

February 11, 2020

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11th day of February, 2020; at 7:00 p.m., there were present:

Beverly M. Booth

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Jerry R. Townsend

James R. Wilck

Absent: Odessa H. Pride

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; and Scott Frederick, P.E., VDOT Resident Engineer.

Chairman Townsend called the February meeting to order. Supervisor Cooper-Jones offered the invocation and led the Pledge of Allegiance.

Chairman Townsend stated it was a special evening and announced it was Supervisor Cooper-Jones' birthday. Supervisor Cooper-Jones thanked everyone and her friends in Women to Women for all the things they do to help promote the passage of the Equal Rights Amendment.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and our employees and our citizen volunteers who serve the County of Prince Edward.

Supervisor Emert stated the Fuqua School National Geography Bee is held each year for 5th through 8th graders. This year, the Geography Bee was held in early January. Joshua Milligan, a 7th grader at Fuqua

School, was the winner. Joshua has moved on to compete in the National Geographic Regional Bee through an online assessment. We are anxiously awaiting the results.

Supervisor Emert then said the Fuqua School Scripps Spelling Bee is held each year for students in 4th through 8th grade. The Spelling Bee was held this year on January 31. Elena Salamo, a 4th grader at Fuqua School, was the Fuqua School Spelling Bee winner. Elena moved on to the Scripps Regional Spelling Bee at The Waldorf School in Richmond on February 3rd. Results to follow.

Supervisor Emert stated Makayla Morris was awarded a State Championship Ring for winning the High Jump at the Virginia High School Outdoor Track and Field Championships held at East Rockingham High School last spring. This is Makayla's fourth State Championship in the High Jump. Makayla is a senior this year and will participate in Indoor Track and Outdoor Track this winter and spring. Hopefully Makayla will finish her career with a full hand of Championship Rings.

Supervisor Emert said that for nearly ten years, the PECES art classes have been invited by the Moton Museum Director of Education (PE graduate Cainan Townsend) to help decorate the museum for the holidays. Beginning with the Community Holiday Social on Monday, December 9, art work by Mrs. Utzinger's and Ms. Eamigh's art classes is being displayed on six six-foot paper trees. Each year the decorations are based on a variety of themes: Winter holidays from around our country and world; Virginia Standards of Living; and Seasonal themes. This year the art teachers and students are particularly excited about our tropical themed trees inspired by our PECES teachers from Jamaica and Trinidad.

Supervisor Cooper-Jones left the meeting for a brief time during "Recognitions."

In Re: Public Participation

Chairman Townsend stated Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked.

Deanna Jones, Executive Director, PEVRS, introduced herself and expressed her gratitude for the Board's hard work to assist the Prince Edward Volunteer Rescue Squad over the past year; she asked the Board to reach out if there is anything she can do.

Patsy Watson, Women2Women, presented the Board with a cake to celebrate the local advocacy group's efforts. She stated "The equality of rights under the law shall not be denied or abridged by the United States or by any State on account of sex." She thanked the Board for their passage of the resolution last winter; she said the Bill passed both Houses in the Virginia General Assembly and said it is awaiting the Governor's signature. She said a potential milestone has been reached in the ERA's century-long struggle. She said the state of Virginia fell one vote short of passing the ERA in 1982 by the ratification deadline. Over the years, the fight for equality has slowly progressed. Ms. Watson said it is noteworthy that the three chief patrons of the ERA bills in the Virginia General Assembly know how much society, especially women of color, will gain from the passage of this amendment. She said this benefits all women, men, and children. Ms. Watson said there is still a battle ahead and a lot of work to do, but anything worth having is worth fighting for. Ms. Watson then said they are celebrating the leadership of the local leaders, and Supervisor Cooper-Jones' birthday.

Chairman Townsend thanked Women2Women for their hospitality.

Heather Forsht, Student of Social Work/Policy at Longwood University, said the students are again seeking the Board to recognize April as Child Abuse Prevention month and focus on infant safety to help keep children in Prince Edward County safe. She said there are 3,500 sleep-related infant deaths in the United States each year, as reported by the CDC. She said in 2009, there were 119 sleep-related deaths in Virginia. She said it has been proven the education provided to parents reduces the number of SIDS deaths. She said that by proclaiming April as Child Abuse Protection Month with a focus on infant safety, it will show the Social Workers in training that they can make a difference on any level.

Ashley Stinnett, Student of Social Work/Policy at Longwood University, presented supportive activities for Child Abuse Prevention Month. She said various organizations, along with the Department of Social Services, will be providing these services. She said one in ten children is sexually abused by their 18th birthday; she then said 90% of all crib-deaths, or SIDS, occurs before the infant is six months old. She said if Prince Edward County adopts the Child Abuse Prevention Month, services provided will include an interactive training to teach adults to prevent, recognize and react responsively to child abuse. She stated a Texas study showed that those with training increased previously unrecognized abuse by 82% in the year following their training. She said they are also reaching out to Centra & other organizations to help. She

said they also intend to distribute baby boxes to give to expectant mothers in the community if resources permit.

Liz Chassey, Sexual Assault Outreach Program Director/Domestic Violence Program Director at Madeline's House, presented a review of the 2019 agency's activities. She said the organization provides free confidential services, counseling and crisis intervention, advocacy, education, resources and referrals, and shelter to victims of dating and domestic violence and sexual violence. She said in 2019, 46 individuals were assisted in Prince Edward County, with a total of 2,210 shelter stays. Last year, services included a Community Educator, redesigned their volunteer training services and moved to a new location with double the capacity; she said they offer therapy and educational groups. She said they are also in the process of opening a Forensic Advocacy program, which is the first in the state, with one forensic nurse and an additional nurse-in-training, among other staff. She said this year they expanded their food donation program and Red Rover, which allows the family pets to be sheltered with the families. She said in order to better focus on providing comprehensive services to those served, they reduced their services area to five counties but will continue to help any individual that calls the hotline.

In Re: Board Comments

Supervisor Wilck and Supervisor Gilliam thanked all for attending the meeting.

Chairman Townsend thanked the citizens for attending and especially the Women2Women for their hard work and dedication for their outstanding job.

Supervisor Emert wished Supervisor Cooper-Jones a happy birthday, thanked all that came to the meeting and for keeping the Board to account.

