

June 13, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of June, at 7:00 p.m., there were present:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Robert Love, Director of Planning & Community Development; Randy Cook, General Services Director; Shawn Howard, IT Director; Scott Frederick, PE, VDOT Resident Engineer; Terri Atkins Wilson, County Attorney; and Donald B. Williamson, Director of Piedmont Court Services.

Chairman Gilliam called the June meeting to order.

Supervisor Watson offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act

Supervisor Townsend made the following statement:

As a member of the Prince Edward County Board of Supervisors, I, Jerry R. Townsend, am disclosing that I have a personal interest in the transactions for the adoption of the FY 24 County and the approval of local funding for the FY 24 School Budget. My wife is an employee of the Prince Edward County Public Schools and I am an employee of the Piedmont Regional Jail. I am able to participate pursuant to Section 2.2-3112(B)1 of the Code of Virginia, because the FY 24 County Budget and the local funding for the FY 24 School Budget affects groups of three or more, which are all County-funded employees, all county agencies funded by the County budget and all employees of the Prince Edward County Public Schools. Additionally, I am able to participate in the adoption of the FY 24 County Budget and the approval of local funding for the FY 24 School Budget fairly, objectively and in the public interest. I have filed a declaration

of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated the Board would like to recognize Martha Jones as Employee of the Month for June.

"Martha goes out of her way to be courteous to everyone she comes in contact with. She goes above and beyond her assigned duties; willing to come in on her scheduled off days to fill in." Martha is always "very professional in her appearance and actions whether dealing with the public or county employees." She has an "ask and you shall receive" attitude. We are "lucky to have an individual of her caliber" as a member of the PEC family.

The Board would also like to congratulate the following employees on their retirement. The pride and dedication they have shown during their tenure at Prince Edward County is appreciated and each of them will be missed. The Board recognized Vicki Cardwell for her 17 Years of Service with the Commonwealth Attorney's Office, Larry Franklin for his 25 Years of Service in the Sheriff's Office, and Robert Goldman for his 18 Years of Service with the Sheriff's Office.

In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Dallas Tinsley expressed his concern regarding the action taken on the Zoning Ordinance as it is related to flags in 2022. He stated he is a Vietnam veteran, recipient of the Purple Heart, and feels it is disrespectful to limit the size of the American flag. He said it is a symbol, not a sign, and the size of the flag should relate to the size of the pole.

Derek Coblenz, Prospect District, expressed his concern regarding the restriction on the flag size of the American flag. He asked that the restrictive language in the ordinance be eliminated and the sole limiting factor for the size of the flag should be the pole height. Mr. Coblenz also stated he opposes the yearly fee and required permit.

Earl Wallace stated he is a Vietnam veteran; he said many died in service to the [American] flag and the County needs to leave the flag alone.

Wayne “Spike” Zumbro expressed his concerns about the flag issue because people “dig in their heels.” He said [people can] get along as the County and region, and people have to come to a common ground and be civil.

Vicky Page, Leigh District, stated the Friends of the Barbara Rose Johns Farmville/Prince Edward Community Library are holding a program to fight “Summer Slide.” She stated the Friends Little Free Library, which was started in 2015, has begun filling the Little Free Libraries maintained by the Committee with summer reading books using the Prince Edward County Public Schools Summer Reading List to guide the purchase of books. She said books will cover grades Pre-K through 12, and will be added on a weekly basis throughout the summer. The Little Free Libraries are located in Darlington Heights, Meherrin, Prospect, Rice, and Worsham.

Jesse Yates reported the dump site in Rice looks very nice, but is concerned about the height of the dumpsters. He said it is difficult to get the trash up that high to get it over the dumpster’s edge. Mr. Stanley stated that the County is looking at providing steel platforms to allow people to get the trash into the recycling bins more easily.

Ian Brock expressed his opposition to limiting the size of the flag on his own property.

Joshua Amos, Leigh District, stated the pole size should determine the size of the flag, and the County is pushing citizens to have to attend the meeting “and waste our time” discussing this issue. He said people are offended by a little bit of everything; he said people need to leave [other] people alone, and as long as they are not encroaching on his property, it is fine.

Chris Burks, Lockett District, said the emergency ordinance to signage that was adopted by the Board on April 12, 2022. He said this is a tool the County of Prince Edward has used to harass taxpayers. He said there is so much other stuff that the Board needs to do. It is the citizens’ private property, and [they] should be able to fly a flag of any size to apply to size of pole. If a flag blocks visibility, then it is deemed unsafe and something needs to be addressed. He reviewed Amelia County’s stance on flags. He said a new flag of the same size on the same flagpole is a continuation of the flag. He said he agrees with Supervisor Jones that the size of the pole should determine the

size of the flag; the County should suspend the nonsense against the citizens and asked those in attendance to stand in support of this ordinance.

Dr. Peter Gur, Farmville District, stated on May 29, he participated in the [National] Memorial Day Parade in Washington DC. He said the American flag is fixed, front and center, and when with other flags, it is always on the right. The American flag is always bigger or the same size as other flags, and no flag is bigger than the American flag. He said there were 170 organizations in attendance [for the parade]. He said he supports the emergency ordinance.

Rex Williams stated he loves this flag and wants no limits on the American flag. He said the American flag is everything that is independent to us and stands for freedom. He said if it is limited, it limits our freedom.

Stan Smith stated that what is at stake is freedom. He said freedom is very important, and Virginia is the birthplace of the nation. He said he can't imagine anyone that has the heart for America and Virginia to vote against freedom. He stated that of the four options, Option #2 has no restrictions whatsoever, and he urges [the Board to choose] that option.

Susan Allen asked what the Board has to gain by limiting the flag size and if there can't be compromise.

Jerry Barton, Farmville District, said he doesn't feel he is being represented. He stated he worked hard all his life, paid taxes, but the Board doesn't help working citizens. He added he feels the Board is listening to a few people and denying the majority their rights.

Robert "Quarter" Bradshaw stated he is in support of Supervisor Jones' suggestion and spoke on General Washington's crossing of the Delaware River.

