |                            |      | ACCOUNT TOTAL        | 32,308.03 *  |
|                         |                  |                            |      | MAJOR TOTAL          | 32,308.03 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                              | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|---------------------------------------------|-----------------|----------------------|-------------|
| 5210            | 11250            | Postal Services<br>BENCHMARK COMMUNITY BANK | 1563 ADMIN 0623 | USPS PLANNING        | 15.00       |
|                 | 11250            | BENCHMARK COMMUNITY BANK                    | 1563 ADMIN 0623 | USPS PLANNING        | 15.00       |
|                 |                  |                                             |                 | ACCOUNT TOTAL        | 30.00 *     |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS      | 242374982 0623  | CELL PHONE           | 80.58       |
|                 |                  |                                             |                 | ACCOUNT TOTAL        | 80.58 *     |
| 6001            | 11250            | Office Supplies<br>BENCHMARK COMMUNITY BANK | 1563 ADMIN 0623 | ADOBE                | 19.99       |
|                 |                  |                                             |                 | ACCOUNT TOTAL        | 19.99 *     |
| 6040            | 11250            | ADP Equipment<br>BENCHMARK COMMUNITY BANK   | 1555 ADMIN 0623 | SPLIT COST 65" TCHBD | 1,664.39    |
|                 |                  |                                             |                 | ACCOUNT TOTAL        | 1,664.39 *  |
|                 |                  |                                             |                 | MAJOR TOTAL          | 1,794.96 ** |

| MAJOR# | VENDOR NUMBER | VENDOR NAME                              | INVOICE#        | DESCRIPTION        | AMOUNT    |
|--------|---------------|------------------------------------------|-----------------|--------------------|-----------|
| 3600   | 21756         | LETTERPRESS COMMUNICATIONS Advertising   | 2664 5          | ED RETAINER MAY 23 | 62.50 *   |
| 5230   | 31339         | VERIZON WIRELESS Telecommunications      | 242374982 0623  | CELL PHONE         | 40.29 *   |
| 5530   | 32495         | WHITE CHELSEY Travel-Subsistence & Lodg  | MILEAGE 0623    | MILEAGE MEETINGS   | 39.96     |
|        | 32495         | WHITE CHELSEY                            | REIMB 0623 1    | MEAL REIMBURSEMENT | 8.41      |
| 6001   | 11250         | BENCHMARK COMMUNITY BANK Office Supplies | 1563 ADMIN 0623 | ADOBE              | 48.37 *   |
|        |               |                                          |                 | ACCOUNT TOTAL      | 19.99     |
|        |               |                                          |                 | ACCOUNT TOTAL      | 19.99 *   |
|        |               |                                          |                 | MAJOR TOTAL        | 171.15 ** |



| MAJOR#<br>ACCT#<br>3600 | VENDOR<br>NUMBER<br>21756 | VENDOR<br>NAME<br>Advertising                           | INV#             | DESCRIPTION          | AMOUNT       |
|-------------------------|---------------------------|---------------------------------------------------------|------------------|----------------------|--------------|
| 3700                    | 21756                     | LETTERPRESS COMMUNICATIONS                              | 2664 2           | TOURISM MAY 23 HRS   | 781.25 *     |
| 5110                    | 21756                     | Transient Occupancy Tax E<br>LETTERPRESS COMMUNICATIONS | 2664 4           | TRSM MELTWTR JUNE 23 | 781.25 *     |
| 5130                    | 31846                     | Electrical Services                                     | 0675198071 0523  | VISITORS CENTER A    | 150.00 *     |
| 5210                    | 31846                     | DOMINION ENERGY VIRGINIA                                | 1059387447 0523  | VISITORS CENTER B    | 150.00 *     |
| 5230                    | 29332                     | Water & Sewer<br>TOWN OF FARMVILLE                      | VISTR CTR 0523   | WATER & SEWER        | 117.36       |
| 5330                    | 11250                     | Postal Services<br>BENCHMARK COMMUNITY BANK             | 1563 ADMIN 0623  | UPS CHARGES          | 31.97        |
| 5892                    | 20904                     | Telecommunications<br>KINEX NETWORKING SOLUTION         | 2306-0019855     | VISITOR CENTER       | 149.33 *     |
| 5893                    | 20900                     | Travel-Subsistence & Lodg<br>KINAHAN, MOLLY             | REIMB 0623       | MEAL REIMBURSEMENT   | 53.04 *      |
|                         | 32495                     | WHITE CHELSEY                                           | REIMB 0623 2     | MEAL REIMBURSEMENT   | 24.48 *      |
|                         | 15958                     | VTC ARPA Tourism Grant<br>FRAZIER & FRAZIER INC         | 04-7980          | PEC WAYFINDING       | 24.48 *      |
|                         | 11250                     | VTC DMO Marketing Grant<br>BENCHMARK COMMUNITY BANK     | 1555 ADMIN 0623  | (500) STADIUM CUPS   | 111.85       |
|                         | 21756                     | LETTERPRESS COMMUNICATIONS                              | 2664 3           | WELLS WKND GIFT BAG  | 111.85 *     |
|                         | 21756                     | LETTERPRESS COMMUNICATIONS                              | 2665             | WKLY WELLS SOC AD    | 21.57        |
|                         | 21756                     | LETTERPRESS COMMUNICATIONS                              | 2665 2           | WELLS WKND ITINERY   | 18.17        |
| 5899                    | 22349                     | Special Projects<br>MEHERRIN FIRE & RESCUE              | JULY 4 SPNSRSHIP | JULY 4 SPONSORSHIP   | 39.74 *      |
| 6001                    | 20600                     | Office Supplies<br>KEY OFFICE SUPPLY                    | 1 578665         | TONER                | 9,110.81     |
|                         | 20600                     | KEY OFFICE SUPPLY                                       | 1 578666         | INK CARTRIDGES       | 9,110.81 *   |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 378.65       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 2,125.00     |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 632.78       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 385.00       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 3,521.43 *   |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 750.00       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 750.00 *     |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 479.85       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 455.56       |
|                         |                           |                                                         |                  | ACCOUNT TOTAL        | 935.41 *     |
|                         |                           |                                                         |                  | MAJOR TOTAL          | 15,627.34 ** |

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| MAJOR# | VENDOR                     | INVOICE#       | DESCRIPTION     | AMOUNT    |
|--------|----------------------------|----------------|-----------------|-----------|
| ACCT#  | NAME                       |                |                 |           |
| 5470   | Stormwater Review Fees     |                |                 |           |
|        | 17925 HURT & PROFFITT, INC | 78655 20220727 | PEC PLAN REVIEW | 620.00 *  |
|        |                            |                |                 | 620.00 ** |
|        |                            |                | ACCOUNT TOTAL   |           |
|        |                            |                | MAJOR TOTAL     |           |

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| MAJOR# | VENDOR             | INVOICE#       | DESCRIPTION     | AMOUNT    |
|--------|--------------------|----------------|-----------------|-----------|
| 5230   | 21319 BRIGHTSPEED  | 309520098 0523 | PE COOP EXT SVC | 148.76    |
|        | Telecommunications |                |                 | 148.76 *  |
|        |                    |                | ACCOUNT TOTAL   | 148.76 ** |
|        |                    |                | MAJOR TOTAL     |           |

| MAJOR#<br>ACCT#<br>5230 | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION          | AMOUNT       |
|-------------------------|------------------|---------------------------|-----------------|----------------------|--------------|
|                         | 10162            | Internal Telecom Account  | H0122           | EMAIL HST MAR/APR/MY | 90.00        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019856    | COUNTY ADMIN         | 140.30       |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019857    | COMMONWEALTH ATTY    | 71.80        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019858    | COMMISSIONER OF REV  | 71.80        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019859    | CIRCUIT COURT CLERK  | 116.20       |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019860    | JUVENILE PROB/PAROLE | 55.85        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019861    | SHERIFF              | 102.20       |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019862    | TREASURER            | 70.85        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019863    | BUILDING/PLANNING    | 17.45        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019864    | JUV/DOMESTIC RELATNS | 55.35        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019865    | MAGISTRATE           | 55.35        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019866    | VOTER REGISTRAR      | 55.35        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019867    | PEC HEALTH DEPT      | 88.75        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019868    | GENERAL DIST COURT   | 70.30        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019869    | VICTIM WITNESS       | 15.45        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019870    | PIEDMNT HEALTH DIST  | 85.25        |
|                         | 20904            | KINEX NETWORKING SOLUTION | 2306-0019871    | CIRCUIT COURT        | 55.35        |
|                         | 23933            | SEGRA                     | 165866886 0623  | INTERNET             | 1,247.39     |
|                         |                  |                           |                 | ACCOUNT TOTAL        | 2,464.99 *   |
| 5803                    | 25247            | Internal Fuel Account     | 411320 14080G 7 | GAS                  | 1,785.34     |
|                         | 25247            | PARKER OIL COMPANY INC    | 414488 14080G 7 | GAS                  | 1,738.29     |
|                         | 25247            | PARKER OIL COMPANY INC    | 419002 14080G 7 | GAS                  | 2,537.66     |
|                         | 25247            | PARKER OIL COMPANY INC    | 425997 14080G 7 | GAS                  | 3,827.67     |
|                         | 25247            | PARKER OIL COMPANY INC    | 432500 14080G 7 | GAS                  | 3,642.83     |
|                         |                  |                           |                 | ACCOUNT TOTAL        | 13,531.79 *  |
| 5807                    | 11250            | Contingency               | 1563 ADMIN 0623 | FLOWERS C LEATHERWD  | 156.00       |
|                         | 27756            | BENCHMARK COMMUNITY BANK  | 20962           | FLWRS MARY WRIGHT    | 158.00       |
|                         |                  |                           |                 | ACCOUNT TOTAL        | 314.00 *     |
| 5811                    | 15837            | Flores Admin Fee          | 442862          | JUNE 2023            | 102.70       |
|                         |                  | FLORES & ASSOCIATES, LLC  |                 |                      | 102.70 *     |
|                         |                  |                           |                 | ACCOUNT TOTAL        | 102.70 *     |
|                         |                  |                           |                 | MAJOR TOTAL          | 16,413.48 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                  | INV#            | DESCRIPTION          | AMOUNT        |
|-----------------|------------------|-------------------------------------------------|-----------------|----------------------|---------------|
| 0002            | 12070            | Computer System<br>ATLANTECH RESELLERS, INC.    | 574137          | PORT SWITCHES (7)    | 3,177.24      |
|                 | 12726            | COMPRO COMPUTERS                                | PEC 06 01 2023A | HP17.3 LAPTOP HOWARD | 1,050.00      |
|                 | 12726            | COMPRO COMPUTERS                                | PEC 06 01 2023A | MS OFFICE HOWARD     | 279.95        |
|                 | 12726            | COMPRO COMPUTERS                                | PEC 06 01 2023A | SSD DRIVE HOWARD     | 45.00         |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 4,552.19 *    |
| 0003            | 29280            | Sandy River Project<br>TIMMONS GROUP            | 315166 53411    | SRR WTR SMPLNG PROGM | 42,270.26     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 42,270.26 *   |
| 0007            | 19931            | BUSINESS PARK ROAD DEVELO<br>J.R. CASKEY, INC.  | APPLICATION 4   | IND RD ACCESS PMT 4  | 357,565.91    |
|                 | 29280            | TIMMONS GROUP                                   | 314759 46958    | PEC BUS PRK ACC RD   | 2,400.00      |
|                 | 29280            | TIMMONS GROUP                                   | 315167 56908    | PEBP ACC RD CONST SV | 10,132.50     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 370,098.41 *  |
| 0010            | 21811            | Compactor Site Improvemen<br>LOWE'S             | 901356-KYNUNU   | GRATE/CAULK GUN/ADPT | 30.80         |
|                 | 29280            | TIMMONS GROUP                                   | 315168 59285    | RICE CONV STE CA SVC | 5,250.00      |
|                 | 31846            | DOMINION ENERGY VIRGINIA                        | 484863202405232 | TEMP RICE SITE       | 33.02         |
|                 | 32285            | WEBB DEVELOPMENT LLC                            | APPLICATION 2   | RICE CONV SITE PMT 2 | 388,593.70    |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 393,907.52 *  |
| 0043            | 31843            | General Properties<br>DOMINION DOOR & HARDWARE, | 19187           | DOORS 1ST & 3RD FL   | 8,740.00      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 8,740.00 *    |
| 0044            | 19372            | AFID - Cannery<br>JOBE & COMPANY INC            | 1057914         | ASSY/RECRDR/RCDR PN  | 5,402.06      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 5,402.06 *    |
| 0302            | 12944            | Countywide Comm System<br>CTA CONSULTANTS, LLC  | 1008            | EMS COMM SYSTEM      | 18,500.00     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 18,500.00 *   |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 843,470.44 ** |
|                 |                  |                                                 |                 | FUND TOTAL           | 1,099,426.07  |

| MAJOR# | VENDOR NUMBER | VENDOR NAME      | INV#   | DESCRIPTION             | ACCOUNT TOTAL | AMOUNT      |
|--------|---------------|------------------|--------|-------------------------|---------------|-------------|
| 5307   | 31421         | VACORP Insurance | 105829 | CDA LIABILITY INSURANCE |               | 1,529.00    |
|        |               |                  |        |                         | ACCOUNT TOTAL | 1,529.00 *  |
|        |               |                  |        |                         | MAJOR TOTAL   | 1,529.00 ** |
|        |               |                  |        |                         | FUND TOTAL    | 1,529.00    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                       | INV#    | DESCRIPTION        | AMOUNT      |
|-----------------|------------------|------------------------------------------------------|---------|--------------------|-------------|
| 3150            | 25213            | Legal Services<br>PANDAK & TAVES, PLLC               | 707     | SRR WTR PRJCT PPEA | 2,037.95 *  |
| 3160            | 25327            | Professional Service-Engi<br>PENNONI ASSOCIATES INC. | 1174371 | 21001 PPEA ENG     | 497.50 *    |
|                 |                  |                                                      |         | ACCOUNT TOTAL      | 2,037.95 *  |
|                 |                  |                                                      |         | ACCOUNT TOTAL      | 497.50 *    |
|                 |                  |                                                      |         | MAJOR TOTAL        | 2,535.45 ** |
|                 |                  |                                                      |         | FUND TOTAL         | 2,535.45    |

| MAJOR#<br>ACCT#<br>7005 | VENDOR<br>NUMBER | VENDOR<br>NAME<br>PEVRS   | INV#           | DESCRIPTION         | AMOUNT       |
|-------------------------|------------------|---------------------------|----------------|---------------------|--------------|
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 1   | EMS/MC INV 047097   | 2,654.60     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 2   | EMS/MC INV 047619   | 4,274.59     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 3   | EMS/MC INV 048520   | 4,391.39     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 4   | EMS/MC INV 050359   | 2,406.55     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 5   | EMS/MC INV 049736   | 3,213.70     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 6   | EMS/MC INV 050018   | 3,422.45     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 7   | EMS/MC INV 047378   | 2,561.98     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 8   | EMS/MC INV 050652   | 4,433.53     |
|                         | 25880            | PRINCE EDWARD VOL RESCUE  | REIMB 0523 9   | EMS/MC INV 050931   | 4,558.44     |
| 7008                    |                  | Meherriin EMS             |                |                     | 31,917.23 *  |
|                         | 11491            | ARC3 GASES                | 9830589 MVFD   | CYLINDER RENTAL     | 43.20        |
|                         | 11491            | ARC3 GASES                | 9866172 MVFD   | OXYGEN              | 65.60        |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2539438 MVFR   | EMS SUPPLIES        | 395.62       |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2554738 MVFR   | SUCTION TUBING      | 8.80         |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2558216 MVFR   | EMS SUPPLIES        | 302.79       |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2558904 MVFR   | ALBUTEROL/NALOX KIT | 149.99       |
| 7010                    |                  | Hampden Sydney EMS        |                |                     | 966.00 *     |
|                         | 10102            | AT&T MOBILITY             | 77474 0523 HSF | MOBILE              | 76.48        |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2547139 HSF    | ORAL TABLETS        | 45.98        |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2552909 HSF    | EMS SUPPLIES        | 177.67       |
|                         | 14734            | EMERGENCY MEDICAL PRODUCT | 2552910 HSF    | CURAPLEX HOT PACK   | 3.56         |
|                         |                  |                           |                | ACCOUNT TOTAL       | 303.69 *     |
|                         |                  |                           |                | MAJOR TOTAL         | 33,186.92 ** |
|                         |                  |                           |                | FUND TOTAL          | 33,186.92    |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME      | INV#   | DESCRIPTION         | AMOUNT    |
|-----------------|------------------|---------------------|--------|---------------------|-----------|
| 5305            | 31421            | Auto Insurance      | 105935 | LIABILITY INSURANCE | 75.00 *   |
| 5307            | 31421            | Liability Insurance | 105935 | LIABILITY INSURANCE | 331.50    |
|                 | 31421            | VACORP              | 105935 | RATE CREDIT         | 9.50-     |
|                 |                  |                     |        | ACCOUNT TOTAL       | 322.00 *  |
|                 |                  |                     |        | MAJOR TOTAL         | 397.00 ** |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                     | INV#            | DESCRIPTION   | AMOUNT    |
|-----------------|------------------|------------------------------------|-----------------|---------------|-----------|
| 5130            | 29332            | Water Service<br>TOWN OF FARMVILLE | WATER TANK 0523 | WATER & SEWER | 330.93    |
|                 |                  |                                    |                 | ACCOUNT TOTAL | 330.93 *  |
|                 |                  |                                    |                 | MAJOR TOTAL   | 330.93 ** |
|                 |                  |                                    |                 | FUND TOTAL    | 727.93    |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                | INV#   | DESCRIPTION                | AMOUNT    |
|-----------------|------------------|-------------------------------|--------|----------------------------|-----------|
| 5305            | 31421            | Auto Insurance<br>VACORP      | 105935 | LIABILITY INSURANCE<br>WSA | 75.00 *   |
| 5307            | 31421            | Liability Insurance<br>VACORP | 105935 | LIABILITY INSURANCE<br>WSA | 331.50    |
|                 | 31421            | VACORP                        | 105935 | RATE CREDIT<br>WSA         | 9.50-     |
|                 |                  |                               |        | ACCOUNT TOTAL              | 322.00 *  |
|                 |                  |                               |        | MAJOR TOTAL                | 397.00 ** |