Supervisor Cooper-Jones thanked the citizens for their participation and asked that they continue to come see the government at work.

Supervisor Jones said he appreciates the participation in the local government and budget process.

Supervisor Booth said Happy Birthday to Supervisor Cooper-Jones and thanked all for coming to the meeting.

Chairman Townsend said the Board supports April as Child Abuse Prevention Month; he said it needs to be recognized and asked the students to keep doing the work they are doing as it is very meaningful.

In Re: Consent Agenda

Chairman Townsend stated Supervisor Pride’s mileage report has been added to the Consent Agenda.

Supervisor Emert stated a correction needed to be made to the January 14, 2020 minutes, changing “ridge” to “bridge.”

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Odessa H. Pride		

the Board accepted the Treasurer’s Report for December 2019; the minutes of the meetings as amended, held January 14, 2020 and February 4, 2020; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - December 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,286,799.47	13,286,799.47
Wells Fargo Social Services	303,182.55	303,182.55
Benchmark School Fund	1,448,089.25	1,448,089.25
Benchmark Food Service	291,767.74	291,767.74
TOTAL		15,329,839.01
Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		<u>821,401.85</u>
GRAND TOTAL		<u><u>16,151,240.86</u></u>

Accounts & Claims:

<u>BOARD OF SUPERVISORS</u>		
Pairet's, Inc.	Plaques	535.20
Farmville Newsmedia	Advertising	325.69
Odessa H. Pride	Mileage	201.65

Jerry R. Townsend	Mileage		278.40
Business Card	Lodging - VACo Conf	397.64	
	Water	6.00	
	Drinks	10.11	
	Board meeting meal	100.50	514.25
US Cellular	Cellular service		264.44

COUNTY ADMINISTRATOR

Business Card	Credit card charges	95.65	
	Postage envelopes	1,559.45	
	Credit	-115.65	
	Coffee carafe	15.86	
	Wireless mouse	10.40	1,565.71
Pitney Bowes Global Finance	Postage machine lease		92.49
US Cellular	Cellular service		126.64
Business Data of VA, Inc.	Norton Antivirus		69.90
Diamond Springs Water, Inc.	Water & equipment rental		40.95
Key Office Supply	Cartridges / binders	-1,534.05	
	Cartridges	568.95	
	Calendars	52.75	-912.35
Matthew Bender & Co., Inc.	VA Adv Crt Rules		119.43

INDEPENDENT AUDITOR

McGriff Insurance Services	OPEB		1,125.00
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COMMISSIONER OF REVENUE

Farmville Newsmedia	Advertising		135.19
BMS Direct	Postage TPP	692.00	
	Personal Prop Proces	452.85	1,144.85
Treasurer of Virginia	Online service		71.10
Commissioner of Revenue Association	Training		150.00
Farmville Printing	Letterhead		106.51
Key Office Supply	Cartridge return	-509.93	
	Padded envelopes	4.90	
	Rubberbands	5.37	
	File folders	53.64	
	Cartridges	651.60	
	Copy paper	37.98	
	Stamps	37.98	281.54
NADA Used Car Guide/JD Power	Used car guides		213.00

ASSESSOR

Wampler-Eanes Appraisal	Reassessment		17,226.00
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TREASURER

TACS, P.C.	Title search fees		1,764.05
BMS Direct	Postage PP 2019	2,635.00	
	Postage RE 2019	570.00	
	Envelopes	228.00	3,433.00
Benchmark Community Bank	Payflow/Paypal		40.20
Treasurer of Virginia	Online service		71.10

Weldon Cooper Center	TAV course		370.00
ESI	Sealing kit		76.23
Key Office Supply	Thermal	3.00	
	Copy paper	99.90	
	Add rolls	9.79	
	Packing tape	5.18	
	Flash drive	19.98	
	Correction tape	5.76	143.61
STEPS, Inc.	Shredding services		35.00
DMV	DMV Stop fees		2,550.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel & expense	1,750.00	
	Professional services	1,252.50	
	Contract agreement	4,500.00	7,502.50
Sitevision, Inc.	Web hosting		179.85

ELECTORAL BOARD AND OFFICIALS

Claudia Somers	Office assist		60.00
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REGISTRAR

U. S. Postal Service	Postage stamps		907.50
Farmville Printing	Voter envelopes	170.33	
	Election envelopes	43.00	213.33
Key Office Supply	Ink	162.99	
	Calendars	27.08	190.07

CIRCUIT COURT

Key Office Supply	Tabs		9.22
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GENERAL DISTRICT COURT

Diamond Springs Water, Inc.	Water & equipment rental		19.20
Key Office Supply	Planner		21.69

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		50.45
Diamond Springs Water, Inc.	Water & equipment rental		38.95
Key Office Supply	Cleaners / dusters	47.37	
	Tray / folders / copy paper	24.73	
	Supplies	221.92	
	Supplies	-49.95	
	Wall calendars	144.96	
	Planner	18.39	
	Lanyard	12.03	
	Envelope moisteners	14.70	434.15
BMS Direct	Convert Landbook / film		410.00
T&N Printing	Plats		34.15
Thomson Reuters-West	Probate handbook		490.00

	<u>LAW LIBRARY</u>	
Relx, Inc. DBA LexisNexis	Subscription	366.00
	<u>COMMONWEALTH'S ATTORNEY</u>	
Pitney Bowes Global Finance	Postage meter lease	134.94
Business Data of VA, Inc.	Norton Antivirus	34.95
Key Office Supply	Cartridge	75.99
	Folders / cartridges	386.88
	Calendar	5.96
		468.83
	<u>VICTIM WITNESS ASSISTANCE PROGRAM</u>	
VVAN	Membership dues	50.00
Business Data of VA, Inc.	Norton Antivirus	34.95
	<u>SHERIFF</u>	
VACORP	Workers compensation audit	2,000.00
Medtox Diagnostics, Inc.	Drug testing kit	617.77
Burkeville Body Shop	Auto body repair	1,240.47
East End Motor Co., Inc.	Wrecker service	206.00
	Replace radiator	1,000.95
	Oil change / tire rotation	122.91
	Brakes & rotors	399.46
	Tires / wrecker service	231.62
	Brakes & rotor install	540.46
	Mount & batteries	63.50
		2,564.90
Express Care	Oil change	134.25
	Oil change / air filters	320.07
	Oil change / wipers	136.95
		591.27
Third Street Wrecker, Inc.	Wrecker service	535.00
Verizon Wireless	Vehicle modems	600.39
Business Card	Postage	18.54
	Cellular	152.00
	Meals	155.46
	Training material	33.00
	Accreditation	0.99
	Triad	26.79
	Gas	69.12
	Uniform supplies	139.00
		594.90
Kinex Networking Solution	Remote data backup	19.95
CenturyLink	Phone	10.36
US Cellular	Cellular service	707.65
Leneisha Simmons	Toll reimbursement	9.00
Michael Jackson	Meals	17.48
Verizon Wireless	Accreditation phone	82.02
International Association for Property & Evidence	Membership dues	50.00
Diamond Springs Water, Inc.	Water & equipment rental	53.45
Key Office Supply	Folders / laminating	37.25
	Storage boxes	30.89
	Labels & batteries	43.89
		112.03
Walmart Community / SYNCB	Christmas decoration	26.44