Sharon Dotson said this country was founded on freedom but politicians took freedom, they had laws, ordinances and provisions, and said it was for safety. She said [the politicians] take freedoms and ask how fast can they be taken, and how much can they get. She expressed her displeasure about the increased taxes, the water system project which will cost people for the water. She said freedom is just about gone and asked that Prince Edward County get their freedoms back.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to move Agenda Item #10 up to address the topic; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Zoning Ordinance Amendment

Mr. Robert Love stated that the Prince Edward County Board of Supervisors requested that staff review the existing Zoning Ordinance as it related to flags in the Spring of 2022 after numerous calls and emails to members of the Board and Planning Commission from County residents. After researching how other localities in the region regulate flags, an emergency ordinance was drafted. The ordinance placed a maximum limit on the size of flags at 40 square feet (5'x8') and a maximum height of flagpoles in all districts of 20 feet. There is an allowance for the issuance of a special use permit for a taller pole in the A1, A2, C1, I1 and CR zoning districts but excluded all residential zoning districts from the option for a taller pole.

The Board of Supervisors adopted the Emergency Ordinance at its April 12, 2022 Meeting. Section 15.2-1427 of the Code of Virginia outlines the procedures for adoption of an emergency ordinance. The emergency ordinance may be adopted without prior notice; however, no such ordinance shall be enforced for more than 60 days unless readopted in conformity with the provisions of the code. As a zoning ordinance amendment, it required that the ordinance be sent to the Planning Commission for a public hearing and recommendation. To comply with the time requirement, the Board of Supervisors directed staff to advertise a joint public hearing with the Planning Commission on May 12, 2022, at which the zoning ordinance amendment was adopted. No one from the public spoke in opposition at that meeting.

Since the adoption of this ordinance last year, the County has written three notices on flag poles that were erected without a zoning permit, all of which applied for and were approved to erect a pole of up to 20 feet. Three oversize flag violations and two advisory notices have been sent out to landowners with oversize flags. Of those five notices, four were for American flags. Prince Edward County allows every property owner to display up to three flags, each with a maximum size of 40 square feet and allows for a flag pole up to 20 feet in height without needing to obtain a special use permit. This allows for a total of 120 square feet of free expression for each property. A zoning permit is required prior to the installation of a flag pole, as an accessory use with a fee of \$10.00.

Several speakers spoke out during public participation at the May 9, 2023 regular meeting concerning the maximum allowed size of flags and asked the Board to consider exempting the American flag. Since the County can only regulate the size of flags, but not flag content, it cannot exempt any particular flag regardless of what it may signify. To do so has been seen by the courts as a violation of constitutional rights.

There are several options that could be looked at in response to concerns from citizens. It is important to note that any amendment to the zoning ordinance requires it to be sent to the Planning Commission for a hearing and recommendation.

- Option 1: Make no change. This would require any single flag to have a maximum square footage of 40' with a limit of three flags per site.
- Option 2: Remove the language that limits flag size. This would allow flags of any size to be placed on a parcel with a limit of three flags per site.
- Option 3: Provide new language to allow for a Special Use Permit for an oversize flag. This would allow permitting through the public hearing process on a case-by-case basis with consideration based on appropriateness of the site location, but with no consideration or discussion of content.
- Option 4: Increase the maximum size of each flag to a certain maximum with an overall total site square footage for flags. This would allow for a larger individual flag but also specify an overall site square footage maximum much like what is required for signs in zoning districts.

Mr. Stanley reviewed the available options and stated that Option 3 would not allow for consideration of content; he added the County must treat each the same from a legal standpoint regardless of content. He said the flag pole should be in correlation with a specific size flag and is based on a ratio.

Chairman Gilliam stated there is not a soul in here that respects the [American] flag more than he does, adding that his father and grandfather served in the military. He said he has the flag that was presented at his father's funeral. He said he will not allow the disrespect of the American flag as people have been doing. He said the American flag must be lit at night if it remains up all night, and told of conversations he has heard of people openly defying the standards for flying the American flag.

Chairman Gilliam then reported he was at his place of business on Saturday [June 10] when a citizen came in and "lit in" to him. He said that is not how we live in a community. He said he is guilty as well as the Darlington Heights Fire House had broken lights, and asked [Chief] Dallas Tinsley how long they were broken. That was wrong and disrespected our flag. He said one of the ladies personally purchased two flags because our flag got raggedy. He said he will buy as many as he needs to. He stated he drove by several [American flags] in the County that are raggedy.

He said that if anyone thinks that he does not respect the [American] flag or what it represents, he is sorry, but we are going to do what needs to be done to protect that flag.

Chairman Gilliam said there have to be regulations and if there are not, it will be disrespected more and more. He stated he was initially appointed to fill a seat and then ran unopposed twice. He said he is trying to do his best, along with every member of the Board of Supervisors.

Supervisor Emert said he says during each meeting that if citizens want change, they must show up. He said he served in the military and has to abide by *all* the rules of the United States. He said the Board has heard the plea and will make a decision where some will be happy and some will not, but that is part of democracy and history; he added history shows us that there are things that don't always please the masses, even if the masses might be right. He said regardless of that, he asked that the citizens be respectful. Supervisor Emert gave his phone number and asked anyone to call with concerns; he then said this issue has become a sore spot. He said he cannot go anywhere that the issue doesn't come up, and he assured the citizens that the Board has heard a lot about it. He said the best thing to do is go to the polls.

Supervisor Townsend said he has heard what has been stated, and at the last meeting moved so that the Board would have time to research in order to make an informed decision. He asked the citizens to be respectful and said to go to the polls.

Supervisor Jones said one of the first to address this issue; he thanked the citizens for the time to go through the nuts and bolts of the issue. He said in his opinion, Option 2 represents the most freedom, while Option 3 has active red tape and Option 4 has passive red tape. He said this gives the Board the opportunity to cut all the red tape and support freedom. He stated he supports Option 2.

Supervisor Cooper-Jones said her father, brothers and cousins all served; some returned from Vietnam in a box with the dog tags and rocks and they did not get their remains. She said she does understand military [service] and that she does represent Prince Edward County, and she will vote in the way she feels is best suited for Prince Edward County.

Supervisor Watson gave an example of two neighbors, one of which erected a barrier against the property line until the other neighbor sold their house, when the first took the barrier down. He said if there are no rules, anything could happen; there need to be some measure [of rules] in place. He said this is not just talking about the American flag, as the law says we cannot differentiate, and you could have any kind of flag you want right up against

your neighbor's property. He said he is not [in favor of] the \$10 fee or the paperwork, but not to have limits would allow monstrosities of any flavor.

Supervisor Pride stated she agrees with others; she said the options cover sizes that are amenable to everyone. She said as a high school and middle school principal, one of the first things she requested from the students was respect. She said we are entitled to say and feel what we feel in a respectable way. She said her father told her that once something comes out of your mouth, it's out there and cannot be taken back. She said she respects the comments made, and that the decision that is made tonight will not please everyone; she encouraged everyone to come to the meetings.

