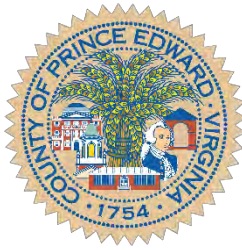




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**BOARD OF SUPERVISORS
MEETING AGENDA**

October 10, 2023

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County’s YouTube Channel, the link to which is provided on the County’s website.

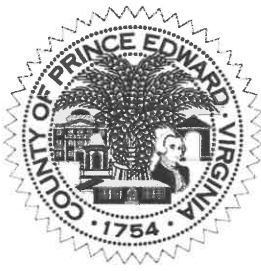
~~~~~

|           |                                                                                                                                                                                         | <u>Staff Contact</u> | <u>Page #</u> |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| 7:00 p.m. | 1. The Chair will call to order the September meeting of the Board.                                                                                                                     |                      | 5             |
|           | 2. Invocation                                                                                                                                                                           |                      | 5             |
|           | 3. Pledge of Allegiance                                                                                                                                                                 |                      | 5             |
|           | 4. Conflict of Interest Disclosures                                                                                                                                                     |                      | 7             |
|           | 5. Recognitions                                                                                                                                                                         | Cheryl Stimpson      | 9             |
|           | 6. <b><u>PUBLIC PARTICIPATION</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation register prior to the beginning of the meeting.</i> |                      | 11            |
|           | 7. Board of Supervisors Comments                                                                                                                                                        |                      | 15            |
|           | 8. <u>Consent Agenda:</u>                                                                                                                                                               |                      |               |
|           | a. Treasurer’s Report                                                                                                                                                                   |                      | 17            |
|           | b. Approval of Minutes                                                                                                                                                                  |                      | 21            |
|           | c. Account & Claims, Mileage Reports, County Attorney Invoices                                                                                                                          |                      | 43            |
|           | d. The County Administrator has reported that checks have been issued pursuant to the order of the Board as to salaries, etc., the amount of which has been heretofore approved.        |                      | 73            |
|           | 9. <u>Community Partner Updates:</u>                                                                                                                                                    |                      | 75            |
|           | a. Barbara Johnson, Ed.D. Superintendent of Schools                                                                                                                                     |                      |               |
|           | b. Chip Jones, Ed.D., Farmville Area Chamber of Commerce                                                                                                                                |                      |               |
|           | c. Jake Romaine, Farmville Downtown Partnership                                                                                                                                         |                      |               |
|           | 10. Highway Matters – Scott Frederick, PE, VDOT                                                                                                                                         |                      | 77            |
|           | 11. Monroe Church Road – Through Truck Restrictions                                                                                                                                     | Sarah Puckett        | 79            |
|           | 12. <u>Emergency Management Report:</u>                                                                                                                                                 | Trey Pyle            |               |
|           | a. Mutual Aid Agreement                                                                                                                                                                 |                      | 89            |
|           | b. Request for EMS Levy Funding – Motor Replacements                                                                                                                                    |                      | 93            |
|           | c. AFG Grant for Volunteer Fire Departments                                                                                                                                             |                      | 99            |
|           | 13. <u>Finance &amp; Human Resources Report:</u>                                                                                                                                        | Cheryl Stimpson      |               |
|           | a. 2% Increase                                                                                                                                                                          |                      | 101           |
|           | b. School Appropriation (CARES) – Authorize Public Hearing                                                                                                                              |                      | 103           |
|           | c. School Appropriation – State & Federal Funds                                                                                                                                         |                      | 105           |
|           | d. School Appropriation – Career & Technical State Funds                                                                                                                                |                      | 107           |

|                                                              |                     |     |
|--------------------------------------------------------------|---------------------|-----|
| e. Sheriff's Office – Insurance Recoveries                   |                     | 109 |
| f. Sheriff's Office – Workers Compensation Recoveries        |                     | 111 |
| 14. Operation Green Light for Veterans                       | Sarah Elam Puckett  | 113 |
| 15. County Attorney's Report                                 | Terri Atkins Wilson | 115 |
| 16. County Administrator's Report                            | Doug Stanley        | 117 |
| 17. VACo Voting Credentials                                  | Doug Stanley        | 121 |
| 18. Closed Session                                           | Doug Stanley        | 125 |
| 19. <u>Correspondence/Informational</u>                      |                     | 127 |
| a. Piedmont Soil & Water Conservation District Annual Report |                     | 128 |
| b. SVCC Proud Panther Newsletter                             |                     | 136 |
| 20. <u>Monthly Reports</u>                                   |                     | 143 |
| a. Animal Control                                            |                     | 144 |
| b. Building Office                                           |                     | 145 |
| c. Cannery – Home Canning                                    |                     | 146 |
| d. Commonwealth Regional Council                             |                     | 147 |
| e. Tourism & Visitor Center                                  |                     | 148 |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on October 10, 2023.)*





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**SUMMARY:**

1. **Call To Order:** Board Chairman Gilliam will call to order the October meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

---

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

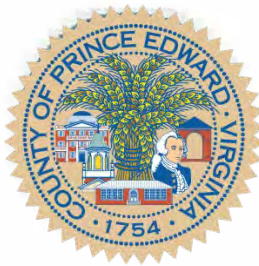
**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**STATEMENT OF DISCLOSURE**

**DECLARATION OF INTEREST**

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION OF ACCURACY**

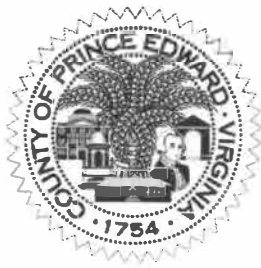
I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

---

**Summary:**

“Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

- A. We are proud to report that the October Employee of the Month has been nominated by a citizen! The Board will recognize Charlie Huddleston, a four-year employee of the county who works as a Worsham Convenience Site Attendant. The nomination reads: “Charlie has always been a great help when I take my trash for disposal. He is always friendly and cheerful even when faced with difficult situations.” Charlie goes above and beyond to ensure our citizens have a positive experience. We’d like to thank him for his positive attitude and outstanding customer service. You make us look good, Charlie! Thank you and congratulations.
  
- B. The Board will also congratulate Florence Hatcher on her retirement from the Courthouse housekeeping staff of the Department of General Services. She has dedicated the last 17 years to Prince Edward County. She has been a kind and friendly presence in the courthouse and she will be greatly missed.

**Attachments:**

**Recommendation:**

**SAMPLE MOTION:**

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person’s contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight’s agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator’s Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



*Mission Statement of the Board of Supervisors of the County of Prince Edward*

*"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."*

## **PROTOCOL FOR PUBLIC PARTICIPATION**

- The Board of Supervisors sets aside twenty (20) minutes near the beginning of each regular board meeting for citizen comment.
- This regular agenda item is termed "Public Participation". During this period the Board receives comment from any citizen of Prince Edward County on any matter not scheduled for a public hearing.
- This is an opportunity for citizens to speak and the Board to listen carefully to citizen expressions of concern and opinion.
- Citizens may ask questions of the Board or individual Board members; however, Public Participation is not designed to allow debate between Board members and citizens.
- Citizens are expected to conduct research on topics prior to Board meetings and this forum provides citizens with an opportunity to inform elected officials of their findings and positions on matters of public interest and concern.
- Citizens wishing to speak during Public Participation are asked to please sign the Public Participation register prior to the beginning of the meeting.
- Citizens may also participate remotely by using the call-in information: 1-844-890-7777, Access Code: 390313. Citizens participating remotely are asked to pre-register by calling the County Administrator's Office at 434-392-8837, prior to 4:00 p.m. the day of the meeting.
- Citizens are respectfully requested to state their full name and address for the record.
- The Chairman of the Board will establish the order of speakers and will maintain decorum.
- Citizens shall speak for a maximum of five (5) minutes, unless more time is granted by the Chair.
- In the event that more than four (4) speakers wish to be heard during citizen's time, the Chairman shall allocate the twenty (20) minutes among speakers in an equitable manner. An extension to the twenty (20) minute limit can be granted by the Chair.
- Comments from citizens who are not residents of Prince Edward County will be entertained once all County residents are heard.
- Signs, placards, posters or like material are not permitted in the Board Chamber, adjoining areas or County offices.
- The Board asks that citizens remain seated during the meeting unless called upon to stand for recognition as a speaker, official duties, physical necessity, or to enter/leave the meeting.
- The use of profane, vulgar, obscene or threatening speech is not permitted and can result in removal from the meeting.
- Citizens are requested to turn off or deactivate the sound from all cell phones, pagers, or other electronic communication devices.
- Should you require special accommodations in order to participate in a Board meeting, please contact the Prince Edward County Administrator's Office at 434-392-8837.



# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

---

**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

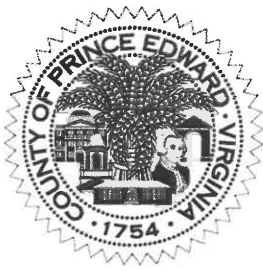
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
August 2023**

| <b>Bank Account Balances</b>  |              |                  |  |                  |                     |                         |
|-------------------------------|--------------|------------------|--|------------------|---------------------|-------------------------|
| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> |  | <b>Int. Paid</b> | <b>Bank Balance</b> |                         |
| Benchmark Pooled Fund Account | 7654         | 4.25             |  | \$26,385.47      | \$ 9,946,428.71     |                         |
| Benchmark Social Services     | 9746         |                  |  |                  | \$ 140,472.70       |                         |
| Benchmark School Fund         | 3352         |                  |  |                  | \$ 2,706,766.16     |                         |
| Benchmark Food Service        | 3742         |                  |  |                  | \$ 360,169.12       |                         |
| <b>TOTAL</b>                  |              |                  |  |                  |                     | <b>\$ 13,153,836.69</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

| <b>Certificates of Deposit</b>     |              |                  |             |                 |                     |                          |
|------------------------------------|--------------|------------------|-------------|-----------------|---------------------|--------------------------|
|                                    | <b>Ref #</b> | <b>Int. Rate</b> | <b>Term</b> | <b>Maturity</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
| <b>Benchmark</b>                   |              |                  |             |                 |                     |                          |
|                                    | 0994         | 1.00             | 24          | 01/15/26        | \$ 123,192.71       |                          |
|                                    | 0995         | 1.00             | 24          | 01/15/26        | \$ 123,192.71       |                          |
| Recreation Fund                    | 0998         | 0.50             | 36          | 02/14/24        | \$ 17,573.21        |                          |
| Benchmark 5 Yr CD-letter of credit | 0632         | 1.00             | 60          | 01/04/26        | \$ 666,406.72       | \$ 930,365.35            |
| Benchmark Investment Acct          | L796         | 3.35             | 36          | 05/13/25        | \$ 2,476,835.41     | \$ 2,476,835.41          |
| <b>Farmers Bank</b>                |              |                  |             |                 |                     |                          |
|                                    | 2465         | 0.50             | 36          | 06/17/24        | \$ 110,178.70       |                          |
|                                    | 2466         | 0.50             | 36          | 06/17/24        | \$ 110,178.70       |                          |
| Underground Storage                | 2478         | 0.60             | 36          | 10/27/24        | \$ 23,042.06        |                          |
|                                    | 3465         | 4.15             | 6           | 11/16/23        | \$ 2,546,004.17     |                          |
|                                    | 3454         | 4.65             | 12          | 04/05/24        | \$ 2,528,500.69     |                          |
|                                    | 3457         | 4.75             | 6           | 10/05/23        | \$ 5,000,000.00     |                          |
|                                    |              |                  |             |                 |                     | \$ 10,317,904.32         |
| <b>TOTAL</b>                       |              |                  |             |                 |                     | <b>\$ 13,725,105.08</b>  |

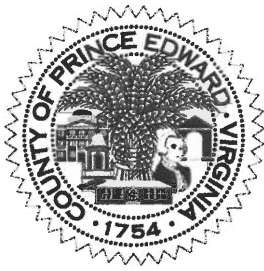
|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 26,878,941.77</b> |
|--------------------|--|--|--|--|--|-------------------------|

**Prince Edward Board of Supervisors Treasurer's Report - August 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> |  | <b>Available Balance</b> |
|------------------------------------|---------------------|--|--------------------------|
| Benchmark Pooled Fund Account      | \$ 17,587,690.01    |  | \$ 17,587,690.01         |
| Benchmark Social Services          | \$ 244,400.13       |  | \$ 244,400.13            |
| Benchmark School Fund              | \$ 1,409,603.38     |  | \$ 1,409,603.38          |
| Benchmark Food Service             | \$ 452,822.62       |  | \$ 452,822.62            |
| <b>TOTAL</b>                       |                     |  | <b>\$ 19,694,516.14</b>  |
|                                    |                     |  |                          |
|                                    |                     |  |                          |
| <b>Certificate of Deposits</b>     |                     |  |                          |
| Benchmark                          |                     |  | \$ 2,662,555.23          |
| Farmers Bank                       |                     |  | \$ 2,467,484.13          |
| Benchmark 5 Yr CD-letter of credit |                     |  | \$ 659,784.09            |
| <b>TOTAL</b>                       |                     |  | <b>\$ 5,789,823.45</b>   |
|                                    |                     |  |                          |
|                                    |                     |  |                          |
| <b>GRAND TOTAL</b>                 |                     |  | <b>\$ 25,484,339.59</b>  |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 8-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

---

**SUMMARY:**

Attached are draft minutes for the Board's review and approval.

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

September 12, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12<sup>th</sup> day of September, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Robert Love, Director of Planning & Community Development; Terri Atkins Wilson, County Attorney; Maria Almond, MD, MPH, Piedmont Health District Director; and Scott Davis, LP. D., Farmville Town Manager.

Chairman Gilliam called the September meeting to order.

Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Board would like to recognize Howard Estes as Employee of the Month for September. Chief Deputy Farley stated, "Howard is one of the most knowledgeable people we know. Although Howard is a Courtroom Deputy, he strives to help all of us with anything we ask him to do. He helps with IT issues, delivers paperwork, and offers his advice which is always excellent advice. He also never complains or lets anything get him down. Howard is one in a million!" We'd like to thank Deputy Estes for his hard work and dedication. We're lucky to have a person of his caliber employed at Prince Edward County.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Tim Dotson, Lockett District, expressed his concerns about the flag issue, the reservoir, the landfill, and the need for clean water.

Michael Lucas expressed his concerns regarding the safety on Back Hampden-Sydney Road beginning at the Town limits to Five Forks Road. He said drivers speed along the road, around blind curves, and do not adhere to the posted speed limit. He requested more speed limit signs and Children at Play signs.

In Re: Board of Supervisors Comments

The Board members thanked those in attendance for making them aware of the issues and holding them accountable.

In Re: Consent Agenda

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

the Board accepted the July 2023 Treasurer's Report; the minutes of the meeting held August 8, 2023 and August 31, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - July 2023**

| <b>Name of Bank</b>           | <b>Ref #</b> | <b>Int. Rate</b> | <b>Bank Balance</b> | <b>Available Balance</b> |
|-------------------------------|--------------|------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account | 7654         |                  | \$6,029,238.33      | \$6,029,238.33           |
| Benchmark Social Services     | 9746         |                  | \$177,004.06        | \$177,004.06             |
| Benchmark School Fund         | 3352         |                  | \$2,569,564.02      | \$2,569,564.02           |
| Benchmark Food Service        | 3742         |                  | \$423,234.37        | \$423,234.37             |
| <b>TOTAL</b>                  |              |                  |                     | <b>\$9,199,040.78</b>    |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

| <b>Certificates of Deposit</b>     |      |      |                |                               |
|------------------------------------|------|------|----------------|-------------------------------|
| Benchmark                          | 0994 | 1.00 | \$123,192.71   |                               |
|                                    | 0995 | 1.00 | \$123,192.71   |                               |
| Recreation Fund                    | 0998 | 0.50 | \$17,551.09    |                               |
| Benchmark 5 Yr CD-letter of credit | 0632 | 1.00 | \$666,406.72   | \$930,343.23                  |
| Benchmark Investment Acct          | L796 | 3.35 | \$2,476,835.41 | \$2,476,835.41                |
| Farmers Bank                       | 2465 | 0.50 | \$110,178.70   |                               |
|                                    | 2466 | 0.50 | \$110,178.70   |                               |
| Underground Storage                | 2478 | 0.60 | \$23,007.64    |                               |
|                                    | 2501 | 2.09 | \$2,260,087.68 |                               |
|                                    | 3465 | 4.15 | \$2,546,004.17 |                               |
|                                    | 3438 | 4.95 | \$2,520,827.78 |                               |
|                                    | 3454 | 4.65 | \$2,528,500.69 |                               |
|                                    | 3457 | 4.75 | \$5,000,000.00 | \$15,098,785.36               |
| <b>TOTAL</b>                       |      |      |                | <b>\$18,505,964.00</b>        |
| <b>GRAND TOTAL</b>                 |      |      |                | <b><u>\$27,705,004.78</u></b> |

In Re: Community Partner Updates

Maria Almond, MD, MPH, Piedmont Health District Director, reported that there are still outbreaks of COVID occurring, and they are monitoring emergency room visits and hospitalizations for these outbreaks. She discussed one way to track it is through wastewater surveillance with the Town. She said we need to prepare for the possibility of the threat, which is currently much lower than in years past, partly due to our immune systems. She said that since the start of the pandemic, we have had 344 deaths across the district; in the last year that number was 27 and in the past 13 weeks, there have been three deaths and 31 hospitalizations across the district, with 28 of those aged 60 or older.

Dr. Almond recommended COVID, flu and RSV vaccinations, and said the CDC approved a new vaccine for anyone six months and older. This would reduce the severity, prevent long COVID and protect others. She stated that any gatherings present a risk that we will pass on any sort of illnesses, but we must work together, and must also

reduce the risks to each other. She reported information regarding meningococcal vaccines and other services provided, such as sports physicals and physicals for school bus drivers, and recently returned to in-person visits for WIC.

Dr. Almond stated the Governor has elevated the urgency in the fight against opioid and fentanyl deaths. She said these numbers doubled in 2013, 2015, 2016, 2020, and currently there have been 2,000 fentanyl deaths in a year. She added the next steps will be with the local government officials, law enforcement, schools, non-profits and the community. She closed by thanking the Board for its ongoing support.

Scott Davis, LP. D., Town Manager, reported the playground off Vernon Street was completed for that neighborhood. He said the Recreation Department has seen an increase in the football and cheerleading program participation. He said there are nearly 150 participating in the football program. He reported they are about to break ground on the Splash Pad at Lion's Park, and renovations will soon begin on the skateboard park.

Dr. Davis said the Town received State of Good Repair Funds from VDOT, which will be used to complete both sides, two lanes, and a center lane on another portion of West Third Street. Dr. Davis said the Town received FAA and Department of Virginia Aviation funding for the rehabilitation of the taxiways leading to and around hangars at the airport. He said the Town IDA is applying for an IRF grant for Farmville Downtown Partnership to revitalize 109-111 North Main Street.

Dr. Davis said that he and the County Administrator are working together with the Mary E. Branch Community Center and on public safety and the possibility of combining the Emergency Operations Center, to have all emergency communications under one roof.

Dr. Davis then invited everyone to come enjoy the Heart of Virginia Festival on Saturday, September 16.

In Re: Mary E. Branch Community Center Update

Shirby Scott Brown, spokesperson for the Mary E. Branch Heritage Center, introduced the Board and its members, and reviewed the plans for the Center. She asked the Board for its financial support, and invited the Board of Supervisors to their "Motown" event on October 21, 2023.

Supervisor Pride asked for the financial status of the Center. Ms. Scott Brown stated they are in the process of applying for grants; one is with CRC; they are in partnership with Virginia Tech, and are collaborating with the Henrico Police Athletic League on an after-school program.

In Re: Public Hearing – Special Use Permit, C-Store Developer, LLC

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering a special use permit request to construct and operate a car wash on land identified as Tax Map Parcels 051-A-33 and 051-10-2D, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628). Notice of this hearing was advertised according to law in the Wednesday, August 30, 2023, and Wednesday, September 6, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Love stated the County has received an application request by C-Store Developer LLC for a Special Use permit to construct and operate a car wash on a parcel of land denoted as Tax Map Parcels 051-A-33 & 051-10-2D, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628). This parcel is in the Commercial zoning district and requires a Special Use Permit to locate and operate a car wash.

The Planning Commission held a public hearing on August 15, 2023, no one spoke in opposition of the application and the County has received no correspondence opposing the request. The Planning Commission recommended approval with conditions, forwarding the request to the Board of Supervisors for Public Hearing. Mr. Love provided a list of Potential Conditions as recommended by the Planning Commission.

This development site is within the Highway Corridor Overlay District with specific design standards requiring the provision of shared entrances with an inter-parcel connection, upgraded architectural details visible from the public right-of-way, landscaped parking islands, full-cutoff fixture site lighting, and monument signage not exceeding 30 square feet on each face.

Supervisor Townsend asked about the number of employees; Mark Greenburg stated there will be about 15; this is a full-service [car] wash, not a self-service. He said there will also be vacuum stations.

Supervisor Pride asked how large a vehicle may go through the car wash, and about the approximate cost. Mr. Greenburg stated it is not his car wash, but he believes a large SUV can go through, and he doesn't specifically know the cost. Some discussion followed.

Mr. Stanley asked if there will be connective access to the Lowe's parking lot. Mr. Greenburg stated there is one provided for but they do not have the right to build it; he said there is a shared entrance with Wawa.

Supervisor Emert asked if there is an entrance off Commerce Road. Mr. Stanley said there is an entrance off Route 15 and an entrance off Commerce Road.

Chairman Gilliam opened the public hearing.

There being no one wishing to speak, Chairman Gilliam closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the special use permit request to construct and operate a car wash on land identified as Tax Map Parcels 051-A-33 and 051-10-2D, located on the west side of Farmville Road (State Route 15), at its intersection with Commerce Road (State Route 628), with the conditions as set forth by the Planning Commission; the motion carried:

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

**Special Use Permit – C-Store Developer, LLC**  
**Tax Parcel Map#: 051-A-33 & 051-10-2D**  
**CONDITIONS**

**SITE PLAN**

1. Development activities on the site shall be limited to those as specified in the Special Use Permit Application and Site Plan. The final locations of incidental facilities may be adjusted provided no such adjustment violates any buffers, setbacks, or other statutory requirement. The concepts reflected in the filed special use permit dated 07/24/2023 are hereby made part of these development conditions.
2. Final site plan approval for the car wash shall be submitted to the Prince Edward County Community Development Department for final review and approval pursuant to Appendix B of the Prince Edward County Code (Zoning Ordinance).
3. Any proposed expansion of the operation, change of activities or additional facilities or activities shall be submitted to the Prince Edward County Planning and Community Development office for review prior to implementation. Any changes may be subject to Permit amendment procedures, including Public Hearings.
4. All buildings within the property shall be developed pursuant to Section 2-1300, Highway Corridor Overlay District, as a cohesive entity ensuring that building placement, architectural treatment, parking lot lighting, landscaping, trash disposal, vehicular and pedestrian circulation and other development elements work together functionally and aesthetically.
5. All landscaping shall be mulched and maintained to the reasonable satisfaction of the Prince Edward County Director of Planning and Community Development. Any vegetation found to be of poor condition shall be replaced and/ or improved at the reasonable direction of the Director of Planning and Community Development or his designee.

## **ENVIRONMENTAL**

6. All pollution control measures, erosion and sediment control measures, storm water control facilities, and all construction activities shall comply with the requirements of the appropriate federal, state, and local regulations and ordinances.
7. All facilities for the provision of potable water and sanitation and wastewater disposal systems shall be approved by the appropriate local, state, or federal agency including but not limited to Virginia Department of Health, Virginia Departments of Environmental Quality, Environmental Protection Agency, etc.
8. Any development activities of a structural or land disturbing nature not specifically addressed by these Conditions shall be in conformance with applicable provisions of federal, state, and local statues and regulations.

## **TRANSPORTATION**

9. All entrance permits must be authorized by the Virginia Department of Transportation.
10. All internal roads used for public access shall be of compacted earth or have a minimum of a four (4) inch stone base and shall be paved with concrete, asphalt, or durable pervious paving material.
11. Adequate area shall be provided on site to accommodate parking of all employees and patrons. It shall be the responsibility of the Permittee to assure that employees and patrons park only on site and not on any highway right-of-way, or on adjoining or adjacent parcels unless written consent is provided by the owner or owners thereof.

## **GENERAL**

12. All exterior lighting shall be designed and installed so as to minimize glare onto adjoining properties or any public access road. All lighting shall be full cut-off type fixtures.
13. Outdoor storage of trash containers shall be appropriately screened in materials matching the building façade.
14. The Permittee is responsible for the appearance of the site including litter pick-up and other orderly site appearance.
15. This Permit is non-transferable, except and unless written notice from the Permittee regarding the transfer, and a signed document from the proposed new Permittee is received by the Planning and Community Development Office which states that the new Permittee agrees to comply with all terms and Conditions imposed with the original Permit Issuance. If the proposed new Permittee desires to amend the original Permit Conditions, amendments must be addressed by the Prince Edward County Planning Commission and Board of Supervisors through the Special Use Permit process.
16. Failure of Permittee to full conform to all terms and conditions may result in revocation of this Special Use Permit if said failure or failures are not corrected or addressed to the satisfaction, not to be unreasonably withheld, of the County within thirty (30) days of written notice from the County.

### **In Re: Public Hearing – Proposed Restrictions on “Through Trucks”, Monroe Church Road**

Chairman Gilliam announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering proposed restrictions on “through trucks” for the entire length of State Route 640 (Monroe



Church Road) from its northern terminus with U.S. 460 (Prince Edward Highway) to its southern terminus with State Route 696 (Green Bay Road) in Prince Edward County, in accordance with §46.2-809 of the Code of Virginia and the VDOT Guidelines for Considering Requests to Restrict through-Trucks on Primary and Secondary Highways. The proposed alternate route is State Route 696 (Green Bay Road) from its intersection with State Route 640 (Monroe Church Road) to its northern terminus with U.S. 460 (Prince Edward Highway). Notice of this hearing was advertised according to law in the Wednesday, August 30, 2023, and Wednesday, September 6, 2023 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mrs. Puckett stated that at its August meeting, the Board voted to hold a public hearing to receive public input prior to considering through-truck restrictions on Monroe Church Road (State Route 640). Per Section 46.2-809 of the Code of Virginia, which addresses the regulation of truck traffic on primary and secondary highways, the Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearing.