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| MAJOR# | VENDOR NUMBER | VENDOR NAME                                      | INV#   | DESCRIPTION    | AMOUNT    |
|--------|---------------|--------------------------------------------------|--------|----------------|-----------|
| 3810   | 22468         | Repairs & Maintenance<br>MID-ATLANTIC IRRIGATION | 212793 | HYDRANT WRENCH | 172.47    |
|        |               |                                                  |        | ACCOUNT TOTAL  | 172.47 *  |
|        |               |                                                  |        | MAJOR TOTAL    | 172.47 ** |
|        |               |                                                  |        | FUND TOTAL     | 569.47    |

| MAJOR#<br>ACCT#<br>3310 | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT     |
|-------------------------|------------------|-------------------------------------------------------|-----------------|----------------------|------------|
|                         | 10259            | Repairs/Maintenance<br>AMAZON CAPITAL SERVICES        | 1DRG-4C3V-4G1X  | STARTER ASSY HONDA   | 13.98      |
|                         | 11491            | ARC3 GASES                                            | 0009941808      | OXYGEN               | 49.09      |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 254967          | ENG OIL FLTR/OIL/FLD | 75.67      |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 255470          | WTHR RED/ENAM/LACOR  | 501.12     |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 639.86 *   |
| 3311                    | 11250            | Repairs & Maint-Auto & Eq<br>BENCHMARK COMMUNITY BANK | 1563 ADMIN 0623 | TUBES/GASKETS/ORINGS | 344.23     |
|                         | 12282            | CAVALIER HOSE & FITTINGS                              | 55047           | HSE/HSE FTNG CMPCTR  | 220.90     |
|                         | 14300            | EAST END MOTOR CO INC                                 | 0227583         | STATE INSPECTION     | 51.00      |
|                         | 16658            | GOODMAN TRUCK & TRACTOR                               | 444369          | SENSOR RAI           | 285.74     |
|                         | 16658            | GOODMAN TRUCK & TRACTOR                               | 444858          | SEAT, CORSA          | 865.00     |
|                         | 21811            | LOWE'S                                                | 990738-IDNAWA   | FLPPR/FLSH LEVE/FRG  | 179.90     |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 253949          | EMG LTE/TAPE/HOSE    | 166.10     |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 253982          | (2) 20FT HOSES       | 21.80      |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 254076          | ANTIFREEZE/FUSE INTL | 47.11      |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 254724          | CP SCRWNUT/LCKWSHR   | 12.93      |
|                         | 32926            | WRIGHT AUTO SUPPLY                                    | 254737          | WIPER BLADES K3500   | 16.00      |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 2,210.71 * |
| 3801                    | 21811            | Litter Removal<br>LOWE'S                              | 906319-LCWVYF   | CONTR CH/PICKUP TOOL | 63.50      |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 63.50 *    |
| 3840                    | 10254            | Contract Landfill - POS<br>REPUBLIC SERVICES #974     | 0974-000623592  | TRASH COLLECTION     | 487.55     |
|                         | 10254            | REPUBLIC SERVICES #974                                | 0974-000623593  | TRASH COLLECTION     | 278.75     |
|                         | 10254            | REPUBLIC SERVICES #974                                | 0974-000623594  | TRASH COLLECTION     | 273.70     |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 1,040.00 * |
| 3841                    | 14723            | Purchase of Service - Rec<br>EMANUEL TIRE OF VIRGINIA | 505261          | TIRE RECYCLING       | 384.00     |
|                         | 28866            | STEPS, INC                                            | MAY 2023        | RECYCLING            | 3,554.44   |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 3,938.44 * |
| 5110                    | 28640            | Electrical Services<br>SOUTHSIDE ELECTRIC COOP        | 114379001 0623  | DARLINGTON HEIGHTS   | 48.76      |
|                         | 28640            | SOUTHSIDE ELECTRIC COOP                               | 114379003 0523  | RECYCLE CENTER       | 67.13      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 0670040567 0523 | CELL C PUMP STATION  | 20.49      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 4268948512 0523 | LANDFILL OFFICE      | 84.61      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 5181167213 0523 | SCLHSE LEACHATE PUMP | 469.63     |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 7471653571 0523 | WORSHAM CONV SITE    | 40.20      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 8536655636 0523 | LANDFILL SHOP        | 17.09      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 8601161519 0523 | PROSPECT CONV SITE   | 65.10      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 8970737501 0523 | SCALE HOUSE          | 55.57      |
|                         | 31846            | DOMINION ENERGY VIRGINIA                              | 9176847250 0523 | LANDFILL SHELTER     | 22.97      |
|                         |                  |                                                       |                 | ACCOUNT TOTAL        | 891.55 *   |
| 5230                    | 21319            | Telecommunications<br>BRIGHTSPEED                     | 309553498 0523  | RICE CONV SITE       | 26.82      |
|                         | 21319            | BRIGHTSPEED                                           | 309615846 0523  | TUGGLE CONV SITE     | 46.63      |
|                         | 21319            | BRIGHTSPEED                                           | 309714661 0623  | PROSPECT CONV SITE   | 61.86      |
|                         | 21319            | BRIGHTSPEED                                           | 310039285 0623  | WORSHAM CONV SITE    | 56.63      |
|                         | 31337            | VERIZON                                               | 131056010 0523  | DARLINGTON HEIGHTS   | 156.96     |

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| MAJOR# | VENDOR NUMBER | VENDOR NAME               | INV#           | DESCRIPTION        | AMOUNT       |
|--------|---------------|---------------------------|----------------|--------------------|--------------|
| 5440   | 31339         | VERIZON WIRELESS          | 242374982 0623 | CELL PHONE         | 23.21        |
|        |               | Portable Toilet Rental    |                |                    | 372.11 *     |
| 6008   | 28869         | STIFF O O INC             | 10471          | MONTHLY SERVICE    | 877.50       |
|        |               | Vehicle & Powered Equip F |                |                    | 877.50 *     |
| 6009   | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL 0423    | COLLECTIONS DIESEL | 934.40       |
|        |               | Vehicle & Powered Equip S |                |                    | 934.40 *     |
|        | 32926         | WRIGHT AUTO SUPPLY        | 253890         | TWLS/GLV/CBL TIE   | 65.33        |
|        | 32926         | WRIGHT AUTO SUPPLY        | 255327         | BLUE DEF/OIL 5W20  | 247.78       |
|        |               | Non-Capital Equipment     |                |                    | 313.11 *     |
| 6030   | 13000         | CURTIS LANE HOLDINGS, LLC | 10-322318      | BACKPACK BLOWER    | 510.00       |
|        |               |                           |                |                    | 510.00 *     |
|        |               |                           |                |                    | 11,791.18 ** |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | ACCOUNT TOTAL      |              |
|        |               |                           |                | MAJOR TOTAL        |              |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#           | DESCRIPTION                      | AMOUNT       |
|-----------------|------------------|---------------------------------------------------------|----------------|----------------------------------|--------------|
| 3160            | 21105            | Professional Services<br>LABELLA ASSOCIATES, D.P.C.     | 196918         | 22231331<br>PEC 23 ENG ANNL SVCS | 12,118.63    |
|                 | 21105            | LABELLA ASSOCIATES, D.P.C.                              | 196929         | 2223133<br>PEC 23 ENV ANNL SVC   | 600.00       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 12,718.63 *  |
| 3310            | 13000            | Repairs/Maintenance<br>CURTIS LANE HOLDINGS, LLC        | 10-322312      | FRT/NOT UNDER WARRANT            | 45.00        |
|                 | 29083            | TAYLOR-FORBES EQUIP CO                                  | IN02781        | TIRE/WHEEL FOR TRLR              | 395.98       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 440.98 *     |
| 3311            | 11491            | Equipment Repairs & Maint<br>ARC3 GASES                 | 0009916068     | CYLINDER RENTAL                  | 33.48        |
|                 | 12220            | CARTER MACHINERY CO INC                                 | 4511864        | FILTER AS/ELEMENT                | 52.67        |
|                 | 12220            | CARTER MACHINERY CO INC                                 | 4511865        | ELEMNT/FILTER AS                 | 52.67        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                               | 3062 3760519   | WATER COOLER RENT                | 8.95         |
|                 | 13369            | DIAMOND SPRINGS WATER INC                               | 3062 3793223   | (3) 5GL WATER                    | 26.72        |
|                 | 13369            | DIAMOND SPRINGS WATER INC                               | 3062 3861017   | WATER COOLER RENT                | 8.95         |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 183.44 *     |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED                       | 309326764      | 0523<br>LANDFILL                 | 121.21       |
|                 | 31339            | VERIZON WIRELESS                                        | 242374982      | 0623<br>CELL PHONE               | 80.30        |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 201.51 *     |
| 6008            | 25782            | Fuel<br>PRINCE EDWARD CO PBLC SCH                       | DIESEL         | 0423<br>LANDFILL DIESEL          | 510.93       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 510.93 *     |
| 6009            | 12220            | Vehicle & Powered Equip S<br>CARTER MACHINERY CO INC    | 1384988        | RPICE UNIT INJECTOR              | 2,809.39     |
|                 | 12220            | CARTER MACHINERY CO INC                                 | 4518161        | FUEL FILTERS 826H                | 82.33        |
|                 | 15597            | FERGUSON ENTERPRISES LLC                                | 0716810        | PVC CMNT/PIPE                    | 62.32        |
|                 | 16674            | GRANT'S GLASS                                           | 0088960        | 2008 FORD F150 WS                | 362.94       |
|                 | 19824            | JONES JEFFREY                                           | REIMB 0623     | (2) 10TON JACKS                  | 184.48       |
|                 | 32926            | WRIGHT AUTO SUPPLY                                      | 253417         | FUEL FILTERS                     | 104.00       |
|                 | 32926            | WRIGHT AUTO SUPPLY                                      | 254628         | BRL PUMP MNL TRNSFR              | 65.85        |
|                 | 32926            | WRIGHT AUTO SUPPLY                                      | 255040         | WRNCH/FILTER/OIL                 | 124.39       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 3,795.70 *   |
| 6011            | 27148            | Uniforms & Wearing Appare<br>RED WING BUSINESS ADVANTAG | 20230518081090 | BOOTS CHRIS POWELL               | 180.39       |
|                 | 27922            | CINTAS CORPORATION #524                                 | 4156591536     | UNIFORM RENTAL                   | 71.35        |
|                 | 27922            | CINTAS CORPORATION #524                                 | 4157236520     | UNIFORM RENTAL                   | 73.10        |
|                 | 27922            | CINTAS CORPORATION #524                                 | 4158018785     | UNIFORM RENTAL                   | 71.35        |
|                 | 27922            | CINTAS CORPORATION #524                                 | 4158686552     | UNIFORM RENTAL                   | 73.10        |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 469.29 *     |
| 6030            | 21811            | Non-Capital Equipment<br>LOWE'S                         | 990821-LDNAME  | J HKS/PEG HK/PEGBRD              | 107.21       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 107.21 *     |
| 8207            | 15656            | Physical Plant<br>FIRE & SAFETY EQUIP CO                | 121380         | FIRE EXT LANDFILL                | 2,200.20     |
|                 | 21811            | LOWE'S                                                  | 901948-LBEEVU  | PLUGIN/FLY PRP/THERM             | 108.81       |
|                 |                  |                                                         |                | ACCOUNT TOTAL                    | 2,309.01 *   |
|                 |                  |                                                         |                | MAJOR TOTAL                      | 20,736.70 ** |
|                 |                  |                                                         |                | FUND TOTAL                       | 32,527.88    |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME | INV# | DESCRIPTION | AMOUNT |
|-----------------|------------------|----------------|------|-------------|--------|
|-----------------|------------------|----------------|------|-------------|--------|



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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                   | INV# | DESCRIPTION       | AMOUNT       |
|-----------------|------------------|--------------------------------------------------|------|-------------------|--------------|
| 0017            | 112198           | Pamplin - High Bridge Par<br>BCC EXCAVATING INC. | 1216 | TERMINUS          | 25,000.00    |
|                 |                  |                                                  |      | TERMINUS PARK LOT | 25,000.00 *  |
|                 |                  |                                                  |      |                   | 25,000.00 ** |
|                 |                  |                                                  |      | ACCOUNT TOTAL     |              |
|                 |                  |                                                  |      | MAJOR TOTAL       |              |
|                 |                  |                                                  |      | FUND TOTAL        | 25,000.00    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | DESCRIPTION          | INV#           | AMOUNT                 |
|-----------------|------------------|---------------------------|----------------------|----------------|------------------------|
| 3199            | 28095            | ALERE TOXICOLOGY SERV INC | LAB CONFIRMATIONS    | L353782        | 144.62 *               |
| 3310            | 20904            | KINEX NETWORKING SOLUTION | REPAIR ON SERVER     | 2306-0020003   | 169.77                 |
|                 | 27590            | RJA FIRE EXTINGUISHER     | INSP/MAINT FIRE EXT  | 31423          | 69.00                  |
|                 | 28587            | SOUTHERN COPIER           | MAINT CNCT BIZHUB360 | INV0000035     | 300.00                 |
| 3600            | 15241            | FARMVILLE HERALD          | ADVERTISING (13) WKS | 222650 1655264 | 538.77 *               |
| 5230            | 20904            | KINEX NETWORKING SOLUTION | STANDARD VOICE LINE  | 2306-0019525   | 324.00                 |
|                 | 23933            | SEGRA                     | TELECOMMUNICATIONS   | 174057257 0523 | 324.00 *               |
| 5420            | 28724            | SRP CORPORATION LLC       | JUNE RENT            | RENT 0623      | 67.17                  |
| 5510            | 16944            | STIMPSON CONNIE           | TRAVEL MILEAGE       | MILEAGE 0523   | 296.82                 |
|                 | 27170            | REESE-THOMAS A ROCQUELLE  | TRAVEL MILEAGE       | MILEAGE 0523   | 363.99 *               |
|                 | 28833            | STATON REBECCA            | TRAVEL MILEAGE       | MILEAGE 0523   | 2,750.00               |
|                 | 31091            | VITALE MATT               | TRAVEL MILEAGE       | MILEAGE 0523   | 2,750.00 *             |
|                 | 32682            | WILLIAMSON DONALD         | TRAVEL MILEAGE       | MILEAGE 0523   | 4.45                   |
| 6001            | 16944            | STIMPSON CONNIE           | AIR FLT/MRKR/ERSRS   | REIMB 0523     | 39.30                  |
|                 | 20600            | KEY OFFICE SUPPLY         | DESK CALENDAR        | 579238         | 154.32                 |
|                 |                  |                           |                      |                | 137.55                 |
|                 |                  |                           |                      |                | 184.05                 |
|                 |                  |                           |                      |                | 519.67 *               |
|                 |                  |                           |                      |                | 46.52                  |
|                 |                  |                           |                      |                | 5.40                   |
|                 |                  |                           |                      |                | 51.92 *                |
|                 |                  |                           |                      |                | 4,692.97 **            |
|                 |                  |                           |                      |                | 4,692.97               |
|                 |                  |                           |                      |                | TOTAL DUE 1,200,195.69 |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

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**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

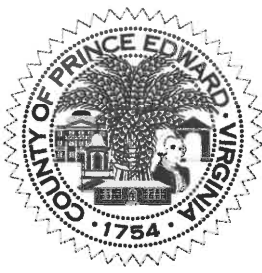
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 9  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

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**SUMMARY:**

VDOT Resident Engineer, Scott D. Frederick, P.E., will be in attendance at the July meeting.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

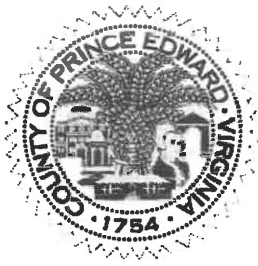
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** July 11, 2023  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Proposed Addition to the Secondary Street System – Briarwood Drive

**Summary:** See attached resolution and support documentation. Scott Frederick, Residency Engineer, has certified that the section of Briarwood Drive has been brought up to minimum state standards and is eligible for inclusion into VDOT’s Secondary Street System.

**Attachments:** 2006 and 2007 recordings for Stagecoach Run Sections 1 & 2, Letter from Scott Frederick, Draft Resolution

**Recommendation:** Approve the attached resolution.

**Sample Motion:** I move the Board of Supervisors Board of Supervisors adopt the attached resolution to add a section of Briarwood Drive into the Secondary System of State Highways pursuant to §33.1-229 of the Code of Virginia and the VDOT Secondary Street Requirements.