Supervisor Jenkins stated there have been good questions and remarks. He said there has to be rules or someone will abuse it; he added that three or four years down the road there may be a large flag of a type that you do not appreciate, but there it is. He said the pole must be erected correctly. He asked if the citizens would like to see a flag with vulgar content being flown in their neighborhood. He said he sometimes goes to Burkeville just to watch the American flag.

Supervisor Jones agrees with Supervisor Watson that the example was not a neighborly thing for a person to do, to push the limits that far. He said being neighborly is the same concept that Supervisor Jenkins is referring to with vulgar profanity. What prevents free speech from degrading in vulgar profanity is not the government but the moral fabric of society; it should not be the government but the community that holds free speech to a higher standard.

Chairman Gilliam asked if anyone looked at the flag in front of the Courthouse on their way into the building. He stated that when he came to be on the Board, the American flag in front of the Courthouse was on a two-inch piece of galvanized pipe that was stuck in the ground and the wind would [wobble the pole]. He said the Board has taken steps to install a correct flagpole. He said that is what this ordinance is intended to do, to take care of the American flag.

Supervisor Jones made a motion to adopt Emergency Ordinance Option 2, to amend 3-104.1 to eliminate the limit on the size of flags at 40 square feet (5'x 8') and to refer the amendment to the Planning Commission for formal consideration.

Supervisor Emert asked if this would repeal the current ordinance.

Mr. Stanley said there are still some sections of the ordinance that would stay in place, regarding the pole height. He said this would still have to go back to the Planning Commission but does not change the pole height requirements. He said whatever change the Board adopts would make it effective immediately throughout.

Supervisor Emert seconded Supervisor Jones motion, to adopt Emergency Ordinance Option 2, to amend 3-104.1 to eliminate the limit on the size of flags at 40 square feet (5'x 8') and to refer the amendment to the Planning Commission for formal consideration; the motion failed:

Aye:	J. David Emert	Nay:	Pattie Cooper-Jones
	E. Harrison Jones		Llew W. Gilliam, Jr.
			Victor "Bill" Jenkins
			Odessa H. Pride
			Jerry R. Townsend
			Cannon Watson

Supervisor Watson made a motion, seconded by Supervisor Townsend, to adopt the Emergency Ordinance Option 4 to amend 3-104.1 to add that flags be subject to an overall site square footage of up to a maximum 120 total square feet and to refer the amendment to the Planning Commission for formal consideration.

Supervisor Jones asked that if this motion passes, will staff stand down on all flag sizes that have been out of compliance, and would it automatically grandfather in every flag. Mr. Stanley said if they are under 120 square feet, yes.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to adopt the Emergency Ordinance Option 4 to amend 3-104.1 to add that flags be subject to an overall site square footage of up to a maximum 120 total square feet and to refer the amendment to the Planning Commission for formal consideration; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	J. David Emert
	Llew W. Gilliam, Jr.		E. Harrison Jones
	Victor "Bill" Jenkins		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

AN ORDINANCE TO AMEND APPENDIX B OF THE PRINCE EDWARD COUNTY CODE (ZONING) TO AMEND SECTIONS 3-104.1 TO AMEND THE LANGUAGE FOR SIGNAGE AND TO SEC. 6-100 TO ADD DEFINITIONS FOR SIGNS, FLAGPOLES, TEMPORARY SIGNS, AND STRUCTURES

BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS that the Prince Edward County Code - Appendix B (Zoning) be amended as follows:

Sec. 3-104.1. - Sign placement and general provisions.

1. No sign may be placed within the right-of-way of a highway or street, other than duly authorized governmental signs.
2. No sign may be placed off the immediate platted lot of the business or civic use without a special use permit.
3. No sign may be placed so as to impair vision at an intersection or sharp highway curve.
4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.
5. No sign shall be painted on or attached to any trees, rocks, fence posts, utility poles, or similar structures or objects.
6. The light from any illuminated sign shall be so directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure.
7. Storefront windows: no more than 25 percent of the glass area may be covered by signs. This is recommended by emergency response personnel to provide sight into building.
8. Temporary signs are permitted in all districts as follows:
 - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
 - (b) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;
 - (c) Temporary signs must be removed within 20 days of the event or election to which the temporary signs relate.
9. Flags and Flagpoles:
 - (a) The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that the number of flags is no more than three. The maximum area for a flag is ~~40 square feet.~~ **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of 20 feet except in the A1, A2, C1, 11 and CR districts in which a taller flagpole will be allowed with the issuance of a special use permit;
 - (b) Flags attached to a structure shall not project beyond the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
 - (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;

10. Any business closing operations must remove its signs within 12 months.

Sec. 6-100. Definitions.

(A) For the purposes of this ordinance, the following rules of language shall apply:

FLAG, A piece of cloth or similar material, typically oblong or square, attachable by at least one edge to a pole or rope or by one side to a surface, and used as the symbol or emblem of a country or institution or as a decoration during public festivities.

FLAGPOLE, A pole used for flying or otherwise displaying a flag.

SIGN, Any display of letters, words, symbols, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof visible for the purpose of making anything known; whether such display be made on, attached to, or as a part of a structure, surface, or any other thing, including but not limited to the ground, rocks, trees, or other natural objects, which display is visible beyond the boundaries of the parcel of land on which the same is located. For the purposes of this chapter, the term "sign" shall include all portions of the sign structure.

SIGN, FREESTANDING or GROUND-MOUNTED, A sign which is supported or held directly by, or affixed to, a structure built on the ground primarily for that sign and independent of any building.

SIGN, MARQUEE, A sign attached to and made part of a marquee.

SIGN, MONUMENT, A sign which is completely affixed to a masonry, granite, limestone, marble, or similar structure built on grade and which is an integral part of the structure.

SIGN, PORTABLE, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, PROJECTING, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, ROOF, A sign painted, erected or constructed in whole or in part upon any portion of a roof of any building.

SIGN, TEMPORARY, A sign intended to be displayed for less than 30 days.

SIGN, WALL, A sign which is 100% attached to, supported by, or painted on a wall or any flat vertical surface of a structure.

Language proposed to be deleted is ~~lined through~~.

