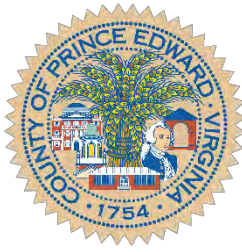




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**BOARD OF SUPERVISORS
MEETING AGENDA**

August 8, 2023

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

~~~~~

|           |                                                                                                                                                                                                                                                                                                     | <u>Staff Contact</u> | <u>Page #</u> |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| 7:00 p.m. | 1. The Chair will call to order the August meeting of the Board.                                                                                                                                                                                                                                    |                      | 5             |
|           | 2. Invocation                                                                                                                                                                                                                                                                                       |                      | 5             |
|           | 3. Pledge of Allegiance                                                                                                                                                                                                                                                                             |                      | 5             |
|           | 4. Conflict of Interest Disclosures                                                                                                                                                                                                                                                                 |                      | 7             |
|           | 5. Recognitions                                                                                                                                                                                                                                                                                     | Sarah Puckett        | 9             |
|           | 6. <b><u>PUBLIC PARTICIPATION</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation register prior to the beginning of the meeting.</i>                                                                                                             |                      | 11            |
|           | 7. Board of Supervisors Comments                                                                                                                                                                                                                                                                    |                      | 15            |
|           | 8. <u>Consent Agenda</u>                                                                                                                                                                                                                                                                            |                      |               |
|           | a. Treasurer's Report                                                                                                                                                                                                                                                                               |                      | 17            |
|           | b. Approval of Minutes                                                                                                                                                                                                                                                                              |                      | 21            |
|           | c. Account & Claims, Mileage Reports, County Attorney Invoices                                                                                                                                                                                                                                      |                      | 45            |
|           | d. The County Administrator has reported that checks have been issued pursuant to the order of the Board as to salaries, etc., the amount of which has been heretofore approved.                                                                                                                    |                      | 79            |
| 7:30 p.m. | 9. <b><u>PUBLIC HEARINGS:</u></b> The Board will receive public input prior to considering the following:                                                                                                                                                                                           |                      |               |
|           | a. An amendment to Appendix B of the Prince Edward County Code (Zoning Ordinance), Section 3-104.1 to amend the language for temporary signs to provide for a maximum area for flags of 120 square feet and Section 6-100 to add definitions for signs, flagpoles, temporary signs, and structures. | Robert Love          | 81            |
|           | 10. Intern Presentations                                                                                                                                                                                                                                                                            | Doug Stanley         | 95            |
|           | 11. <u>Highway Matters:</u>                                                                                                                                                                                                                                                                         | Sarah Puckett        | 99            |
|           | a. Monroe Church Road                                                                                                                                                                                                                                                                               |                      |               |
|           | 12. <u>Event Permits:</u>                                                                                                                                                                                                                                                                           | Sarah Puckett        | 103           |
|           | a. Appomattox Young Farmers Truck & Tractor Pull                                                                                                                                                                                                                                                    |                      | 104           |
|           | b. Five County Fair                                                                                                                                                                                                                                                                                 |                      | 106           |

|     |                                                                     |                     |     |
|-----|---------------------------------------------------------------------|---------------------|-----|
| 13. | Appointment (Piedmont ASAP)                                         | Sarah Puckett       | 109 |
| 14. | <u>Finance &amp; Human Resources Report</u>                         | Cheryl Stimpson     | 111 |
|     | a. Insurance Recoveries                                             |                     |     |
| 15. | County Attorney's Report                                            | Terri Atkins Wilson | 113 |
| 16. | County Administrator's Report                                       | Doug Stanley        | 115 |
| 17. | <u>Closed Session:</u> VA Code, § 2.2-3711(A)(1), § 2.2-3711(A)(29) | Doug Stanley        | 117 |
| 18. | <u>Correspondence:</u>                                              |                     | 119 |
|     | a. Thank you, RE: Monroe Church Road                                |                     | 120 |
|     | b. Southside Virginia Community College Newsletter                  |                     | 121 |
| 19. | <u>Monthly Reports:</u>                                             |                     | 127 |
|     | a. Animal Control                                                   |                     | 128 |
|     | b. Building Office                                                  |                     | 129 |
|     | c. Commonwealth Regional Council                                    |                     | 130 |
|     | d. Tourism & Visitor Center                                         |                     | 131 |

*(NOTE: Additional agenda items may be added to the Table Pack which is available for review after 4:30 p.m. on August 8, 2023.)*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**SUMMARY:**

1. **Call To Order:** Board Chairman Gilliam will call to order the August meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

---

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Recognitions

---

**Summary:** “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

**1. Vaccinate Prince Edward Scholarships:**

- Kolorado Webb, a 2022 graduate of Prince Edward County High School, was one of the ten students awarded a \$2,000 Vaccinate Prince Edward Scholarships in 2021. After graduation, Kolorado entered the United States Army Reserves. This fall he will begin attending Longwood University.
- Earlier this year, the County awarded a Vaccinate Prince Edward Scholarship to Izaiah Harrison, a 2023 graduate of Prince Edward County High School, who will also be attending Longwood University this fall. Izaiah was recognized and his scholarship was presented at the High School’s Senior Recognition Day in May.

**2. Employee of the Month**

- The Board has the opportunity to recognize Rodney Scott as the County’s Employee of the Month for August. Of note, he is the first employee to be nominated by citizens and an employee. Rodney has worked at the Prince Edward Cannery for the last 24 years. Just recently, Rodney has been asked to step into a much larger role as Interim Cannery Manager, which he has done and excelled at.

**3. Employee Retirements**

- The Board has the opportunity to recognize Patty Gulick, Cannery Manager for the Prince Edward Cannery for the past nine years. Patty has helped the cannery grow its user base, has coordinated with Virginia Food Works, the County’s commercial-user partners and participated on the team that managed the recent AFID grant upgrades of the infrastructure at the cannery, to include a new boiler and steam pipes. Patty’s retirement was effective July 14, 2023.
- The Board has the opportunity to recognize Stephen Mercer, a Prince Edward County Sheriff’s Deputy and a Resource Officer at the Prince Edward County Public Schools since August of 2006. For the past seventeen years Deputy Mercer has helped ensure the safety of Prince Edward County students and has mentored many students along the way.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**Board of Supervisors  
Agenda Summary**

**4. Employee Achievement**

The Board of Supervisors encourages County employees to increase their technical and professional skills so they may perform their duties and serve our residents to the best of their abilities. Earlier this year, Daniel Townsend, Refuse Driver with the County's Solid Waste Department, spent six weeks attending the Southside Virginia Community College Truck Driver Training Program. He graduated with a 4.0 grade point average and received his Class A CDL with Tanker Endorsement. With this training, Daniel is now qualified to operate every commercial vehicle the county owns.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Protocol, Tracking Form

**Recommendation:** None.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

## **PROTOCOL FOR PUBLIC PARTICIPATION**

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens may also participate remotely by using the call-in information: 1-844-890-7777, Access Code: 390313. Citizens participating remotely are asked to pre-register by calling the County Administrator's Office at 434-392-8837, prior to 4:00 p.m. the day of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter/leave the meeting.
- The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

---

**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:** Protocol

**Recommendation:** None.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

**PROTOCOL FOR BOARD OF SUPERVISORS COMMENTS**

- The Board of Supervisors sets aside ten (10) minutes near the beginning of each regular board meeting for each member of the Board of Supervisors to respond to comments made by citizens during "Public Participation," if he/she so desires.
- This is an opportunity for each individual member of the Board to express his/her own personal opinion in response to a citizen's concerns on matters of public interest.
- "Board of Supervisors Comments" is not designed to allow debate between Board members and citizens.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Each Board member shall be allotted an opportunity to speak for a maximum of one (1) minute; unless additional time is yielded by another member of the Board. In the event a Board member or member(s) shall be absent, unallocated time shall not be allocated to Board members in attendance.
- Following each Board member's comment period, the remaining two (2) minutes shall be set aside for appropriate response, and shall be divided equally between those members of the Board wishing to respond, and as directed by the Chairman.

Adopted: May 12, 2009





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
June 2023**

| Bank Account Balances         |       |           |  |  |                 |  |                         |
|-------------------------------|-------|-----------|--|--|-----------------|--|-------------------------|
| Name of Bank                  | Ref # | Int. Rate |  |  | Bank Balance    |  | Available Balance       |
| Benchmark Pooled Fund Account | 7654  |           |  |  | \$ 9,484,090.63 |  | \$ 9,484,090.63         |
| Benchmark Social Services     | 9746  |           |  |  | \$ 115,819.78   |  | \$ 115,819.78           |
| Benchmark School Fund         | 3352  |           |  |  | \$ 1,548,139.05 |  | \$ 1,548,139.05         |
| Benchmark Food Service        | 3742  |           |  |  | \$ 504,042.42   |  | \$ 504,042.42           |
| <b>TOTAL</b>                  |       |           |  |  |                 |  | <b>\$ 11,652,091.88</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

| Certificates of Deposit            |       |           |      |          |                 |  |                         |
|------------------------------------|-------|-----------|------|----------|-----------------|--|-------------------------|
|                                    | Ref # | Int. Rate | Term | Maturity | Bank Balance    |  | Available Balance       |
| <b>Benchmark</b>                   |       |           |      |          |                 |  |                         |
|                                    | 0994  | 1.00      | 24   | 01/15/26 | \$ 122,886.34   |  |                         |
|                                    | 0995  | 1.00      | 24   | 01/15/26 | \$ 122,886.34   |  |                         |
| Recreation Fund                    | 0998  | 0.50      | 36   | 02/14/24 | \$ 17,551.09    |  |                         |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.00      | 60   | 01/04/26 | \$ 664,749.40   |  | \$ 928,073.17           |
|                                    |       |           |      |          |                 |  |                         |
| Benchmark Investment Acct          | L796  | 3.35      | 36   | 05/13/25 | \$ 2,476,835.41 |  | \$ 2,476,835.41         |
|                                    |       |           |      |          |                 |  |                         |
| <b>Farmers Bank</b>                |       |           |      |          |                 |  |                         |
|                                    | 2465  | 0.50      | 36   | 06/17/24 | \$ 110,178.70   |  |                         |
|                                    | 2466  | 0.50      | 36   | 06/17/24 | \$ 110,178.70   |  |                         |
| Underground Storage                | 2478  | 0.60      | 36   | 10/27/24 | \$ 23,007.64    |  |                         |
|                                    | 2501  | 2.09      | 36   | 08/19/25 | \$ 2,260,087.68 |  |                         |
|                                    | 3465  | 4.15      | 6    | 11/16/23 | \$ 2,546,004.17 |  |                         |
|                                    | 3438  | 4.95      | 6    | 08/16/23 | \$ 2,520,827.78 |  |                         |
|                                    | 3454  | 4.65      | 12   | 04/05/24 | \$ 2,500,000.00 |  |                         |
|                                    | 3457  | 4.75      | 6    | 10/05/23 | \$ 5,000,000.00 |  |                         |
|                                    |       |           |      |          |                 |  | \$ 15,070,284.67        |
| <b>TOTAL</b>                       |       |           |      |          |                 |  | <b>\$ 18,475,193.25</b> |

|                    |  |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  |  | <b>\$ 30,127,285.13</b> |
|--------------------|--|--|--|--|--|--|-------------------------|

**Prince Edward Board of Supervisors Treasurer's Report - June 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> |  |  | <b>Available Balance</b> |
|------------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account      | \$ 19,429,620.54    |  |  | \$ 19,429,620.54         |
| Benchmark Social Services          | \$ 161,656.85       |  |  | \$ 161,656.85            |
| Benchmark School Fund              | \$ 2,575,247.99     |  |  | \$ 2,575,247.99          |
| Benchmark Food Service             | \$ 542,991.28       |  |  | \$ 542,991.28            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 22,709,516.66</b>  |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>Certificate of Deposits</b>     |                     |  |  |                          |
| Benchmark                          |                     |  |  | \$ 2,661,926.56          |
| Farmers Bank                       |                     |  |  | \$ 2,461,042.21          |
| Benchmark 5 Yr CD-letter of credit |                     |  |  | \$ 658,143.24            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 5,781,112.01</b>   |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>GRAND TOTAL</b>                 |                     |  |  | <b>\$ 28,490,628.67</b>  |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 8-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

---

**SUMMARY:**

Attached are draft minutes for the Board’s review and approval.

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

July 11, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of July, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Robert Love, Director of Planning & Community Development; Scott Frederick, PE, VDOT Resident Engineer; and Terri Atkins Wilson, County Attorney.

Chairman Gilliam called the July meeting to order.

Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

Mrs. Cheryl Stimpson, Director of Finance, stated the Board would like to recognize Katashee Wilder as Employee of the Month for July.

The Board would like to recognize Katashee Wilder, who works as a Benefit Program Specialist at DSS as Employee of the Month for July. "Katashee is compassionate and a pleasure to work with. She is always willing to help anyone who has questions". Katashee is "dependable, reliable, and responsible. Her engagement with co-workers improves the morale of others, and she is willing to go above and beyond for her team and clients. DSS Director Kim Allen stated, "it has been an extreme honor working with Katashee".

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Tim Dotson, Lockett District, expressed concern regarding the flag and the County should not charge a fee for an American flag. He said two Board members were concerned about signs and other flags because of the children, and asked what they intend to do about the drag queens. He then stated the County is holding a meeting at 1:00 p.m. next week when most people are at work. He said he does not want them to spend the taxpayers' money fighting over flags.

Chairman Gilliam stated that the drag show is being held in the Town of Farmville; the County has no control over the Town.

Julia Maserjian, Lockett District, informed the Board on the hazards of Monroe Church Road and stated a speed study had been requested for Monroe Church Road as the road narrows and is unsafe for residents. She said there has been no study. She said the residents believe that this business and residential area should have the speed limit for that area.

Gregory Hicks, Lockett District, proposed a remedy to achieve safety at the Route 307/Route 460 intersection in Rice. He presented a map and described the locations of signs and skyways, and proposed a 45mph speed limit at the intersection.

In Re: Board of Supervisors Comments

The Supervisors welcomed all citizens to the meeting and participating by sharing comments and concerns, and holding the Board members accountable.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

the Board accepted the May 2023 Treasurer's Report; the minutes of the meeting held June 13, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - May 2023**

| Name of Bank                  | Ref # | Int. Rate | Bank Balance    | Available Balance      |
|-------------------------------|-------|-----------|-----------------|------------------------|
| Benchmark Pooled Fund Account | 7654  |           | \$10,934,760.95 | \$10,934,760.95        |
| Benchmark Social Services     | 9746  |           | \$271,719.73    | \$271,719.73           |
| Benchmark School Fund         | 3352  |           | \$1,581,986.60  | \$1,581,986.60         |
| Benchmark Food Service        | 3742  |           | \$477,296.45    | \$477,296.45           |
| <b>TOTAL</b>                  |       |           |                 | <b>\$13,265,763.73</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances.

**Certificates of Deposit**

|                                    |      |      |                |                               |
|------------------------------------|------|------|----------------|-------------------------------|
| Benchmark                          | 0994 | 1.00 | \$122,886.34   |                               |
|                                    | 0995 | 1.00 | \$122,886.34   |                               |
| Recreation Fund                    | 0998 | 0.50 | \$17,551.09    |                               |
| Benchmark 5 Yr CD-letter of credit | 0632 | 1.00 | \$664,749.40   | \$928,073.17                  |
| Benchmark Investment Acct          | L796 | 3.35 | \$2,476,835.41 | \$2,476,835.41                |
| Farmers Bank                       | 2465 | 0.50 | \$110,040.90   |                               |
|                                    | 2466 | 0.50 | \$110,040.90   |                               |
| Underground Storage                | 2478 | 0.60 | \$23,007.64    |                               |
|                                    | 2501 | 2.09 | \$2,260,087.68 |                               |
|                                    | 3465 | 4.15 | \$2,546,004.17 |                               |
|                                    | 3438 | 4.95 | \$2,520,827.78 |                               |
|                                    | 3454 | 4.65 | \$2,500,000.00 |                               |
|                                    | 3457 | 4.75 | \$5,000,000.00 | \$15,070,009.07               |
| <b>TOTAL</b>                       |      |      |                | <b>\$18,474,917.65</b>        |
| <b>GRAND TOTAL</b>                 |      |      |                | <b><u>\$31,740,681.38</u></b> |

**In Re: Highway Matters**

VDOT Resident Engineer, Scott D. Frederick, P.E., presented an update on crashes statewide and within Prince Edward County. He said in 2022, there were 122,434 crashes statewide and 1,005 fatalities, as reported on the DMV web site. There are 6,089,783 licensed drivers statewide. In Prince Edward County, there were 316 crashes



and 8 fatalities, with 12,015 licensed drivers. Mr. Frederick said VDOT engineering and maintenance of the roads, law enforcement, and well-educated drivers all play a role in safety.

Mr. Frederick then stated the speed study on Route 460/Route 360 has been completed; he said VDOT will lower the speed limit on westbound traffic to 45mph. He said this should be complete by Thursday or Friday of this week. He said when they are placed, there will be signs with the drivers' speed flashing back to them to help them realize their speed and adhere to the new speed limit. He added that striping work around the islands and delineators will be installed, and the crossover paving and striped median have been redone.

Mr. Frederick said other projects include design of the intersection conflict warning system, overhead lighting, and a traffic signal analysis is being done.

Supervisor Cooper-Jones said the sign for the crossing at Route 307 is currently set at the Nottoway County line and needs to be closer [to Route 307]. Mr. Frederick said all orange barrels and temporary items will be taken down and the new message board flashing drivers' speed will go up with new permanent installments. Representatives from Traffic Engineering, VDOT, stated the speed limit will drop to 50mph and then to 45mph.

Supervisor Emert reported there are a lot of dead trees along Route 460 and along Prospect Road, Route 608. Mr. Frederick said crews will circle through the County and cut branches back before school starts.

Chairman Gilliam reported work needs done at the bridge on Douglas Church Road.

Supervisor Jones requested information about the speed study on Monroe Church Road. Mr. Frederick stated it has been submitted for review on June 23<sup>rd</sup>; he said it was a Rural Rustic project over 20 years ago. He said normally when a Rural Rustic is built, the new practice is to have it studied and assigned at 35mph. He said unpaved roads are already set at 35mph, and the speed limit will stay the same after paving.

Supervisor Jenkins said brush needs cut on Monroe Church Road and requested a "No Through" sign to limit cutting through on Monroe Church [Road]; discussion followed. A draft resolution will be prepared for the August meeting.

In Re: Proposed Addition to the Secondary Street System, Briarwood Drive

Scott Frederick, Residency Engineer, has certified that the section of Briarwood Drive has been brought up to minimum state standards and is eligible for inclusion into VDOT's Secondary Street System.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the resolution to add a section of Briarwood Drive into the Secondary System of State Highways pursuant to §33.1-229 of the Code of Virginia and the VDOT Secondary Street Requirements; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
ROUTE 1017 - BRIARWOOD DRIVE**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, July 11, 2023, at 7:00 p.m.:

|                         |                        |
|-------------------------|------------------------|
| <b>MEMBERS PRESENT:</b> | <b>MEMBERS ABSENT:</b> |
| Pattie Cooper-Jones     | (None)                 |
| J. David Emert          |                        |
| Llew W. Gilliam, Jr.    |                        |
| Victor "Bill" Jenkins   |                        |
| E. Harrison Jones       |                        |
| Odessa H. Pride         |                        |
| Jerry R. Townsend       |                        |
| Cannon Watson           |                        |

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following vote:

|                         |                        |
|-------------------------|------------------------|
| <b>MEMBERS PRESENT:</b> | <b>MEMBERS ABSENT:</b> |
| Pattie Cooper-Jones     | (None)                 |
| J. David Emert          |                        |
| Llew W. Gilliam, Jr.    |                        |
| Victor "Bill" Jenkins   |                        |
| E. Harrison Jones       |                        |
| Odessa H. Pride         |                        |
| Jerry R. Townsend       |                        |
| Cannon Watson           |                        |

WHEREAS, the streets described in the attached Additions Form AM-4.3, fully incorporated herein by reference, are show on plats for the Stagecoach Run Subdivision Sections I and II recorded in the Clerk's Office of the Circuit Court of Prince Edward County as instrument numbers #200603233 and #200701425, and

WHEREAS, the Residency Administrator for the Virginia Department of Transportation has advised the Board the streets of Stagecoach Run Subdivision, specifically the 0.26-mile extension of existing Route 1017, identified as Briarwood Drive and shown on the plats for Stagecoach Run Subdivision Sections I and II meet the public service criteria established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction, and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM-4.3 to the Secondary System of State Highways pursuant to §33.2-705, Code of Virginia, for which segments this Board hereby guarantees the right-of-way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

In Re: Public Hearing – 2023-2024 School Budget Increase

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering amendments to the FY24 County Budget and FY24 County School Budget for new and carryover funding in the amount of \$1,300,877.67 to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools. Notice of this hearing was advertised according to law in the Wednesday, June 28, 2023, and Wednesday, July 5, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

As the Board is aware, the Prince Edward County Public Schools is requesting appropriation of a total of \$1,300,877.67 of additional federal and state funds for 2023-2024 school year. Prior to the expenditure and in accordance with 15.2-2507 of the Code of Virginia, the Board will hold a public hearing to increase the FY24 County and School Budgets, accepting the distribution of federal funds and appropriate the funding to the FY24 County and School Budgets.

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to approve the budget supplement request to increase the FY24 County Budget and FY24 School Budget by \$1,300,877.67 and appropriate the same funds to enable the expenditure of the federal and state funds; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Public Hearing – Special Use Permit, Mark Smith DBA Sandy River Distillery, Restaurant & Brew Pub

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by Mark Smith DBA Sandy River Distillery for a Special Use Permit for a restaurant and brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A27C3 at 147 Monroe Church Road, Rice, Virginia. Notice of this hearing was advertised according to law in the Wednesday, June 28, 2023, and Wednesday, July 5, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit from Mark Smith DBA Sandy River Distillery for a Special Use Permit for a restaurant and brew pub along with provisions for mobile food establishments on Tax Map Parcels 053-A-27C2 and 053-A-27C3 at 147 Monroe Church Road, Farmville, Virginia, which is zoned A-1, Agricultural Conservation.

The Planning Commission held a public hearing on June 20 2023, where there were comments both in support and in opposition and two letters of opposition have been received. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Mr. Love provided a list of updated Potential Conditions as recommended by the Planning Commission.

County staff is of the opinion the use is compatible with the zoning district and will have minimal impact on surrounding properties.

Chairman Gilliam opened the public hearing.

Mary Elizabeth, employee of Sandy River Distillery, spoke in favor of the application, stating customers frequently ask for food options at the establishment.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve the Special Use Permit request by Mark Smith DBA Sandy River Distillery for a Special Use Permit for a restaurant and brew pub along with provisions for mobile food establishments with the following conditions; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**Special Use Permit - Mark Smith DBA Sandy River Distillery**  
**Tax Map Parcel #: 053-A-27C2 & 053-A-27C3**  
**CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/16/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Restaurant & Brew Pub shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

**ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems and food preparation shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.

8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

### **TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

### **GENERAL**

12. Restaurant hours of operation shall be limited to 12 p.m. until 10 p.m. Monday through Saturday and 12 p.m. until 5 p.m. on Sunday.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Outdoor storage of trash containers shall be situated at the rear of buildings and shall be appropriately screened.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to fully conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

#### In Re: Public Hearing -- Special Use Permit, James Robert Napier, Truck Yard for Towing & Recovery Operation

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by James Robert Napier for a Special Use Permit to establish a truck yard for a towing and recovery operation consisting of a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road on Tax Map Parcel 115-A-36 at the intersection of State Route

630 (Free State Road & Price Gee Road) with their intersection with US 360 in Meherrin, Virginia. Notice of this hearing was advertised according to law in the Wednesday, June 28, 2023, and Wednesday, July 5, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application for a Special Use Permit from James Robert Napier to establish a truck yard for a towing and recovery operation on Tax Map Parcel 115-A-36 at the intersection of State Route 630 (Free State Road & Price Gee Road) State Route 630 with their intersection with US 360, which is zoned A-1, Agricultural Conservation.

The Planning Commission held a public hearing on June 20, 2023, where there were comments in opposition. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Mr. Love presented a list of updated Potential Conditions as recommended by the Planning Commission.

The purpose of the Special Use is to construct a 200' x 130' fenced area with an office building on Free State Road and a future 200' x 200' overflow lot on Price Gee Road for the purpose of temporary vehicle storage. The vehicles will be brought and stored onsite as needed.

Chairman Gilliam opened the public hearing.

Mr. Stanley read an email received from Mary Whitlock:

*To: Prince Edward County Board of Supervisors*

*I am opposed to Mr. Napier establishing a truck yard and a overflow lot on Freestate Road and Price Gee Road. It sounds like it could become a junk yard with a 200 car overflow lot and I feel that this location is not appropriate for this type of business. I do not want it across from my property.*

*Sincerely,  
Mary Whitlock*

James Napier, applicant, stated he obtained a survey of the property. He said the vehicles would be placed on the back of the property and a fence will be erected. He said timber and shrub trees will ensure that everything will be out of the line of sight. Mr. Napier added that several neighbors to this property have junk cars on their properties.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit request by James Robert Napier to establish a truck yard for a towing and recovery operation with the following conditions as presented; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**Special Use Permit – James Robert Napier  
Tax Parcel Map #: 115-A-36  
CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.