OR

I move that the Board of Supervisors table the request for further discussion.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
Chair  
Pattie Cooper-Jones  
Vice Chair  
J. David Emert  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend  
B. VonCannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**  
Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
111 N. South Street, 3rd Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
[dstanley@co.prince-edward.va.us](mailto:dstanley@co.prince-edward.va.us)  
[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE  
EDWARD, VIRGINIA**

~~~~~

ROUTE 1018 – BRIARWOOD DRIVE

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, July 11, 2023, at 7:00 p.m.:

MEMBERS PRESENT:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

MEMBERS ABSENT:

(None)

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following vote:

AYE:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

NAY:

(None)

WHEREAS, the streets described in the attached Additions Form AM-4.3, fully incorporated herein by reference, are show on plats for the Stagecoach Run Subdivision Sections I and II recorded in the Clerk's Office of the Circuit Court of Prince Edward County as instrument numbers #200603233 and #200701425, and



COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION
Form AM 4.3

In Prince Edward County

by Resolution of the governing body adopted

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Rt. 1017 Briarwood Drive Extension

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 1017 - Briarwood Drive	New subdivision street §33.2-705	0.02 miles south of Rt. 1018	0.26 miles southeast	0.26	2		50

June 14, 2023

Douglas S. Stanley
County Administrator
PO Box 382
Farmville, VA 23901

Dear Mr. Stanley,

My wife & I, as sole and exclusive owners of the property on which Briarwood Drive (Rt 1017) is located are requesting the County of Prince Edward assist us with having the remainder of the road taken in to the state system of secondary highway. To the best of my knowledge the road will be constructed to state standards.

We thank you for your assistance. Please call me at 434.390.8727 if I may provide additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Southard S. Brumfield". The signature is fluid and cursive, with a large initial "S" and "B".

Southard S. Brumfield
Pamelia W. Brumfield

THIS DEDICATION AGREEMENT AND DECLARATION OF COVENANTS,
CONDITIONS AND RESTRICTION, DATED THIS 8TH DAY OF NOVEMBER, 2006, BY
SOUTHARD S. BRUMFIELD and PAMELIA W. BRUMFIELD - DECLARANTS AND
DEDICATORS.

1. Declarants and Dedicators are the owners in fee simple of a tract of land containing 5.31 acres, consisting of 4 lots, together with easements, lying and being in Farmville Magisterial District, Prince Edward County, Virginia, and described as Stagecoach Run, Section I on a plat of survey by Elisha E. Hodges, III, of Maxey-Hines & Associates, P.C. dated October 18, 2006, and recorded simultaneously herewith.

2. The said Declarants and Dedicators do hereby declare and dedicate said plat, together with streets, alleys and easements as shown on said plat and do convey to lot owners an unrestricted easement over and across that portion of Briarwood Drive and a 50 foot easement running easterly from Briarwood Drive shown on said plat, reserving unto themselves, however, the fee simple ownership of Briery Road and said 50 foot easement running easterly from Briarwood Drive, which in the event that said Briarwood Drive shall ever be accepted into any public highway or street system by the Commonwealth of Virginia or the county of Prince Edward, the said Declarants and Dedicators will convey said property encompassed within Briarwood Drive to the Commonwealth of Virginia, County of Prince Edward and/or the Town of Farmville. The said Declarants and Dedicators further reserve all of the easements as shown on said plat for the purpose of drainage and/or otherwise.

3. It is further provided that all of the lots as shown on the aforesaid plat shall be subject to the following covenants, conditions and restrictions, which shall run with the land; said covenants,

Tax Map # - Part of 38-A-13 + 38-3-1
Prepared by E. P. Lawson, Jr., Atty -

conditions and restrictions being as follows:

A. Declarants and Dedicators and their successors and assigns hereby reserve the right to lay, construct, operate, repair, renew and replace electric power lines, telephone lines, television lines, sanitary sewer lines and lines for the transmission of electrical energy, water and/or gas over, under and through the alleys, streets and other areas of the property which may be designated for storm and sanitary lines on the subdivision plat and any further recorded subdivision plats of all or a portion of the property.

B. Only one dwelling may be constructed on any one lot and shall be constructed to face towards the main or principal street. No lot in any portion of the property which has been subdivided by a recorded subdivision plat as provided in Paragraph 1 above shall be further subdivided, however, adjoining lot owners may trade or convey property one to the other to increase or decrease the size of any lot, provided, that no decrease of size of lot shall violate any subdivision or zoning ordinance at the time of such subdivision. The foregoing provisions shall not be deemed to prohibit the further development and subdivision of recorded subdivision plat from time to time of the portion or portions of the property which are not initially shown on the subdivision plat.

C. No manufactured home shall be placed upon or installed upon any lot, either temporarily or permanently, except for construction trailers and camper trailers stored temporarily on the lot, but not as a place of abode. The term manufactured home shall mean a structure built on a permanent chassis and designed to be used as a single-family dwelling, with or without a permanent foundation, when connected to the required utilities. Manufactured home shall include, without limitation, structures commonly known as "on frame modular homes", "double wide homes", "mobile homes", "single wide trailers" and other buildings that are substantially similar in appearance to such

structures.

Modular buildings may be installed upon any lot in the subdivision. Modular buildings are defined as single family houses and permanent additions thereof, comprised of one or more sections that are intended to become real property, primarily constructed at a location other than the permanent site, built to comply with the Virginia Industrialized Building Safety Law (Section 36-70 et seq. of the Code of Virginia 1950, as amended) as regulated by the Virginia Department of Housing and Community Development, shipped with most permanent components in place to the site of final assembly and attached to a permanent load bearing foundation. Modular buildings shall include, without limitation, structures commonly known as "off frame modular homes", "off frame site built modular homes" and other buildings having the appearance of a traditional site built home.

No cinder block faced dwelling shall be constructed on the premises; however, cinder block garages and other storage buildings may be constructed on the lot if the same be stuccoed or plastered and painted. Full height brick foundation are required. No unpainted pressure treated wood to be used on the front elevation.

D. The main or principal dwell on any and all lots shall contain at least 2200 square feet of finished living space, exclusive of all garages, porches and breezeways and shall be planned, erected and used for occupancy by not more than one family.

E. No sign boards or advertising posters shall be permitted on any lot, except for notices which may offer the property for sale or rent, and no swine, cattle or goats shall be kept and/or raised on any lot. Horses, dogs and other small animals may be kept or raised on the premises, if allowed by the laws of the Commonwealth of Virginia and the County of Prince Edward and rules and regulations of the Health Department of the Commonwealth of Virginia and County of Prince

Edward.

F. No mercantile or commercial business of any kind or description shall be conducted in any lot, nor any noxious or offensive trade or activity be carried on, and this is to be constructed to prohibit the operation of boarding houses, rooming houses and tourist homes.

G. The set back line shall be located thirty-five feet from the street right of way and no building shall be constructed or erected closer than 35 feet from the street right of way line.

A 15 feet side yard set back line is required.

H. Nothing contained herein shall be deemed to impose on the property minimum lot sizes or to require a particular configuration of lots and/or streets within any portion of the property, provided, that any subdivision of the property or any portion thereof into lots shall comply with all applicable subdivision laws and ordinances.

I. None of the foregoing covenants, conditions and restrictions shall burden, or be deemed to create any negative reciprocal easements over, any land which Declarants and Dedicators or any other party designed herein may now or hereafter own or have any interest in or any other land, except for the property, nor shall any of the foregoing covenants, conditions and restrictions benefit or be deemed to create any negative reciprocal easements appurtenant to any land which Declarants and Dedicators or any other party designated herein may now or hereafter own or have any interest in or any other land, except for the property and the developed land.

WITNESS the following signatures and seals:

DECLARANTS AND DEDICATORS

 (SEAL)

Instrument# 200603233 Page 5

Kamelin W. Brumfield (SEAL)

STATE OF VIRGINIA,
COUNTY OF PRINCE EDWARD, to-wit:

The foregoing writing was duly acknowledged before me this 13 day of November, 2006,
by Southard S. Brumfield and Pamela W. Brumfield, Declarants and Dedicators.

Amy Y. Kassis
Notary Public

My Commission expires: 3-31-08

See Slide A-338 #1

INSTRUMENT #200603233
RECORDED IN THE CLERK'S OFFICE OF
PRINCE EDWARD COUNTY ON
NOVEMBER 14, 2006 AT 03:44PM
MACHELLE J. EPPES, CLERK

RECORDED BY: JNG

~~Deponent's Test.~~ ~~Attested~~ Delivered To:
Southard Brumfield
Date: *11-14-06*

Case # 200603131 Sub A-3317

Surveyor
I, E.E. Hodges, II, L.S., do hereby certify that as shown on this plat, Stagecoach Run - Section I portion of the land owned by Southern S. Brunfield and Instrument No. 200601042.

October 18, 2006
Date
Land Surveyor

OWNER
This subdivision known as Stagecoach Run - Section I containing 4.66 Acres, more or less, in 4 lots and 0.65 Acres, more or less, of land owned by Southern S. Brunfield and Instrument No. 200601042 is with free consent and in accordance with the plans of the undersigned owner(s).

11/8/06
Date
Southern S. Brunfield
Owner

Notary
County/City of Shawnee
State of Virginia
I, David L. Skelton, a Notary Public in and for the County/City of Shawnee, do hereby certify that Southern S. Brunfield whose name(s) is/are signed above has/have on the 11/8/06 date acknowledged the same before me.
Notary Public David L. Skelton
My Commission Expires the 28th day of June, 2007.

Boundary Line Table

Line	Bearing	Length
1	S89°00'04"E	50.00'
2	S89°00'04"E	50.00'

Boundary Curve Table

Curve	Radius	Area	Ch. Br.	Ch. Dist.	Delta
C1	280.44'	100.37'	S89°00'04"E	130.17'	281.72°
C2	280.44'	100.37'	S89°00'04"E	130.17'	281.72°
C3	205.44'	80.01'	N31°02'54"W	90.01'	144.31°
C4	348.65'	88.59'	S82°45'05"W	90.00'	133°02'28"
C5	348.65'	88.59'	N07°10'07"W	91.36'	103°17'28"
C6	348.65'	88.59'	N07°10'07"W	91.36'	103°17'28"
C7	300.53'	72.00'	S03°29'18"W	71.99'	309.76°
C8	300.53'	72.00'	S03°29'18"W	71.99'	309.76°
C9	133.53'	139.83'	S03°13'33"W	131.76'	353.03°
C10	133.53'	139.83'	S03°13'33"W	131.76'	353.03°
C11	235.44'	200.25'	N83°07'00"W	189.12'	070°11'54"
C12	235.44'	200.25'	N83°07'00"W	189.12'	070°11'54"
C13	25.00'	34.55'	N43°28'48"E	31.67'	71°02'28"

Notes:

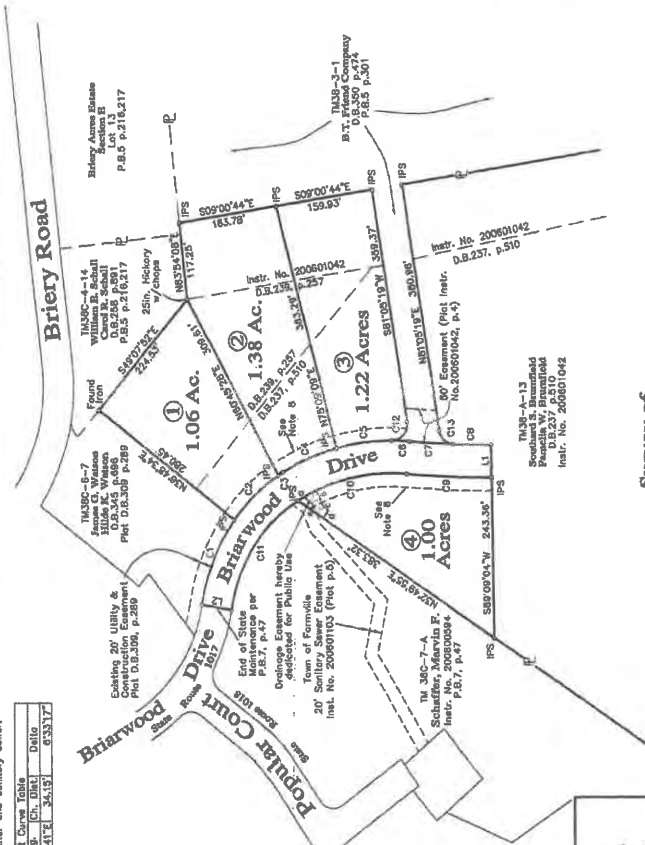
1. Portion of Tin Map Parcel No. 38-A-13 and 38-3-1.
2. This plat has been prepared without benefit of a title report and does not constitute a title opinion.
3. This land is situated in F.R.M. Flood plain Zone C (not a special flood hazard area) as shown on Prince Edward County Community Flood Hazard Map No. 5 (02/28/05) A. Effective Date: 02/28/05.
4. Request to VDOT for private entrance will be addressed upon individual request.
5. See Prince Edward County Zoning Ordinance for setback lines.
6. This plat is based on a current field survey.
7. IPS - iron pin set.
8. Utility and Temporary Construction easement along road frontage of all lots.
9. Lots to be served by public water and sanitary sewer.

Drainage Easement Curve Table

Curve	Radius	Area	Ch. Br.	Ch. Dist.	Delta
a	268.65'	34.17'	S27°24'41"E	34.15'	63.31°

Drainage Easement Line Table

Line	Bearing	Length
a	S25°25'55"W	28.80'
b	S24°49'55"W	0.83'
c	S87°10'05"W	15.00'
d	S25°25'55"E	50.00'



Survey of Stagecoach Run Section I
Farmville District Prince Edward County Virginia

October 18, 2006
Scale: 1" = 100'
0' 100' 200' 300'



This subdivision known as Stagecoach Run Section I is approved by the undersigned in accordance with existing regulations and may be admitted to record.

Date: 11/17/06
Date: 11/17/06
Date: 11/17/06

Station Administrator
Health Officer
Notary Public

This map was recorded in the Clerk's Office of the Circuit Court of Prince Edward, Virginia on the 14 day of November, 2006. This map was prepared and submitted to record in Part compliance with the provisions of the Code of Virginia, Title 55.1-200.

Teste: Clerk of Circuit Court

Maxey-Hines & Associates, P.C.
Land Surveyors • Engineers • Planners • Consultants
P.O. Box 90 • Farmville • Virginia • 22901 • 703-684-998-8827



Prepared By:
E. Preston Lancaster, Jr.
Attorney at Law
P. O. Box 393
Farmville, VA 23901

A Portion of Tax Map Parcel
Numbers: 38-A-13 and 38-3-1

THIS DEDICATION AGREEMENT AND DECLARATION OF COVENANTS,
CONDITIONS AND RESTRICTION, DATED THIS 9TH DAY OF APRIL, 2007, BY
SOUTHARD S. BRUMFIELD and PAMELIA W. BRUMFIELD - DECLARANTS AND
DEDICATORS.

1. Declarants and Dedicators are the owners in fee simple of a tract of land containing 28.97 acres, consisting of 15 lots, together with easements, lying and being in Farmville Magisterial District, Prince Edward County, Virginia, and described as Stagecoach Run, Section II, on a plat of survey by Roy Samuel Coleman, Jr., C.L.S., of Maxey-Hines & Associates, P.C. dated April 9, 2007, and recorded simultaneously herewith.

2. The said Declarants and Dedicators do hereby declare and dedicate said plat, together with streets, alleys and easements as shown on said plat and do convey to lot owners an unrestricted easement over and across that portion of Briarwood Drive and a 50 foot easement running easterly from Briarwood Drive shown on said plat, reserving unto themselves, however, the fee simple ownership of Briery Road and said 50 foot easement running easterly from Briarwood Drive, which in the event that said Briarwood Drive shall ever be accepted into any public highway or street system by the Commonwealth of Virginia or the county of Prince Edward, the said Declarants and Dedicators will convey said property encompassed within Briarwood Drive to the Commonwealth of

Virginia, County of Prince Edward and/or the Town of Farmville. The said Declarants and Dedicators further reserve all of the easements as shown on said plat for the purpose of drainage and/or otherwise.

3. It is further provided that all of the lots as shown on the aforesaid plat shall be subject to the following covenants, conditions and restrictions, which shall run with the land; said covenants, conditions and restrictions being as follows:

A. Declarants and Dedicators and their successors and assigns hereby reserve the right to lay, construct, operate, repair, renew and replace electric power lines, telephone lines, television lines, sanitary sewer lines and lines for the transmission of electrical energy, water and/or gas over, under and through the alleys, streets and other areas of the property which may be designated for storm and sanitary lines on the subdivision plat and any further recorded subdivision plats of all or a portion of the property.

B. Only one dwelling may be constructed on any one lot and shall be constructed to face towards the main or principal street. No lot in any portion of the property which has been subdivided by a recorded subdivision plat as provided in Paragraph 1 above shall be further subdivided, however, adjoining lot owners may trade or convey property one to the other to increase or decrease the size of any lot, provided, that no decrease of size of lot shall violate any subdivision or zoning ordinance at the time of such subdivision. The foregoing provisions shall not be deemed to prohibit the further development and subdivision of recorded subdivision plat from time to time of the portion or portions of the property which are not initially shown on the subdivision plat.

C. No manufactured home shall be placed upon or installed upon any lot, either temporarily or permanently, except for construction trailers and camper trailers stored temporarily on

the lot, but not as a place of abode. The term manufactured home shall mean a structure built on a permanent chassis and designed to be used as a single-family dwelling, with or without a permanent foundation, when connected to the required utilities. Manufactured home shall include, without limitation, structures commonly known as "on frame modular homes", "double wide homes", "mobile homes", "single wide trailers" and other buildings that are substantially similar in appearance to such structures.

Modular buildings may be installed upon any lot in the subdivision. Modular buildings are defined as single family houses and permanent additions thereof, comprised of one or more sections that are intended to become real property, primarily constructed at a location other than the permanent site, built to comply with the Virginia Industrialized Building Safety Law (Section 36-70 et seq. of the Code of Virginia 1950, as amended) as regulated by the Virginia Department of Housing and Community Development, shipped with most permanent components in place to the site of final assembly and attached to a permanent load bearing foundation. Modular buildings shall included, without limitation, structures commonly known as " off frame modular homes", " off frame site built modular homes" and other buildings having the appreaance of a traditonal site built home.

No cinder block faced dwelling shall be constructed on the premises; however, cinder block garages and other storage buildings may be constructed on the lot if the same be stuccoed or plastered and painted. Full height brick foundations are required. No unpainted pressure treated wood to be used on the front elevation.

D. The main or principal dwelling on any and all lots shall contained at least 2200 square feet of finished living space, exclusive of all garages, porches and breezeways and shall be planned, erected and used for occupancy by not more than one family.

E. No sign boards or advertising posters shall be permitted on any lot, except for notices which may offer the property for sale or rent, and no swine, cattle or goats shall be kept and/or raised on any lot. Horses, dogs and other small animals may be kept or raised on the premises, if allowed by the laws of the Commonwealth of Virginia and the County of Prince Edward and rules and regulations of the Health Department of the Commonwealth of Virginia and County of Prince Edward.

F. No mercantile or commercial business of any kind or description shall be conducted in any lot, nor any noxious or offensive trade or activity be carried on, and this is to be construed to prohibit the operation of boarding houses, rooming houses and tourist homes.

G. The set back line shall be located thirty-five feet from the street right of way and no building shall be constructed or erected closer than 35 feet from the street right of way line. A 15 feet side yard set back line is required.

H. Nothing contained herein shall be deemed to impose on the property minimum lot sizes or to require a particular configuration of lots and/or streets within any portion of the property, provided, that any subdivision of the property or any portion thereof into lots shall comply with all applicable subdivision laws and ordinances.

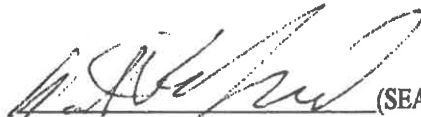
I. None of the foregoing covenants, conditions and restrictions shall burden, or be deemed to create any negative reciprocal easements over, any land which Declarants and Dedicators or any other party designed herein may now or hereafter own or have any interest in or any other land, except for the property, nor shall any of the foregoing covenants, conditions and restrictions benefit or be deemed to create any negative reciprocal easements appurtenant to any land which Declarants and Dedicators or any other party designated herein may now or hereafter own or have

any interest in or any other land, except for the property and the developed land.

J. Hunting or trapping in any form is prohibited.

WITNESS the following signatures and seals:

DECLARANTS AND DEDICATORS



Southard S. Brumfield (SEAL)




Pamela W. Brumfield (SEAL)

STATE OF VIRGINIA,

COUNTY OF PRINCE EDWARD, to-wit:

The foregoing writing was duly acknowledged before me this 9th day of May, 2007, by
Southard S. Brumfield and Pamela W. Brumfield, Declarants and Dedicators.



Notary Public

My Commission expires: 10/31/09

See Sub A-348 #1 + #2

INSTRUMENT #200701425
RECORDED IN THE CLERK'S OFFICE OF
PRINCE EDWARD COUNTY ON
MAY 11, 2007 AT 10:08AM
MACHELLE J. EPPES, CLERK

~~Grantor's Tax: \$~~
Examined and Mailed/Delivered To:
Date: 5-11-07 *Southard Brumfield*

RECORDED BY: JNG

Just # 200701425 - Sub A - 3/19/07

Stagecoach Run Section II

Farmville District Prince Edward County Virginia