Language proposed to be added is underlined.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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the Board accepted the April 2023 Treasurer's Report; the minutes of the meetings held May 9, 2023 and May 23, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - April 2023

Name of Bank	Ref #	Int. Rate	Bank Balance	Available Balance
Benchmark Pooled Fund Account	7654		\$11,354,828.32	\$11,354,828.32
Benchmark Social Services	9746		\$192,618.23	\$192,618.23
Benchmark School Fund	3352		\$1,989,070.61	\$1,989,070.61
Benchmark Food Service	3742		\$484,479.93	\$484,479.93
TOTAL				\$14,020,997.09

***Note:** School Fund and Cafeteria Fund balances shown above are estimated balances.

Certificates of Deposit

Benchmark	0994	1.00	\$122,886.34	
	0995	1.00	\$122,886.34	
Recreation Fund	0998	0.50	\$17,529.72	
Benchmark 5 Yr CD-letter of credit	0632	1.00	\$664,749.40	\$928,051.80
Benchmark Investment Acct	L796	3.35	\$2,457,133.19	\$2,457,133.19
Farmers Bank	2465	0.50	\$110,040.90	
	2466	0.50	\$110,040.90	
Underground Storage	2478	0.60	\$22,973.65	
	2501	2.09	\$2,260,087.68	
	3465	4.15	\$2,546,004.17	
	3438	4.95	\$2,520,827.78	
	3454	4.65	\$2,500,000.00	
	3457	4.75	\$5,000,000.00	\$15,069,975.08
TOTAL				<u>\$18,455,160.07</u>
GRAND TOTAL				<u><u>\$32,476,157.16</u></u>

In Re: Appropriation of FY24 Prince Edward County Budget

On April 25, 2023, the Board of Supervisors approved the FY24 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$69,732,747 which included a School budget of \$29,088,802 and a School Cafeteria Budget of \$1,469,883.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Annual Resolution of FY24 Appropriations and to appropriate the FY24 Budget for each County Department and Fund; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Victor "Bill" Jenkins		
	E. Harrison Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD
FOR THE FISCAL YEAR ENDING JUNE 30, 2024

A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2024 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.

The Prince Edward County Board of Supervisors does hereby resolve on this 6th day of June 2023 that, for the fiscal year beginning on July 1, 2023, and ending on June 30, 2024, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2023-2024 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 25, 2023 for FY 2023-2024.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.

- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2023 shall be re-appropriated to the FY 2024 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2023 and appropriations as they are made in the FY 2024 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 or five percent, which ever is greater, as long as funds are available from the funding sources and approve all change orders for reduction of contracts.
- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2023 and appropriations in the FY 2024 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.

- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations - the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event the aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 21. This ordinance shall become effective on July 1, 2023.

Certification

I hereby certify the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed by a vote of 8 in favor and 0 opposed, this 6th day of June, 2023.

Listed below are the appropriations for each County Department and Fund:

	<u>FUND AND FUNCTION</u>	<u>AMOUNT</u>
	<u>General Fund</u>	
11010	Board of Supervisors	\$ 226,097
12110	County Administrator	797,720
12210	Legal Services	102,225
12220	Personnel	11,500
12240	Independent Auditor	100,000
12310	Commissioner of Revenue	408,433
12320	Assessor	150,000
12410	Treasurer	533,962
12510	Information Technology	244,239
13100	Electoral Board & Officials	112,748
13200	Registrar	221,248
21100	Circuit Court	74,047
21200	General District Court	15,100
21250	Juvenile & Domestic Court	8,340
21300	Magistrates	3,425
21600	Clerk of Circuit Court	633,763
21800	Law Library	7,600
22100	Commonwealth's Attorney	729,029
22200	Victim Witness Assistance Program	60,768
22210	Victim Witness Assistance Program – State	23,631
31200	Sheriff	3,043,914
31201	Sheriff – Courts	659,441
32200	Volunteer Fire Departments	673,000
32300	Ambulance & Rescue Squad	163,000
32400	Forest Fire Prevention	11,716
32500	Emergency Services	44,293
33200	Regional Jail/Juvenile Detention	1,489,930
34100	Building Official	217,253
35100	Animal Control	232,144

35300	Medical Examiner	200
42600	Litter Control	7,000
42610	Sandy River Reservoir	227,500
43200	General Properties	1,064,073
43400	Cannery	117,601
51100	Health Department	177,466
52500	Crossroads Services Board	75,000
53500	Comprehensive Services Act	1,001,000
53501	Other Welfare/Donations	117,850
58100	Other Law Enforcement	14,500
68100	Contributions to Colleges	12,410
71100	Parks & Recreation	78,000
72200	Museums	13,800
73500	Public Library	294,672
81100	Planning	298,553
81200	Community Development	49,355
81500	Economic Development	150,864
81600	Tourism	176,469
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	67,359
91000	General Expense	340,275
93000	Transfers Out	12,191,973
94000	Capital Projects	2,113,508
95000	Debt Service	1,170,545

TOTAL GENERAL FUND \$ **30,776,379**

Forfeited Assets Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

Recreation Fund \$ **0.00**
(To be expended only on order of the Board of Supervisors)

CDA Special Levy Fund \$ **120,000**
(To be expended only on request of the Poplar Hill CDA)

Granite Falls CDA \$ **1,600**
(To be expended only on order of the Granite Falls CDA)

D.A.R.E. Fund \$ **2,000**
(To be expended only on order of the Board of Supervisors)

Welfare Fund \$ **3,335,886**
(To be expended only on order of the Social Services Board)

School Fund
(To be expended only on order of the School Board)

61000 – Instruction	\$22,035,387
62000 – Administration, Health, Attendance	1,550,000
63000 – Pupil Transportation	1,950,000
64000 – Operation & Maintenance	1,888,000
66000 – Facilities	150,000

67000 – Debt Service	515,415
68000 – Technology	1,000,000
Total	\$ 29,088,802
<u>School Cafeteria Fund</u>	\$ 1,469,883
(To be expended only on order of the School Board)	
<u>Landfill Construction Fund</u>	\$ 515,000
(To be expended only on order of the Board of Supervisors)	
<u>Water Fund</u>	\$ 232,442
<u>Sewer Fund</u>	\$ 114,600
<u>EMS Fund</u>	\$ 335,500
<u>Solid Waste Fund</u>	\$ 1,798,967
<u>Health Insurance Fund</u>	\$ 1,146,358
<u>Retiree Benefits Fund</u>	\$ 0.00
(To be expended only on order of the Board of Supervisors)	
<u>Economic Development Fund</u>	\$ 0.00
(To be expended only on order of the Board of Supervisors)	
<u>Revenue Sharing Fund – VDOT</u>	\$ 0.00
(To be expended only on order of the Board of Supervisors)	
<u>Piedmont Court Services Fund</u>	\$ 795,330
(To be expended only on order of the Board of Supervisors)	
TOTAL APPROPRIATIONS	\$ 69,732,747

The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.