2. Final site plan approval for the Truck Yard Towing and Recovery Lot shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.

**ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.



8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statutes and regulations.

### **TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

### **GENERAL**

12. Office Hours of operation shall be limited to Monday thru Friday 6 a.m. to 6 p.m. Towing operation may be conducted 24 hrs. a day/7 days a week.
13. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
14. Storage of vehicles and trash containers shall be screened per Prince Edward Zoning Ordinance, Section 4-200.15.
15. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
16. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
17. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

#### **In Re: Public Hearing – Special Use Permit, James Robert Napier, Two Illuminated Signs**

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a request by James Robert Napier for a Special Use Permit for two illuminated signs on Tax Map Parcel 115-A-36 in Meherrin, Virginia; one on US 360 E at its intersection with State Route 630 (Free State Road) being 40 square foot pole sign with a total height of 15 feet and a 40 square foot pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road) with a total height of 8 feet for a towing and recovery operation.

Notice of this hearing was advertised according to law in the Wednesday, June 28, 2023, and Wednesday, July 5, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received an application for a Special Use Permit from James Robert Napier for two illuminated signs: one pole sign on US 360 E at its intersection with State Route 630 (Free State Road) and one pole sign on US 360 W at its intersection with State Route 630 (Price Gee Road), on Tax Map Parcel 115-A-36, which is zoned A-1, Agricultural Conservation. Due to the intended height and illumination of the signs, the approval of a Special Use Permit is required.

The Planning Commission held a public hearing on June 20, 2023, where there were comments in opposition. The Planning Commission unanimously recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. A list of updated Potential Conditions as recommended by the Planning Commission was included.

The purpose of the Special Use is to construct a 40 square foot pole sign with a total height of 15 feet on US 360 E at its intersection with State Route 630 (Free State Road) and a 40 square foot pole sign with a total height of 8 feet on US 360 W at its intersection with State Route 630 (Price Gee Road).

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the Special Use Permit request by James Robert Napier for the installation of two illuminated pole signs with the following conditions, as presented; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**Special Use Permit – James Robert Napier  
Tax Parcel Map #: 115-A-36  
CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of facilities may be adjusted provided no such adjustment violates any

buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 5/8/2023 are hereby made part of these development conditions.

2. Final sign permit zoning and building permit applications for the two (2) illuminated signs shall be submitted to the Planning and Community Development office for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning) and Chapter 18 of the Prince Edward County Code (Buildings and Building Regulations).

### GENERAL

3. All landscaping around signs shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Planning and Community Development Director. Any vegetation found to be of poor condition shall be replaced and/or improved at the reasonable direction of the Planning and Community Development Director or his designee.
4. No sign shall be may be located within VDOT right-of-way or impede sight distance.
5. Site signage shall be limited to Pole type, one 40 square foot sign not to exceed eight (8) feet in total height and one 40 square foot sign not to exceed fifteen (15) feet in total height.
6. Sign installation shall be in conformance with all applicable provisions of federal, state, and local statues and regulations.
7. Any sign lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road.
8. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
9. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

### In Re: CSA Coordinator Position

As the Board may be aware, Cheryl Stimpson, Director of Finance/HR has been serving as the County's CSA Coordinator since she was employed with the County in 2015. Although she has done a tremendous job, the CSA Coordinator position is not in line with her current duties as the Director of Finance/HR. In discussion with staff, including the DSS Director, it has been determined that DSS has an individual that is highly qualified and is willing to perform the duties of the CSA Coordinator, as well as her current duties. Staff is recommending that the Board consider a change in a Self-Sufficiency position in DSS to a Program Coordinator position and include the CSA Coordinator duties in the position. Prince Edward County receives approximately \$13,000 for administrative support from the Office of Children's Services. The County would transfer up to \$7,500 to cover the additional duties of CSA

Coordinator to DSS at the beginning of the fiscal year, if approved by the Board. Fiscal responsibility for the CSA Program would reside within the Finance/HR department of the County.

Staff are also recommending that Doug Stanley continue as the BOS representative on the CPMT and appoint Cheryl Stimpson as the alternate.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the CSA Coordinator duties be changed to the DSS, with fiscal responsibility to remain with the County offices, and CSA Administrative funds, up to \$7,500, be transferred to DSS each fiscal year to support funding the position; and that Mr. Stanley continue as the BOS representative on the CPMT and Mrs. Stimpson be appointed as the alternate.; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

In Re: Unpaid Leave for Organ Donation and Bone Marrow Donation

On May 22, 2023, One Digital provided information on SB 1086, which states that Virginia has passed the Unpaid Leave for Organ Donation legislation. SB 1086 requires employers with 50 or more employees to provide organ donation and bone marrow donation leave to any "eligible" employee starting July 1, 2023.

"Organ donation leave" provides for leave of an eligible employee for the purpose of donating one or more of their organs, including bone marrow, to be medically implanted in another individual. An employee's organ donation leave will not impact an employee's ability to take federal FMLA leave within the same year. Virginia law expressly states that organ donation leave is separate from federal FMLA leave. The leave is unpaid and requires employers to restore employees to the position they hold prior to taking their leave, or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment.

The law also includes a schedule for violations, including up to \$5,000 for repeat offenses.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to approve the change to the County Personnel Policy as described, effective July 1, 2023; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Insurance Recoveries

The Sheriff's Department received payments from VACORP Claims totaling \$4,489.36. The Board is asked to appropriate \$4,489 to the Sheriff's Department vehicle repair line item to cover repair costs, as follows:

FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept   | Object | Description          | Debit      | Credit     |
|---------|------|--------|--------|----------------------|------------|------------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries |            | \$4,489.36 |
| 4 (Exp) | 100  | 031200 | 3311   | Motor Vehicle Repair | \$4,489.36 |            |

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Appropriation – ARPA Equipment Grant

The Virginia Department of Criminal Justice Services has awarded Prince Edward County Sheriff's Department \$414,030 through the ARPA Law Enforcement Grant Program for equipment. This is a reimbursement grant to which no local match is required. The Board is asked to appropriate these funds so that the Sheriff's office may begin the ordering process.

FY23 BUDGET AMENDMENTS

| Rev/Exp | Fund | Dept  | Object | Description                    | Debit     | Credit    |
|---------|------|-------|--------|--------------------------------|-----------|-----------|
| 3 (Rev) | 100  | 33010 | 0102   | ARPA Equipment Grant – Sheriff |           | \$414,030 |
| 4 (Exp) | 100  | 31200 | 6026   | ARPA Equipment Grant           | \$414,030 |           |

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**In Re: Aid to Localities (ATL) Appropriation**

The County has received a check in the amount of \$59,680.00 from the Virginia Department of Fire Programs for the FY2023 Virginia Fire Fund – Aid to Localities (ATL). These funds, pursuant to Section 38.2-401, *Code of Virginia*, shall be used only for fire department equipment and supplies, safety programs, and training.

**FY23 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept  | Object | Description            | Debit       | Credit      |
|---------|------|-------|--------|------------------------|-------------|-------------|
| 3 (Rev) | 100  | 24040 | 0012   | Fire Program Funds     |             | \$59,680.00 |
| 4 (Exp) | 100  | 32200 | 7012   | Rice VFD               | \$14,920.00 |             |
| 4 (Exp) | 100  | 32200 | 7013   | Prospect VFD           | \$14,920.00 |             |
| 4 (Exp) | 100  | 32200 | 7014   | Darlington Heights VFD | \$14,920.00 |             |
| 4 (Exp) | 100  | 32200 | 7015   | Hampden Sydney VFD     | \$14,920.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

**In Re: County Attorney Update**

Mrs. Terri Atkins Wilson, County Attorney, reported work continues with the IDA on contracts for lots, and the County tax sale with the plat and signatures. She said work continues on the ordinance review and worked on a petition order for the Board of Zoning Appeals. Mrs. Atkins Wilson said she reviewed a contract with the Berkeley Group, and prepared collection letters for overdue landfill bills.

In Re: County Administrator Update

Mr. Stanley presented his report:

- **BOS New Member Orientation** – Staff held a County facility tour for new Board members Harrison Jones and Cannon Watson on July 10<sup>th</sup>.
- **June Primary** – Registrar Lynnette Wright has provided the cost for the June Republican Primary Election. For all salaries, rent of polling locations, and early voting the cost was \$23,621.97. Unfortunately, the 2<sup>nd</sup> candidate dropped out too late which required each of the five localities to proceed with the election. This resulted in a significant cost to County taxpayers.
- **Economic Development and Tourism Director Position** – The ad for the position ran this week in the Herald. We also posted with VACO, VML, the Virginia Economic Developers Association, and Indeed. To date we have already received 8 applications.
- **Courthouse/Backup Generator** – The vendor has delivered and installed the new radiator which has allowed us to return the portable generator that we leased.
- **Landfill/DEQ Reporting** – The County’s request to reduce the frequency of quarterly water quality monitoring while the facility is in Corrective Action has been approved. This will save the County engineering costs.
- **DEQ Anti-Litter Grant** – Staff submitted our annual anti-litter grant for Prince Edward County. Last year the County received \$11,294 in grant funds, which were used to pay for recycling of TVs and computer monitors.
- **Kinex Broadband Project** – Kinex submitted the first requisition in the amount of \$1,109,087.81 on their \$4 million loan that the IDA sponsored through the Tobacco Commission and VRA for the project. Kinex met the requirement for 20% of passings for the first year.
- **Domestic Violence Services** – As of June 15, STEPS became the owner of the former Madeline’s House shelter facility thanks to a donation by Ellery and Robin Sedgwick. STEPS will be working with the State to hold a stakeholder meeting in August to further their efforts to receive recognition and funding from the state as the provider for the region for domestic violence and sexual assault victim services. Effective July 1<sup>st</sup> they also received a \$25,000 grant to assist with funding a Services Coordinator position from the Virginia Department of Social Services.
- **Industrial Access Road Project** – The contractor completed paving this week. Contractor hopes to have the entire project completed by August 1<sup>st</sup>.
- **Sandy River/Dam Inspection** – The County recently completed required dam inspections of the Sandy River Dam and associated gates, tower, riser, valves, outfall, and spillway. The dam and spillway inspection was performed by TRC. The riser inspection was completed by Bander Smith. As part of the inspections, deficiencies were noted with two gates on the riser that may require replacement/repair to the valve/stem. Currently the gate #1 is leaking water; nothing significant but something that needs to be addressed to ensure that it does not worsen. At this point it may be significantly cheaper to repair than to replace. Bander Smith, who has performed work on other dams in the area including Briery, is currently

evaluating, and will be providing the County with options/estimates. We will be setting up a Properties Committee Meeting in the next month once we have the options/estimates.

- **Rice Convenience Site** – The contractor was onsite this week to address a short punch list of items to address prior to County acceptance of the site. County staff will be working to schedule the move of the temporary site back to the Rice site in the coming weeks. We hope to open the facility in the next couple weeks. Staff will organize a ribbon cutting event.

In Re: County Liaison for America250

Mr. Stanley stated America250 is a multiyear effort to commemorate the semi-quincentennial, or 250th anniversary, of the United States. This effort is being led at the national level by the non-partisan U.S. Semi-quincentennial Commission, created by Congress, and its supporting nonprofit America250 Foundation, with a mission to catalyze a more perfect union by designing and leading the most comprehensive and inclusive celebration in our country's history. America250 represents a coalition of public and private partners all working to create initiatives and programs that honor our first 250 years and inspire Americans to imagine our next 250. The commemoration period began in 2020, culminates on July 4, 2026, and officially concludes in 2027.

The Virginia American Revolution Commission was created by the General Assembly for the purpose of planning for and commemorating the 250th anniversary of the Virginia's participation in the American Revolution, the Revolutionary War, and the formation of the nation. Planning for this statewide and national event has already begun, and culminates in 2026, and then continuing beyond.

Each locality has been asked to form a local 250th committee and a local liaison to begin planning for the multi-year commemoration period. The State Commission will provide grant opportunities and technical support to local committees. With the departure of Chelsey White, the Board will wish to update the County's liaison to the County's Marketing Assistant, Molly Kinahan.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to appoint Molly Kinahan as Prince Edward County's liaison to work with the Virginia and American Revolution 250 Commissions; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |



In Re: VA250 Tourism Marketing Program Grant

The VA250 Tourism Marketing Program is a grant funding opportunity through a partnership between the VA250 Commission and the Virginia Tourism Corporation. It is designed to support, promote, and market programming, events, and interpretive signage related to quests for freedom against the backdrop of America's 250th commemoration.

America's 250th is a nationwide commemoration, and Virginia communities are encouraged to begin planning and preparations for statewide commemorations in the coming years. Funded grants projects must support the mission of the VA250 Commission and drive visitation to Virginia destinations. Grant opportunities are tentatively slated to open at least twice per year in 2023, 2024, and 2025. Applicants may apply in future rounds even if they have made a prior application.

Staff is proposing the development of a history display on Prince Edward County in the Visitor Center. As the Board may be aware, the current High Bridge displays in the County Visitors Center will be transferred to the High Bridge Trail Visitors Center when it opens later this fall. The proposed visual display will feature a captivating timeline, showcasing significant local milestones from the County's +250 years and how they intertwine with America's 250-year journey. It will include maps illustrating old boundaries, historical artifacts and other displays. To enhance the visitor experience, the project will incorporate an interactive element, utilizing audio and videography to offer an educational journey. The total cost of this project is estimated at \$20,000 (\$10,000 grant funding, \$10,000 local funding).

Currently, there is a funding round open until July 18<sup>th</sup>, 2023, 5:00 PM Eastern with a maximum grant award of \$10,000. There is a 1:1 local cash match required. Applications require a resolution from the local governing body.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize up to \$10,000 of local matching funds to be appropriated to the Tourism Department budget; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemptions provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Emert and adopted as follows:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried by the following roll call vote:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification

resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of June 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of June 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of June 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of June 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

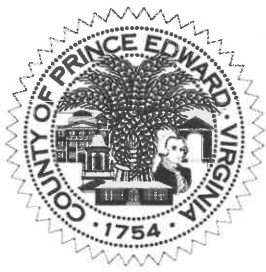
Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of June 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Emert, and adopted by the following vote

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was adjourned at 8:32 p.m.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

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**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

FROM DATE- 7/01/2023  
 TO DATE- 7/31/2023

ACCOUNTS PAYABLE CHECKS  
 PRINCE EDWARD

| FUND NO. | DESCRIPTION                  | \$             | PAY | \$ |
|----------|------------------------------|----------------|-----|----|
| 100      | GENERAL FUND                 | \$1,655,443.88 |     |    |
| 205      | EMS DISTRICT FUND            | \$767.00       |     |    |
| 501      | WATER FUND                   | \$39.48        |     |    |
| 502      | SEWER FUND                   | \$1,277.04     |     |    |
| 520      |                              | \$50,136.26    |     |    |
| 741      | PIEDMONT COURT SERVICES FUND | \$4,600.81     |     |    |
|          | TOTAL                        | 1,712,264.47   |     |    |

| MAJOR#<br>ACCT#<br>011010 | VENDOR<br>NUMBER<br>BOARD OF SUPERVISORS | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT       |
|---------------------------|------------------------------------------|-------------------------------------------------------|-----------------|----------------------|--------------|
| 3160                      | 29127                                    | Professional Services<br>THARP FUNERAL HOME &         | PERKINS ROBIN R | CREMATION            | 1,486.75 *   |
| 3161                      | 21756                                    | Strategic Planning<br>LETTERPRESS COMMUNICATIONS      | 2696            | CTY COMM JUNE 23 HRS | 1,486.75 *   |
| 3500                      | 12063                                    | Printing & Binding<br>C W WARTHEN                     | 55727           | SUPERVSR ORDER BOOKS | 2,750.00 *   |
| 3600                      | 11250                                    | Advertising<br>BENCHMARK COMMUNITY BANK               | 1555 ADMIN 0723 | CAREER DAY ADVERTSMN | 954.18 *     |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0723 | INDEED JOB VAC AD    | 125.00       |
|                           | 15240                                    | FARMVILLE NEWSMEDIA                                   | 129579 1668311  | (2) DIR OF ECON DEV  | 70.00        |
|                           | 15240                                    | FARMVILLE NEWSMEDIA                                   | 129579 663600   | (4) HOMETOWN HERO AD | 387.14       |
|                           | 15241                                    | FARMVILLE HERALD                                      | 222498 1646755  | COMMENT PRD RESERVOR | 299.00       |
| 5307                      | 31421                                    | Public Official Liability<br>VACORP                   | 105992          | BOILER INSURANCE     | 688.66       |
|                           | 31421                                    | VACORP                                                | 106913 PPLR CDA | LIABILITY INSURANCE  | 1,569.80 *   |
| 5530                      | 15993                                    | Travel-Subsistence & Lodg<br>FUQUA CATERING           | 61618 0623      | CATERING MOTON MUSEM | 2,794.00     |
| 5540                      | 11250                                    | Travel-Convention & Educa<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0723 | VACO MTG BRD MEMBRs  | 300.00       |
| 6040                      | 31339                                    | ADP Equipment<br>VERIZON WIRELESS                     | 242374982 0723  | CELL PHONE           | 3,094.00 *   |
| 012110                    | COUNTY ADMINISTRATOR                     |                                                       |                 | ACCOUNT TOTAL        | 1,818.00     |
| 2700                      | 31421                                    | Worker's Compensation<br>VACORP                       | WRKCOMP1/4 0723 | WRKRS COMP INS FY24  | 1,818.00 *   |
| 5210                      | 10646                                    | Postal Services<br>ANDERSON, DAYLE                    | POSTAGE 0723    | PSTG CM W SHULER     | 375.00       |
|                           | 28747                                    | U S POSTAL SERVICE                                    | CO ADMIN 0723   | WINDOW ENVELOPES     | 560.43       |
| 5230                      | 10259                                    | Telecommunications<br>AMAZON CAPITAL SERVICES         | 1691-M13H-M6KG  | CELL PH CASE/CHARGER | 560.43 **    |
|                           | 31339                                    | VERIZON WIRELESS                                      | 242374982 0723  | CELL PHONE           | 12,608.16 ** |
| 5305                      | 31421                                    | Motor Vehicle Insurance<br>VACORP                     | 105992          | BOILER INSURANCE     | 78.00        |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 78.00 *      |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 7.90         |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 3,013.40     |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 3,021.30 *   |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 21.38        |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 130.90       |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 152.28 *     |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 2,137.66     |
|                           |                                          |                                                       |                 | ACCOUNT TOTAL        | 2,137.66 *   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | DESCRIPTION           | INV#            | AMOUNT        |
|-----------------|------------------|-------------------------------------------------------|-----------------------|-----------------|---------------|
| 5307            | 31421            | VACORP<br>Public Official Liability                   | BOILER INSURANCE      | 105992          | 524.00 *      |
| 5530            | 11250            | BENCHMARK COMMUNITY BANK<br>Travel-Subsistence & Lodg | FARMVLE CHMBR OF COM  | 1555 ADMIN 0723 | 524.00 *      |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | FRMVLE CHMBR OF COM   | 1555 ADMIN 0723 | 10.00         |
|                 |                  |                                                       |                       |                 | 15.00         |
|                 |                  |                                                       |                       |                 | 25.00 *       |
| 5540            | 11250            | BENCHMARK COMMUNITY BANK<br>Travel-Convention & Educa | MARRIOTT VA BEACH     | 1555 ADMIN 0723 | 549.22        |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | VACO MEETING D STNLY  | 1555 ADMIN 0723 | 125.00        |
|                 | 16943            | STIMPSON, CHERYL L                                    | VGFOA COURSES         | 293010          | 925.00        |
|                 |                  |                                                       |                       |                 | 1,599.22 *    |
| 5810            | 31423            | VA ASSOC OF COUNTIES*<br>Dues & Association Member    | 23/24 COUNTY DUES     | IVC0606275      | 4,611.00      |
|                 |                  |                                                       |                       |                 | 4,611.00 *    |
| 6001            | 10259            | AMAZON CAPITAL SERVICES<br>Office Supplies            | PENS/STORAGE BOXES    | 1MJ7-L4QF-NRM4  | 70.77         |
|                 | 10259            | AMAZON CAPITAL SERVICES                               | SCISSORS/PLANNR/RIBN  | 1X9V-6W1W-LTW6  | 52.47         |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | NORTON C STIMPSON     | 01-2376         | 44.99         |
|                 | 20600            | KEY OFFICE SUPPLY                                     | COPY PAPER            | 415 579500      | 489.90        |
|                 | 20600            | KEY OFFICE SUPPLY                                     | BLACK CARTRIDGE       | 415 579510      | 260.99        |
|                 | 20600            | KEY OFFICE SUPPLY                                     | FILE FOLDERS          | 415 579597      | 52.47         |
|                 | 28354            | SHI INTERNATIONAL CORP                                | LAPTOP BAG            | B17079475       | 82.38         |
|                 | 28587            | SOUTHERN COPIER                                       | METER CHARGE COLOR    | INV000276       | 831.42        |
|                 |                  |                                                       |                       |                 | 1,885.39 *    |
| 6012            | 11250            | BENCHMARK COMMUNITY BANK<br>Books and Subscriptions   | START MEETING         | 6828 ADMIN 0723 | 20.49         |
|                 | 15241            | FARMVILLE HERALD                                      | SUBSCRIPT RENEWAL     | CO ADMIN 0723   | 86.99         |
|                 | 28354            | SHI INTERNATIONAL CORP                                | ADOBE ANNL SUBSCRPTN  | B17087355       | 507.40        |
|                 | 31783            | VIRTRU CORPORATION                                    | DATA CENTRIC SECURITY | INV-74590       | 2,418.00      |
|                 |                  |                                                       |                       |                 | 3,032.88 *    |
|                 |                  |                                                       |                       |                 | 17,066.73 **  |
| 012220          |                  | PERSONNEL                                             |                       |                 | ACCOUNT TOTAL |
| 3199            | 15145            | FADS<br>Purchase of Services                          | DRUG TESTS            | PECA230630      | MAJOR TOTAL   |
|                 |                  |                                                       |                       |                 | 435.00        |
|                 |                  |                                                       |                       |                 | 435.00 *      |
|                 |                  |                                                       |                       |                 | 435.00 **     |
| 012240          |                  | INDEPENDENT AUDITOR                                   |                       |                 | ACCOUNT TOTAL |
| 3120            | 25801            | MARY K EARHART PLLC<br>Accountings & Auditing Se      | PROFESSIONAL SERVICE  | 203748          | 17,677.50     |
|                 | 28729            | MCGRIFF INSURANCE SERVICES                            | ACCT VAL/DISCLOSURE   | 1800052947      | 1,200.00      |
|                 |                  |                                                       |                       |                 | 18,877.50 *   |
|                 |                  |                                                       |                       |                 | 18,877.50 **  |
| 012310          |                  | COMMISSIONER OF REVENUE                               |                       |                 | ACCOUNT TOTAL |
| 2700            | 31421            | VACORP<br>Worker's Compensation                       | WORKER COMP FY24      | WRKCOMP1/4 0723 | 38.92         |
|                 |                  |                                                       |                       |                 | 38.92 *       |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#           | DESCRIPTION                    | AMOUNT       |
|-----------------|------------------|-------------------------------------------------------|----------------|--------------------------------|--------------|
| 3600            | 15240            | FARMVILLE NEWSMEDIA<br>Advertising                    | 129579         | 1660875<br>(4) COR EMPLMNT ADS | 516.18 *     |
| 5210            | 11250            | BENCHMARK COMMUNITY BANK<br>Postal Services           | 1555           | ADMIN 0723<br>PO BOX RENWL COR | 234.00 *     |
| 6014            | 11902            | BUSINESS DATA OF VA, INC.<br>Other Operating Supplies | 01-2435        | NORTON HEAVEN S                | 44.95        |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2435        | NORTON REBA                    | 44.95        |
|                 |                  |                                                       |                | ACCOUNT TOTAL                  | 89.90 *      |
|                 |                  |                                                       |                | MAJOR TOTAL                    | 879.00 **    |
| 012410          |                  | TREASURER                                             |                |                                |              |
| 2700            | 31421            | VACORP<br>Worker's Compensation                       | WRKCOMP1/4     | 0723<br>WORKER COMP FY24       | 42.99 *      |
| 3171            | 29041            | TACS, P.C.<br>Land Sale Expense - TACS                | 8700           | TACS FEES                      | 390.00 *     |
| 5210            | 26124            | QUADIENT FINANCE USA, INC.<br>Postal Services         | TREAS 0623     | POSTAGE                        | 390.00 *     |
| 5230            | 11250            | BENCHMARK COMMUNITY BANK<br>Telecommunications        | 2777           | TREAS 0723<br>PAYFLOW/PAYPAL   | 3,000.00 *   |
| 5810            | 29395            | TREASURERS ASSOC OF VA<br>Dues & Association Member   | 23/24          | DUES<br>TAV MEMBERSHP DUES     | 3,000.00 *   |
| 6001            | 10103            | AMERICAN SOLUTIONS FOR BUS<br>Office Supplies         | INV06794890    | #10 ENVELOPES                  | 11.80        |