	Storage boxes	38.92	65.36
Fisher Auto Parts, Inc.	Key fob battery	4.12	
	Octane booster	22.32	26.44
Fire & Safety Equipment Company	Extinguisher inspection		127.25
Sirchie Finger Print Labs	Evidence bags/ties/tp		315.80
Town Police Supply	Ammo		1,305.84
American Uniform Sales	Shirts	208.93	
	Armor skins	156.14	365.07
BKT Uniforms	Pants		97.98
Tony Epps	Shoes / shirt / belt keepers		142.05
Galls	Boots		255.00
Jannear Jefferson	Sew on patches / hashmark		161.00
Creative Monogramming	Polo shirts		144.00
Premium Marketing & Sales	Uniform supplies		152.45
Intoximeters, Inc.	Alcohol grant		145.00

SHERIFF - COURTS

VACORP	Workers compensation audit		709.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Arc3 Gases	Medical oxygen		62.12
Fire Protection Equipment Co.	Kit for MSA		109.35
Key Office Supply	Cartridges	419.85	
	Black toner	139.95	
	Tent cards	22.35	582.15
Creative Monogramming	Hoodie		55.00
NAFECO, Inc.	Shirts & coats	227.29	
	Patches	225.00	
	Pants	280.86	
	Uniforms	1,223.74	
	Shirts	153.58	2,110.47
Town of Farmville	Truck payment		35,000.00
Witmer Public Safety Group	Alterations / bugles		142.65

RICE VOLUNTEER FIRE DEPARTMENT

CenturyLink	RVFD phone		196.98
Southern States Cooperative, Inc.	LP gas		595.02
Watkins Insurance Agency	Accident insurance	2,771.00	
	Auto & package insurance	8,292.00	11,063.00

PROSPECT VOLUNTEER FIRE DEPARTMENT

Fisher Auto Parts, Inc.	Silicone		22.65
Goodman Specialized	Electrical repair		978.55
Liberty Mutual Insurance	Workers compensation		383.00
Municipal Emergency Service	Hazmat materials		426.96
Price Supply Co. Inc.	HVAC air filters		22.18
Prince Edward County Public Schools	Diesel		316.97
Prince Edward County Treasurer	Gas		108.83
Watkins Insurance Agency	Accident insurance	2,771.00	
	Auto & package insurance	9,171.00	11,942.00

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Southside Electric Cooperative	DHVFD electric		230.66
Watkins Insurance Agency	Accident insurance	2,771.00	
	Auto & package insurance	7,557.00	10,328.00

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Watkins Insurance Agency	Accident insurance	3,424.00	
	Auto & package insurance	9,622.00	13,046.00

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Watkins Insurance Agency	Auto & package insurance		11,571.00
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MEHERRIN VOLUNTEER FIRE DEPARTMENT

Business Card	MVFD electric		815.51
C W Williams	PAC lok/hose hooks		345.48
CFS Group	Waste removal		120.19
Fire & Safety Equipment Co.	Gloves		54.99
Goodman Specialized	Service & repair		6,865.87
Keyville Building Supply	Pressure treated	59.00	
	Bldg wire / fltrs / crct	228.46	287.46
Mid-Atlantic Irrigation	HP pump/tank/hose rl		5,858.54
Motorola Solutions, Inc.	Batt imp / batt li ion	737.04	
	UHF stubby antenna	30.16	
	Microphone impres sp	83.51	
	Batt imp FM li ion	214.05	1,064.76
NAFECO, Inc.	Silvex Plus		513.30
Parker Oil Company, Inc.	Diesel	1,053.08	
	Propane	552.97	1,606.05
Verizon Wireless	Cellular service		269.64
Verizon	Phone		236.98
Dominion Energy Virginia	Electric		34.37
Watkins Insurance Agency	Accident insurance	4,269.00	
	Auto & package insurance	14,539.00	18,808.00

FIRST RESPONDERS

Hampden-Sydney Vol. Fire Dept.	19-20 Support		1,250.00
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PRINCE EDWARD AREA FIREFIGHTERS ASSOCIATION

Prince Edward Area Firefighters Assn.	19-20 Support		4,000.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Vol. Rescue Squad	19-20 Support		18,700.00
Pamplin Vol. Fire Dept. EMS	19-20 Support		2,500.00
Meherrin Fire & Rescue	19-20 Support		3,250.00

EMERGENCY SERVICES

Timmons Group	Address X reference	400.00	
	Data cleanup / web log	4,243.75	
	Web/data corrections	625.00	5,268.75

<u>BUILDING OFFICIAL</u>		
US Cellular	Cellular service	260.03
Fisher Auto Parts, Inc.	Light bulb	2.66
Rod & Staff, LLC	Oil change / gasket	214.57

<u>ANIMAL CONTROL</u>		
Ridge Animal Hospital	Vet services	2,800.06
	Exam & vet services	150.89
Village Veterinary Service	Vet services	372.37
Dodson Brothers Exterminating	Pest control	50.00
Lowe's	Maintenance supplies	24.84
	Keys / locks / door handle	127.78
	Door latch	9.48
	Supplies	15.66
Adam Mumma	Keys	6.88
Dominion Energy Virginia	Animal shelter	735.54
CenturyLink	Phone	137.72
US Cellular	Cellular service	76.07
Walmart Community / SYNCB	Pwdr / case / trash bags	135.30
	Paper / combo pack	49.86
	Supplies / dog food	49.24
	Dog food	25.83
	Bleach/paper towels/dog food	56.77
Four Paw Bed & Biscuit, LLC	Boarding	317.00
		352.50