In Re: Highway Matters

VDOT Resident Engineer, Scott D. Frederick, P.E., reported progress on the work on the westbound lanes of Route 460 and Route 307 intersection. He said following the work, there were fewer rear-end collisions but there

were angle-crashes or road departures. He said Engineering is studying the area and the Board's request to reduce the speed limit is not off the table. He said everything should be complete in a few weeks. Further discussion followed.

Suggestions included increasing the number of warnings of the upcoming lane closure, reduced speed limit, and dynamic flashers.

Mr. Frederick said additionally, he reviewed a letter from the residents of Whisperwood Subdivision asking for consideration for their subdivision roads to be taken into the State System of Highways. He stated their covenants specify that the roads in the subdivision cannot be taken into the state system.

Supervisor Pride stated the roundabout at Hampden-Sydney seems to be going well.

Supervisor Townsend reported limbs need trimmed back on Meherrin Road (Route 630), as well as striping and a speed limit reduction. Mr. Frederick said a speed study takes several months.

Mr. Frederick reported crews are currently mowing secondary roads and will then mow primary roads; he said there are typically five tractors running.

Supervisor Townsend reported the sight distance is being blocked off at the dumpster site on Virso Road, looking towards Route 360; brush needs cut back. He said it needs to be cut around the Virso bridge and New Bethel bridge.

Mr. Stanley reported the trash trucks were being hit by branches going along Prospect Road and Pin Oak Road.

Supervisor Jenkins reported potholes on Miller's Lake Road.

In Re: Public Hearing – VDOT Six-Year Plan

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering the proposed County Secondary Six-Year Plan for Fiscal Years 2024-2029 and on the Secondary System Construction Budget for Fiscal Year 2024. Notice of this hearing was advertised according to law in the Wednesday, May 31, 2023, and Wednesday, June 7, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Frederick reviewed the Six-Year Plan and FY23 Construction Program for Prince Edward County. He reported roads in the current Six-Year Plan include:

- Hidden Lake Road (completed)
- Copper Hill Road (completed)

- Mill Creek Road
- Bolden-Flournoy Road
- Whispering Woods Road
- School House Road
- Briery Way
- Old Oak Road
- Falkland Road
- Rice Creek Road
- Junction Canal Road
- Quail Crossing Road
- Loman Road
- Featherfin Road
- Bell Road
- Schultz Mill Road
- Various / Cost Centers (Rights of way, traffic, drainage, engineering)

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY 24-29 Six-Year Plan and FY 24 Construction Program and authorize the Chairman or County Administrator to sign the resolution; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
FY 24-29 SIX-YEAR ROAD PLAN
AND FY 24 CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 13, 2023, at 7:00 p.m.:

MEMBERS PRESENT:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

MEMBERS ABSENT:

(None)

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following vote:

AYE:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

NAY:

(None)

WHEREAS, Section 33.2-331 of the *Code of Virginia*, 1950, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

WHEREAS, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2024 through 2029), as well as the Construction Priority List (FY 2024) on June 13, 2023, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2024 through 2029) and the Construction Priority List (FY 2024) for Prince Edward County;

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2024 through 2029) and Construction Priority List (FY 2024) are hereby approved as presented at the public hearing.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 13th day of June, 2023.

In Re: Public Hearing & Public Input Period – PPEA Project Final Agreement

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering an unsolicited proposal from Prince Edward County Infrastructure, LLC (PECI) under the Public-Private Educational Facilities and Infrastructure Act of 2002, as amended (PPEA), which Proposal offered a public-private partnership to provide the County engineering design and construction services for the development of a water intake and pump station, water treatment facility, and water distribution system that would utilize the existing Sandy River Reservoir as the water supply. Notice of this hearing was advertised according to law in the Wednesday, May 17, 2023, and Wednesday, May 31, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

On December 9, 2021 the Prince Edward County Board of Supervisors accepted the unsolicited proposal of Prince Edward County Infrastructure, LLC (PECI) for the design and construction of a water system serving the County. The Board made a determination to use competitive negotiation in selecting a contractor; to authorize the County Administrator to post the non-confidential portions of the proposal and advertise for the receipt of competing proposals for a period of not less than 45 days. The County received no competing proposals.

County staff and our selected consultants negotiated an interim agreement with PECI for the development, design and construction of water treatment plant and distribution system consistent with the Design-Builder's proposal and the County's guidelines and procedures concerning the Public-Private Education Facilities and Infrastructure Act of 2002 as adopted by the Board on July 8, 2008. At its meeting on August 23, 2022, the Board approved the Interim Agreement for the project. Since that time, the County has expended the maximum of \$1 million on the services identified in the agreement.

PECI has submitted a draft final agreement to the County. Staff has considered the Proposal and has determined with the Board's intent of developing a water supply system it is in the best interest of the County to proceed and establish a 30-day period for public comment. The draft final agreement has been reviewed by our PPEA Legal Counsel, Sharon Pandak (Pandak & Taves, PLLC), and our Engineering consultant, Tom Frederick (Pennoni Engineering). In addition, the County will want to be in a position to approve a contract with the Department of General Services (DGS) for the provision of water to the States three facilities in Nottoway PRIOR to acceptance and approval of the final interim agreement.

Per Section IX.C of the County's guidelines, 30 days prior to entering into a final agreement the County shall provide an opportunity for public comment. Such public comment shall include a Public Hearing held by the Board of Supervisors. Accordingly, at its May 9, 2023 meeting, the Board authorized the 30-day public comment on this final agreement to commence May 12, 2023 and the Board authorized a public hearing to be held June 13, 2023 at 7:30 pm. Mr. Stanley said the Board will not need to take any action at this time; he said staff is still negotiating with DGS and with the Virginia Resource Authority regarding financing of the project.

Chairman Gilliam opened the public hearing.

Rhett Weiss stated the County and IDA engaged his consulting firm to help on economic development matters concerning the Heartland Innovative Technology (HIT) Park. He said about a year ago, he started looking into data centers and their operation in conjunction with this particular site, he said the top three concerns are power, fiber and water. He encouraged the County to have a plan and agreement to have these three be in place to better allow him to market the lots.

Mr. Weiss said the main reason for a data center to have water is for cooling the computers.