For the Board's information, staff presented a copy of the VDOT Guidelines for Considering Requests to Restrict Through Trucks on Primary and Secondary Highways, which provides the specifics by which VDOT will consider requests for restricting through trucks on secondary roads.

Staff also presented a draft resolution for consideration by the Board and two citizen emails, both in support of through truck restrictions on Monroe Church Road.

Chairman Gilliam opened the public hearing.

Paul Maserjian, Lockett District, expressed his thanks for the Board's consideration of the issues on Monroe Church Road. He said he is thankful for the 35 mph signs, but feels that 25 mph would be better between the reservoir and Green Bay Road, for safety issues including pedestrian activity. He requested more warning signage if the speed limit cannot be lowered further, and better enforcement of the posted speed limit.

David Call, Lockett District, expressed his concerns about the safety on Monroe Church Road. He said there is increased traffic and pedestrian traffic due to Outdoor Adventure, which has five driveways along three curves in a stretch of road less than a mile long. Some areas of the road are 16 feet wide, and trees, hills and banks along the edges of the road. Mr. Call requested the speed limit through that section be decreased to 25 mph.

Brad Watson, Lockett District, requested more speed limit signs be posted; he said the first one had been blocked by tree limbs. He reported the ditches along Monroe Church Road need cleaning, the grass is high and bending over the road at Route 460 and Monroe Church Road and also at Route 307 and Route 460.

There being no one further wishing to speak, Chairman Gilliam closed the public hearing.

Chairman Gilliam stated that he petitioned for 25 years to get his road paved, and once it was, it turned into a racetrack. He added that the rain this spring and summer encouraged the growth of trees and grass; he reported VDOT crews are cutting the Johnson grass to the ground.

Supervisor Emert asked if there have been accidents on Monroe Church Road; he said VDOT could do a road study. He added that the requirements for action such as this, three things have to be met. It has to be for the health, safety and welfare of the citizens of the Commonwealth without causing undue hardship. He said he owns a trucking company and this would create a hardship for trucking companies because of sight-distance issues on the proposed alternate route. Discussion followed on truck sizes and clearance required.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to table the consideration of the resolution to request through-truck restrictions on State Route 640, Monroe Church Road, until further information is available; the motion carried:

|      |                                                                                                                                                                      |      |      |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: | None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|

In Re: Community Policy Management Team

As the Board may be aware, the Community Policy Management Team (CPMT) is comprised of members from agencies within the County, to include a representative for the Board of Supervisors (County Administrator), Prince Edward County Public Schools, Social Services, the Court Service Unit, the Crossroads Services Board, the Health Department, a private provider representative, and a parent representative, as directed by Code of Virginia, Section 2.2-5205.

Section 2.2-5206 states that the CPMT "shall manage the cooperative effort in each community to better serve the needs of troubled and at-risk youths and their families and to maximize the use of state and community

resources”. The Code further defines the roles and responsibilities of the team regarding setting specific policies and procedures to complete the overall mission of the Children’s Services Act. A key strategic direction for the Prince Edward County CPMT is to keep county government and the community well informed. A goal under that strategic direction is to introduce members of the CPMT to the Board of Supervisors and the community through not only attendance at board meetings, but also through posts on the CSA webpage on the County website.

Cyntina Bagley, Crossroads Emergency Services Director, presented an overview of the organization and their services provided to at-risk families in the region and introduced the CPMT Team

In Re: Highway Matters

Mrs. Puckett stated several calls were received regarding mowing throughout the County; Mr. Frederick said crews are mowing secondary roadways and work is expected to be complete by October 1. The final cut on primary roads will start October 15. Mrs. Puckett then stated staff will report any issues from the Board to Mr. Frederick.

Supervisor Jenkins reported shoulder work needs done on Poorhouse Road and at Route 460 and Poorhouse Road. He said that on High Bridge Road, there are trees overhanging the road at Route 688.

Supervisor Townsend asked for the status of Green Bay Road and Levi Road; he said there are trees over the roadway.

Supervisor Emert reported dead trees on the east end of Prospect Road, two dead oaks on Hard Times Road, and one behind Hendrick’s Store. He said a pin oak that was cut down before is still lying too close to the road near Rattler’s Branch.

Chairman Gilliam reported a hole in the road on Heights School Road.

Supervisor Pride reported the grass needs mowed on Bloomfield Road; she said individuals are cutting it back.

In Re: Structure of Planning Commission

At its meeting on April 11, 2006, the Board of Supervisors passed a resolution to increase the membership of the Prince Edward County Planning Commission to its current ten members.

Mr. Stanley said that since he has been with the County, there have been comments made by members of the Board of Supervisors, the Planning Commission, and the public of shifting to a District appointment process for

membership. In that format, there would be eight appointees and the Board member appointee which would reduce the overall membership from ten to nine members. In June, Preston Hunt resigned from the Commission which presents an opportunity to consider this option. As the attached spreadsheet shows, the current membership is distributed among the districts with the Buffalo District having three members, Town – 701 with 2, and Districts 201, 301 (now vacant), and 801 with no representation.

Mr. Stanley said that with the upcoming start of the Comprehensive Plan and the updating of the CIP, he is not advocating asking members of the current Planning Commission to resign. He said the County needs their background and experience. If the Board wants to move forward with the concept, the current vacancy could go unfilled and, as each vacancy occurs in the future, look to restructure the Commission with the goal of a representative of each District.

The other option is to try to refill the current vacancy with another resident of District 301 (Leigh) and readdress the membership when we have vacancies in the future.

Following some discussion, Supervisor Townsend made a motion, seconded by Supervisor Emert, to not fill the position left vacant by the resignation; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Citizen Volunteer Vacancies

The following boards and commissions have upcoming vacancies and/or expiring terms of office in December 2023.

Following some discussion, Supervisor Emert made a motion, seconded by Supervisor Townsend, to advertise the following expiring positions:

| APPOINTMENT                              | TERM OF OFFICE | # OF VACANCIES                                          | CURRENTLY IN OFFICE |
|------------------------------------------|----------------|---------------------------------------------------------|---------------------|
| Prince Edward County Planning Commission | 4 Years        | 1<br>County Position,<br>Leigh or Prospect<br>Districts | Whitfield Paige     |

|                                      |         |   |              |
|--------------------------------------|---------|---|--------------|
| Board of Zoning Appeals <sup>1</sup> | 5 Years | 1 | Paul Hoffman |
|--------------------------------------|---------|---|--------------|

<sup>1</sup> The Board makes a recommendation to the Circuit Court Judge for positions on the BZA.

Following some discussion, the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor "Bill" Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

In Re: Business Park Road Reimbursement

Commonwealth Regional Council submitted a request for reimbursement through the Tobacco Region Revitalization Commission (TRRC) Grant and VDOT for the Business Park Road Development Project. The County received both disbursements in August totaling \$391,411.70. The Board is asked to approve the appropriation for FY23 to recoup costs previously approved and expended.

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description              | Debit        | Credit       |
|---------|------|-------|--------|--------------------------|--------------|--------------|
| 3 (Rev) | 100  | 20404 | 0019   | TRRC Grant               |              | \$241,411.70 |
| 3 (Rev) | 100  | 24040 | 0021   | VDOT Access Road Project |              | \$150,000.00 |
| 4 (Exp) | 100  | 94000 | 0007   | Business Park Road Dev.  | \$391,411.70 |              |

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
       J. David Emert  
       Llew W. Gilliam, Jr.  
       Victor "Bill" Jenkins  
       E. Harrison Jones  
       Odessa H. Pride  
       Jerry R. Townsend  
       Cannon Watson

In Re: County Meals Tax

The County received \$19,981.41 for FY23 meals tax. The meals tax is to be set aside for PECPS Capital Improvement Projects. We ask the Board to appropriate as follows:

**FY23 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description | Debit       | Credit      |
|---------|------|-------|--------|-------------|-------------|-------------|
| 3 (Rev) | 100  | 12010 | 0004   | Meals Tax   |             | \$19,981.41 |
| 4 (Exp) | 100  | 94000 | 0250   | School CIP  | \$19,981.41 |             |

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye:           Pattie Cooper-Jones                   Nay: None  
                   J. David Emert  
                   Llew W. Gilliam, Jr.  
                   Victor "Bill" Jenkins  
                   E. Harrison Jones  
                   Odessa H. Pride  
                   Jerry R. Townsend  
                   Cannon Watson

In Re: Transient Occupancy Tax

The County received \$75,599.74 for FY23 Transient Occupancy Tax. This tax is set aside for Tourism, appropriated as follows:

**FY23 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept  | Object | Description             | Debit       | Credit      |
|---------|------|-------|--------|-------------------------|-------------|-------------|
| 3 (Rev) | 100  | 12010 | 0003   | Transient Occupancy Tax |             | \$75,599.74 |
| 4 (Exp) | 100  | 81600 | 3700   | Transient Occupancy Tax | \$75,599.74 |             |

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the budget amendment and appropriate the same funds; the motion carried:

Aye:           Pattie Cooper-Jones                   Nay: None  
                   J. David Emert  
                   Llew W. Gilliam, Jr.  
                   Victor "Bill" Jenkins  
                   E. Harrison Jones  
                   Odessa H. Pride  
                   Jerry R. Townsend  
                   Cannon Watson

In Re: FY23 Committed Funds Transfer

The Board is asked to approve the transfer of the below referenced FY23 funds into the Special Projects Committed Fund as detailed below. This fund enables Prince Edward County to better prepare for future expenses, both planned and unexpected.

**FY23 BUDGET SUPPLEMENT**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>                       | <b>Debit</b>       | <b>Credit</b> |
|----------------|-------------|-------------|---------------|------------------------------------------|--------------------|---------------|
| 4 (Exp)        | 100         | 12110       | 8205          | Co. Admin – Vehicles                     |                    | \$5,000.00    |
| 4 (Exp)        | 100         | 32300       | 8006          | Rescue Squad Capital Equip               |                    | \$20,000.00   |
| 4 (Exp)        | 100         | 35100       | 8205          | Animal Control – Vehicles                |                    | \$2,500.00    |
| 4 (Exp)        | 100         | 43400       | 1300          | Cannery – P/T Salaries & Wages           |                    | \$15,000.00   |
| 4 (Exp)        | 100         | 81100       | 3160          | Planning – Professional Services         |                    | \$50,000.00   |
| 4 (Exp)        | 100         | 81500       | 5602          | Regional Development Partnership         |                    | \$25,000.00   |
| 4 (Exp)        | 100         | 81600       | 1300          | Tourism – P/T Salaries & Wages           |                    | \$19,359.18   |
| 4 (Exp)        | 100         | 81600       | 1100          | Tourism – Salaries & Wages               |                    | \$640.82      |
| 4 (Exp)        | 100         | 12320       | 3160          | Assessor – Professional Services         |                    | \$56,310.00   |
| 4 (Exp)        | 100         | 94000       | 0250          | School CIP                               |                    | \$269,981.41  |
| 4 (Exp)        | 100         | 52400       | 5601          | Opioid Remediation                       |                    | \$56,636.26   |
| 4 (Exp)        | 100         | 71100       | 5651          | County Recreation                        |                    | \$10,000.00   |
| 4 (Exp)        | 100         | 72200       | 5640          | Worsham Clerk’s Office                   |                    | \$5,300.00    |
| 4 (Exp)        | 100         | 81600       | 3700          | Transient Occupancy Tax                  |                    | \$72,943.43   |
| 4 (Exp)        | 520         | 42400       | 8400          | Landfill – Property                      |                    | \$45,000.00   |
| 4 (Exp)        | 520         | 93000       | 0202          | Transfer to Special Projects             | \$45,000.00        |               |
| 4 (Exp)        | 100         | 93000       | 0202          | Transfer to Special Projects             | \$608,671.10       |               |
|                |             |             |               | <i>Committed CIP</i>                     | <i>\$70,000.00</i> |               |
|                |             |             |               | <i>Committed Rescue Cap Equip</i>        | <i>\$20,000.00</i> |               |
|                |             |             |               | <i>Committed Regional Dev Part</i>       | <i>\$25,000.00</i> |               |
|                |             |             |               | <i>Committed Animal Control</i>          | <i>\$2,500.00</i>  |               |
|                |             |             |               | <i>Committed Tourism</i>                 | <i>\$20,000.00</i> |               |
|                |             |             |               | <i>Committed Assessor</i>                | <i>\$56,310.00</i> |               |
|                |             |             |               | <i>Committed School CIP</i>              | <i>269,981.41</i>  |               |
|                |             |             |               | <i>Committed Opioid Remediation</i>      | <i>\$56,636.26</i> |               |
|                |             |             |               | <i>Committed County Recreation</i>       | <i>\$10,000.00</i> |               |
|                |             |             |               | <i>Committed Worsham Clerk’s Office</i>  | <i>\$5,300.00</i>  |               |
|                |             |             |               | <i>Committed Transient Occupancy Tax</i> | <i>\$72,943.43</i> |               |
|                |             |             |               | <i>Committed Solid Waste</i>             | <i>\$45,000.00</i> |               |
| 3 (Rev)        | 202         | 41050       | 0202          | From SP Fund Balance                     | \$653,671.10       |               |
| 3 (Rev)        | 202         | 41050       | 0520          | Transfer from Solid Waste Fund           |                    | \$45,000.00   |
| 3 (Rev)        | 202         | 41050       | 0100          | Transfer from General Fund               |                    | \$608,671.10  |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor “Bill” Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: FY24 Carryover Funds

On June 30, 2023, the following funds were left remaining for FY23. The Board is asked to approve and appropriate the carryover funds from FY23 to FY24 as follows:

**FY24 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description                | Debit        | Credit       |
|---------|------|-------|--------|----------------------------|--------------|--------------|
| 3 (Rev) | 100  | 41050 | 0100   | From General Fund Balance  |              | \$177,738.80 |
| 3 (Rev) | 205  | 41050 | 0205   | From EMS Levy Fund Balance |              | \$91,548.86  |
| 4 (Exp) | 100  | 31200 | 6002   | Sheriff – Ammunition       | \$4,975.94   |              |
| 4 (Exp) | 100  | 31200 | 8205   | Sheriff – Vehicles         | \$141,139.16 |              |
| 4 (Exp) | 100  | 32300 | 7040   | Rescue Squad Insurance     | \$808.50     |              |
| 4 (Exp) | 100  | 81600 | 5892   | VTC ARPA Tourism Grant     | \$4,629.19   |              |
| 4 (Exp) | 100  | 81600 | 5893   | VTC DMO Marketing Grant    | \$5,136.01   |              |
| 4 (Exp) | 100  | 94000 | 0302   | Countywide Comm System     | \$21,050.00  |              |
| 4 (Exp) | 205  | 32301 | 7005   | PEVRS                      | \$8,025.64   |              |
| 4 (Exp) | 205  | 32301 | 7008   | Meherrin EMS               | \$72,371.78  |              |
| 4 (Exp) | 205  | 32301 | 7010   | Hampden Sydney             | \$11,151.44  |              |

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported there is no new litigation pending. She said she has been working on the access road, and with the Commissioner of Revenue’s office on tax abatement issues. Mrs. Atkins Wilson said she has also been working on items for projects with the IDA and on the car wash project.

In Re: Town of Farmville, Sewer Pipe, Access Road

During the construction of the new access road in the Prince Edward County Business Park, located across Commerce Road from the Southside Virginia Family YMCA, there is a section of sewer pipe that had to be installed and located approximately twenty-five (25) feet under fill dirt, and the Town of Farmville did not want to have the responsibility for the installation, future repair, upkeep or maintenance for this particular section of pipe.



Therefore, a Memorandum of Understanding (MOU) has been drafted in order to memorialize the agreement and more clearly reflect the rights, duties and obligations of the County of Prince Edward and the Town of Farmville in the installation, construction, repair, upkeep and maintenance of this section of pipe. As part of the MOU, Prince Edward accepts responsibility for the portion of sewer line between manholes as noted and which has been placed within a metal pipe sleeve for repair/removal if needed in the future.

Supervisor Emert asked if the pipe has been installed. Mr. Stanley said it has been installed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to sign the Memorandum of Understanding with the County of Prince Edward and the Town of Farmville, agreeing to the installation, construction, repair, upkeep and maintenance of this section of sewer pipe; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: County Administrator Update

Mr. Stanley presented his report:

- **FY 2023-2024 State Budget** – The General Assembly came back for a special session on September 6<sup>th</sup> to pass budget amendments. We were successful in receiving additional funding for Piedmont Regional Jail and DGS getting language added to allow for extension of the line from the State facilities to Prince Edward without having to have Nottoway or Crewe approval. We were unsuccessful in lobbying for language for the Sales Tax Amendment for School Capital.
- **Raise Grant/3<sup>rd</sup> Street Intersection** – Back in February, the CRC, on our behalf, submitted a \$500,000 Federal Raise Grant application for transportation funding through the U.S. Department of Transportation (DOT) for a planning grant for improvements for the 3<sup>rd</sup> Street/460 Intersection. Unfortunately, we were not successful in getting funding for the project. Melody Foster and I had a debriefing from DOT on our application and how to make it stronger for next year's application cycle. We feel that, working with VDOT, we can strengthen the application to at least get in the next round for funding consideration. DOT received 1,100 applications (\$15 billion) and 162 projects (\$2.26 billion) were awarded funding.
- **Sandy River Permit** – We received a draft of the Sandy River Water Withdrawal Permit from DEQ. Our project team provided comments back to DEQ which should allow them to start the 30-day public comment period within the next week.

- **Prince Edward County Elementary School Renovation** – The Board held a meeting at 5:30 pm on August 31<sup>st</sup>. Moseley Architects, and Davenport were in attendance to present design and financing options to get direction from the Board. After deliberation, the Board selected Option #3 as the preferred renovation options. School staff, with help from Moseley Architects, will work to submit a grant request to the State which should cover 20% of the cost.
- **Joint Dispatch** – County Emergency Services staff met with the Town of Farmville, Town Police Department, Town Communications Center Director, and the Prince Edward County Sheriff's Office (PECSO) to continue the discussion on the potential for merging the PESCO dispatch with the Town 911 Dispatch. Currently the Town's 911 Dispatch Center handles all calls for the community EXCEPT for PECSO calls. The PECSO currently has 5 positions (4 compensation board and 1 County) that staff their dispatch 24/7. We run into issues with incoming calls having to be transferred from the Town 911 Dispatch to PECSO and the fact that there is only one employee there at a time. The Sheriff is adamant that, even if we move dispatch (which is supportive of) that the PECSO needs to be manned to handle records, the County VCIN, and handle resident calls. We have asked the Town for an estimated cost of becoming part of their system as well as a cost of still providing administrative support at PECSO 24/7. We hope to meet again in a month to review. The goal is to put something in front of the Board and Council as part of the FY 2024-2025 budget.
- **Regional Economic Development Organization (REDO)** - As you are aware, the Commonwealth Regional Council (CRC) received designation by EDA as an Economic Development District. Once this was achieved, the CRC was eligible for EDA funding to cover staff costs for planning activities with the CRC providing in-kind matching funds. The CRC has finally received notification of our EDA Award for funding for Economic Development District (EDD) Planning Activities. This is a big step towards establishing a regional organization.
- **Community Solar Application** – The County has received an intent to apply for a 3 MW/23-acre community solar project off Old Ridge Road. We expect them to hold a community meeting in October on the project. Community meeting will be held at the Rice VFD on September 21<sup>st</sup> at 7:00 pm.
- **Upcoming BOS Engagement Opportunities** – Upcoming opportunities within the community for BOS engagement include:
  - Heart of Virginia Festival – 9/16
  - Dairy Day Program – Former Supervisor Bobby Jones' Farm 10:00 am – 2:00 pm– 9/30
  - Habitat for Humanity Pig Roast – 6:00 pm – 10:00 pm – 9/30
  - Extension Better Together Program - Farmville Train Station – 10/7 10:00 am to 12:00 pm

In Re: November Meeting Date

The regular November Board meeting date is Tuesday, November 14<sup>th</sup>. As a majority of the members of the Board plan to attend the VACo Conference, which is Sunday, November 12 through Tuesday, November 14, the Board may wish to consider changing the date of its November meeting.

Historically, the Board has moved its November meeting to the Thursday following the VACo Conference, which would be Thursday, November 16.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve moving the date of its November 2023 meeting to Thursday, November 9, 2023 and authorize staff to publish the required public notice to advertise the new meeting date; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: Building Fee Schedule Revision

On October 15, 2022 the Board adopted an updated schedule of building plan review and inspection fees to bring them in line with surrounding community and to bring the Department closer to self-sufficiency and covering the annual operating expenses of the Department.

The Budget for 2023-2024 is \$210,203. To date for the calendar year the County has collected approximately \$154,000 + an additional \$85,000 in fees on solar projects\_ which are one time and sporadic.

At this time, we are proposing a couple modifications to the fee schedule to address a couple issues that have come up over the past year including:

- Provided for reduced Foundation/basement encapsulation fee for someone that is not finishing the basement but performing waterproofing or other work
- Reduced the fee for a singlewide mobile home by only charging 1 trade fee for all connections
- Provided a reduced fee for commercial re-roofing projects of \$0.15 /SF vs. \$0.25 /SF
- Provided a reduced fee for solar projects of \$0.25/SF vs. \$0.33/SF
- Increased the fee for commercial construction projects from \$0.30/SF vs. \$0.35/SF to address additional workload associated
- Provided for a Certificate of Occupancy (CO) fee of \$100 for structures that must be reinspected if there is no CO on file

Following some discussion, Supervisor Emert made a motion, seconded by Supervisor Jones, to adopt the revised Commercial and Residential Building Fee Schedule as proposed with the exception of the reduction for solar projects, and to maintain the fee for solar projects the same as commercial construction projects; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion of the award of public contracts for survey work and legal services involving the discussion of the terms and scope of such contact where discussion in an open session would adversely affect the bargaining position of the county, pursuant to the exemptions provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Cooper-Jones and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

On motion of Supervisor Emert, seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to direct staff to enter a contract with Hurt&Proffitt based on the proposal dated June 13, 2023 to complete field research, survey the County boundary line, install, and provide composite survey plats and install permanent monuments at all state highway and utility crossings, and further move that Prince Edward invoice Nottoway County for one-half of the cost; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

Supervisor Emert asked for an explanation of the Dylan Rule.

Mrs. Puckett stated the Town has a charter and its powers are set forth in the Town Charter; the County's powers are provided by the Virginia General Assembly, and if certain powers are not addressed, the County does not have those powers. They must be specifically laid out in the *Code of Virginia*.

Supervisor Emert said a question was presented to him if the Town residents have to follow County ordinances as well as Town ordinance, or does the Town exempt their citizens from County ordinances. Discussion followed.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

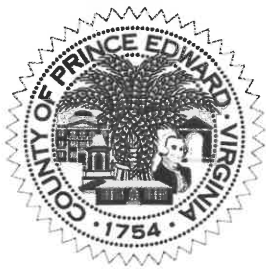
In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote

|      |                       |      |      |
|------|-----------------------|------|------|
| Aye: | Pattie Cooper-Jones   | Nay: | None |
|      | J. David Emert        |      |      |
|      | Llew W. Gilliam, Jr.  |      |      |
|      | Victor "Bill" Jenkins |      |      |
|      | E. Harrison Jones     |      |      |
|      | Odessa H. Pride       |      |      |
|      | Jerry R. Townsend     |      |      |
|      | Cannon Watson         |      |      |

the meeting was adjourned at 9:49 p.m.



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 8-c  
**Department:** County Administration  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Review of Accounts & Claims

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**SUMMARY:**

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

**Cost:**

**Attachments:**

**Recommendation:**

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

| FUND NO. | DESCRIPTION                  | \$\$\$ PAY     | \$\$\$ |
|----------|------------------------------|----------------|--------|
| 100      | GENERAL FUND                 | \$1,086,638.38 |        |
| 501      | WATER FUND                   | \$30.81        |        |
| 502      | SEWER FUND                   | \$91.93        |        |
| 520      |                              | \$50,841.68    |        |
| 737      | ECONOMIC DEVELOPMENT FUND    | \$628.25       |        |
| 741      | PIEDMONT COURT SERVICES FUND | \$81,275.06    |        |
|          | TOTAL                        | 1,219,506.11   |        |



| MAJOR#<br>ACCT#<br>011010 | VENDOR<br>NUMBER<br>BOARD OF SUPERVISORS | VENDOR<br>NAME                                        | INV#             | DESCRIPTION           | AMOUNT     |
|---------------------------|------------------------------------------|-------------------------------------------------------|------------------|-----------------------|------------|
| 3160                      | 25942                                    | Professional Services<br>PUCKETT FUNERAL HOME INC     | CONWAY, TYRONE G | CREAMATION            | 1,295.00 * |
| 3500                      | 11250                                    | Printing & Binding<br>BENCHMARK COMMUNITY BANK        | 6828 ADMIN 0923  | PRINT/BIND TAX BOOKS  | 1,295.00 * |
| 3600                      | 15240                                    | Advertising<br>FARMVILLE NEWSMEDIA                    | 129579/0823      | HSEKPR/LNDFL ADS      | 599.34 *   |
| 5530                      | 11250                                    | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0923  | DRINKS BOS            | 599.34 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0923  | OMNI RICH TOWNSEND    | 632.94 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0923  | OMNI RICH PRIDE       | 632.94 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 1555 ADMIN 0923  | OMNI RICH COOPERJONE  | 37.32      |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 3197 ADMIN 0923  | MACADOS PROP COMM     | 168.60     |
|                           | 31286                                    | VIRGINIA ARTESIAN BOTTLING                            | 21508            | BOTTLED WATER         | 208.88     |
| 6040                      | 31339                                    | ADP Equipment<br>VERIZON WIRELESS                     | 242374982 0823   | CELL PHONE            | 146.52     |
| 012110                    | COUNTY ADMINISTRATOR                     |                                                       |                  | ACCOUNT TOTAL         | 1,000.00 * |
| 2700                      | 31421                                    | Worker's Compensation<br>VACORP                       | WRKCOMP2/4 0923  | CELL PHONE            | 1,770.20 * |
| 5230                      | 31339                                    | Telecommunications<br>VERIZON WIRELESS                | 242374982 0823   | WRKRS COMP INS FY24   | 78.00 *    |
| 5530                      | 11250                                    | Travel-Subsistence & Lodg<br>BENCHMARK COMMUNITY BANK | 1555 ADMIN 0923  | CELL PHONE            | 78.00 *    |
| 5810                      | 31668                                    | Dues & Association Member<br>UNIVERSITY OF VIRGINIA   | MVIG4737         | OMNI RICH STANLEY     | 130.90 *   |
| 6001                      | 10259                                    | Office Supplies<br>AMAZON CAPITAL SERVICES            | 1KGM-N3WX-3LDX   | FY24 DUES             | 467.36 *   |
|                           | 10259                                    | AMAZON CAPITAL SERVICES                               | 1LC7-ND79-4D9T   | FLSHDRV/PENS/EXTCORD  | 467.36 *   |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 6828 ADMIN 0923  | INK/PENS/PAPER/STKRS  | 1,000.00 * |
|                           | 11250                                    | BENCHMARK COMMUNITY BANK                              | 6828 ADMIN 0923  | ITEMS FOR DRONE       | 1,000.00 * |
|                           | 12947                                    | CRYSTAL SPRINGS                                       | 23465833 080423  | TV MOUNTS FOR BRD RM  | 131.81     |
|                           | 12947                                    | CRYSTAL SPRINGS                                       | 23465833 090123  | RENTAL/WATER 2ND FL   | 455.23     |
|                           | 20600                                    | KEY OFFICE SUPPLY                                     | 415 580870       | RENTAL/(5) WATER      | 26.68      |
|                           | 20600                                    | KEY OFFICE SUPPLY                                     | 415 580901       | INK CARTRIDGES        | 27.89      |
|                           | 20600                                    | KEY OFFICE SUPPLY                                     | 415 581292       | ENVELOPS/MARKERS/SEAL | 36.98      |
|                           |                                          |                                                       |                  | TABS/BINDERS/INDEXES  | 60.20      |
|                           |                                          |                                                       |                  | ACCOUNT TOTAL         | 449.56     |
|                           |                                          |                                                       |                  | ACCOUNT TOTAL         | 164.52     |
|                           |                                          |                                                       |                  | ACCOUNT TOTAL         | 165.90     |
|                           |                                          |                                                       |                  | ACCOUNT TOTAL         | 1,518.77 * |

| MAJOR#<br>ACCT#<br>6012 | VENDOR<br>NUMBER<br>11250 BENCHMARK COMMUNITY BANK<br>22211 RELX INC. DBA LEXIS NEXIS | VENDOR<br>NAME<br>Books and Subscriptions | INV#<br>1555 ADMIN 0923<br>37447076 | DESCRIPTION<br>START MEETING<br>VA CDE 23 SUPPLEMENT | AMOUNT<br>17.02<br>616.86<br>633.88 *<br>3,828.91 ** |
|-------------------------|---------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------|------------------------------------------------------|------------------------------------------------------|
| 012210                  | LEGAL SERVICES                                                                        |                                           |                                     |                                                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 3160                    | Professional Services                                                                 |                                           | 597090 109790                       | GENERAL ZONING                                       | 1,092.00                                             |
|                         | 28062 SANDS ANDERSON PC                                                               |                                           | 607260 107766                       | BOWMAN ZONING APPEAL                                 | 441.00                                               |