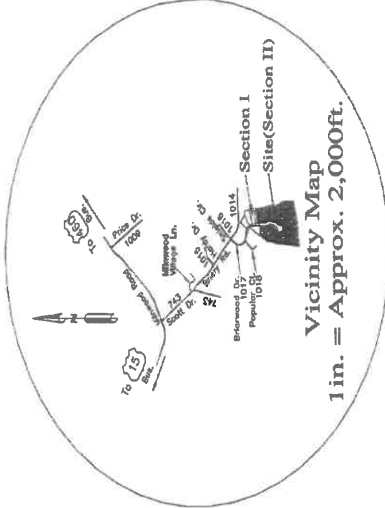
Surveyor
I, Roy S. Coleman, Jr., U.S. do hereby certify that as shown on this plat contains 30.03 Acres, more or less, being a portion of the land described in Plat No. 200601042, Pamela W. Brumfield by D.B.237 P.510 and Instr. No. 200601042.

Date April 9, 2007
Land Surveyor Roy S. Coleman Jr.

Owner
My subdivision known as Stagecoach Run - Section II, containing 20.9 acres, more or less, in 15 lots and 1.08 Acres, more or less, dedicated for public use in extending Briarwood Drive (State Route 107) is with free consent and in accordance with the desires of the undersigned owner(s).

Date 5/7/07
Date 5/7/07
Notary Paul W. Burfield

Notary
County/City of Stafford State of Virginia
I, Paul W. Burfield, a Notary Public in and for the County/City of Stafford, do hereby certify that Pamela W. Brumfield whose name(s) is/are signed above has/have on the 7 day of May, 2007, acknowledged the same before me.
Notary Public Paul W. Burfield
My Commission Expires the 31 day of Aug, 2009



Sheet 1 of 2
Survey of
**Stagecoach Run
Section II**
Farmville District, Prince Edward County, Virginia
April 9, 2007

This map was recorded in the Clerk's Office of the Circuit Court of Prince Edward, Virginia on 5/11/07. This map was prepared and submitted to the Clerk's Office of the Circuit Court of Prince Edward, Virginia in Plat Cabinet A of subdivision Stagecoach Run Section II.
Treats: Maxwell D. Jeff
Chk. of Circuit Court

This subdivision known as Stagecoach Run Section II is being recorded in accordance with the existing regulations and may be admitted to record.
Date 5/7/07
Date 5/11/07
Date 5/14/07
Subdivision Administrator Roy S. Coleman Jr.
Notary Public Paul W. Burfield
V.O.C. Engineer Roy S. Coleman Jr.



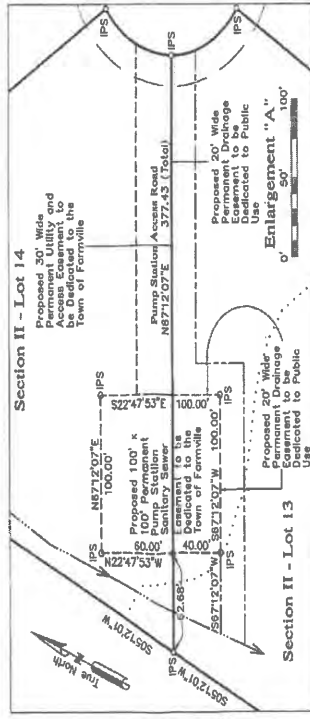
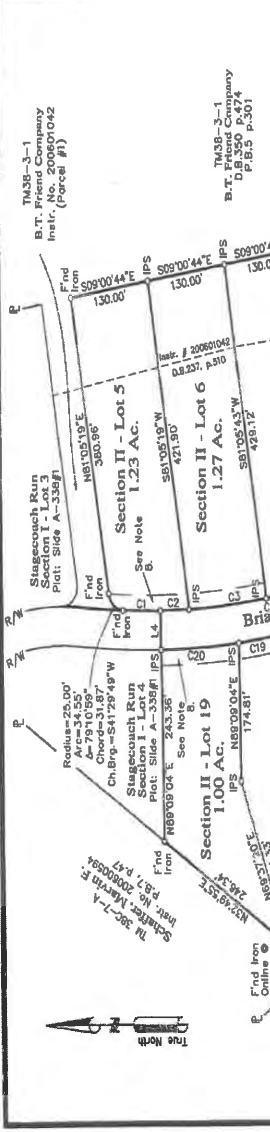
Maxey-Hines & Associates, P.C.
Land Surveyors & Engineers, P.C.
P.O. Box 80, Farmville, Virginia 23901 • 800-331-4343 • 803-887-8887



Case # 200701425 Sub A 3/27/22

Line	Bearing	Length	Ch. Brg.	Ch. Dist.	Delta
L1	S09°08'33"E	116.83	S09°33'52"W	62.06	235.16
L2	N09°08'33"W	65.44	S03°40'50"E	130.14	543.21
L3	N09°08'33"W	65.44	S08°58'52"E	10.45	0.27
L4	N09°08'33"W	65.44	S03°30'52"E	131.05	16.26
C1	421.07	121.47	S03°30'52"E	131.05	16.26
C2	421.07	121.47	S03°30'52"E	131.05	16.26
C3	421.07	121.47	S03°30'52"E	131.05	16.26
C4	421.07	121.47	S03°30'52"E	131.05	16.26
C5	421.07	121.47	S03°30'52"E	131.05	16.26
C6	421.07	121.47	S03°30'52"E	131.05	16.26
C7	421.07	121.47	S03°30'52"E	131.05	16.26
C8	421.07	121.47	S03°30'52"E	131.05	16.26
C9	421.07	121.47	S03°30'52"E	131.05	16.26
C10	421.07	121.47	S03°30'52"E	131.05	16.26
C11	421.07	121.47	S03°30'52"E	131.05	16.26
C12	421.07	121.47	S03°30'52"E	131.05	16.26
C13	421.07	121.47	S03°30'52"E	131.05	16.26
C14	421.07	121.47	S03°30'52"E	131.05	16.26
C15	421.07	121.47	S03°30'52"E	131.05	16.26
C16	421.07	121.47	S03°30'52"E	131.05	16.26
C17	421.07	121.47	S03°30'52"E	131.05	16.26
C18	421.07	121.47	S03°30'52"E	131.05	16.26
C19	421.07	121.47	S03°30'52"E	131.05	16.26
C20	421.07	121.47	S03°30'52"E	131.05	16.26

Line	Bearing	Length
L1	S09°08'33"E	116.83
L2	N09°08'33"W	65.44
L3	N09°08'33"W	65.44
L4	N09°08'33"W	65.44



Stagecoach Run Section II

Sheet 2 of 2
Survey of
Stagecoach Run
Section II

Farmville District, Prince Edward County, Virginia

April 16, 2008
Scale: 1" = 200'
1" = 100'
1" = 200'

Maxey Hines & Associates, P.C.
Surveyors & Planners & Consultants
P.O. Box 90 • Farmville • Virginia • 23901 • Tel: 434-398-8887



0650268



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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 11-a
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: PUBLIC HEARING: 2023 - 2024 School Budget Increase

Summary: As the Board is aware, the Prince Edward County Public Schools is requesting appropriation of a total of \$1,300,877.67 of additional federal and state funds for 2023-2024 school year.

Prior to the expenditure and in accordance with 15.2-2507 of the *Code of Virginia*, the Board will hold a public hearing to increase the FY24 County and School Budgets, accepting the distribution of federal funds and appropriate the funding to the FY24 County and School Budgets.

Attached is a copy of the School’s Request for Appropriation of Additional Funds that represents the plan of expenditures.

Attachments: Public Hearing Notice
School Letter

Recommendation: Following the public hearing, the Board will wish to increase the FY24 County Budget and FY24 School Budget by \$1,300,877.67 and appropriate the same funds to enable the expenditure of the federal and state funds.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____



NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARINGS** on **Tuesday, July 11, 2023**, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. Pursuant to Section 15.2-2507 of the Code of Virginia, the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget for new and carryover funding in the amount of \$1,300,877.67 to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.
2. A request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Rice VA.
3. A request by James Robert Napier for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) with their intersection with US 360 in Meherrin, VA.
4. A request by James Robert Napier for a Special Use Permit for two illuminated signs on Tax Map Parcel 115-A-36 in Meherrin, VA, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15' feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8' feet for a towing and recovery operation.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to board@co.prince-edward.va.us; or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the proposed budget amendment and special use permits is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodation, please contact the County Administrator's Office at 434-392-8837.

PRINCE EDWARD COUNTY PUBLIC SCHOOLS

Barbara A. Johnson, Ed. D

Superintendent

June 7, 2023

Prince Edward County
Mr. Doug Stanley, County Administrator
P. O. Box 382
Farmville, VA 23901

Dear Mr. Stanley:

The Prince Edward County School Board respectfully requests an appropriation of state and federal funds in the amount of \$1,300,877.67 to the School Operating budget for the FY2023-2024 school year. There is no local match required for this appropriation.

- \$125,000.00 – CTE Competitive Skilled Trades Programs Grant – New Funding – State Funding
- \$35,208.62 – School Improve Grant (SIG) - Middle School – Carryover – Federal Funding
- \$669,816.70 – Title I – Carryover – Federal Funds
- \$101,562.93 – Title II – Carryover – Federal Funds
- \$3,750.74 – Title III – Carryover – Federal Funds
- \$22,641.04 – Title IV – Carryover – Federal Funds
- \$45,957.87 – Title V – Carryover – Federal Funds
- \$73,803.06 – SPED 611B (2021) – Carryover – Federal Funds
- \$182,224.12 – SPED 611B (2022) – Carryover – Federal Fund
- \$12,633.17 – SPED 611B ARP (2021) – Carryover – Federal Funds
- \$21,261.00 – SPED 619 (2022) – Carryover – Federal Funds
- \$7,018.42 – SPED 619 ARP (2021) – Carryover – Federal Funds

Thank you for your consideration of this request.

Respectfully submitted,



Dr. Barbara A. Johnson
Superintendent



Mrs. Lucy Carson
Chairperson, School Board

BAJ/vmj

pc: School Board Members

UNITED IN EXCELLENCE

Action Item 10E: Local Funds (FY23-24)

Subject: Request of Appropriation of Additional Funds FY2023-2024 Budget

Recommendation: It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate additional state and federal funds to the FY2023-2024 school year. No Local match required.

- Increase: \$125,000.00 – CTE Competitive Skilled Trades Programs Grant – New Funding – State Funding
- Increase: \$35,208.62 – School Improve Grant (SIG) - Middle School – Carryover – Federal Funding
- Increase: \$669,816.70 – Title I – Carryover – Federal Funds
- Increase: \$101,562.93 – Title II – Carryover – Federal Funds
- Increase: \$3,750.74 – Title III – Carryover – Federal Funds
- Increase: \$22,641.04 – Title IV – Carryover – Federal Funds
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- Increase: \$21,261.00 – SPED 619 (2022) – Carryover – Federal Funds
- Increase: \$7,018.42 – SPED 619 ARP (2021) – Carryover – Federal Funds

Rationale: Prince Edward County Public Schools is requesting funds in the amount of \$1,300,877.67 for the School Operating Budget in excess of the original approved budget for the FY2023-2024 school year.

Budget: Revenues – School Operating
Expenditure - Instruction

Legal Reference: Prince Edward County School Board Policies
DA – Management of Funds
DB – Annual Budget



**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 11-b
Department: Community Development
Staff Contact: Robert Love
Agenda Item: Public Hearing – Mark Smith DBA Sandy River Distillery - Restaurant and Mobile Food Establishment SUP

Summary:

The County has received an application for a Special Use Permit from Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Farmville, VA. which is zoned A-1, Agricultural Conservation, Attachment (1).

The public hearing notice was published in the June 28, 2023 and July 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel of the parcel and surrounding property. The parcel is outlined in blue.

The Planning Commission held a public hearing on June 20 2023, where there were comments both in support and in opposition and two letters of opposition have been received, Attachment (6). The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (7) is a list of updated Potential Conditions as recommended by the Planning Commission.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

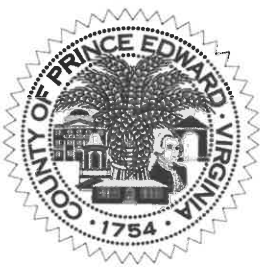
Attachments:

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Tax Parcel Map
6. Letters from Property Owners
7. Potential Conditions
8. Excerpt of the draft minutes of the June 20, 2023 meeting of the Planning Commission.

Recommendations:

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use.

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____



**Board of Supervisors
Agenda Summary**

Recommended Motions:

I move that the Board of Supervisors approve the Special Use Permit request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments with the following conditions: *(list of conditions)*

OR

I move that the Board of Supervisors deny the Special Use Permit request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments due to the following: *(list reasons)*

OR

I move that the Board of Supervisors table the Special Use Permit request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments for further discussion at a work session.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

COMMENTS: _____

PERMIT/APPLICATION NO _____
ZONING DISTRICT _____
MAGISTERIAL DISTRICT _____
DATE SUBMITTED _____

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION
FOR SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED:
VIA: ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: Mark Smith Sandy River Dist Hwy
Applicant's Address: 1477 Monroe Church Rd Rice VA 23186
Applicant's Telephone Number: 434 392 7275

Present Land Use: agriculture / dist Hwy
Legal Description of Property with Deed Book and Page No. or Instrument No. 53 A 27C-2
Inst. 200702894 53 A 27C-3

Tax Map # _____ Acreage : _____

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.)
See project narrative

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.)
See narrative

Height of Principal Building (s): Feet 25 Ft Stories 1

APPLICANT'S STATEMENT: (if not owner(s) of property):
I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature] Date 5/16/23
Signature of Applicant (if not property owner) Date

PROPERTY OWNER(S) STATEMENT:
I hereby certify that I/We own the above described property, that the information given is complete and correct to the best of my knowledge, and the above person(s), group, corporation, or agent has the full and complete permission of the undersigned owner(s) to make application for a Conditional Use permit as set forth in the Prince Edward County Zoning Ordinance as written.

[Signature] Date 5/16/23
Signature of Property Owner(s) Date
[Signature] Date 5/16/23
Signature of Property Owner(s) Date

Signature of Property Owner(s) Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00 Fee Received by R Moore Date 5-16-2023

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837



May 15th 2023

To whom it may concern,

We are excited to announce that Sandy River Distillery would like to apply to add a restaurant/brew pub/winery. The restaurant will seat around 30 people, operate seasonally and will be a farm to table style restaurant. We are asking for permission to bring in up to 5 additional food trucks at special events. This additional amenity will improve our guest experience, and hopefully attract more visitors to Prince Edward County. We also feel like this type of venue will appeal to the local community.

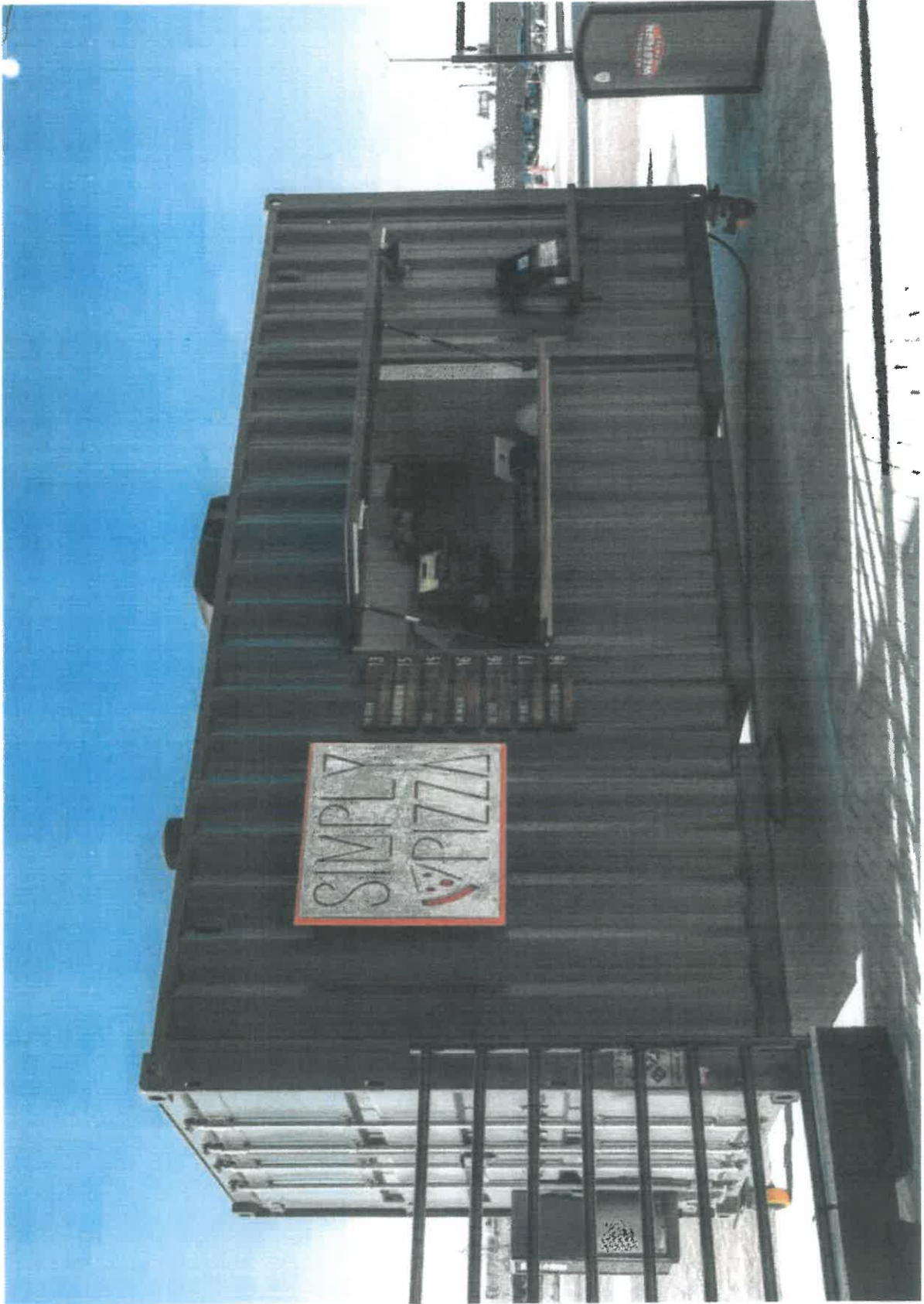
Thank you,

Mark Smith

A handwritten signature in black ink, appearing to be "Mark Smith", with a long horizontal line extending to the right.







MAY - 16 - 2023

Date of Application

Permit No.

Prince Edward County Zoning Permit Application

ZONING PERMIT MUST BE ISSUED BEFORE STARTING CONSTRUCTION OR LOCATING ANY STRUCTURE ON THE TRACT OR LOT MADE THE SUBJECT OF THIS APPLICATION

Application is hereby made for a ZONING PERMIT in accordance with the description, use and purposes hereinafter set forth. This application is made subject to all local and State laws and ordinances and which are hereby agreed to by the undersigned and which shall be deemed a condition entering into the exercise of this permit.

The proposed use of the land, buildings and other structures made the subject of this application shall not be commenced until notice of such intention is given the Zoning Administrator and a Certificate of Occupancy issued pursuant thereto is received by you.

Name & Address of Applicant (Phone #)

Name & Address of Owner (Phone #)

MARK SMITH (PRESIDENT) ^{SANDY JAMES} _{DISTRICT}	MARK SMITH
147 MONROE CHURCH RD	185 MONROE CHURCH RD
RICE VA. 23966 434-390-2225	RICE VA 23966 434-390-2225

Is there an existing structure on this lot? Yes ___ No ___

Agricultural Conservation District (A1) Zoning Regulations

Location of Parcel or Tract (NE SW) Side of Road No. 640 and 0 Miles From

(Nearest Intersection) Road No. 696 Acreage 1

Deed Book ____, Pg ____	Plat Bk ____, Pg ____	Size of Parcel
Or Instrument # ____	Cab ____, Slide ____	3.3 AC

Subdivision	Magisterial District
-------------	----------------------

Tax Map #	District Classification
-----------	-------------------------

Minimum Lot Size:

1.5 acres (4 acre maximum density)

Frontage: 200' on public street
50' deeded right-of-way

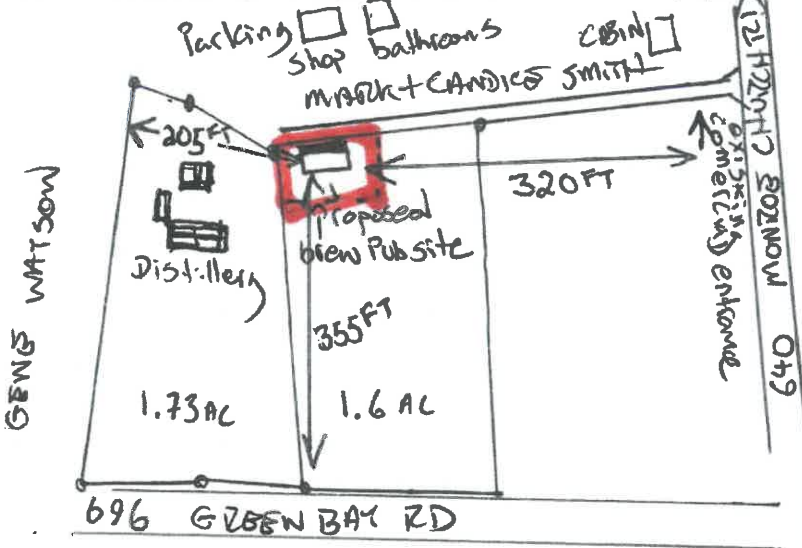
Setbacks

75' from highway right-of-way on primary roads;
100' from center of road from secondary roads.

Yard Regulations

Side: 35'
Rear: 70'

Sketch Roads, Building, showing all dimensions and distances to property lines



I hereby certify that I have the authority to make the fore-going application, that the statements made and information given is correct and the construction of any building or location of any structure of the tract or lot which is the subject of this application will conform with the regulations in the Building Code Zoning Ordinance, and private building restrictions, if any, which may be imposed upon the above property by deed.

Signature of Applicant

Date

Date

Zoning Administrator



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###

BOARD OF SUPERVISORS

Llew W. Gilliam, Jr.
Chair

Pattie Cooper-Jones
Vice Chair

J. David Emert
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride, Ed.D.
Jerry R. Townsend
B. VonCannon Watson



COUNTY OF PRINCE EDWARD, VIRGINIA

**Director of Planning and
Community Development**

Robert Love

Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901

Office: (434) 414-3037
Fax: (434) 392-6683

rlove@co.prince-edward.va.us
www.co.prince-edward.va.us

June 27, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request – Mark Smith DBA Sandy River Distillery

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, July 11, 2023 at 7:30 p.m. to receive citizen input on a request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Farmville, VA. The parcel is zoned A-1, Agricultural Conservation and the proposed use requires approval of a Special Use Permit in this zoning district.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Board of Supervisors may vote to approve or deny the request.

Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter. If you have any questions or comments, please do not hesitate to contact me at: 434-414-3037 or by email at: rlove@co.prince-edward.va.us

Respectfully,

Robert Love

Director of Planning and Community Development

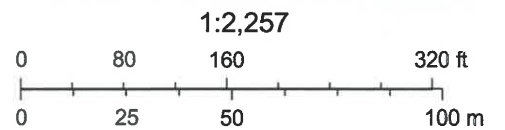
Mark Smith SUP



June 13, 2023

- Road Centerline
- Address Points
- ▭ County Boundary
- - - Farmville Boundary

Address Point Labels



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Special Use Permit – Mark Smith DBA Sandy River Distillery
Tax Parcel Map #: 053-A-27C2 & 053-A-27C3
CONDITIONS

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/16/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Restaurant & Brew Pub shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

ENVIRONMENTAL

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems and food preparation shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.

TRANSPORTATION

9. All entrance permits must be authorized by the Virginia Department of Transportation.

10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

GENERAL

12. Restaurant hours of operation shall be limited to 12 a.m. until 10 p.m. Monday through Saturday and 12 a.m. until 5 p.m. on Sunday.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Outdoor storage of trash containers shall be situated at the rear of buildings and shall be appropriately screened.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held June 20, 2023.

In Re: Public Hearing – Special Use Permit, Mark Smith, DBA Sandy River Distillery

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering a request from Mark Smith, DBA Sandy River Distillery, for a Special Use Permit for a restaurant and brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Farmville, VA. Notice of this hearing was advertised according to law in the Wednesday, June 7, 2023 and Wednesday, June 14, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application for a Special Use Permit from Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant and brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Farmville, VA. which is zoned A-1, Agricultural Conservation.

The purpose of the Special Use is to construct a restaurant & brew pub along with a designated area for up to five (5) mobile food establishments. County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Mr. Love stated he received two calls regarding this public hearing; Amy Alliston also sent a letter, a copy of which was placed at each Commissioner’s seat. He said Terry Chadwick left a voice message requesting information regarding the public hearing, he attempted to return her call but left a very detailed voice message to her. He has received no other communication. Mr. Love then stated the prepared conditions were included in the packet.

Chairman Prengaman opened the public hearing.

Mark Smith, Applicant, stated this would provide a more viable business; he said this would not be a large restaurant but something for his patrons. Mr. Smith said there may be one to two food trucks during an event, and added things are going well at his Distillery. He stated he would like to have a “pizza truck” which would serve Neapolitan pizza.

Commissioner Peery questioned the hours of operation. Mr. Smith said currently he operates from 12:00 p.m. – 9:00 p.m., and would like to have the option to be open seven (7) days a week. He said the hours would diminish in the winter months, as business dictates.

Commissioner Fuller asked if all food prep will be done within the truck. Mr. Smith said it would, but his facility could be used and there will be picnic tables; he added that there is no indoor space to eat and in winter it may be limited but on nice days people could have the pizza. He said he would also like permission to have a restaurant.

Commissioner Weiss asked if he is also requesting a permanent restaurant at this time. Mr. Smith said he is, with the pizza truck first, then the restaurant.

Chairman Prengaman asked if the food trucks would be permanent; Mr. Smith said it would be semi-permanent, over the summer season and into the fall. He said this adds a service.

Commissioner Weiss asked about parking. Mr. Smith said there is parking for 20 vehicles at the Distillery and 40 more spaces across the street.

Commissioner Wiess then questioned traffic impacts on Monroe Church Road. Mr. Smith said traffic has dropped significantly after COVID as people are going to hotels again, and traffic will not be much different; he said if traffic becomes an issue he will move [the establishment] to his 100-acre property.

Mr. Fuller asked if Mr. Smith would have people cross Monroe Church Road at signs that indicate foot traffic. Mr. Smith said VDOT has already installed pedestrian signs, although some do not follow the signage.

Commissioner Gilliam said that one photo shows Conex boxes, and asked if that is what is intended for use. Mr. Smith said that in the future, that is likely what it would be. He said the idea is to bring spirits from all over the world to Rice, Virginia; agave spirits from Mexico, rum from the Caribbean, grapes from California. He said the idea for Conex boxes are to show that they are mixing the old with the new. He added he said another idea is to use a grain silo to make into a restaurant, in keeping with the rustic farm aspect of the county.