Dr. Peter Gur stated he supports the Sandy River distribution plant, which will provide water for Nottoway County to the mental hospital and the regional jail, and in Burkeville, and may extend to Hampden Sydney College. He said it may cost a million dollars, but Wawa is being built with a gas station, and more businesses will come there.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Mr. Stanley said no action will be taken at this time.

In Re: Community Partner Updates

Donald Williamson, Director, Piedmont Court Services, presented background information on the local probation and pretrial services provided. He said they serve nine localities; he said during the probation supervision, they use evidence-based practices. He explained the process they follow to provide services to the offender. Mr. Williamson stated PCS wants to add moral recognition therapy, which is a moral reasoning group for higher-risk people that may have some antisocial beliefs and/or prolonged history. He said at the end of the third quarter, the agency had received 406 total placements; he said the success rate for misdemeanants is 80%; there were 6,560 community service hours completed.

Mr. Williamson stated pretrial services provide investigations and do a risk-assessment. He said that will indicate a risk of pre-trial failure, and make a recommendation to the court as to whether to release the offender or not. The other service to ensure the offenders meet their bond conditions.

The PCS Board includes two Board of Supervisors members and Mr. Stanley, and meet quarterly. He thanked his staff for their hard work; he added there are several open positions.

In Re: Courthouse Air Handler

Mr. Randy Cook, General Services Director, presented a proposal from HAVTECH HVAC Service Solutions to replace the supply fan assembly on Air Handler Unit #1 (AHU #1) in the Courthouse. This unit is one of nine which control the heating and air conditioning in the courthouse. AHU #1 has had a bad variable speed drive for the last 6+ months, and the replacement parts have been on backorder and hard to obtain. In the interim the squirrel cage housing has also come apart twice and has been repaired by staff.

This proposal will provide a permanent repair for all of the age-related problems to the supply fan of AHU #1, which is original to the courthouse. The total cost is \$29,702.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Watson, to approve the proposal for the replacement of the supply fan assembly on AHU #1; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Victor "Bill" Jenkins		
	E. Harrison Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

In Re: Citizen Volunteer Appointments – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
William K. Gosnell	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson
Joseph Harner	(None)
Daniel Harris	(None)

William K. Gosnell will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2023 and ending June 30, 2028.

In Re: Citizen Volunteer Appointments – County Industrial Development Authority

A vote was taken on the candidates for the four-year term of the County Industrial Development Authority.

<u>Candidate</u>	<u>Vote</u>
Daniel Harris	(None)
Edgar Jones	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson
Joyce Yeatts	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins Odessa H. Pride Jerry R. Townsend Cannon Watson

E. Harrison Jones - Abstain

Edgar Jones and Joyce Yeatts will be reappointed to the County Industrial Development Authority for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Social Services Board

A vote was taken on the candidates for the four-year term of the Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Daniel Harris	(None)
Karen Schinabeck	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson

Karen Schinabeck will be reappointed to the Social Services Board for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Central Virginia Regional Library Board

Supervisor Townsend made a motion, seconded by Supervisor Emert, to appoint Vicky Page to the Central Virginia Library Board for a term of four years; the motion carried:

Aye:	J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay:	Pattie Cooper-Jones
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Vicky Page will be appointed to the Central Virginia Library Board for a term of four years beginning July 1, 2023 and ending June 30, 2027.

In Re: Citizen Volunteer Appointments – Poplar Hill Community Development Authority

Supervisor Townsend made a motion, seconded by Supervisor Emert, to appoint John Gantt and Roy Yeatts to the Poplar Hill Community Development Authority for a term of two years; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay:	None
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John Gantt and Roy Yeatts will be reappointed to the Poplar Hill Community Development Authority for a term of four years beginning July 1, 2023 and ending June 30, 2025.

In Re: Citizen Volunteer Appointments – Board of Zoning Appeals

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to recommend appointment of Shaunna Hunter-McKinney to the Circuit Court Judge for appointment to the Board of Zoning Appeals, to fill an unexpired term ending December 31, 2025; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Victor “Bill” Jenkins		
	E. Harrison Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	Cannon Watson		

Shaunna Hunter-McKinney will be recommended to the Circuit Court Judge for appointment to the Board of Zoning Appeals to fill an unexpired term ending December 31, 2025.

In Re: Department of Corrections – Lease of Office Space

The Virginia Department of Corrections is currently looking to relocate the local Probation and Parole Office (District #24) from its current location on Industrial Park Road. They are looking to lease space at a location in the Prince Edward County Industrial Park at a proposed building site. The Board of Supervisors is not required to, but may, request that the Department of Corrections hold a public hearing regarding the proposed lease of office space for a new Probation and Parole Office (District #24) to be located on Dominion Drive at a parcel identified as Tax Map #37-6-5. If the Board desires the state to hold a public hearing, the Board needs to make a request to the Department no later than August 2, 2023.

Given that the Probation and Parole Office was already in the community, Supervisor Townsend made a motion, seconded by Supervisor Watson, to make no request to the Virginia Department of Corrections that a public hearing be held on the relocation of the Probation and Parole Office (District #24) to the site in the Prince Edward County Industrial Park on Dominion Drive; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: FY23 Audit Services

To enable the County of Prince Edward to meet the requirements of the Statement of Auditing Standards 115 (SAS 115) issued by the American Institute of Certified Public Accountants, the Board was provided a copy of the contract for services by Robinson, Farmer, and Cox to conduct an audit of our governmental activities. The letter of engagement, which includes the scope of services and fee schedule, was included. Per Ms. Earhart's Letter of engagement, Staff anticipate costs for pre-audit services to be between \$44,000 - \$47,000. Robinson, Farmer, and Cox charged \$50,500 to complete the FY22 audit and the anticipated costs of services for FY23 is \$52,900, barring any unexpected circumstances within the County. Robinson, Farmer, and Cox began the audit process for FY23 on June 12, 2023.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Contract between Robinson, Farmer, and Cox, and authorize the County Administrator to execute the Agreement; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: Appropriations – School Food Service Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the local funds described below for a total of \$200,000.00 for the 2022-2023 school year. There is no local match required for this appropriation.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	270	016120	0008	Food Service Funds		\$200,000.00
4 (Exp)	270	065100	0004	Food Services – Other Charges	\$200,000.00	

