

May 9, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 9th day of May, 2023; at 7:00 p.m., there were present:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kimberly Allen, Director, Department of Social Services; Chelsey White, Director of Economic Development and Tourism; Terri Atkins Wilson, County Attorney; Larry Stimpert, Ph.D., President of Hampden-Sydney College; Ken Copeland, Jr., Vice-President for Business Affairs & Finance, Hampden-Sydney College; W. Taylor Reveley, IV, President, Longwood University; Scott Davis, LP.D., Farmville Town Manager.

Chairman Gilliam called the May meeting to order.

Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act

(None)

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated the Board would like to recognize Adam Mumma. Adam was nominated and is being recognized for his work as a member of the Buildings & Grounds staff. Rain, shine, cold or hot, he was front and center ready to get the job done with a smile. No job was too big or too small for Adam. "He always seems happy to help with anything! His attitude and hardworking habits make him a real asset to have around." The County is fortunate to have employees like Adam, who has now been transferred and promoted to the position of

Chief Animal Control Officer. We are confident that Adam will bring his great work ethic and can-do attitude to his new position.

The Board also congratulated Sarah Trent on her retirement. “The dedication she has shown over the last twenty-six years to Prince Edward County is appreciated beyond measure! We wish Sarah all the best.”

Mr. Stanley presented an overview of the flag and flagpole requirements in the County.

“On April 12, 2022, the Board of Supervisors enacted an emergency ordinance and subsequently readopted that ordinance following a public hearing on May 17, 2022 joint meeting with the Planning Commission. The ordinance placed a maximum limit on the size of the flag of 40 square feet, or five feet by eight feet. The maximum limit on the height of flagpoles in all districts is 20 feet. The Board did allow an exemption in the A1, A2, C1 I1, and CR zoning districts, upon the issuance of a special use permit for a taller pole. The Board did exclude the option of taller flagpoles in residential districts.

It’s important to note that localities in Virginia are required to treat flags uniformly, meaning that whether a flag signifies the United States, the Commonwealth of Virginia, or any other message including Black Lives Matter, the Confederacy, the rainbow flag, POW/MIA, etc., they must be treated equally. The County can only regulate the height of the flagpole, the setbacks on the property, and the size of the flag, but not the content. To do so is conceived by the Courts as a violation of Constitutional Rights.

Since the adoption of the ordinance last year, the County has written three notices on flagpoles that were erected without a zoning permit; he noted all three owners have received a zoning permit to erect a pole up to 20 feet. One of those did have to be relocated due to not meeting the County’s setback requirements. To date, three written notices and two written advisory notices have been sent to landowners regarding the existing oversized flags. Of those five notices, four were for American flags.

In summary, Prince Edward allows every property owner to display up to three flags of their choice with the maximum size of 40 square feet, on three flagpoles, each with the maximum height of 20 feet. It requires a \$10 Zoning Permit prior to installing the flagpole. In some districts, the pole may be taller with a special use permit, if the warrants dictate, the flag is still held at 40 square feet. All of this allows for a total of 120 square feet of free expression for each property. Having the size requirement for our flag, like other types of signage, is not new to Zoning or the region. In Nottoway and Amelia, the limit is 50 square feet, in Buckingham it is 64 feet, and in Appomattox it is 72 square

feet. Most Zoning violations in the County are reported by citizens or staff that identifies them while they are out in the field; we encourage citizens to contact the Planning and Community Development office when they have questions. We also have a fact sheet on flags to be distributed.

Supervisor Jones asked if the exception for the different zoning locations listed apply for a higher flagpole. If they get a permit for a higher flagpole, does the 40 square foot limitation still apply.

Mr. Stanley said it would still apply the way it is currently written.

In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Derek Coblenz, Prospect District, expressed his concern regarding the restriction on the flag size of the American flag. He reviewed a brief history of the American flag; he stated as it is the American flag, the size restrictions should be removed. He thanked the Board for its service.

L. F. Picotte, Prospect District, expressed his concern regarding the restriction on the flag size restrictions. He said the American flag should not be lumped in with other types of flags. He stated symbols are being taken away. He stated the money spent on this issue would be better spent cleaning Oliver Road, and presented several other options.

Joshua Amos, Lockett District, stated he has flown the American flag since June 22, 2019; the original one was 72 square feet and has been replaced with a new one, due to the older one starting to show wear. He said he received a letter from the County for non-compliance. Mr. Amos said in 2019 when he installed the pole, there was no permit required. He requested the American flag be exempt from any sign restriction.

Rex Williams, Lockett District, thanked the Board for their service to the County. He then questioned the need for an emergency ordinance for flagpole size; he stated the Supreme Court does not recognize the size of the American flag. He said he feels there should be no regulation; the only regulation that the Supreme Court recognizes is if it would cause traffic problems or if it would be a safety hazard to people where it is placed. He said the Board needs to reconsider this ordinance.

Supervisor Watson stated the Board cannot separate the type of flag; he said the American flag gets no exemption under the current law. He said the Board does not have that right to choose or change the American flag vs. every other flag, but the Board has been told it does not have that right. He said that needs to be clarified.

Jessica Southall, Hampton District, questioned the reason for the 40-square-foot limit on the flag size. She said the American flag is a symbol. She requested the Board to reword or recategorize the American flag. She said her American flag has been flying since November 2020 with no complaints until Friday, and she was not aware of an ordinance regarding the size of any signage or flag. She said the size of the flag is in ratio to the size of the pole; it is an all-weather American flag and is illuminated at night which are the guidelines. She said there is a Freedom to Display the American Flag Act of 2005 that was signed into law by President Bush. She said condominium associations may not adopt or enforce any policy or enter into any agreement that would restrict or prevent a member of an association from displaying the flag of the United States or on a residential property within the association with respect to its members have a separate ownership interest or right to exclusive possession or use. She said this states that if we are not allowed to place policy restrictions on the display of the American flag to specific localities, then why are there restrictions placed on the American flag in Prince Edward County. She then stated there is an American flag painted on the water tower outside of Town limits. She requested an amendment be made to this ordinance to exclude restrictions on the flag of the United States.