<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner	40.00

<u>GENERAL PROPERTIES</u>		
Dodson Brothers Exterminating	Pest control	237.00
ThyssenKrupp Elevator	Service contract - Jan/Mar	3,073.50
Farmville Wholesale Electric	Fuse	170.64
	Contactora	27.10
Southside Electric Cooperative	Electric	61.60
Dominion Energy Virginia	Roy Clark monument	13.62
	SCOPE building	201.34
	Courthouse	11,451.78
	STEPS Headquarters	779.39
	Sheriff shed	19.82
	Worsham clock	12.30
	Lights at Rice	126.92
	Ag building	1,809.69
	Shop	40.73
Ellington Energy Service	Heating oil	436.00
Town of Farmville	Water & sewer	285.37
AT&T	Shop phone	45.80
CenturyLink	Phone	107.12
US Cellular	Cellular service	106.12
Foremost Insurance Company	Flood insurance-visitor's center	9,083.00
O. O. Stiff, Inc.	Monthly service	100.00
Diamond Paper Company	TP dispensers	225.00

	Bleach/towels/TP/hand soap	648.40	
	Soap	17.36	
	Towels/TP/roll towels	428.75	
	Trash bags/TP	92.95	1,412.46
Unifirst Corporation	Cleaning rentals		142.48
Walmart Community/SYNCB	Cleaning supplies		105.31
Diamond Springs Water, Inc.	Water & equipment rental		8.95
Fisher Auto Parts, Inc.	Drive belt	15.17	
	Battery	101.99	
	Oil/alternator/core	226.54	
	Credit / core returns	-68.12	
	Rotors / brake pads	171.85	
	Brake rotor	95.87	543.30
Grainger	Relay		43.84
Lowe's	Cable tl/wall plate	84.64	
	Screws/brckts/tool	79.06	163.70
NAPA of Farmville	RainX/Riveter		40.18
Cintas Corporation #524	Uniform rental	535.72	
	Credit	-85.82	449.90
Prince Edward County Public Schools	Diesel		391.60

CANNERY

Virginia Food Works	Commercial contract		2,916.67
Southside Electric Cooperative	Electric		813.29
CenturyLink	Phone		280.40
Diamond Paper Company	Soap / gloves		126.84
Hubert Company	Blades / assembly / soap		366.89

HEALTH DEPARTMENT

Prince Edward Health Department	19-20 Support		46,082.25
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CHAPTER X BOARD

Crossroad Services Board	3rd Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Bear Creek Academy	Professional services		2,850.00
Morgan Carraway	Professional services		1,566.00
Centra Health	Professional services		12,348.00
Chestnut Hill Mental Health	Professional services		8,117.00
Faison School for Autism	Professional services		5,106.00
Family Preservation Service	Professional services		80.00
Fulcrum Counselors, LLC	Professional services		1,525.00
Hallmark Youthcare - Richmond	Professional services		17,805.00
Harbor Point Behavioral	Professional services		1,960.00
Intercept Youth Services	Professional services		11,086.14
James River Therapy Services	Professional services		1,200.00

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	19-20 Support		2,500.00
Piedmont Senior Resources	19-20 Support		3,064.00

STEPS, Inc.	19-20 Support	5,000.00	
	CAP 19-20 Support	5,542.75	10,542.75
Southside SPCA	Donations raised		1,394.21
FACES, Inc.	19-20 Support		2,250.00
Southside Center for Violence Prevention	19-20 Support		2,400.00
Heart of Virginia Free Clinic	19-20 Support		3,000.00
Habitat for Humanity	19-20 Support		1,600.00

SUPERVISION OF PARKS & RECREATION

Heart of VA Festival	19-20 Support		3,000.00
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MUSEUMS

Robert Russa Moton Museum	19-20 Support		4,000.00
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PUBLIC LIBRARY

Farmville-Prince Edward Community Library	19-20 Support		64,023.75
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PLANNING

VACORP	Workers comp audit		500.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.20	123.20
Preston Hunt	Commission meeting	100.00	
	Mileage	23.20	123.20
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.75	105.80
Clifford Jack Leatherwood	Commission meeting		100.00
Whitfield Paige	Commission meeting	100.00	
	Mileage	9.20	109.20
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.73	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.80
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.90	106.96
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Cellular service		42.04

COMMUNITY DEVELOPMENT

Town of Farmville	19-20 Support		3,800.00
Town of Blackstone	19-20 Support		4,000.00
Downtown Farmville	19-20 Support		4,000.00

ECONOMIC DEVELOPMENT

Kate Pickett	Cell phone case	52.64	
	Mileage	22.54	75.18
US Cellular	Cellular service		45.03
Business Card	VACo training		10.00

<u>TOURISM</u>		
Dominion Energy Virginia	Visitors center	249.94
Town of Farmville	Water & sewer	48.84
Business Card	UPS charges	43.55
CenturyLink	Phone	311.11
Key Office Supply	Clipboard/calendar	15.33
Walmart Community / SYNCB	Cleaning supplies	41.48

<u>SOIL & WATER CONSERVATION DISTRICT</u>		
Piedmont Soil & Water	19-20 Support	2,960.00

<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer VA Tech	2nd Quarter support	12,731.54
CenturyLink	Phone	124.90

<u>GENERAL EXPENSE</u>		
Segra	Phone	2482.22
James River Solutions	Gas	15300.12

<u>CAPITAL PROJECTS</u>		
Business Data of VA, Inc.	Computer equipment	1,553.58
Blair Construction, Inc.	PJT 3269 Courthouse	648,816.48
Crabtree, Rohrbaugh & Assoc	CH construction	1,805.58
Hurt & Proffitt, Inc.	Materials testing	1,414.00
Z3N Technologies	Equipment removal	1,626.46
	Equipment move	1,576.94
Key Office Supply	J&D furniture	2,994.87
	Circuit lectern	299.00
	Circuit chairs	175.00
Motorola Solutions, Inc.	Sheriff comm equipment	312,743.27