|                         | 28062 SANDS ANDERSON PC                                                               |                                           | 612341 107766                       | BOWMAN ZONING APPEAL                                 | 2,299.50                                             |
|                         | 28062 SANDS ANDERSON PC                                                               |                                           | 612342 109790                       | GENERAL ZONING                                       | 252.00                                               |
|                         |                                                                                       |                                           |                                     | ACCOUNT TOTAL                                        | 4,084.50 *                                           |
|                         |                                                                                       |                                           |                                     | MAJOR TOTAL                                          | 4,084.50 **                                          |
| 012220                  | PERSONNEL                                                                             |                                           |                                     |                                                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 3199                    | Purchase of Services                                                                  |                                           | PECA230831                          | DRUG TESTS                                           | 250.00<br>250.00 *                                   |
| 5530                    | Employee Recognition                                                                  |                                           | 6828 ADMIN 0923                     | EMP RECOGN AWARDS                                    | 220.64<br>220.64 *<br>470.64 **                      |
| 012310                  | COMMISSIONER OF REVENUE                                                               |                                           |                                     |                                                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 2700                    | Worker's Compensation                                                                 |                                           | WRKCOMP2/4 0923                     | WRKRS COMP INS FY24                                  | 38.92<br>38.92 *                                     |
| 5510                    | Travel-Mileage                                                                        |                                           | COR 923 MEETING                     | 923 COR DIST MEETING                                 | 50.00<br>50.00 *                                     |
| 5810                    | Dues & Association Member                                                             |                                           | COR DUES 23/24                      | DUES FOR FY2024                                      | 125.00<br>125.00 *                                   |
| 6014                    | Other Operating Supplies                                                              |                                           | 01-2477                             | NORTON RENEWAL COR                                   | 39.95<br>39.95 *<br>253.87 **                        |
| 012410                  | TREASURER                                                                             |                                           |                                     |                                                      | ACCOUNT TOTAL<br>MAJOR TOTAL                         |
| 2700                    | Worker's Compensation                                                                 |                                           | WRKCOMP2/4 0923                     | WRKRS COMP INS FY24                                  | 42.99<br>42.99 *                                     |
| 5230                    | Telecommunications                                                                    |                                           | 2777 TREAS 0923                     | PAYFLOW/PAYPAL                                       | 29.90<br>29.90 *                                     |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER              | VENDOR<br>NAME             | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT       |
|-----------------|-------------------------------|----------------------------|-----------------|----------------------|---------------|--------------|
| 5410            | 26125                         | QUADIANT LEASING USA, INC. | N10086486       | LEASE POSTAGE MACH   | 1,611.96      | 1,611.96 *   |
| 6001            | 11250                         | BENCHMARK COMMUNITY BANK   | 2777 TREAS 0923 | 747 DESKTOP STAPLER  | 16.52         | 16.52        |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2477         | NORTON RENEWAL TREAS | 39.95         | 39.95        |
|                 | 14794                         | ESI                        | IN2585341       | (2) INK CARTRIDGES   | 385.00        | 385.00       |
| 6014            | 28866                         | Other Operating Supplies   | 18261           | SHREDDING            | 441.47        | 441.47 *     |
| 6020            | 13012                         | DMV Stops                  | 202324300832    | DMV STOP FEES        | 53.50         | 53.50 *      |
| 012510          | INFORMATION TECHNOLOGY        |                            |                 |                      | ACCOUNT TOTAL | 3,775.00     |
|                 |                               |                            |                 | MAJOR TOTAL          | ACCOUNT TOTAL | 3,775.00 *   |
|                 |                               |                            |                 |                      | MAJOR TOTAL   | 5,954.82 **  |
| 3160            | Professional Services         |                            |                 |                      | ACCOUNT TOTAL | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2439         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2440         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2441         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2442         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2443         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2444         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2446         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2447         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2448         | MONTHLY CONTRACT 623 | 4,500.00      | 4,500.00     |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2449         | TRAVEL/EXPENSE/NORTN | 164.95        | 164.95       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2472         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2473         | TRAVEL & EXPENSE     | 125.00        | 125.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2474         | TRAVEL & EXPENSE     | 75.00         | 75.00        |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2475         | TRAVEL & EXPENSE     | 100.00        | 100.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2476         | TRAVEL & EXPENSE     | 325.00        | 325.00       |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 01-2478         | MONTHLY CONTRACT     | 4,950.00      | 4,950.00     |
|                 | 11902                         | BUSINESS DATA OF VA, INC.  | 2023-6007       | TRAVEL & EXPENSE     | 125.00        | 125.00       |
| 013100          | ELECTORAL BOARD AND OFFICIALS |                            |                 |                      | ACCOUNT TOTAL | 11,489.95    |
|                 |                               |                            |                 |                      | MAJOR TOTAL   | 11,489.95 ** |
| 3320            | Maintenance Service Contr     |                            |                 |                      | ACCOUNT TOTAL | 2,865.00     |
|                 | 14551                         | ELECTION SYSTEMS &         | CD2064123       | SVC CONTRT/SFTWARE   | 2,865.00      | 2,865.00 *   |
| 013200          | REGISTRAR                     |                            |                 |                      | ACCOUNT TOTAL | 2,865.00     |
|                 |                               |                            |                 |                      | MAJOR TOTAL   | 2,865.00 **  |
| 2700            | Worker's Compensation         |                            |                 |                      | ACCOUNT TOTAL | 18.51        |
|                 | 31421                         | VACORP                     | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | 18.51         | 18.51 *      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                              | DESCRIPTION          | INV#            | AMOUNT    |
|-----------------|------------------|---------------------------------------------|----------------------|-----------------|-----------|
| 3500            | 32961            | Printing & Binding<br>WRIGHT LYNETTE        | BOOK BINDING ELEC LW | REIMB 0923 1    | 34.56 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 34.56 *   |
| 5210            | 30550            | Postal Services<br>U S POSTAL SERVICE       | PO BOX J RENT        | BOX J RENT 0923 | 244.00 *  |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 244.00 *  |
| 5510            | 32961            | Travel-Mileage<br>WRIGHT LYNETTE            | MILEAGE REG 2 MTG    | REIMB 0923 2    | 68.12 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 68.12 *   |
| 5530            | 32961            | Travel-Subsistance & Lodg<br>WRIGHT LYNETTE | LUNCH AT REG 2 MTG   | REIMB 0923 3    | 14.00 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 14.00 *   |
| 6001            | 32961            | Office Supplies<br>WRIGHT LYNETTE           | PENCIL SHARPENERS    | REIMB 0823 2    | 11.58 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 11.58 *   |
|                 |                  |                                             | MAJOR TOTAL          |                 | 390.77 ** |
| 021100          |                  | CIRCUIT COURT                               |                      |                 |           |
| 2700            | 31421            | Worker's Compensation<br>VACORP             | WRKRS COMP INS FY24  | WRKCOMP2/4 0923 | 5.95 *    |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 5.95 *    |
| 5210            | 30545            | Postal Services<br>U S POSTAL SERVICE       | PO BOX 351 RENT 23   | BOX 351 RENT 23 | 142.00    |
|                 |                  |                                             | (1) ROLL OF STAMPS   | STAMPS 0823     | 66.00 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 208.00 *  |
|                 |                  |                                             | MAJOR TOTAL          |                 | 213.95 ** |
| 021300          |                  | SPECIAL MAGISTRATES                         |                      |                 |           |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS      | CELL PHONE           | 242374982 0823  | 40.30 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 40.30 *   |
|                 |                  |                                             | MAJOR TOTAL          |                 | 40.30 **  |
| 021600          |                  | CLERK OF THE CIRCUIT COURT                  |                      |                 |           |
| 2700            | 31421            | Worker's Compensation<br>VACORP             | WRKRS COMP INS FY24  | WRKCOMP2/4 0923 | 61.44 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 61.44 *   |
| 5230            | 21319            | Telecommunications<br>BRIGHTSPEED           | CIRCUIT COURT CLERK  | 309863799 0823  | 77.17 *   |
|                 |                  |                                             | ACCOUNT TOTAL        |                 | 77.17 *   |
| 5850            | 23931            | Jurors/Witnesses<br>NOW APPLICATIONS, LLC   | 24 QUESTION/POSTAGE  | 2023-057        | 2,521.52  |
|                 |                  |                                             | JUROR                | JUROR 0823      | 50.00     |
|                 |                  |                                             | JUROR                | JUROR 0823      | 50.00     |
|                 |                  |                                             | JUROR                | JUROR 0823      | 50.00     |
|                 |                  |                                             | JUROR                | JUROR 0823      | 50.00     |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME         | INVOICE<br>NUMBER<br>DESCRIPTION | AMOUNT      |
|-----------------|----------------------------------|----------------------------------|-------------|
| 6001            | Office Supplies                  |                                  |             |
|                 | 15380 FARMVILLE PRINTING         | 20221544                         |             |
|                 | 20600 KEY OFFICE SUPPLY          | 580077                           | 84.24       |
|                 | 20600 KEY OFFICE SUPPLY          | 580078                           | 139.98      |
|                 | 20600 KEY OFFICE SUPPLY          | 580233                           | 279.70      |
|                 | 20600 KEY OFFICE SUPPLY          | 580612                           | 117.45      |
|                 | 20600 KEY OFFICE SUPPLY          | 580759                           | 20.96       |
|                 | 20600 KEY OFFICE SUPPLY          | 580760                           | 209.29      |
|                 | 20600 KEY OFFICE SUPPLY          | 580877                           | 69.99       |
|                 | 20600 KEY OFFICE SUPPLY          | 580899                           | 299.90      |
|                 | 20600 KEY OFFICE SUPPLY          | 580900                           | 106.19      |
|                 | 20600 KEY OFFICE SUPPLY          | 580950                           | 4.42        |
|                 |                                  |                                  | 18.76       |
|                 |                                  |                                  | 1,350.88 *  |
| 6012            | Books and Subscriptions          |                                  |             |
|                 | 29038 T&N PRINTING               | 462493                           | 20.81       |
|                 | 29038 T&N PRINTING               | 463518                           | 21.29       |
|                 | 999999 VIRGINIA LABOR LAW POSTER | A13550291851                     | 99.50       |
|                 |                                  |                                  | 141.60 *    |
|                 |                                  |                                  | 8,352.61 ** |
| 021800          | LAW LIBRARY                      |                                  |             |
| 6012            | Books and Subscriptions          |                                  |             |
|                 | 22211 RELX INC. DBA LEXIS NEXIS  | 3094656046                       | 403.00 *    |
|                 |                                  |                                  | 403.00 **   |
| 022100          | COMMONWEALTH'S ATTORNEY          |                                  |             |
| 2700            | Worker's Compensation            |                                  |             |
|                 | 31421 VACORP                     | WRKCOMP2/4 0923                  | 57.19       |
|                 |                                  |                                  | 57.19 *     |
| 3320            | Maintenance Service Contr        |                                  |             |
|                 | 28526 SOFTWARE UNLIMITED CORP    | 62912                            | 3,832.56    |
|                 | 28866 STEPS, INC                 | 18257                            | 74.90       |
|                 |                                  |                                  | 3,907.46 *  |
| 5510            | Travel-Mileage                   |                                  |             |
|                 | 29792 TRENT, ELIZABETH           | MILEAGE 0823                     | 219.42      |
|                 |                                  |                                  | 219.42 *    |
| 5530            | Travel-Subsistence & Lodg        |                                  |             |
|                 | 11250 BENCHMARK COMMUNITY BANK   | 2256 CWA 0923                    | 760.70      |
|                 | 11250 BENCHMARK COMMUNITY BANK   | 2256 CWA 0923                    | 1,471.24    |
|                 | 11250 BENCHMARK COMMUNITY BANK   | 3197 ADMIN 0923                  | 902.27      |
|                 |                                  |                                  | 3,134.21 *  |
| 6001            | Office Supplies                  |                                  |             |
|                 | 11250 BENCHMARK COMMUNITY BANK   | 2256 CWA 0923                    | 385.01      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME          | DESCRIPTION          | INV#            | AMOUNT        |
|-----------------|-----------------------------------|----------------------|-----------------|---------------|
| 6003            | 12947 CRYSTAL SPRINGS             | WATER                | 23482426 090123 | 42.53         |
|                 |                                   |                      |                 | 427.54 *      |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
| 6012            | 11250 BENCHMARK COMMUNITY BANK    | COMMUNITY OUTREACH   | 2256 CWA 0923   | 201.75        |
|                 | 11253 BLUE360 MEDIA LLC           | CRMS/OFF/VEH LAWS    | IN2308203395    | 201.75 *      |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
|                 |                                   |                      |                 | MAJOR TOTAL   |
| 022200          | VICTIM WITNESS ASSISTANCE PROGRAM |                      |                 | 804.44        |
| 2700            | 31421 VACORP                      | WRKRS COMP INS FY24  | WRKCOMP2/4 0923 | 804.44 *      |
|                 |                                   |                      |                 | 8,752.01 **   |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
|                 |                                   |                      |                 | MAJOR TOTAL   |
| 031200          | SHERIFF                           |                      |                 | 9,909.28      |
| 2700            | 31421 VACORP                      | WRKRS COMP INS FY24  | WRKCOMP2/4 0923 | 9,909.28 *    |
| 3110            | 28596 SOUTHERN STATES             | DOG FOOD             | 1226819         | 52.99         |
|                 |                                   |                      |                 | 52.99 *       |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
| 3310            | 22495 MOBILE COMMUNICATIONS AMER  | RADIO/REPEATER REMVL | 414002910-1     | 525.00        |
|                 |                                   |                      |                 | 525.00 *      |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
| 3311            | 12365 CHARLOTTE COLLISION CENTER  | VIN119890 16 TAHOE   | WKEFL 4B8E33F0  | 1,125.00      |
|                 | 14300 EAST END MOTOR CO INC       | VEHICLE INSPECTION   | 0230964         | 20.00         |
|                 | 14300 EAST END MOTOR CO INC       | CAR SHIELD REPAIR    | 0231708         | 41.60         |
|                 | 14915 EXPRESS CARE                | OIL CHANGE           | 27391           | 124.97        |
|                 | 14915 EXPRESS CARE                | WIPER BLDS/OIL CHNGE | 27613           | 173.94        |
|                 | 14915 EXPRESS CARE                | OIL CHANGE           | 27711           | 93.98         |
|                 | 14915 EXPRESS CARE                | OIL CHANGE           | 27758           | 93.98         |
|                 | 14915 EXPRESS CARE                | OIL CHANGE           | 27878           | 85.97         |
|                 | 27490 RUNDSTROM AUTO LLC          | INSPECTION           | 15063           | 20.00         |
|                 | 27490 RUNDSTROM AUTO LLC          | BRKE PADS/ROTORS     | 15137           | 599.81        |
|                 | 27490 RUNDSTROM AUTO LLC          | INPS/REPLC TAG LIGHT | 15161           | 32.08         |
|                 | 27490 RUNDSTROM AUTO LLC          | REPL BRK PADS/ROTORS | 15194           | 411.51        |
|                 | 27490 RUNDSTROM AUTO LLC          | ADJUSTED HOSE        | 15291           | 49.20         |
|                 | 27490 RUNDSTROM AUTO LLC          | RPLC HIGH BEAM BULBS | 15311           | 139.14        |
|                 | 29199 THIRD STREET WRECKER INC    | WRECKER SERVICE      | T12031          | 116.00        |
|                 |                                   |                      |                 | 3,127.18 *    |
|                 |                                   |                      |                 | ACCOUNT TOTAL |
| 3320            | 11894 BUSINESS CARD               | MAINT SVC CONTRACT   | 0555SHERIFF0823 | 429.00        |
|                 | 21320 CENTURYLINK                 | 911 MAINT SVC CONTR  | 101420338       | 541.34        |
|                 | 21767 LEXISNEXIS RISK DATA MANAG  | AUG MONTHLY CHARGES  | 692908320230831 | 133.11        |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                          | INV#            | DESCRIPTION          | ACCOUNT TOTAL | AMOUNT     |
|-----------------|------------------|---------------------------------------------------------|-----------------|----------------------|---------------|------------|
| 5210            | 31339            | VERIZON WIRELESS                                        | 9943065279 0823 | MDT MONTHLY CHARGES  |               | 1,041.63   |
|                 |                  | Postal Services                                         |                 |                      | ACCOUNT TOTAL | 2,145.08 * |
|                 | 11894            | BUSINESS CARD                                           | 0555SHERIFF0823 | POSTAGE              |               | 18.10      |
|                 | 30666            | U S POSTAL SERVICE                                      | BX414 RENT 0923 | PO BOX 414 RENT      | ACCOUNT TOTAL | 142.00     |
|                 |                  | Telecommunications                                      |                 |                      | ACCOUNT TOTAL | 160.10 *   |
| 5230            | 10102            | AT&T MOBILITY                                           | 677451 0823     | CELLULAR SERVICE     |               | 1,303.42   |
|                 | 20904            | KINEX NETWORKING SOLUTION                               | 2309-0023071    | RMTE BU/FBR CONN     |               | 119.95     |
|                 | 21319            | BRIGHTSPEED                                             | 309468839 0923  | VCIN                 |               | 10.36      |
|                 | 21319            | BRIGHTSPEED                                             | 309558628 0923  | PHONE                |               | 7.59       |
|                 | 21319            | BRIGHTSPEED                                             | 489989564 0823  | SALLY PORT LINE      |               | 83.04      |
| 5530            | 11894            | Travel-Subsistence & Lodg<br>BUSINESS CARD              | 0555SHERIFF0823 | MEALS                | ACCOUNT TOTAL | 1,524.36 * |
| 5801            | 10259            | Accreditation<br>AMAZON CAPITAL SERVICES                | 1HHF-33LP-1HWD  | COPIER/PRNTR/SCANNER | ACCOUNT TOTAL | 87.86 *    |
|                 | 10259            | AMAZON CAPITAL SERVICES                                 | 1VCG-R4WY-9MY   | SHREDDER             |               | 87.86 *    |
| 6001            | 10259            | Office Supplies<br>AMAZON CAPITAL SERVICES              | 1LKQ-K4M6-R6R3  | DISPATCH KEYBOARDS   |               | 578.19     |
|                 | 11894            | BUSINESS CARD                                           | 0555SHERIFF0823 | OFFICE SUPPLIES      |               | 317.55     |
|                 | 12947            | CRYSTAL SPRINGS                                         | 23464551 80423  | WATER/EQUIP RENTAL   | ACCOUNT TOTAL | 895.74 *   |
| 6003            | 28230            | Public Education/Crime Pr<br>SEMINOLE PROMO             | 20542 8452018   | GLOW BRACELETS       | ACCOUNT TOTAL | 41.53      |
| 6004            | 28640            | Virso Comm Center Crime P<br>SOUTHSIDE ELECTRIC COOP    | 526776002 0823  | VIRSO ELECT SVC      | ACCOUNT TOTAL | 507.00 *   |
| 6008            | 11894            | Vehicle & Powered Equip F<br>BUSINESS CARD              | 0555SHERIFF0823 | GAS                  | ACCOUNT TOTAL | 15.62 *    |
| 6009            | 22495            | Vehicle & Powered Equip S<br>MOBILE COMMUNICATIONS AMER | 408001311-1     | ANTENNA/CHROM CAP    |               | 42.70      |
|                 | 23232            | MCWILLIAN, MATT                                         | REIMB 0823      | LIGHT BULBS FOR VEH  | ACCOUNT TOTAL | 10.52      |
| 6010            | 10259            | Police Supplies<br>AMAZON CAPITAL SERVICES              | 1QW9-4X7M-LWVK  | RADIO BATTERY        |               | 35.00      |
|                 | 13012            | DMV                                                     | 202324300099    | SPECIAL ID           |               | 10.00      |
|                 | 22495            | MOBILE COMMUNICATIONS AMER                              | 408001254-1     | TRUNK LIP BRACKET    |               | 36.44      |
|                 | 23944            | TOWN POLICE SUPPLY                                      | R2111227        | GLOCK USED SN:UFA229 |               | 325.00     |
|                 | 32734            | WITMER PUBLIC SAFETY GRP                                | INV307546       | JERSEY CLAW KIT      |               | 1,512.50   |
|                 | 32734            | WITMER PUBLIC SAFETY GRP                                | INV313130       | JERSEY CLAW          | ACCOUNT TOTAL | 8,140.00 * |
| 6011            | 11021            | Uniforms & Wearing Appare<br>BADGE & WALLET             | 575685          | NAME TAG             |               | 21.00      |
|                 | 16102            | GALLS LLC                                               | 025260545       | BOOTS                |               | 116.67     |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                 | INVOICE<br>NUMBER<br>DESCRIPTION                                                     | AMOUNT                                                                          |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 6026            | 28592 SOUTHERN POLICE EQUIP CO<br>32734 WITMER PUBLIC SAFETY GRP                                                                                                                                         | 209161 BP VEST<br>INV313148 BALLISTIC HELMETS                                        | 1,231.25<br>16,874.00                                                           |
| 031201          | SHERIFF - COURTS                                                                                                                                                                                         |                                                                                      | 18,105.25 *                                                                     |
| 2700            | 31421 VACORP<br>Worker's Compensation                                                                                                                                                                    |                                                                                      | 51,052.61 **                                                                    |
| 032200          | VOLUNTEER FIRE DEPARTMENT                                                                                                                                                                                |                                                                                      |                                                                                 |
| 7001            | 14527 ELECOM INC<br>15520 FARMVILLE VOL FIRE DEPT<br>15520 FARMVILLE VOL FIRE DEPT<br>15520 FARMVILLE VOL FIRE DEPT                                                                                      | 38637 CAP ONE/WALMART<br>REIMB ACTVE911<br>REIMB ESO 0723                            | 2,691.15<br>2,691.15 *<br>2,691.15 **                                           |
| 7002            | 11772 BUG BUSTERS PEST CONTROL<br>12845 GFL/COUNTY WASTE<br>12845 GFL/COUNTY WASTE<br>14695 ELLINGTON'S LAWN SERVICE<br>28597 SOUTHERN STATES COOP INC<br>31421 VACORP<br>31846 DOMINION ENERGY VIRGINIA | 886743 RVFD<br>KD0000298606<br>KD0000314214<br>113<br>106192 RVFD<br>4500495009 0823 | 48.15<br>97.19<br>97.19<br>450.00<br>714.10<br>1,951.00<br>514.45<br>3,872.08 * |
| 7004            | 13083 DARLINGTON HGT FIRE DEPT<br>13083 DARLINGTON HGT FIRE DEPT<br>13083 DARLINGTON HGT FIRE DEPT                                                                                                       | REIMB 0821 1<br>REIMB 0821 2<br>REIMB 0821 3                                         | 35.00<br>60.51<br>70.00                                                         |
| 7041            | 25782 PRINCE EDWARD CO PBLC SCH<br>25782 PRINCE EDWARD CO PBLC SCH<br>28597 SOUTHERN STATES COOP INC                                                                                                     | PVD DIESEL 0523<br>PVD DIESEL 0823<br>P882361                                        | 165.51 *<br>337.57<br>140.56<br>237.72<br>715.85 *<br>10,919.94 **              |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME      | INV#            | DESCRIPTION          | AMOUNT       |
|-----------------|-------------------------------|-----------------|----------------------|--------------|
| 032300          | AMBULANCE AND RESCUE SERVICES |                 |                      |              |
| 7005            | Prince Edward Rescue Squa     | 23-24 SUPRT 2/4 | 23-24 SUPPORT        | 24,500.00 *  |
|                 | PRINCE EDWARD VOL RESCUE      |                 |                      | 24,500.00 *  |
| 7008            | Meherrin Rescue               | 23-24 SUPRT 2/4 | 23-24 SUPPORT        | 6,250.00 *   |
|                 | MEHERRIN FIRE & RESCUE        |                 |                      | 6,250.00 *   |
|                 |                               |                 |                      | 30,750.00 ** |
| 032500          | EMERGENCY SERVICES            |                 |                      |              |
| 2800            | Line of Duty Insurance        | LODA 2/4 0923   | LINE OF DUTY INS     | 5,068.25     |
|                 | VACORP                        |                 |                      | 5,068.25 *   |
| 3160            | Professional Service E-91     | 323077 34335102 | PEC ADD DATA MAINT   | 5,212.50 *   |
|                 | TIMMONS GROUP                 |                 |                      | 5,212.50 *   |
| 5530            | Travel - Subsistence & Lo     | 1555 ADMIN 0923 | PUBLIC SFTY MTG DRKS | 12.11        |
|                 | BENCHMARK COMMUNITY BANK      | 6828 ADMIN 0923 | PUB SFTY MTG FOOD    | 110.20       |
|                 | BENCHMARK COMMUNITY BANK      |                 |                      | 122.31 *     |
| 5550            | Training & Exercises          | 6828 ADMIN 0923 | DRONE TRAINING       | 159.00       |
|                 | BENCHMARK COMMUNITY BANK      |                 |                      | 159.00 *     |
| 6014            | Other Operating Supplies      | 21508           | BOTTLED WATER        | 1,473.60     |
|                 | VIRGINIA ARTESIAN BOTTLING    |                 |                      | 1,473.60 *   |
|                 |                               |                 |                      | 12,035.66 ** |
| 034100          | BUILDING OFFICIAL             |                 |                      |              |
| 2700            | Worker's Compensation         | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | 260.19       |
|                 | VACORP                        |                 |                      | 260.19 *     |
| 3311            | Repairs & Maint-Auto          | REIMB 0823 4    | OIL CHANGE           | 96.98        |
|                 | MOORE, PHILLIP                |                 |                      | 96.98 *      |
| 5230            | Telecommunications            | 242374982 0823  | CELL PHONE           | 40.30        |
|                 | VERIZON WIRELESS              |                 |                      | 40.30 *      |
| 5530            | Travel-Subsistence & Lodg     | REIMB 0823 3    | MEETING LUNCH        | 14.60        |
|                 | MOORE, PHILLIP                |                 |                      | 14.60 *      |
| 5540            | Travel-Convention & Educa     | REIMB 0823 1    | MEETING REGIST 0723  | 20.00        |
|                 | MOORE, PHILLIP                | REIMB 0823 2    | MEETING REGIST 0823  | 20.00        |
|                 | MOORE, PHILLIP                |                 |                      | 40.00 *      |
| 6001            | Office Supplies               | REIMB 0923      | INSP STKRS/COMMT FRM | 205.00       |
|                 | MOORE, PHILLIP                |                 |                      | 205.00 *     |
|                 |                               |                 |                      | 657.07 **    |

| MAJOR#<br>ACCT#<br>035100 | VENDOR<br>NUMBER<br>ANIMAL CONTROL | VENDOR<br>NAME<br>ANIMAL CONTROL | INV#            | DESCRIPTION          | AMOUNT      |
|---------------------------|------------------------------------|----------------------------------|-----------------|----------------------|-------------|
| 2700                      | 31421                              | Worker's Compensation<br>VACORP  | 0923            | WRKRS COMP INS FY24  | 210.33 *    |
| 3110                      |                                    | Vet Care                         |                 |                      | 210.33 *    |
|                           | 12945                              | CUMBERLAND ANIMAL HOSPITAL       | 9899 169421     | VET CARE             | 145.83      |
|                           | 27524                              | RIDGE ANIMAL HOSPITAL            | 13113 357618    | VET CARE             | 531.35      |
|                           | 27524                              | RIDGE ANIMAL HOSPITAL            | 13113 357946    | VET CARE             | 362.86      |
|                           | 27524                              | RIDGE ANIMAL HOSPITAL            | 13113 357985    | VET CARE             | 136.85      |
|                           | 27524                              | RIDGE ANIMAL HOSPITAL            | 13113 358019    | VET CARE             | 284.86      |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 1,461.75 *  |
| 3310                      |                                    | Repairs/Maintenance              |                 |                      |             |
|                           | 13730                              | DODSON BROS EXTERMINATING        | 719313 0723     | PEST CONTROL ACO     | 50.00       |
|                           | 13730                              | DODSON BROS EXTERMINATING        | 719313 0823     | PEST CNTRL ANINL CNT | 50.00       |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 100.00 *    |
| 3311                      |                                    | Repairs & Maint-Auto & Po        |                 |                      |             |
|                           | 14300                              | EAST END MOTOR CO INC            | 0231854         | INSPECTION/OIL CHNGE | 121.84      |