Julie Maserjian, Lockett District, said she sent a letter to Supervisor Jenkins and Supervisor Gilliam who also serves on the Planning Commission. She expressed her concerns about the speed limit on Monroe Church Road. She said while she supports the proposed venture, she has reservations because of traffic concerns. She stated the road is narrow and curved, and sometimes drivers “play chicken” with pedestrians or bikers, and there is no shoulder or berm to go onto. She said VDOT has had a complaint for two years [from her] but VDOT has not yet done a speed study. Ms. Maserjian said speed limits in residential and commercial areas are normally 25 mph.

Carolyn Bowman, Farmers Daughters, expressed her support for this business expansion.

Chairman Pregaman read the letter from Amy Alliston:

Dear Planning Commission,

I am a close neighbor to Mark Smith and have adjoining property which is my home. I have no problem with the current retreat but have had to get used to the frequent activity, noise and events going on which includes a lot of traffic, frequent live music, the bustle of human activity and large gatherings. Myself and other neighbors have had wandering guests come into our properties looking for the resort or exploring at night and even making camp fires. I do have concerns about expansion as the traffic will be dangerous on our small road which is very narrow and fast with no shoulder, not to mention the light and noise pollution is appreciated from inside my house since I am near the street. I am not thrilled with the idea of living next to a restaurant and bar with 5 food trucks also offering take out. The level of activity does not seem to comply with a rural lifestyle for those of us who want to enjoy the peaceful countryside of our community.

*Sincerely,
Amy Alliston*

Rex Williams said he owns Lost Creek Cabins on the same road and stated it is dangerous. He said he doesn't think progress should be stopped and people should be able to do what they want on their property.

Chairman Pregaman stated a speed study will be requested.

Mr. Stanley, County Administrator, said previously there was not enough traffic to justify the study, but since [traffic] has increased, the speed limit may be lowered.

There being no one further wishing to speak, Chairman Pregaman closed the public hearing.

Chairman Pregaman asked the Commissioners to review the potential conditions. He said there is an opportunity for additional business, but also road issues.

Commissioner Sandlin said the property also fronts Green Bay Road, and the entrance could change to Green Bay Road. Discussion followed.

Commissioner Leatherwood asked about attendance on the weekends. Mr. Smith stated the hours are currently Thursday, 4:30 – 8:30 p.m., Friday and Saturday, 2:30 – 8:30 p.m., and Sunday 12:00 noon – 5:00 p.m. He added that in the summer, the Distillery hours will change to 2:30 – 8:30 p.m. seven days a week, with the same Sunday hours. Mr. Smith said he would like to hold more events but they would not go beyond 5:00 p.m. on Sundays; he requested 12:00 noon – 9:00 p.m. with a 5:00 p.m. close on Sunday.

Commissioner Gilliam asked if special events would use up to five different food trailers. Mr. Smith said they have had two in the past, and would likely not increase over three [trailers], but he would like that ability.

Commissioner Gilliam then asked about the maximum number of people; Mr. Smith said that most people would arrive and then leave, but he would estimate 100 at the restaurant. He said most likely it would be fewer than 50 [patrons]. Mr. Smith then stated he has a 3,000 square foot building that was brought over to the Clearwater resort area which is where the big restaurant will be located.

Commissioner Womack questioned the number of vehicles. Mr. Smith said the most they have had is 200 cars, and 500 people at the big events. He said they like to hold three or four a year; he announced their big event for the Rice Volunteer Fire Department, which will be held on Saturday from 4:00 – 8:00 p.m., with all proceeds going to the volunteer fire department.

Commissioner Weiss made a motion, seconded by Commissioner Paige, to recommend to the Board of Supervisors approval of the Special Use Permit request by Mark Smith DBA Sandy River Distillery for a restaurant and brew pub along with provisions for mobile food establishments with the following conditions and to include hours of operation of 12:00 p.m. – 9:00 p.m. Mondays through Saturday, and 12:00 p.m. – 5:00 p.m. on Sundays; the motion carried:

Aye:	Brad Fuller	Nay:	(None)
	Llew W. Gilliam, Jr.		
	Clifford Jack Leatherwood		
	Whitfield M. Paige		
	John “Jack” W. Peery, Jr.		
	John Prengaman		
	Teresa Sandlin		
	Rhett Weiss		
	Henry Womack		
Absent:	Preston Hunt		

**Special Use Permit - Mark Smith DBA Sandy River Distillery
Tax Parcel Map #: 053-A-27C2 & 053-A-27C3
CONDITIONS**

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/16/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Restaurant & Brew Pub shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
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4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be

replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

ENVIRONMENTAL

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems and food preparation shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

TRANSPORTATION

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

GENERAL

12. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
13. Outdoor storage of trash containers shall be situated at the rear of buildings and shall be appropriately screened.
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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 11 – c
Department: Community Development
Staff Contact: Robert Love
Agenda Item: Public Hearing – James Robert Napier – Truck Yard for Towing & Recovery SUP

Summary:

The County has received an application for a Special Use Permit from James Robert Napier to establish a truck yard for a towing and recovery operation on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) State Route 630 with their intersection with US 360, which is zoned A-1, Agricultural Conservation, Attachment (1).

The public hearing notice was published in the June 28, 2023 and July 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel of the parcel and surrounding property. The parcel is outlined in blue.

The Planning Commission held a public hearing on June 20 2023, where there were comments in opposition. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (6) is a list of updated Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use is to construct a 200’ x 130’ fenced area with an office building on Free State Road and a future 200’ x 200’ overflow lot on Price Gee Road for the purpose of temporary vehicle storage. The vehicles will be brought and stored onsite as needed.

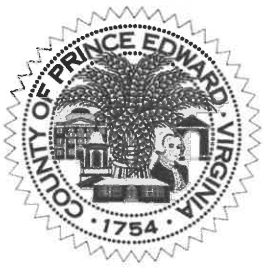
Attachments:

1. Special Use Permit Application
2. Notice of Public Hearing
3. List of adjoining property owners
4. Sample Letter sent to adjoining property owners
5. Tax Parcel Map
6. Potential Conditions
7. Excerpt of the draft minutes of the June 20, 2023 meeting of the Planning Commission.

Recommendations:

1. Conduct the Public Hearing and render a decision concerning the request for the Special Use.

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____



**Board of Supervisors
Agenda Summary**

Recommended Motions:

I move that the Board of Supervisors approve the Special Use Permit request by James Robert Napier to establish a truck yard for a towing and recovery operation with the following conditions:
(list of conditions)

OR

I move that the Board of Supervisors deny the Special Use Permit request by James Robert Napier to establish a truck yard for a towing and recovery operation due to the following: *(list reasons)*

OR

I move that the Board of Supervisors table the Special Use Permit request by James Robert Napier to establish a truck yard for a towing and recovery operation for further discussion at a work session.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

COMMENTS:

PERMIT/APPLICATION NO
ZONING DISTRICT
MAGISTERIAL DISTRICT
DATE SUBMITTED

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION FOR
SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: VIA:
ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: James Robert Napier
Applicant's Address:
Applicant's Telephone Number: (434)547-5511
Present Land Use: Trees and Overgrowth

Legal Description of Property with Deed Book and Page No. or Instrument No. See Attachment

Tax Map # 115-A-36 Acreage : 5.240

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) No fumes, Dust or Odor. No more Noise than the traffic on 360 joining the property or the rail road to the East of the property and another rail road a few Hundred feet down Free state RD. The Adjoining property on Free State Rd has several Abandon structures and property has not been maintained. The Property owner Mrs. Bass has told me she was ok with the idea and liked my property would be used.

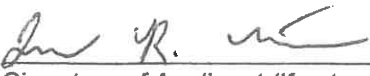
Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if

_____ Stories 4
necessary.) There are other Business's within sight of my Property and my Business will not impact neighbors. _____

Height of Principal Building (s): 16 Feet building. Fence up to 6 feet tall . Have a 40 square foot pole Illuminated signs See attachment with drawing.

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.



163 05/08/2023

[Handwritten Signature]

Signature of Property Owner(s)

Date *05/08/2023*

Signature of Property Owner(s)

Date

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00

Fee Received by *Rmlou* Date *5/17/2023*

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

Truck Lot SPECIAL USE PERMIT

Place entrance off of Free State Road.

Build a 6 foot metal solid panel fence around the property staying approximately 25 feet off of the rear of the property to allow Vdot enough room to maintain a highway pipe,

The Fenced Area will be 200 by 130. The fence would be metal panels.

Place lighting in the fenced area for security of the Property.

build an office building up 40 by 20 to meet all zoning and setbacks.

Build a illuminated pole sign up 40 square feet in compliance with the county regulations.

Build a building in the Future to meet all setbacks and be in compliance up to a 40 by 60.

Across Highway 360 on the Price Gee drive side of my property

Place an entrance off Price Gee drive.

Build a illuminated pole sign up to 40 Square feet.

Future Build an overflow lot on the rear of property up to a 200 x 200.

The reason for the future overflow lot is in case the business grows.

Our office hours would be Monday – Friday.

Our towing is offering 24 hours a day.

I met with Darrell Edwards from Vdot in February and he approve both Entrance.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
4215 CAMPBELL AVENUE
LYNCHBURG VIRGINIA 24501-4601

Stephen C. Brich, P.E.
COMMISSIONER

DATE ISSUED: 5-15-23

APPLICANT

James Napier
NAME

2265 Westpoint Stevens Rd.
ADDRESS

Drakes Branch VA 23937
CITY STATE ZIP CODE

(434) 547-5511
PHONE NUMBER

LOCATION 630 073- Prince Edward
ROUTE COUNTY

A Low Volume Commercial Entrance exists leading to the above noted property. The Low Volume Commercial Entrance has been previously permitted and/or is constructed to standard.

WITNESS the following signatures and seals:

Owner Signed _____ (Seal)

VDOT Representative [Signature] (Seal)

Agent for County _____ Date _____

Note: This may be presented to the County only once and expires sixty (60) days after the date issued.

REV: 2/16/2018



Hunt Map
Layers

Yellow Sign location
 Blue building location
 White Fence Area
 Office
 Future Building



NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARINGS** on Tuesday, July 11, 2023, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. Pursuant to Section 15.2-2507 of the *Code of Virginia*, the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget for new and carryover funding in the amount of \$1,300,877.67 to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.
2. A request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Rice VA.
3. A request by James Robert Napier for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) with their intersection with US 360 in Meherrin, VA.
4. A request by James Robert Napier for a Special Use Permit for two illuminated signs on Tax Map Parcel 115-A-36 in Meherrin, VA, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15' feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8' feet for a towing and recovery operation.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to board@co.prince-edward.va.us; or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the proposed budget amendment and special use permits is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodation, please contact the County Administrator's Office at 434-392-8837.

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BOARD OF SUPERVISORS

Llew W. Gilliam, Jr.
Chair

Pattie Cooper-Jones
Vice Chair

J. David Emert
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride, Ed.D.
Jerry R. Townsend
B. VonCannon Watson



COUNTY OF PRINCE EDWARD, VIRGINIA

**Director of Planning and
Community Development**

Robert Love

Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901

Office: (434) 414-3037
Fax: (434) 392-6683

rlove@co.prince-edward.va.us
www.co.prince-edward.va.us

June 27, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request – James Robert Napier

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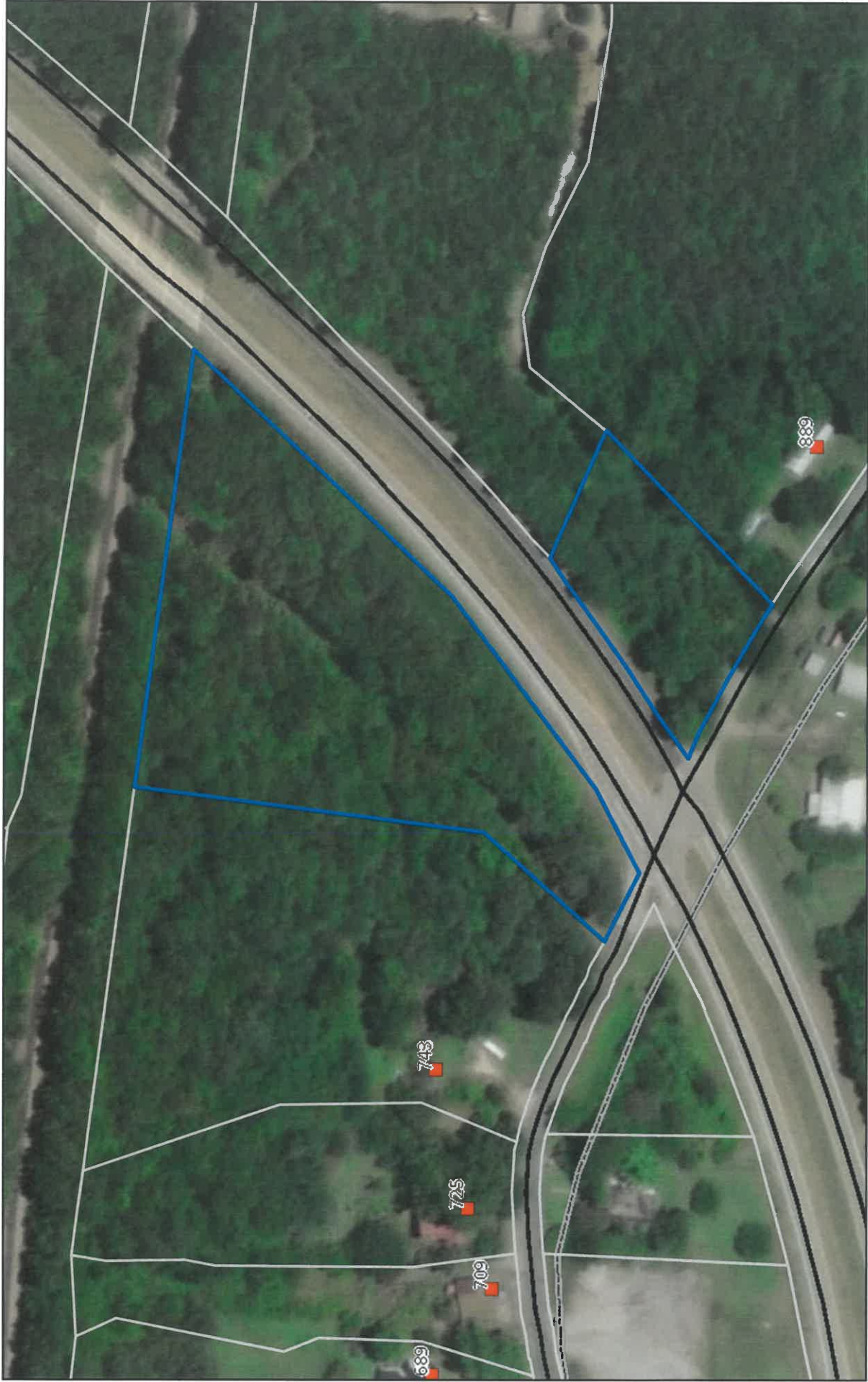
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Respectfully,

Robert Love

Director of Planning and Community Development

James Robert Napier SUP



June 13, 2023

- Road Centerline
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- ▭ Address Point Labels
- ▭ Farmville Boundary
- ▭ County Boundary

1:2,257
0 80 160 320 ft
0 25 50 100 m

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Special Use Permit – James Robert Napier
Tax Parcel Map #: 115-A-36
CONDITIONS

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Truck Yard Towing and Recovery Lot shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

ENVIRONMENTAL

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.

TRANSPORTATION

9. All entrance permits must be authorized by the Virginia Department of Transportation.

10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

GENERAL

12. Office Hours of operation shall be limited to Monday thru Friday 6 a.m. to 6 p.m. Towing operation may be conducted 24 hrs a day/7 days a week.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Storage of vehicles and trash containers shall be screened per Prince Edward Zoning Ordinance, Section 4-200.15.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held June 20, 2023.

In Re: Public Hearing – Special Use Permit, James Robert Napier, Truck Yard for Towing & Recovery

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering a request from James Robert Napier, for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route 360 (Free State Road & Price Gee Road) with their intersection with US Route 360. Notice of this hearing was advertised according to law in the Wednesday, June 7, 2023 and Wednesday, June 14, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love said the County has received an application for a Special Use Permit from James Robert Napier to establish a truck yard for a towing and recovery operation on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) and US 360, which is zoned A-1, Agricultural Conservation.

The purpose of the Special Use is to construct a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road for the purpose of temporary vehicle storage. The vehicles will be brought and stored onsite as needed. Any security lighting shall be installed and properly angled to avoid light spillage onto adjoining properties.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Mr. Love said Route 460 bisects the property.

James Napier, Applicant, stated he has a smaller lot on Patrick Henry Highway, in Charlotte County, and plans to move from his current location. He said he intends to fence in the area, which will take some time to accomplish. Mr. Napier discussed the potential project and the expansion to include storage of electric vehicles. He said one reason for the expansion is the electric vehicles; they require a 50' x 50' space. He said they need to be stored safely and so the Fire Department can get to it if needed. This location is about a mile and a half from the Fire Department. He said the office will be open from 8:30 a.m. – 4:30 p.m., Monday through Friday.

Chairman Prengaman asked how long his operation has been in Charlotte County. Mr. Napier said he started there in 2016; his father ran a shop there for years. He said a lot of people don't have insurance and it takes 30-90 days to process a car through the DMV; this would allow the storage of the vehicle while waiting on the paperwork to go through.

Commissioner Gilliam stated that as a volunteer firefighter, he would set the electric vehicles as far away from everything else as possible. Mr. Napier said he wants to have the electric cars set away from everything; he said he is learning the technology. Mr. Napier stated he is also on the fire department, and there are a lot of places that won't take electric cars. He said he has a hazmat company on standby.

Discussion followed on the location of the proposed lot.

Commissioner Fuller then asked if the infrastructure would be in place prior to opening; Mr. Napier said the privacy fence would be installed prior to opening. Discussion followed. He said he intends to plant hay on the remaining land and leave the timber standing.

Chairman Prengaman opened the public hearing.

Connie Faircloth said her property is adjacent to Mr. Napier's property. She stated her main concern about the overflow lot is that the groundwater could be contaminated by the vehicles as they are stored. She said this could pose a serious environmental and health threat due to the fluids that often leak from the vehicles. She said where the overflow lot is marked on the map, it is at the top of a hill and there is a small stream at the bottom of the hill, which runs into a larger stream that crosses both properties. She said she is concerned about the rain washing the toxins into the stream, soil and well water. She then stated the map that was used is a hunting map and not a survey map.

Sammy Faircloth stated he has a problem with the map as the lot size is inaccurate; he said Mr. Napier said the lot needs surveyed.

Chairman Prengaman asked if a survey has been done. Mr. Napier said he has not yet had a survey completed, but plans to before doing anything. Mr. Napier said he does have an entrance approval from VDOT.

Mr. Love said that the applicant will meet the required setbacks, and stated that he includes Condition 6 on any application that includes vehicles: *All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.* Mr. Love said it would also require going through the ENS procedure as well, and would be subject to OSHA and EPA.

Mr. Napier said that most of the time, the fluids in the vehicles leak out when they are crashed. He said if there is leaking, he will make sure to use pads. Some discussion followed.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Chairman Prengaman asked the Commissioners to review the potential conditions.

Commissioner Sandlin made a motion, seconded by Commissioner Gilliam, to recommend to the Board of Supervisors approval of the Special Use Permit request by James Robert Napier to establish a truck yard for a towing and recovery operation with the following conditions; the motion carried:

Aye:	Brad Fuller	Nay:	(None)
	Llew W. Gilliam, Jr.		
	Clifford Jack Leatherwood		
	Whitfield M. Paige		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	Teresa Sandlin		
	Rhett Weiss		
	Henry Womack		
Absent:	Preston Hunt		

**Special Use Permit - James Robert Napier
Tax Parcel Map #: 115-A-36
CONDITIONS**

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Truck Yard Towing and Recovery Lot shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.

5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

ENVIRONMENTAL

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

TRANSPORTATION

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

GENERAL

12. Office Hours of operation shall be limited to Monday thru Friday 6 a.m. to 6 p.m. Towing operation may be conducted 24 hrs. a day/7 days a week.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Storage of vehicles and trash containers shall be screened per Prince Edward Zoning Ordinance, Section 4-200.15.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.



**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 11 – d
Department: Community Development
Staff Contact: Robert Love
Agenda Item: Public Hearing – James Robert Napier – Two Illuminated Signs SUP

Summary:

The County has received an application for a Special Use Permit from James Robert Napier for two illuminated signs, one pole sign on US 360 E at its intersection with State Route 630 (Free State Road) and one pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road), on Tax Map Parcel 115-A-36, which is zoned A-1, Agricultural Conservation, Attachment (1) Due to the intended height and illumination of the signs, the approval of a Special Use Permit is required.

The public hearing notice was published in the June 28, 2023 and July 5, 2023 editions of the Farmville Herald, Attachment (2). The list of adjoining property owners and the sample letter sent to each can be found in Attachments (3) and (4). Attachment (5) is a copy of the tax map page that depicts the tax map parcel of the parcel and surrounding property. The parcel is outlined in blue.