<u>FORFEITED DRUG ASSETS</u>		
Thomson Reuters-West	Court screen access	63.00

<u>CDA SPECIAL LEVY FUND</u>		
Poplar Hill CDA	Special levy payment	20,400.10

<u>WATER FUND</u>		
Town of Farmville	Water & sewer	21.10

<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump	193.46

<u>COLLECTIONS</u>		
VACORP	Workers compensation audit	500.00
Business Card	Rebuilt motor	1,680.00
	Whisker	350.64
	Training exam	225.00
Farmville Wholesale Electric	Tape	25.02
Sherwin Williams Company	Paint coveralls	470.04
Republic Services #974	Trash collection	664.01

Emanuel Tire of Virginia	Tire recycling		2,385.30
STEPS, Inc.	Recycling		1,961.20
Synergy Recycling, LLC	Electronic recycling		2,873.25
Southside Electric Cooperative	Electric		366.20
Dominion Energy Virginia	Rice collection center	66.40	
	Trashmore Rd. site	116.86	
	Green Bay	98.00	
	Schlse leachate pump	376.66	
	Prospect dump site	107.32	
	Scalehouse	155.97	
	Landfill shelter	81.17	1,002.38
CenturyLink	Phone	309.35	
	Phone - Worsham	47.60	356.95
US Cellular	Cellular service		32.02
Verizon	Phone		142.49
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		3,847.48
Cavalier Hose & Fittings	Hose/fitting		136.78
Excel Truck Group	Water pump / core	478.80	
	U Bolt	285.40	764.20
NAPA of Farmville	Def / oil / grease		627.31
Powell's Idealease, LLC	EGR valve / core		1,441.97
Buggy Top, LLC	Recycling sheds		4,990.00

LANDFILL OPERATIONS

VACORP	Workers compensation audit		500.00
Resource International	Landfill monitoring	16,072.50	
	Project management expense	1,155.75	
	SWP PJT Compliance mgmt.	3,680.65	20,908.90
Diamond Springs Water, Inc.	Water & equipment rental		8.95
Key Office Supply	Printer ink		119.62
Llewellyn Metal Works, Inc.	Leachate pump parts	84.20	
	Excavator repair	932.95	1,017.15
Lowe's	Battery / weather station		160.83
CenturyLink	Phone		114.64
US Cellular	Cellular service		60.03
Prince Edward County Public Schools	Diesel		489.75
NAPA of Farmville	Core return	-108.00	
	Batter / core	655.96	
	Air filter	79.99	627.95

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,187.00
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PIEDMONT COURT SERVICES

Dominion Energy Virginia	Electric		278.29
Mail Finance	Postage meter lease		190.68
CenturyLink	Fax lines		800.65
Segra	Phone		311.65
Pryor Learning Solutions	Training		200.00
Sam's Club	Membership fees		45.00

Connie Stimpson	Office safe		49.99
Zachary Ayoub	Newspaper	1.00	
	Subscriptions / mileage	2.58	3.58
Meri Dalton	Subscriptions / mileage		0.75

PCS SUPERVISION FEES EXPENDITURES

Southside Messenger	Advertising		288.00
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage	81.42	
	Subscriptions / mileage	265.94	347.36
Meri Dalton	Mileage	26.55	
	Subscriptions / mileage	65.54	92.09
Amanda Doss	Mileage		333.36
Alexis Edmonds	Mileage		178.14
Connie Stimpson	Mileage		14.23
Renee T. Maxey	Mileage		64.38
Matt Vitale	Mileage		243.60
Alere Toxicology Service, Inc.	PCS Drug testing fees		119.78

In Re: County Administrator's Report

Mr. Bartlett stated the County was notified by the Schools that they have received a School Equipment Safety Grant in the amount of \$34,621. The School requests the Board of Supervisors approve a budget amendment and appropriate the same funds as shown:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3	250	24021	0106	Safety & Security Grant		\$34,621
4	250	66000	6200	Facilities – Site Improvement	\$34,621	

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the budget amendment and appropriate the same funds as shown; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Odessa H. Pride	

Mr. Bartlett said the Finance Committee comprised of Supervisor Cooper-Jones, Chair, and Supervisors Emert and Jones, met on February 5, 2020. One topic was a request by the Sheriff to increase his budget by \$16,000. These funds are needed to replace engines in two of his cars. These cars still have

life left in them; our insurance company is still assessing the damage on one of the vehicles and we will receive a payment but we do not know the amount at this time. Additionally, the Sheriff is short cars at this time and needs the cars repaired quickly. The Committee reviewed the revenues the Sheriff's Department has generated from the At-Will program. For the first seven months of the year, \$128,136 has been collected. This program will generate at a minimum \$199,176 this fiscal year and if the current rate is maintained it is projected a total of \$228,775 will be collected. The budget only contains \$170,000 for this revenue. The Committee recommends the Board amend the FY20 budget \$16,000 and appropriate the same funds as shown below:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3	100	14010	0001	Fines & Forfeitures		\$16,000
4	100	31200	3311	Sheriff – Repairs / Autos	\$16,000	

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to amend the FY20 budget as displayed and appropriate the same funds; the motion carried:

Aye: Beverly M. Booth Nay: None
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Jerry R. Townsend
James R. Wilck
Absent: Odessa H. Pride

Mr. Bartlett said that with the recent water rescue, it became apparent there was a need for a boat that would be available immediately in case it was needed. Several years ago, the Sheriff's Department acquired two small boats, motors and trailers from the Federal Surplus Program. The Sheriff realized these boats were not being used to their fullest and had the potential to be available for use if a need arose in the future. The Sheriff contacted the Federal Authorities and they have agreed he could surplus the boats. The Code of Virginia allows the Board to donate equipment to Volunteer Fire Departments (VFD). The VFD are in the process of developing capabilities for various emergency situations, one of which is water rescue. He said that process is ongoing and final decisions have not been made of which department will specialize in each of the emergency needs. Mr. Bartlett recommended the Board declare surplus the Boats, Motors and

Trailers and allow the County Administrator to donate them to the VFD that eventually will be participating in water rescues.