|                           | 14300                              | EAST END MOTOR CO INC            | 0232063         | INSP/OIL CHANGE      | 126.51      |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 248.35 *    |
| 5110                      |                                    | Electrical Services              |                 |                      |             |
|                           | 31846                              | DOMINION ENERGY VIRGINIA         | 0890745003 0823 | ANIMAL CONTROL       | 383.34 *    |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 383.34 *    |
| 5230                      |                                    | Telecommunications               |                 |                      |             |
|                           | 21319                              | BRIGHTSPEED                      | 310119726 0923  | ANIMAL CONTROL       | 136.30      |
|                           | 31339                              | VERIZON WIRELESS                 | 242374982 0823  | CELL PHONE           | 80.60       |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 216.90 *    |
| 5540                      |                                    | Travel-Convention & Educa        |                 |                      |             |
|                           | 11250                              | BENCHMARK COMMUNITY BANK         | 6828 ADMIN 0923 | 2023 CONF VA ANM CTR | 200.00      |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 200.00 *    |
| 5821                      |                                    | Dog Tags                         |                 |                      |             |
|                           | 23463                              | NATIONAL BAND & TAG              | 228864          | DOG TAGS             | 389.20      |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 389.20 *    |
| 6002                      |                                    | Supplies for Shelter             |                 |                      |             |
|                           | 10259                              | AMAZON CAPITAL SERVICES          | 1KVD-P3NL-497L  | EAR PLGS/BRDS/CLNKIT | 145.20      |
|                           | 11250                              | BENCHMARK COMMUNITY BANK         | 6828 ADMIN 0923 | SAFE GUARD/PANACUR   | 469.60      |
|                           | 21153                              | CAPITAL ONE/ WALMART             | 630109 0823     | DETERGENT/LITTER     | 74.00       |
|                           | 21811                              | LOWE'S                           | 987421-LOGSOW   | DISH SOAP/RAINX      | 14.21       |
|                           | 21811                              | LOWE'S                           | 996244 IOTGOD   | NZLE/DRILL BIT/ANCHR | 62.42       |
|                           | 21811                              | LOWE'S                           | 996842-LOTGOV   | CLAMPS               | 24.90       |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 790.33 *    |
| 6003                      |                                    | Shelter Food                     |                 |                      |             |
|                           | 21153                              | CAPITAL ONE/ WALMART             | 630109 0823     | DOG/CAT FOOD         | 134.70      |
|                           | 28596                              | SOUTHERN STATES                  | 1229568         | DOG FOOD             | 63.48       |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 198.18 *    |
| 6011                      |                                    | Uniforms and Wearing Appa        |                 |                      |             |
|                           | 11250                              | BENCHMARK COMMUNITY BANK         | 6828 ADMIN 0923 | CLIP ON HOLDER       | 28.71       |
|                           |                                    |                                  |                 | ACCOUNT TOTAL        | 28.71 *     |
|                           |                                    |                                  |                 | MAJOR TOTAL          | 4,227.09 ** |

| MAJOR#<br>ACCT#<br>035300 | VENDOR<br>NUMBER<br>MEDICAL EXAMINER | VENDOR<br>NAME<br>MEDICAL EXAMINER                 | INV#            | DESCRIPTION          | AMOUNT                                                      |
|---------------------------|--------------------------------------|----------------------------------------------------|-----------------|----------------------|-------------------------------------------------------------|
| 3110                      | 29459                                | Professional Health Serv<br>TREASURER OF VIRGINIA  | VAUGHAN, TRAVIS | CORONOR              | ACCOUNT TOTAL<br>20.00 *<br>MAJOR TOTAL<br>20.00 **         |
| 042610                    | SANDY RIVER RESERVOIR                |                                                    |                 |                      |                                                             |
| 3310                      | 13594                                | Repairs/Maintenance<br>DIVERSIFIED LAND MANAGEMENT | 1067            | SPILLWAY BANK SRR    | ACCOUNT TOTAL<br>15,125.00 *<br>MAJOR TOTAL<br>15,125.00 ** |
| 043200                    | GENERAL PROPERTIES                   |                                                    |                 |                      |                                                             |
| 2700                      | 31421                                | Worker's Compensation<br>VACORP                    | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | ACCOUNT TOTAL<br>674.79 *<br>674.79 *                       |
| 3310                      | 12744                                | Repairs/Maintenance<br>COMFORT SYSTEMS USA         | 127441          | PM SERVICE AGREEMENT | 500.00                                                      |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158003 0723     | PEST CNTRL CANNERY   | 39.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158003 0823     | PEST CNTRL CANNERY   | 39.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158005 0723     | PEST CNTRL FRMVLE RD | 39.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158005 0823     | PEST CNTRL FRMVLE RD | 39.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158007 0723     | PEST CNTRL CRTHSE    | 85.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158007 0823     | PEST CNTRL COURTHSE  | 85.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158010 0723     | PEST CNTRL VISTR CTR | 39.00                                                       |
|                           | 13730                                | DODSON BROS EXTERMINATING                          | 158010 0823     | PEST CNTRL VISTR CTR | 39.00                                                       |
|                           | 16915                                | GULLY TAVERN LANDSCAPING                           | 6920            | MNTHLY CNTR LANDSCPE | 650.00                                                      |
|                           | 16915                                | GULLY TAVERN LANDSCAPING                           | 6921            | MNTHLY CNTR FERTILIZ | 61.39                                                       |
|                           | 17381                                | HAVTECH SERVICE DIVISION L                         | S-233684        | FAN ASSY AIR HANDLER | 29,702.00                                                   |
|                           | 17381                                | HAVTECH SERVICE DIVISION L                         | S-233936        | ASSIST WITH AIR HNDL | 6,323.00                                                    |
|                           | 19371                                | JOE GILES SIGNS INC                                | 4578            | ALUM LTRS COURTS     | 4,575.00                                                    |
|                           | 19371                                | JOE GILES SIGNS INC                                | 4584            | SIGN NO CELL CRTRM   | 260.00                                                      |
| 5110                      |                                      | Electrical Services                                |                 |                      | ACCOUNT TOTAL<br>42,475.39 *                                |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 1230385005 0823 | ROY CLARK MONUMENT   | 6.59                                                        |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 2786281903 0823 | COURTHOUSE           | 15,763.59                                                   |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 2786281903 0923 | COURTHOUSE           | 15,369.73                                                   |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 3646262521 0823 | SOUTH ST PARKING LOT | 51.78                                                       |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 4883315659 0823 | STEPS                | 1,747.75                                                    |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 4883315659 0923 | STEPS                | 1,618.61                                                    |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 4951935099 0823 | SHERIFF SHED         | 6.59                                                        |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 5856894620 0823 | WORSHAM CLERKS OFFCE | 97.07                                                       |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 6669158583 0823 | LIGHTS AT RICE       | 148.42                                                      |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 8105475944 0823 | AG BUILDING          | 1,209.76                                                    |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 8105475944 0923 | AG BUILDING          | 1,093.98                                                    |
| 31846                     | DOMINION ENERGY VIRGINIA             |                                                    | 9670710004 0823 | RECYCLE              | 95.86                                                       |
|                           |                                      |                                                    |                 | ACCOUNT TOTAL        | 37,209.73 *                                                 |

| MAJOR#<br>ACCT#<br>5130 | VENDOR<br>NUMBER | VENDOR<br>NAME                                         | INV#            | DESCRIPTION          | AMOUNT            |
|-------------------------|------------------|--------------------------------------------------------|-----------------|----------------------|-------------------|
|                         | 29332            | TOWN OF FARMVILLE<br>Water & Sewer                     | AG BLDG 0823    | WATER & SEWER        | 46.64             |
|                         | 29332            | TOWN OF FARMVILLE                                      | CH LAWN 0823    | WATER                | 40.84             |
|                         | 29332            | TOWN OF FARMVILLE                                      | STEPS 0823      | WATER & SEWER        | 221.94            |
|                         | 29332            | TOWN OF FARMVILLE                                      | 56 SMI WAY 0823 | WATER & SEWER        | 54.07             |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>363.49 *</b>   |
| 5230                    | 10251            | Telecommunications<br>ALLIED SECURITY SYSTEMS, I       | 316459          | PEFYA AUTO FIRE TEST | 32.00             |
|                         | 21319            | BRIGHTSPEED                                            | 310441360 0823  | ELEVATOR             | 122.34            |
|                         | 21319            | BRIGHTSPEED                                            | 491005300 0823  | PEFYA BLDG FIRE ALRM | 49.93             |
|                         | 31339            | VERIZON WIRELESS                                       | 242374982 0823  | CELL PHONE           | 40.30             |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>244.57 *</b>   |
| 5440                    | 28869            | Portable Toilet Rental<br>STIFF O O INC                | 10616           | MONTHLY SERVICE      | 125.00            |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>125.00 *</b>   |
| 6005                    | 13367            | Janitorial Supplies<br>DIAMOND PAPER COMPANY           | 321345          | JANITORIAL SUPPLIES  | 184.75            |
|                         | 13367            | DIAMOND PAPER COMPANY                                  | 321345-1        | JANITORIAL SUPPLIES  | 311.40            |
|                         | 13367            | DIAMOND PAPER COMPANY                                  | 321841          | JANITORIAL SUPPLIES  | 555.58            |
|                         | 30239            | UNIFIRST CORPORATION                                   | 1680089685      | JANITORIAL SUPPLIES  | 54.88             |
|                         | 30239            | UNIFIRST CORPORATION                                   | 1680091981      | JANITORIAL SUPPLIES  | 54.88             |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>1,161.49 *</b> |
| 6007                    | 10259            | Repairs and Maintenance S<br>AMAZON CAPITAL SERVICES   | 1JQM-RJFG-936R  | LABELING TOOL KIT    | 58.29             |
|                         | 11250            | BENCHMARK COMMUNITY BANK                               | 3197 ADMIN 0923 | SIGNS/HARDWARE       | 218.67            |
|                         | 11250            | BENCHMARK COMMUNITY BANK                               | 3197 ADMIN 0923 | VEG KLR/POST 4LD     | 199.95            |
|                         | 12947            | CRYSTAL SPRINGS                                        | 23465833 080423 | RENTAL/WATER 2ND FL  | 8.26              |
|                         | 12947            | CRYSTAL SPRINGS                                        | 23465833 080423 | RENTAL/WATER 2ND FL  | 48.52             |
|                         | 12947            | CRYSTAL SPRINGS                                        | 23465833 090123 | RENTAL/(1) WATER     | 35.84             |
|                         | 12947            | CRYSTAL SPRINGS                                        | 23465833 090123 | RENTAL/WATER 2NDFL   | 74.19             |
|                         | 15560            | FARMVILLE WHSALE ELECTRIC                              | 773270          | F32T8 BLST CELB      | 124.80            |
|                         | 16671            | GRAINGER                                               | 9817623094      | MOP/BROOM HOLDER     | 60.40             |
|                         | 20600            | KEY OFFICE SUPPLY                                      | 415 581396      | 9 VOLT BATTERY       | 2.09              |
|                         | 21005            | KORMAN SIGNS                                           | 379194          | (2) SGNS 22RD/BHRS   | 155.59            |
|                         | 21811            | LOWE'S                                                 | 902080-LPHPCB   | BATT/TAPE/DUSTPAN    | 242.06            |
|                         | 21811            | LOWE'S                                                 | 994761-LQRNVP   | SHOVL/DRAIN HSE/BLDE | 87.34             |
|                         | 21811            | LOWE'S                                                 | 996772-LOTGOR   | REBAR/BATT/DRILL BIT | 61.08             |
|                         | 21811            | LOWE'S                                                 | 997256-LQWNJN   | GLADE                | 14.23             |
|                         | 25352            | HELPS LOCKSMITH SERVICE                                | 1350            | SVC CALL/(10) DRIVER | 105.00            |
|                         | 25680            | PRICE SUPPLY CO INC                                    | 2303-CS5739     | INSERT/CLAMP/TEE FIT | 84.69             |
|                         | 25680            | PRICE SUPPLY CO INC                                    | 2307-163082     | COOLER KIT           | 1,343.75          |
|                         | 25680            | PRICE SUPPLY CO INC                                    | 2308-165442     | BALL VALVE           | 42.12             |
|                         | 28352            | SHERWIN WILLIAMS CO                                    | 8126-3          | ROLLER/PAINT         | 42.64             |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>3,009.51 *</b> |
| 6008                    | 25782            | Vehicle & Powered Equip F<br>PRINCE EDWARD CO PBLC SCH | DIESEL 0523     | B&G DIESEL           | 173.96            |
|                         | 25782            | PRINCE EDWARD CO PBLC SCH                              | DIESEL 0623     | B&G DIESEL           | 114.29            |
|                         | 25782            | PRINCE EDWARD CO PBLC SCH                              | DIESEL 0723     | B&G DIESEL           | 298.44            |
|                         | 25782            | PRINCE EDWARD CO PBLC SCH                              | DIESEL 0823     | B&G DIESEL           | 190.01            |
|                         |                  |                                                        |                 | <b>ACCOUNT TOTAL</b> | <b>776.70 *</b>   |

| MAJOR#<br>ACCT#<br>6011 | VENDOR<br>NUMBER<br>NAME                                                                                                              | INVOICE#                                             | DESCRIPTION                                                          | AMOUNT                                           |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------|
| 8206                    | Uniforms & Wearing Appare<br>CINTAS CORPORATION #524<br>CINTAS CORPORATION #524<br>CINTAS CORPORATION #524<br>CINTAS CORPORATION #524 | 4164952614<br>4165665628<br>4166259451<br>4167094807 | UNIFORM RENTAL<br>UNIFORM RENTAL<br>UNIFORM RENTAL<br>UNIFORM RENTAL | 106.42<br>106.42<br>106.42<br>106.42<br>425.68 * |
|                         | Lawn Equipment<br>EAST END MOTOR CO INC<br>TAYLOR-FORBES EQUIP CO                                                                     | 0231669<br>IN04646                                   | LAWN MOWER TUBE<br>ANTI SCALP LAWN EQUI                              | 22.99<br>80.16<br>103.15 *<br>86,569.50 **       |
| 043400                  | CANNERY                                                                                                                               |                                                      | ACCOUNT TOTAL                                                        |                                                  |
| 2700                    | Worker's Compensation<br>VACORP                                                                                                       | WRKCOMP2/4 0923                                      | WRKRS COMP INS FY24                                                  | 188.39<br>188.39 *                               |
| 3161                    | Professional Services-Can<br>VIRGINIA FOOD WORKS                                                                                      | 797                                                  | COMM CANNERY CONTRCT                                                 | 2,916.67<br>2,916.67 *                           |
| 3310                    | Repairs & Maintenance<br>TOWN OF FARMVILLE                                                                                            | 23-01312                                             | WATER TEST KIT CANNR                                                 | 40.00<br>40.00 *                                 |
| 5110                    | Electrical Services<br>SOUTHSIDE ELECTRIC COOP                                                                                        | 44435001 0923                                        | CANNERY                                                              | 616.03<br>616.03 *                               |
| 5230                    | Telecommunications<br>BRIGHTSPEED                                                                                                     | 310248529 0923                                       | CANNERY                                                              | 138.70<br>138.70 *                               |
| 051100                  | HEALTH DEPARTMENT                                                                                                                     |                                                      | ACCOUNT TOTAL                                                        | 3,899.79 **                                      |
| 5610                    | Payment To Local Health D<br>PRINCE EDWARD HEALTH DPT                                                                                 | 23-24 SUPRT 2/4                                      | 23-24 SUPPORT                                                        | 44,366.50<br>44,366.50 *                         |
| 052500                  | CHAPTER X BOARD                                                                                                                       |                                                      | ACCOUNT TOTAL                                                        | 44,366.50 **                                     |
| 5640                    | Payment to Crossroad Ser<br>CROSSROAD SERVICES BOARD                                                                                  | 23-24 SUPRT 2/4                                      | 23-24 SUPPORT                                                        | 18,750.00<br>18,750.00 *                         |
| 053500                  | COMPREHENSIVE SERVICES ACT                                                                                                            |                                                      | ACCOUNT TOTAL                                                        | 18,750.00 **                                     |
| 3160                    | CSA Programs<br>CROSSROADS SERVICES BD                                                                                                | 0823                                                 | PROFESSIONAL SERVICE                                                 | 367.31                                           |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME          | INVOICE#        | DESCRIPTION           | AMOUNT       |
|-----------------|-----------------------------------|-----------------|-----------------------|--------------|
| 053501          | OTHER WELFARE/SOCIAL SERVICES     |                 |                       |              |
| 5609            | Piedmont Senior Resources         | 23-24 SUPRT 2/4 | PROFESSIONAL SERVICE  | 6,613.50 *   |
| 5610            | STEPS Inc                         | 23-24 SUPRT 2/4 | PROFESSIONAL SERVICE  | 6,613.50 *   |
| 5615            | STEPS-Community Action Pr         | 23-24 SUPRT 2/4 | PROFESSIONAL SERVICE  | 5,000.00 *   |
| 5670            | Piedmont Area Verterans C         | 23-24 SUPRT 2/4 | PROFESSIONAL SERVICE  | 5,000.00 *   |
| 071100          | SUPERVISION OF PARKS & RECREATION |                 |                       |              |
| 5651            | County Recreation                 | 772766          | FANS VIRSO COMM CTR   | 6,742.75 *   |
|                 | 15560 FARMVILLE WHSALE ELECTRIC   | 23 087 2023253  | VIRSO CONCEPT/PLAYGRO | 2,500.00 *   |
|                 | 21283 LAND PLANNING & DESIGN ASS  | 983526-LNXXJNX  | POWERARC/ANGL FLS     | 2,500.00 *   |
|                 | 21811 LOWE'S                      |                 |                       | 20,856.25 ** |
| 073500          | PUBLIC LIBRARY                    |                 |                       |              |
| 5640            | Contribution To Library           | 23-24 SUPRT 2/4 |                       | 732.80       |
|                 | 15400 FARMVILLE-PE COMM LIBRARY   |                 |                       | 663.00       |
| 081100          | PLANNING                          |                 |                       | 158.81       |
| 2700            | Worker's Compensation             | WRKCOMP2/4 0923 |                       | 1,554.61 *   |
| 31421           | VACORP                            |                 |                       | 1,554.61 **  |
| 3160            | Professional Services             | INVOICE #1      |                       |              |
|                 | 11259 BERKLEY INVESTMENTS, LLC    |                 |                       | 73,668.00 *  |
| 5230            | Telecommunications                | 242374982 0823  |                       | 73,668.00 ** |
|                 | 31339 VERIZON WIRELESS            |                 |                       |              |
|                 |                                   |                 | WRKRS COMP INS FY24   | 470.58       |
|                 |                                   |                 | COMP PLAN REVIEW WO1  | 470.58 *     |
|                 |                                   |                 | CELL PHONE            | 3,180.00 *   |
|                 |                                   |                 |                       | 3,180.00 *   |
|                 |                                   |                 |                       | 80.60 *      |
|                 |                                   |                 |                       | 80.60 *      |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|-------------------------------------------------------|-----------------|----------------------|-------------|
| 5540            | 11250            | Travel-Convention & Educa<br>BENCHMARK COMMUNITY BANK | 6828 ADMIN 0923 | DEQ CERTIFICATION    | 100.00 *    |
| 6001            | 11250            | Office Supplies                                       | 1555 ADMIN 0923 | CREDIT ADOBE         | 2.67-       |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 6828 ADMIN 0923 | CREDIT ADOBE         | 6.00-       |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 6828 ADMIN 0923 | TV MOUNT             | 59.92       |
| 6012            | 13817            | Books & Subscriptions<br>DUNCAN PARNELL INC           | 1297503         | TERRAFLEX YRLY SUBSC | 51.25 *     |
| 081200          |                  | COMMUNITY DEVELOPMENT                                 |                 |                      | 320.00      |
| 5650            | 29332            | Farmville Area Bus<br>TOWN OF FARMVILLE               | 23-24 SUPRT 2/4 | 23-24 SUPPORT        | 320.00 *    |
| 081500          |                  | ECONOMIC DEVELOPMENT                                  |                 |                      | 4,202.43 ** |
| 2700            | 31421            | Worker's Compensation<br>VACORP                       | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | 6,250.00 *  |
| 3600            | 15240            | Advertising<br>FARMVILLE NEWSMEDIA                    | 129579/0723     | PT TRVL COUNSELR ADS | 10.19 *     |
| 5230            | 31339            | Telecommunications<br>VERIZON WIRELESS                | 242374982 0823  | CELL PHONE           | 10.19 *     |
| 6001            | 11250            | Office Supplies<br>BENCHMARK COMMUNITY BANK           | 6828 ADMIN 0923 | ADOBE                | 258.09      |
|                 | 11250            | BENCHMARK COMMUNITY BANK                              | 6828 ADMIN 0923 | CREDIT ADOBE         | 258.09 *    |
| 081600          |                  | TOURISM                                               |                 |                      | 40.30       |
| 2700            | 31421            | Worker's Compensation<br>VACORP                       | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | 40.30 *     |
| 3700            | 31874            | Transient Occupancy Tax E<br>VIRGINIA LIVING          | 2533            | TRAVEL VA SEPT/OCT23 | 19.99       |
| 5110            | 31846            | Electrical Services<br>DOMINION ENERGY VIRGINIA       | 0675198071 0823 | VISITORS CENTER A    | 19.11-      |
|                 | 31846            | DOMINION ENERGY VIRGINIA                              | 1059387447 0823 | VISITORS CTR B       | .88 *       |
|                 |                  |                                                       |                 |                      | 309.46 **   |
| 2700            | 31421            | Worker's Compensation<br>VACORP                       | WRKCOMP2/4 0923 | WRKRS COMP INS FY24  | 9.37 *      |
| 3700            | 31874            | Transient Occupancy Tax E<br>VIRGINIA LIVING          | 2533            | TRAVEL VA SEPT/OCT23 | 9.37 *      |
| 5110            | 31846            | Electrical Services<br>DOMINION ENERGY VIRGINIA       | 0675198071 0823 | VISITORS CENTER A    | 1,020.00    |
|                 | 31846            | DOMINION ENERGY VIRGINIA                              | 1059387447 0823 | VISITORS CTR B       | 1,020.00 *  |
|                 |                  |                                                       |                 |                      | 237.38      |
|                 |                  |                                                       |                 |                      | 92.43       |
|                 |                  |                                                       |                 |                      | 329.81 *    |



| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                                  | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|-------------------------------------------------|-----------------|----------------------|-------------|
| 5130            | 29332            | TOWN OF FARMVILLE<br>Water & Sewer              | VISTR CTR 0823  | WATER & SEWER        | 53.04 *     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 53.04 *     |
| 5210            | 11250            | BENCHMARK COMMUNITY BANK<br>Postal Services     | 6828 ADMIN 0923 | UPS CHARGES          | 23.30 *     |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 23.30 *     |
| 5230            | 20904            | KINEX NETWORKING SOLUTION<br>Telecommunications | 2308-0022286    | VISITORS CENTER      | 111.85 *    |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 111.85 *    |
| 5892            | 15958            | FRAZIER & FRAZIER INC<br>VTC ARPA Tourism Grant | 04-8051         | PEC WAYFINDING       | 7,201.25 *  |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 7,201.25 *  |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 8,748.62 ** |
| 082300          |                  | FLOOD & EROSION CONTROL                         |                 |                      |             |
| 5470            | 17925            | HURT & PROFFITT, INC<br>Stormwater Review Fees  | 80125 20220727  | PEC PLAN REVIEW      | 310.00      |
|                 |                  |                                                 | 80370 20220727  | PEC PLAN REVIEW      | 775.00      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 1,085.00 *  |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 1,085.00 ** |
| 082400          |                  | SOIL & WATER CONSERVATION DISTRICT              |                 |                      |             |
| 5641            | 25440            | PIEDMONT SOIL & WATER<br>Donation - PS&WCD      | 23-24 SUPRT 2/4 | 23-24 SUPPORT        | 2,960.00    |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 2,960.00 ** |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 2,960.00 ** |
| 083500          |                  | COOPERATIVE EXTENSION OFFICE                    |                 |                      |             |
| 5230            | 21319            | BRIGHTSPEED<br>Telecommunications               | 309520098 0823  | PE COOP EXT SVC      | 149.34      |
|                 |                  |                                                 |                 | ACCOUNT TOTAL        | 149.34 *    |
|                 |                  |                                                 |                 | MAJOR TOTAL          | 149.34 **   |
| 091000          |                  | GENERAL EXPENSE                                 |                 |                      |             |
| 5230            | 10162            | ADVERNOLOGY, INC<br>Internal Telecom Account    | H0290           | EMAIL HOST AUG 2023  | 30.00       |
|                 |                  |                                                 | H0325           | EMAIL HOST SEPT 2023 | 30.00       |
|                 |                  |                                                 | 2308-0022287    | COUNTY ADMIN         | 140.30      |
|                 |                  |                                                 | 2308-0022288    | COMMISSIONER OF REV  | 71.80       |
|                 |                  |                                                 | 2308-0022289    | HEALTH DEPT          | 88.75       |
|                 |                  |                                                 | 2308-0022290    | PIED HEALTH DIST     | 85.25       |
|                 |                  |                                                 | 2308-0022291    | COMMONWEALTH ATTY    | 71.80       |
|                 |                  |                                                 | 2308-0022292    | JUVENILE PROB/PAROLE | 55.85       |
|                 |                  |                                                 | 2308-0022293    | VICTIM WITNESS       | 15.45       |
|                 |                  |                                                 | 2308-0022294    | CIRCUIT COURT        | 55.35       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME                               | INV#            | DESCRIPTION         | AMOUNT       |
|-----------------|------------------|----------------------------------------------|-----------------|---------------------|--------------|
| 5803            | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022295    | CIRCUIT COURT CLERK | 116.20       |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022296    | SHERIFF             | 102.20       |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022297    | BUILDING/PLANNING   | 17.45        |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022298    | JUV&DOMESTIC COURT  | 55.35        |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022299    | MAGISTRATE          | 55.35        |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022300    | VOTER REGISTRATION  | 55.35        |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022301    | TREASURER           | 70.85        |
|                 | 20904            | KINEX NETWORKING SOLUTION                    | 2308-0022302    | GENERAL DIST COURT  | 70.30        |
|                 | 23933            | SEGRA                                        | 165866886 0823  | INTERENT            | 1,265.47     |
|                 |                  |                                              |                 | ACCOUNT TOTAL       | 2,453.07 *   |
|                 | 25247            | Internal Fuel Account                        |                 |                     |              |
|                 | 25247            | PARKER OIL COMPANY INC                       | 439231 14080G 7 | GAS                 | 3,878.85     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 446985 14080G 7 | GAS                 | 3,271.24     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 453499 14080G 7 | GAS                 | 3,088.21     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 461002 14080G 7 | GAS                 | 3,157.26     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 464183 14080G 7 | GAS                 | 1,595.73     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 469001 14080G 7 | GAS                 | 2,138.33     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 474424 14080G 7 | GAS                 | 1,665.26     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 478225 14080G 7 | GAS                 | 1,605.88     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 482036 14080G 7 | GAS                 | 1,637.56     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 488987 14080G 7 | GAS                 | 4,262.23     |