A citizen stated he has a wrecker that has an American flag on it with more square footage than the [ones being discussed] and asked if that is okay to remain in the County. Mr. Stanley said it does not apply to flags on vehicles. The gentleman then addressed Supervisor Watson, saying that he understands all flags fall under this [ordinance] but it appears to have targeted the American flag.

Supervisor Watson stated he needs the citizens need to understand what is required of the Board.

Cindy Koether, Lockett District, expressed her concern regarding the transparency in communications with the Board of Supervisors members. She said she did not find email addresses of the members, but noticed a “warning” against contacting Supervisors. She said she feels it is discouraging citizens from contacting their Supervisor.

Supervisor Jenkins stated he had four citizens call him on the phone that morning prior to 10:00 a.m., and he received one email. He said if she has a concern, please call.

Ms. Koether then asked how to find the video recordings of the Board of Supervisors meetings. Mr. Stanley explained where she could find the links on the County’s website.

Supervisor Emert said he does not have an email address, but everyone has his phone number; he announced his number to the audience, adding that it is on the County's web site. He said that as a servant [of the County], they are not to be up-to-date on technology. He asked that anyone that wishes to contact him may do so by telephone.

Chairman Gilliam stated the Board web page has contact information with a general email; he said he also has a general email at his business. He stated his cell phone is on 24-hours a day, and he will call back.

Supervisor Jones thanked the citizens for their input. He said the Board cannot single out the American flag to give it special treatment, and the citizens want the American flag treated separately. He said he said we have to be careful about state-sponsored special treatment as it could be dangerous. He agrees and hopes that we never see the day when fines [are placed] for being too patriotic or flying American flags that are too big, but there have been five notices sent out for out-of-compliance violations, and 80% dealt with American flags. He said there are Zoning guidelines that give guidance to maximum structure heights which includes flag poles, and this additional limitation on flag size is excessive. He said let the flag pole determine the size of the flag. He asked the Board to vote if American citizens can fly an American flag on their private property as they see fit.

Supervisor Jones made a motion to amend County ordinance, Section 3-104.1(b), repealing the line which reads "The maximum area for a flag is 40 square feet," deleting said line as emergency ordinance pursuant to Code of Virginia Section 15.2-1427.

Supervisor Watson stated no one said anything wrong, but if the Board is not allowed to differentiate the American flag from whatever else, do the citizens want an unlimited size of any flag of any flag or sign they dislike the most from their neighbors' [property].

Discussion followed.

Chairman Gilliam stated he tries to be fair to everyone; he said the Board does not want anyone encroaching on anyone else. He said the Board needs to study the motion to make sure it is correct.

Supervisor Emert made a substitute motion to table the issue until the June meeting in order to do research on the topic. Following some discussion, Supervisor Emert rescinded his motion.

Supervisor Emert then seconded Supervisor Jones' motion amend County ordinance, Section 3-104.1(b), repealing the line which reads "The maximum area for a flag is 40 square feet," deleting said line as emergency ordinance pursuant to Code of Virginia Section 15.2-1427.

Mrs. Terri Atkins Wilson, County Attorney, stated it may need to be discussed in closed session due to current litigation.

Following further discussion, Supervisor Townsend made a substitute motion, seconded by Supervisor Cooper-Jones, to table the issue until the June Board meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	J. David Emert
	Llew W. Gilliam, Jr.		E. Harrison Jones
	Victor "Bill" Jenkins		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

In Re: Board Comments

Supervisor Emert thanked everyone for coming; he said he knows this is going to be a difficult issue to figure out. He said without the citizen's input, there is a lot the Board members don't know.

Supervisor Townsend thanked everyone for their input, and that there should be resolution at the next Board meeting.

Supervisor Pride said that by the fact that the Board wants to discuss this issue, the Board has listened to the citizens in a passionate manner is important. She thanked all for coming and stated this issue has merit.

Supervisor Cooper-Jones said they have heard the comments made, the Board will research and do what is proper for the County. She wished all mothers a Happy Mother's Day.

Chairman Gilliam said he is glad to see so many citizens and thanked them for their input; he added that if the citizens call the Courthouse looking for a Board member, staff will find them. He added the Board members are happy to discuss anything the citizens find wrong.

In Re: Community Partner Updates

Larry Stimpert, Ph.D., President of Hampden-Sydney College, presented a brief history of the founders of Hampden-Sydney College and statistics regarding the students, stating that they have provided nearly 20,000 volunteer hours of service to the community in the past year, which is impressive considering they have a student base of less than 1,000 students on campus. He said the academic year is concluding with the commencement ceremonies, with Neil deGrasse Tyson as Commencement Speaker. He stated Hampden-Sydney College wants to be a partner in education; they currently offer a High School Education program which allows students to take free courses. He said

there have been students take up to a year's worth of college credit at Hampden-Sydney College. He said this free program is open to both men and women in the community. Dr. Stimpert then said their library is an excellent resource as a reference library, and other opportunities include the Atkinson Museum with revolving exhibitions. He added that also on offer are lectures, programs, concerts, art exhibitions, summer sports camps, and sports events, and all are free.

Ken Copeland, Jr., Vice President for Business Affairs & Finance, Hampden-Sydney College, presented information on Hampden-Sydney College, which boasts approximately 300 employees. He thanked Mr. Robert Love, Director of Planning & Community Development and Mr. Phillip Moore, Building Official, for all their help in the construction and renovations ongoing at the College. He also thanked the IDA for their assistance.

Chairman Gilliam said he toured the Science Building; he said it is very nice.