|                 | 10259            | AMAZON CAPITAL SERVICES<br>AMAZON CAPITAL SERVICES    | 13H6-XYT7-MDCG | BINDERS & FOLDERS              | 11.80 *      |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 2777           | TREAS 0723<br>OFFICE CHAIR     | 450.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2369        | NORTON S BAPPERT               | 450.00 *     |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2376        | NORTON JEN BAILEY              | 372.87       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2435        | NORTON TREAS KITCHEN           | 262.19       |
|                 | 20600            | KEY OFFICE SUPPLY                                     | 433            | 579490<br>MISC OFFICE SUPPLIES | 120.03       |
| 6020            | 13012            | DMV Stops<br>DMV                                      | 202318100785   | DMV STOP FEES                  | 44.99        |
|                 |                  |                                                       |                | ACCOUNT TOTAL                  | 44.95        |
|                 |                  |                                                       |                | MAJOR TOTAL                    | 2,488.55     |
| 012510          |                  | INFORMATION TECHNOLOGY                                |                |                                | 3,378.57 *   |
| 3160            | 11902            | BUSINESS DATA OF VA, INC.<br>Professional Services    | 01-2356        | TRAVEL & EXPENSE               | 4,075.00     |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2357        | TRAVEL & EXPENSE               | 4,075.00 *   |
|                 | 11902            | BUSINESS DATA OF VA, INC.                             | 01-2358        | TRAVEL & EXPENSE               | 11,348.36 ** |
|                 |                  |                                                       |                | ACCOUNT TOTAL                  | 125.00       |
|                 |                  |                                                       |                | MAJOR TOTAL                    | 125.00       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                  | INV#            | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|-------------------------------------------------|-----------------|----------------------|--------------|
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2359         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2360         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2362         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2363         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2364         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2365         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2366         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2367         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2368         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2369         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2370         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2371         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2373         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2374         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2375         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2376         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2377         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2380         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2381         | TRAVEL & EXPENSE     | 100.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2382         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2384         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2385         | TRAVEL/EXP/REIMBURSM | 356.19       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2386         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2387         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2402         | MONTHLY CONTRACT APR | 4,500.00     |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2408         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2410         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2413         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2415         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2416         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2420         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2421         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2422         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2425         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2428         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2429         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2432         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2434         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2435         | TRAVEL & EXPENSE     | 125.00       |
|                 | 11902            | BUSINESS DATA OF VA, INC.                       | 01-2437         | MONTHLY CONTRCT 0523 | 4,500.00     |
| 3161            | 28330            | Webpage Services<br>SITEVISION INC              | 25215 DUP       | 3RD QTR 23 WEB HOST  | 14,331.19 *  |
| 3310            | 11250            | Repairs/Maintenance<br>BENCHMARK COMMUNITY BANK | 6828 ADMIN 0723 | (200) RACK SCREWS    | 179.85       |
| 3320            | 11537            | Maintenance Service<br>BAI MUNICIPAL SOFTWARE   | WATS2023C2-1043 | TECHNICAL SUPPORT    | 179.85 *     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 31.77 *      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 31.77 *      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 15,328.00    |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 15,328.00 *  |
|                 |                  |                                                 |                 |                      | 29,870.81 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME      | INV#            | DESCRIPTION          | AMOUNT    |
|-----------------|-------------------------------|-----------------|----------------------|-----------|
| 013100          | ELECTORAL BOARD AND OFFICIALS |                 |                      |           |
| 3161            | Election Official             |                 |                      |           |
|                 | 16228 GLADDEN YOLANDA         | ELECTION 0623 3 | E.O. PRCSS LATE BLTS | 90.00     |
|                 | 28434 SOMERS CLAUDIA          | ELECTION 0623 2 | OFFCE HELP-TRAINING  | 60.00     |
|                 | 29092 TAYLOR SHIRLEY L        | ELECTION 0623 3 | E.O. PRCSS LATE BLTS | 90.00     |
|                 | 32915 WOOD KASIE R            | ELECTION 0623 3 | E.O. PRCSS LATE BLTS | 90.00     |
|                 |                               |                 | ACCOUNT TOTAL        | 330.00 *  |
| 5510            | Mileage                       |                 |                      |           |
|                 | 28089 SCHUMACHER MICHELE      | MILEAGE 0623    | ELECT DAY MILEAGE    | 45.85     |
|                 |                               |                 | ACCOUNT TOTAL        | 45.85 *   |
|                 |                               |                 | MAJOR TOTAL          | 375.85 ** |
| 013200          | REGISTRAR                     |                 |                      |           |
| 2700            | Worker's Compensation         |                 |                      |           |
|                 | 31421 VACORP                  | WRKCOMP1/4 0723 | WORKER COMP FY24     | 18.51     |
|                 |                               |                 | ACCOUNT TOTAL        | 18.51 *   |
| 5510            | Travel-Mileage                |                 |                      |           |
|                 | 32961 WRIGHT LYNETTE          | MILEAGE 0623    | MILEAGE DEL POLLS    | 54.37     |
|                 |                               |                 | ACCOUNT TOTAL        | 54.37 *   |
| 6001            | Office Supplies               |                 |                      |           |
|                 | 10259 AMAZON CAPITAL SERVICES | 1N9X-WXKY-LJ7H  | EARLY VT PRINTER CAB | 249.98    |
|                 | 32961 WRIGHT LYNETTE          | REIMB 0623      | CLOROX WIPES/BAIT    | 41.86     |
|                 |                               |                 | ACCOUNT TOTAL        | 291.84 *  |
|                 |                               |                 | MAJOR TOTAL          | 364.72 ** |
| 021100          | CIRCUIT COURT                 |                 |                      |           |
| 2700            | Worker's Compensation         |                 |                      |           |
|                 | 31421 VACORP                  | WRKCOMP1/4 0723 | WORKER COMP FY24     | 5.95      |
|                 |                               |                 | ACCOUNT TOTAL        | 5.95 *    |
| 6001            | Office Supplies               |                 |                      |           |
|                 | 20600 KEY OFFICE SUPPLY       | 8868 578935     | INK/WATER/SNACKS     | 333.66    |
|                 |                               |                 | ACCOUNT TOTAL        | 333.66 *  |
|                 |                               |                 | MAJOR TOTAL          | 339.61 ** |
| 021200          | GENERAL DISTRICT COURT        |                 |                      |           |
| 3160            | Professional Services         |                 |                      |           |
|                 | 28866 STEPS, INC              | 18093           | SHRED SERVICE        | 169.64    |
|                 |                               |                 | ACCOUNT TOTAL        | 169.64 *  |
| 6001            | Office Supplies               |                 |                      |           |
|                 | 20600 KEY OFFICE SUPPLY       | 424 579161      | CALC RIBN/HI-LITERS  | 19.36     |
|                 | 20600 KEY OFFICE SUPPLY       | 424 579229      | FLASH DRIVE          | 10.99     |
|                 |                               |                 | ACCOUNT TOTAL        | 30.35 *   |
|                 |                               |                 | MAJOR TOTAL          | 199.99 ** |
| 021250          | JUVENILE & DOMESTIC COURT     |                 |                      |           |
| 3160            | Professional Services         |                 |                      |           |
|                 | 28866 STEPS, INC              | 18094           | SHRED SERVICE        | 130.18    |
|                 |                               |                 | ACCOUNT TOTAL        | 130.18 *  |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#            | DESCRIPTION           | AMOUNT    |
|-----------------|------------------|---------------------------------------------------------|-----------------|-----------------------|-----------|
| 3320            | 26125            | Maintenance Service Contr<br>QUADIENT LEASING USA, INC. | JDR<br>N9998758 | LEASE PAYMENT         | 420.89 *  |
| 5210            | 26124            | Postal Services<br>QUADIENT FINANCE USA, INC.           | JDR PSTG 0623   | POSTAGE               | 420.89 *  |
| 6001            | 10259            | Office Supplies<br>AMAZON CAPITAL SERVICES              | 1VMJ-3741-NFKV  | INK PENS              | 239.03 *  |
|                 | 12947            | CRYSTAL SPRINGS                                         | 12135 3865988   | WATER COOLER RENT     | 239.03 *  |
| 021300          |                  | SPECIAL MAGISTRATES                                     |                 |                       | 61.94     |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS                  | 242374982 0723  | CELL PHONE            | 11.95     |
| 021600          |                  | CLERK OF THE CIRCUIT COURT                              |                 |                       | 73.89 *   |
| 2700            | 31421            | Worker's Compensation<br>VACORP                         | WRKCOMP1/4 0723 | WORKER COMP FY24      | 863.99 ** |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED                       | 309863799 0623  | PHONE                 | 40.30 *   |
| 5810            | 31475            | Dues and Assoc Membership<br>VA COURT CLERK'S ASSOC     | 23-24 DUES      | 23/24 ANNUAL DUES     | 61.44 *   |
|                 | 31475            | VA COURT CLERK'S ASSOC                                  | 23-24 DUES      | 23/24 ANNUAL DUES     | 61.44 *   |
| 5850            | 999999           | Jurors/Witnesses                                        | GJ JUROR 0623   | JUROR                 | 60.88 *   |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 60.88 *   |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 320.00    |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 150.00    |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 470.00 *  |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 30.00     |
|                 | 999999           |                                                         | GJ JUROR 0623   | JUROR                 | 30.00     |
| 6001            | 13369            | Office Supplies<br>DIAMOND SPRINGS WATER INC            | 11151 3834626   | (1) 5GL WATER         | 210.00 *  |
|                 | 13369            | DIAMOND SPRINGS WATER INC                               | 11151 3865501   | WATER COOLER RENT     | 5.54      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | CR MEMO CCCLRK  | RETURN OF BINDER      | 9.95      |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 578870          | DISCOVERY             | 20.99-    |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 578871          | ERASER/FLDERS/ADD RLS | 139.98    |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 578878          | BINDER                | 101.42    |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 578930          | ERASERS               | 20.69     |
|                 | 20600            | KEY OFFICE SUPPLY                                       | 579254          | CARTRIDGE/POST ITS    | 38.64     |
|                 |                  |                                                         |                 |                       | 496.20    |
|                 |                  |                                                         |                 |                       | 791.43 *  |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                    | DESCRIPTION               | INV#            | AMOUNT      |
|-----------------|------------------|-----------------------------------|---------------------------|-----------------|-------------|
| 6012            | 29038            | T&N PRINTING                      | Books and Subscriptions   | 459832          | 31.94 *     |
|                 |                  |                                   | PLATS                     |                 | 31.94 *     |
|                 |                  |                                   | ACCOUNT TOTAL             |                 | 1,625.69 ** |
|                 |                  |                                   | MAJOR TOTAL               |                 |             |
| 021800          |                  | LAW LIBRARY                       |                           |                 |             |
| 6012            | 22211            | RELX INC. DBA LEXIS NEXIS         | Books and Subscriptions   | 3094557138      | 403.00 *    |
|                 |                  |                                   | JUNE PAYMENT              |                 | 403.00 *    |
|                 |                  |                                   | ACCOUNT TOTAL             |                 | 403.00 **   |
|                 |                  |                                   | MAJOR TOTAL               |                 |             |
| 022100          |                  | COMMONWEALTH'S ATTORNEY           |                           |                 |             |
| 2700            | 31421            | VACORP                            | Worker's Compensation     | WRKCOMP1/4 0723 | 57.19 *     |
| 3320            | 28866            | STEPS, INC                        | Maintenance Service Contr | 18089           | 57.19 *     |
| 5230            | 11902            | BUSINESS DATA OF VA, INC.         | Telecommunications        | 01-2376         | 74.90 *     |
| 5810            | 31411            | VA ASSOC OF COMM ATTY             | Dues & Association Member | 9110            | 74.90 *     |
| 5899            | 29992            | TUCKER, TIA                       | Miscellaneous             | REIMB 0723      | 44.99 *     |
| 6001            | 11250            | BENCHMARK COMMUNITY BANK          | Office Supplies           | 2256 CWA 0723   | 44.99 *     |
|                 | 11250            | BENCHMARK COMMUNITY BANK          |                           | 2256 CWA 0723   | 1,400.00 *  |
|                 | 11250            | BENCHMARK COMMUNITY BANK          |                           | 2256 CWA 0723   | 1,400.00 *  |
|                 | 11250            | BENCHMARK COMMUNITY BANK          |                           | 2256 CWA 0723   |             |
|                 | 11250            | BENCHMARK COMMUNITY BANK          |                           | 2256 CWA 0723   |             |
|                 | 12947            | CRYSTAL SPRINGS                   |                           | 23482426 070723 |             |
|                 | 20600            | KEY OFFICE SUPPLY                 |                           | 6 578820        |             |
|                 | 20600            | KEY OFFICE SUPPLY                 |                           | 6 578834        |             |
| 6012            | 22211            | RELX INC. DBA LEXIS NEXIS         | Books and Subscriptions   | 37219596        | 10.00 *     |
|                 |                  |                                   | BEH HEALTH/CANNBS LW      |                 | 10.00 *     |
|                 |                  |                                   | ACCOUNT TOTAL             |                 | 50.79       |
|                 |                  |                                   | MAJOR TOTAL               |                 | 7.99        |
|                 |                  |                                   |                           |                 | 297.23      |
|                 |                  |                                   |                           |                 | 49.46       |
|                 |                  |                                   |                           |                 | 31.56       |
|                 |                  |                                   |                           |                 | 39.20       |
|                 |                  |                                   |                           |                 | 479.92      |
|                 |                  |                                   |                           |                 | 237.28      |
|                 |                  |                                   |                           |                 | 1,193.43 *  |
| 022200          |                  | VICTIM WITNESS ASSISTANCE PROGRAM |                           |                 |             |
| 2700            | 31421            | VACORP                            | Workmen's Compensation    | WRKCOMP1/4 0723 | 865.96 *    |
|                 |                  |                                   | WORKER COMP FY24          |                 | 865.96 *    |
|                 |                  |                                   | ACCOUNT TOTAL             |                 | 3,646.47 ** |
|                 |                  |                                   | MAJOR TOTAL               |                 |             |
|                 |                  |                                   | ACCOUNT TOTAL             |                 | 8.86 *      |
|                 |                  |                                   | MAJOR TOTAL               |                 | 8.86 *      |

| MAJOR#<br>ACCT#<br>6001 | VENDOR<br>NUMBER<br>11902         | VENDOR<br>NAME<br>Office Supplies<br>BUSINESS DATA OF VA, INC. | INV#<br>01-2369 | DESCRIPTION<br>NORTON VICTIM WITNES | ACCOUNT TOTAL<br>MAJOR TOTAL | AMOUNT<br>44.99 *<br>44.99 *<br>53.85 ** |
|-------------------------|-----------------------------------|----------------------------------------------------------------|-----------------|-------------------------------------|------------------------------|------------------------------------------|
| 022210                  | VICTIM WITNESS ASSIST STATE FUNDS |                                                                |                 |                                     |                              |                                          |
| 6001                    | 20600                             | Office Supplies - State F<br>KEY OFFICE SUPPLY                 | 577850          | INK CARTRIDGES                      | 187.98                       |                                          |
|                         | 20600                             | KEY OFFICE SUPPLY                                              | 578838          | KEYBOARD/MOUSE                      | 79.99                        |                                          |
|                         | 28060                             | SAMS CINDY                                                     | REIMB 0723      | DOCUMENT SCANNER                    | 105.99                       |                                          |
| 031200                  | SHERIFF                           |                                                                |                 |                                     | ACCOUNT TOTAL<br>MAJOR TOTAL | 373.96 *<br>373.96 **                    |
| 2700                    | 31421                             | Worker's Compensation<br>VACORP                                | WRKCOMP1/4 0723 | WORKER COMP FY24                    | ACCOUNT TOTAL                | 9,909.28 *<br>9,909.28 *                 |
| 3110                    | 28596                             | Animal Care/Services<br>SOUTHERN STATES                        | 1221888         | DOG FOOD                            | ACCOUNT TOTAL                | 69.49 *<br>69.49 *                       |
| 3310                    | 22495                             | Repairs/Maintenance-Radio<br>MOBILE COMMUNICATIONS AMER        | 408001073-1     | REPEATER INSTALL                    | ACCOUNT TOTAL                | 2,340.00 *<br>2,340.00 *                 |
| 3311                    | 12365                             | Repairs & Maint-Auto & Eq<br>CHARLOTTE COLLISION CENTER        | WRKFL 332A8F50  | WRECKED VEH REPAIR                  | ACCOUNT TOTAL                | 3,595.82                                 |
|                         | 14300                             | EAST END MOTOR CO INC                                          | 0229079         | OIL CHANGE                          |                              | 103.13                                   |
|                         | 14915                             | EXPRESS CARE                                                   | 25555           | OIL CHANGE                          |                              | 98.98                                    |
|                         | 14915                             | EXPRESS CARE                                                   | 25664           | OIL CHANGE                          |                              | 78.98                                    |
|                         | 14915                             | EXPRESS CARE                                                   | 25807           | OIL CHANGE                          |                              | 103.98                                   |
|                         | 29199                             | THIRD STREET WRECKER INC                                       | T11952          | WRECKER SERVICE                     |                              | 275.00                                   |
|                         | 29199                             | THIRD STREET WRECKER INC                                       | T11954          | WRECKER SERVICE                     |                              | 275.00                                   |
|                         | 32736                             | WOHLFORD'S RADAR                                               | 081890          | CALIBRATE FORKS                     |                              | 264.00                                   |
| 3320                    | Maintenance Service Contr         |                                                                |                 |                                     | ACCOUNT TOTAL                | 4,794.89 *                               |
|                         | 18661                             | ID NETWORKS                                                    | 281158          | ANNL MAINT SFTWR FEE                |                              | 775.00                                   |
|                         | 21767                             | LEXISNEXIS RISK DATA MANAG                                     | 692908320230630 | JUNE MONTHLY CHARGES                |                              | 133.11                                   |
|                         | 25599                             | POWERDMS INC                                                   | INV-37889       | MAINT SVC CONTRACT                  |                              | 5,548.44                                 |
|                         | 28587                             | SOUTHERN COPIER                                                | INV000466       | QTRLY BILLING                       |                              | 103.01                                   |
|                         | 28587                             | SOUTHERN COPIER                                                | INV000620       | QTRLY BILLING                       |                              | 137.66                                   |
|                         | 31339                             | VERIZON WIRELESS                                               | 9938292925 0623 | MDT MONTHLY CHARGE                  |                              | 1,042.81                                 |
| 5230                    | Telecommunications                |                                                                |                 |                                     | ACCOUNT TOTAL                | 7,740.03 *                               |
|                         | 10102                             | AT&T MOBILITY                                                  | 677451 0623     | CELLULAR SERVICE                    |                              | 1,326.32                                 |
|                         | 20904                             | KINEX NETWORKING SOLUTION                                      | 2307-0020591    | RMTE BACKUP/FBR CONN                |                              | 119.95                                   |
|                         | 21319                             | BRIGHTSPEED                                                    | 309468839 0723  | VCIN                                |                              | 10.36                                    |
|                         | 21319                             | BRIGHTSPEED                                                    | 309558628 0723  | PHONE                               |                              | 7.97                                     |
|                         | 21319                             | BRIGHTSPEED                                                    | 489989564 0723  | SALLY PORT LINE                     |                              | 82.67                                    |
|                         |                                   |                                                                |                 |                                     | ACCOUNT TOTAL                | 1,547.27 *                               |

AP375H  
8/01/2023  
FUND # - 100 GENERAL FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2023 -- 7/31/2023

AFTER CHECKS  
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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER                                                              | VENDOR<br>NAME                                                                                                                                                                                                                                    | INV#                                                                                                                                 | DESCRIPTION                                                                                                                                                               | ACCOUNT TOTAL                                                                   | AMOUNT      |
|-----------------|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------|
| 5305            | 31421                                                                         | Motor Vehicle Insurance<br>VACORP                                                                                                                                                                                                                 | 105992                                                                                                                               | BOILER INSURANCE                                                                                                                                                          | 17,109.33                                                                       | 17,109.33 * |
| 5530            | 11894<br>14787                                                                | Travel-Subsistence & Lodg<br>BUSINESS CARD<br>EPPS TONY                                                                                                                                                                                           | 0555SHERIFF0623<br>51458 REIMB                                                                                                       | MEALS<br>RETIREMENT DINNER                                                                                                                                                | 67.97<br>383.59                                                                 | 451.56 *    |
| 5540            | 25918<br>25918                                                                | Travel-Convention and Edu<br>PROJECT LIFESAVER INC<br>PROJECT LIFESAVER INC                                                                                                                                                                       | 23-035TBC<br>23-044                                                                                                                  | TRAINING<br>TRAINING                                                                                                                                                      | 300.00<br>102.69                                                                | 402.69 *    |
| 5810            | 12636<br>31893                                                                | Dues & Association Member<br>CENTRAL VIRGINIA CRIMINAL<br>VA SHERIFFS ASSOCIATION                                                                                                                                                                 | 6026<br>300000768                                                                                                                    | 23/24 MEMBERSHP DUES<br>23/24 YEARLY DUES                                                                                                                                 | 19,824.00<br>2,055.00                                                           | 21,879.00 * |