|                 | 25247            | PARKER OIL COMPANY INC                       | 496005 14080G 7 | GAS                 | 2,765.39     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q497900 723     | GAS                 | 3,730.63     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q509302 723     | GAS                 | 1,368.52     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q526217 723     | GAS                 | 1,302.80     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q553167 723     | GAS                 | 1,216.99     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q564430 723     | GAS                 | 1,663.78     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q588487 723     | GAS                 | 1,328.33     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q600505 723     | GAS                 | 1,661.66     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q624422 723     | GAS                 | 1,193.58     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q6358626 723    | GAS                 | 1,406.58     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q663469 0823    | GAS                 | 1,719.57     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q675323 0823    | GAS                 | 1,027.16     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q697508 0823    | GAS                 | 1,218.17     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q709770 0823    | GAS                 | 2,225.00     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q732194 0823    | GAS                 | 1,725.72     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q744657 0823    | GAS                 | 1,464.50     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q766633 0823    | GAS                 | 1,717.45     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q779258 0823    | GAS                 | 1,334.01     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q801342 0823    | GAS                 | 1,731.16     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q819351         | GAS                 | 1,505.87     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q832379         | GAS                 | 1,718.16     |
|                 | 28598            | SOUTHERN STATES-AMELIA                       | Q849231         | GAS                 | 2,100.41     |
|                 |                  |                                              |                 | ACCOUNT TOTAL       | 63,425.99 *  |
| 5807            | 27756            | Contingency<br>ROCHETTE'S FLORIST            | 21204           | FLOWER M. GIBSON    | 79.00        |
|                 |                  |                                              |                 | ACCOUNT TOTAL       | 79.00 *      |
| 5811            | 15837            | Flores Admin Fee<br>FLORES & ASSOCIATES, LLC | 468972          | SEPTEMBER 2023      | 106.65       |
|                 |                  |                                              |                 | ACCOUNT TOTAL       | 106.65 *     |
|                 |                  |                                              |                 | MAJOR TOTAL         | 66,064.71 ** |

| MAJOR#<br>ACCT#<br>094000 | VENDOR<br>NUMBER<br>CAPITAL PROJECTS | VENDOR<br>NAME                                        | INV#            | DESCRIPTION          | AMOUNT        |
|---------------------------|--------------------------------------|-------------------------------------------------------|-----------------|----------------------|---------------|
| 0002                      | 28354                                | Computer System<br>SHI INTERNATIONAL CORP             | B17242181       | SOFTWARE (CISCO)     | 2,175.61      |
|                           | 28354                                | SHI INTERNATIONAL CORP                                | B17244015       | SOFTWARE (SOPHOS)    | 6,122.84      |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 8,298.45 *    |
| 0007                      | 19931                                | BUSINESS PARK ROAD DEVELO<br>J.R. CASKEY, INC.        | APPLICATION 7   | IND RD ACC PMT 7     | 250,023.32    |
|                           | 29280                                | TIMMONS GROUP                                         | 321520 56908    | PEBP ACC RD CONS SVC | 10,192.50     |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 260,215.82 *  |
| 0010                      | 11250                                | Compactor Site Improvemen<br>BENCHMARK COMMUNITY BANK | 3197 ADMIN 0923 | DIA CLR 5GL/RLR CVR  | 452.47        |
|                           | 15560                                | FARMVILLE WHSALE ELECTRIC                             | 772594          | MAT-HOOKUP COMPACTOR | 239.18        |
|                           | 15560                                | FARMVILLE WHSALE ELECTRIC                             | 772602          | MAT-HOOKUP COMPACTOR | 27.64         |
|                           | 21811                                | LOWE'S                                                | 902421-LMQWML   | CAUTION STEP SIGNS   | 25.02         |
|                           | 22234                                | THC ENTERPRISES                                       | ESA000092-1     | COMPACTOR RICE CONV  | 32,208.12     |
|                           | 22503                                | MOORE'S MACHINE CO., INC.                             | 26086           | CAT WALK RICE CONV   | 10,971.00     |
|                           | 29280                                | TIMMONS GROUP                                         | 321521 59285    | RICE CONV STE CA SVC | 2,050.00      |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 45,973.43 *   |
| 0302                      | 12944                                | Countywide Comm System<br>CTA CONSULTANTS, LLC        | 1009            | EMS COMM SYSTEM      | 12,500.00     |
|                           | 12944                                | CTA CONSULTANTS, LLC                                  | 1011            | EMS COMM SYSTEM      | 5,000.00      |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 17,500.00 *   |
|                           |                                      |                                                       |                 | MAJOR TOTAL          | 331,987.70 ** |
| 095000                    |                                      | DEBT SERVICE                                          |                 |                      |               |
| 0017                      | 29332                                | Library - Principal<br>TOWN OF FARMVILLE              | LIBRARY 1023    | PRINCIPAL            | 220,645.25    |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 220,645.25 *  |
| 0018                      | 29332                                | Library - Interest<br>TOWN OF FARMVILLE               | LIBRARY 1023 2  | INTEREST             | 5,654.03      |
|                           |                                      |                                                       |                 | ACCOUNT TOTAL        | 5,654.03 *    |
|                           |                                      |                                                       |                 | MAJOR TOTAL          | 226,299.28 ** |
|                           |                                      |                                                       |                 | FUND TOTAL           | 1,086,638.38  |

| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL PROPERTIES | VENDOR<br>NAME<br>PROPERTIES       | INV# | DESCRIPTION   | AMOUNT   |
|---------------------------|----------------------------------------|------------------------------------|------|---------------|----------|
| 5130                      | 29332                                  | Water Service<br>TOWN OF FARMVILLE | 0823 | WATER & SEWER | 30.81    |
|                           |                                        |                                    |      | ACCOUNT TOTAL | 30.81 *  |
|                           |                                        |                                    |      | MAJOR TOTAL   | 30.81 ** |
|                           |                                        |                                    |      | FUND TOTAL    | 30.81    |

AP375H  
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 FUND # - 502 SEWER FUND

PRINCE EDWARD  
 LISTING OF INVOICES FOR 9/01/2023 -- 9/30/2023

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| MAJOR#<br>ACCT#<br>043200 | VENDOR<br>NUMBER<br>GENERAL | VENDOR<br>NAME<br>PROPERTIES | INV#       | DESCRIPTION   | AMOUNT   |
|---------------------------|-----------------------------|------------------------------|------------|---------------|----------|
| 5110                      | 31846                       | Electrical Services          | 4148700281 | SEWER PUMP    | 48.48    |
|                           | 31846                       | DOMINION ENERGY VIRGINIA     | 4148700281 | SEWER PUMP    | 43.45    |
|                           |                             |                              |            | ACCOUNT TOTAL | 91.93 *  |
|                           |                             |                              |            | MAJOR TOTAL   | 91.93 ** |
|                           |                             |                              |            | FUND TOTAL    | 91.93    |

| MAJOR# | ACCT# | VENDOR NUMBER | VENDOR NAME                                            | DESCRIPTION           | INV#            | AMOUNT                 |
|--------|-------|---------------|--------------------------------------------------------|-----------------------|-----------------|------------------------|
| 2700   |       | 31421         | Workers Compensation<br>VACORP                         | WRKRS COMP INS FY24   | WRKCOMP2/4 0923 | 4,985.80<br>4,985.80 * |
| 3310   |       | 10259         | Repairs/Maintenance<br>AMAZON CAPITAL SERVICES         | RAINCOATS (8)         | 1TFK-NRL3-1XNN  | 379.92                 |
|        |       | 16671         | GRAINGER                                               | MOP/BROOM HOLDER      | 9817623094      | 60.40                  |
|        |       | 21811         | LOWE'S                                                 | GLO PINK FLAGS        | 902195-LLZRVG   | 9.96                   |
|        |       | 21811         | LOWE'S                                                 | PITCH FORKS           | 998412-LOYIQN   | 398.86<br>849.14 *     |
| 3311   |       | 21797         | Repairs & Maint-Auto & Eq<br>LLEWELLYN METAL WORKS INC | COMPACTOR STEEL       | 10367           | 197.44                 |
|        |       | 21797         | LLEWELLYN METAL WORKS INC                              | COMPACTOR REBUILD     | 10384           | 1,093.00               |
|        |       | 21797         | LLEWELLYN METAL WORKS INC                              | TARP REPAIR           | 10472           | 32.40                  |
|        |       | 22234         | THC ENTERPRISES                                        | REPR CAPACITOR/DH ST  | SWO000613       | 922.40                 |
|        |       | 29985         | TRUCK ENTERPRISES LYNCHBRG                             | PM SERVICE KENWORTH   | 11205W9425      | 516.76                 |
|        |       | 32926         | WRIGHT AUTO SUPPLY                                     | FLT/TWLS/CLEANER/     | 259690          | 61.31<br>2,823.31 *    |
| 3840   |       | 10254         | Contract Landfill - POS<br>REPUBLIC SERVICES #974      | TRASH COLLECTION      | 0974-000628398  | 494.41                 |
|        |       | 10254         | REPUBLIC SERVICES #974                                 | TRASH COLLECTION      | 0974-000628399  | 282.69                 |
|        |       | 10254         | REPUBLIC SERVICES #974                                 | TRASH COLLECTION      | 0974-000628400  | 326.80<br>1,103.90 *   |
| 3841   |       | 14723         | Purchase of Service - Rec<br>EMANUEL TIRE OF VIRGINIA  | TIRE RECYCLING        | 505727          | 1,622.46               |
|        |       | 14723         | EMANUEL TIRE OF VIRGINIA                               | TIRE RECYCLING        | 505920          | 528.00                 |
|        |       | 28866         | STEPS, INC                                             | RECYCLING             | AUGUST 2023     | 3,972.52<br>6,122.98 * |
| 5110   |       | 28640         | Electrical Services<br>SOUTHSIDE ELECTRIC COOP         | RECYCLE CENTER        | 114379003 0823  | 66.51                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | CELL C PUMP STATION   | 0670040567 0823 | 20.10                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | GREEN BAY CONV SITE   | 1144204110 0823 | 62.98                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | AUG 23 RICE CONV SITE | 210005242362 08 | 74.93                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | LANDFILL OFFICE       | 4268948512 0823 | 404.93                 |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | SCLHSE LEACHATE PUMP  | 5181167213 0823 | 491.77                 |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | WORSHAM CONV SITE     | 7471653571 0823 | 40.33                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | LANDFILL SHOP         | 8535655636 0823 | 21.22                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | PROSPECT CONV SITE    | 8601161519 0823 | 47.95                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | SCALE HOUSE           | 8970737501 0823 | 87.02                  |
|        |       | 31846         | DOMINION ENERGY VIRGINIA                               | LANDFILL SHELTER      | 9176847250 0823 | 29.79<br>1,347.53 *    |
| 5230   |       | 21319         | Telecommunications<br>BRIGHTSPEED                      | GREEN BAY CONV SITE   | 309480181 0823  | 59.35                  |
|        |       | 21319         | BRIGHTSPEED                                            | RICE CONV SITE        | 309553498 0823  | 95.48                  |
|        |       | 21319         | BRIGHTSPEED                                            | TUGGLE CONV SITE      | 309615846 0823  | 56.89                  |
|        |       | 21319         | BRIGHTSPEED                                            | WORSHAM CONV SITE     | 310039285 0923  | 56.89                  |
|        |       | 31339         | VERIZON WIRELESS                                       | CELL PHONE            | 242374982 0823  | 23.21<br>291.82 *      |

| MAJOR# | ACCT#  | VENDOR NUMBER | VENDOR NAME               | INV#            | DESCRIPTION          | AMOUNT       |
|--------|--------|---------------|---------------------------|-----------------|----------------------|--------------|
| 5440   | 5440   | 28869         | STIFF O O INC             | 10616           | MONTHLY SERVICE      | 877.50 *     |
| 5601   | 5601   | 13314         | DEPT OF ENVIRONMENTL QLT  | 906809          | SLF LANDFILL PERMIT  | 877.50 *     |
| 6008   | 6008   | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL 0523     | COLLECTIONS DIESEL   | 4,713.21 *   |
|        |        | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL 0623     | COLLECTIONS DIESEL   | 4,713.21 *   |
|        |        | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL 0723     | COLLECTIONS DIESEL   | 1,784.66     |
|        |        | 25782         | PRINCE EDWARD CO PBLC SCH | DIESEL 0823     | COLLECTIONS DIESEL   | 1,442.58     |
|        |        |               |                           |                 | COLLECTIONS DIESEL   | 1,789.63     |
|        |        |               |                           |                 | COLLECTIONS DIESEL   | 1,945.25     |
|        |        |               |                           |                 | ACCOUNT TOTAL        | 6,962.12 *   |
|        |        |               |                           |                 | MAJOR TOTAL          | 30,077.31 ** |
| 042400 | 042400 |               | LANDFILL OPERATIONS       |                 |                      |              |
| 3011   | 3011   | 21830         | LUCK STONE CORPORATION    | IV-101842845    | VDOT #3 (3) LOADS    | 1,504.00 *   |
| 3160   | 3160   | 21105         | ABELLA ASSOCIATES, D.P.C. | 189359 2223133  | PEC 23 ENV ANNL SVC  | 1,504.00 *   |
|        |        | 21105         | ABELLA ASSOCIATES, D.P.C. | 192488 22231331 | PEC 23 ENG ANNL SVC  | 2,114.83     |
|        |        | 21105         | ABELLA ASSOCIATES, D.P.C. | 192489 2231332  | PEC LNDFL MJR PRMT   | 1,471.25     |
| 3310   | 3310   | 12282         | CAVALIER HOSE & FITTINGS  | 55634           | HYDRAULIC HOSE       | 78.75        |
|        |        | 13000         | CURTIS LANE HOLDINGS, LLC | 10-361766       | RENTAL OF TRENCHER   | 3,664.83 *   |
|        |        | 21797         | LLEWELLYN METAL WORKS INC | 10399           | BELTS/NUTS/FLATWSHRS | 533.04       |
|        |        | 21811         | LOWE'S                    | 979871-LPTWAI   | CLEANER/AIRFRSH/PLUG | 135.00       |
|        |        | 25680         | PRICE SUPPLY CO INC       | 2308-164701     | CAPACITOR            | 32.50        |
|        |        | 25680         | PRICE SUPPLY CO INC       | 2308-164708     | AIR FLTR/QUICK CAP   | 49.85        |
|        |        | 32926         | WRIGHT AUTO SUPPLY        | 259689          | COIL/BLDS/PLUG/TUBE  | 9.30         |
| 3311   | 3311   | 11491         | ARC3 GASES                | 0010167929      | ACCOUNT TOTAL        | 23.06        |
|        |        | 12220         | CARTER MACHINERY CO INC   | 4690520         |                      | 225.65       |
|        |        | 12947         | CRYSTAL SPRINGS           | 23465833 080423 | CYLINDER RENTAL      | 1,008.40 *   |
|        |        | 12947         | CRYSTAL SPRINGS           | 23465833 090123 | FLTR/SEAL/ELEMENT826 | 33.48        |
|        |        | 15597         | FERGUSON ENTERPRISES LLC  | 1075602         | RENTAL/WATER 2ND FL  | 174.30       |
|        |        | 19221         | JAMES RIVER EQUIPMENT     | P05181          | RENTAL/WATER LANDFL  | 36.98        |
|        |        | 32926         | WRIGHT AUTO SUPPLY        | 258652          | CAP/ADPT/ELL/PIPE    | 37.43        |
|        |        | 32926         | WRIGHT AUTO SUPPLY        | 258998          | CAB FILTERS 755JD    | 7.82         |
| 5230   | 5230   | 21319         | BRIGHTSPEED               | 309326764 0823  | AIR/OIL/FUEL FILTERS | 101.41       |
|        |        | 31339         | VERIZON WIRELESS          | 242374982 0823  | TWLS/ALRM/LUCAS OIL  | 139.97       |
| 6008   | 6008   | 13000         | CURTIS LANE HOLDINGS, LLC | 10-329970       | ACCOUNT TOTAL        | 221.76 *     |
|        |        |               |                           |                 | LANDFILL             | 753.15 *     |
|        |        |               |                           |                 | CELL PHONE           | 121.48       |
|        |        |               |                           |                 | ACCOUNT TOTAL        | 80.31        |
|        |        |               |                           |                 | AIR/FUEL FILTERS     | 201.79 *     |
|        |        |               |                           |                 |                      | 210.06       |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER | VENDOR<br>NAME            | INV#            | DESCRIPTION          | AMOUNT      |
|-----------------|------------------|---------------------------|-----------------|----------------------|-------------|
| 6009            | 14700            | ELLINGTON ENERGY SERVICE  | 21022T 308      | DIESEL               | 169.54      |
|                 | 14700            | ELLINGTON ENERGY SERVICE  | 21022T 4338     | DIESEL               | 91.68       |
|                 | 14700            | ELLINGTON ENERGY SERVICE  | 21022T 8663     | DIESEL               | 60.01       |
|                 | 14700            | ELLINGTON ENERGY SERVICE  | 8605            | DIESEL               | 42.47       |
|                 | 21297            | LANGLOIS PAUL             | REIMB 0823 3    | FUEL PUMP PWR PLUS   | 89.99       |
|                 | 25247            | PARKER OIL COMPANY INC    | 602200 63792K 6 | OFF ROAD DIESEL      | 9,836.23    |
|                 | 25247            | PARKER OIL COMPANY INC    | 603131 63792K 6 | OFF ROAD DIESEL      | 1,847.73    |
|                 | 25782            | PRINCE EDWARD CO PBLC SCH | DIESEL 0623     | LANDFILL DIESEL      | 31.82       |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 12,379.53 * |
|                 |                  |                           |                 |                      |             |
| 6011            | 11491            | ARC3 GASES                | 0010155620      | GLOVES               | 100.44      |
|                 | 21811            | LOWE'S                    | 902899-LOTGNX   | CONDUIT/COUPLING     | 108.68      |
|                 | 21811            | LOWE'S                    | 987552-LOGSOY   | SCRWS/SEAL/ACRYL SHT | 78.57       |
|                 | 32926            | WRIGHT AUTO SUPPLY        | 258603          | OIL/BLOW GUN/CAN SS  | 145.48      |
|                 | 32926            | WRIGHT AUTO SUPPLY        | 259023          | DEGREASER 5GAL       | 57.99       |
|                 | 32926            | WRIGHT AUTO SUPPLY        | 259256          | HYD/T04 GLUID        | 465.94      |
|                 |                  |                           |                 | ACCOUNT TOTAL        | 957.10 *    |
|                 |                  |                           |                 |                      |             |
|                 |                  |                           |                 |                      |             |
|                 |                  |                           |                 |                      |             |
| 6011            | 27922            | CINTAS CORPORATION #524   | 4164952614      | UNIFORM RENTAL       | 76.08       |
|                 | 27922            | CINTAS CORPORATION #524   | 4165665628      | UNIFORM RENTAL       | 74.33       |
|                 | 27922            | CINTAS CORPORATION #524   | 4166259451      | UNIFORM RENTAL       | 72.58       |
|                 | 27922            | CINTAS CORPORATION #524   | 4167094807      | UNIFORM RENTAL       | 72.58       |
|                 |                  |                           | ACCOUNT TOTAL   | 295.57 *             |             |
|                 |                  |                           | MAJOR TOTAL     | 20,764.37 **         |             |
|                 |                  |                           | FUND TOTAL      | 50,841.68            |             |



AP375H  
10/02/2023  
FUND # - 737

ECONOMIC DEVELOPMENT FUND

PRINCE EDWARD  
LISTING OF INVOICES FOR 9/01/2023 -- 9/30/2023

AFTER CHECKS  
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| MAJOR#<br>ACCT#<br>081501 | VENDOR<br>NUMBER<br>ECONOMIC DEV GRANTS | VENDOR<br>NAME<br>ECONOMIC DEV GRANTS              | INV#           | DESCRIPTION    | AMOUNT                          |
|---------------------------|-----------------------------------------|----------------------------------------------------|----------------|----------------|---------------------------------|
| 0102                      | 29456                                   | TRRC YAK Attack Rev Shari<br>TREASURER OF VIRGINIA | 2021 REV SHARE | TRF PRJT# 3483 | 628.25<br>628.25 *<br>628.25 ** |
|                           |                                         |                                                    |                | ACCOUNT TOTAL  | 628.25                          |
|                           |                                         |                                                    |                | MAJOR TOTAL    | 628.25                          |
|                           |                                         |                                                    |                | FUND TOTAL     | 628.25                          |

| MAJOR#<br>ACCT# | VENDOR<br>NUMBER<br>NAME                                                                                                                                                                                         | INV#                                                                                                      | DESCRIPTION                                                                                                                              | AMOUNT                                                                                              |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 021400          | PIEDMONT COURT SERVICES                                                                                                                                                                                          |                                                                                                           |                                                                                                                                          |                                                                                                     |
| 2700            | 31421 VACORP<br>Worker's Compensation                                                                                                                                                                            | WRKCOMP2/4 0923                                                                                           | WRKRS COMP INS FY24                                                                                                                      | 72.82 *<br>72.82 **                                                                                 |
| 097001          | PCS SUPERVISION FEES EXPENDITURES                                                                                                                                                                                |                                                                                                           |                                                                                                                                          | ACCOUNT TOTAL<br>MAJOR TOTAL                                                                        |
| 3600            | 15241 FARMVILLE HERALD<br>PCS - Advertising                                                                                                                                                                      | 222650 1703606                                                                                            | PROBATION OFFCR AD                                                                                                                       | 325.00 *<br>325.00 *                                                                                |
| 5110            | 31846 DOMINION ENERGY VIRGINIA<br>31846 DOMINION ENERGY VIRGINIA<br>PCS - Utilities                                                                                                                              | 4324962309 0823<br>7218131923 0823                                                                        | ELECTRIC PCS<br>ELECTRIC PCS                                                                                                             | 142.82<br>257.86<br>400.68 *                                                                        |
| 5230            | 20904 KINEX NETWORKING SOLUTION<br>23933 SEGRA<br>PCS - Telecommunications                                                                                                                                       | 2309-0023255<br>174057257 0823                                                                            | TELECOMMUNICATIONS<br>TELECOMMUNICATIONS                                                                                                 | 67.95<br>306.06<br>374.01 *                                                                         |
| 5420            | 28724 SRP CORPORATION LLC<br>PCS - Lease/Rent of Build                                                                                                                                                           | RENT 0923                                                                                                 | SEPTEMBER 23 RENT                                                                                                                        | 2,750.00<br>2,750.00 *                                                                              |
| 5510            | 16944 STIMPSON CONNIE<br>27170 REESE-THOMAS A ROCQUELLE<br>28833 STATION REBECCA<br>32682 WILLIAMSON DONALD<br>32777 WOMACK ROCKY<br>PCS - Travel-Mileage                                                        | MILEAGE 0823<br>MILEAGE 0823<br>MILEAGE 0823<br>MILEAGE 0823<br>MILEAGE 0823                              | TRAVEL MILEAGE<br>TRAVEL MILEAGE<br>TRAVEL MILEAGE<br>TRAVEL MILEAGE<br>TRAVEL MILEAGE                                                   | 10.87<br>72.05<br>119.14<br>120.52<br>85.80<br>408.38 *                                             |
| 6001            | 16944 STIMPSON CONNIE<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>20600 KEY OFFICE SUPPLY<br>26525 QUILL CORPORATION<br>26525 QUILL CORPORATION<br>PCS - Office Supplies | REIMB 0823<br>401 580674<br>401 580675<br>401 580956<br>401 581371<br>34148880<br>34148880 CR<br>34148950 | INDOOR BANNER/GROMTS<br>CARTRIDGE<br>DRUM<br>GLOVES<br>APPT BKS/CARTRIDGES<br>DISINFECTANT SPRAY<br>CR 1 DISINFECT SPRAY<br>PAPER TOWELS | 71.29<br>72.99<br>97.85<br>58.60<br>386.28<br>103.19<br>12.99-<br>182.70<br>959.91 *<br>5,217.98 ** |
| 097004          | CCA/PSA GRANT                                                                                                                                                                                                    |                                                                                                           |                                                                                                                                          | ACCOUNT TOTAL<br>MAJOR TOTAL                                                                        |
| 5510            | 29456 CCA/PSA Grant<br>TREASURER OF VIRGINIA                                                                                                                                                                     | PCS DCJS 2023/9                                                                                           | GRANT NUMBER 489864                                                                                                                      | 75,984.26<br>75,984.26 *<br>75,984.26 **                                                            |
|                 |                                                                                                                                                                                                                  |                                                                                                           | FUND TOTAL                                                                                                                               | 81,275.06                                                                                           |
|                 |                                                                                                                                                                                                                  |                                                                                                           | TOTAL DUE                                                                                                                                | 1,219,506.11                                                                                        |

Signed \_\_\_\_\_

\_\_\_\_\_ Title

\_\_\_\_\_ Date

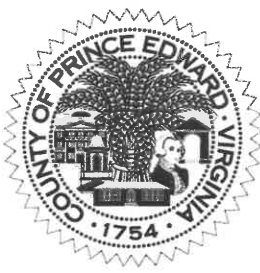
\_\_\_\_\_ Title

\_\_\_\_\_ Date

\_\_\_\_\_ Title

\_\_\_\_\_ Date





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 8-d  
**Department:** County Administration  
**Staff Contact:** Cheryl Stimpson  
**Agenda Item:** Salaries

**SUMMARY:**

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

**COST:**

**ATTACHMENTS:** None.

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 9  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** Community Partner Updates

---

**SUMMARY:** The following community partners will join the Board at its September meeting:

- a. **Prince Edward County Public Schools** – Barbara Johnson, Ed.D., Superintendent
- b. **Farmville Area Chamber of Commerce** – Chip Jones, Ed.D., Board Chair
- c. **Farmville Downtown Partnership** – Jake Romaine, Vice-President

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 10  
**Department:** County Administration  
**Staff Contact:** Sarah Elam Puckett  
**Agenda Item:** Highway Matters

**SUMMARY:**

VDOT Resident Engineer, Scott D. Frederick, P.E., will attend the October meeting.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 11  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley/Sarah Elam Puckett  
**Agenda Item:** Through-Truck Traffic on Monroe Church Road

---

**Summary:** At its September meeting, the Board held a public hearing prior to considering through-truck restrictions on Monroe Church Road (State Route 640). Minutes of the Public Hearing are in the Board Pack under Meeting Minutes. Per Section 46.2-809 of the *Code of Virginia*, which addresses the regulation of truck traffic on primary and secondary highways, *the Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearing.*

Following the public hearing, the Board tabled action on the through truck restrictions pending additional information on the accident history of the road and a remedy for the concern for sight-distance issues on the proposed alternate route at the intersection of Rt. 696 and U.S. 460.

Attached for the Board’s consideration is accident information that is available online. A search of the data shows there have been two accidents on Monroe Church Road and one at the intersection of Monroe Church Road and Green Bay Road since 2018.

Additionally, Scott Frederick, PE, VDOT Resident Engineer, will be present at the October Board meeting to participate in this discussion with the Board.

**Attachment:** Draft Resolution Requesting Through Truck Restrictions on Monroe Church Road  
Monroe Church Road Accident Data  
Map Showing Monroe Church Road and Proposed Truck Detour  
VDOT Guidelines for Through Truck Restrictions

**Sample Motions:**

1. **To proceed with Through-Truck Restrictions:** I move the Board of Supervisors adopt the attached resolution requesting VDOT enact through-truck restrictions on State Route 640, Monroe Church Road.
2. **To table consideration of Through Truck Restrictions:** I more the Board of Supervisors table the consideration of the resolution to request through-truck restrictions on State Route 640, Monroe Church Road., *until . . .*
3. No action is required if the Board wishes to not make the request for through-truck restrictions, unless the Board wishes to document its decision to not have through truck restriction on Monroe Church Road.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

**BOARD OF SUPERVISORS**

Llew W. Gilliam, Jr.  
Chair  
Pattie Cooper-Jones  
Vice Chair  
J. David Emert  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride, Ed.D.  
Jerry R. Townsend  
B. VonCannon Watson



**COUNTY OF PRINCE EDWARD, VIRGINIA**

**COUNTY ADMINISTRATOR**  
Douglas P. Stanley, AICP, ICMA-CM  
Post Office Box 382  
111 N. South Street, 3<sup>rd</sup> Floor  
Farmville, VA 23901  
Office: (434) 392-8837  
Fax: (434) 392-6683  
[dstanley@co.prince-edward.va.us](mailto:dstanley@co.prince-edward.va.us)  
[www.co.prince-edward.va.us](http://www.co.prince-edward.va.us)

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

~~~~~

**TO REQUEST THE RESTRICTION OF THROUGH-TRUCK TRAFFIC
ON MONROE CHURCH ROAD, STATE ROUTE 640**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, October 10, at 7:00 p.m.:

MEMBERS PRESENT:

Llew W. Gilliam, Jr., Chair
Pattie Cooper-Jones, Vice Chair
J. David Emert
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride, Ed.D.
Jerry R. Townsend
B. VonCannon Watson

MEMBERS ABSENT:

On motion of Supervisor _____, seconded by Supervisor _____, and carried by the following vote:

AYE:

NAY:

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, prioritizes the health, safety and welfare of its citizens, including highway safety and the prevention of motor vehicle accidents and injuries caused by large truck traffic in rural, residential areas; and

WHEREAS, State Route 640 (Monroe Church Road) is approximately 1.7 miles of Rural Rustic, surface-treated roadway with a current speed limit of 35 mph; the nature of the road is rural and residential, with recreational boat trailer traffic on the northern end providing access to the Sandy River Reservoir; and

WHEREAS, the functional classification of State Route 640 is a local road; and

WHEREAS, large trucks are using State Route 640 as a “short-cut or cut-through” between State Route 696 and U.S. 460 creating safety concerns for residents as large trucks are not compatible with the neighborhood and the width of the roadway; and

WHEREAS, the Board of Supervisors commits to “using its good offices for the enforcement of the proposed through truck restriction by the Prince Edward County Sheriff’s Department;” and

WHEREAS, the proposed alternate truck route is U.S. 460 and State Route 696 (Green Bay Road), each of which provides a more desirable routing for truck traffic, as both have greater pavement width, better shoulders and compatible geometry/fewer curves and is only 0.7 miles longer than “cutting through” on State Route 640; and

WHEREAS, the County of Prince Edward is required to conduct and transcribe a public hearing for the proposed restrictions, in accordance with Section 46.2-809 of the *Code of Virginia*, as amended; and

WHEREAS, Board of Supervisors considered the public testimony received at the public hearing held September 12, 2023 (a copy of the public hearing transcript is attached) prior to submitting its request to the Virginia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Prince Edward, Virginia, on this 10th day of October, 2023, that the Virginia Department of Transportation is hereby requested to restrict through truck traffic on State Route 640 (Monroe Church); and

BE IT FURTHER RESOLVED, that State Route 696 (Green Bay Road) and U.S. 460 (Prince Edward Highway) be designated as the alternate route for said truck traffic.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10th day of October, 2023.