Taylor Reveley, IV, President of Longwood University, stated Prince Edward County is the nation's first two-college community, which the General Assembly officially declared about seven years ago. He said that in 1975, his grandfather was president of Hampden-Sydney College. He said Longwood University has just under 1,000 employees and has approximately 4,500 students. He stated college enrollments were stable and now there are more graduate students but undergraduate enrollment is strong. He thanked the Board on their work on funding the [Prince Edward County] schools, adding that it will do lasting good. President Reveley said progress is being made on the construction and is on schedule, with substantial completion expected this summer. He said the Center will seat between 3,000-4,000 people.

Chairman Gilliam questioned the maximum enrollment; President Reveley said the 5,000 [enrollment] mark is good.

Scott Davis, LP.D., Town of Farmville Manager, reported the Town Council will meet May 10 with a topic of the 2023-2024 Town Budget. He stated the General Fund is just over \$14 million, the Street Maintenance Fund is approximately \$1.8 million, Water Fund is approximately \$3.8 million, Sewer Fund is \$2.7 million, Transportation Fund is \$1.1 million, the Airport is \$1.2 million, with a total budget of \$25.2 million. He said a slight increase is projected over the next year in variable revenues. He said the Town continues to provide competitive salaries and benefits, funding CIP projects, and continuing to reduce the debt service. He stated the Town continues to enhance the fire department by adding one additional paid position in the coming year's budget and have applied for a Safer Grant for three full-time positions as well. He said the federally funded Safer Grant, if approved, will provide three

additional full-time positions for three years; they should hear sometime between June and September. He stated the Town supports PEVRS by providing maintenance and fuel in addition to maintaining the grass and areas around the building. He said the Town assists and supports the Farmville Downtown Partnership. Mr. Davis said the paving projects will begin on May 22 and will cover several streets. He said this is a \$930,000 investment in the Town. Mr. Davis stated new playground equipment is being installed at the park by the Library, and a splash-pad will be installed at Lion's Park in the August/September time-frame. He said the Planning Commission and Town Council are continuing to study the development of the Planned Unit Development Ordinance, which could assist in offering diverse styles of affordable housing and hope to draw economic development from a standpoint of shopping and restaurant opportunities. Mr. Davis said the Town Police Department has completed the transition to the P25 Radio System; he said they are in conversation with the County in looking at using the trunking system.

Mr. Davis said the Town held their Spring Clean-up, held later this year to help the landlords and students moving out. He said they are currently working on an assessment of the water meters to see if it will be cost-effective to go to a RFI System which would allow the meter-readers to ride by and read the meters for the citizens. He added that work will begin with Hurt & Proffitt on an asset management plan for water and sewer infrastructure, to study the replacement of aging pipes.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Victor "Bill" Jenkins		
	E. Harrison Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

the Board accepted the March 2023 Treasurer's Report; the minutes of the meetings held April 11, 2023, April 18, 2023 and April 25, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - March 2023

Name of Bank	Ref #	Int. Rate	Bank Balance	Available Balance
Benchmark Pooled Fund Account	7654		\$19,299,237.18	\$19,299,237.18
Benchmark Social Services	9746		\$245,706.44	\$245,706.44
Benchmark School Fund	3352		\$2,208,211.38	\$2,208,211.38
Benchmark Food Service	3742		\$614,225.25	\$614,225.25
TOTAL				\$22,367,380.25

*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

Certificates of Deposit				
Benchmark	0994	1.00	\$122,584.08	
	0995	1.00	\$122,584.08	
Recreation Fund	0998	0.50	\$17,529.72	
Benchmark 5 Yr CD-letter of credit	0632	1.00	\$663,114.32	\$925,812.20
Benchmark Investment Acct	L796	3.35	\$2,457,133.19	\$2,457,133.19
Farmers Bank	2465	0.50	\$110,040.90	
	2466	0.50	\$110,040.90	
Underground Storage	2478	0.60	\$22,973.65	
	2501	2.09	\$2,248,691.19	
	3418	3.75	\$2,500,000.00	
	3419	3.35	\$2,520,827.78	\$7,512,574.42
TOTAL				\$10,895,519.81
GRAND TOTAL				\$33,262,900.06

In Re: Highway Matters

VDOT Resident Engineer, Scott D. Frederick, P.E., will not be in attendance at the May meeting. Staff will record any highway matters and share them with VDOT.

Additionally, as the Board will recall, the FY 24-29 Six-Year Plan will remain unchanged from the current Six-Year Plan. VDOT has indicated that due to funding limitations and escalating costs, no new roads are being added to the Six-Year Plan this year. The Board will still have to authorize a public hearing on the draft FY 24-29 Six Year Plan and FY 24 Construction Program.

Chairman Gilliam stated that by Hendricks Grocery on Pin Oak Road, going towards Prospect, the State Route number sign is laying in the ditch; he said you can see it from Five Forks Road towards Prospect.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to authorize a public hearing to be held on the FY 2024-2029 Six-Year Plan and FY 2024 Construction Program for Prince Edward County for the June 13, 2023 Board meeting; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Public Hearing – Special Use Permit, Norvell Signs

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by Norvell Signs on behalf of Prince Edward County Public Schools for a Special Use Permit to replace three existing signs at the Prince Edward County Elementary, Middle and High Schools with electronic signs on Tax Map Parcel 051-8-2 and 051-A-37 on Zion Hill Road, Farmville, Virginia. Notice of this hearing was advertised according to law in the Wednesday, April 26, 2023, and Wednesday, May 3, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated The County has received an application for a Special Use Permit from Norvell Signs on behalf of Prince Edward County Public Schools to replace three existing signs at the Prince Edward County Elementary, Middle, and High Schools with electronic signs on Tax Map Parcels 051-8-2 and 051-A-37 on Zion Hill Road, Farmville, VA. These parcels are zoned A-2, Agricultural Residential and electronic signs require approval of a Special Use Permit.