The Planning Commission held a public hearing on June 20 2023, where there were comments in opposition. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Attachment (6) is a list of updated Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use is to construct a 40 square foot pole sign with a total height of 15 feet on US 360 E at its intersection with State Route 630 (Free State Road) and a 40 square foot pole sign with a total height of 8 feet on US 360 W at its intersection with State Route 630 (Price Gee Road).

Attachments:

- 1. Special Use Permit Application
- 2. Notice of Public Hearing
- 3. List of adjoining property owners
- 4. Sample Letter sent to adjoining property owners
- 5. Tax Parcel Map
- 6. Potential Conditions
- 7. Excerpt of the draft minutes of the June 20, 2023 meeting of the Planning Commission.

Recommendations:

- 1. Conduct the Public Hearing and render a decision concerning the request for the Special Use.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____



**Board of Supervisors
Agenda Summary**

Recommended Motions:

I move that the Board of Supervisors approve the Special Use Permit request by James Robert Napier for the instillation of two illuminated pole signs with the following conditions: *(list of conditions)*

OR

I move that the Board of Supervisors deny the Special Use Permit request by James Robert Napier for the instillation of two illuminated pole signs due to the following: *(list reasons)*

OR

I move that the Board of Supervisors table the Special Use Permit request by James Robert Napier for the instillation of two illuminated pole signs for further discussion at a work session.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

COMMENTS:

PERMIT/APPLICATION NO
ZONING DISTRICT
MAGISTERIAL DISTRICT
DATE SUBMITTED

County of Prince Edward

PLEASE PRINT OR TYPE

**PRINCE EDWARD COUNTY APPLICATION FOR
SPECIAL USE PERMIT**

TO: PRINCE EDWARD COUNTY PLANNING COMMISSION SPECIAL EXCEPTION REQUESTED: VIA:
ZONING ADMINISTRATOR

The undersigned owner of the following described property hereby applies for a Special Use permit as provided in Section 5-124 of Article V, Site Plan requirements are found in Section 4-100 of Article IV Development Standards of the Zoning Ordinance of Prince Edward County, Virginia.

Applicant's Name: James Robert Napier

Applicant's Address: 2265 Westpoint stevens Rd Drakes Branch VA 23937

Applicant's Telephone Number: (434) 547-5511

Present Land Use: Trees and OverGrowth

Legal Description of Property with Deed Book and Page No. or Instrument No. See Attachment

Tax Map # 115-A-36

Acreage : 5.240

Narrative statement evaluating effects on adjoining properties (noise, odor, dust, fumes, etc.): (Attach additional sheet if necessary.) no effects to Adjoining properties

Statement of general compatibility with adjacent and other properties in the zoning district. (Attach additional sheet if necessary.) will look like the other Business in the area. Will not effect any adjacent properties.

Stories 1

Height of Principal Building (s): Feet 12 40 Square feet Illuminated sign.

APPLICANT'S STATEMENT: (if not owner(s) of property):

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Prince Edward County Zoning Ordinance as written and also with the description contained in this permit application.

[Signature]
Signature of Applicant (if not property owner)

05/08/2023
Date

PROPERTY OWNER(S) STATEMENT:

I hereby certiv that I/We own the above descibe property. that the information given is complete and

J. R. [Signature]

Signature of Property Owner(s)

Date 05/08/2023

NOTE: THIS PERMIT APPLICATION IS NOT VALID UNLESS ALL PROPERTY OWNER(S) SIGNATURES ARE AFFIXED AND DATED. ATTACH ADDITIONAL SHEETS IF NECESSARY.

Application Fee \$300.00

Fee Received by R. Love Date 5/17/2023

The above mentioned application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted.

All checks for payment should be made payable to: Treasurer, Prince Edward County, Virginia.

Mail to: Department of Planning &
Community Development
P. O. Box 382
Farmville, VA 23901
(434) 392-8837

**Backwoods
Towing & Recovery**

Drakes Branch, Va.

434-547-5511

24 Hour Service

181



Hunt Map
Layers

- Yellow Sign location
- Blue building location
- White Fenced area
- Office
- Future Building



NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARINGS** on Tuesday, July 11, 2023, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. Pursuant to Section 15.2-2507 of the *Code of Virginia*, the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget for new and carryover funding in the amount of \$1,300,877.67 to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.
2. A request by Mark Smith DBA as Sandy River Distillery for a Special Use Permit for a restaurant & brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Rice VA.
3. A request by James Robert Napier for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) with their intersection with US 360 in Meherrin, VA.
4. A request by James Robert Napier for a Special Use Permit for two illuminated signs on Tax Map Parcel 115-A-36 in Meherrin, VA, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15' feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8' feet for a towing and recovery operation.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to board@co.prince-edward.va.us; or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the proposed budget amendment and special use permits is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodation, please contact the County Administrator's Office at 434-392-8837.

###

Prince Edward County

SUP Request

Applicant: JAMES NAPIER

Tax Map:

Schedule B

List of adjoining Property owners and mailing addresses for the property for a proposed SUP for two illuminated signs

Parcel ID	Owner	Address	Note
115-A-35	SAMMY D & CONNIE D FAIRCLOTH	PO BOX 76 MEHERRIN, VA 23954	
002-0A-0-4	ROBIN WRIGHT VINCENT & MARY M WHITLOCK	16176 FARMVILLE ROAD KEYSVILLE, VA 23947	
115-A-38	KAREN ISSACS	2506 BENT OAK DRIVE COLONIAL HEIGHTS, VA 23834	
115-A-37	GERTRUDE E BASS	PO BOX 64 MEHERRIN, VA 23954	
115-A-30	RENNIE PANKOSKI	1305 GROVE POINT ROAD WILIMINGTON, NC 28409	
002-0A-0-5	ROBERT VINCENT MCQUILLAN III	865 BUCKINGHAM COVE ROAD SEVERNA PARK, MD 21146	

BOARD OF SUPERVISORS

Llew W. Gilliam, Jr.
Chair

Pattie Cooper-Jones
Vice Chair

J. David Emert
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride, Ed.D.
Jerry R. Townsend
B. VonCannon Watson



COUNTY OF PRINCE EDWARD, VIRGINIA

**Director of Planning and
Community Development**

Robert Love

Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901

Office: (434) 414-3037
Fax: (434) 392-6683

rlove@co.prince-edward.va.us
www.co.prince-edward.va.us

June 27, 2023

To: Property Owners

From: Robert Love, Director of Planning and Community Development

Subject: Special Use Permit Request – James Robert Napier

The Prince Edward County Board of Supervisors will hold a public hearing on Tuesday, July 11, 2023 at 7:30 p.m. to receive citizen input on a request by James Robert Napier for two illuminated signs, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15' feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8' feet for a towing and recovery operation. The parcel is zoned A-1, Agricultural Conservation and the proposed signs requires approval of a Special Use Permit in this zoning district.

You are receiving this notice because you own land in the vicinity of the property requested to be approved for the special use permit. Following the hearing the Prince Edward County Board of Supervisors may vote to approve or deny the request.

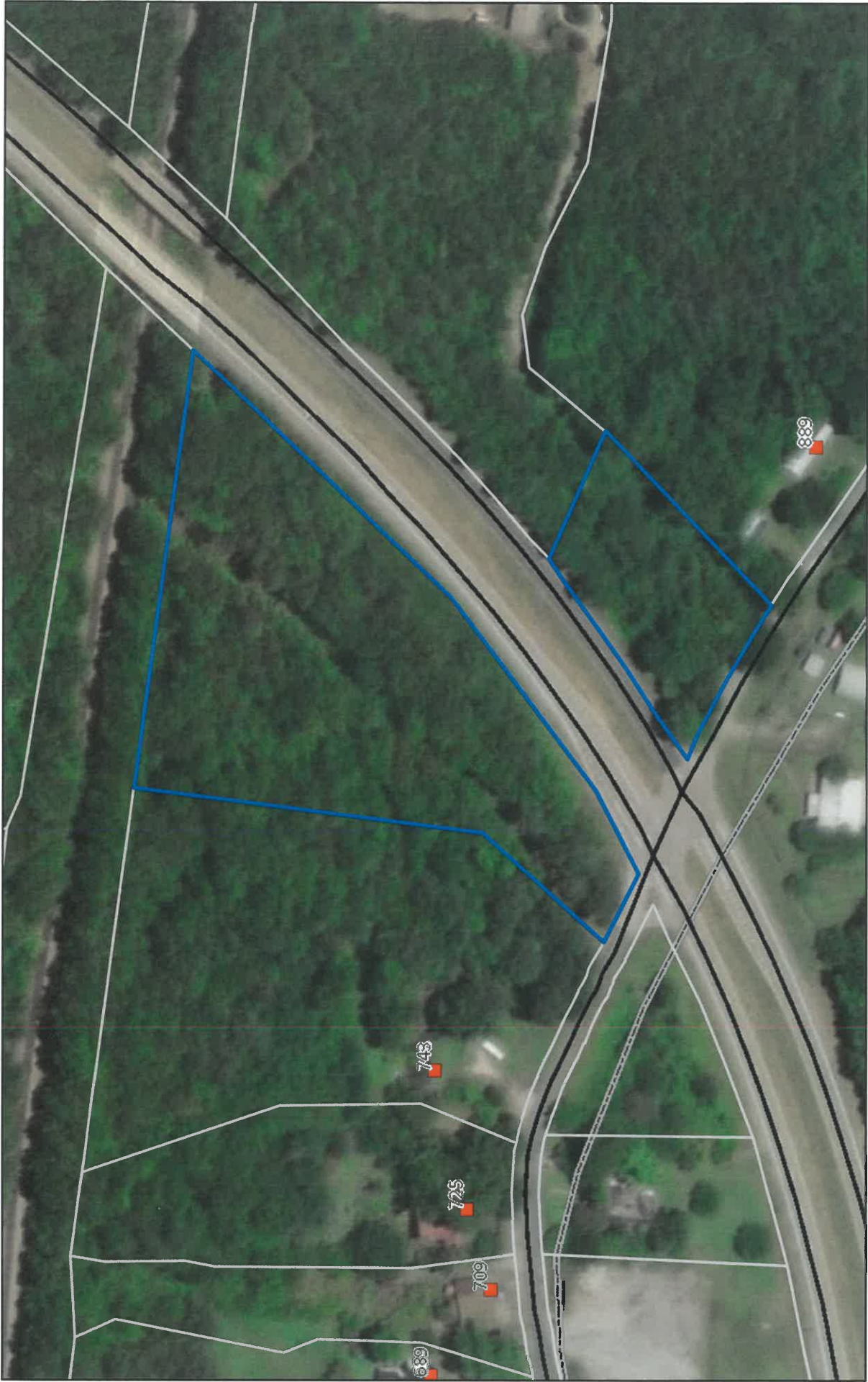
Instructions of how to listen or participate in the meeting and public hearing are contained on the reverse side of this letter. If you have any questions or comments, please do not hesitate to contact me at: 434-414-3037 or by email at: rlove@co.prince-edward.va.us

Respectfully,

Robert Love

Director of Planning and Community Development

James Robert Napier SUP



June 13, 2023

- Road Centerline
- Address Points
- County Boundary
- Address Point Labels
- Farmville Boundary

1:2,257
0 80 160 320 ft
0 25 50 100 m

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Special Use Permit – James Robert Napier
Tax Parcel Map #: 115-A-36
POTENTIAL CONDITIONS

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.
2. Final sign permit zoning and building permit applications for the two (2) illuminated signs shall be submitted to the Planning and Community Development office for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning) and Chapter 18 of the Prince Edward County Code (Buildings and Building Regulations).

GENERAL

3. All landscaping around signs shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.
4. No sign shall be may be located within VDOT right-of-way or impede sight distance.
5. Site signage shall be limited to Pole type, one 40 square foot sign not to exceed eight (8) feet in total height and one 40 square foot sign not to exceed fifteen (15) feet in total height.
6. Sign installation shall be in conformance with all applicable provisions of federal, state, and local statues and regulations.
7. Any sign lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road.
8. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
9. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held June 20, 2023.

In Re: Public Hearing – Special Use Permit, James Robert Napier, Two Illuminated Signs

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering a request from James Robert Napier, for a Special Use Permit for two illuminated signs, one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15 feet and a 40' square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8 feet for a towing and recovery operation. Notice of this hearing was advertised according to law in the Wednesday, June 7, 2023 and Wednesday, June 14, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit from James Robert Napier for two illuminated signs, one pole sign on US 360 E at its intersection with State Route 630 (Free State Road) and one pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road), on Tax Map Parcel 115-A-36, which is zoned A-1, Agricultural Conservation.

The purpose of the Special Use is to construct a 40 square foot pole sign with a total height of 15 feet on US 360 E at its intersection with State Route 630 (Free State Road) and a 40 square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) a total height of 8 feet. Sign lighting shall be installed and properly angled to avoid light spillage onto adjoining properties or the roadways.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Commissioner Weiss asked if the heights of the two signs be the same. Mr. Love stated that they will match which will be measured from grade.

Mr. Napier said he wants to match the aesthetic of his neighbors, and will shift the signs for sight distance. Mr. Love added that no signage can be put in the right of way.

Commissioner Paige asked if both signs will be placed at the same time. Mr. Napier said he will place the first sign now and once the survey is done he would place the second; he said he will order the survey tomorrow.

Chairman Prengaman opened the public hearing.

Sharon Dotson, Lockett District, stated that she doesn't understand why a person that wants to operate a business or wants to do something on their private property would have to come to the County to get a special permit for a sign or a flag, or pay a fee, as long as he is respectful of the road and not block the view, [why] does he have to do all that. She said it doesn't make sense that you have to come in and ask permission for everything that you do, for everything that you own in the County. It looks like you're taking rights away from everybody whether it's private, personal or business.

Chairman Prengaman said the County requires a special use permit for signage. Discussion followed.

Carol Conrad expressed her concerns about sight distance getting onto the road. Chairman Prengaman said that is one of the guidelines and assurances the County gets from VDOT, that line of sight still has to be there for traffic.

Connie Faircloth expressed her concern regarding the placement of a sign on the Price Gee side of the highway; she said she doesn't want anything distracting a driver such as a lit up sign as is proposed. She said she doesn't understand the necessity of these two large signs on both sides of the highway. She said people would look for the office at the overflow lot, and doesn't want people coming to her front door looking for his business.

Chairman Prengaman said the County will look at the signage and it must be consistent with what is done within the County; he added that VDOT does not permit any signs within the right of way or any signage that would impact or interfere with sight distance, or impede that for any drivers on the highway. That is a condition on this special use permit.

Commissioner Weiss asked the purpose of the sign on the Price Gee side of the highway. Mr. Napier said it would be for east and west traffic. He said he will indicate the location of the office on the signs.

Mr. Love said that in working with Trey Pyle, because of vehicle storage will require an address for fire and emergency reasons. He said if there is a fire, there should be a sign out to ensure the fire department goes to the correct lot.

Commissioner Weiss said the signs are not just advertising but are also directional and for safety. Discussion followed.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Chairman Prengaman asked the Commissioners to review the potential conditions.

Commissioner Fuller made a motion, seconded by Commissioner Peery, to recommend to the Board of Supervisors approval of the Special Use Permit request by James Robert Napier for the installation of two illuminated pole signs with the following conditions; the motion carried:

Aye:	Brad Fuller	Nay:	(None)
	Llew W. Gilliam, Jr.		
	Clifford Jack Leatherwood		
	Whitfield M. Paige		
	John "Jack" W. Peery, Jr.		
	John Prengaman		
	Teresa Sandlin		
	Rhett Weiss		
	Henry Womack		
Absent:	Preston Hunt		

**Special Use Permit - James Robert Napier
Tax Parcel Map#: 115-A-36
CONDITIONS**

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.
2. Final sign permit zoning and building permit applications for the two (2) illuminated signs shall be submitted to the Planning and Community Development office for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning) and Chapter 18 of the Prince Edward County Code (Buildings and Building Regulations).

GENERAL

3. All landscaping around signs shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.
4. No sign shall be may be located within VDOT right-of-way or impede sight distance.

5. Site signage shall be limited to Pole type, one 40 square foot sign not to exceed eight (8) feet in total height and one 40 square foot sign not to exceed fifteen (15) feet in total height.
6. Sign installation shall be in conformance with all applicable provisions of federal, state, and local statutes and regulations.
7. Any sign lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road.
8. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
9. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.



**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 12-a
Department: County Administration
Staff Contact: Doug Stanley
Agenda Item: CSA Coordinator Position

Summary:

As the Board may be aware, Cheryl Stimpson, Director of Finance/HR has been serving as the County’s CSA Coordinator since she was employed with the County in 2015. Although she has done a tremendous job, the CSA Coordinator position is not in line with her current duties as the Director of Finance/HR. In discussion with staff, including the DSS Director, it has been determined that DSS has an individual that is highly qualified and is willing to perform the duties of the CSA Coordinator, as well as her current duties. Staff is recommending that the Board consider a change in a Self-Sufficiency position in DSS to a Program Coordinator position and include the CSA Coordinator duties in the position. Prince Edward County receives approximately \$13,000.00 for administrative support from the Office of Children’s Services. The County would transfer up to \$7,500 to cover the additional duties of CSA Coordinator to DSS at the beginning of the fiscal year, if approved by the Board. Fiscal responsibility for the CSA Program would reside within the Finance/HR department of the County.

Staff are also recommending that Doug Stanley continue as the BOS representative on the CPMT and appoint Cheryl Stimpson as the alternate.

Attachments: CSA Coordinator Job Description

PROPOSED MOTION:

I move that the Board of Supervisors approve the CSA Coordinator duties be changed to the DSS, with fiscal responsibility to remain with the County offices, and CSA Administrative funds, up to \$7,500, be transferred to DSS each fiscal year to support funding the position. I further move that Mr. Stanley continue as the BOS representative on the CPMT and Ms. Stimpson be appointed as the alternate.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____

EMPLOYEE WORK PROFILE
WORK DESCRIPTION/PERFORMANCE PLAN

PART I – Position Identification Information	
1. Position Number	2. Agency Name & Code; Division/Department: Prince Edward County Administration/147
3. Location Code and Work Location Code:	4. Occupational Family & Career Group: 21-000
5. Role Title & Code: Program Coordinator	6. Pay Band: 17/18
7. Work Title: Children’s Services Act Coordinator	8. SOC Title & Code:
9. EEO Code:	10. Level Indicator: <input checked="" type="checkbox"/> Employee <input type="checkbox"/> Supervisor <input type="checkbox"/> Manager
11. Supervisor’s Position Number:	12. Supervisor’s Role Title & Code: DSS Director
13. FLSA Status: Exempt Non-Exempt	14. Date: 08/01/2023

PART II – Work Description & Performance Plan

15. Organizational Objective: To make Prince Edward County the most livable county in Virginia. To help citizens become and remain healthy and productive.

16. Purpose of Position:

The purpose of this position is to facilitate high quality, child centered, family focused, cost effective, community-based services to at-risk youth and their families within a local government structure as organized under the Virginia Children’s Services Act (CSA). This individual serves as manager of the system process to create improved outcomes for children and families.

17. Knowledge, Skills, Abilities (KSAs) and or Competencies required to successfully perform the work:

- General knowledge of the human services system with specialized knowledge of at least one program area related to the Children’s Services Act (e.g. foster care, mental health, special education, juvenile justice, local government, families)
- Knowledge regarding a children’s services system of care philosophy and values
- Knowledge of government structure, operation and regulatory functions
- Knowledge and ability to develop and manage a program budget
- Ability to establish and maintain effective working relationships with individuals in a diversity of roles, such as families, colleagues, agencies vendors, consultants and state and local government officials
- Demonstrated skills and ability in providing leadership in a team environment
- Excellent interpersonal skills which demonstrate respect for others
- Ability to maintain detailed confidential and fiscal information in a secure manner
- Ability to collect, organize and report data
- Ability to develop meaningful measurable outcomes to provide feedback to the Community Policy and Management Team (CPMT), Family Assessment and Planning Team (FAPT and other interested local parties on the operation of the CSA program

- Comprehensive knowledge of local community resources and services available to assist at risk youth and their families
- Ability to think critically and creatively to resolve problems in the service delivery system
- Ability to research, locate and develop additional services to meet identified needs of at-risk youth in the community
- Ability to plan, organize, facilitate and/or deliver both routine and specialized training
- Ability to handle multiple concurrent tasks, projects and responsibilities
- Excellent organizational and time management skills, including the ability to prioritize tasks
- Excellent communications skills, both oral and written with the ability to reach a variety of audiences
- Proficient in the use of Microsoft Outlook, Word, Power Point and Excel software

18. Education, Experience, Licensure, Certification required for entry into position:

- Four year degree from an accredited college or university in human services, public administration, business management or related field with at least one year of experience in human services, public administration, business management, education or related field preferred... OR
- Two years of college or university with at least three years of experience in human services, public administration, business management, education or related field
- Experience with the Children’s Services Act (CSA) desired

19. Core Responsibilities	20. Measures for Core Responsibilities
A. Program Policy Development, Coordination and Recommendation	<ul style="list-style-type: none"> • Assist the Community Policy and Management Team (CPMT) with the development, implementation and revision of policies and procedures regarding the operation of the CSA program. Such policies include those governing the interagency referral, review and provision of services, quality assurance and accountability, and appeals procedures. • Implement, in collaboration with local partner agency (Department for Social Services, Court Services Unit, Community Services Board, school district) staff, the policies, procedures and guidelines adopted by the State Executive Council; responsible for monitoring and providing information to the CPMT on all partner agency policy changes, legislative changes or any local, state or federal policy, guideline or legal changes that affect the operation of the CSA program. Includes monitoring of legislation during the General Assembly session.