| 6001            | 10259<br>11894<br>11902<br>11902<br>13369<br>13369<br>20600<br>20600<br>21153 | Office Supplies<br>AMAZON CAPITAL SERVICES<br>BUSINESS CARD<br>BUSINESS DATA OF VA, INC.<br>BUSINESS DATA OF VA, INC.<br>DIAMOND SPRINGS WATER INC<br>DIAMOND SPRINGS WATER INC<br>KEY OFFICE SUPPLY<br>KEY OFFICE SUPPLY<br>CAPITAL ONE/ WALMART | 1RWF-JRR7-JVTD<br>0555SHERIFF0623<br>01-2362<br>01-2435<br>12832 3834623<br>12832 3866275<br>545 579070<br>545 579132<br>636325 0623 | FLASH/THUMB DRIVES<br>OFFICE SUPPLIES<br>NORTON SHERIFF (2)<br>NORTON TONY E<br>(3) 5GL WATER<br>WATER COOLER RENT<br>POST IT NOTES<br>CARTRIDGES<br>CANDY/CUPCKS (EVENT) | 265.48<br>29.99<br>89.98<br>44.95<br>24.80<br>24.90<br>39.98<br>524.98<br>39.67 | 1,084.73 *  |
| 6003            | 11894<br>12910<br>24853                                                       | Public Education/Crime Pr<br>BUSINESS CARD<br>CREATIVE PRODUCT SOURCE<br>OUTSIDE THE BOX MARKETING                                                                                                                                                | 0555SHERIFF0623<br>CP23144003<br>183554                                                                                              | PUBLIC EDU/PREVENTIN<br>PUB ED/PREV TOTE BGS<br>TOTE BGS/KEYCHAINS                                                                                                        | 452.52<br>608.85<br>1,947.30                                                    | 3,008.67 *  |
| 6004            | 28640                                                                         | Virso Comm Center Crime P<br>SOUTHSIDE ELECTRIC COOP                                                                                                                                                                                              | 526776002 0623                                                                                                                       | ELECTRIC                                                                                                                                                                  | 16.30                                                                           | 16.30 *     |
| 6008            | 11894<br>14700<br>14700<br>14700                                              | Vehicle & Powered Equip F<br>BUSINESS CARD<br>ELLINGTON ENERGY SERVICE<br>ELLINGTON ENERGY SERVICE<br>ELLINGTON ENERGY SERVICE                                                                                                                    | 0555SHERIFF0623<br>3211A 49262<br>3211A 49265<br>3211A 49266                                                                         | GAS<br>GAS<br>GAS<br>GAS                                                                                                                                                  | 228.52<br>52.00<br>28.00<br>50.10                                               | 358.62 *    |
| 6009            | 14300<br>15721<br>15721<br>15721                                              | Vehicle & Powered Equip S<br>EAST END MOTOR CO INC<br>FISHER AUTO PARTS, INC.<br>FISHER AUTO PARTS, INC.<br>FISHER AUTO PARTS, INC.                                                                                                               | 0228715<br>056-323825<br>056-324030<br>056-324146                                                                                    | TIRES<br>WPR BLDS/FLUID/STRPS<br>FREON<br>HEADLIGHT BULB                                                                                                                  | 722.88<br>50.67<br>10.98<br>14.83                                               | 799.36 *    |
| 6010            | 16102<br>27153                                                                | Police Supplies<br>GALLS LLC<br>READ'S UNIFORMS LLC                                                                                                                                                                                               | 024808412<br>191721-99                                                                                                               | HNDCF CSE/FLIGHT HLD<br>FLASHLIGHTS                                                                                                                                       | 138.95<br>293.14                                                                | 432.09 *    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                      | INV#            | DESCRIPTION          | AMOUNT              |
|-----------------|------------------|-----------------------------------------------------|-----------------|----------------------|---------------------|
| 6011            | 10259            | AMAZON CAPITAL SERVICES                             | 13W7-7163-6JQ9  | WEB BELTS            | 47.97               |
|                 | 11021            | BADGE & WALLET                                      | 558262          | HAT BADGE            | 137.50              |
|                 | 16102            | GALLS LLC                                           | 024716913       | MAG HOLDERS          | 132.94              |
|                 | 16102            | GALLS LLC                                           | 024717712       | BOOTS/RAINCOAT/BELT  | 357.37              |
|                 | 16102            | GALLS LLC                                           | 024781670       | BELT                 | 26.95               |
|                 | 16102            | GALLS LLC                                           | 024987773       | VEST/RAINCT/BLT/WND  | 545.85              |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>1,248.58 *</b>   |
| 6012            | 22211            | Books & Subscriptions<br>RELX INC. DBA LEXIS NEXIS  | 37448064        | VA CODE BOOKS        | 616.86              |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>616.86 *</b>     |
| 6026            | 15828            | ARPA Equip Grant - Sheriff<br>FLOCK GROUP INC       | INV-18194       | LICENSE READERS      | 17,100.00           |
|                 | 32734            | WITMER PUBLIC SAFETY GRP                            | INV274622       | RIFLE LGHTS/SLINGS   | 922.96              |
|                 | 32734            | WITMER PUBLIC SAFETY GRP                            | INV279109       | RIFLE LIGHTS         | 1,286.89            |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>19,309.85 *</b>  |
| 6030            | 11894            | Non-Capital Equipment<br>BUSINESS CARD              | 0555SHERIFF0623 | TRANSMITTER          | 379.72              |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>379.72 *</b>     |
|                 |                  |                                                     |                 | <b>MAJOR TOTAL</b>   | <b>93,498.32 **</b> |
| 031201          |                  | SHERIFF - COURTS                                    |                 |                      |                     |
| 2700            | 31421            | Worker's Compensation<br>VACORP                     | WRKCOMP1/4 0723 | WORKER COMP FY24     | 2,691.15            |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>2,691.15 *</b>   |
|                 |                  |                                                     |                 | <b>MAJOR TOTAL</b>   | <b>2,691.15 **</b>  |
| 032200          |                  | VOLUNTEER FIRE DEPARTMENT                           |                 |                      |                     |
| 7001            | 21774            | Payment to Farmville VFD<br>LIBERTY MUTAL INSURANCE | 01906573 FVFD   | WORKERS COMP INS     | 8,074.00            |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>8,074.00 *</b>   |
| 7002            | 12292            | Payment to Rice VFD<br>CENTRAL SQUARE TECHNOLOGIES  | 386324          | ESO ANNL SUBSCRPTN   | 1,705.60            |
|                 | 12845            | GFL/COUNTY WASTE                                    | KD0000279283    | TRASH COLLECTION RFD | 98.10               |
|                 | 14695            | ELLINGTON'S LAWN SERVICE                            | 111             | MOWING               | 450.00              |
|                 | 17679            | HILL & DAVIS, CPA, PC                               | 2022 TAX RVFD   | FORM 990 TAX PREP    | 695.00              |
|                 | 21978            | MICHAEL JAMES STRASBURG                             | 21-7820         | RPR UNDERGRND LINE   | 623.51              |
|                 | 31846            | DOMINION ENERGY VIRGINIA                            | 4500495009 0723 | ELECTRIC RICE FD     | 276.32              |
|                 |                  |                                                     |                 | <b>ACCOUNT TOTAL</b> | <b>3,848.53 *</b>   |
| 7003            | 13166            | Payment to Prospect VFD<br>DAVIS GMC TRUCK INC      | 87249 PROSPECT  | REPAIR BRUSH 44      | 301.40              |
|                 | 14940            | IIA LIFTING SERVICES, INC.                          | INDI66815       | ANNUAL FIRE SFT INSP | 387.36              |
|                 | 15560            | FARMVILLE WHSALE ELECTRIC                           | 765054 PROSPECT | ELECT CORD CONNECTRS | 65.88               |
|                 | 15656            | FIRE & SAFETY EQUIP CO                              | 121937 PROSPECT | FIRE EXT. INSPECTION | 608.17              |
|                 | 16651            | GOODMAN SPECIALIZED                                 | 18105G PROSPECT | REPAIR INTL 7500     | 1,614.79            |
|                 | 17928            | HURTSVILLE HEAVY DUTY LLC                           | 1769 PROSPECT   | MASS AIR FLOW SENSOR | 355.00              |
|                 | 22397            | MUNICIPAL EMERGENCY SERV                            | INI182654       | PPE TURNOUT GEAR     | 15,718.91           |



| MAJOR#<br>ACT# | VENDOR<br>NUMBER<br>NAME        | INVOICE<br>NUMBER<br>DESCRIPTION     | AMOUNT        |
|----------------|---------------------------------|--------------------------------------|---------------|
| 7004           | 22397 MUNICIPAL EMERGENCY SERV  | IN1895889 PRVFD<br>PPE BOOTS         | 3,211.00      |
|                | 25680 PRICE SUPPLY CO INC       | 2304-157498<br>AIR FILTERS           | 37.68         |
|                | 31421 VACORP                    | 105889 PROSPECT<br>WORKER'S COMP INS | 3,122.00      |
|                |                                 | ACCOUNT TOTAL                        | 25,422.19 *   |
|                | 12024 C W WILLIAMS              | (5) HI VIS BOMBR JKT                 | 283.35        |
|                | 13083 DARLINGTON HGT FIRE DEPT  | VIASAT INTERNET                      | 66.31         |
|                | 13083 DARLINGTON HGT FIRE DEPT  | VA STATE FF ASSOC                    | 110.00        |
|                | 13083 DARLINGTON HGT FIRE DEPT  | PTFE TPE/PSI PRESSRE                 | 42.71         |
|                | 14700 ELLINGTON ENERGY SERVICE  | AC SERVICE                           | 315.00        |
|                | 21830 LUCK STONE CORPORATION    | VDOT #57                             | 316.48        |
|                | 28640 SOUTHSIDE ELECTRIC COOP   | DARLINGT HGT'S FD                    | 366.42        |
|                | 29440 PRINCE EDWARD CO TREAS    | DHVFD TRUCK PAYMENT                  | 31,800.00     |
|                |                                 | ACCOUNT TOTAL                        | 33,300.27 *   |
| 7005           | 29440 PRINCE EDWARD CO TREAS    | HSVFD TRK 0823                       | 18,540.00     |
|                |                                 | ACCOUNT TOTAL                        | 18,540.00 *   |
| 7007           | 12024 C W WILLIAMS              | SCBA ADPTR/INFLATABL                 | 4,960.27      |
|                | 15656 FIRE & SAFETY EQUIP CO    | HELMETS/PPE CLEANER                  | 942.27        |
|                | 31421 VACORP                    | WORKER COMP                          | 2,592.75      |
|                |                                 | ACCOUNT TOTAL                        | 8,495.29 *    |
| 7010           | 17776 HAMPDEN-SYDNEY            | 23-24 SUPRT 1/2                      | 2,500.00      |
|                |                                 | ACCOUNT TOTAL                        | 2,500.00 *    |
| 7013           | 22397 MUNICIPAL EMERGENCY SERV  | IN1892654                            | 5,712.59      |
|                |                                 | ACCOUNT TOTAL                        | 5,712.59 *    |
| 7041           | 25246 PARKER OIL CO INC         | 558442 63302A 3                      | 1,119.74      |
|                |                                 | ACCOUNT TOTAL                        | 1,119.74 *    |
| 8010           | 25720 PRINCE EDWARD AREA FIRE-  | 23-24 SUPRT 1/2                      | 4,000.00      |
|                |                                 | ACCOUNT TOTAL                        | 4,000.00 *    |
|                |                                 | MAJOR TOTAL                          | 111,012.61 ** |
| 032300         | AMBULANCE AND RESCUE SERVICES   |                                      |               |
| 7005           | 25880 PRINCE EDWARD Rescue Squa | 23-24 SUPRT 1/4                      | 24,500.00     |
|                |                                 | ACCOUNT TOTAL                        | 24,500.00 *   |
| 7008           | 22349 MEHERRIN FIRE & RESCUE    | 23-24 SUPRT 1/4                      | 6,250.00      |
|                |                                 | ACCOUNT TOTAL                        | 6,250.00 *    |
|                |                                 | MAJOR TOTAL                          | 30,750.00 **  |
| 032500         | EMERGENCY SERVICES              |                                      |               |
| 2800           | 31421 VACORP                    | LODA 1/4 0723                        | 5,068.25      |
|                |                                 | ACCOUNT TOTAL                        | 5,068.25 *    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT       |
|-----------------|------------------|-------------------------------------------------------|-----------------|----------------------|--------------|
| 3160            | 29280            | Professional Service E-91<br>TIMMONS GROUP            | 318862 34335102 | PEC ADDR DATA MAINT  | 337.50 *     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 337.50 *     |
| 5810            | 11250            | Dues & Association Member<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0723 | VOL RESCUE SQD MEMBR | 200.00       |
| 6901            | 11250            | LEMPG<br>BENCHMARK COMMUNITY BANK                     | 1555 ADMIN 0723 | CR FOR TOUCHBOARDS   | 200.00 *     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 200.00 *     |
| 033200          |                  | REGIONAL JAIL & DETENTION                             |                 |                      | 1,092.15-    |
| 3196            |                  | Purchase of Services - JD                             |                 |                      | 1,092.15-*   |
|                 | 28662            | SOUTHSIDE OUTREACH DET                                | AP 0623         | HOME ELECT MONITOR   | 4,513.60 **  |
|                 | 28662            | SOUTHSIDE OUTREACH DET                                | LF 0623         | HOME ELECT MONITOR   |              |
|                 | 28662            | SOUTHSIDE OUTREACH DET                                | ZM 0623         | HOME ELECT MONITOR   |              |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 1,650.00     |
| 7001            | 25380            | Piedmont Regional Jail                                | 4251            | INMTE DAYS 1ST QTR24 | 1,650.00     |
|                 | 25380            | PIEDMONT REGIONAL JAIL                                | 4263            | BAR SCREEN PROJECT   | 1,010.00     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 4,310.00 *   |
| 7010            | 25380            | Revenue Note - Interest                               | 4239            | REV BOND INTEREST    | 466,788.05   |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 3,615.23     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 470,403.28 * |
| 034100          |                  | BUILDING OFFICIAL                                     |                 |                      | 6,406.78     |
| 2700            | 31421            | Worker's Compensation                                 | WRKCOMP1/4 0723 | WORKER COMP FY24     | 6,406.78 *   |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 260.19       |
| 3320            | 12044            | Maintenance Service Contr                             |                 |                      | 260.19 *     |
|                 |                  | CLOUDPERMIT INC.                                      |                 |                      |              |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 10,000.00    |
| 5230            | 31339            | Telecommunications                                    | 1251            | BUILD/PLAN MODULE    | 10,000.00 *  |
|                 |                  | VERIZON WIRELESS                                      |                 |                      |              |
| 5305            | 31421            | Auto Insurance                                        | 242374982 0723  | CELL PHONE           | 40.30        |
|                 |                  | VACORP                                                |                 |                      | 40.30 *      |
| 5307            | 31421            | Public Official's Liabili                             |                 |                      | 534.67       |
|                 |                  | VACORP                                                |                 |                      | 534.67 *     |
| 5540            | 22581            | Travel-Convention & Educa                             |                 |                      | 175.00       |
|                 |                  | MOORE, PHILLIP                                        |                 |                      | 175.00 *     |
| 5880            | 29642            | 2% Blg Permit Surcharge                               | REIMB 0623      | MONTHLY SEMINAR      | 20.00        |
|                 |                  | TREASURER OF VIRGINIA                                 | LV202304        | 2% LEVY ON PERMITS   | 20.00 *      |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 2,948.65     |
|                 |                  |                                                       |                 | ACCOUNT TOTAL        | 2,948.65 *   |

| MAJOR#<br>ACCT#<br>6008 | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#            | DESCRIPTION          | AMOUNT       |
|-------------------------|------------------|---------------------------------------------------------|-----------------|----------------------|--------------|
| 035100                  | 11250            | BENCHMARK COMMUNITY BANK                                | 1555 ADMIN 0723 | FUEL-BUILDING        | 57.28 *      |
|                         |                  |                                                         |                 | ACCOUNT TOTAL        | 57.28 *      |
|                         |                  |                                                         |                 | MAJOR TOTAL          | 14,036.09 ** |
| 2700                    | 31421            | Worker's Compensation<br>VACORP                         | WRKCOMPL/4 0723 | WORKER COMP FY24     | 210.33 *     |
| 3110                    | 27524            | Vet Care<br>RIDGE ANIMAL HOSPITAL                       | 13113 353896    | VET CARE             | 410.61       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354081    | VET CARE             | 101.00       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354134    | VET CARE             | 181.58       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354151    | VET CARE             | 193.30       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354292    | VET CARE             | 234.00       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354339    | VET CARE             | 145.36       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354391    | VET CARE             | 528.76       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354394    | VET CARE             | 44.14        |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354544    | VET CARE             | 404.58       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354639    | VET CARE             | 332.63       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354690    | VET CARE             | 202.64       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 13113 354740    | VET CARE             | 16.15        |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353165          | VET CARE             | 591.91       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353186          | VET CARE             | 14.70        |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353201          | VET CARE             | 237.84       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353489          | VET CARE             | 11.00        |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353623          | VET CARE             | 108.39       |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353651          | VET CARE             | 3,308.40     |
|                         | 27524            | RIDGE ANIMAL HOSPITAL                                   | 353896          | VET CARE             | 410.61       |
|                         |                  |                                                         |                 | ACCOUNT TOTAL        | 7,477.60 *   |
| 3311                    | 11250            | Repairs & Maint-Auto & Po<br>BENCHMARK COMMUNITY BANK   | 6828 ADMIN 0723 | TREAD PLT STEP BUMPR | 794.74       |
|                         | 14300            | EAST END MOTOR CO INC                                   | 0228223         | AC REPAIR ANIML CNTR | 889.97       |
|                         |                  |                                                         |                 | ACCOUNT TOTAL        | 1,684.71 *   |
| 5110                    | 31846            | Electrical Services<br>DOMINION ENERGY VIRGINIA         | 0890745003 0623 | ANIMAL CONTROL       | 169.98 *     |
| 5230                    | 21319            | Telecommunications<br>BRIGHTSPEED                       | 310119726 0723  | ANIMAL CONTROL       | 139.36       |
|                         | 31339            | VERIZON WIRELESS                                        | 242374982 0723  | CELL PHONE           | 80.60        |
| 5305                    | 31421            | Motor Vehicle Insurance<br>VACORP                       | 105992          | BOILER INSURANCE     | 219.96 *     |
| 5530                    | 999999           | Travel-Subsistence & Lodg<br>MARYLAND TRANSPORTATION AU | B1531129052079  | TOLL VIOLATION PMT   | 1,069.33 *   |
| 5899                    | 11250            | Miscellaneous<br>BENCHMARK COMMUNITY BANK               | 6828 ADMIN 0723 | VACA LAWBOOK ACO     | 6.00 *       |
|                         |                  |                                                         |                 | ACCOUNT TOTAL        | 6.00 *       |
|                         |                  |                                                         |                 | ACCOUNT TOTAL        | 39.50 *      |

| MAJOR#<br>ACCT#<br>6001 | VENDOR<br>NUMBER<br>VENDOR<br>NAME<br>Office Supplies<br>AMAZON CAPITAL SERVICES<br>BENCHMARK COMMUNITY BANK | INV#                                                                                                                                    | DESCRIPTION                                                                                                                                                                          | AMOUNT                                                                            |
|-------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| 6002                    | 10259<br>11250                                                                                               | 1GYC-T4KR-KXVC<br>6828 ADMIN 0723                                                                                                       | WALL MOUNTED FILE<br>CARBONLESS FORMS                                                                                                                                                | 24.69<br>272.94<br>297.63 *                                                       |
|                         |                                                                                                              |                                                                                                                                         | ACCOUNT TOTAL                                                                                                                                                                        |                                                                                   |
|                         | 10259<br>11250<br>21811<br>21811<br>21811<br>21811<br>21811                                                  | 1GYC-T4KR-KXVC<br>6828 ADMIN 0723<br>901018-LIIEIG<br>901770-LICRYE<br>906241-LGITFI<br>906338-LGXTZL<br>974668-LIIEJR<br>974680-LIIEJS | BELT KEEPR/SNAPHOOKS<br>CAPS FOR FRAME LEGS<br>SUPPLIES FOR SHELTER<br>DRL BIT/ANCHR/SFTYGL<br>FABULOSO 128F PF 2X<br>J HOOKS/LOCK WASHERS<br>CR CONTRCTS CHOICE<br>3ML CONTR CHOICE | 58.33<br>50.11<br>62.91<br>28.44<br>15.16<br>70.10<br>33.04-<br>39.68<br>291.69 * |
| 6003                    | 28596                                                                                                        | 1222770                                                                                                                                 | DOG FOOD ACO                                                                                                                                                                         | 26.99<br>26.99 *                                                                  |
| 6005                    | 10259                                                                                                        | 1GYC-T4KR-KXVC                                                                                                                          | MOP/BROOM HANDLES                                                                                                                                                                    | 16.99<br>16.99 *                                                                  |
| 6011                    | 11250<br>11250                                                                                               | 3197 ADMIN 0723<br>3197 ADMIN 0723                                                                                                      | BIB PANTS ACO<br>PANTS ACO                                                                                                                                                           | 336.94<br>400.06<br>737.00 *                                                      |
| 042610                  | SANDY RIVER RESERVOIR                                                                                        |                                                                                                                                         |                                                                                                                                                                                      | 12,247.71 **                                                                      |
| 3150                    | 10651                                                                                                        | 15499 0354 001                                                                                                                          | PROFESSNL SVC JUNE23                                                                                                                                                                 | 6,955.00<br>6,955.00 *                                                            |
| 3160                    | 28974<br>29280                                                                                               | PIN 6<br>317384 46844                                                                                                                   | CONCEPT DSN/FSN SPRIT<br>SRR WITHDRWL PERMIT                                                                                                                                         | 3,842.50<br>17,082.50<br>20,925.00 *<br>27,880.00 **                              |
| 043200                  | GENERAL PROPERTIES                                                                                           |                                                                                                                                         |                                                                                                                                                                                      |                                                                                   |
| 2700                    | 31421                                                                                                        | WRKCOMP1/4 0723                                                                                                                         | WORKER COMP FY24                                                                                                                                                                     | 674.79<br>674.79 *                                                                |
| 3310                    | 12744<br>15655<br>15656<br>15656<br>15656                                                                    | 126920<br>FPS0089318<br>122453 SOILWTR<br>122454 AG<br>122477 DSS<br>122478 CANNERY                                                     | REPL COMPRESR/CNTRLEB<br>GENERATOR RENTAL<br>FIRE EXT MAINT INSP<br>FIRE EXT MAINT INSP<br>FIRE EXT MAINT INSP<br>FIRE EXT MAINT INSP                                                | 2,545.00<br>12,300.00<br>65.45<br>55.50<br>55.50<br>55.50                         |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|----------------------------|-----------------|----------------------|-------------|
| 5110            | 15656            | FIRE & SAFETY EQUIP CO     | 122479          | FIRE EXT MAINT INSP  | 55.50       |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 122480          | FIRE EXT MAINT INSP  | 101.83      |
|                 | 15656            | FIRE & SAFETY EQUIP CO     | 122481          | FIRE EXT MAINT INSP  | 49.50       |
|                 | 15686            | FIRE SPRINKLER LTD         | 9580            | QTRLY SPRINKLR INSP  | 1,500.00    |
|                 | 16915            | GULLY TAVERN LANDSCAPING   | 6681            | MONTHLY FERTILIZATIN | 61.39       |
|                 | 29242            | TK ELEVATOR CORPORATION    | 3007322524      | FULL MAINT JULY-SEPT | 3,393.16    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 20,238.33 * |
|                 | 28640            | Electrical Services        | 114379002       | SANDY RIVER          | 25.60       |
|                 | 31846            | SOUTHSIDE ELECTRIC COOP    | 1230385005      | ROY CLARK MONUMENT   | 7.36        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 2786281903      | COURTHOUSE           | 15,060.59   |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 2786281903      | COURTHOUSE           | 15,121.32   |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 3646262521      | SOUTH ST PARKING LOT | 46.95       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4883315659      | STEPS                | 1,402.51    |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 4951935099      | SHERIFF SHED         | 6.59        |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 5856894620      | WORSHAM CLERKS OFFIC | 21.95       |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 6669158583      | LIGHTS AT RICE       | 145.10      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 8105475944      | AG BUILDING          | 937.74      |