The Planning Commission held a public hearing on May 20 2023; no one spoke in opposition of the application and the County has received no correspondence opposing the request. The Planning Commission recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. A list of updated Potential Conditions as recommended by the Planning Commission were presented to the Board for review.

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit request by Norvell Signs to replace the existing signs at the Prince Edward County Elementary, Middle, and High Schools with electronic signs with the following conditions; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

Special Use Permit – Norvell Signs
Tax Parcel Map #: 05-8-2 and 051-A-37
POTENTIAL CONDITIONS

SITE PLAN

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 3/16/2023 are hereby made part of these development conditions.
2. Final sign permit zoning and building permit applications for the three (3) electronic signs shall be submitted to the Planning and Community Development office for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning) and Chapter 18 of the Prince Edward County Code (Buildings and Building Regulations).

GENERAL

3. All landscaping around signs shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.
4. No sign shall be may be located within VDOT right-of-way or impede sight distance.
5. Site signage shall be limited to Freestanding type, as specified in Appendix B – Zoning, 2.1300.5(H)(3).
6. Sign installation shall be in conformance with all applicable provisions of federal, state, and local statues and regulations.
7. Any sign lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road.
8. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
9. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

In Re: Public Hearing – School CARES ACT Budget

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering amendments to the FY 2023 County Budget and FY 2023 County School Budget and Accept the Distribution of \$949,999.64 of Federal Coronavirus Relief Funds. Notice of this hearing was advertised according to law in the Wednesday, April 26, 2023, and Wednesday, May 3, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated that as the Board is aware, the Prince Edward County Public Schools has received a total of \$949,999.64 of additional CARES Act Funds for the 2022-2023 school year.

Prior to the expenditure and in accordance with 15.2-2507 of the *Code of Virginia*, the Board will hold a public hearing to increase the FY23 County and School Budgets, to accept the distribution of federal funds and to appropriate the funding to the FY23 County and School Budgets.

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to increase the FY23 County Budget and FY23 School Budget by \$949,999.64 and appropriate the same funds to enable the expenditure of the CARES Act Funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Department Updates

Kimberly Allen, Director, Department of Social Services, presented an update to the Board of Supervisors, stating there will be many changes to benefits as the emergency has passed; she said things are getting back to normal. She said the mandatory education/employment programs that assist with the transition to self-sufficiency are being reinstated and the extra allotments are ending at the end of May.

Mrs. Allen said that February was the end of the emergency allotments relating to the Supplemental Nutrition Assistance Program; she said that over the three years of the pandemic, Prince Edward County's February issuance, which was the last month of the emergency benefits, provided \$1,017,000, and there was a 45% decrease in March's allotment, down \$563,000. The recipients of the program were provided advance notice; the workers were educated in all of the community resources that would meet nutritional needs that families and individuals would face, knowing the program was scaling back. She stated that in April, the continuous enrollment for Medicaid ended and there is the task of doing 1,700 renewals over the next 12 months. She said the state provided training and resources to accomplish this schedule. In July, the work requirement for able-bodied recipients with dependents returns to 80 hours per month to qualify for SNAP.

Mrs. Allen reported that with their service programs, prevention has the most focus over the past 12 months. She said they average 40 cases per month, with workers going into homes, every month, meeting with families and addressing their needs. She said there is grant funding to provide goods and services for adults and children.

Mrs. Allen said the Child Abuse Prevention month in April provided the training program to 94 participants. She said May is Adult Abuse Prevention Month, and National Foster Care Month; these are two areas that don't get the attention that Child Abuse Prevention does but are no less important.

Mrs. Allen said in collaboration with CareerWorks, they hosted a job fair with over 30 employers present and 115 job seekers came through. She said currently, Social Services has four vacant positions.

Supervisor Jones asked how many children are in foster care; Mrs. Allen stated currently there are four in foster care.

Chelsey White, Economic Development and Tourism Director, presented her report:

- Participated in the VEDP Business Retention Meeting where VEDP led a meeting with businesses to better understand what is going well and what they may be struggling with. Some areas that are covered during the meeting included workforce issues, retention, locality-specific challenges, plans for growth, and import/export issues.
- Processed reinvestment grant disbursements (local incentives) – over \$83,000 in reimbursements for taxes paid in tax year 2022 was requested from local companies and paid out by the IDA.
- Participated in the TRRC Roundtable Meeting in Kenbridge where each county representative discussed current drivers of their county's local economy, available industrial sites, and energy infrastructure and opportunities. Met the new Acting Executive Director and the Commonwealth's Secretary of Trade, James E. Campos.
- March and April IDA Meeting update – there was continued interest in the PEC Business Park from commercial developers; the IDA and staff continued to work with prospects.