B. Fiscal Policy Development, Coordination and Recommendation	<ul style="list-style-type: none"> • Assist the Community Policy and Management Team with the development, implementation and revision of policies and procedures regarding the fiscal operation of the CSA program. • Responsible for planning, monitoring and projection of needs of the CSA budget. • Responsible for creating relationships and establishing contracts with private providers of services to maximize service quality and effectiveness while minimizing cost. • Responsible for meeting all state CSA fiscal requirements including, but not limited to, submitting

	<p>monthly reimbursement request, supplemental funding requests and accurate accounting of funds.</p> <ul style="list-style-type: none"> • Report to the CPMT on the types of services provided to families and the expenditures associated with those services. • Ensure all CSA requirements are met in order for locality to receive state reimbursement for funded services. Such requirements include, but are not limited to, the quarterly submission of the CSA data set and the monitoring of the use of the mandatory uniform assessment instrument.
C. Program Administration and Oversight	<ul style="list-style-type: none"> • Develop and monitor a model utilization management plan and utilization review process that includes evaluation of service quality and effectiveness and facilitates public/private coordination around service delivery. • Report results of such evaluation to the CPMT. • Assist the CPMT in the development of measurable outcomes and a means of collecting and analyzing data regarding those outcomes.
D. Training and Technical Assistance	<ul style="list-style-type: none"> • Provide training and technical assistance in the provision of efficient and effective services that are responsive to the needs and strengths of at-risk youth. Includes training for CPMT and FAPT members, other agency staff and parents on the roles of FAPT and CPMT, CSA state and local requirements, Medicaid processes and CANS certification. • Identify existing gaps in the service delivery system. • Provide leadership in working with FAPT and CPMT in identifying and developing strategies and options, including best practices, for increasing local service and treatment alternatives to address gaps and better meet the needs of children and families.
E. Liaison with Family Assessment and Planning Team (FAPT)	<ul style="list-style-type: none"> • Assist the FAPT in the development, implementation and revision of policies and procedures regarding: review of referrals, family participation in the FAPT process, development of the Individual and Family Service Plan, FAPT recommendation to CPMT regarding services and funds, and designation of case manager. • Prioritize family involvement and engagement in the FAPT process, and ensure that parents and caregivers are included in all aspects of service planning and provision. • Provide case managers and FAPT information on vendors, services, treatment options and modalities across the state. • Identify the most appropriate funding sources for services and assure all resources have been explored prior to use of CSA funding.

<p>F. Provide Administrative and Logistical Support for the CPMT and FAPT</p>	<ul style="list-style-type: none"> • Make or ensures that all logistical arrangements are made for meetings of the CPMT and FAPT, including, but not limited to: providing the agenda, notifying participants (including parents), providing a confidentiality agreement, taking minutes and ensuring the proper representation of members on CPMT and FAPT as required by the Code of Virginia.
<p>G. Employ and Supervise Staff</p>	<ul style="list-style-type: none"> • May be required to employ and supervise support staff to fulfill CSA administrative requirements.

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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 12-b
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: Unpaid Leave for Organ Donation and Bone Marrow Leave

Summary:

On May 22, 2023, One Digital provided information on SB1086, which states that Virginia has passed the Unpaid Leave for Organ Donation legislation. SB 1086 requires employers with 50 or more employees to provide organ donation and bone marrow donation leave to any “eligible” employee starting July 1, 2023.

“Organ donation leave” provides for leave of an eligible employee for the purpose of donating one or more of their organs, including bone marrow, to be medically implanted in another individual. An employee’s organ donation leave will not impact an employee's ability to take federal FMLA leave within the same year. Virginia law expressly states that organ donation leave is separate from federal FMLA leave. The leave is unpaid and requires employers to restore employees to the position they hold prior to taking their leave , or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment.

The law also includes a schedule for violations, including up to \$5,000 for repeat offenses.

Attachments:

One Digital Compliance Article: *Virginia Passes Unpaid Leave for Organ Donation*
Chapter 3, of Title 40.1, article 2.2 from the 2023 Session, approved April 12, 2023

Recommendation: Approve a change to the County Personnel Policy for inclusion of the Organ Donation and Bone Marrow Donation Leave effective July 1, 2023.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE CHANGE TO THE COUNTY PERSONNEL POLICY AS DESCRIBED ABOVE EFFECTIVE JULY 1, 2023.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____

Virginia Passes Unpaid Leave for Organ Donation

AUTHOR [Maelyn Morrison](#) DATE 5.22.2023 READ TIME 2 minutes

Overview of SB 1086:

- Virginia provides eligible employees with up to 60 business days of unpaid organ donation leave within a 12-month period.
- Virginia provides eligible employees with up to 30 business days of unpaid bone marrow donation leave within a 12-month period.
- Virginia organ donation and bone marrow leave is separate from federal FMLA leave.

Who qualifies for SB 1086?

SB 1086 requires employers with 50 or more employees to provide organ donation and bone marrow donation leave to any “eligible” employee starting July 1, 2023.

“Organ donation leave” provides for the leave of an eligible employee for the purpose of donating one or more of their organs, including bone marrow, to be medically transplanted into the body of another individual. To be considered “eligible” for this leave, an employee is required to have worked for the employer for at least a 12-month period and at least 1,250 hours during the preceding 12 months.

While these eligibility requirements largely mirror the eligibility requirements under the Family and Medical Leave Act (FMLA), an employee’s organ donation leave will not impact an employee’s ability to take federal FMLA leave within the same year. Virginia law expressly states that organ donation leave is separate from federal FMLA leave (i.e., organ donation leave cannot run concurrently with federal FMLA leave).

Details of SB 1086

The leave is unpaid and requires employers to restore employees to the position they held prior to taking their leave, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment.

During an eligible employee's organ donation and/or bone marrow donation leave period, the employer must maintain coverage of the employee's health plan benefits. The law also requires the employer to pay out any commissions due to the employee that become due during the employee's leave period, and which result from the employee's work prior to commencing their leave.

Employers are prohibited from treating organ donation and/or bone marrow donation leave as a break in the employee's continuous service for purposes of their right to salary adjustments, sick leave, vacation, paid time off, annual leave, seniority, or other applicable employee benefits. Employers are also prohibited from retaliating against employees for requesting or exercising their right to organ donation leave, or employees who have alleged a violation of the organ donation leave law.

The law outlines a schedule for violations, including up to \$5,000 for repeated offenses. Employers should prepare now for this new leave benefit to go into effect this summer.

Action Steps for SB 1086:

1. Have applicable employee leave policies updated.
2. Have appropriate personnel trained on the new leave requirements.

For the most recent compliance guidance, visit [OneDigital's Compliance Confidence page](#).

TAGS [Compliance Resources](#), [paid leave](#), [compliance requirements](#), [Virginia Compliance](#)

ABOUT THE AUTHOR



Maelyn Morrison

HR Consulting & Benefits Counsel, Compliance

Maelyn brings to OneDigital a solid legal background in understanding an employer's needs. Admitted to the Florida state bar in 2019, she has focused her practice exclusively on labor and employment law, specifically representing management's interests. Maelyn holds a bachelor's degree in Business Administration with concentrations in finance and accounting from the University of Massachusetts at Lowell and a Juris Doctor degree from the University of Florida Levin College of Law.

GET IN TOUCH

✉ maeyln.morrison@onedigital.com

2023 SESSION

CHAPTER 751

An Act to amend the Code of Virginia by adding in Chapter 3 of Title 40.1 an article numbered 2.2, consisting of sections numbered 40.1-33.7 through 40.1-33.12, relating to unpaid organ donation leave; required; civil penalty.

[S 1086]
Approved April 12, 2023

Be it enacted by the General Assembly of Virginia:

1. That the Code of Virginia is amended by adding in Chapter 3 of Title 40.1 an article numbered 2.2, consisting of sections numbered 40.1-33.7 through 40.1-33.12, as follows:

*Article 2.2.
Organ Donation Leave.*

§ 40.1-33.7. *Definitions.*

As used in this article, unless the context requires a different meaning:

"Eligible employee" means an individual who has requested that an employer provide organ donation leave and who, as of the date that the requested organ donation leave begins, will have been employed by that employer for at least (i) a 12-month period and (ii) 1,250 hours during the previous 12 months.

"Employer" means any employer as defined in § 40.1-2 that employs 50 or more employees. Notwithstanding § 40.1-2.1, "employer" includes the Commonwealth and its agencies, institutions, and political subdivisions. "Employer" does not include any agency of the federal government.

"Organ donation leave" means leave of an eligible employee for the purpose of donating one or more of such employee's human organs, including bone marrow, to be medically transplanted into the body of another individual.

§ 40.1-33.8. *Organ donation leave.*

A. An employer shall provide an eligible employee (i) up to 60 business days of unpaid organ donation leave in any 12-month period to serve as an organ donor and (ii) up to 30 business days of unpaid organ donation leave in any 12-month period to serve as a bone marrow donor.

B. To receive organ donation leave, the eligible employee shall provide written physician verification to the employer that (i) the eligible employee is an organ donor or a bone marrow donor and (ii) there is a medical necessity for the donation of the organ or bone marrow.

C. No employee shall take organ donation leave concurrently with leave taken under the federal Family and Medical Leave Act (29 U.S.C. § 2601 et seq.).

D. Nothing in this article shall be construed to:

1. Discourage an employer from adopting or retaining leave policies more generous than required by this article;

2. Except as provided in subsection C, prohibit an employee from taking paid sick leave or other paid time off to which the employee is otherwise entitled in addition to or in lieu of organ donation leave; or

3. Diminish the obligation of an employer to comply with a collective bargaining agreement or an employment benefit program or plan that provides an amount of organ donation leave sufficient to meet the requirements of this article and that may be used for the same purposes and under the same conditions as organ donation leave under this article.

§ 40.1-33.9. *Employee's right to benefits; restoration of position.*

A. *No employer shall consider any period of time during which an eligible employee takes organ donation leave to be a break in the eligible employee's continuous service for the purpose of the eligible employee's right to salary adjustments, sick leave, vacation, paid time off, annual leave, seniority, or other employee benefits.*

B. *An eligible employee who returns to work after taking organ donation leave shall be entitled to restoration by the employer of (i) the position of employment held by the eligible employee when the organ donation leave began or (ii) an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment. An employer may deny restoration of the eligible employee's position of employment under this subsection because of conditions unrelated to the exercise of rights established under this article.*

§ 40.1-33.10. *Health benefit plan; commission.*

A. *During any period that an eligible employee takes organ donation leave, an employer shall maintain coverage of a health benefit plan for the duration of the organ donation leave and in the same manner that coverage would have been provided if the eligible employee had continued in employment continuously for the duration of the organ donation leave.*

B. *If an eligible employee works on a commission basis, an employer shall pay to the eligible employee during any period of organ donation leave any commission that becomes due because of work the eligible employee performed before taking organ donation leave.*

§ 40.1-33.11. *Retaliatory action prohibited.*

No employer shall discharge, discipline, threaten, discriminate against, or penalize an employee, or take other retaliatory action regarding an employee's compensation, terms, conditions, location, or privileges of employment, because the employee (i) has requested or exercised the benefits provided for in this article or (ii) has alleged a violation of this article.

§ 40.1-33.12. *Enforcement; civil penalty.*

A. *The Commissioner shall enforce the provisions of this article and shall adopt appropriate guidance for the implementation and enforcement of this article.*

B. *Any person alleging a violation of this article shall have the right to file a complaint with the Commissioner within one year of the date the person knew or should have known of the alleged violation. The Commissioner shall encourage reporting pursuant to this subsection by keeping confidential, to the maximum extent permitted by applicable laws, the name and other identifying information of the employee or other person reporting the violation, provided, however, that with the authorization of such person, the Commissioner may disclose the person's name and identifying information as necessary to enforce this article or for other appropriate purposes.*

C. *Upon receiving a complaint alleging a violation of this article, the Commissioner shall investigate such complaint and attempt to resolve it through mediation between the complainant and the subject of the complaint, or other means. The Commissioner shall keep complainants notified regarding the status of their complaint and any resultant investigation. If the Commissioner believes that a violation has occurred, he shall issue to the offending person or employer a notice of violation and the relief required of the offending person or entity. The Commissioner shall prescribe the form and wording of such notices of violation, including any method of appealing a decision of the Commissioner.*

D. *The Commissioner shall notify any employer who he alleges has violated any provision of this article by certified mail. Such notice shall contain a description of the alleged violation. Within 15 days of receipt of notice of the alleged violation, the employer may request an informal conference with the Commissioner regarding such violation.*

E. *Any such employer who knowingly violates this article shall be subject to a civil penalty not to exceed \$1,000 for the first violation and, for subsequent violations that occur within two years of any previous violation, not to exceed \$2,500 for the second violation and not to exceed \$5,000 for each successive violation. In determining the amount of any civil penalty to be imposed, the Commissioner shall consider the size of the business of the employer charged and the gravity of the violation. The decision of the Commissioner shall be final.*

F. Civil penalties owed under this article shall be paid to the Commissioner for deposit into the general fund. The Commissioner shall prescribe procedures for the payment of proposed assessments of civil penalties that are not contested by employers.

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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 12-d
Department: Finance
Staff Contact: Crystal Baker
Agenda Item: Appropriation – ARPA Equipment Grant

Summary: The Virginia Department of Criminal Justice Services has awarded Prince Edward County Sheriff's Department \$414,030 through the ARPA Law Enforcement Grant Program for equipment. This is a reimbursement grant to which no local match is required. The Board is asked to appropriate these funds so that the Sheriff's office may begin the ordering process.

FY24 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	33010	0102	ARPA Equip Grant - Sheriff		\$ 414,030
4 (Exp)	100	31200	6026	ARPA Equipment Grant	\$ 414,030	

Attachments: N/A

Recommendation: The Board Approve the FY24 Budget Supplement presented above and appropriate the same funds.

SAMPLE MOTION: I move the Board of Supervisors approve and appropriate the FY24 Budget Supplement as above outlined.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____

509492 - ARPA Equipment Grant

Application Details

Funding Opportunity: 508516-LE ARPA - Law Enforcement Equipment
Funding Opportunity Due Date: May 4, 2023 5:30 PM
Program Area: ARPA Law Enforcement Grant Program
Status: Correcting
04/21/2023
Stage: Final Application
Initial Submit Date: Mar 22, 2023 3:14 PM
Initially Submitted By: Bernice Letterman
Last Submit Date: Apr 12, 2023 10:19 AM
Last Submitted By: Bernice Letterman

Contact Information

Primary Contact Information

Name*: Ms. Bernice Geneva Letterman Suffix
Salutation First Name Middle Name Last Name
Title*: Administrative Secretary
Email*: bletterman@co.prince-edward.va.us
Address*: 124 North Main Street P.O. Box 25

Phone*: Farmville, Va Virginia 23901 Zip +4
City State/Province Postal Code/Zip
434-392-8101 461
Phone Ext.
####

Fax: 434-392-6730
####

Organization Information

Federal ID Number*: 546001523
Organization Name*: Prince Edward
Organization Type*: County Government
Unique Entity Identifier (UEI): C6KGF5S6JJK6
SAM Validation: Yes
SAM Expiration Date: 2023-11-10

SAM Type:

Restricted Expiration Date:

Organization Website: For example: <http://www.dcjs.virginia.gov>

Address*: Prince Edward County
P. O. Box 522

Farmville Virginia 23901 Zip +4
City State/Province Postal Code/Zip

Phone*: (804) 392-3454 Ext.
###-###-####

Fax: ###-###-####

Faith Based Organization*: No

FIPS Code (Only Required for Local Government): 147-Prince Edward

Face Sheet

Face Sheet

Select the congressional district(s) that will benefit from the program.

Congressional District(s)*: 5th
Choose all that apply.

Best Practice?: No
For JJDP programs only.

Select all jurisdiction(s) served; if appropriate, select "STATEWIDE"

Jurisdiction(s) Served*: PRINCE EDWARD CO
Choose all that apply.

Program Title: Prince Edward Co. Sheriff's Office ARPA Grant

[Click here to see if you are certified.](#)

Certified Crime Prevention Community?* Yes

Type of Application*: New

Check the box(s) that best describes the applicant service area.

Community Setting*: Rural

In this space, provide a short description of the project.

Brief Project Overview*:

Our office is in need of new vehicles so that our Deputies can each have one to ensure the best protection and service our office can provide. We also wish to have secured wall mounted evidence lockers so that our Deputies can lock up their evidence until the evidence custodian can get them into a more secured area and entered into the evidence room.

Project Director

Name: MR JAMES R. FARLEY Suffix
Prefix First Name Middle Name Last Name

Title*: CHIEF DEPUTY

Address*: 124 NORTH MAIN STREET
Address Line 2

FARMVILLE Virginia 23901 +4
City State Zip Code

Phone Number*: 434-392-8101
Fax Number: 434-392-6730
Email Address*: JFARLEY@CO.PRINCE-EDWARD.VA.US

Is the mailing address the same as the physical address?

Mailing Address*: No
Mailing Address: P.O. BOX 25
Address Line 2
FARMVILLE Virginia 23901 +4
City State Zip Code

Project Administrator

Name: MR DOUGLAS P STANLEY Suffix
Prefix First Name Middle Name Last Name

Title*: COUNTY ADMINISTRATOR

Address*: 111 NORTH SOUTH STREET
Address Line 2
FARMVILLE Virginia 23901 +4
City State Zip Code

Phone Number*: 434-392-8837
Fax Number: 434-392-6683
Email Address*: DSTANLEY@CO.PRINCE-EDWARD.VA.US

Is the mailing address the same as the physical address?

Mailing Address*: No
Mailing Address: P.O. BOX 382
Address Line 2
FARMVILLE Virginia 23901 +4
City State Zip Code

Finance Officer

Name: MS DONNA B NUNNALLY Suffix
Prefix First Name Middle Name Last Name

Title*: TREASURER

Address*: 124 NORTH MAIN ST. 2ND FLOOR
Address Line 2
FARMVILLE Virginia 23901 +4
City State Zip Code

Phone Number*: 434-392-3454
Fax Number: 434-392-3490
Email Address*: TREASURER@CO.PRINCE-EDWARD.VA.US

Is the mailing address the same as the physical address?

Mailing Address*: No
Mailing Address: P.O. BOX 522
Address Line 2

Project Narrative

Project Narrative