|                 | 31846            | DOMINION ENERGY VIRGINIA   | 9670710004      | RECYCLING            | 71.91       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 32,847.62 * |
| 5130            | 29332            | Water & Sewer              | AG BLDG 0623    | WATER & SEWER        | 69.58       |
|                 | 29332            | TOWN OF FARMVILLE          | CH LAWN 0623    | WATER                | 95.82       |
|                 | 29332            | TOWN OF FARMVILLE          | STEPS 0623      | WATER & SEWER        | 111.17      |
|                 | 29332            | TOWN OF FARMVILLE          | 56 SMI WAY 0623 | WATER & SEWER        | 58.38       |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 334.95 *    |
| 5230            | 10105            | Telecommunications         | 7305055660      | LONG DISTANCE CO SHP | 47.43       |
|                 | 10251            | AT&T                       | 315950          | PEFYA AUTO FIRE TEST | 6.00        |
|                 | 21319            | ALLIED SECURITY SYSTEMS, I | 310441360       | ELEVATOR             | 121.76      |
|                 | 21319            | BRIGHTSPEED                | 491005300       | PEFYA BLDG FIRE ALRM | 51.93       |
|                 | 21319            | BRIGHTSPEED                | 242374982       | CELL PHONE           | 40.30       |
|                 | 31339            | VERIZON WIRELESS           |                 |                      | 267.42 *    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 474.82      |
| 5301            | 31421            | Boiler Insurance           | 105992          | BOILER INSURANCE     | 3,394.00    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 3,394.00 *  |
| 5302            | 31421            | Fire Insurance             | 105992          | BOILER INSURANCE     | 40,371.00   |
|                 | 31421            | VACORP                     | 105992          | BOILER INSURANCE     | 7,415.00    |
|                 | 31421            | VACORP                     | 105992          | BOILER INSURANCE     | 7,150.00    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 54,936.00 * |
| 5305            | 31421            | Auto Insurance             | 105992          | BOILER INSURANCE     | 5,346.67    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 5,346.67 *  |
| 5440            | 28869            | Portable Toilet Rental     | 10514           | MONTHLY SERVICE      | 125.00      |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 125.00 *    |
| 6005            | 13367            | Janitorial Supplies        | 318777          | JANITORIAL SUPPLIES  | 1,158.49    |
|                 |                  |                            |                 | ACCOUNT TOTAL        | 1,158.49    |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME               | INVOICE#        | DESCRIPTION          | AMOUNT     |
|--------|-------|---------------|---------------------------|-----------------|----------------------|------------|
| 6007   |       | 13367         | DIAMOND PAPER COMPANY     | 319296          | JANITORIAL SUPPLIES  | 94.53      |
|        |       | 13367         | DIAMOND PAPER COMPANY     | 319340          | JANITORIAL SUPPLIES  | 126.00     |
|        |       | 30239         | UNIFIRST CORPORATION      | 1680078440      | JANITORIAL SUPPLIES  | 47.95      |
|        |       | 30239         | UNIFIRST CORPORATION      | 1680083200      | JANITORIAL SUPPLIES  | 47.95      |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 1,474.92 * |
|        |       | 11250         | BENCHMARK COMMUNITY BANK  | 3197 ADMIN 0723 | DECORATIONS JULY 4TH | 83.45      |
|        |       | 11250         | BENCHMARK COMMUNITY BANK  | 3197 ADMIN 0723 | DECORATIONS JULY 4TH | 18.20      |
|        |       | 11250         | BENCHMARK COMMUNITY BANK  | 3197 ADMIN 0723 | DECORATIONS JULY 4TH | 3.96       |
|        |       | 12408         | CHEMTREAT INC             | CIN0105322642   | JULY 2023 SERVICE    | 133.75     |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC | 768323          | TEMPERATURE RECORDRS | 153.03     |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC | 768920          | UVB CBL TIES         | 10.75      |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC | 769046          | BLNK PLT/MINI CAN    | 11.21      |
|        |       | 15560         | FARMVILLE WHSALE ELECTRIC | 770130          | FLOUR LAMPS          | 984.16     |
|        |       | 15597         | FERGUSON ENTERPRISES LLC  | 0876770         | MAINT SPLS YAK ATTK  | 263.29     |
|        |       | 15799         | FLAMELESS SPECIALTIES     | F32412X-IN      | CLOBBR/WASHER        | 34.37      |
|        |       | 17877         | HUDSON-PAYNE ELECTRONICS  | 16072130        | REPAIR (2) CAMERAS   | 1,551.96   |
|        |       | 21005         | KORMAN SIGNS              | 377743          | SPRING CRK/CTY LINE  | 155.62     |
|        |       | 21811         | LOWE'S                    | 906755-LFQZEC   | FAUCET SUPPLY LINE   | 19.92      |
|        |       | 21811         | LOWE'S                    | 906759-LFQZED   | RAIN GUGE/TARP       | 59.42      |
|        |       | 21811         | LOWE'S                    | 910202-LIXCDT   | CREDIT FOR TAX       | .79-       |
|        |       | 21811         | LOWE'S                    | 910778-LHQQA    | CREDIT FOR SALES TAX | 2.16-      |
|        |       | 21811         | LOWE'S                    | 914610-LFVLCN   | PLANTER/SOIL/PLTFOD  | 49.34      |
|        |       | 21811         | LOWE'S                    | 975961-LINMJE   | TEE/TOGGLE/COUPLING  | 31.72      |
|        |       | 21811         | LOWE'S                    | 976835-LFGRDV   | MAINT SUPPLS AG BLDG | 29.98      |
|        |       | 21811         | LOWE'S                    | 978254-LIXCEX   | HANDLE/LETTERS       | 15.78      |
|        |       | 21811         | LOWE'S                    | 983467-LGDICZ   | PLEATED FAN (5)      | 156.65     |
|        |       | 21811         | LOWE'S                    | 986330-LGOEBA   | BLACK CABLE TIES     | 14.52      |
|        |       | 21811         | LOWE'S                    | 986557-LGOEBC   | PLEATED FAN (1)      | 31.33      |
|        |       | 21811         | LOWE'S                    | 997726-LHQQCA   | GLS BLK/WIRLS ALERT  | 42.97      |
|        |       | 25680         | PRICE SUPPLY CO INC       | 2306-160069     | OVAL CAPACITOR       | 19.74      |
|        |       | 25680         | PRICE SUPPLY CO INC       | 2306-161154     | PUSH COUPLING        | 15.05      |
|        |       | 28352         | SHERWIN WILLIAMS CO       | 5891-5          | PAINT/ROLLER/FOAM    | 79.57      |
|        |       | 29083         | TAYLOR-FORBES EQUIP CO    | IN02925         | LOCK PIN/AIR COVER   | 30.87      |
|        |       | 32926         | WRIGHT AUTO SUPPLY        | 255847          | RIVETER              | 55.00      |
|        |       | 32926         | WRIGHT AUTO SUPPLY        | 256962          | IND V BELT           | 24.30      |
|        |       | 32926         | WRIGHT AUTO SUPPLY        | 257096          | BELTS/PLAS FLDNG KNF | 40.44      |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 4,117.40 * |
| 6009   |       | 14300         | Vehicle & Powered Equip S | 0230130         | MNT/BAL TIRE         | 90.44      |
|        |       | 21811         | EAST END MOTOR CO INC     | 901729-LHLPPZ   | MAINTENANCE SUPPLIES | 40.29      |
|        |       | 27490         | RUNDSTROM AUTO LLC        | 14911           | INSP/TIRE/BULB       | 934.64     |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 1,065.37 * |
| 6011   |       | 27922         | Uniforms & Wearing Appare | 4159375034      | UNIFORM RENTAL       | 112.20     |
|        |       | 27922         | CINTAS CORPORATION #524   | 4160142545      | UNIFORM RENTAL       | 106.78     |
|        |       | 27922         | CINTAS CORPORATION #524   | 4160792925      | UNIFORM RENTAL       | 106.26     |
|        |       | 27922         | CINTAS CORPORATION #524   | 4161526673      | UNIFORM RENTAL       | 106.26     |
|        |       |               |                           |                 | ACCOUNT TOTAL        | 431.50 *   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER              | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT        |
|-----------------|-------------------------------|-------------------------------------------------------|-----------------|----------------------|---------------|
| 8205            | 11250                         | Motor Vehicles<br>BENCHMARK COMMUNITY BANK            | 3197 ADMIN 0723 | DECORATIONS JULY 4TH | 5.00 *        |
| 043400          | CANNERY                       |                                                       |                 | MAJOR TOTAL          | 5.00 *        |
|                 |                               |                                                       |                 | ACCOUNT TOTAL        | 125,258.97 ** |
| 2700            | 31421                         | Worker's Compensation<br>VACORP                       | WRKCOMP1/4 0723 | WORKER COMP FY24     | 188.39 *      |
| 5110            | 28640                         | Electrical Services<br>SOUTHSIDE ELECTRIC COOP        | 44435001 0723   | ELECTRIC CANNERY     | 188.39 *      |
| 5120            | 25247                         | Heating Services<br>PARKER OIL COMPANY INC            | 537808 63792K 8 | PROPANE CANNERY      | 568.90 *      |
| 5230            | 21319                         | Telecommunications<br>BRIGHTSPEED                     | 310248529 0723  | CANNERY              | 568.90 *      |
| 051100          | HEALTH DEPARTMENT             |                                                       |                 | ACCOUNT TOTAL        | 1,121.26 *    |
|                 |                               |                                                       |                 | MAJOR TOTAL          | 1,121.26 *    |
| 5610            | 25840                         | Payment To Local Health D<br>PRINCE EDWARD HEALTH DPT | 23-24 SUPRT 1/4 | 23-24 SUPPORT        | 112.69 *      |
| 052500          | CHAPTER X BOARD               |                                                       |                 | ACCOUNT TOTAL        | 112.69 *      |
|                 |                               |                                                       |                 | MAJOR TOTAL          | 1,991.24 **   |
| 5640            | 12928                         | Payment to Crossroad Ser<br>CROSSROAD SERVICES BOARD  | 23-24 SUPRT 1/4 | 23-24 SUPPORT        | 44,366.50 *   |
| 053500          | COMPREHENSIVE SERVICES ACT    |                                                       |                 | ACCOUNT TOTAL        | 44,366.50 *   |
|                 |                               |                                                       |                 | MAJOR TOTAL          | 44,366.50 **  |
| 3160            | 12929                         | CSA Programs<br>CROSSROADS SERVICES BD                |                 | PROFESSIONAL SERVICE | 18,750.00 *   |
|                 | 12929                         | CROSSROADS SERVICES BD                                |                 | PROFESSIONAL SERVICE | 18,750.00 *   |
|                 | 15965                         | FULCRUM COUNSELORS, LLC                               |                 | PROFESSIONAL SERVICE | 18,750.00 **  |
|                 | 16672                         | GRAFTON SCHOOL INC                                    |                 | PROFESSIONAL SERVICE | 367.31        |
|                 | 27578                         | SH VARSITY ACQUISITION SUB                            |                 | PROFESSIONAL SERVICE | 367.31        |
|                 | 27578                         | SH VARSITY ACQUISITION SUB                            |                 | PROFESSIONAL SERVICE | 960.00        |
|                 | 27578                         | SH VARSITY ACQUISITION SUB                            |                 | PROFESSIONAL SERVICE | 8,721.00      |
|                 |                               |                                                       |                 | ACCOUNT TOTAL        | 3,156.00      |
|                 |                               |                                                       |                 | MAJOR TOTAL          | 4,648.00      |
| 053501          | OTHER WELFARE/SOCIAL SERVICES |                                                       |                 | ACCOUNT TOTAL        | 3,156.00      |
|                 |                               |                                                       |                 | MAJOR TOTAL          | 21,375.62 **  |
| 5608            | 28097                         | SCOPE/Meals on Wheels<br>SCOPE/MEALS ON WHEELS        | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 2,500.00 *    |
|                 |                               |                                                       |                 | ACCOUNT TOTAL        | 2,500.00 *    |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INV#            | DESCRIPTION   | AMOUNT       |
|-----------------|------------------|--------------------------------------------------------|-----------------|---------------|--------------|
| 5609            | 25400            | PIEDMONT Senior Resources<br>PIEDMONT SR RESOURCES     | 23-24 SUPRT 1/4 | 23-24 SUPPORT | 6,613.50 *   |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 6,613.50 *   |
| 5610            | 28866            | STEPS Inc<br>STEPS, INC                                | 23-24 SUPRT 1/4 | 23-24 SUPPORT | 5,000.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 5,000.00 *   |
| 5613            | 19750            | Jolly Glee Senior Citizen<br>JOLLY GLEE SENIOR CENTER  | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 1,250.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 1,250.00 *   |
| 5615            | 28866            | STEPS-Community Action Pr<br>STEPS, INC                | 23-24 SUPRT 1/4 | 23-24 SUPPORT | 6,742.75     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 6,742.75 *   |
| 5637            | 15140            | FACES<br>FACES, INC                                    | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 3,125.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 3,125.00 *   |
| 5640            | 28704            | Special Olympics Area 12<br>SPECIAL OLYMPICS-AREA 12   | 23-24 SUPPORT   | 23-24 SUPPORT | 1,200.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 1,200.00 *   |
| 5645            | 31677            | VA Legal Aid Society<br>VA LEGAL AID SOCIETY INC       | 23-24 SUPPORT   | 23-24 SUPPORT | 1,475.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 1,475.00 *   |
| 5652            | 17481            | Heart of Virginia Free Cl<br>HEART OF VIRGINIA FREE    | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 3,000.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 3,000.00 *   |
| 5653            | 21808            | Longwood Center for Visua<br>LONGWOOD CNTR FOR VISUAL  | 23-24 SUPPORT   | 23-24 SUPPORT | 2,000.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 2,000.00 *   |
| 5654            | 17006            | Habitat for Humanity<br>HABITAT FOR HUMANITY           | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 2,500.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 2,500.00 *   |
| 5670            | 25371            | Piedmont Area Veterans C<br>PIEDMONT AREA VETERANS COU | 23-24 SUPRT 1/4 | 23-24 SUPPORT | 2,500.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 2,500.00 *   |
| 068100          |                  | CONTRIBUTIONS TO COLLEGES                              |                 |               | 37,906.25 ** |
| 5640            | 28960            | Payment To Community Coll<br>SOUTHSIDE VA COMM COLLEGE | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 4,205.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 4,205.00 *   |
| 5643            | 21824            | Longwood Small Bus Dev Ce<br>LONGWOOD SMALL BUSINESS   | 23-24 SUPRT 1/2 | 23-24 SUPPORT | 2,000.00     |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 2,000.00 *   |
|                 |                  |                                                        |                 | MAJOR TOTAL   | 6,205.00 **  |
| 071100          |                  | SUPERVISION OF PARKS & RECREATION                      |                 |               |              |
| 5647            | 28696            | YMCA-Summer Program<br>SOUTHSIDE VA FAMILY YMCA        | 23-24 SUPPORT   | 23-24 SUPPORT | 15,000.00    |
|                 |                  |                                                        |                 | ACCOUNT TOTAL | 15,000.00 *  |
|                 |                  |                                                        |                 | MAJOR TOTAL   | 15,000.00 ** |



| MAJOR#<br>ACT#<br>07200 | VENDOR<br>NUMBER<br>MUSEUMS | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT                                   |
|-------------------------|-----------------------------|-------------------------------------------------------|-----------------|----------------------|------------------------------------------|
| 5641                    | 27650                       | Robert R. Moton Museum<br>ROBERT RUSSA MOTON MUSEUM   | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 4,250.00 *<br>4,250.00 *<br>4,250.00 **  |
| 073500                  |                             | PUBLIC LIBRARY                                        |                 |                      |                                          |
| 5640                    | 15400                       | Contribution To Library<br>FARMVILLE-PE COMM LIBRARY  | 23-24 SUPRT 1/4 | 23-24 SUPPORT        | 73,668.00<br>73,668.00 *<br>73,668.00 ** |
| 081100                  |                             | PLANNING                                              |                 |                      |                                          |
| 2700                    | 31421                       | Worker's Compensation<br>VACORP                       | WRKCOMP1/4 0723 | WORKER COMP FY24     | 470.58<br>470.58 *                       |
| 5230                    | 31339                       | Telecommunications<br>VERIZON WIRELESS                | 242374982 0723  | CELL PHONE           | 80.60<br>80.60 *                         |
| 5530                    | 11250                       | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 6828 ADMIN 0723 | HOTEL 2023 ANNL CONF | 211.97<br>211.97 *                       |
| 5540                    | 11250                       | Travel-Convention & Educa<br>BENCHMARK COMMUNITY BANK | 6828 ADMIN 0723 | RPC 2023 ANNL CONF   | 100.00<br>100.00 *                       |
| 5640                    | 12745                       | Commonwealth Regional Cou<br>COMMONWEALTH REGIONAL    | 23-24 SUPPORT   | 23-24 SUPPORT        | 19,000.00<br>19,000.00 *                 |
| 6001                    | 11250                       | Office Supplies<br>BENCHMARK COMMUNITY BANK           | 6828 ADMIN 0723 | ADOBE                | 19.99<br>19.99 *<br>19,883.14 **         |
| 081200                  |                             | COMMUNITY DEVELOPMENT                                 |                 |                      |                                          |
| 5648                    | 29332                       | Farmville Airport<br>TOWN OF FARMVILLE                | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 3,800.00<br>3,800.00 *                   |
| 5650                    | 29332                       | Farmville Area Bus<br>TOWN OF FARMVILLE               | 23-24 SUPRT 1/4 | 23-24 SUPPORT        | 6,250.00<br>6,250.00 *                   |
| 5652                    | 25368                       | Piedmont Area Transit<br>TOWN OF BLACKSTONE           | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 4,240.00<br>4,240.00 *                   |
| 5655                    | 13763                       | Downtown Farmville<br>DOWNTOWN FARMVILLE              | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 4,000.00<br>4,000.00 *<br>18,290.00 **   |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME         | DESCRIPTION               | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|----------------------------------|---------------------------|-----------------|----------------------|-------------|
| 2700            | 31421 VACORP                     | Worker's Compensation     | WRKCOMP1/4 0723 | WORKER COMP FY24     | 10.19 *     |
| 5230            | 31339 VERIZON WIRELESS           | Telecommunications        | 242374982 0723  | CELL PHONE           | 10.19 *     |
| 5810            | 11250 BENCHMARK COMMUNITY BANK   | Dues & Association Member | 1555 ADMIN 0723 | VEDA MEMBERSHP RENWL | 40.30 *     |
| 6001            | 11250 BENCHMARK COMMUNITY BANK   | Office Supplies           | 6828 ADMIN 0723 | ADOBE                | 40.30 *     |
| 081600          | TOURISM                          |                           |                 | ACCOUNT TOTAL        | 250.00 *    |
| 2700            | 31421 VACORP                     | Worker's Compensation     | WRKCOMP1/4 0723 | WORKER COMP FY24     | 250.00 *    |
| 3600            | 21756 LETTERPRESS COMMUNICATIONS | Advertising               | 2696            | TOURISM JUNE 23 HRS  | 19.99 *     |
| 3700            | 21756 LETTERPRESS COMMUNICATIONS | Transient Occupancy Tax E | 2696            | PRSFTWR MELTWTR JULY | 19.99 *     |
| 5110            | 31846 DOMINION ENERGY VIRGINIA   | Electrical Services       | 0675198071 0623 | VISITOR CTR A        | 320.48 **   |
| 5130            | 29332 TOWN OF FARMVILLE          | Water & Sewer             | VISTR CTR 0623  | WATER & SEWER        | 9.37 *      |
| 5210            | 11250 BENCHMARK COMMUNITY BANK   | Postal Services           | 6828 ADMIN 0723 | UPS CHARGES          | 9.37 *      |
| 5230            | 20904 KINEX NETWORKING SOLUTION  | Telecommunications        | 2307-0021062    | VISITORS CENTER      | 687.50 *    |
| 5892            | 15958 FRAZIER & FRAZIER INC      | VTC ARPA Tourism Grant    | 04-8009         | PEC WAYFINDING       | 687.50 *    |
| 5893            | 21756 LETTERPRESS COMMUNICATIONS | VTC DMO Marketing Grant   | 2697            | WELLNS WKLY TRSM AD  | 150.00 *    |
| 5897            | 31903 VIRGINIA'S RETREAT         | Virginia's Retreat        | 23-24 SUPRT 1/2 | 23-24 SUPPORT        | 150.00 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 114.50      |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 46.06       |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 160.56 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 53.04 *     |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 53.04 *     |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 66.53 *     |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 66.53 *     |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 111.85 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 111.85 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 1,698.85 *  |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 1,698.85 *  |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 568.93 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 568.93 *    |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 2,250.00 *  |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 2,250.00 *  |
|                 |                                  |                           |                 | ACCOUNT TOTAL        | 5,756.63 ** |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME           | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|-----------------|------------------------------------|-----------------|----------------------|---------------|--------------|
| 082400          | SOIL & WATER CONSERVATION DISTRICT |                 |                      |               |              |
| 5641            | Donation - PS&WCD                  |                 |                      |               |              |
|                 | 25440 PIEDMONT SOIL & WATER        | 23-24 SUPRT 1/4 | 23-24 SUPPORT        | 2,960.00 *    | 2,960.00 **  |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 2,960.00 **  |
|                 |                                    |                 |                      | MAJOR TOTAL   | 2,960.00 **  |
| 083500          | COOPERATIVE EXTENSION OFFICE       |                 |                      |               |              |
| 3199            | Purchase of Service - Oth          |                 |                      |               |              |
|                 | 29913 TREASURER VA TECH            | FY23 4TH QTR    | FY 2023 4TH QTR      | 11,790.15     | 11,790.15 *  |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 11,790.15 *  |
| 5230            | Telecommunications                 |                 |                      |               |              |
|                 | 21319 BRIGHTSPEED                  | 309520098 0623  | PE COOP EXT SVC      | 148.76 *      | 148.76 *     |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 148.76 *     |
|                 |                                    |                 |                      | MAJOR TOTAL   | 11,938.91 ** |
| 091000          | GENERAL EXPENSE                    |                 |                      |               |              |
| 5230            | Internal Telecom Account           |                 |                      |               |              |
|                 | 10162 ADVERNOLOGY, LLC             | H0170           | EMAIL HOSTING JUNE23 | 30.00         | 30.00        |
|                 | 10162 ADVERNOLOGY, LLC             | H0170           | EMAIL HOSTING JULY23 | 30.00         | 30.00        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021063    | COUNTY ADMIN         | 140.30        | 140.30       |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021064    | SHERIFF              | 102.20        | 102.20       |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021065    | COMMONWEALTH ATTY    | 71.80         | 71.80        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021066    | TREASURER            | 70.85         | 70.85        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021067    | COMMISSIONER OF REV  | 71.80         | 71.80        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021068    | HEALTH DEPARTMENT    | 85.25         | 85.25        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021069    | JUVENILE PROB/PAROLE | 55.85         | 55.85        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021070    | HEALTH DEPARTMENT    | 88.75         | 88.75        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021071    | CIRCUIT COURT CLERK  | 116.20        | 116.20       |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021072    | BUILDING/PLANNING    | 17.45         | 17.45        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021073    | MAGISTRATE           | 55.35         | 55.35        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021074    | VICTIM WITNESS       | 15.45         | 15.45        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021075    | JUVE/DOMESTIC COURT  | 55.35         | 55.35        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021076    | VOTER REGISTRATION   | 55.35         | 55.35        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021077    | CIRCUIT COURT        | 55.35         | 55.35        |
|                 | 20904 KINEX NETWORKING SOLUTION    | 2307-0021078    | GENERAL DIST COURT   | 70.30         | 70.30        |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 1,187.60 *   |
| 5807            | Contingency                        |                 |                      |               |              |
|                 | 27756 ROCHEPTE'S FLORIST           | 21052           | FLOWERS K BROWN      | 82.99         | 82.99        |
|                 | 27756 ROCHEPTE'S FLORIST           | 21053           | FLOWERS C BAKER      | 87.00         | 87.00        |
|                 | 27756 ROCHEPTE'S FLORIST           | 21076           | FLOWERS TOWNSEND     | 75.00         | 75.00        |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 244.99 *     |
| 5811            | Flores Admin Fee                   |                 |                      |               |              |
|                 | 15837 FLORES & ASSOCIATES, LLC     | 451499          | JULY 2023            | 102.70        | 102.70 *     |
|                 |                                    |                 |                      | ACCOUNT TOTAL | 102.70 *     |
|                 |                                    |                 |                      | MAJOR TOTAL   | 1,535.29 **  |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME                                            | INV#            | DESCRIPTION           | AMOUNT        |
|--------|--------|---------------|--------------------------------------------------------|-----------------|-----------------------|---------------|
| 0002   | 094000 | 12070         | Computer System<br>ATLANTECH RESELLERS, INC.           | 574821          | NETWORK EQUIPMENT     | 971.98        |
|        |        | 12726         | COMPRO COMPUTERS                                       | PEC 06 20 2023A | (5)DSKTPS/MSE/SFTWRE  | 7,130.75      |
|        |        | 12726         | COMPRO COMPUTERS                                       | PEC 06 23 2023  | LAPTOP S.PUCKETT      | 1,729.85      |
|        |        | 28354         | SHI INTERNATIONAL CORP                                 | B17030310       | NETWORK SCANNER       | 2,991.81      |
|        |        |               |                                                        |                 | ACCOUNT TOTAL         | 12,824.39 *   |
| 0003   |        | 29280         | Sandy River Project<br>TIMMONS GROUP                   | 317385 53411    | SRR WTR SMPL PRGM     | 7,010.00      |
|        |        |               |                                                        |                 | ACCOUNT TOTAL         | 7,010.00 *    |
| 0007   |        | 19931         | BUSINESS PARK ROAD DEVELO<br>J.R. CASKEY, INC.         | APPLICATION 5   | IND RD ACCESS PMT 5   | 139,813.98    |
|        |        | 29280         | TIMMONS GROUP                                          | 317245 46958    | PEC BUS PRK ACC RD    | 1,200.00      |
|        |        | 29280         | TIMMONS GROUP                                          | 317386 56908    | PEBP ACC RD CONS SV   | 9,892.50      |
|        |        |               |                                                        |                 | ACCOUNT TOTAL         | 150,906.48 *  |
| 0010   |        | 15560         | Compactor Site Improvemen<br>FARMVILLE WHSALE ELECTRIC | 769922          | CKT BRKR/BATTERY      | 397.40        |
|        |        | 29280         | TIMMONS GROUP                                          | 317387 59285    | RICE CONV SITE CA SVC | 2,625.00      |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                               | 4848632024 0623 | TEMP RICE SITE        | 25.88         |
|        |        | 32285         | WEBB DEVELOPMENT LLC                                   | APPLICATION 3   | RICE CONV SITE PMT 3  | 180,035.88    |
|        |        |               |                                                        |                 | ACCOUNT TOTAL         | 183,084.16 *  |
| 0044   |        | 11250         | AFID - Cannery<br>BENCHMARK COMMUNITY BANK             | 3197 ADMIN 0723 | DRAW OFF VALVE        | 1,710.00      |
|        |        | 11491         | ARC3 GASES                                             | 0009985662      | JET ELEC CHAIN HOIST  | 2,882.04      |
|        |        | 12902         | CREST FOODSERVICE EQUIP                                | 261584          | DICING KIT            | 448.25        |
|        |        |               | Countywide Comm System                                 | 1007            | EMS COMM SYSTEM       | 5,040.29 *    |
|        |        | 12944         | CTA CONSULTANTS, LLC                                   |                 |                       | 10,000.00     |