Llew W. Gilliam, Jr., Chair

CERTIFIED TRUE COPY:

Douglas P. Stanley, County Administrator

2018 Prince Edward County

All Crashes

-- Primary Street --

-- Intersecting Street --



Property Damage Crash

Details

Crash Date	10/11/2018 7:41 PM
Latitude	37.26401
Longitude	-78.32499
Crash Type	Property Damage
Jurisdiction	Prince Edward County
Primary Street	MONROE CHURCH RD
Intersecting Street	
# of Fatalities	0
# of Injuries	0

Disclaimer: The crashes displayed on the map are only those which have validated GPS information.

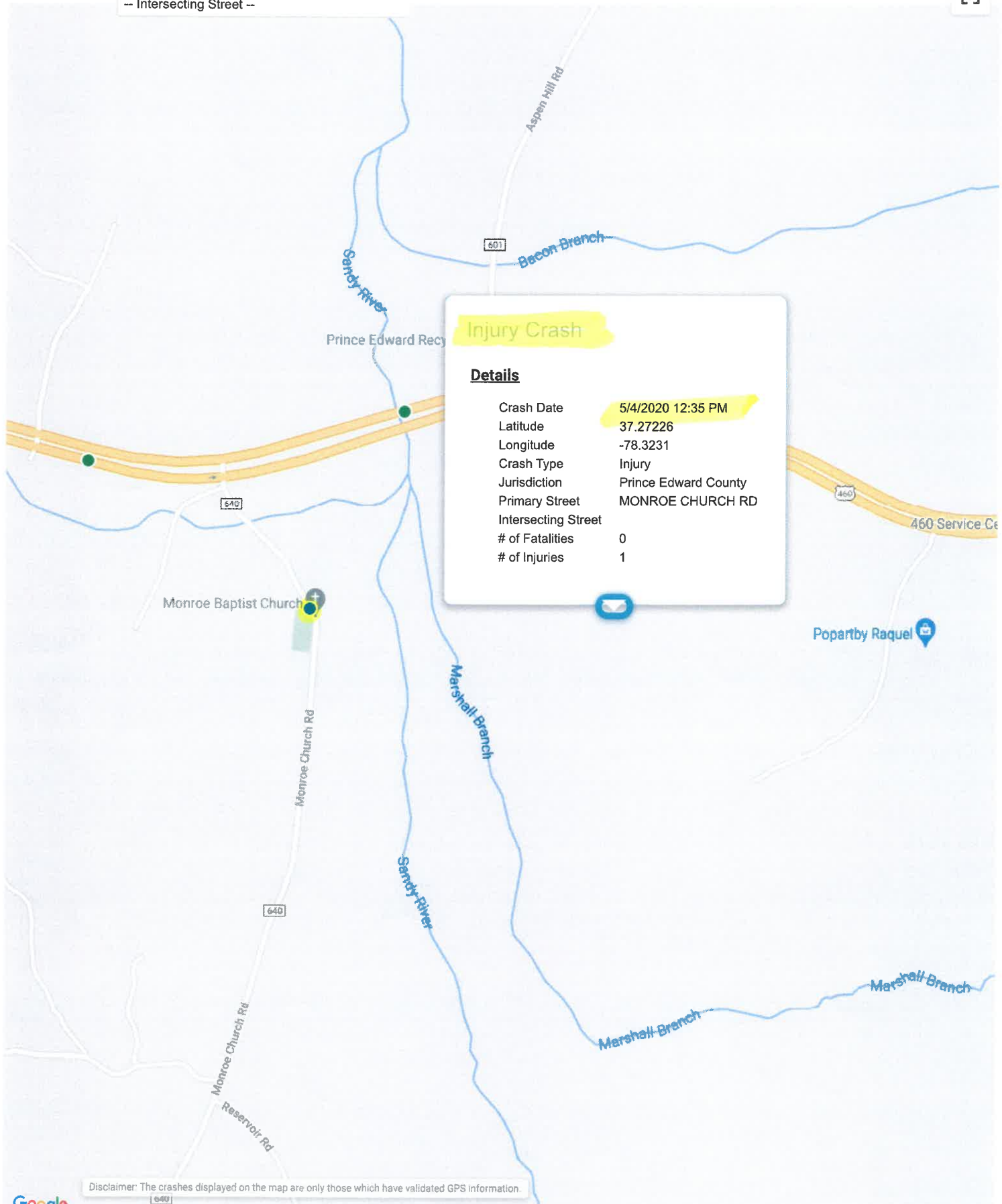


2020 Prince Edward County

All Crashes

-- Primary Street --

-- Intersecting Street --



Injury Crash

Details

Crash Date	5/4/2020 12:35 PM
Latitude	37.27226
Longitude	-78.3231
Crash Type	Injury
Jurisdiction	Prince Edward County
Primary Street	MONROE CHURCH RD
Intersecting Street	
# of Fatalities	0
# of Injuries	1

Disclaimer: The crashes displayed on the map are only those which have validated GPS information.



2021 Prince Edward County

All Crashes

-- Primary Street --

-- Intersecting Street --



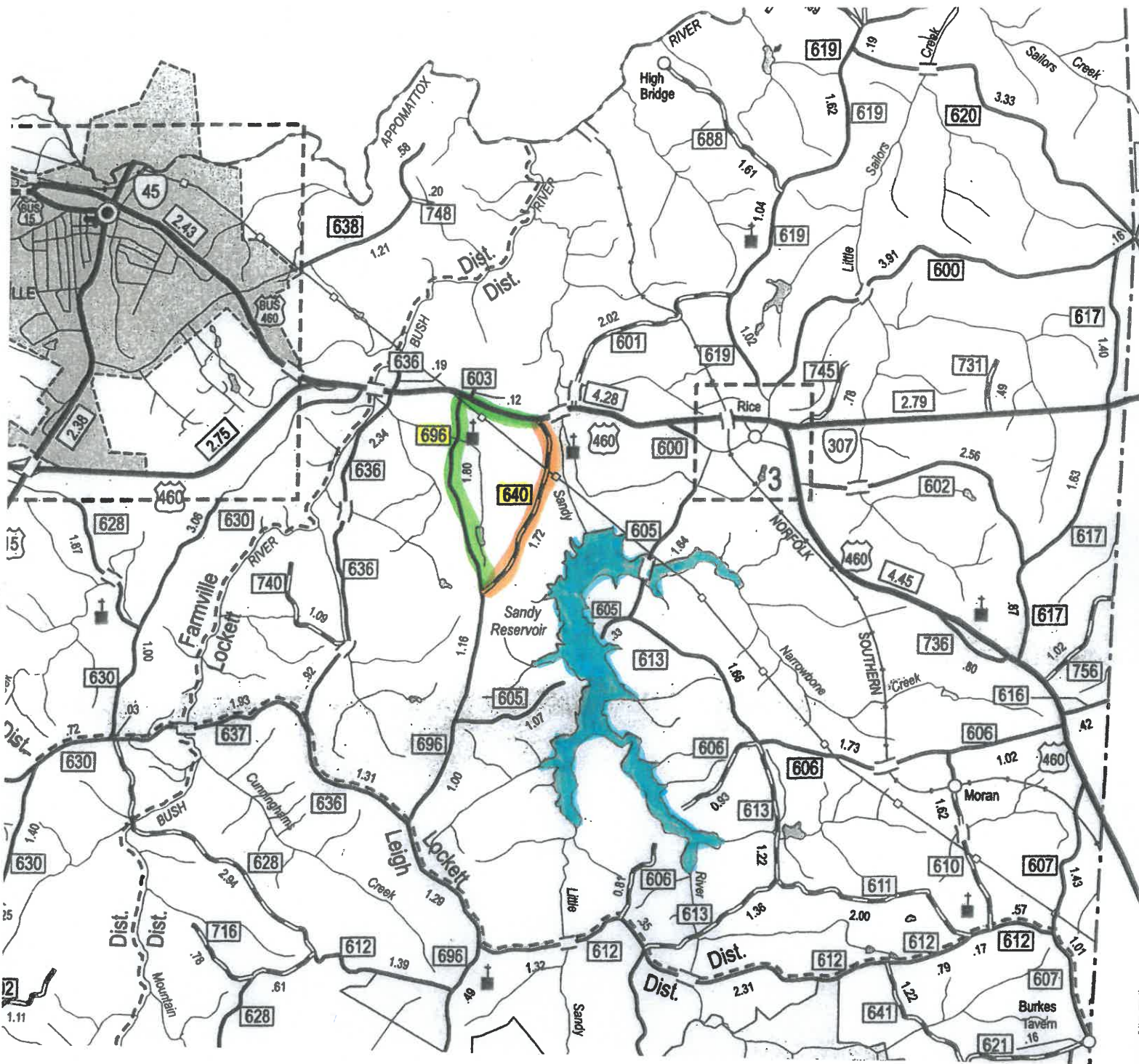
Injury Crash

Details



Crash Date	10/17/2021 8:22 PM
Latitude	37.2531
Longitude	-78.33347
Crash Type	Injury
Jurisdiction	Prince Edward County
Primary Street	GREEN BAY RD
Intersecting Street	MONROE CHURCH RD
# of Fatalities	0
# of Injuries	1

Disclaimer: The crashes displayed on the map are only those which have validated GPS information.





Map Key:

-  Proposed Through Truck Restrictions:
State Route 640 (Monroe Church Road)
-  Proposed Alternate Route:
State Route 696 (Green Bay Road)

Adopted by Commonwealth Transportation Board October 16, 2003

GUIDELINES FOR CONSIDERING REQUESTS TO
RESTRICT THROUGH TRUCKS ON PRIMARY AND SECONDARY HIGHWAYS

Section 46.2- 809 of the Code of Virginia provides:

The Commonwealth Transportation Board, *or its designee*, in response to a formal request by a local governing body, after such body has held public hearings, may, after due notice and a proper hearing, prohibit or restrict the use by through traffic of any part of a *primary or secondary* highway if a reasonable alternate route is provided. *The Board, or its designee, shall act upon any such formal request within nine months of its receipt, unless good cause is shown.* Such restriction may apply to any truck or truck and trailer or semitrailer combination, except a pickup or panel truck, as may be necessary to promote the health, safety, and welfare of the citizens of the Commonwealth. Nothing in this section shall affect the validity of any city charter provision or city ordinance heretofore adopted.

Background

It is the philosophy of the Commonwealth Transportation Board that all vehicles should have access to the roads on which they are legally entitled to travel. Travel by any class of vehicle on any class of highway should be restricted only upon demonstration that it will promote the health, safety and welfare of the citizens of the Commonwealth without creating an undue hardship on any of the users of the transportation system. The Board recognizes that there may be a limited number of instances when restricting through trucks from using a segment of a primary or secondary roadway will reduce potential conflicts, creating a safer environment and one that is in accord with the current use of the roadway. The Board has adopted these guidelines to govern and regulate requests for through truck restrictions on primary and secondary highways.

Process

The Commonwealth Transportation Board delegates the authority to restrict through truck traffic on secondary highways to the Commissioner of the Virginia Department of Transportation. Such

restrictions can apply to any truck, truck and trailer or semi trailer combination, or any combination of those classifications. Consideration of all such restrictions by the Commissioner is subject to these guidelines as adopted by the Board. The Commonwealth Transportation Board retains the authority to restrict through truck traffic on primary highways.

In order to conform to the requirements of the Code of Virginia and to insure that all concerned parties have an opportunity to provide input, the local governing body must hold a public hearing and make a formal request of the Department. The following must be adhered to:

- (A) The public notices for the hearing must include a description of the proposed through truck restriction and the alternate route with the same termini. A copy of the notices must be provided.
- (B) A public hearing must be held by the local governing body and a transcript of the hearing must be provided with the resolution.
- (C) The resolution must describe the proposed through truck restriction and a description of the alternate, including termini.
- (D) The governing body must include in the resolution that it will use its good offices for enforcement of the proposed restriction by the appropriate local law enforcement agency.

Failure to comply with (A), (B), (C) and (D) will result in the request being returned. The Commonwealth Transportation Board and the Commissioner shall act upon any such formal request within nine months of its receipt, unless good cause is shown.

Criteria

Travel by any class of vehicle should be restricted only upon demonstration that it will promote the health, safety and welfare of the citizens of the Commonwealth without creating an undue hardship on any users of the transportation network. The Virginia Department of Transportation will consider criteria 1 through 4 in reviewing a requested through truck restriction. The proposed restriction must meet **both** the first and second criteria in order to be approved:

1. Reasonable alternate routing is provided. The alternate route will be evaluated for traffic and

safety related impacts. To be considered “reasonable”, the alternate route(s) must be engineered to a standard sufficient for truck travel, and must be judged at least as appropriate for truck traffic as the requested truck restriction route. If an alternate route must be upgraded, the improvement shall be completed before the truck restriction can be implemented. The termini of the proposed restriction must be identical to the alternate routing to allow a time and distance comparison to be conducted between the two routings. Also, the alternate routing must not create an undue hardship for trucks in reaching their destination.

2. The character and/or frequency of the truck traffic on the route proposed for restriction is not compatible with the affected area. Evaluation will include safety issues, accident history, engineering of the roadway, vehicle composition, and other traffic engineering related issues.

In addition to meeting the first two criteria, the proposed restriction must meet either the third or the fourth criteria in order to be approved.

3. The roadway is residential in nature. Typically, the roadway will be judged to be residential if there are at least 12 dwellings combined on both sides within 150' of the existing or proposed roadway center line per 1,000 feet of roadway.
4. The roadway must be functionally classified as either a local or collector.

Failure to satisfy criteria 1 and 2, and either criteria 3 or 4 will normally result in rejection of the requested restriction.

The Commonwealth Transportation Board when deemed necessary may modify or revise any provisions or criteria contained in these guidelines.



**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 12-a
Department: Emergency Management
Staff Contact: Trey Pyle
Agenda Item: Charlotte – Prince Edward Mutual Aid Agreement

Summary: In June 2023, Charlotte County approached Prince Edward with a Fire – Rescue Mutual Aid Agreement. The mutual aid agreement was presented to the Public Safety Committee, when the Committee met with the Fire Association on August 28, 2023. The Public Safety Committee supported the agreement. The Fire Chiefs agreed to take the agreement back to their respective departments and to make a decision at the next regular Association meeting.

At the September 27th Prince Edward Area Fire Fighters Association meeting all departments agreed to the mutual aid agreement and supported Prince Edward County executing the document.

There was also discussion on approaching the other surrounding counties and executing similar agreements along with reviewing the fire department districts to ensure the closest departments are being dispatched to assist with incidents in Prince Edward County.

Attachments: Draft Charlotte – Prince Edward Mutual Aid Agreement

Recommendation: Approve the Charlotte – Prince Edward Mutual Aid Agreement.

SAMPLE MOTION: I move the Board of Supervisors approve the mutual aid agreement with the County of Charlotte and authorize the County Administrator to execute the agreement on the behalf of the County of Prince Edward.

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Gur _____ Townsend _____
Pride _____ Watson _____

**FIRE/EMS MUTUAL AID AGREEMENT
BETWEEN THE
COUNTY OF PRINCE EDWARD, VIRGINIA
AND THE
COUNTY OF CHARLOTTE, VIRGINIA**

THIS FIRE/EMS MUTUAL AID AGREEMENT ("the Agreement") is made and

Entered this ___ day of ____ 2023, by and between the COUNTY OF PRINCE EDWARD, VIRGINIA ("Prince Edward"), a political subdivision of the Commonwealth of Virginia, and the COUNTY OF CHARLOTTE, VIRGINIA ("Charlotte"), a political subdivision of the Commonwealth of Virginia, (collectively sometimes 'the parties').

WHEREAS, both Prince Edward and Charlotte maintain firefighting and EMS equipment and provide these services with the help of dedicated personnel, as authorized by Sections 27-6.1 and 27-23.1 of the Code of Virginia; and

WHEREAS, the Prince Edward County Board of Supervisors and the Charlotte County Board of Supervisors have concurred in the effort to develop a mutual aid agreement for improved firefighting and EMS capabilities within and around the jurisdictions of Prince Edward County and the County of Charlotte; and

WHEREAS, it is deemed to be mutually beneficial to both Prince Edward and Charlotte to enter into this Agreement concerning mutual aid with regard to the provision of fire suppression and operations fire prevention, hazardous materials response, specialized rescue response, incident management, and emergency medical services by Prince Edward and Charlotte; and

WHEREAS, Prince Edward and Charlotte desire that the terms and conditions of the Agreement be established.

NOW, THEREFORE, WITNESSETH, that for and in consideration of the mutual benefits to be derived by Prince Edward and Charlotte from this Agreement, Prince Edward and Charlotte hereby covenant and agree, each with the other, as follows:

1. Prince Edward and Charlotte will endeavor to provide each other fire suppression and operations, fire prevention, hazardous materials response, specialized rescue response, incident management and emergency medical service within their respective capabilities available at the time a request for such service is made.
2. Nothing in the Agreement shall be intended, interpreted, or construed to compel or require either party to respond to a request for service from the other party when the services of the party to whom the request is being made are already needed or are in use at the time the request is made, nor shall any such request compel or require the party to whom the request was made to continue to

provide service to the other party when its personnel, apparatus, or equipment are needed to meet its own emergency response responsibilities.

3. Prince Edward and Charlotte through its recognized fire departments and emergency medical services agencies recognize that they are both fully capable of providing the services, which are the subject of the Agreement within their respective boundaries.
4. Neither party shall be liable to the other for any loss, damage, personal injury, or death, including claims of contribution or indemnity, resulting from the performance of this Agreement, including but not limited to acts or omissions which occur (1) during joint emergency response activities or (2) while in transit to or from an emergency response scene.
5. Neither agency shall be expected or required to reimburse the other for the cost of apparatus, equipment, or personnel utilized as a result of a response to a request for assistance pursuant to this agreement. When means are available for restitution, any agency requesting and receiving assistance shall reimburse the other agency for the actual cost of specialized supplies and extinguishing agents used in the requesting jurisdiction in the performance of this Agreement.
6. Prince Edward and Charlotte Fire and Rescue units shall respond to a call for service only upon request of an Incident Commander. Each jurisdiction shall identify its authorized Incident Commander, or Incident Commanders, to the other party and shall provide contact information for each authorized Incident Commander. The Incident Commander will request assistance through their own Emergency Communications Center and the Emergency Communications Center will make the official request for the needed resources. The Prince Edward County Emergency Communications Center will notify Prince Edward County units of all fire and EMS/Rescue calls received from Charlotte County where mutual aid assistance is requested. Likewise, the Charlotte County Emergency Communications Center will notify Charlotte County units of all fire and EMS/Rescue calls received from Prince Edward County where mutual aid assistance is requested.
7. When either of the parties hereto responds to a request for assistance pursuant to this Agreement its personnel manning the responding units shall not become employees of the party making such request for purposes of the Virginia Workers Compensation Act.
8. Pursuant to Section 27-23.9 of the Code of Virginia, whenever two or more fire companies or departments are called to provide joint services in any district or political subdivision, the command of the first company to arrive shall have general supervision and control of all such participating companies and departments until an officer of such or political subdivision who is otherwise authorized by law to do so assumes such general supervision and control.

9. Notwithstanding anything to the contrary contained in this Agreement, nothing in this Agreement is intended or shall be construed to require either party to indemnify or save or hold harmless the other party, including, its officers, agents, and employees, from any liability for any act or omission occurring during or in connection with the performance of this Agreement.
10. Nothing contained in this Agreement shall confer any right upon any person other than the parties to this Agreement. This Agreement shall not be construed to impair or affect any sovereign or governmental immunity or official immunity that may otherwise be available to Prince Edward County, any officer, agent, or employee of Prince Edward County, or to Charlotte County or any officer, agent, or employee of Charlotte County.
11. This Agreement supersedes all previous mutual aid agreements for fire and EMS/rescue units, including memoranda of understanding, for services, which are the subject of this Agreement between Prince Edward and Charlotte, except for Designated Emergency Response Agencies (DERA) mutual aid agreements in accordance with 12VAC5-31.630.
12. This Agreement may be amended only in writing, signed by an authorized representative of each party, and may be terminated at any time by either of the parties giving (30) thirty days' written notice to the other party.

IN WITNESS WHEREOF, Prince Edward and Charlotte have caused this Agreement to be executed by their duly authorized representatives, all as of the day and year first above written.

COUNTY OF PRINCE EDWARD, VIRGINIA

By: _____

Title: County Administrator

COUNTY OF CHARLOTTE, VIRGINIA

By: _____

Title: County Administrator



**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 12-b
Department: Emergency Services
Staff Contact: Trey Pyle
Agenda Item: EMS Levy Contingency Funds

Summary: In September 2022 the Board of Supervisor approved the disbursement of the EMS Levy Funds to each county EMS agency with a contingency fund started to fund emergency situations such as accident replacement, vehicle motor or transmission replacements, etc.

In June of 2023, Prince Edward Rescue Squad had a motor failure in a 2011 Ford F-450 with 90,098 miles. Prince Edward Rescue received three quotes and had the motor replaced by Malloy Ford of Charlottesville. They have submitted the bill totaling \$20,155.67 for reimbursement using EMS Levy Contingency Funds.

In August of 2023, Meherrin Rescue Squad had a motor failure in a 2005 Ford F-350 with 127,875 miles Meherrin Rescue received three quotes and had the motor replaced by Wicked Deisel of Bedford. They had submitted the bill totaling \$18,134.40 for 60% reimbursement totaling \$10,880.64 using EMS Levy Contingency Funds.

There is currently \$200,000.00 in EMS Contingency with next disbursement scheduled for November which will add \$100,000.00 to the contingency.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	205	41050	0205	EMS Levy Fund Balance		\$200,000.00
4 (Exp)	205	93000	5807	EMS Contingency	\$200,000.00	
4 (Exp)	205	93000	5807	EMS Contingency		\$31,036.31
4 (Exp)	205	32301	7008	Meherrin EMS	\$10,880.64	
4 (Exp)	205	32301	7010	Hampden Sydney EMS	\$20,155.67	

Attachments: Prince Edward Rescue Invoice #6073011
Meherrin Rescue Invoice #10582

Recommendation: Approve the budget supplement above and appropriate the same funds.

SAMPLE MOTION: I move the Board of Supervisors approve the requests from Prince Edward Volunteer Rescue Squad and Meherrin EMS for reimbursement for the costs of vehicle motor replacements from EMS Levy contingency funding and approve the budget supplements and appropriation of funds, as noted above.