Demonstration of Need*:

The Prince Edward County Sheriff's Office has to protect and serve over 21,931 citizens plus two colleges that house over 5000 students. We have 43 staff members plus the Sheriff. Most of the time our County is mild, laid back and a place to come for shopping, eating, and etc. Since COVID in 2020, we have been severely short staffed with staff members or their families out sick. We have had several homicides plus an abundance of narcotics activity. We have also had an increase in traffic citations that include Driving under the influence of alcohol and/or narcotics. Our office has had a shortage of vehicle due to our budget. Our Deputies have to change up vehicles constantly as we do not have enough reliable vehicle for each person on our road staff. Also we have been hit hard with mental health patients that we have to transport throughout the state of Virginia. The funds provided will help our agency tremendously with reliable vehicles and other equipment that we desperately need to prevent and deter crime.

Project Description*:

We have included 4 new vehicles in our request. These vehicles will serve as a major factor in preventing crime as our Deputies will have reliable service vehicles and increases visibility in our County and on our road ways. The repeaters that we asked for will provide better and faster communications so that Deputies can receive clearer and more precise information to ensure safety. The tactical gear requested will help our agency put in to place a tactical team that will effectively ensure a more safe environment as well as a more secure Sheriff's Office response to violent crimes. Another request was a Leads Online Tracker. This service will help our agency track criminals. We can also rely on the help of other agencies throughout the country and this is at our fingertips. This service will provide quicker leads and better information. License readers will read a person's license plate and quickly gather information about the vehicle driven as well as the driver. We asked for one radar as we will need it in our new vehicle. Radars help our Deputies stop speeders and therefore deters crime and possible saves someone's life. Last but not least we asked for a ballistic vest as this will ensure our Deputy's safety while fighting or preventing crime.

Service Area Demographic/Target

Population*:

The Prince Edward County Sheriff's Office provides service to 354 square miles. We have to protect and serve citizens in our rural areas that cover street races and drug trafficking's crime spots. We also have to assist other agencies in town and at our colleges.

Budget

Budget

Budget Categories	Federal	State	Special	Total	Awarded Amount
Equipment	\$335,150.00	\$0.00	\$0.00	\$335,150.00	\$335,150.00
Supplies/Other	\$78,880.00	\$0.00	\$0.00	\$78,880.00	\$78,880.00
Total	\$414,030.00	\$0.00	\$0.00	\$414,030.00	\$414,030.00

Equipment

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Is Equipment being requested?* Yes

Equipment

Equipment Item	Cost Per Item/Monthly Rate	Total Number of Items/Number of Months	Total Cost
Vehicles	\$43,638.60	4	\$174,554.40
Repeaters	\$8,331.73	18	\$149,971.14
Ballistic Shield	\$5,312.00	2	\$10,624.00
			\$335,149.54

Equipment Description and Justification

Equipment Item	Description of Equipment	Justification for Equipment
Ballistic Shield	Ballistic Shield @ \$5312 Smith & Wesson Rifle @ \$1009.87 Rifle Sling @ \$52.50 Rifle Streamlight Mounts @ \$116.99 Red Dot Sights@ 336.25 Point Blank Speed Plate @ \$340 Operator Elite Helmets@ \$767 This is gear that our office wishes to add a tactical team with.	This is tactical gear will show criminals that we have the proper equipment to prevent crimes and destruction. This equipment could help with a quicker response to more violent crimes and possibly prevent injury or death.
Repeaters	18 Repeaters @ \$149971.14 Repeaters are in Car equipment that ensure reliable communications between Deputies and/or and Dispatchers.	These repeaters will ensure better communication between our staff to possibly prevent or cut short crime in our County as well as protecting our Road Deputies.
Vehicles	4- 2023 Police Interceptors @ 174555.20 These will be Deputy issued Units	These vehicles will help our office be more diligent with their Calls and their transports to ensure that the person being transported as well as the Deputy arrive at their destination quickly and safely. These vehicles will also help with increased visibility of deputies throughout the county and thereby reducing criminal activity.

Additional Documentation

Description	File Name	Type	Size	Upload Date
Bullet Proof Vest Quote	BP Vest.pdf	pdf	69 KB	04/18/2023 11:51 AM
Leads Online Quote	Leads Online.pdf	pdf	63 KB	04/18/2023 11:51 AM
License Readers Quote	License Readers.pdf	pdf	76 KB	04/18/2023 11:51 AM
Radar Quote	Radar File.pdf	pdf	40 KB	04/18/2023 11:51 AM
Repeater Quote	Repeater Quote.pdf	pdf	163 KB	04/18/2023 11:51 AM
Rifles--Tactical Gear Equipment Quote	Rifles Etc. Quote.pdf	pdf	74 KB	04/18/2023 11:51 AM
Vehicle Quote	Vehicle Quote.pdf	pdf	103 KB	04/18/2023 11:51 AM

Supplies & Other Expenses

Requested

If this is not requested, please indicate that here and then mark this form as complete.

Are Supplies & Other Expenses being requested?*: Yes

Supplies & Other Expenses

Supply/Item Requested	Cost Per Item/Monthly Rate	Total Number of Items/Number of Months	Total Cost
Leads Online	\$3,773.00	1	\$3,773.00
BP Vest	\$1,231.25	1	\$1,231.25
Smith & Wesson Rifle	\$1,009.87	15	\$15,148.05
Point Blank Speed Plate	\$340.00	44	\$14,960.00
Rifle Red Dot Sight	\$336.25	15	\$5,043.75
License Readers	\$2,850.00	6	\$17,100.00
Helmets	\$767.00	22	\$16,874.00
Rifle Slings	\$52.50	4	\$210.00
Streamlight Rifle Mount	\$116.99	15	\$1,754.85
Radar	\$2,785.00	1	\$2,785.00
			\$78,879.90

Supply/Item Requested Description and Justification

Supply/Item	Description of Supply/Item	Justification for Supply/Item
Leads Online	Leads Online Tracker@ \$3773--This is a person online tracker	Leads Online Tracker will help our investigators get information on suspects and stolen merchandise. This will cut down on, or maybe stop criminals from committing crimes such as theft, DUI's , homicide, etc..
BP Vest	Ballistic Bullet Proof Vest @ \$1231.25	The vest will help our staff member as they go throughout their day to day duties and hopefully save their life so that the Deputy may prevent possible other criminal activities.
Smith & Wesson Rifle	Smith & Wesson Rifles @ \$1009.87	These rifles will provide our deputies will added protection when dealing with criminals. Our Active Shooter program will allow our deputies more safety during a possible emergency situation.
Point Blank Speed Plate	Point Blank Speed Plates @ \$340.00	These items are for extra protection for our deputies to prevent a high velocity round from penetrating their vest and there by saving their life. These will also be extra protection during Active Shooter threats.
Rifle Red Dot Sight	Rifle Red Dot Sight @ 336.25 each	These sights will help ensure better accuracy when dealing with armed individuals.
License Readers	License Readers @ \$2850	These License Readers will be able to read license plates and let us know if the vehicle is stolen, etc. or the driver is wanted by another jurisdiction or state, or by our jurisdiction so they can be readily identified and stopped. This will be a great addition to our office as a crime deterrent.
Helmets	Helmets @767.00	These Helmets will provide extra head protections for our Deputies thereby allowing them to deter crime in progress.
Rifle Slings	Rifle Slings @\$52.50 each	Rifle Sling are needed to provide our deputies with a way to carry their rifle when they are not in an active situation and providing them with hands free when not in use. This will provide extra coverage for the rifles as our deputies are in emergency situations.
Streamlight Rifle Mount	Streamlight Rifle Mounts @ \$116.99	These Rifle Mounts provides more lighting to allow Deputies more visual awareness during an emergency situation.
Radar	Radar @ \$2785-in car radar	This equipment will deter speeds and cut down on criminal activity.

Funds From Other Sources

Funds From Other Sources

Source	Amount
nothing	\$0.00
Prince Edward County Sheriff's Office	\$30.00

General Conditions and Assurances

General Conditions and Assurances

I certify that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of all other federal and state laws and rules and regulations that apply to this award.

Certification*: Yes
Authorized Official (Project Administrator)*: Douglas Stanley 03/22/2023
First Name Last Name Date

Lobbying and Disbarment

Lobbying and Disbarment Certification

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Certification*: Yes
Authorized Representative*: James Farley
First Name Last Name
Chief Deputy 03/22/2023
Title Date

Authority Certification

Authority Certification

Authorized Individual*: Douglas Stanley
First Name Last Name
County Administrator 03/22/2023
Title Date

Attachments

Attachments Required?

Are additional attachments required by the funding opportunity?*: No

Attachments

Description	File Name	Type	Size	Upload Date
Lobbying & Disbarment signed form by Chief Deputy James Farley.	SKM_C360i23041209140.pdf	pdf	351 KB	04/12/2023 09:07 AM
Signed ARPA Grant by the County Administrator	ARPA signed Grant.pdf	pdf	351 KB	04/06/2023 12:38 PM



**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 12-e
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: Aid to Localities (ATL) Appropriation

Summary:

The County has received a check in the amount of \$59,680.00 from the Virginia Department of Fire Programs for the FY2023 Virginia Fire Fund – Aid to Localities (ATL). These funds, pursuant to Section 38.2-401, Code of Virginia, shall be used only for fire department equipment and supplies, safety programs, and training.

The Board is asked to approve the appropriation and issuance of funds as follows:

FY23 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	24040	0012	Fire Program Funds		\$ 59,680.00
4 (Exp)	100	32200	7012	Rice VFD	\$ 14,920.00	
4 (Exp)	100	32200	7013	Prospect VFD	\$ 14,920.00	
4 (Exp)	100	32200	7014	Darlington Heights VFD	\$ 14,920.00	
4 (Exp)	100	32200	7015	Hampden Sydney VFD	\$ 14,920.00	

Recommendation: The Board approve and appropriate the FY23 Budget Appropriation and issuance of funds as outlined.

SAMPLE MOTION: I move the Board of Supervisors approve and appropriate the FY23 Budget Appropriation and issue funds as outlined above.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 13
Department: County Attorney
Staff Contact: Terri Atkins Wilson, Esq.
Agenda Item: County Attorney's Report

SUMMARY:

The County Attorney will provide the Board an update on any outstanding legal issues.

COST:

ATTACHMENT:

RECOMMENDATION: None.

SAMPLE MOTION:

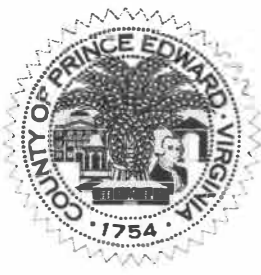
Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 14
Department: County Attorney
Staff Contact: Douglas P. Stanley
Agenda Item: County Administrator's Report

SUMMARY:

The County Administrator will provide the Board an update on additional matters or concerns of the County.

COST:

ATTACHMENT:

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 15
Department: County Administration
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Upcoming

SUMMARY:

Please see attachments.

If you are interested in attending the County Officials' Summit or the VACo 89th Annual Conference, please let Karin know at your earliest convenience in order to register you and make reservations, as the blocks of rooms set aside for both events may fill up quickly.

COST:

ATTACHMENTS:

- a. Prince Edward County School Convocation – Monday, July 31, 2023
- b. County Officials' Summit – August 17, 2023
- c. VACo 89th Annual Conference – November 12-14, 2023

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

MODULE 3 – LEADERSHIP

August 11 – October 6

COST – \$450

INSTRUCTOR: [Jane Dittmar](#)



Some of us are natural born leaders. Most of us have to learn leadership. As a County Supervisor – it is imperative that you develop leadership skills that will help you serve during the best and worst of times. Class Manager Jane Dittmar will help you understand and practice this important skill.

Module Agenda:

- DAY 1 - IN PERSON – RICHMOND VA – VACo Training Center – Lunch provided - August 11, 2023 – 9:30am-4:15pm (the exact time could change)
- Day 2 - VIRTUAL - September 20, 2023 – 10-11am or 1-2pm (TBD)
- Day 3 - VIRTUAL - September 27, 2023 - 10-11am or 1-2pm (TBD)
- DAY 4 - IN PERSON – RICHMOND VA – VACo Training Center – Lunch provided - October 6, 2023 - 9:30am-4:15pm (the exact time could change)

General Topics:

- Leadership Qualities
- Leaders and Leading
- From Campaigning to Governing
- Governing as a Team
- Strategic Planning
- Pathways for Public Servants
- Conflict Resolution Skills
- And more



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Annual Conference

VACO 89th Annual Conference

November 12 – 14, 2023

The Omni Homestead | Bath County

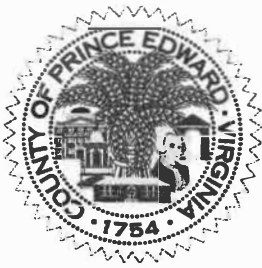
This year we return to The Omni Homestead in Bath County. We're excited to host the Annual Conference under one roof with more than 800 people connected with county government.

Below is a link to last year's Annual Conference and to the exciting events and breakout sessions.

Soon we will post links to conference and hotel registration information. We can't wait to see everyone at The Omni Homestead on November 12-14, 2023.



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**Board of Supervisors
Agenda Summary**

Meeting Date: July 11, 2023
Item #: 16
Department: County Administration
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Monthly Reports

SUMMARY:

Please see attachments.

COST:

ATTACHMENTS:

- a. Animal Control
- b. Building Office
- c. Cannery – Home Canning
- d. Commonwealth Regional Council
- e. Tourism & Visitor Center

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____



Animal Control Monthly Report

"June 2023"

Dogs

Surrendered	8
Picked Up	11
Claimed By Owner	6
Adopted	3
Transferred P/U	0
Euthanized	4
Injured / Euth.	1
Transferred to SPCA	6
Seized	0
Bite Case	0
Other	0

Fees Collected \$150

Cats

Surrendered	14
Picked Up	1
Claimed By Owner	0
Adopted	1
Transferred	12
Euth - Injury	1
Euthanized	1
Died in Kennel	0
Transferred to SPCA	12
Dead on Arrival	0
Bite case	0

Fees Collected \$0.00

Bill the Town of Farmville	
1 animals housed.	
Total Billed:	\$112.50

Wildlife

Handled	1
Euthanized	0
Rabies Case	0
Injured/Euth	1

Livestock

Returned to Owner	0
Sold at Market	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
Surrendered	0
Transferred	0
Adopted	0

Miles Driven 2,411

Days at or above capacity 30

Number of Calls to Shelter 224

Summons Issued 14

Warrants Served 0

Days in Court 1

Nuisance Dogs 2

Dangerous Dogs 0

Calls After Hours/Comp Time 12

Dogs Brought in by Farmville PD 1

Total Fees Collected \$150.00

Total Fees Collected and Billed \$262.50

Adam Mumma, Chief Animal Control Officer

Ariel Witmer, Deputy Animal Control Officer

Notes: _____

BUILDING OFFICIAL

Permits Issued Report
6/01/2023 Through 6/30/2023

ADDITIONS	<ul style="list-style-type: none"> - Issued 18 - Value \$819,323.00 - Permit Fees \$7,762.50 - 2.00% STATE TAX \$155.26 - Fees Collected \$6,653.11 	
ONE & TWO FAMILY DWELLING	<ul style="list-style-type: none"> - Issued 5 - Value \$1,151,252.00 - Permit Fees \$3,673.25 - 2.00% STATE TAX \$73.57 - Fees Collected \$2,247.93 	
ELECTRICAL	<ul style="list-style-type: none"> - Issued 23 - Value \$28,897.00 - Permit Fees \$3,407.98 - 2.00% STATE TAX \$68.18 - Fees Collected \$2,820.23 	
MECHANICAL	<ul style="list-style-type: none"> - Issued 12 - Value \$10,500.00 - Permit Fees \$1,906.70 - 2.00% STATE TAX \$38.14 - Fees Collected \$1,363.82 	
MECHANICAL/GAS	<ul style="list-style-type: none"> - Issued 4 - Value \$6,774.00 - Permit Fees \$465.60 - 2.00% STATE TAX \$9.31 - Fees Collected \$369.24 	
MANUFACTURED HOMES	<ul style="list-style-type: none"> - Issued 5 - Value \$364,145.00 - Permit Fees \$2,185.75 - 2.00% STATE TAX \$43.72 - Fees Collected \$1,131.44 	
PLAN REVIEW	<ul style="list-style-type: none"> - Issued 1 - Value \$.00 - Permit Fees \$100.00 - Fees Collected \$100.00 	
PLUMBING	<ul style="list-style-type: none"> - Issued 11 - Value \$.00 - Permit Fees \$1,806.70 - 2.00% STATE TAX \$36.14 - Fees Collected \$1,363.82 	
POOL	<ul style="list-style-type: none"> - Issued 2 - Value \$43,500.00 - Permit Fees \$652.00 - 2.00% STATE TAX \$13.04 - Fees Collected \$665.04 	
WORK STARTED W/OUT PERMIT	<ul style="list-style-type: none"> - Issued 4 - Value \$.00 - Permit Fees \$800.00 - Fees Collected \$.00 	
REMODELING	<ul style="list-style-type: none"> - Issued 3 - Value \$26,600.00 - Permit Fees \$1,395.00 - 2.00% STATE TAX \$27.91 - Fees Collected \$1,071.00 	
SIGN	<ul style="list-style-type: none"> - Issued 3 - Value \$.00 - Permit Fees \$466.80 - 2.00% STATE TAX \$9.33 - Fees Collected \$.00 	
IN LIEU OF SOIL & EROSION	<ul style="list-style-type: none"> - Issued 21 - Value \$.00 - Permit Fees \$525.00 - Fees Collected \$400.00 	
Total Permits	<ul style="list-style-type: none"> - Issued 112 - Value \$2,450,991.00 - Permit Fees \$25,147.28 - Surcharge Fee \$474.60 - Other Fees \$.00 - Fees Collected \$18,185.63 	

INSPECTIONS FOR JUNE 101

June 2023

Cannery Report

Cannery report is as follows

723 quarts				
540 quarts	@\$1.05=	\$574.00	183quarts	@\$1.37=. \$246.86
0 pints	@\$0.60=	\$0.00		
0 Gallons	@\$2.00=.	\$0.00		
30 percent out of county would be \$246.86				
Non-processing fee = \$0.00				
Lbs of meat cut. = \$0.00				

This month we had 10 patrons visit the cannery with various vegetables being processed. Several whom had multiple visits and two totally new customers, items canned were squash, potatoes, greens, pinto beans and string beans.

The total revenue from visits \$820.86

CRC's JUNE ITEMS OF INTEREST

Grant Assistance:

- **VOF, Preservation Trust Fund:** CRC staff are assisting the Town of Victoria and the Town of Kenbridge with applications to fund the expansion of existing trails.
- **VDOT, Transportation Alternatives Program:** CRC staff are assisting Amelia County, Lunenburg County, the Town of Farmville, and the Town of Keysville with pre-applications to fund the construction of pedestrian sidewalks.

Project Updates:

- **Nottoway Co. Comp. Plan:** The Planning Commission reviewed the Draft Plan and recommended the Board adopt the Plan.
- **Creation of new REDO:** The consultant team is in the process of conducting interviews with Economic Development staff in each County, higher education representatives, as well as other representatives from other areas.
- **Charlotte Co. DHR ESHPF Courthouse Complex Drainage:** The County awarded the bid for plaster repairs to Virginia Drywall and Plaster, LLC (the lowest bidder).
- **Drakes Branch SLFRF projects:** The Town awarded the Water Metering Project to Fortiline to install a new water metering system.



Kenbridge DHR ESHPF Town Hall Repairs Project

The contractor has completed the remaining painting for the Town Hall project. DHR and the CRC completed a final site visit on the project. There is some remaining carpentry work that will need to be completed. This work will be paid for by the Town.



Virginia Telecommunications Initiative

CRC and DHCD staff completed a site visit at the current construction site on Darington Heights Road and Twenty-Two Road in Prince Edward. As of June 6th, Kinex has completed 2,673 passings and 452 installs for new customers. Kinex hopes to see installs for new customers ramp up within the next one to two months.



Buckingham County Community Meeting

The CRC held a community meeting on June 15th at the Buckingham County Community Center. This meeting was intended to provide citizens with an opportunity to provide input for the long-term vision for the future and to inform citizens about the Comprehensive Plan.



Office Move to Heartland Industrial Park

As of July 1st, the CRC will have officially moved into the Heartland Building in Keysville. The move will take place the last week of June. Our new address is at 200 Heartland Drive, Keysville, VA.



Contract Executed for Amelia Co. Comprehensive Plan

Amelia County has executed a contract for the CRC to complete modified Comprehensive Plan services for noted sections. This project is estimated to take about 6 months to complete.



Prince Edward Access Road Project

The Contractor, J.R. Caskey, Inc. is continuing to work on the access road. The contractor is nearing completion of underdrain installation and has begun placing the roadway subbase stone. Paving will begin next week (weather permitting).

Upcoming Funding Opportunities:

VOF Preservation Trust Fund: Opens in Summer 2023

VOF Get Outdoors Fund: Opens in Summer 2023

VDOT Transportation Alternative Program (TAP): Open, Letter of Intent due 7/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD Community Block Grant Program: Opens in Spring 2023

National Park Service, History of Equal Rights (HER) Grant Program: Opens 7/11

SCRC, State Economic and Infrastructure Development (SEID): Pre. apps. closes 7/21

DHCD Industrial Revitalization Fund (IRF): Open, Closes 6/23

VDOT Revenue Sharing Program: Opens in Spring 2023

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

**Tourism & Visitor Center Monthly Report
for June 2023**

HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2023	721	145	10	876	146.0
2022	1,257	314	35	1,606	133.3
					Total / 6 Months
					Total / ALL of 2023

Requests for Information:

	Phone Inquiries	Video Views (All) new views	Center Visits	GoogleMyBusiness Finding the Visitor Center	Monthly Totals:
June 2023	22	2	216	1,237	1,477
June 2022	28	6	148	1,314	1,496
% Difference	-21.43%	-66.67%	45.95%	-5.86%	-1.27%
TOTAL YTD					Total YTD Inquiries:
2023 YTD	117	17	1,086	2,906	4,126
2022 YTD	117	45	540	4,545	5,247
% Difference	0.00%	-62.22%	101.11%	0.00%	-21.36%

July Report to Board of Supervisors: