



March 18, 2020

To: Prince Edward County Board of Supervisors
From: W.W. Bartlett, County Administrator *WWB*
Subject: **Emergency Meeting for Tuesday, March 24, 2020 at 7:00 p.m.**

In accordance with Section 15.2-1418 and Section 2.2-3708.2(3) of the *Code of Virginia*, Board Chair Jerry R. Townsend does hereby call an emergency electronic meeting of the Board of Supervisors of the County of Prince Edward, for Tuesday, March 24, 2020 at 7:00 p.m. to discuss the national, state and local declared emergency caused by COVID-19.

Dial-In #: 1-425-436-6394
Access Code: 867576



PRINCE EDWARD COUNTY BOARD OF SUPERVISORS

EMERGENCY ELECTRONIC MEETING

March 24, 2020
7:00 p.m.

Item

1. The Chair will Call the Emergency Meeting to Order
2. Mute All Phone Lines (*6)
3. Roll Call Attendance
4. Briefing on COVID-19 (**Attachment**)
5. Board Decision Points Resulting From COVID-19
 - a. State Policy on Pandemic Leave
 - b. Emergency Ordinance Related to Board Meetings
6. COVID-19 Impact on Budget and Board Meeting Schedule
7. Adjourn.



COVID - 19

Board of Supervisors Briefing #2

March 24, 2020

1. Public Health Update: (As of March 24, 2020)
 - a. Confirmed cases in Prince Edward County: 2
 - b. Confirmed cases/deaths in Virginia:
2. Challenges and Vulnerabilities: (not prioritized)
 - a. Sustainability of non-profit and school meal resources to feed county citizens.
 - b. A surge in our health care system will occur.
 - c. Public contact makes employees and citizens vulnerable. Educating and encouraging citizens to stay home is critical.
 - d. Adherence and/or enforcement of containment and mitigation actions and social distancing is critical, especially at higher education institutions.
 - e. DSS reports a rising number of Food Stamp applications due to rising unemployment.
 - f. Continuing shortage of Personal Protective Equipment.
 - g. Continuing shortage to cleaning supplies is limited.
 - h. The County should be prepared to operate with a reduction in force resulting from illness and self-quarantine.
3. Declarations of Emergency:
 - a. Federal – National Emergencies Act and Stafford Disaster Relief and Emergency Assistance Act – March 13, 2020

b. State – Governor’s Declaration - March 12, 2020

Governor & Health Commissioner – March 17, 2020

Governor’s Executive Order #53

c. Local – Declaration of Local Emergency on March 16, 2020

4. Public Meeting/Event Cancellations.

5. Education: Governor has closed all K-12 schools for remainder of academic year.

a. Prince Edward County Public Schools – Meal distribution for students continues; averaging about 500 meals per day. Awaiting guidance from VDOE on continuity of learning and maintaining meal deliveries through May.

b. Fuqua School – Implementing distance learning.

c. Hampden-Sydney College - The College has shifted to remote instruction for the remainder of the spring semester, with classes resuming via remote instruction on Monday, March 23. There are currently 15 students remaining on campus. Students are allowed to return to campus to retrieve their belongings. Once this is completed, the College will be locking down the residence halls. No students are self-isolating for health considerations.

d. Longwood University - Longwood has moved classes and assignments to a fully online format through the end of the semester. Longwood’s campus continues to be open and the University is encouraging students to go home. About 450 students are currently registered to stay in on-campus housing or university-managed off-campus apartments. There are additional students in off-campus housing. Campus remains open for students who are registered to stay. Students still have access to their residence halls and most campus facilities are still operating on amended hours. Longwood stays in daily contact with the students who remain in self-isolation via phone and text messages, and meal deliveries.

e. Southside Virginia Community College – For the remainder of the Spring semester, SVCC will be implementing alternative modes of instruction.

6. Status of County Facilities, Services & Operations: (Not prioritized)

a. Board Governance

- County Administrator and County Attorney are developing emergency ordinance to enable board electronic meetings.
- Staff is developing options for citizen remote access to Board meetings.

b. County/Courthouse Offices and Facilities

- Most offices remain open. Some staff transitioning to telecommuting. Courts still operating under Supreme Court Order. Asking each office/department to keep County updated so that we can keep public information current.

7. Health Care/Emergency Services:

a. Centra Southside Community Hospital

- Implementing restricted entry points at hospital.

b. Prince Edward County EMS Agencies (PEVRS, M-EMS, P-EMS)

- Routine operations. Response based on High Risk Protocols.

c. Fire Service

- Routine operations. Assisting schools as points of distribution for meals.

d. 911 Center/Sheriff's Office Dispatch

- Implementing High Risk Isolation Protocol to pre-screen 911 callers for signs/symptoms of COVID-19 to prepare first responders prior to arrival.

8. Economic Impact

a. Rapidly rising unemployment.

b. Expect drop in retail sales/sales tax revenue.

c. The economy of Prince Edward County, VA employs approximately 8,900 people. The largest industries in the County are Educational Services (1,558 people), Health Care & Social Assistance (1,188

people), and Accommodation & Food Services (1,081 people).

Source: Data USA

9. Public Information:

- a. Establishing social media presence.
- b. Dedicated COVID-19 page on web site.
- c. Everbridge Alerting System available, if needed.

10. Emergency Management: (Panning & Coordination)

- a. Daily reporting of PPE "burn rate" by County operations.
- b. Weekly Regional EM Briefing by VDH and VDEM
- c. Regional Coordination with Surrounding Counties
- d. Regional EMS Coordination
- e. Internal Coordination with Courthouse Offices
- f. Communications with Responder Agencies/Community Partners

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