Supervisor Emert made a motion, seconded by Supervisor Gilliam, to declare the boats, motors and trailers surplus; the motion carried:

Aye: Beverly M. Booth
 Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Robert M. Jones
 Jerry R. Townsend
 James R. Wilck
 Absent: Odessa H. Pride
 Nay: None

Mr. Bartlett stated the Board tasked County staff into comparing the radios requested in the EMS grant with those purchased for the Sheriff last summer. After discussion with the new Executive Director and the grant manager at the State office of Emergency Management, it was decided to purchase radios that matched the ones bought for the Sheriff. That saved about \$10,000 bringing the total amount to \$40,103. The match for the grant is \$20,051. The Fire/EMS Committee is recommending PEVRS pay 20% of the grant match \$8,020 and the EMS fund \$12,031. These funds were designated to go into the fund balance in the initial budget.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to amend the FY20 budget as displayed and appropriate the same funds as follows:

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4	205	32301	8203	PEVRS Communication Equipment	\$12,031	
4	205	93000	0205	EMS Fund Balance		\$12,031

Aye: Beverly M. Booth
 Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Robert M. Jones
 Jerry R. Townsend
 James R. Wilck
 Absent: Odessa H. Pride
 Nay: None

In Re: Public Hearing – Special Use Permit – Piedmont Regional Jail

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by the Piedmont Regional Jail for a Special Use Permit to erect a lighted sign on Tax Map Parcel 12-A-1A; this is an A-2, Agricultural Residential District. Notice of this hearing was advertised according to law in the Wednesday, January 29, 2020 and Wednesday, February 5, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a special use permit application from the Piedmont Regional Jail for the installation and operation of an illuminated sign on Tax Map Parcel 12-A-2A owned by the Piedmont Regional Jail Authority. This property is located in an A-2, Agricultural Residential District. The property is surrounded on three sides by either land owned by the Jail, the Juvenile Detention Center and the County of Prince Edward. The state probation office is located diagonally across from the property and a residential property is located across the street, Industrial Park Road, from the sign. The proposed light is ground-mounted and will shine upward onto the sign and is facing away from any structure and will be shining into a wooded area owned by Prince Edward County. The sign is 8-feet wide and the masonry columns are 6-feet in height. The placement of the lighting fixture will cause any light to shine away from any existing structure.

Mr. Bartlett said the Planning Commission held a public hearing on January 21, 2020. No one spoke during the public hearing and the Planning Commission unanimously recommended approval of the Special Use permit.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to approve the request by the Piedmont Regional Jail for a Special Use Permit to erect a lighted sign on Tax Map Parcel 12-A-1A; the motion carried:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Odessa H. Pride		

In Re: Public Hearing – Rezoning – Blackstone Building Group

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Blackstone Building Group, LLC, to rezone Tax Map Parcels 23-A-40 and 23-A-40A and 23-A-23 from R-2, General Residential to R-3, Medium Density Residential. Notice of this hearing was advertised according to law in the Wednesday, January 29, 2020 and Wednesday, February 5, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County received a request from Blackstone Building Group to rezone Tax Map Parcels 23-A-23, 23-A-40 and 23-A-40A from R-2, General Residential to R-3, Medium Density Residential. The total area requested to be rezoned is approximately 126.53 acres, and lies South of Third Street.

Mr. Bartlett said the reason for the rezoning is because the Blackstone Building Group would like to develop the land in question as a mixed-use development that would include single family lots, townhomes, duplexes, and multi-family units. Multi-family units are not allowed in an R-2 zone but are allowed in an R-3 zone. He said a Preliminary Development Layout displays the proposed development.

He said it must be emphasized that the development has not been approved and is still in the development stage. No detailed site plan has been submitted or approved.

Mr. Bartlett said the Planning Commission held a public hearing on this request on January 21, 2020. No one spoke and the Planning Commission approved the request with nine votes and one member abstaining. County staff has no concerns regarding the request and believes it will have little to no negative impact on the surrounding properties.

Mr. Bartlett said the Town also may have to rezone the property.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Wilck asked to clarify that no one showed up for the public hearing. Supervisor Jones stated no one attended [for this public hearing]; he said there are a lot of steps that must be taken and it may be wise to discuss annexing this property with the Town. Discussion followed.

Supervisor Wilck made a motion, seconded by Supervisor Emert, to approve the request by Blackstone Building Group, LLC to rezone Tax Map Parcels 23-A-40 and 23-A-40A and 23-A-23 from R-2, General Residential to R-3, Medium Density Residential; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Odessa H. Pride	

In Re: Public Hearing – Amendment to County Zoning Ordinance, Construction Camps

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering an amendment to the County Zoning Ordinance to allow Construction Camps in the A-1, Agricultural Conservation District by Special Use Permit. Notice of this hearing was advertised according to law in the Wednesday, January 29, 2020 and Wednesday, February 5, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on January 21, 2020 to consider the proposed amendment to the County Zoning Ordinance by adding a Special Use Permit process for “Construction Camps” in the A-1, Agricultural Conservation District, to allow temporary housing (i.e. recreational vehicles) for employees/labor drawn to the area by large construction projects. He said this would add “Construction Camps” to Section 2.100.3.B.5 of the Zoning Ordinance.

Mr. Bartlett said the definition of “Construction Camps” is: “Sites that provide temporary sites and connections for recreational vehicles for a large influx of employees/labor drawn to the area by large extended construction projects. These camps are meant to minimize the strain on local resources, limit social impacts on the community and allow control and order to be imposed on the occupants.”

Mr. Bartlett said construction camps closely resemble campgrounds in layout and operation and campgrounds are already an allowed use in the A-1 zone by special use permit. There are only two major differences between a construction camp and a campground both in the operational arena. First, per Department of Health regulations a campground has to have a bathhouse while construction camps do not. Second, for campgrounds, the board has limited the length of stay to only 30 days, while in a construction

camp the length of the stay is not limited. But there is no state requirement to limit the length of stays at a campground.

Chairman Townsend opened the public hearing.