- Participated in the CRC REDO Working Committee Kickoff Meeting which included a strategic planning session, mission and vision development, and SWOT analysis of the economic environment of our collective region. All partners and localities were represented.
- Access Road Project update: the project moving along earlier than anticipated and is one month ahead of schedule. On June 1 we anticipate that the stone for the road will be laid down. The ground has been seeded so grass should begin to grow soon.
- Participated in the grant-funded GOVA Region3 Minority Engagement Workgroup. The regional entrepreneurship/innovation implementation grant includes a strong commitment to diversity, equity, and inclusion in programs developed.
- Continued to participate in economic development programs, collaborations, and educational opportunities through regional and state organizations including VEDP, SOVA, Longwood SBDC, RISE, and VEDA.
- April PECTC Meeting update – continued to work on strategic planning/developing defined goals for the organization, wayfinding signage development, and tourism marketing campaigns.
- Held meeting with Hampden-Sydney College history faculty to begin collaborating on activities for the “Virginia 250 - A Revolution of Ideas” campaign that commemorates the adoption of the Declaration of Independence in 1776.
- Launched our tourism campaign titled “A Wonderful Week (END): Wellness, Working Remotely, Working Out” which features the following promotional opportunities:
 - The development of a themed commercial that features our partners which airs on Comcast from May through July in the Lynchburg/Roanoke and Richmond regions.
 - Promotion of crafted itineraries promoting wellness-related tourism assets in the county.
 - 500 gift bags for visitors staying at our partnering lodging providers: Tru by Hilton and Sandy River Retreat
 - Newly developed tourism web pages on the county website.
 - The production of social media content and advertisements on the new Explore Prince Edward County, VA Facebook and Instagram platforms.
 - Accepted applications and held interviews to find a new Marketing Assistant. The new Marketing Assistant was hired on May 2nd.
 - Participated in quarterly Virginia’s Crossroad Meeting held in May. The meeting was hosted at the Hotel Weyanoke.
 - Continued participation in County marketing efforts with Letterpress Communications.
 - Continued to participate in local, regional, and state organizations including THOYA, Virginia's Crossroads, and the Virginia Tourism Corporation in marketing the County's tourism opportunities.
 - Recent articles that feature Farmville/Prince Edward County
 - <https://travelpire.wordpress.com/2023/02/16/20-best-things-to-do-in-farmville-va/>
 - <https://www.onlyinyourstate.com/virginia/best-road-trips-in-virginia/>
 - <https://blog.virginia.org/2018/05/crush-friday-farmville-appomattox/>
 - <https://www.topretirements.com/reviews/virginia/Farmville/>

Mr. Stanley said there are many things coming on the Economic Development front; he said the new Wawa and several other projects are in the works and should go to construction phase this summer.

In Re: Appointments

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated several boards and commissions have upcoming vacancies and/or expiring terms of office in June 2023, as follows:

APPOINTMENT	TERM OF OFFICE	# OF VACANCIES	CURRENTLY IN OFFICE
Local Board of Building Code Appeals	5 Years	1	Parker Terry*
Poplar Hill Community Development Authority	2 Years	2 (Citizen Positions)	John Gantt* Roy R. Yeatts*
County Industrial Development Authority	4 Years	1	Edgar Jones* Joyce Yeatts*
Social Services Board <i>(Position to be filled by resident living in the Hampden-Sydney/Darlington Heights area of the County.)</i>	4 Years	1	Karen Schinabeck*
Central Virginia Regional Library Board	4 Years	1	Eunice Carwile

*Eligible for re-appointment.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to authorize the advertisement of the Citizen Volunteer vacancies as outlined for appointments at the June 13, 2023 Board meeting; the motion carried:

<p>Aye:</p> <p>Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson</p>	<p>Nay: None</p>
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In Re: Zoning Ordinance Amendment

Mr. Robert Love, Director of Planning & Community Development, stated the Prince Edward County Board of Supervisors requested that staff review all existing County Ordinances and provide updates as necessary in order to comply with the Code of Virginia. Therefore, staff reviewed the existing Prince Edward County Zoning Ordinance as well as researched standards utilized by various rural Counties in their Ordinances and the most recent updates in the Code of Virginia.

At the January and February meetings of the Planning Commission, staff presented a Draft Ordinance with new language and description of development standards. Staff has incorporated all recommendations by the Planning Commission into the Zoning Ordinance Amendment. Significant changes include adding new definitions for uses such

as private camping, short-term tourist rental, and adjusting setbacks for accessory structures in order to allow for public safety.

The Planning Commission held a public hearing on March 21, 2023; no one spoke and the County has received no correspondence concerning the proposed amendment. The Planning Commission unanimously recommended approval of the Ordinance Amendment.

A public hearing was held at the April Board of Supervisors regular meeting, where no one spoke concerning the proposed amendment. After Supervisor discussion, the amendment was tabled in order for staff to revise the sections related to Commercial and Non-commercial Kennels. Staff has modified the proposed language to clarify these requirements are for dogs only and reduced setback requirements and clarified that an owner needs only to properly dispose of animal waste. Also addressed in this revision is the clarification of required screening in Section 4-200.15 to remove the word "plantings" due to the fact that this section of the code requires six-foot fence screening. Proposed changes are deemed to be less restrictive and therefore would not require a new public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Ordinance Amendment and re-ordain Appendix B of the Prince Edward County Code (Zoning) in order to define new uses and to adjust setbacks for accessory structures; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Comprehensive Plan Consulting Contract

Mr. Love stated that by law, the Prince Edward County Planning Commission is charged with the responsibility of preparing and recommending a comprehensive plan to the Prince Edward County Board of Supervisors for adoption.

Section 15.2-2223 of the Code of Virginia requires that, "The local planning commission shall prepare and recommend a comprehensive plan for the physical development of the territory within its jurisdiction and every governing body shall adopt a comprehensive plan for the territory under its jurisdiction. In the preparation of a comprehensive plan, the commission shall make careful and comprehensive surveys and studies of the existing

conditions and trends of growth, and of the probable future requirements of its territory and inhabitants. The comprehensive plan shall be made with the purpose of guiding and accomplishing a coordinated, adjusted and harmonious development of the territory which will, in accordance with present and probable future needs and resources, best promote the health, safety, morals, order, convenience, prosperity and general welfare of the inhabitants, including the elderly and persons with disabilities."

The Code also states that, "The comprehensive plan shall be general in nature, in that it shall designate the general or approximate location, character, and extent of each feature, including any road improvement and any transportation improvement, shown on the plan and shall indicate where existing lands or facilities are proposed to be extended, widened, removed, relocated, vacated, narrowed, abandoned, or changed in use as the case may be."

Prince Edward County originally adopted its first comprehensive plan in 1997. The current plan was adopted by the Board of Supervisors on October 11, 2005. Section 15.2-2230 of the Code requires that the Comprehensive Plan be reviewed by the local planning commission to determine whether it is advisable to amend the plan. The County is woefully behind schedule which has been exacerbated by the COVID-19 Pandemic.