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: <ul style="list-style-type: none"> Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson 	Nay: None
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In Re: Appropriation – School, SPED 611B Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal funds described below for a total of \$66,814.51 for the 2022-2023 school year. There is no local match required for this appropriation.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	033020	0024	611 Instruct Support Tech Asst		\$66,814.51
4 (Exp)	250	061000	0001	Instruction	\$66,814.51	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Watson, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: <ul style="list-style-type: none"> Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson 	Nay: None
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In Re: Appropriation – Asset Forfeiture

The Sheriff and Commonwealth’s Attorney are requesting the Board appropriate \$1,188.86 from the forfeited assets fund for the purchase of neighborhood watch signs.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	105	41050	0105	Forfeited Asset Fund Balance		\$1,188.86
4 (Exp)	105	31700	6010	Forfeited Asset – Sheriff	\$594.43	
4 (Exp)	105	31700	6020	Forfeited Asset – Comm Attorney	\$594.43	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Appropriation – Sheriff’s Department, Insurance Recoveries

The Sheriff’s Department received payments from VACORP Claims totaling \$18,298.35. The Board is asked to appropriate the \$18,298.35 to the Sheriff’s Department vehicle repair line item to cover repair costs.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	019020	0006	Insurance Recoveries		\$18,298.35
4 (Exp)	100	031200	3311	Motor Vehicle Repair	\$18,298.35	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Appropriation – VTC ARPA Grant

On February 14, 2023, the Board approved and authorized the contract with Frazier Associates for planning and design services regarding the wayfinding masterplan project, which will be conducted in two phases.

In November of 2022, the \$30,000 VTC ARPA Grant spending plan for tourism recovery was submitted and approved. This grant will fund phase one of the project and is issued in \$15,000 increments. The Board is asked to appropriate the first \$15,000 received.

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	24040	0104	VTC ARPA Grant		\$15,000.00
4 (Exp)	100	81600	5892	VTC ARPA Tourism Grant	\$15,000.00	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor “Bill” Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Appropriation – Tourism Grants

On April 11, 2023, Prince Edward County was awarded the Virginia Regional Marketing Program: DMO Marketing Grant. This is a reimbursement grant through the Virginia Tourism Corporation in the amount of \$20,000. Also, in February 2023, the County requested and received reimbursement for the remaining \$3,100 from the Eat, Play, Stay Grant awarded in 2020.

The Board is asked to approve and appropriate as follows:

FY23 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	24040	0103	VTC Tourism Grants		\$23,100.00
4 (Exp)	100	81600	5893	VTC DMO Marketing Grant	\$20,000.00	
4 (Exp)	100	81600	4894	VTC Eat, Play, Stay Grant	\$3,100.00	

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve the FY23 Budget Supplement as presented and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: School Board Appropriations – Authorize Public Hearing

Mrs. Stimpson said that on June.7, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$1,300,877.67 to the school operating budget. For this transaction to take place, the Board will have to authorize a public hearing to amend the FY24 County and School Budgets by the amount of \$1,300,877.67 and then appropriate same funds.

Per section 15.2-2507 of the Code of Virginia a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment at least seven days prior to the public hearing. The county's currently approved FY24 budget is currently \$69,732,747.00, which means they exceed the one percent threshold.

There is no anticipated cost, except the cost of publishing the public hearing notice.

Supervisor Cooper-Jones, seconded by Supervisor Townsend, to authorize advertising a public hearing on the amendment to the school's FY24 operating budget to appropriate funding in the amount of \$1,300,877.67; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported work continued on the 2025 reassessment contract, several contracts related to the IDA for the Industrial Development property; she said work continues on the ordinances for review and bringing them up-to-date. She said she also dealt with an unclaimed remains case.

In Re: County Administrator Update

Mr. Stanley presented his report:

- IT Director – On June 1st, Shawn Howard started his position as IT Manager for Prince Edward County. Shawn is the County's first full-time IT Manager. He will be working side-by-side with our consultant for the next year as he assumes the responsibilities of the position and establishes the Department. Over the course of his first few months on the job he will be meeting with each Department Head/Constitutional Officer to determine needs and incorporate that information into an overall needs assessment. The hiring of an in-house IT person was the top priority of our Department Heads and Constitutional Officers when I came on board.
- Domestic Violence Services – DSS Director Kim Allen and I participated in a regional call with the Department of Criminal Justice Services (DCJS) to talk about the closing of Madeline's House this past year and their efforts to identify a local option for services. DCJS stated they are working with VDSS to look at options and are currently conducting a needs assessment. We stressed the need to work with localities as part of this process and not simply give us a "top down" answer. With no local resources, our DSS staff is forced to transport domestic violence victims to Lynchburg, Danville, and Richmond locations; this is costing us time and money.
- Juror Payments – One of the bills adopted by the General Assembly this year (HB2317/SB789) is an increase in jury duty allowance from \$30 to \$50 per day. This will go into effect on July 1st.
- CRC/REDO – As part of the REDO concept analysis, our consultant reported by to the CRC and region on our local regional economy. Prince Edward, like the region, saw a drop in jobs with the COVID-19 pandemic. Prince Edward is certainly the economic engine of the region. Some of the takeaways include that the region has not fully revived from the COVID-19 lockdowns and that 2/3's of employees who live in our region, are employed outside the region. In addition, private sector wages in the region have outpaced the statewide average over the past 5 years. We also highly dependent on manufacturing and agriculture. The REDO group will be meeting again in June.
- Industrial Access Road Project – The contractor is nearing completion of underdrain installation and will begin placing the roadway subbase stone early next week. Contractor expects to have it paved by July 1st. Project will be completed by August 1st.
- Rice Convenience Site – The contractor will begin paving the site in the next week. Contractor has started on landscaping installation. Project is slated to be completed by July 1st. County staff will work to relocate the temporary site at the Lee's Retreat Wayside upon completion and acceptance of the project. On tonight's table pack, we have added purchase of a new compactor for the site. We are currently working on rehabbing the existing compactor unit and will use that until delivery of the new compactor. Once delivered, the rebuilt compactor will serve as our backup spare.
- Piedmont SWCD – I participated with the Piedmont Soil and Water Conservation District Tour on June 13th. The tour included the Secretary of Natural Resources and the Director of the Department of Conservation and Recreation. As part of the tour, we visited Glen View Farm which totals over 2,650 acres of owned and leased land. Approximately 1,000 acres of the farm is in a conservation easement held by the Virginia Outdoors Foundation. We also toured the Buffalo #2 dam on Stockton Lake.
- Landfill/Cell F – The County's Landfill Engineer, LaBella, is currently working on design/construction documents for Cell F at the landfill. We anticipate being ready to bid the project later this fall. Based on our capacity study completed in January 2023, we have approximately 3-years of life left in Cells A-E. Cell F will provide approximately 12 additional years of life beyond that at our current rate of compaction.