There being no one wishing to speak, Chairman Townsend closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve an amendment to the County Zoning Ordinance to allow Construction Camps in the A-1, Agricultural Conservation District by Special Use Permit application; the motion carried:

Aye:	Beverly M. Booth	Nay: None
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Jerry R. Townsend	
	James R. Wilck	
Absent:	Odessa H. Pride	

In Re: Public Hearing – Special Use Permit – Construction Camp, Ellington

Chairman Townsend announced that this was the date and time scheduled for a public hearing prior to considering a request by Q. A. and Tracy Ellington for a Special Use Permit to operate a Construction Camp on property identified as Tax Map 40-A-23, located adjacent to U.S. 460 at Rice; this is an A-1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Wednesday, January 29, 2020 and Wednesday, February 5, 2020 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The County has received a Special Use Permit application from Mr. & Mrs. Ellington to construct and operate a Construction Camp on Tax Map Parcel 40-A-23. This parcel is located Southwest of the intersection of Highway 460 and Pisgah Church Road (SR735). This is an A-1, Agricultural Conservation District. In addition to requesting the use of the property as a Construction Camp for the duration of the building of the Atlantic Coast Pipeline (ACP), the Ellingtons are requesting to be allowed to continue the site as a campground following the completion of the ACP. Campgrounds are an allowed use in the A-1 zone by Special Use Permit. Construction Camps would be allowed by Special Use Permit in the A-1 zone if the Board of Supervisors approves an amendment to the Zoning Ordinance allowing Construction Camps as an allowed use by Special Use Permit in the Agricultural Conservation District, A-1.

The request includes a site plan detailing the construction of up to 25 camp sites on the property, an office/bathroom and a Dumpster Pad to hold waste. The entrance would be off of Pisgah Church Road. The sites will be graveled and a storm water plan must be submitted and approved prior to final site plan approval. Water would be provided from wells and sewage would be handled by an on-site sewage system which must be approved by the Virginia Department of Health. The entrance permit must be approved by the Virginia Department of Transportation.

The site currently contains a natural buffer along its borders. The latest traffic data shows an annual average daily traffic volume of 100 vehicles on Pisgah Church Road at the intersection with US 460. From 2013-2019, VDOT data shows there was one accident at the intersection of Pisgah Church Road and US 460. There were an additional three accidents in the near vicinity. All three of those were single vehicle accidents; two occurred when a vehicle struck a deer and the other was a single vehicle having a head-on collision with an object other than another vehicle. Staff received an email from the VDOT Resident Engineer stating a campground of this size would generate 14 annual average daily trips.

The Planning Commission held a public hearing on this request on January 21, 2020. Six people spoke at the public hearing. The major concerns were (1) Loss of peace and quiet, (2) Would the property be used for permanent residences if the project failed, (3) The natural buffer be maintained, (4) One adjoining property owner asked a privacy fence be erected along his property line, (5) The request for the Construction Camp and Campground uses be separated, (6) The site plan appears to violate the 35-foot minimum set back requirement, (7) The increase in traffic, (8) The possible high density of people, and (9) The lowering of property values.

The Planning Commission's public hearing was closed and the Commissioners asked questions of Mr. Ellington and sought ways to mitigate negative impacts. After discussion, the Planning Commission unanimously approved recommending approval of the Construction Camp but not the Campground with the following conditions:

- 1) Site Plan and Erosion & Sediment Control and Stormwater approvals be obtained prior to construction.
- 2) VDOT Approval for the site entrance.
- 3) Approval from the Department of Health for both water and septic systems.
- 4) Existing Natural buffer along the property lines not be disturbed or removed.
- 5) Lighting be glare-shielded to prevent light from extending beyond the property.
- 6) Facilities be provided for trash.
- 7) Quiet hours are maintained from 10:00 p.m. until 6:00 a.m.

- 8) Site be free of litter and debris at all times.
- 9) A woven wire six-foot-high fence be erected along the border of Tax Map Parcels 40-A-23.
- 10) Tents be restricted from the Construction Camp.

The Health Department requires Construction Camps and Campgrounds to meet the same conditions in regards to water supply (wells) and treatment of sewage (septic systems) the only difference is that Campgrounds must have a bath house while Construction Camps do not. This is because the Health Departments assume no tents or camping trailers without plumbing will be allowed in a Construction Camp. The above conditions exceed the conditions placed on the two other sites approved for Construction Camps, specifically items 8, 9 and 10 listed above. A sunset provision of three years after the beginning of the construction period was also imposed of the previously approved Construction Camps.

The above conditions also closely align with the conditions imposed on the one approved Campground in the County. Differences are (1) sites must be vacated for at least 72 hours between stays which were limited to 30 days per the Rules and Regulations submitted by the property owner; (2) Signage at the entrance to the campground must list the cell number or contact number of the property owner; and (3) A set of Rules & Regulations submitted by the property owner.

While the Planning Commission only recommends the Construction Camp use be approved at this time, County Staff is confused as to the reason for that recommendation as no justification was stated. If the rules and regulations presented are made a condition for approval of the campground and it requires a bathhouse per Health Department requirements, it would have a stricter set of operational guidelines than the Construction Camp. By delaying the approval of the special use request for the property it would allow the Board to determine if the use as a Construction Camp creates an undue burden on the adjoining property owners. But with a completely different set of customers using a Construction Camp as compared to a Campground and stricter rules, staff does not believe comparing the impacts of the two uses is appropriate. Staff believes a better comparison of the impact of a campground is the history associated with the one existing campground in the County as long as the rules as presented are approved as a condition. Staff is not aware of any problems with the existing campground. As such, Staff does not believe there to be any advantage in withholding approval of the Special Use request for a campground if the Board approves the use as a Construction Camp. Staff recommends the change over from a Construction Camp to a Campground

occur no later than 30 days after the completion of the ACP construction project which will be considered complete when the local Construction Office at the old SMI site closes.

Mr. Ellington stated the Special Use Permit was passed by the Planning Commission for the operation of a construction camp along Route 460 which joins to the Rails to Trails. He said with the construction camp estimated costs, the cost of this project would not behoove him if he cannot move forward with the campground. He asked the Board to reconsider the Special Use Permit for the construction camp and the other campground as well.

Supervisor Wilck asked if the campground is already allowed. Mr. Bartlett said it is by Special Use Permit.

Supervisor Gilliam asked if he will be adding public showers and bathrooms; Mr. Bartlett said the site plan shows a bath house/office.

Chairman Townsend opened the public hearing.