Previous Comprehensive efforts have been completed with the assistance of the staff with the Commonwealth Regional Council (CRC). The CRC is currently working on plan updates for Cumberland, Lunenburg, and Charlotte. While the CRC has done a good job in the past, due to the anticipated growth in the community and the potential solar impacts, staff has looked at outside consultants with that specific experience including Summit Engineering (f own of Smithfield, Town of Front Royal, Town of Cape Charles) and The Berkley Group (Richmond County and the Town of Farmville). The review team (Doug, Sarah, Robbie) was particularly impressed with the graphics and plan exemplified provided by Berkley. Mr. Stanley said that while he has never used Berkley as a consultant, they come highly recommended by the localities (including Farmville) that were contacted. Their knowledge of Farmville should also prove to be a tremendous benefit.

As proposed, the project would start in October 2023 and be completed in June 2025. The Berkley Group can be procured by riding a cooperative contract with the City of Lexington.

As proposed, the project would include:

- Kickoff Work Session/County Tour
- Branding & Promotions
- Survey
- Public Input Workshop
- Stakeholder Listening Sessions

- Existing Conditions / Baseline Analysis
- Work Sessions
- Drafting
- Mapping
- Comments & Revisions
- Open House/Public Review
- Final Revisions
- Public Hearings

The County has been planning for this project since 2021. The County has the following funding set aside for the project:

\$50,000 included in the FY 2022-2023 budget

\$50,000 included in the FY 2023-2024 draft budget

\$50,000 estimated that will be included in the FY 2024-2025 budget OR Solar Siting agreement funding if one of our solar projects moves forward to construction by that point in time

\$150,000 Total

The Planning Commission, at its meeting on April 20th, unanimously recommended approval of the contract with The Berkley Group.

Supervisor Jones questioned the cost of the project. Mr. Stanley stated the Comp Plan is the guide for the future and will articulate the vision of the citizens. He said future revisions will need minor changes; this is not the place to pinch pennies.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the request to approve a contract with The Berkley Group as outlined in the proposal dated March 9, 2023; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: 2025 Reassessment – Consultant Selection & Contract Award

Mr. Stanley stated Section 58.1-3252 of the Code of Virginia states that, "there shall be a general reassessment of real estate every four years. Any county which, however, has a total population of 50,000 or less may elect by majority vote of its board of supervisors to conduct its general reassessment at either five-year or six-year

intervals." The Board of Supervisors has previously elected to set the reassessment cycle to conduct a general reassessment every four years.

County Administration and the Commissioner of the Revenue's Office continue to recommend that the County continue to conduct a reassessment on a four-year cycle. This is based on a number of points including:

- The reassessment process provides equalization of property values, so that the amount of tax levy to taxpayers is fair and equitable for all.
- Over time, a property's fair market value can increase or decrease. If the real estate tax records do not change with the market, some people could pay too much in property taxes, while others could pay too little. The longer the term between reassessments, the greater the possibility for inequities to taxpayers.
- Annually, the Commissioner of the Revenue's Office provides the Virginia Department of Taxation with all arms-length real estate sales so that a ratio between assessments and market sales can be determined. This ratio (if it drops below about 80%) can affect the County's composite index, which could affect funding for public schools.
- The contractor's proposal is based on a 4-Year reassessment cycle for Prince Edward County as stated in the RFP. Any delay in that schedule could possibly increase the price offered to perform the reassessment.

In 2022, Prince Edward County partnered with the CRC and the counties of Amelia, Buckingham, Cumberland, Charlotte, Nottoway, and Lunenburg to collectively solicit proposals from firms to conduct the individual reassessments for each county. The thought was that by going in together, we may be able to obtain better pricing and increase the number of firms interested in conducting the reassessment.

The Request for Proposals (RFP) was developed with detailed input from the other jurisdictions as to their respective reassessment timelines, etc. The RFP was properly advertised, and copies of the proposal were submitted to firms that have previously worked for the various jurisdictions or that had requested copies of the RFP.

Doug Stanley (County Administrator) participated in the Regional Reassessment Selection Committee. The RFP did not require the County to hire the firm but provided the necessary legal means whereby we can participate in the procurement process.

On October 11, 2022, the Prince Edward County Board of Supervisors approved a resolution that the four-year cycle was best for citizens and the County's position on financial responsibility.

We received three qualified proposals from the following firms:

- Pearson's Appraisal Service, Inc.
- Wampler-Eanes Appraisal Group, Ltd.
- Cowan Services, LLC

The Regional Selection Committee collectively reviewed and evaluated the proposals and interviewed each of the three firms on September 28, 2022. Pearson and Wampler-Eanes were ranked the highest by the Committee

based on the proposal submitted, the interview, and the firm's knowledge, expertise, and qualifications with assessing commercial and industrial properties. Each locality will negotiate and sign its individual contract for the services. Each locality has the ability to contract with either firm.

At this juncture, Mr. Stanley requested the Board approve the proposed contract with Wampler-Eanes Appraisal Group, Ltd. to perform a reassessment for Prince Edward County to be effective January 1, 2025. Under the proposed schedule, field work will commence on or near July 1, 2023. Approval of the contract is necessary in the next few months to allow Wampler-Eanes to plan staffing and logistics to be prepared for the project start. County Attorney Terri Atkins Wilson will review and approve the proposed contract.

As was the case with the last reassessment, Wampler-Eanes Appraisal Group, Ltd. is proposing to not use a County appointed Board of Assessors (BOA). The Code of Virginia provides that every general reassessment of real estate in a city or county shall be made by a professional assessor or a board of assessors of not fewer than three members. In the past it is my understanding that Prince Edward County has not used a Board of Assessors.

The Board will later have to recommend to the Judge the members to the Board of Equalization (BOE). Section 58.1-3370 of the Code of Virginia states that, "The Circuit Court having jurisdiction within each city and each county other than those counties ... in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law." The Board of Equalization hears and gives consideration to such complaints and equalizes such assessments, whether specific complaint be laid or not, if in its judgment, the same be necessary to equalize and accomplish the end that the burden of taxation shall rest equally upon all citizens of the county.