|        |        |               |                                                        |                 | ACCOUNT TOTAL         | 10,000.00 *   |
|        |        |               |                                                        |                 | MAJOR TOTAL           | 368,865.32 ** |
|        |        |               |                                                        |                 | FUND TOTAL            | 1,655,443.88  |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME                | INV#     | DESCRIPTION     | AMOUNT    |
|--------|--------|---------------|----------------------------|----------|-----------------|-----------|
| 7008   | 032301 | 11491         | Meherrin EMS<br>ARC3 GASES | 10003986 | CYLINDER RENTAL | 43.20     |
|        |        | 11491         | ARC3 GASES                 | 9916048  | CYLINDER RENTAL | 44.64     |
|        |        | 14734         | EMERGENCY MEDICAL PRODUCT  | 2552074  | EMS SUPPLIES    | 383.34    |
|        |        | 14734         | EMERGENCY MEDICAL PRODUCT  | 2564330  | ALBUTEROL       | 8.89      |
|        |        | 14734         | EMERGENCY MEDICAL PRODUCT  | 2565576  | EMS SUPPLIES    | 286.93    |
|        |        |               |                            |          | ACCOUNT TOTAL   | 767.00 *  |
|        |        |               |                            |          | MAJOR TOTAL     | 767.00 ** |
|        |        |               |                            |          | FUND TOTAL      | 767.00    |

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FUND # - 501 WATER FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 7/01/2023 -- 7/31/2023

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| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES | VENDOR<br>NAME<br>GENERAL PROPERTIES | INV#            | DESCRIPTION   | AMOUNT   |
|---------------------------|----------------------------------------|--------------------------------------|-----------------|---------------|----------|
| 5130                      | 29332                                  | Water Service<br>TOWN OF FARMVILLE   | WATER TANK 0623 | WATER & SEWER | 39.48    |
|                           |                                        |                                      |                 | ACCOUNT TOTAL | 39.48 *  |
|                           |                                        |                                      |                 | MAJOR TOTAL   | 39.48 ** |
|                           |                                        |                                      |                 | FUND TOTAL    | 39.48    |

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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>CONTRACTUAL SERVICES | VENDOR<br>NAME                                    | INV#            | DESCRIPTION          | AMOUNT                                     |
|-----------------|------------------------------------------|---------------------------------------------------|-----------------|----------------------|--------------------------------------------|
| 3810            | 12775                                    | Repairs & Maintenance<br>COMMONWEALTH ENGINEERING | 42957           | EVAL OF CIRCUIT BRKR | 1,173.22 *<br>1,173.22 *<br>1,173.22 **    |
| 043200          | GENERAL PROPERTIES                       |                                                   |                 |                      | ACCOUNT TOTAL<br>MAJOR TOTAL               |
| 5110            | 31846                                    | Electrical Services<br>DOMINION ENERGY VIRGINIA   | 4148700281 0623 | SEWER PUMP           | 62.57<br>41.25                             |
|                 | 31846                                    | DOMINION ENERGY VIRGINIA                          | 4148700281 0723 | SEWER PUMP           | 103.82 *<br>103.82 **                      |
|                 |                                          |                                                   |                 |                      | ACCOUNT TOTAL<br>MAJOR TOTAL<br>FUND TOTAL |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME                                        | DESCRIPTION           | INV#            | ACCOUNT TOTAL | AMOUNT     |
|--------|--------|---------------|----------------------------------------------------|-----------------------|-----------------|---------------|------------|
| 2700   | 042300 | 31421         | Workers Compensation VACORP                        | WORKER COMP FY24      | WRKCOMP1/4 0723 | 4,985.80      | 4,985.80 * |
| 3310   |        | 11491         | ARC3 GASES                                         | OXYGEN/CYL CAP        | 0010048719      | 73.19         |            |
|        |        | 21811         | LOWE'S                                             | HAND SANITIZER/BROOM  | 997569-LHQBY    | 21.24         |            |
|        |        | 21811         | LOWE'S                                             | FLY TRAP/FLEA KILL    | 998867-LHVBBX   | 21.34         |            |
|        |        | 32926         | WRIGHT AUTO SUPPLY                                 | BATTERY FOR MACK      | 256022          | 396.15        |            |
| 3311   |        | 10622         | Repairs & Maint-Auto & Eq ANDERSON TIRE CO INC     | REPAIR FLAT           | WO22213334      | 511.92        | 511.92 *   |
|        |        | 14300         | EAST END MOTOR CO INC                              | TIRE PATCH            | 0230038         | 42.67         |            |
|        |        | 28091         | SCHMIDT'S REPAIR SERVICE                           | REPL 3 AC LINES       | 1699            | 41.60         |            |
|        |        | 32926         | WRIGHT AUTO SUPPLY                                 | COOLANT FILTER        | 256698          | 1,656.02      |            |
| 3840   |        | 10254         | Contract Landfill - POS PUBLIC SERVICES #974       | TRASH COLLECTION      | 0974-000625436  | 1,751.37      | 1,751.37 * |
|        |        | 10254         | REPUBLIC SERVICES #974                             | TRASH COLLECTION      | 0974-000625437  | 481.29        |            |
|        |        | 10254         | REPUBLIC SERVICES #974                             | TRASH COLLECTION      | 0974-000625438  | 275.11        |            |
| 3841   |        | 14723         | Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA | TIRE RECYCLING        | 505406          | 1,074.44      | 1,074.44 * |
|        |        | 28866         | STEPS, INC                                         | RECYCLING             | JUNE 2023       | 1,572.50      |            |
|        |        | 29029         | SYNERGY RECYCLING LLC                              | ELECTRONICS RECYCLING | 2300296         | 1,661.00      |            |
| 5110   |        | 28640         | Electrical Services SOUTHSIDE ELECTRIC COOP        | DARLINGTON HEIGHTS    | 114379001 0723  | 48.13         |            |
|        |        | 28640         | SOUTHSIDE ELECTRIC COOP                            | RECYCLE CENTER        | 114379003 0623  | 64.91         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | CELL C PUMP STATION   | 0670040567 0623 | 20.27         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | GREEN BAY CONV SITE   | 1144204110 0623 | 51.59         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | LANDFILL OFFICE       | 4268948512 0623 | 61.92         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | SCLHSE LEACHATE PUMP  | 5181167213 0623 | 545.05        |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | WORSHAM CONV SITE     | 7471653571 0623 | 37.45         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | LANDFILL SHOP         | 8535655636 0623 | 16.62         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | PROSPECT CONV SITE    | 8601161519 0623 | 52.04         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | SCALE HOUSE           | 8970737501 0623 | 53.74         |            |
|        |        | 31846         | DOMINION ENERGY VIRGINIA                           | LANDFILL SHELTER      | 9176847250 0623 | 27.28         |            |
| 5230   |        | 21319         | Telecommunications BRIGHTSPEED                     | GREEN BAY CONV SITE   | 309480181 0623  | 979.00        | 979.00 *   |
|        |        | 21319         | BRIGHTSPEED                                        | TUGGLE CONV SITE      | 309615846 0623  | 61.86         |            |
|        |        | 21319         | BRIGHTSPEED                                        | PROSPECT CONV SITE    | 309714661 0723  | 56.63         |            |
|        |        | 21319         | BRIGHTSPEED                                        | WORSHAM CONV SITE     | 310039285 0723  | 62.13         |            |
|        |        | 31337         | VERIZON                                            | VIRSO CONV SITE       | 743213759 0623  | 56.89         |            |
|        |        | 31339         | VERIZON WIRELESS                                   | CELL PHONE            | 242374982 0723  | 76.19         |            |
| 5305   |        | 31421         | Motor Vehicle Insurance VACORP                     | BOILER INSURANCE      | 105992          | 23.21         | 23.21 *    |
|        |        |               |                                                    | ACCOUNT TOTAL         |                 | 534.67        | 534.67 *   |



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PRINCE EDWARD  
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| MAJOR#<br>ACCT# | VENDOR<br>NUMBER          | VENDOR<br>NAME             | INV#            | DESCRIPTION          | AMOUNT        |
|-----------------|---------------------------|----------------------------|-----------------|----------------------|---------------|
| 5440            | 28869                     | STIFF O O INC              | 10514           | MONTHLY SERVICE      | 877.50 *      |
| 6009            | 32926                     | WRIGHT AUTO SUPPLY         | 256638          | TWLS/RAIN X/GLOVES   | 877.50 *      |
| 042400          | LANDFILL OPERATIONS       |                            |                 |                      | ACCOUNT TOTAL |
| 3160            | Professional Services     |                            |                 |                      | ACCOUNT TOTAL |
|                 | 17386                     | HARRIS, TIMOTHY            | REIMB 0723      | REIMB CDL PHYSICAL   | 100.00        |
|                 | 21105                     | LABELLA ASSOCIATES, D.P.C. | 199724 223133   | PEC 23 ENV ANNLS SVC | 4,510.80      |
|                 | 21105                     | LABELLA ASSOCIATES, D.P.C. | 199725 22231331 | PEC 23 ENG ANNLS SVC | 8,780.98      |
|                 | 21105                     | LABELLA ASSOCIATES, D.P.C. | 199728 22231332 | PEC LNDFLL MJR PRMT  | 708.75        |
| 3310            | Repairs/Maintenance       |                            |                 |                      | ACCOUNT TOTAL |
|                 | 12220                     | CARTER MACHINERY CO INC    | 1398118         | INSTL FUEL INJ VALVE | 14,100.53 *   |
|                 | 14300                     | EAST END MOTOR CO INC      | 0228666         | STATE INSP SERV TRK  | 5,432.76      |
|                 | 19221                     | JAMES RIVER EQUIPMENT      | P03154          | HYDRAU 5 GAL         | 20.00         |
|                 | 21830                     | LUCK STONE CORPORATION     | IV-101826219    | VDOT GABION STONE    | 269.98        |
|                 | 32926                     | WRIGHT AUTO SUPPLY         | 257061          | BELTS/ HYD FLUID     | 823.65        |
| 3311            | Equipment Repairs & Maint |                            |                 |                      | ACCOUNT TOTAL |
|                 | 11491                     | ARC3 GASES                 | 0010004008      | CYLINDER RENTAL      | 32.40         |
|                 | 32926                     | WRIGHT AUTO SUPPLY         | 256594          | HOSE/120Z CAN SS     | 31.29         |
|                 | 32926                     | WRIGHT AUTO SUPPLY         | 256975          | BELT/GSKT/THRDLCR    | 43.66         |
| 5230            | Telecommunications        |                            |                 |                      | ACCOUNT TOTAL |
|                 | 21319                     | BRIGHTSPEED                | 309326764 0623  | LANDFILL             | 107.35 *      |
|                 | 31339                     | VERIZON WIRELESS           | 242374982 0723  | CELL PHONE           | 121.21        |
| 5305            | Insurance                 |                            |                 |                      | ACCOUNT TOTAL |
|                 | 31421                     | VACORP                     | 105992          | BOILER INSURANCE     | 80.31         |
| 6008            | Fuel                      |                            |                 |                      | ACCOUNT TOTAL |
|                 | 11491                     | ARC3 GASES                 | 0009992380      | SHIELDPRO            | 201.52 *      |
|                 | 14700                     | ELLINGTON ENERGY SERVICE   | 21022T 4582     | DIESEL               | 2,138.67 *    |
|                 | 14700                     | ELLINGTON ENERGY SERVICE   | 21022T 7806     | DIESEL               | 2,138.67 *    |
|                 | 14700                     | ELLINGTON ENERGY SERVICE   | 21022T 9359     | DIESEL               | 141.38        |
|                 | 25247                     | PARKER OIL COMPANY INC     | 549104 63792K 6 | OFF ROAD DIESEL      | 99.68         |
| 6009            | Vehicle & Powered Equip S |                            |                 |                      | ACCOUNT TOTAL |
|                 | 12220                     | CARTER MACHINERY CO INC    | 4580546         | BELT FOR 963C        | 7,329.21      |
|                 | 32926                     | WRIGHT AUTO SUPPLY         | 255840          | 3.5 AE FORD BLUE     | 8,012.84 *    |
|                 | 32926                     | WRIGHT AUTO SUPPLY         | 256371          | FUEL FILTER          | 123.59        |
| 6011            | Uniforms & Wearing Appare |                            |                 |                      | ACCOUNT TOTAL |
|                 | 27922                     | CINTAS CORPORATION #524    | 4159375034      | UNIFORM RENTAL       | 103.64        |
|                 |                           |                            |                 |                      | 29.32         |
|                 |                           |                            |                 |                      | 256.55 *      |
|                 |                           |                            |                 |                      | 71.35         |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME              | INV#            | DESCRIPTION          | AMOUNT       |
|--------|-------|---------------|--------------------------|-----------------|----------------------|--------------|
| 6030   |       | 27922         | CINTAS CORPORATION #524  | 4160142545      | UNIFORM RENTAL       | 71.35        |
|        |       | 27922         | CINTAS CORPORATION #524  | 4160792925      | UNIFORM RENTAL       | 73.26        |
|        |       | 27922         | CINTAS CORPORATION #524  | 4161526673      | UNIFORM RENTAL       | 71.51        |
|        |       |               | Non-Capital Equipment    |                 |                      | 287.47 *     |
|        |       | 10259         | AMAZON CAPITAL SERVICES  | 1FFW-4FT4-LKYF  | IMPCT WRNCH/WRNCH ST | 383.51       |
|        |       | 11250         | BENCHMARK COMMUNITY BANK | 1555 ADMIN 0723 | TOOLS LANDFILL       | 796.23       |
|        |       | 11250         | BENCHMARK COMMUNITY BANK | 1555 ADMIN 0723 | TOOLS LANDFILL       | 261.85       |
|        |       | 21811         | LOWE'S                   | 902860-LGXTZK   | SHOP TOOL BOXES      | 758.10       |
|        |       |               |                          |                 | ACCOUNT TOTAL        | 2,199.69 *   |
|        |       |               |                          |                 | MAJOR TOTAL          | 34,064.11 ** |
|        |       |               |                          |                 | FUND TOTAL           | 50,136.26    |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                         | INV#            | DESCRIPTION         | AMOUNT       |
|--------|-------|---------------|-----------------------------------------------------|-----------------|---------------------|--------------|
| 2700   |       | 31421         | Worker's Compensation VACORP                        | WRKCOMP1/4 0723 | WORKER COMP FY24    | 72.82 *      |
| 5110   |       | 31846         | Electrical Service DOMINION ENERGY VIRGINIA         | 7218131923 0623 | ELECTRIC PCS        | 67.42 *      |
| 5510   |       | 16944         | Travel - Mileage STIMPSON CONNIE                    | MILEAGE 0623    | TRAVEL MILEAGE      | 8.58         |
|        |       | 21790         | LIGHT, PAMELA                                       | MILEAGE 0623    | TRAVEL MILEAGE      | 120.52       |
|        |       | 27170         | REESE-THOMAS A ROCQUELLE                            | MILEAGE 0623    | TRAVEL MILEAGE      | 104.14       |
|        |       | 28833         | STATON REBECCA                                      | MILEAGE 0623    | TRAVEL MILEAGE      | 109.91       |
|        |       | 31091         | VITALE MATT                                         | MILEAGE 0623    | TRAVEL MILEAGE      | 68.77        |
|        |       | 32682         | WILLIAMSON DONALD                                   | MILEAGE 0623    | TRAVEL MILEAGE      | 318.98       |
|        |       | 32777         | WOMACK ROCKY                                        | MILEAGE 0623    | TRAVEL MILEAGE      | 189.95       |
| 6001   |       | 16944         | Office Supplies STIMPSON CONNIE                     | REIMB 0623      | OFFICE SUPPLIES     | 920.85 *     |
| 097001 |       |               | PCS SUPERVISION FEES EXPENDITURES                   |                 |                     | 15.27        |
| 3199   |       | 28095         | PCS - Purchase of Service ALERE TOXICOLOGY SERV INC | L356411         | LAB CONFIRMATIONS   | 15.27 *      |
| 5110   |       | 31846         | PCS - Utilities DOMINION ENERGY VIRGINIA            | 4324962309 0623 | ELECTRIC PCS        | 61.98 *      |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                            | 7218131923 0623 | ELECTRIC PCS        | 61.98 *      |
| 5230   |       | 20904         | PCS - Telecommunications KINEX NETWORKING SOLUTION  | 2307-0020762    | TELECOMMUNICATIONS  | 70.76        |
|        |       | 23933         | SEGRA                                               | 174057257 0623  | TELECOMMUNICATIONS  | 116.09       |
| 5420   |       | 28724         | PCS - Lease/Rent of Build SRP CORPORATION LLC       | RENT 0723       | RENT JULY 23        | 186.85 *     |
| 6001   |       | 20600         | PCS - Office Supplies KEY OFFICE SUPPLY             | 401 579640      | PRINTER CARTRIDGES  | 68.02        |
| 6012   |       | 15241         | PCS - Books & Subscriptio FARMVILLE HERALD          | PCS 0723        | YEARLY SUBSCRIPTION | 301.82       |
|        |       |               |                                                     |                 |                     | 369.84 *     |
|        |       |               |                                                     |                 |                     | 2,750.00     |
|        |       |               |                                                     |                 |                     | 2,750.00 *   |
|        |       |               |                                                     |                 |                     | 106.78       |
|        |       |               |                                                     |                 |                     | 106.78 *     |
|        |       |               |                                                     |                 |                     | 49.00        |
|        |       |               |                                                     |                 |                     | 49.00 *      |
|        |       |               |                                                     |                 |                     | 3,524.45 **  |
|        |       |               |                                                     |                 |                     | 4,600.81     |
|        |       |               |                                                     |                 |                     | 1,712,264.47 |

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

Title.

\_\_\_\_\_

Date

\_\_\_\_\_

Title

\_\_\_\_\_


Date

David Ement  
111-613012023

Mileage Log

| Date                   | To           | Purpose                              | Miles |
|------------------------|--------------|--------------------------------------|-------|
| Jan 18                 | Court House  | CRC                                  | 10    |
| 1-19                   | JAIL         | JAIL BOARD                           | 14    |
| 2-9                    | CRC office   | BOND PAPER WORK + CHECK/BANK SIGNING | 18    |
| 2-9                    | JAIL         | JAIL BOARD                           | 14    |
| 3-8                    | School       | Budget                               | 14    |
| 3-10                   | PCVS         | ELECTRIC MEETING                     | 20    |
| 2-22                   | Court House  | SPECIAL MEETING                      | 18    |
| 3-15                   | CRC          | BOARD MEETINGS                       | 18    |
| 3-15                   | JAIL         | JAIL BOARD                           | 14    |
| 3-16                   | Elem. School | Community Meeting                    | 14    |
| 3-28                   | Court House  | FINANCIAL BUDGET MEETINGS            | 18    |
| 4-10                   | Court House  | BUDGET                               | 18    |
| 4-19                   | Court House  | CRC                                  | 18    |
| 4-19                   | JAIL         | JAIL BOARD                           | 14    |
| (Tolls, Parking, etc.) | PCVS         | BOARD MEETING                        | 20    |
| 4-20                   | JAIL         | SPECIAL CALLED MEETING               | 18    |
| 5-5                    | Court House  | PROPERTIES                           | 14    |
| 5-5                    | CRC          | Budget Meeting                       | 18    |
| 5-16                   | CRC          | PROPERTY MEETING + KEYSVILLE         | 50    |
| 5-12                   | CRC          | Board Meeting                        | 18    |

368 Miles  
per mile 65.54  
241.04

Employee:   
Charge to: 4-100-11010-5510  
Center #

Form 3208

Rev. 1/2013



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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

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**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 9  
**Department:** Community Development  
**Staff Contact:** Robert Love  
**Agenda Item:** Public Hearing - Zoning Ordinance Amendment

**Summary:**

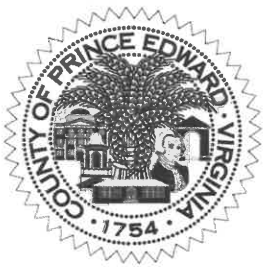
The Prince Edward County Board of Supervisors requested that staff review the existing Zoning Ordinance as it related to flags in the Spring of 2022 after numerous calls and emails to members of the Board and Planning Commission from County residents. After researching how other localities in the region regulate flags, an emergency ordinance was drafted. The ordinance placed a maximum limit on the size of flags at 40 square feet (5’x8’) and a maximum height of flagpoles in all districts of 20 feet. There is an allowance for the issuance of a special use permit for a taller pole in the A1, A2, C1, I1 and CR zoning districts but excluded all residential zoning districts from the option for a taller pole.

Several speakers spoke out during public participation at the May 9, 2023 regular meeting concerning the maximum allowed size of flags and asked the Board to consider exempting the American flag. Since the County can only regulate the size of flags, but not flag content, it cannot exempt any particular flag regardless of what it may signify. To do so has been seen by the courts as a violation of constitutional rights.

The Board of Supervisors adopted an Emergency Ordinance at its June 13, 2023 Meeting that reflected the standards as outlined in Option 4. This allows for a larger individual flag but also specifies an overall site square footage maximum of 120 square feet, much like what is required for signs in zoning districts. Section 15.2-1427 of the Code of Virginia outlines the procedures for adoption of an emergency ordinance. The emergency ordinance may be adopted without prior notice; however, no such ordinance shall be enforced for more than 60 days unless readopted in conformity with the provisions of the code. As a zoning ordinance amendment, it required that the ordinance be sent to the Planning Commission for a public hearing and recommendation.

The Planning Commission held a public hearing on July 18, 2023, where several citizens spoke in both support and opposition of the proposed new language. The Planning Commission discussed the matter after hearing comments and made recommended modifications to the proposed Ordinance Amendment, referring the matter to the Board of Supervisors. The changes they considered were less intensive than the Draft Zoning Ordinance, Attachment (1). These included an exception for cemeteries and the allowance for a Special Use Permit for flags larger than 120 square feet in size much like Option 3 that was not considered by the Board in July. Staff has incorporated all recommendations by the Planning Commission into the Zoning Ordinance Amendment, Attachment (2) with changes shown in **RED** for consideration.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

The original Draft Zoning Ordinance Amendment was advertised and the public hearing notice was published in the July 26, 2023 and August 2, 2023 editions of the Farmville Herald, Attachment (3).

**Attachments:**

1. Draft Zoning Ordinance Amendment as proposed by the Board of Supervisors.
2. Planning Commission recommended Zoning Ordinance Amendment with modifications.
3. Public Hearing Notice
4. Excerpt of the draft minutes of the July 18, 2023 meeting of the Planning Commission.

**Recommendations:**

1. Conduct the Public Hearing and render a decision on the Ordinance Amendment.

**Recommended Board of Supervisor Motions:**

I move that the Board of Supervisors approve the Ordinance Amendment to amend and re-ordain Appendix B of the Prince Edward County Code (Zoning) Sections 3-104.1 to amend the language for temporary signs to provide for a maximum area for flags of 120 square feet and to Section 6-100 to add definitions for signs, flagpoles, temporary signs, and structures.

**OR**

I move that the Board of Supervisors table the proposed Ordinance Amendment to provide a maximum size for flags for further discussion at a work session.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**AN ORDINANCE TO AMEND APPENDIX B OF THE PRINCE EDWARD COUNTY CODE (ZONING) TO AMEND SECTIONS 3-104.1 TO AMEND THE LANGUAGE FOR SIGNAGE AND TO SEC. 6-100 TO ADD DEFINITIONS FOR SIGNS, FLAGPOLES, TEMPORARY SIGNS, AND STRUCTURES**

BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS that the Prince Edward County Code – Appendix B (Zoning) be amended as follows:

**Sec. 3-104.1. - Sign placement and general provisions.**

1. No sign may be placed within the right-of-way of a highway or street, other than duly authorized governmental signs.
2. No sign may be placed off the immediate platted lot of the business or civic use without a special use permit.
3. No sign may be placed so as to impair vision at an intersection or sharp highway curve.
4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.
5. No sign shall be painted on or attached to any trees, rocks, fence posts, utility poles, or similar structures or objects.
6. The light from any illuminated sign shall be so directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure.
7. Storefront windows: no more than 25 percent of the glass area may be covered by signs. This is recommended by emergency response personnel to provide sight into building.
8. Temporary signs are permitted in all districts as follows:
  - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
  - (b) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;
  - (c) Temporary signs must be removed within 20 days of the event or election to which the temporary signs relate.

9. Flags and Flagpoles:
- (a) The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that the number off flags is no more than three. The maximum area ~~for a flag is 40 square feet.~~ **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of 20 feet except in the A1, A2, C1, I1 and CR districts in which a taller flagpole will be allowed with the issuance of a special use permit;
  - (b) Flags attached to a structure shall not project beyond the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
  - (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;
10. Any business closing operations must remove its signs within 12 months.

**Sec. 6-100. Definitions.**

- (A) For the purposes of this ordinance, the following rules of language shall apply:

FLAG, A piece of cloth or similar material, typically oblong or square, attachable by at least one edge to a pole or rope or by one side to a surface, and used as the symbol or emblem of a country or institution or as a decoration during public festivities.

FLAGPOLE, A pole used for flying or otherwise displaying a flag.

SIGN, Any display of letters, words, symbols, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof visible for the purpose of making anything known; whether such display be made on, attached to, or as a part of a structure, surface, or any other thing, including but not limited to the ground, rocks, trees, or other natural objects, which display is visible beyond the boundaries of the parcel of land on which the same is located. For the purposes of this chapter, the term "sign" shall include all portions of the sign structure.

SIGN, FREESTANDING or GROUND-MOUNTED, A sign which is supported or held directly by, or affixed to, a structure built on the ground primarily for that sign and independent of any building.

SIGN, MARQUEE, A sign attached to and made part of a marquee.

SIGN, MONUMENT, A sign which is completely affixed to a masonry, granite, limestone, marble, or similar structure built on grade and which is an integral part of the structure.

SIGN, PORTABLE, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, PROJECTING, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, ROOF, A sign painted, erected or constructed in whole or in part upon any portion of a roof of any building.

SIGN, TEMPORARY, A sign intended to be displayed for less than 30 days.

SIGN, WALL, A sign which is 100% attached to, supported by, or painted on a wall or any flat vertical surface of a structure.

Language proposed to be deleted is ~~lined through~~.

Language proposed to be added is **underlined**.

**AN ORDINANCE TO AMEND APPENDIX B OF THE PRINCE EDWARD COUNTY CODE  
(ZONING) TO AMEND SECTIONS 3-104.1 TO AMEND THE LANGUAGE FOR SIGNAGE AND  
TO SEC. 6-100 TO ADD DEFINITIONS FOR SIGNS, FLAGPOLES, TEMPORARY SIGNS, AND  
STRUCTURES**

BE IT ORDAINED BY THE PRINCE EDWARD COUNTY BOARD OF SUPERVISORS that the Prince Edward County Code – Appendix B (Zoning) be amended as follows:

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1. No sign may be placed within the right-of-way of a highway or street, other than duly authorized governmental signs.
2. No sign may be placed off the immediate platted lot of the business or civic use without a special use permit.
3. No sign may be placed so as to impair vision at an intersection or sharp highway curve.
4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.
5. No sign shall be painted on or attached to any trees, rocks, fence posts, utility poles, or similar structures or objects.
6. The light from any illuminated sign shall be so directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure.
7. Storefront windows: no more than 25 percent of the glass area may be covered by signs. This is recommended by emergency response personnel to provide sight into building.