Larry Clements, Lockett District, stated he is not speaking against the project but has concerns about the change in the community and directly behind his house. He asked for a six-foot tall privacy fence to help block the lights and noise. He said the plan calls for a natural barrier, but there will still be noise; the permanent fence will be better to block the noise and light. He said the property is approximately 100 feet from his house.

Supervisor Emert asked what length of fence would be required. Mr. Clements said the site would be behind the house, and there is a hill there. Mr. Clements suggested 614 feet long. Discussion followed.

Jim Pohl, Lockett District, stated his home is adjacent to the property and is concerned that the nucleus [of the project] is less than two acres. He said 25 lots for the construction zone that may have up to five years' worth of use, each lot could be multi-family which could mean 25 to 75 people living there for the duration of the camp, with no limit to the density factor. He said the singular well for 75 people is quite a dense population, and a limitation to the density should be added.

Mr. Pohl asked that with it going from the construction camp to the campground, if it comes again, can it be used as a construction camp again. He questioned the pumping station which makes every vehicle move, the underground wiring, where the laterals are for drainage, the pond for offsite drainage, and lighting prospects.

Mr. Pohl said he is also concerned about traffic. He said the average traffic on Route 460 was 13,000 daily, and at the last meeting, it was determined there are 14,500 vpd/daily. He said adding this which is another 100 vpd/day or twice a day, and there still isn't an egress of Route 460 onto Route 600 which would be an alternative way to get into [the campsite]. He said there is a need for more information.

Mr. Pohl said there is a need to set time limits for this project because it is an unknown considering the natural gas crisis and what someone may or may not do.

Mr. Ellington stated there will be a minimum of three wells for the 25 sites. He said he thought the fence issue had been worked out; he said when he began clearing the lot, Mr. Clements asked that he keep a buffer, which he did so. He said the fence agreed upon at the previous Planning Commission meeting was a six-foot woven wire fence to keep people from their property, and the animals will be on a leash while in the park. He said there is an embankment with a 50-foot gap; he said he will plant spruce to fill in.

There being no one further wishing to speak, Chairman Townsend closed the public hearing.

Mr. Bartlett said the water and sewer would have to be approved by the Health Department; the entrance from Pisgah Church Road would have to meet VDOT approval. Mr. Bartlett said an email from Scott Frederick, VDOT, stated the average daily trip for a 25-site campground would be about 14, and takes into account the high and low seasons. Mr. Bartlett added there will have to be Stormwater and Erosion & Sediment Control Plans done by an engineer, reviewed by a second engineer of the County's choice, and would have to get permits from DEQ for the stormwater to handle any potential run-off from the site. The regulations provided are a sample and are more specific to Briery Creek campground site.

Mr. Bartlett recommended the change from construction camp to campground be no later than 30 days after the completion of the ACP and the local construction office closes. He said if additional restrictions are placed on the campground, it would be done at that time.

Mr. Bartlett recommended the special use requirements be approved now for the campground.

Mr. Ellington said the High Bridge manager said there is a \$25 application fee for adding access directly onto the High Bridge Trails.

Mr. Bartlett said he is not sure how the County would be able to control density as there is no way to know who is living in the trailers.

Supervisor Emert clarified that the regulations provided are for a campground site and not a construction camp.

Mr. Bartlett said the ACP managers do not want the employees to drive as there is no parking at the construction site. They bus their employees to the sites and drop them off at the job; at the end of the day, they are bussed back. This reduces the amount of traffic going into and out of the construction camp.

Supervisor Gilliam questioned the use of a 4' x 4' fence and planting trees, to make sure the agreement between the property owners is followed. Discussion followed.

Supervisor Jones said the stipulations need to be added to the campground use for the construction camp; he said one condition for the vacation campground limits stays to 30 days.

Supervisor Cooper-Jones said if there is a 30-day stay and they leave one day, they could come back the next day and start a new 30-days. Mr. Bartlett said the County has a policy stating campers must leave the campground for at least 72-hours.

Supervisor Wilck suggested a 45-day transition period between the construction camp and campground uses.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve a request by Q. A. and Tracy Ellington for a Special Use Permit to operate a Construction Camp on property identified as Tax Map 40-A-23, located adjacent to U.S. 460 at Rice for the duration of the building of the Atlantic Coast Pipeline (ACP), and to be allowed to continue to use the site as a campground following the completion of the ACP, with the following conditions:

- 1) Site Plan and Erosion & Sediment Control and Stormwater approvals be obtained prior to construction.
- 2) VDOT Approval for the site entrance.
- 3) Approval from the Department of Health for both water and septic systems.
- 4) Existing Natural buffer along the property lines not be disturbed or removed.
- 5) Lighting be glare-shielded to prevent light from extending beyond the property.
- 6) Facilities be provided for trash.
- 7) Quiet hours are maintained from 10:00 p.m. until 6:00 a.m.
- 8) Site be free of litter and debris at all times.
- 9) A woven wire six-foot-high fence be erected along the border of Tax Map Parcels 40-A-23, 41-4-B and 41-3-A.
- 10) Tents be restricted from the Construction Camp.
- 11) Planting of trees along border with Tax Map Parcels 41-3-A and 41-4-B and any open spots filled in with trees.
- 12) Mr. Ellington will enforce the same set of Rules & Regulations as approved for Briery Creek Lake RV sites when the site converts to a campground after conclusion of its Construction Camp use.

The motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Odessa H. Pride	

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for the public purpose of economic development, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Odessa H. Pride	

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Wilck, and adopted as follows:

Aye:	Beverly M. Booth Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Jerry R. Townsend James R. Wilck	Nay: None
Absent:	Odessa H. Pride	

On motion of Supervisor Emert, and seconded by Chairman Townsend, and carried by the following roll call vote:

Aye: Beverly M. Booth
Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Jerry R. Townsend
James R. Wilck
Absent: Odessa H. Pride
Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of January 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of January 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Patty Gulick, Cannery Manager, submitted a report for January 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for January 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of January 2020, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of January 2020, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of January 2020, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Beverly M. Booth	Nay:	None
	Pattie Cooper-Jones		
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Jerry R. Townsend		
	James R. Wilck		
Absent:	Odessa H. Pride		

the meeting was recessed at 9:18 p.m. until Tuesday, March 3, 2020 at 5:30 p.m. for a Board of Supervisors work session in the Board of Supervisors Room.