The cost of the reassessment is as follows:

- \$22.95 per parcel (\$15.95 in 2019) - Contractor provided option for a curbside or drive-by review at \$15.95
- Mobile Home assessed as personal property included
- Digital photos included

As a comparison, Pearson quoted a rate of \$23.00 per parcel which does not include a walk-around of each improved parcel.

As part of the contract:

- Wampler-Eanes will furnish adequate clerical/ data entry personnel, provide qualified staff to act as the Board of Assessors on behalf of the County, postage and stationery for mailing, staffing for informational

hearings, assistance for the Board of Equalization (BOE), and 3-years of testimony for appeals from effective date of the reassessment

- The County will be responsible for office space, furniture, and telephone, field sheets/cards/property tax maps, sketches, plats, tax records, data, space for BOE hearings, and all expenses of the Board of Equalization.

The estimated cost to the County based on the current number of parcels and mobile homes is:

Item	Cost
14,163 parcels @ \$22.95 =	\$ 325,040.85
1,444 mobile Homes (Included)	\$ 0.00
Digital Photographs (Included)	\$ 0.00
Total	\$ 325,040.85

This does not include supplies, staff, and BOE salaries that the County is to pay for in the agreement.

\$40,905 currently available in Special Projects

\$55,000 is included in the FY 2022-2023 budget

\$250,000 estimated that will be included in the FY 2023-2024 and FY 2024-2025 budgets

\$345,905 Total

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the proposed Reassessment Selection Committee recommendation to contract with Wampler-Eanes Appraisal Group, Ltd., for the County’s 2025 General Reassessment, and to authorize the County Administrator to sign a contract with Wampler-Eanes Appraisal Group, Ltd. at a cost of up to \$15.95 per parcel, with a curbside drive-by review of each parcel to be completed; the motion carried:

<p>Aye:</p> <ul style="list-style-type: none"> Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson 	<p>Nay: None</p>
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In Re: Public Hearing & Public Input Period, PPEA Project Final Agreement

Mr. Stanley stated that on December 9, 2021 the Prince Edward County Board of Supervisors accepted the unsolicited proposal of Prince Edward County Infrastructure, LLC (PECI) for the design and construction of a water system serving the County. The Board made a determination to use competitive negotiation in selecting a contractor;

to authorize the County Administrator to post the non-confidential portions of the proposal and advertise for the receipt of competing proposals for a period of not less than 45 days. The County received no competing proposals.

County staff and our selected consultants negotiated an interim agreement with PECEI for the development, design and construction of water treatment plant and distribution system consistent with the Design-Builder's proposal and the County's guidelines and procedures concerning the Public-Private Education Facilities and Infrastructure Act of 2002 as adopted by the Board on July 8, 2008.

At its meeting on August 23, 2022, the Board approved the Interim Agreement for the project. Since that time, the County has expended the maximum of \$1 million on the services identified in the agreement.

At this time, PECEI has submitted a draft final agreement to the County. Staff has considered the Proposal and has determined with the Board's intent of developing a water supply system it is in the best interest of the County to proceed and establish a 30-day period for public comment. The draft final agreement is being reviewed by our PPEA Legal Counsel - Sharon Pandak (Pandak & Taves, PLLC) and our Engineering consultant-Tom Frederick (Pennoni Engineering). We have their preliminary comments and expect to complete review of the document and recommendations prior to the Board being asked to act on the document. In addition, the County will want to be in a position to approve a contract with the Department of General Services (DGS) for the provision of water to the States three facilities in Nottoway PRIOR to acceptance and approval of the final agreement.

Per Section DC.C of the County's guidelines, 30 days prior to entering into a final agreement the County shall provide an opportunity for public comment. Such public comment shall include a Public Hearing held by the Board of Supervisors.

At this time, staff is asking that the Board, in accordance with Section IX.C. of the County of Prince Edward, Virginia, Guidelines and Procedures for the Public-Private Education Facilities and Infrastructure Act of 2002, as amended, to request public comment on this final agreement for a period of 30 days, commencing May 12, 2023 and provide notice of a special public hearing to be held June 13, 2023 at 7:00 pm.

Between now and the public hearing staff has to have completed its third-party review of the final agreement and have a draft contract for the Board's consideration with DGS.

Following the public hearing, the Board will be requested to go into closed session to receive an update on the project cost and proposed rate structure prior to taking a vote on the final agreement.

Supervisor Jones questioned the status of Nottoway County. Mr. Stanley said the facilities could be served if Nottoway County does not join.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to authorize a 30-day public comment period and public hearing to receive public comment on the Final Agreement as drafted with Prince Edward County Infrastructure, LLC for Design and Construction of Sandy River Reservoir Water Treatment and Distribution Project; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Appropriations – IDA Reinvestment Grants

The Industrial Development Authority received requests for Reinvestment Grant incentive payments from Hotel Express, Farmville Hotel Partners, and Hotel Weyanoke for 2022. Reinvestment Grants are directly linked to real estate and personal property taxes collected by the County from these entities. The IDA asks the Board to appropriate the funds previously collected to reimburse the IDA for these expenditures.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	41050	0100	General Fund Balance		\$82,863.17
4 (Exp)	100	93000	0710	Transfer to IDA Fund	\$82,863.17	
3 (Rev)	710	41050	0100	Transfer from General Fund		\$82,863.17
4 (Exp)	710	81500	3389	Hotel Express PP	\$8,104.50	
4 (Exp)	710	81500	3390	Hotel Express RE	\$27,469.15	
4 (Exp)	710	81500	3391	Tru by Hilton PP	\$11,177.10	
4 (Exp)	710	81500	3392	Hotel Weyanoke RE	\$23,728.42	
4 (Exp)	710	81500	3393	Hotel Weyanoke PP	\$12,384.00	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Appropriation – Sheriff’s Department, NRA Grant