8. Temporary signs are permitted in all districts as follows:
  - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
  - (b) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;
  - (c) Temporary signs must be removed within 20 days of the event or election to which the temporary signs relate.

9. Flags and Flagpoles:

The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that **Flags are defined as a temporary sign and are considered a permitted temporary sign under the following conditions:**

- ~~(a) — The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that The number of flags is **shall be no more than three per parcel.**~~
- (a) The maximum area for a flag is 40 square feet. **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of 20 feet except in the A1, A2, C1, I1 and CR districts in which a taller flagpole **and larger flag** will be allowed with the issuance of a special use permit;
- (b) Flags attached to a structure shall not project beyond the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
- (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;
- (d) Temporary flags located at a cemetery of no more than one (1) square foot shall be exempted from these requirements.**

10. Any business closing operations must remove its signs within 12 months.

**Sec. 6-100. Definitions.**

(A) For the purposes of this ordinance, the following rules of language shall apply:

FLAG, A piece of cloth or similar material, typically oblong or square, attachable by at least one edge to a pole or rope or by one side to a surface, and used as the symbol or emblem of a country or institution or as a decoration during public festivities.

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SIGN, TEMPORARY, A sign intended to be displayed for less than 30 days.

SIGN, WALL, A sign which is 100% attached to, supported by, or painted on a wall or any flat vertical surface of a structure.

Language proposed to be deleted is ~~lined through~~.

Language proposed to be added is **underlined**.

Language recommended by the Planning Commission is shown in **RED**.





Please publish the following public hearing notice in **THE FARMVILLE HERALD** on **Wednesday July 26, 2023, and Wednesday, August 2, 2023.**

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#### NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARING** on Tuesday, August 8, 2023, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. An ordinance amendment to amend Appendix B of the PRINCE EDWARD County Code (Zoning) to Amend Section 3-104.1 to amend the language for temporary signs to provide for a maximum area for flags of 120 square feet and to Section 6-100 to add definitions for signs, flagpoles, temporary signs, and structures.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us); or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the proposed ordinance amendment is available for public review on the County's web site at [www.co.prince-edward.va.us](http://www.co.prince-edward.va.us) or in the Prince Edward County Administrator's Office, 111 N. South Street, 3<sup>rd</sup> Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodation, please contact the County Administrator's Office at 434-392-8837.

###

The following is an excerpt of the minutes of the regular meeting of the Prince Edward County Planning Commission held July 18, 2023.

**In Re: Public Hearing – Ordinance Amendment, Appendix B of the Prince Edward County Code (Zoning), Section 3-104.1**

Chairman Prengaman announced this was the date and time scheduled to receive citizen input prior to considering an ordinance amendment to amend Appendix B of the Prince Edward County Code (Zoning) to Amend Section 3-104.1 to provide for a maximum area for flags of 120 square feet. Notice of this hearing was advertised according to law in the Wednesday, July 5, 2023 and Wednesday, July 12, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the Prince Edward County Board of Supervisors requested that staff review the existing Zoning Ordinance as it related to flags in the Spring of 2022 after numerous calls and emails to Board and Planning Commission from County residents. After researching how other localities in the region specified, an emergency ordinance was drafted. The ordinance placed a maximum limit on the size of flags at 40 square feet (5'x8') with a total of three flags allowed per site for a total of 120 square feet of free expression for each property.

Since the adoption of the ordinance this ordinance last year, the County has written three notices on flag poles that were erected without a zoning permit, all of which applied for and were approved to erect a pole up to 20 feet. Three oversize flag violations and two advisory notices have been sent out to landowners with oversize flags. Of those five notices, four were for American flags.

Several speakers spoke out during public participation at the April 9, 2022 Board of Supervisors regular meeting concerning the maximum allowed size of flags and asked the Board to consider exempting the American flag. Since the County can only regulate the size of flags, but not flag content, it cannot exempt any particular flag regardless of what it may signify. To do so has been seen by the courts as a violation of constitutional rights.

The Board of Supervisors adopted an Emergency Ordinance at its June 13, 2023 Meeting. Section 15.2-1427 of the Code of Virginia outlines the procedures for adoption of an emergency ordinance. The emergency ordinance may be adopted without prior notice; however, no such ordinance shall be enforced for more than 60 days unless readopted in conformity with the provisions of the code. As a zoning ordinance amendment, it requires that the ordinance be sent to the Planning Commission for a hearing and recommendation. To comply with the time requirement, the Board of Supervisors directed staff to advertise a public hearing with the Planning Commission on July 18, 2023.

Mr. Love stated one emailed letter was received which related to content of the flag and not the size.

Commissioner Fuller clarified the public hearing was regarding the size of the flag, with a total allotment of 120 square feet with up to **three flags**.

Chairman Prengaman opened the public hearing.

Rex Williams, Lockett District, stated he is passionate about the American flag, and presented information on the meaning of the Pledge of Allegiance. He questioned the Commission as to why this ordinance is being done.

Walter Edwards questioned the three flag limit, stating he has a flag on his barn, and his wife decorates with snowman and daisy flags. He said there is a difference between feelings and rights. He stated the Commission needs to step back and let the citizens live their lives the way they've been living them. He added cemeteries display flags on the graves of veterans and asked if this would be illegal.

Earl Wallace, Lockett District, asked what is offensive about the American flag and why can't folks just leave it alone. He asked that for the sake of those that served the flag, the issue be left alone.

Larry Baker said the American flag needs to be left alone; he said the change from a 40 [square foot] to 120 square foot flag on a 40 foot [pole] would be dangling down. He said again to let it alone.

There being no one further wishing to speak, Chairman Prengaman closed the public hearing.

Commissioner Fuller stated the issue regarding cemeteries needs to be addressed. Chairman Pregaman agreed that multiple flags of that size is not addressed in the ordinance and needs to be.

Commissioner Weiss stated that he has attended most of these meetings and said a lot of time, effort, money and emotion has been spent on this issue. He said this proposed amendment creates more problems than it solves. He said Section 9A is ambiguous and does not make sense. He reviewed several suggestions for consideration, including types of flags, the number of flags and where they are placed, and the size of the flags. He added obtaining a special use permit for a taller flag pole but not a larger flag seems inconsistent.

Chairman Pregaman said have the challenge is to define a flag; the Commissioners have to avoid any discussion of content. The County has a flag size ordinance.

Commissioner Weiss said these are shoehorned into the definition of a sign in the ordinance. Chairman Pregaman said the way it is defined currently is that a flag is a temporary sign.

Mr. Love said there is no way for a flag to be permanent; the pole is a permanent structure. The flag that is flown on the pole can be changed. Regarding the square footage of the flag, the Board reviewed four options and decided not to require a special use permit to extend any square footage beyond 120 square feet.

Discussion followed on the role of the Planning Commission for this issue. The recommendations can be less restrictive or there would need to be another public hearing.

Mr. Stanley said he reviewed ordinances from other localities around the state and presented language used by the City of Chesapeake for their temporary signs and maximum flags per parcel. Discussion followed on a possible less restrictive amendment, to exempt flags of a temporary nature such as holidays and in cemeteries of less than one square foot.

Following some discussion, Chairman Pregaman called a ten-minute recess to prepare the potential amendment.

Chairman Pregaman reconvened the meeting at 8:15 p.m.

Chairman Pregaman then read the proposed amendment for the record:

9. *Flags and Flagpoles:*

~~*The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that **Flags are defined as a temporary sign and are considered a permitted temporary sign under the following conditions:***~~

~~(a) *The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that The number of flags is **shall be no more than three per parcel.***~~

(a) *The maximum area for a flag is 40 square feet. **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of*

20 feet except in the A1, A2, C1, I1 and CR districts in which a taller flagpole and larger flag will be allowed with the issuance of a special use permit;

- (b) Flags attached to a structure shall not project beyond the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
- (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;
- (d) Temporary flags located at a cemetery of no more than one (1) square foot shall be exempted from these requirements.

Further discussion followed.

Commissioner Weiss made a motion, seconded by Commissioner Gilliam, to recommend to the Board of Supervisors approval of the ordinance to amend Appendix B of the Prince Edward County Code (Zoning) Sections 3-104.1 to amend the language for signage and to Section 6-100 to add definitions for signs, flagpoles, temporary signs, and structures, with further modifications; the motion carried:

|         |                           |      |        |
|---------|---------------------------|------|--------|
| Aye:    | Brad Fuller               | Nay: | (None) |
|         | Llew W. Gilliam, Jr.      |      |        |
|         | Whitfield M. Paige        |      |        |
|         | John "Jack" W. Peery, Jr. |      |        |
|         | John Prengaman            |      |        |
|         | Rhett Weiss               |      |        |
|         | Henry Womack              |      |        |
| Absent: | Clifford Jack Leatherwood |      |        |
|         | Teresa Sandlin            |      |        |

**AN ORDINANCE TO AMEND APPENDIX B OF THE PRINCE EDWARD COUNTY CODE (ZONING) TO AMEND SECTIONS 3-104.1 TO AMEND THE LANGUAGE FOR SIGNAGE AND TO SEC. 6-100 TO ADD DEFINITIONS FOR SIGNS, FLAGPOLES, TEMPORARY SIGNS, AND STRUCTURES**

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- 1. No sign may be placed within the right-of-way of a highway or street, other than duly authorized governmental signs.
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- 4. All signs shall be maintained in good condition at all times. The pedestal of any sign may not be wood unless it is clad with vinyl or metal, painted, or stained.

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8. Temporary signs are permitted in all districts as follows:
  - (a) Temporary signs warning of construction, excavation, or other hazard, for as long as the hazard shall exist;
  - (b) Signs in the nature of seasonal decorations, clearly associated with a national, local, or religious holiday;
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9. Flags and Flagpoles:
 

~~The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that~~ **Flags are defined as a temporary sign and are considered a permitted temporary sign under the following conditions:**

  - ~~(a) — The official flag of a government, governmental agency, public institution, religious body, or other similar entity, or flags flown on a temporary basis for the purpose of honoring holidays. Flags may also be used as part of a permanently maintained entrance or inner design feature of a residential or commercial development, provided that~~ **The number off flags is shall be no more than three per parcel.**
  - (a) The maximum area for a flag is 40 square feet. **for flags shall be subject to an overall maximum site allowance of 120 square feet.** Flagpoles shall have a maximum height of 20 feet except in the A1, A2, C1, I1 and CR districts in which a taller flagpole **and larger flag** will be allowed with the issuance of a special use permit;
  - (b) Flags attached to a structure shall not project beyond the façade of the building or more than 20 feet from the roofline in any direction and in no case exceed the maximum permitted height of the structure upon which it is located;
  - (c) Flags or cloth or other flexible material, used to attract attention to a commercial use or activity and attached to a pole shall be included in the definition of and calculation of freestanding signage on the property;
  - (d) Temporary flags located at a cemetery of no more than one (1) square foot shall be exempted from these requirements.**
10. Any business closing operations must remove its signs within 12 months.

**Sec. 6-100. Definitions.**

- (A) For the purposes of this ordinance, the following rules of language shall apply:

FLAG, A piece of cloth or similar material, typically oblong or square, attachable by at least one edge to a pole or rope or by one side to a surface, and used as the symbol or emblem of a country or institution or as a decoration during public festivities.

FLAGPOLE, A pole used for flying or otherwise displaying a flag.

SIGN, Any display of letters, words, symbols, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof visible for the purpose of making anything known; whether such display be made on, attached to, or as a part of a structure, surface, or any other thing, including but not limited to the ground, rocks, trees, or other natural objects, which display is visible beyond the boundaries of the parcel of land on which the same is located. For the purposes of this chapter, the term "sign" shall include all portions of the sign structure.

SIGN, FREESTANDING or GROUND-MOUNTED, A sign which is supported or held directly by, or affixed to, a structure built on the ground primarily for that sign and independent of any building.

SIGN, MARQUEE, A sign attached to and made part of a marquee.

SIGN, MONUMENT, A sign which is completely affixed to a masonry, granite, limestone, marble, or similar structure built on grade and which is an integral part of the structure.

SIGN, PORTABLE, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, PROJECTING, Any sign which is mounted perpendicular to a building and is supported only by the wall on which it is mounted.

SIGN, ROOF, A sign painted, erected or constructed in whole or in part upon any portion of a roof of any building.

SIGN, TEMPORARY, A sign intended to be displayed for less than 30 days.

SIGN, WALL, A sign which is 100% attached to, supported by, or painted on a wall or any flat vertical surface of a structure.

Language proposed to be deleted is ~~lined through~~.

Language proposed to be added is **underlined**.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** 2023 Intern Presentations

---

**Summary:** During the summer of 2023, the Prince Edward County Administrator’s Office, and the Community Development Office each hosted one student intern. The internship program, under the direction of the County Administrator, is designed to provide an excellent opportunity for undergraduate students to learn more about careers in public administration.

**County Administration Intern** – Luis Fernando Velho Dos Reis - Luis is a Brazilian native currently attending Longwood University and majoring in Economics. Luis is a tutor at the QR Tutor Center at LU and a member of the Longwood Men’s Tennis Team.

**Community Development Intern** – Jeno D Ball – Jeno is attending J. Sargeant Reynolds Community College. He is currently studying to become a paralegal and plans to pursue law school. He is an alumnus of the MCJROTC program at J.R. Tucker High School.

Each of them has been invited to the August meeting to present a summary of their work completed over the summer.

**Attachments:** 2023 Internship Outline

**Recommendation:** N/A

**Motion:** N/A

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
Chair  
Pattie Cooper-Jones  
Vice Chair  
J. David Emert  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend  
B. VonCannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**

Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
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[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

**2023 Summer Internship Program**  
**Prince Edward County Administrator's Office**

This internship, under the direction of the County Administrator, is designed to provide an excellent opportunity for undergraduate students to learn more about careers in public administration. The Prince Edward County Administrator's Office directs the daily operations of the County government and engages in the long-range planning of governmental operations. The intern will become familiar with the functions of the County Administrator's Office and will primarily assist with research projects in an effort to streamline functions of the department.

***About our Office:***

The County Administrator's Office has responsibilities to the Board of Supervisors, to other County departments and personnel, and to the general public.

- ❖ Provides general information to the staff, boards, and commissions, and the public in general

**Responsibilities to the Board of Supervisors:**

- ❖ Provides support to the Board of Supervisors including preparation of agenda packages every month to be distributed to the Board members
- ❖ Make policy recommendations to the Board of Supervisors
- ❖ Implements the goals and objectives of the Board of Supervisors

**Responsibilities to Other County Departments and Personnel:**

- ❖ Advises and evaluates department personnel, taking into account present and future needs, and in conformity with all laws, policies, and direction provided by the Board of Supervisors
- ❖ Works with staff to prepare the County budget
- ❖ Provides general oversight of Building Inspections, Planning, Finance, Animal Control, and Emergency Management
- ❖ Supervises the Solid Waste Collection and Disposal and Building Maintenance Departments
- ❖ Handles County personnel issues including hiring, termination, and discipline of employees, as well as the administration of employee policies and benefits

**Responsibilities to the General Public:**

- ❖ Responds to general inquiries from citizens on County services
- ❖ Responds to citizen complaints and concerns
- ❖ Acts as County Liaison to various state and federal departments and agencies including Virginia Department of Transportation, Virginia Department of Health, and state and federal representatives



Projects identified for intern for Summer of 2023 include, but are not limited to:

- ❖ Organization of annual calendar of deadlines
- ❖ Review of County website for updates
- ❖ Review of GIS System data
- ❖ Scanning of Administration files into document management system
- ❖ Board of Supervisors Historical List from 1754 to Present

This internship offers flexible scheduling and will begin in mid-May and run through mid-August. The hourly rate of pay is \$12.00-\$15.00 DOQ. Interested applicants should submit a County employment application by 4:30 pm on March 31, 2023. Applications may be obtained online at <https://www.co.prince-edward.va.us/home/showdocument?id=188> or contact the Prince Edward County Administrator's Office, 111 S. South Street, Farmville, Virginia 23901, (434)392-8837.

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 11  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

**SUMMARY:** VDOT Resident Engineer, Scott D. Frederick, P.E., will not be in attendance at the August meeting. Staff will report any issues from the Board to Mr. Frederick.

**Monroe Church Road – Through Truck Restrictions**

At the July Board meeting, the Board discussed with VDOT Resident Engineer, Scott Frederick, PE, the reduction of the speed limit on Monroe Church Road (SR 640). Mr. Frederick also indicated that the Board could make a request to VDOT for through-truck restrictions on the road.

Per Section 46.2-809 of the *Code of Virginia*, which addresses the regulation of truck traffic on primary and secondary highways, *the Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearings.* A copy of Section 46.2-809 is attached.

Also, for the Board’s information, staff has attached is a copy of Chapter 580 of the Virginia Administrative Code which provides the guidelines by which VDOT will consider requests for restricting through trucks on secondary roads.

Should the Board wish to consider truck restrictions on Monroe Church Road, a public hearing must be held prior to action by the Board.

**Attachment:** Section 46.2-809, *Code of Virginia*  
Chapter 580, *Virginia Administrative Code*

**Sample Motion (if the Board wishes to proceed with Through-Truck Restrictions):**

I move the Board of Supervisors authorize a public hearing for its September 12, 2023 meeting, pursuant to Section 46.2-809 of the *Code of Virginia*, prior to considering making a request to VDOT for through-truck restrictions on State Route 640, Monroe Church Road.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

Code of Virginia  
Title 46.2. Motor Vehicles  
Subtitle III. Operation  
Chapter 8. Regulation of Traffic  
Article 1. General and Miscellaneous

## § 46.2-809. Regulation of truck traffic on primary and secondary highways

The Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearings, may, after due notice and a proper hearing, prohibit or restrict the use by through traffic of any part of a primary or secondary highway if a reasonable alternate route is provided. The Board, or its designee, shall act upon any such formal request within nine months of its receipt, unless good cause is shown. Such restriction may apply to any truck or truck and trailer or semitrailer combination, except a pickup or panel truck, as may be necessary to promote the health, safety, and welfare of the citizens of the Commonwealth. Nothing in this section shall affect the validity of any city charter provision or city ordinance heretofore adopted.

The provisions of this section shall not apply in (i) cities, (ii) any town which maintains its own system of streets, and (iii) in any county which owns, operates, and maintains its own system of roads and streets.

1973, c. 67, § 46.1-171.2; 1989, c. 727; 2003, c. 300.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

## Chapter 580. Guidelines for Considering Requests for Restricting Through Trucks on Primary and Secondary Highways

### **24VAC30-580-10. Purpose.**

It is the philosophy of the Commonwealth Transportation Board that all vehicles should have access to the roads on which they are legally entitled to travel. Travel by any class of vehicle on any class of highway should be restricted only upon demonstration that the restriction will promote the health, safety and welfare of the citizens of the Commonwealth without creating an undue hardship on any of the users of the transportation system. The board recognizes that there may be a limited number of instances when restricting through trucks from using a segment of a primary or secondary roadway will reduce potential conflicts, creating a safer environment an one that is in accord with the current use of the roadway. The board has adopted these guidelines to govern and regulate requests for through truck restrictions on primary and secondary highways.

#### **Statutory Authority**

§ 33.2-210 of the Code of Virginia.

#### **Historical Notes**

Derived from Virginia Register [Volume 20, Issue 5](#), eff. October 28, 2003.

### **24VAC30-580-20. Authority to restrict truck traffic on primary and secondary highways.**

The Commonwealth Transportation Board delegates the authority to restrict through truck traffic on secondary highways to the Commissioner of the Virginia Department of Transportation. Such restrictions can apply to any truck, truck and trailer or semitrailer combination, or any combination of those classifications. Consideration of all such restrictions by the commissioner is subject to this chapter as adopted by the board. Any request for such restrictions that fails to objectively satisfy the required criteria found in [24VAC30 580-40](#) may be rejected by the Virginia Department of Transportation District Administrator or District Engineer for the Construction District in which the restriction is requested prior to presentation to the commissioner. The board shall retain authority to restrict through truck traffic on primary highways.

#### **Statutory Authority**

§ 46.2-809 of the Code of Virginia.

#### **Historical Notes**

Derived from Virginia Register [Volume 20, Issue 5](#), eff. October 28, 2003; amended, Virginia Register [Volume 36, Issue 11](#), eff. February 20, 2020.

### **24VAC30-580-30. Local governing body process for requesting truck traffic restrictions.**

In order to conform to the requirements of § 46.2-809 of the Code of Virginia, and to ensure that all concerned parties have an opportunity to provide input, the local governing body must hold a public hearing and make a formal request of the department. The following must be adhered to:

1. The public notices for the hearing must include a description of the proposed through truck restriction and the alternate route with the same termini. A copy of the notices must be provided.
2. A public hearing must be held by the local governing body and a transcript of the hearing must be provided with the resolution.
3. The resolution must describe the proposed through truck restriction and a description of the alternate, including termini.
4. The governing body must include in the resolution that it will use its good offices for enforcement of the proposed restriction by the appropriate local law-enforcement agency.

Failure to comply with the requirements of this section will result in the request being returned. The commissioner shall act upon any such formal request within nine months of its receipt, unless good cause is shown.

#### **Statutory Authority**

§ 33.2-210 of the Code of Virginia.

Derived from Virginia Register [Volume 20, Issue 5](#), eff. October 28, 2003.

**24VAC30-580-40. Criteria for reviewing requested through truck restrictions.**

Travel by any class of vehicle should be restricted only upon demonstration that the restriction will promote the health, safety and welfare of the citizens of the Commonwealth without creating an undue hardship on any users of the transportation network. The Virginia Department of Transportation will consider the criteria in subdivisions 1 through 4 of this section in reviewing a requested through truck restriction. The proposed restriction must meet both the first and second criteria in order to be approved:

1. Reasonable alternate routing is provided. The alternate route will be evaluated for traffic and safety related impacts. To be considered "reasonable," the alternate route or routes must be engineered to a standard sufficient for truck travel, and must be judged at least as appropriate for truck traffic as the requested truck restriction route. If an alternate route must be upgraded, the improvement shall be completed before the truck restriction can be implemented. The termini of the proposed restriction must be identical to the alternate routing to allow a time and distance comparison to be conducted between the two routings. Also, the alternate routing must not create an undue hardship for trucks in reaching their destination.

2. The character or frequency, or both, of the truck traffic on the route proposed for restriction is not compatible with the affected area. Evaluation will include safety issues, accident history, engineering of the roadway, vehicle composition, and other traffic engineering related issues.

In addition to meeting the first two criteria listed above, the proposed restriction must meet either the third or the fourth criteria listed below in order to be approved.

3. The roadway is residential in nature. Typically, the roadway will be judged to be residential if there are at least 12 dwellings combined on both sides within 150 feet of the existing or proposed roadway center line per 1,000 feet of roadway.

4. The roadway must be functionally classified as either a local or collector.

Failure to satisfy criteria in subdivisions 1 and 2, and either criteria in subdivision 3 or 4 will normally result in rejection of the requested restriction.

The Commonwealth Transportation Board, from time to time as appropriate and when deemed necessary, may modify or revise any provisions or criteria contained in these guidelines.

Statutory Authority

§ 33.2-210 of the Code of Virginia.

Historical Notes

Derived from Virginia Register [Volume 20, Issue 5](#), eff. October 28, 2003.

Website addresses provided in the Virginia Administrative Code to documents incorporated by reference are for the reader's convenience only, may not necessarily be active or current, and should not be relied upon. To ensure the information incorporated by reference is accurate, the reader is encouraged to use the source document described in the regulation.

As a service to the public, the Virginia Administrative Code is provided online by the Virginia General Assembly. We are unable to answer legal questions or respond to requests for legal advice, including application of law to specific fact. To understand and protect your legal rights, you should consult an attorney. 7/28/202



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 12  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Event Permits

**Summary:** Attached for the Board’s consideration are two event permits applications:

- a. The Appomattox Young Farmers are requesting to host a Truck & Tractor Pull on September 2, 2023 at the Five-County Fairgrounds.
- b. The Five County Fair Association is requesting to hold the 2023 Five County Fair at the Fairgrounds from September 26-30, 2023.