- Solar Site/Thomas Jefferson Highway – The County received a building permit application for community solar site (Prince Edward CSG LLC – May 2021) previously approved by the Board on Route 47 (Thomas Jefferson Highway). The permit fees, under the new County fee schedule, totaled \$85,000+.
- Courthouse/Replacement Doors – Several sets of doors have been replaced at the Courthouse to meet fire code requirements. The original doors had internal cracks.

Chairman Gilliam asked about the current capacity at the landfill; Mr. Stanley said the County received temporary approval of 300 tons per day; he said the County is waiting approval to make that rate permanent.

In Re: Purchase of New Compactor for Convenience Site

Mrs. Puckett stated staff presented a Sourcewell Proposal from Mid-Atlantic Waste Systems for the purchase of a new compactor for the Rice Convenience Site.

It was discussed with the Properties Committee at its May 9th meeting to purchase one new compactor, which would enable Mr. Jeff Jones to have a "spare" for when a compactor goes out of service for repairs. The current Rice compactor will be "renovated" and will then be placed at one of the convenience sites where that current compactor is in need of repairs.

As the cost exceeds \$20,000, this purchase requires Board approval. No additional appropriation is needed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the proposal for the purchase of a new compactor for the Solid Waste Department; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Community Development Permitting Software

Mr. Stanley said that the County and Town Community Development staffs participated in a Zoom demonstration on Cloudpermit. Cloudpermit is a software system that would provide a much more modern permit platform for both staff and the contractor community. The software would allow for remote permit applications as well as real-time inspection reporting directly back to the contractor. The software would replace the current Bright System software that the County currently uses. If the Town and County were to both go with the software, it would

be an easier transition for the public. Staff also looked at iWorQ Systems, another software vendor. iWorkQ was slightly more expensive and staff was more comfortable with the Cloudpermit product.

As noted above, the big advantages over the current permitting software are the ability to conduct mobile inspections with immediate reporting and the ability for contractors and homeowners to submit permit applications on-line. This will be particularly useful to parties that are not located in Prince Edward who will now not have to travel to Farmville to file for a permit. The software is also cloud-based which provides greater flexibility in the event of a hack or computer interruptions at the County.

Cloudpermit is new to Virginia. The Town of Pulaski is currently the only locality in the State using the software. Mr. Stanley stated he has previously been involved in the implementation of a new software product that was significantly more expensive (x15) and was specialized to fit the operations of the locality. With Prince Edward being a smaller operation with fewer staff, we feel that we can modify our operations to fit the software. This will allow for a quicker transition to the new software and save on implementation cost.

The Town of Farmville has indicated that they will be moving forward with implementation of Cloudpermit for their building inspections functions as well. Due to the fact that they are only currently in one other locality in Virginia, Cloudpermit has agreed to rebate 100% of the software license cost within six months if the County and/ or Town decide that we do not like the product. The County would still be responsible for the setup fee. In addition, Cloudpermit has agreed to cap renewal increases at no more than 5%.

Staff anticipate being able to cover the Year One costs of the implementation and software costs with our existing Building Inspections and Planning budgets.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the request to enter into a contract with Cloudpennit for Community Development software and authorize the County Administrator to sign any necessary documents; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Reimbursement Resolution – Prince Edward County Elementary School Renovation Project

The County's Bond Counsel, Sands Anderson, has provided a draft reimbursement resolution for the Board's consideration. The resolution has been reviewed by the County's Financial Consultant, Jimmy Sanderson of Davenport. The purpose of the resolution is to allow the Board (and School Board) to be able to be reimbursed from bond proceeds for expenses incurred prior to the issuance of bonds for the project.

At this time, Prince Edward County Public School (PECPS) is currently working with Moseley Architects on preliminary designs for the project. It is anticipated bids with the project will go out this fall and start construction in Spring 2024. Staff will work with Davenport on the timing on sale of bonds for the project to ensure funds are available to keep the project on schedule.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution declaring the Board's intention to reimburse itself from the proceeds of one or more tax-exempt financings for the Prince Edward County Elementary School Renovation Project; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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**RESOLUTION OF THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA
DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE
TAX-EXEMPT FINANCINGS FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN
CONNECTION WITH SCHOOL PROJECTS FOR THE COUNTY**

WHEREAS, Prince Edward County, Virginia (**the "County"**) is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the County has paid, beginning no earlier than (60 days prior to adoption of this resolution), or will pay, on and after the date hereof, certain expenditures (**the "Expenditures"**) in connection with the various capital projects, including an elementary school renovation project in the County (**the "Project"**); and

WHEREAS, the Board of Supervisors of the County (**the "Board"**) has determined that those moneys previously advanced no more than 60 days prior to the date hereof and to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is may be necessary to reimburse the County for the Expenditures from the proceeds of one or more issues of tax-exempt bonds (**the "Bonds"**); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PRINCE EDWARD COUNTY, VIRGINIA, AS FOLLOWS:

Section 1. The Board hereby declares, in accordance with U.S. Treasury Regulation Section 1.150-2, as amended from time to time, the Board's intent to reimburse the County with the proceeds of the Bonds for Expenditures with respect to the Project made on and after the date which is no more than 60 days prior to the date hereof. The County reasonably expects on the date hereof that it will reimburse itself for the Expenditures with the proceeds of the Bonds.

Section 2. Each Expenditure was and will be either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditures), (b) a cost of issuance with respect to the Bonds, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the County.

Section 3. The maximum principal amount of the Bonds expected to be issued for the Project is \$34,000,000, which may be reduced from grant funding and other sources.

Section 4. The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage. PASSED AND ADOPTED

THIS 13th day of June, 2023.

The Clerk of the Board of Supervisors of Prince Edward County, Virginia hereby certifies that the above-referenced resolution was adopted by a majority vote of the Board of Supervisors at a regular meeting of the Board of Supervisors, duly called and held on June 13, 2023, during an open meeting, as follows:

AYES: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

NAYS: None

ABSTENTIONS: None

Attested to:

Clerk, Board of Supervisors of
Prince Edward County, Virginia

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemptions provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Emert and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from

open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Virginia Food Works

Hannah Evans, Director, submitted a report for the months of April 2023 and May 2023, which were reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of May 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Chairman Gilliam, seconded by Supervisor Cooper-Jones, and adopted by the following vote

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was adjourned at 10:33 p.m.