The Sheriff’s Department received funds in the amount of \$3,059.00 from the NRA Foundation Grant Program for Project Active Threat Preparedness. The Board is asked to appropriate the funds as follows:

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0032	NRS Grant – Sheriff		\$ 3,059.00
4 (Exp)	100	31200	6025	NRA Grant	\$ 3,059.00	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones Nay: None
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

In Re: Appropriation – Animal Control, Donations

Animal Control received donations totaling \$1,065.00 towards the care of boarded animals. The Board is asked to appropriate the funds as follows:

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0003	AC Gifts & Donations		\$ 1,065.00
4 (Exp)	100	35100	6014	Other (Donations)	\$ 1,065.00	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones Nay: None
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

In Re: Appropriation – Sheriff’s Department, State & Federal Funds

The Sheriff’s Department received Federal and State grant funding totaling \$21,522.03. Each grant is designated to a specific purpose as required and reported. The Board is asked to appropriate the funds as follows:

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	33010	0012	Bullet-Proof Vests Grant		\$ 9,654.57
3 (Rev)	100	33010	0013	Byrne JAG Grant (LOLE)		\$4,539.00
3 (Rev)	100	24040	0034	Occupant Protection Grant		\$ 1,310.40
3 (Rev)	100	24040	0044	DMV Speed Grant		\$ 1,310.40
3 (Rev)	100	24040	0045	DMV Alcohol Grant		\$ 1,797.33
4 (Exp)	100	31200	1206	Salaries & Wages – OP	\$ 1,310.40	
4 (Exp)	100	31200	1200	Salaries & Wages – Speed	\$ 4,220.73	
4 (Exp)	100	31200	1203	Salaries & Wages – Alcohol	\$ 1,797.33	
4 (Exp)	100	31200	6010	Police Supplies	\$ 9,654.57	
4 (Exp)	100	31200	1202	Salaries & Wages – OT	\$ 4,539.00	

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor “Bill” Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Appropriation – Clerk of Court, Technology Trust Funds

The Clerk of Circuit Court has requested \$4,548.40 from the State Compensation Board as reimbursement from the Technology Trust Fund (TTF) that has been collected in Prince Edward County. The funds will be used to pay for Records Management Maintenance and Secured Remote Access Systems.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	23000	0080	Technology Trust Funds		\$ 4,548.40
4 (Exp)	100	21600	5880	Technology Trust Funds	\$ 4,548.40	

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor "Bill" Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Appropriation – Prince Edward County Public Schools – CARES Act Funding

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the state funds described below for a total of \$40,000.00 for the 2022-2023 school year. There is no local match required for this appropriation.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	200	033020	0101	School CARES Funds		\$40,000.00
4 (Exp)	200	061000	0001	Instruction	\$40,000.00	

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor "Bill" Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Appropriation – Prince Edward County Public Schools – Federal & State Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$42,500.00 for the 2022-2023 school year. There is no local match required for this appropriation.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	033020	0079	Laura Bush Fund for Libraries		\$5,000.00
3 (Rev)	250	024020	0123	CTE Comp Innv Prgm Equip		\$37,500.00
4 (Exp)	250	061000	0001	Instruction	\$42,500.00	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget

Supplement as presented and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported that she worked on a deceased person's remains request for the cremation and attempting to locate the heirs; the Opioid Abatement Settlement payment; the recent court case of Berry vs. Board of Supervisors and working with the General Assembly on the same topic, in which the Court in that area ruled that the Zoning Ordinance was void because it was done during an online public hearing prior to July 2021. She said that during COVID, localities were holding remote meetings.

In Re: County Administrator Update

Mr. Stanley presented his report:

- Mr. Stanley met with the Chamber of Commerce, the PPA Team, VDEM; he said the Prince Edward County Elementary [School] design process is moving forward. He said he met with Farmer's Bank to get additional support for economic development in the community. He said he met with the Pre-Auditor of the Public School System and the Treasurer's Office regarding school finance issues; he had a VACORP insurance meeting last week
- Mr. Stanley said upcoming meetings include the VDOT Lynchburg District Statewide Six-Year Plan meeting in Lynchburg; a VRA Finance meeting on the Sandy River Project; and a Wayfinding Signage Committee meeting on May 30.
- IDA / Rhett Weiss - The IDA has negotiated a marketing agreement with Rhett Weiss of DEALTEK, Ltd. effective May 1st to market the HIT Park site. In addition, the IDA has listed the park with Cottonwood Commercial (Rhett is the listing agent) at a sales price of \$4.5 million. Rhett has an extensive background in data center development, having worked for Amazon and others on site development.
- Kinex Broadband Project, as of May 5, has a total of 154 Miles of middle-mile conduit and fiber in Prince Edward County. There were 1,677 passings made with a total of 42 customer installs. They are going to start moving some team members to installs now that the fiber is in place.
- Sandy River/VDH Grant - County staff worked with the CRC to resubmit a grant to the Virginia Department of Health (VDH) for the Sandy River Project. Last year we were unsuccessful. We have reduced the grant request to \$5,000,000 which will hopefully make the project more competitive. Thanks to the CRC staff for their support of this effort.

- Route 460/307 Project – According to VDOT, their paving contractor completed the milling and paving on Route 460/307. This work will result in Rt. 460 being striped per the revised plan by the May 12 completion date.
- Courthouse Cupola – the contractor has completing repair and painting of the cupola; a subcontractor will replace the finials which will complete the project.
- Radiator – the radiator is at the vendor being repaired, the new one should be in place within the next two weeks.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemptions provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Cooper-Jones and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Townsend announced he will hold a Town Hall meeting, Thursday, [May 11] at 6:00 p.m. at the Meherrin Fire Hall. He invited all to attend.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of April 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of April 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of March 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the months of March 2023 and April 2023, which were reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was adjourned at 10:29 p.m.