

PRINCE EDWARD COUNTY
ELECTORAL BOARD
P.O. Box J
Farmville, Virginia 23901

AUGUST 16, 2023 MINUTES

MEMBERS PRESENT: Charles Puckett, Chairman, Michele Schumacher, Vice Chair and Gwendolyn Akers-Booker, Secretary; Lynette Wright, General Registrar along with Caitlin Bryant, Deputy Registrar.

PUBLIC PARTICIPATION: None

The Electoral Board Meeting was called to order by Mr. Charles Puckett, Chairman at 10:00 am on Wednesday, August 16, 2023. A motion to approve the June 2023 minutes was made by Michele Schumacher and seconded by Gwendolyn Akers-Booker; and the minutes were unanimously approved.

The next order of business was the General Registrar report. Ms. Wright noted that the Logic and Accuracy Testing of the voting machines will be conducted prior to early voting and we are awaiting notification of the dates from the vendor. Upon review of the number of votes from the 2019 Election, a motion was made by Michele Schumacher to order 100% ballots for the November General Election, it was seconded by Gwendolyn Akers-Booker, and was unanimously approved.

The General Registrar informed the Board of a FOIA requests. that was received. Ms. Wright also informed the Board that the Board is required to adopt a FOIA policy and noted that Prince Edward County had already adopted a policy. After review of from the FOIA Policy of Prince Edward, Michele Schumacher made a motion for the Electoral Board to adopt the Prince Edward County FOIA Policy, it was seconded by Gwendolyn Akers-Booker and was unanimously approved.

The Board then discussed the Officers of Election, and unanimously approved the Officers of Election as presented noting that letters to the Officers will be sent out as soon as possible.

Ms. Wright reported that her office received a Polling Place ADA Compliance packet from the Commonwealth of Virginia which must be completed and returned by October 16, 2023. Insofar as the Electoral Board are not experts in either building or ADA Compliance, they requested that a letter be sent to the Town Manager and County Administrator and requested that they have the Town and/or County personnel responsible for ADA Compliance complete the information and inform the Board of the results so that the information can be sent to the Commonwealth before the deadline.

The Board agreed that the next meeting will be held on Thursday, September 14, 2023 at 10:00 am.

There being no further business, Chairman Pucket requested a motion to adjourn, Ms. Schumacher so moved and the meeting was adjourned at 11:13 a.m.

Gwendolyn S. Akers-Booker

Gwendolyn S. Akers-Booker
Electoral Board Secretary