**Attachments:** Event Permit Applications

**Recommendation:** Approval.

**SAMPLE MOTION:**

I move the Board of Supervisors approve the event permit applications for the Appomattox Young Farmers Truck & Tractor Pull on September 2, 2023 and the Five County Fair from September 26 – 30, 2023;

or

I move the Board table the application(s) for further consideration or pending additional information.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Appomattox Young Farmers

Person (s) Representing Organization: Bob Martin

EVENT

Type: Truck & Tractor Pull

Location: 5 County Fair Grounds

Date(s): 9-2-23 Time(s): 6:00-11:00 PM

# of Tickets for Sale: \_\_\_\_\_ Estimated # of Persons to Attend: 750-1000

Name(s) / Address(es) / Phone # of Promoters: Bob Martin 434-610-0411

Financial backing of the event: Appomattox Young Farmers

Name of all persons or groups that will perform: \_\_\_\_\_

Name and Address of property owner which event is to be held: 5 County Fair Association  
209 Fair Grounds Rd Farmville VA.

Nature and interest of applicant(s) in the property on which the event is to be held (if any):  
\_\_\_\_\_  
\_\_\_\_\_

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector): Local Facilities on Property

Trash Local Trucking Company

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector): \_\_\_\_\_

Private Well Food Supplied By Local Vendors

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector): \_\_\_\_\_

Local Rescue Squad

Plan for adequate parking facilities and traffic control in and around event:

15 Acres Free Parking Supervised By Local Club



Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Dept

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held: \_\_\_\_\_

Original Lights used At Fair grounds  
Additional Lighting used Turned Away From Homes & Roads

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

All Speakers Point Towards Woods

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

7-24-23

Signature of Applicant(s)

[Signature]

Date

\_\_\_\_\_

Approval by

\_\_\_\_\_  
County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By Robert + Chrissy Martin Date Received 7/24/2023  
CK# 20767

APPLICATION FOR EVENT / FESTIVAL PERMIT  
PRINCE EDWARD COUNTY

Organization / Agency Conducting Event: Five County Fair Assoc. INC.

Person (s) Representing Organization: Auburn F. Estes 434-392-7002

EVENT

Type: County Fair

Location: 209 Fairgrounds Road, Farmville, VA 23901

Date(s): 9/26 - 30/2023 Time(s): Tues 6-10; wed-Thurs 4-10; Fri 6-10

# of Tickets for Sale: 6800 Estimated # of Persons to Attend: 12000 SAT 4-10

Name(s) / Address(es) / Phone # of Promoters:

Same As Above

Financial backing of the event: Self

Name of all persons or groups that will perform: Wrestling, Beauty Pageant, Farm Shows

Name and Address of property owner which event is to be held:

Same As Above

Nature and interest of applicant(s) in the property on which the event is to be held (if any):

Five County Fair Youth Agricultural Education and Family Events

Detailed plan for adequate sanitation facilities / garbage and trash disposal (must be approved by the county health inspector):

On Site Restrooms, Bryant Trash Service of Buckingham

Plan for providing food, water, and lodging for persons at event (must be approved by the county health inspector):

Carnival, well, local organizations

Plan for adequate medical facilities for persons at the event (must be approved by the county health inspector):

Local Rescue Squads

Plan for adequate parking facilities and traffic control in and around event:

15 Acres / Paid Parking Attendants + Security

Plan for adequate fire protection (must be approved by the county forestry warden):

Local Fire Departments

Statement specifying whether any outdoor lights or lighting are to be utilized, (if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the event is held:

No Lighting unreasonable Beyond Property

Statement that no music shall be played, either by mechanical device or live performance, in such a manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the event is located:

Event Closed by 10 PM each Night

Applications must be filed in duplicate with the Clerk of the Board, at least twenty-one (21) days prior to the event date.

Music shall not be rendered nor entertainment provided for more than eight (8) hours in any twenty-four (24) hour period, such twenty-four (24) hours to be measured from the beginning of the first performance at the event.

~~No person under the age of eighteen (18) years of age shall be admitted unless accompanied by a parent or guardian, the parent or guardian to remain with the person at all times.~~ Does NOT Apply

Specific reference is hereby made to Section 6 - 66-71, et. Seq., of the Code of Prince Edward County, Virginia, which provisions are incorporated herein by reference.

Date

7-25-23

Signature of Applicant(s)

[Signature]

Date

\_\_\_\_\_

Approval by

\_\_\_\_\_

County Administrator  
Clerk of the Board

Fee \$ 50 Fee Paid By Five Co. Fair  
CK# 4873

Date Received 7/25/2023

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 13  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Appointment – Piedmont ASAP

---

**Summary:** Effective June 21, 2023, the Commission on the Virginia Alcohol Program regulations 24VAC35-80-10 through 24VAC35-80-140, were revised. These revisions included codifying the term of policy board members to three years. Piedmont Alcohol Safety Action Program (ASAP) policy board members previously served as long as appointed by their governing body.

Kimberly Lettner, Director of Piedmont ASAP has contacted the County Administrator’s Office asking if Donna Nunnally could be re-appointed for a three-year term to the Piedmont ASAP Board. Her new term would expire 6/30/2026.

**ATTACHMENTS:**

**RECOMMENDATION:** Approve the re-appointment of Donna Nunnally to the Piedmont ASAP Policy Board for a three-year term, expiring June 30, 2026.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 14-a  
**Department:** Finance/HR  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Insurance Recoveries – Sheriff’s Department

**Summary:**

The Sheriff’s Department received payments from VACORP Claims totaling \$625.00. The Board is asked to appropriate the \$625.00 to the Sheriff’s Department vehicle repair line item to cover repair costs.

**FY23 BUDGET SUPPLEMENTS**

| Rev/Exp | Fund | Dept   | Object | Description          | Debit    | Credit   |
|---------|------|--------|--------|----------------------|----------|----------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries |          | \$625.00 |
| 4 (Exp) | 100  | 031200 | 3311   | Motor Vehicle Repair | \$625.00 |          |

**Attachment: Reimbursement information from VACORP Claims**

**Recommendation:** Approve the FY24 Budget supplement and appropriate the same funds.

**SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.**

Motion \_\_\_\_\_  
 Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
 Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
 Jenkins \_\_\_\_\_  
 Jones \_\_\_\_\_

Pride \_\_\_\_\_  
 Townsend \_\_\_\_\_  
 Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 15  
**Department:** County Attorney  
**Staff Contact:** Terri Atkins Wilson, Esq.  
**Agenda Item:** County Attorney's Report

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**SUMMARY:**

The County Attorney will provide the Board an update on any outstanding legal issues.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 16  
**Department:** County Attorney  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** County Administrator's Report

---

**SUMMARY:**

The County Administrator will provide the Board an update on additional matters or concerns of the County.

**COST:**

**ATTACHMENT:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 17  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Sarah E. Puckett  
**Agenda Item:** Closed Session

**I. MOTION GOING INTO CLOSED SESSION**

- I move that the Board of Supervisors convene in Closed Session for discussion of the performance of the County Attorney and discussion of the terms of a public contract for legal services, pursuant to the exemptions provided for in Sections 2.2-3711 (A)(1) and (A)(29) of the *Code of Virginia*.

Chair: Is there a second to the motion?

Chair: Roll call vote.

**II. MOTION FOR COMING OUT OF CLOSED SESSION**

- I move that the Board of Supervisors return to open session.

Chair: Is there a second to the motion?

Chair: Roll call vote.

**III. MOTION AFTER RETURNING TO OPEN SESSION:**

- Whereas, the Prince Edward County Board of Supervisors has convened in closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and
- Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia Law;
- Now, therefore, be it resolved that the Board hereby certifies that to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements of Virginia law were discussed in closed session to which this certification resolution applies; and (ii) only such public matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the meeting by the Board.

Chair: Is there a second to the motion?

Chair: Any member who believes that there was a departure from the requirements of clauses (i) and (ii) shall state the substance of the departure that, in his judgement has taken place. (Such statement will be recorded in the minutes.)

Chair: Roll call vote.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 18  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Correspondence/Informational

---

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Thank you, re: Monroe Church Road
- b. Southside Virginia Community College Newsletter

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

July 21, 2023

Victor "Bill" Jenkins  
23236 Prince Edward Highway  
Rice, VA 23966



Mr. Jenkins,

Thank you for advocating for the residents of Monroe Church Road and working with VDOT to reduce the speed limit and for the Board of Supervisors' introduction of "No Through Trucks."

While a 35 mph speed limit is a step in the right direction, I believe that it is still too fast for the section of road between Reservoir and Green Bay. Shortly after the meeting on July 11th, I went a consistent 35 mph from the 460 entrance of Monroe Church to the Green Bay intersection and could not safely make the turns at the proposed speed limit. My original suggestion in my memo to you dated June 17 was a speed limit of 25 mph for the more populated one-mile section of Monroe Church Road. If posting a 25 mph speed limit is not something VDOT can do, perhaps signage for sharing the road with bicyclists and pedestrians and/or reduced speed at curves could be considered.

Mr. Frederick's comments about educating drivers are important. Signs will be posted with the new speed limit and through trucks prohibited, but I fear educating will include enforcement. As you know, Monroe Church Road is used by cars and trucks as a cut-through road from Green Bay to 460 and old habits are hard to break.

If you'd like, my husband Paul and I are happy to discuss this further.

Thank you for your time and consideration. The County and VDOT efforts to make our neighborhood safer are much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Julia Maserjian", written over a horizontal line.

Julia Maserjian  
567 Monroe Church Road  
Rice, VA 23966  
484-274-0776  
nevesgirl7@gmail.com

CC: Douglas P. Stanley, Prince Edward County  
Scott Frederick, P.E., Virginia Department of Transportation



**From:** Southside VA Community College <svcc.newsletter@southside.edu>  
**Sent:** Monday, July 31, 2023 3:06 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** July 2023



July 2023



**Southside Virginia Community College was chosen as one of 10 community or technical colleges across the country to receive funding from the Lowe's Foundation Gable Grants program.**

The Lowe's Foundation announced that nearly \$8 million in grants will go toward supporting skilled trades nationwide. The grants are the first in a five-year, \$50 million commitment to help prepare 50,000 people for skilled trades

careers. This investment will fund cutting-edge programs in appliance repair, carpentry, construction, electrical, HVAC and plumbing.

These deserving schools are driving transformation in the skilled trades workforce through sustainable and inclusive career pathways. We had many outstanding applicants for these grants, which speaks to the urgency needed to increase the capacity for skilled trades labor nationwide," said Janice Dupré, Lowe's executive vice president of human resources and chair of the Lowe's Foundation. "Our grants are inclusive of all groups to ensure we achieve the overall goal of preparing 50,000 people for skilled trades careers in five years, including groups that are traditionally underrepresented in the trades, such as women, people of color, people in rural areas and individuals participating in second-chance programs. We are confident that these college programs will strengthen the skilled trades infrastructure for years to come.

For more information, visit:  
[corporate.lowes.com](https://corporate.lowes.com)

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## Summer Fun with SVCC



SVCC recently participated in two summer camps for local youth including the Girls In IT camp that was in partnership with Microsoft; and the BCSO Public Safety Discovery Camp that was in partnership with the Brunswick County Sheriff's Office, Virginia State Police, Alberta Fire Department, Dolphin Fire Department, Central Lifesaving and Rescue Squad and Brunswick Emergency Medical Services.

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## New Student Orientation



SVCC's student services team has been working hard getting new Panthers ready for the Fall semester by hosting three new student orientation sessions on both the Christanna and John H. Daniel campuses. The last sessions will be held on August 3rd; Christanna campus at 10:30AM and Daniel campus at 1PM.

Welcome to all of our new Panthers!

For more information, visit:  
<https://southside.edu/orientation>

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## Triumph and Unity: GED Graduation Ceremony



SVCC recently celebrated the achievements of 42 GED graduates. Among them, 13 graduates had the opportunity to attend the ceremony, marking a significant milestone in their educational journey.

The journey was not without its challenges. These individuals faced personal struggles, diverse responsibilities, and external circumstances that made pursuing a traditional high school education difficult. However, their unwavering determination and dedication allowed them to rise above these obstacles and embark on the path of lifelong learning. The GED program proved to be an essential stepping stone for these graduates to achieve their academic dreams.

Walking across the stage to receive their diplomas marked the fulfillment of their hard work and dedication. This achievement resonated deeply with their families, friends, and mentors present, who recognized and applauded their accomplishments. The ceremony served as a testament to the power of education in transforming lives and uplifting communities.

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## SHINE So Bright!



Instructor, Stuart Taylor, teaches a student the ins and outs of solar equipment and solar panel installation.

Virginia's utility-scale solar market has grown dramatically in recent years, and it is poised to create even more jobs in the future.

Southside Virginia Community College (SVCC) partners with SHINE (Solar Hands-On Instructional Network of Excellence) to offer SHINE'S Solar Ready 101 Program. SHINE is a public-private partnership founded by SVCC, MDV-SE IA, leading solar developers, construction companies, energy consulting and recruiting firms and tech companies.

For more information visit [southside.edu](http://southside.edu) or [shine.energy](http://shine.energy).



## What's Going On With SVCC Alumni?

### Panthers are Everywhere!

Paw the button to view exciting news about what our alumni have been doing!



College Community  
Connections



Dr. Quentin R. Johnson, President  
Southside Virginia Community College  
*Panther Pride, Catch It!*

[READ LATEST CONNECTION](#)

Southside VA Community College | 109 Campus Drive, Alberta, VA 23821

[Unsubscribe board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** August 8, 2023  
**Item #:** 19  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

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**SUMMARY:**

Please see attachments.

**COST:**

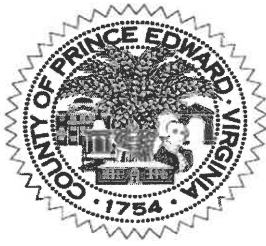
**ATTACHMENTS:**

- a. Animal Control
- b. Building Office
- c. Commonwealth Regional Council
- d. Tourism & Visitor Center

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



## Animal Control Monthly Report

"July 2023"

### Dogs

|                     |    |
|---------------------|----|
| Surrendered         | 6  |
| Picked Up           | 24 |
| Claimed By Owner    | 11 |
| Adopted             | 2  |
| Transferred P/U     | 0  |
| Euthanized          | 6  |
| Injured / Euth.     | 1  |
| Transferred to SPCA | 15 |
| Seized              | 0  |
| Bite Case           | 0  |
| Other               | 7  |

**Fees Collected** \$460

### Cats

|                     |   |
|---------------------|---|
| Surrendered         | 4 |
| Picked Up           | 1 |
| Claimed By Owner    | 0 |
| Adopted             | 2 |
| Transferred         | 3 |
| Euth - Injury       | 0 |
| Euthanized          | 0 |
| Died in Kennel      | 0 |
| Transferred to SPCA | 0 |
| Dead on Arrival     | 0 |
| Bite case           | 0 |

**Fees Collected** \$0.00

|                                   |        |
|-----------------------------------|--------|
| <b>Bill the Town of Farmville</b> |        |
| 0 animals housed.                 |        |
| <b>Total Billed:</b>              | \$0.00 |

### Wildlife

|              |   |
|--------------|---|
| Handled      | 0 |
| Euthanized   | 0 |
| Rabies Case  | 0 |
| Injured/Euth | 0 |

### Livestock

|                   |   |
|-------------------|---|
| Returned to Owner | 3 |
| Sold at Market    | 0 |
| Adopted           | 0 |

**Fees Collected** \$0.00

### Other Companion Animals

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 2,321

**Days at or above capacity** 31

**Number of Calls to Shelter** 216

**Summons Issued** 5

**Warrants Served** 0

**Days in Court** 1

**Nuisance Dogs** 3

**Dangerous Dogs** 0

**Calls After Hours/Comp Time** 45.5

**Dogs Brought in by Farmville PD** 0

**Total Fees Collected** \$460.00

**Total Fees Collected and Billed** \$460.00

*Adam Mumma, Chief Animal Control Officer*

*Ariel Witmer, Deputy Animal Control Officer*

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# BUILDING OFFICIAL

Permits Issued Report  
7/01/2023 Through 7/31/2023

|                                |                   |  |                |
|--------------------------------|-------------------|--|----------------|
| ADDITIONS                      | - Issued          |  | 5              |
|                                | - Value           |  | \$463,987.00   |
|                                | - Permit Fees     |  | \$2,419.25     |
|                                | - 2.00% STATE TAX |  | \$48.40        |
|                                | - Fees Collected  |  | \$2,062.44     |
| CELL TOWER                     | - Issued          |  | 2              |
|                                | - Value           |  | \$27,000.00    |
|                                | - Permit Fees     |  | \$1,500.00     |
|                                | - 2.00% STATE TAX |  | \$30.00        |
|                                | - Fees Collected  |  | \$.00          |
| COMMERCIAL                     | - Issued          |  | 2              |
|                                | - Value           |  | \$1,004,551.00 |
|                                | - Permit Fees     |  | \$6,535.80     |
|                                | - 2.00% STATE TAX |  | \$130.72       |
|                                | - Fees Collected  |  | \$6,666.52     |
| DEMOLITIONS                    | - Issued          |  | 3              |
|                                | - Value           |  | \$388,000.00   |
|                                | - Permit Fees     |  | \$1,580.00     |
|                                | - 2.00% STATE TAX |  | \$31.60        |
|                                | - Fees Collected  |  | \$846.60       |
| ONE & TWO FAMILY DWELLING      | - Issued          |  | 5              |
|                                | - Value           |  | \$950,719.00   |
|                                | - Permit Fees     |  | \$2,958.25     |
|                                | - 2.00% STATE TAX |  | \$59.17        |
|                                | - Fees Collected  |  | \$1,257.66     |
| ELECTRICAL                     | - Issued          |  | 18             |
|                                | - Value           |  | \$6,165.00     |
|                                | - Permit Fees     |  | \$2,756.92     |
|                                | - 2.00% STATE TAX |  | \$53.14        |
|                                | - Fees Collected  |  | \$1,975.51     |
| MECHANICAL                     | - Issued          |  | 10             |
|                                | - Value           |  | \$.00          |
|                                | - Permit Fees     |  | \$1,791.20     |
|                                | - 2.00% STATE TAX |  | \$33.83        |
|                                | - Fees Collected  |  | \$1,212.75     |
| MANUFACTURED HOMES             | - Issued          |  | 2              |
|                                | - Value           |  | \$278,000.00   |
|                                | - Permit Fees     |  | \$920.00       |
|                                | - 2.00% STATE TAX |  | \$18.40        |
|                                | - Fees Collected  |  | \$514.08       |
| PLAN REVIEW                    | - Issued          |  | 1              |
|                                | - Value           |  | \$.00          |
|                                | - Permit Fees     |  | \$100.00       |
|                                | - Fees Collected  |  | \$100.00       |
| PLUMBING                       | - Issued          |  | 11             |
|                                | - Value           |  | \$.00          |
|                                | - Permit Fees     |  | \$2,003.49     |
|                                | - 2.00% STATE TAX |  | \$38.07        |
|                                | - Fees Collected  |  | \$1,429.28     |
| WORK STARTED W/OUT PERMIT      | - Issued          |  | 1              |
|                                | - Value           |  | \$.00          |
|                                | - Permit Fees     |  | \$200.00       |
|                                | - Fees Collected  |  | \$.00          |
| REMODELING                     | - Issued          |  | 3              |
|                                | - Value           |  | \$5,200,000.00 |
|                                | - Permit Fees     |  | \$5,809.20     |
|                                | - 2.00% STATE TAX |  | \$116.18       |
|                                | - Fees Collected  |  | \$5,925.38     |
| IN LIEU OF SOIL & EROSION      | - Issued          |  | 10             |
|                                | - Value           |  | \$.00          |
|                                | - Permit Fees     |  | \$250.00       |
|                                | - Fees Collected  |  | \$150.00       |
| Total Permits - Issued         |                   |  | 73             |
| Total Permits - Value          |                   |  | \$8,318,422.00 |
| Total Permits - Permit Fees    |                   |  | \$28,824.11    |
| Total Permits - Surcharge Fee  |                   |  | \$559.51       |
| Total Permits - Other Fees     |                   |  | \$.00          |
| Total Permits - Fees Collected |                   |  | \$22,140.22    |

**INSPECTIONS FOR JULY 88**

# CRC's JULY ITEMS OF INTEREST

## Grant Assistance:

- Congrats! Charlotte Co. Rescue Squad was awarded \$276,200.00 from the RSAF to purchase one new ambulance and recharge unit 23 ambulance. The CRC assisted with this application.
- Firehouse Subs: The CRC assisted Drakes Branch Volunteer Fire Department with an application to purchase a rescue strit.
- VDEM State Homeland Security Grant: The CRC assisted Amelia Co. (regional app.), the Town of Farmville (2 apps), and Prince Edward Co. with applications.
- NPS, African American Civil Rights: The CRC is assisting Cumberland Co. with a potential application to renovate the old Luther P. Jackson High School

## Project Updates:

- Buckingham County Comp. Plan: The CRC presented the summary report of the June 15th Community Meeting to the Planning Commission.
- Watershed Implementation Plan (WIP): The CRC in partnership with the Charlotte Co. Extension Office will be hosting their second Rain Barrel Workshop from 4-6pm on Aug. 23rd at the CRC's office.



## CRC Staff Attended VDOT Site Visit

CRC staff attended two site visits with VDOT staff in Amelia and Lunenburg Counties. CRC staff assisted Amelia County, Lunenburg County, the Town of Farmville, and the Town of Keysville with pre-applications to fund the construction of pedestrian facilities.



## CRC & VA Housing Staff Completed Final Site Visit

VA Housing, CRC Staff, and Southside Outreach staff completed a compliance review of the Town of Blackstone's first completed home. The Town is building three affordable housing units through the CRC's Workforce Affordable Housing Program.



## Melody Foster Wins Gordon N. Dixon Award

Melody Foster, CRC's Executive Director, was awarded the VAPDC's Gordon N. Dixon Award for Outstanding Leadership and Contributions to Promoting Regionalism within the Commonwealth of Virginia. Mrs. Foster was presented this award at the Virginia Association of Planning District Commission's Annual Conference in Norfolk on July 27th. All seven of our member counties and the CRC nominated Ms. Foster for this award. **Congratulations, Melody!**

## NOTTOWAY COUNTY COMPREHENSIVE PLAN 2025 - 2028



## Nottoway Comp. Plan Approved By Board of Supervisors

On July 20th, the Nottoway County Board of Supervisors approved the Comprehensive Plan. Prior to approval, the Board asked for two additional changes to the plan. The Board requested to change the Plan's cover and to reinsert two sentences that were previously stricken in the plan. The CRC has made these changes and are in the process of printing copies of the plan.



Prepared by the Nottoway County Planning Commission and Commonwealth Regional Council  
P.O. Box F  
One Mill Street, Suite 202  
Farmville, VA 22901  
(424) 392-6104  
<http://www.nottowayva.gov>

## SEED Presentation at VAPDC Conference

Sheri McGuire, LSBDC Executive Director; Lauren Stuhldreher, EDA; Bryan David, GOVA3 Program Director; and Melody Foster, CRC Executive Director provided a presentation at the Virginia Association of Planning District Commission's Annual Conference in Norfolk. The presentation provided information on how staff utilized several grant funding streams to bring the SEED Innovation Hub dream to life.



## Upcoming Funding Opportunities:

VOF Preservation Trust Fund: Open, Closes 8/7

VDOT Transportation Alternative Program (TAP): Full Application closes 10/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

NPS, African American Civil Rights Grant: Open, Closes 10/10

SCRC, State Economic and Infrastructure Development (SEID): Pre. app. closes 9/15

Rescue Squad Assistance Fund (RSAF): Closes on 9/15

VBAF, Assessment and Planning Grant: Open, Rolling Basis

VBAF Site Remediation Grant: Open, Closes 9/29

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

Tourism & Visitor Center Monthly Report for July 2023

| HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE: |                 |              |                 |              |                             |
|-----------------------------------------------|-----------------|--------------|-----------------|--------------|-----------------------------|
|                                               | Virginia Guests | Other States | Other Countries | Total Guests | Average Visitors per Month: |
| YTD 2023                                      | 797             | 162          | 17              | 976          | 146.0                       |
| 2022                                          | 1,257           | 314          | 35              | 1,606        | 133.3                       |
|                                               |                 |              |                 |              | Total / 6 Months            |
|                                               |                 |              |                 |              | Total/ ALL of 2023          |

Requests for Information:

|                    | Phone Inquiries | Video Views (All) new views | Center Visits | GoogleMyBusiness Finding the Visitor Center | Monthly Totals:           |
|--------------------|-----------------|-----------------------------|---------------|---------------------------------------------|---------------------------|
| Jul-23             | 22              | 2                           | 117           | 1,237                                       | 1,477                     |
| Jul-22             | 28              | 9                           | 111           | 1,314                                       | 1,496                     |
| % Difference       | -24.00%         | -12727.30%                  | 5.26%         | -5.86%                                      | -1.27%                    |
| TOTAL YTD 2023 YTD | 139             | 19                          | 1,203         | 2,906                                       | 4,126                     |
| 2022 YTD           | 117             | 45                          | 540           | 4,545                                       | 5,247                     |
| % Difference       | 17.19%          | -62.22%                     | 101.11%       | 0.00%                                       | -21.36%                   |
|                    |                 |                             |               |                                             | Total YTD Inquiries: 3819 |
|                    |                 |                             |               |                                             | 8746                      |

July Report to Board of Supervisors:

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