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Gur _____ Townsend _____
Pride _____ Watson _____

TOWN OF FARMVILLE
 P.O. DRAWER 368
 116 N. MAIN STREET
 FARMVILLE, VA 23901

ELLIOTT CHRISTI/2857

Vehicle Identification Number: 1EDUFSHT5BEC4858
 Delivery Date: 00/00/00
 In-Service Date: 00/00/00
 License Number: AMBO

Work Phone: 434-392-3333
 Home Phone: 434-392-3333
 Body: 4WD REG CAB 2011"

Year: 2011
 Make: FORD
 Model: SUPER DUTY F-150
 Description: 4WD REG CAB 2011"

DESCRIPTION OF SERVICE AND PARTS
 Email: NON.COM AR#: 368

#1 - DT 99PX: PERFORM 99 POINT MPI INSPECTION WITH BATTERY TEST
 Sub Total: Labor: .00 Parts: .00 Total: .00

#2 - DT Customer Reports: C/S VEHICLE IS RUNNING POORLY
 PLEASE CHECK AND ADVISE

Tech: COLTON BREEDEN (920)

- Installed BC3Z 9E464 C : GASKET 202.11 6041
- Installed BC3Z 9T514 A : KIT - HARDWARE 1099.88 4.
- Installed W709771 S440 : NUT - ADJUSTING SCREW 401.61 90.
- Installed W711336 S441 : NUT 301.21 6.
- Installed W711407 S900 : BOLT 207.70 3.
- Installed W712861 S439 : BOLT 401.51 15.
- Installed W712861 S439 : BOLT 401.51 7.
- Installed W715234 S437 : NUT 601.51 0.
- Installed W715106 S439 : BOLT 203.79 9.
- Installed DC3Z 6007 BRM : ENGINE ASY 1013000.00 7.
- Installed XO 10W30 BSD : MOTORCRAFT SAE 10W-30 WSS- 1303.83 13000.
- Installed BC3Z 6379 C : BOLT - HEX.HEAD 1001.66 45.
- Installed VC 13 G : ANTI-FREEZE 6016.62 16.
- Freight: R.F. FREIGHT 99.
- Installed BC3Z 19867 D : TUBE ASY 1061.27 130.
- Installed BC3Z 9G437 B : PIPE - EXHAUST 10131.19 61.
- Installed AU2Z 14S411 DB : WIRE ASY 1092.86 131.
- Installed AU2Z 14S411 KA : WIRE ASY 1033.33 92.
- Installed DC3Z 6A785 C : SEPARATOR ASY - OIL 1094.38 33.
- Installed BC3Z 2A451 B : PUMP ASY - VACUUM 10100.65 94.
- 100.

LABOR	PARTS	DEDUCTIBLE	SUBLET	SHOP SUPPLIES	HAZARDOUS MATERIALS

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. I hereby authorize the repair work hereafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of issuing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto.

(434) 977-7980

OWN OF FARMVILLE

O. DRAWER 368
16 N. MAIN STREET
ARMVILLE, VA 23901

Year Make Model
011 FORD SUPER DUTY F-

Body
4WD REG CAB 201"

Work Phone
434-392-3333

Home Phone

Color

AMBO

90098

Service Advisor / Tag #

ELLIOTT CHRISTI/2857

Vehicle Identification Number

1FDUF5HT5BEC48581

Delivery Date

00/00/00

License Number

AMBO

DESCRIPTION OF SERVICE AND PARTS

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
Installed BC3Z 6C070 B :COVER	106.36
Installed BC3Z 9V443 A :ACTUATOR ASY	1037.49
Installed BC3Z 6A051 A :HEATER ASY	1034.65
Installed BC3Z 6695 B :PAN ASY - ENGINE OIL	1044.44
Installed W714962 S437 :BOLT	1101.51
Installed W714962 S437 :BOLT	401.51

verified customer concern, checked oil level. found oil dipstick to have metal shavings present in oil. started vehicle and performed visual inspection, found crankshaft to be shaking and have excessive vertical movement. using stethoscope listened for excessive noise. found excessive knocking noise to be coming from bottom of engine. due to bottom end noise and visual excessive crankshaft movement REPLACED ENGINE ASSEMBLY NO FURTHER ACTIONS REQUIRED

 Thank you for choosing Malloy Ford. Now offering
 PICK-UP AND DELIVERY for your convenience! Please *
 ask your Service Advisor for more details or contact the *
 Service Director, Michael Gojmerac. *

LABOR	6041.00
PARTS	14114.00
DEDUCTIBLE	00
SUBLET	00
SHOP SUPPLIES	00
HAZARDOUS MATERIALS	00
SALES TAX OR TAX I.D.	00
SPECIAL ORDER DEPOSIT	00

MS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. I hereby authorize the repair hereinafter to be done along with the necessary material and agree that you are not liable for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any cause beyond your control or for any delays caused by unavailability of parts or delays in shipments by the supplier or transporter. I hereby grant you or your employees permission to use the vehicle herein described on streets, highways, or elsewhere for the purpose of testing or inspection. An express mechanics lien is hereby acknowledged on above vehicle to secure amount of repairs thereon.

CLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by manufacturer. The seller hereby expressly disclaims all warranties either express or implied, giving any implied warranty of merchantability or fitness for a particular purpose, and the seller or customer nor authorizes any other person to assume for it any liability in connection with the

Charlottesville, VA 22901
(434) 977-7960

CUSTOMER

TOWN OF FARMVILLE
P.O. DRAWER 368
116 N. MAIN STREET
FARMVILLE, VA 23901

ACCOUNT NUMBER	368	DATE	06/30/23
PAYMENT TERMS			
NET DUE 30 DAYS			
BALANCE	AMOUNT PAID		
20155.67			

Please return the top portion of this statement with your payment - Thank You

Your SERVICE CHARGE is computed by a single periodic rate of 1.5% per month (minimum charge of \$1.00) which is an ANNUAL PERCENTAGE RATE of 18%. Net 30 days SERVICE CHARGE is added to all delinquent accounts.

DATE	DOCUMENT	DESCRIPTION	AMOUNT
06/27/23	6073011	6073011 ADJ	20155.67

PRINCE EDWARD / VOLUNTEER RESCUE SQUAD, INC. / GENERAL FUND
Malloy

19344

7/12/2023
engine

20,155.67

PAYMENT PRECORDED

Citizens Bank-Genera

20,155.67

Wicked Diesel
 1051 Orange Street
 Bedford, VA. 24523
 Phone: 540-587-3796

INVOICE

10582

Org. Est. # 010266

INVOICE

Printed Date: 09/21/2023 Work Completed: 09/11/2023

Meherrin Volunteer Fire Departme
 102 Moores Ordinary Rd
 Meherrin, VA 23954

2005 Ford - Cab & Chassis F350 Super Duty - 6L, V8 (363CI) VI
 Lic # : Odometer In : 0

VIN # : 1FDWF36P0 5ED18043

Part Description	Qty	Sale	Ext	Labor Description	Ext
ENGINE	1.00	12,000.00	12,000.00	ENGINE ASSEMBLY - Removal & Installation - F350 Super Duty,4WD,V8,Diesel,Automatic Trans - [Includes: R&I only those components necessary for the removal of the complete Engine Assembly. DOES NOT include transfer components or tune Engine.]	3,959.78
Coolant	4.00	27.90	111.60		
MotorCraft Oil 15W40	16.00	5.54	88.64		
TURBO	1.00	1,136.94	1,136.94		
CLAMP	1.00	37.72	37.72	ENVIRONMENTAL FEE	4.99
BOLT	4.00	7.30	29.20		
GASKET	1.00	9.17	9.17		
Y-PIPE NUT	4.00	3.42	13.68		
CAP	1.00	34.36	34.36		
THERMOSTAT	1.00	39.04	39.04		
INTAKE MANIFOLD GASKET	2.00	19.24	38.48		
EXHAUST MANIFOLD GASKET	2.00	39.08	78.16		
TURBO INSTALL KIT	1.00	16.38	16.38		
GLOW PLUG HARNESS	1.00	64.05	64.05		
GLOW PLUG HARNESS	1.00	71.60	71.60		
SUPPORT	1.00	33.63	33.63		
CONNECTOR	1.00	174.59	174.59		
CONNECTOR	1.00	132.42	132.42		
Disposal/Shop Fee			59.97		

Org. Estimate 17,361.92 Revisions 0.00 Current Estimate 17,361.92

Labor:	3,959.78
Parts:	14,169.63
HazMat:	4.99
SubTotal:	18,134.40
Tax:	0.00
Total:	18,134.40
Bal Due:	\$18,134.40

[Payments -]

Vehicle Received: 9/11/2023

Customer Number : 3655

Some modifications may be for off road use only. Work performed carries a 3 year unlimited mileage parts & labor warranty (some exclusions apply). All warranty work must be performed in our shop. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto if not paid within 90 days.

Signature _____

Date _____

Email Address: wickeddieselva@gmail.com

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 12-c
Department: Emergency Management
Staff Contact: Trey Pyle
Agenda Item: FEMA AFG 2022

Summary: In February 2023, the County submitted a FEMA Assistance to Firefighters Grant (AFG), with the help of the CRC, on behalf of the Prince Edward County Firefighters Association to replace outdated and aging Thermal Imaging Cameras (TICs). The FEMA AFG is a reimbursable federally funded grant that requires a 5% match by the recipient.

This grant funding will bring all Prince Edward County Fire Departments together with a standardized Thermal Imaging Camera on all structural firefighting apparatus. These cameras are vital tools for assisting in the search for victims in structure fires or locating hidden fire inside walls and ceilings without having to cause additional damage to the property.

On August 11, 2023 we were notified that the County had been awarded \$162,585.00 from the FEMA AFG for 21 Thermal Imaging Cameras.

The Firefighter’s Association is requesting the County assist with covering the upfront cost of the grant until reimbursement is provided by FEMA. Each department will provide their portion of the 5% match back to the County.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	33010	0101	AF Grant		\$162,585.00
4 (Exp)	100	32200	8208	AF Grant	\$ 162,585.00	

Attachments:

Recommendation: Approve the request by the Prince Edward County Firefighters Association.

SAMPLE MOTION: I move the Board of Supervisors approve the request from the Firefighters Association to front the funding needed to purchase the thermal imaging cameras and be reimbursed by FEMA with the 5% matching funds from each fire department; and to approve the budget supplement and appropriation in the amount of \$162,500 as noted.

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 13-a
Department: Finance/Human Resources
Staff Contact: Crystal Baker
Agenda Item: FY24 Salaries & Wages

Summary: On September 14, 2023, House Bill 6001 was passed. This bill included an additional 2% salary increase to state funded positions effective December 1st, 2023. The FY24 Budget included a 2% increase in the pay raise reserve line for all employees. Now that the General Assembly has acted, the board will need to move the funding to the departmental budgets.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	91000	5011	Pay Raise Reserve		\$ 107,486.44
4 (Exp)	100	12110	1100	County Administration	\$ 5,343.55	
4 (Exp)	100	12310	1100	Commissioner of Rev	\$ 3,720.06	
4 (Exp)	100	12410	1100	Treasurer	\$ 4,226.66	
4 (Exp)	100	12510	1100	IT	\$ 1,267.46	
4 (Exp)	100	13200	1100	Registrar	\$ 1,999.18	
4 (Exp)	100	21100	1100	Circuit Court	\$ 569.26	
4 (Exp)	100	21600	1100	Circuit Clerk	\$ 5,767.20	
4 (Exp)	100	22100	1100	Commonwealth Atty	\$ 11,661.62	
4 (Exp)	100	22200	1100	Victim Witness	\$ 844.51	
4 (Exp)	100	31200	1100	Sheriff's Office	\$ 28,874.41	
4 (Exp)	100	32500	1100	Emergency Services	\$ 899.22	
4 (Exp)	100	34100	1100	Building Department	\$ 1,399.42	
4 (Exp)	100	35100	1100	Animal Control	\$ 1,706.81	
4 (Exp)	100	43200	1100	Buildings & Grounds	\$ 4,861.04	
4 (Exp)	100	81100	1100	Planning & Zoning	\$ 688.32	
4 (Exp)	100	81500	1100	Economic Development	\$ 975.22	
4 (Exp)	100	81600	1100	Tourism	\$ 2,149.61	
4 (Exp)	100	93000	0520	Transfer to Solid Waste	\$ 25,138.69	
3 (Rev)	520	41050	0100	From General Fund		\$ 25,138.69
4 (Exp)	520	42300	1100	Collections	\$ 9,960.06	
4 (Exp)	520	42400	1100	Landfill Operations	\$ 15,178.63	
4 (Exp)	100	93000	0741	Transfer to PCS	\$ 5,394.20	
3 (Rev)	741	41050	0100	From General Fund		\$ 5,394.20
4 (Exp)	741	21400	1100	Piedmont Court Services	\$ 5,394.20	

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____



**Board of Supervisors
Agenda Summary**

Recommendation: Approve the two percent increase in salaries and wages effective, December 1st, 2023, and approve the FY24 Budget Supplement as outlined above.

SAMPLE MOTION: I move the Board approve the FY24 Budget Supplement and appropriate funds as outlined above for the implementation of the 2% salary increase, effective December 1st, 2023.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____



**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 13-b
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: School Board Appropriations – Authorize Public Hearing

SUMMARY: On October 4, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$1,763,012.93 to the school CARES ACT budget. For this transaction to take place, the Board will first have to authorize a public hearing to amend the FY24 County and School Budgets by the amount of \$1,763,012.93 and then appropriate the same funds.

Per section 15.2-2507 of the *Code of Virginia* a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by **one percent** or more, then the locality must advertise the amendment prior to the public hearing. The County’s currently approved FY24 budget is currently \$69,732,747, which means the request from the Schools exceeds the one percent threshold.

ATTACHMENT: Request from Superintendent, Dr. Barbara A. Johnson.

RECOMMENDATION: The Board of Supervisors will wish to authorize a public hearing for its November 2023 meeting prior to acting on the appropriations for the school’s CARES ACT budget.

SAMPLE MOTION: I move that the Board of Supervisors authorize advertising a public hearing for the amendment to the School’s FY24 CARES Act budget.

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____

Action Item 10B: Cares Act Funds

Subject: Request of Appropriation of Additional Funds

Recommendation: It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate \$1,763,012.93 to the CARES ACT Budget for FY2023-2024 school year.

Increase \$12,500.00 – Recruitment Incentive for Public Education (RIPE) (Cares Act Funding)

Increase: \$118,334.00 – HVAC ARP-CLSRFRF-COVID19 (Cares Act Funding)

Increase: \$631,179.67 – ESSER II-CRRSA (Cares Act Funding)

Increase: \$578,931.22 – ESSER III-ARP-Division (Cares Act Funding)

Increase: \$110,444.66 – ESSER III-Before and After School (Cares Act Funding)

Increase: \$311,623.38 – ESSER III-Unfinished Learning (Cares Act Funding)

Rationale: Prince Edward County Public Schools is requesting that Cares Act funds in the amount of \$1,763,012.93 be appropriated to the Cares Act Budget for the FY2023-2024 school year.

Budget: Revenues
Expenditure

Legal Reference: Prince Edward County School Board Policies

DA – Management of Funds
DB – Annual Budget

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 13 –d
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: School Appropriation – Career and Technical Education State Funds

Summary: The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the state funds described below for a total of \$21,745.32 for the 2023-2024 school year. There is no local match required for this appropriation.

FY24 BUDGET SUPPLEMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	24020	0031	Career and Technical		\$21,745.32
4 (Exp)	250	61000	0001	Instruction	\$21,745.32	

Attachment: None

Recommendation: Approve the FY24 Budget supplement and appropriate the same funds.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 13-e
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: Insurance Recoveries – Sheriff’s Department

Summary: The Sheriff’s Department received payments from VACORP Claims totaling \$32,513.00 for replacement costs of one of the Sheriff’s vehicles involved in an accident on July 22, 2023. The Board is asked to appropriate the \$32,513.00 to the Sheriff’s Department vehicle repair line item to cover replacement costs.

FY24 BUDGET SUPPLEMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	019020	0006	Insurance Recoveries		\$32,513.00
4 (Exp)	100	031200	3311	Motor Vehicle Repair	\$32,513.00	

Recommendation: Approve the FY24 Budget supplement and appropriate the same funds.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 13-f
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: Workers Compensation Recoveries – Sheriff’s Department

Summary: The Sheriff’s Department received payments from VACORP Claims totaling \$10,250.69 for a workers compensation claim of one of the Sheriff’s deputies injured in the line of duty. The Board is asked to appropriate the \$10,250.69 to the Sheriff’s Department salaries and wages line item to cover the costs of the deputy’s salary while the individual was out of work.

FY24 BUDGET SUPPLEMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	019020	0006	Insurance Recoveries		\$10,250.69
4 (Exp)	100	031200	1100	Sheriff – Salaries and Wages	\$10,250.69	

Recommendation: Approve the FY24 Budget supplement and appropriate the same funds.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 14
Department: County Administration
Staff Contact: Sarah Elam Puckett
Agenda Item: Operation Green Light for Veterans

Summary: Annually, the National Association of Counties (NACo) invites the nation’s 3,069 counties, parishes and boroughs to join the recognition of **Operation Green Light for Veterans**. This program encourages partnering communities to light up their courthouses with green lights to signify appreciation for the sacrifices of our United States military personnel. Approximately 200,000 service members transition to civilian communities annually, and Prince Edward County is home to many military veterans.

Prince Edward County seeks to participate in Green Light for Veterans to honor all individuals who have paid the high price for freedom by placing themselves in harm’s way for the good of all.

This year, Veteran’s Day is Saturday, November 11, 2023. To show the County’s support, staff is requesting authorization to light the Courthouse green from November 1 through November 11. Additionally, citizens are encouraged to display a green light in a window in their place of business or residence during this time to show gratitude for all of the men and women who serve or have served our country and this community in the Armed Forces.

Attachments:

Recommendation: Approval.

Sample Motion: I move the Board of Supervisors approve participation in Operation Green Light and direct the County Administrator to cause the courthouse to be illuminated green from November 1 - November 11, 2023, and that we encourage our citizens and businesses to place a green light in a window in honor of and to support our nation’s Veterans.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 15
Department: County Attorney
Staff Contact: Terri Atkins Wilson, Esq.
Agenda Item: County Attorney's Report

SUMMARY:

The County Attorney will provide the Board an update on any outstanding legal issues.

COST:

ATTACHMENT:

RECOMMENDATION: None.

SAMPLE MOTION:

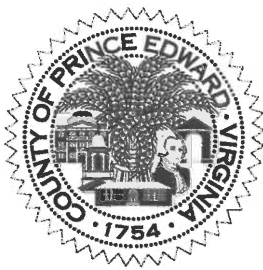
Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: October 10, 2023
Item #: 16
Department: County Attorney
Staff Contact: Douglas P. Stanley
Agenda Item: County Administrator's Report

SUMMARY:

The County Administrator will provide the Board an update on additional matters or concerns of the County.

At the September meeting, Staff noted the Board's motion on the restructuring of the Planning Commission did not include approval of the Resolution for the Reorganization of the Planning Commission, a copy of which is attached.

COST:

ATTACHMENT: Resolution for the Reorganization of the Planning Commission

RECOMMENDATION: None.

SAMPLE MOTION: I move the Board of Supervisors approve the Resolution for the Reorganization of the Planning Commission, with amendments as indicated.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

BOARD OF SUPERVISORS

Llew W. Gilliam, Jr.
Chair
Pattie Cooper-Jones
Vice Chair
J. David Emert
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride, Ed.D.
Jerry R. Townsend
B. VonCannon Watson



COUNTY OF PRINCE EDWARD, VIRGINIA

COUNTY ADMINISTRATOR
Douglas P. Stanley, AICP, ICMA-CM
Post Office Box 382
111 N. South Street, 3rd Floor
Farmville, VA 23901
Office: (434) 392-8837
Fax: (434) 392-6683
dstanley@co.prince-edward.va.us
www.co.prince-edward.va.us

A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE
EDWARD, VIRGINIA

~~~~~

REORGANIZATION OF COUNTY  
PLANNING COMMISSION

WHEREAS, Virginia Code Title 15.2, Chapter 22, Article 2 provides that every locality shall create a local planning commission to promote the orderly development of the locality and its environs; and

WHEREAS, the Board of Supervisors of Prince Edward County, Virginia, wishes to reorganize the Prince Edward Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia, as follows:

Section 1. The County Planning Commission of Prince Edward County, Virginia, shall consist of ~~ten (10)~~ **nine (9)** members, one of whom shall be a member of the Board of Supervisors, and the remaining ~~nine (9)~~ **eight (8)**, hereinafter referred to as appointed members, shall be residents of Prince Edward County, Virginia and freeholders qualified by knowledge and experience to make decisions on questions of community growth and development. ~~Further, three (3) of the nine appointed members shall be residents of the Town of Farmville. However, membership on the County Planning Commission shall not follow district lines.~~ All of the members shall be appointed by the Board of Supervisors of Prince Edward County, Virginia, for terms of four (4) years beginning on January 1st. **It is the intent of the Board that each of the eight (8) appointed members shall be appointed by election district if there are qualified applicants. It is understood that the current Planning Commission membership is currently not balanced by election district and that the Board will consider future appointments by district as vacancies occur.** Any vacancy in membership shall be filled by appointment by the Board of Supervisors of Prince Edward County, Virginia, and such appointment, in the case of an appointed member, shall be for the unexpired term. In September of each year, the County shall advertise any expiring terms indicating ~~whether the expiring term is a Town seat or a County seat~~ **the open seat(s)** and request that residents wishing to submit ~~letters~~ **citizen volunteer applications** do so by October 31st. The names of all residents submitting ~~letters~~ **citizen**

**volunteer applications** will be presented to the Prince Edward County Board of Supervisors at its regular monthly meeting in November and the Prince Edward County Board of Supervisors shall make appointments at its regular monthly meeting in December. Any appointed member may be removed by the Board of Supervisors of Prince Edward County, Virginia, for inefficiency, neglect of duty, or malfeasance in office, provided that such removal may be made only after a public hearing at which said member is given an opportunity to appear and be heard on the charges against him.

Section 2. **Following adoption of this resolution,** There ~~are currently~~ **shall be** eight (8) **appointed** members on the County Planning Commission whose terms have been established by the Prince Edward County Board of Supervisors. Those terms are hereby confirmed. ~~The two (2) vacancies created by this resolution shall be filled by residents of the County who are also residents of the Town of Farmville in the manner prescribed in Section 1. The terms of these two vacancies shall begin on July 1, 2006 and terminate on December 31, 2010. Thereafter, these two positions shall be filled for four year terms.~~

Section 3. The County Planning Commission shall have the functions, powers, and duties which are prescribed by law and generally contained in Title 15.2, Chapter 22, Article 2.

Section 4. The Prince Edward County Planning Commission shall adopt by-laws and establish a program of work ~~after consultation with the~~ **with input from the** Board of Supervisors of Prince Edward County, Virginia. This program of work shall outline the activities in which the Planning Commission expects to engage in (a) assembling such data regarding Prince Edward County, Virginia, and the surrounding territory as said Planning Commission shall deem necessary in exercising its functions, powers, and duties; (b) analyzing such data and making such studies as may be necessary in the preparation of a comprehensive plan for Prince Edward County, Virginia; (c) preparing the comprehensive plan as a general guide for the development of Prince Edward County, Virginia, and as a basis for the preparation of zoning and other regulations; and (d) recommending to the Board of Supervisors of Prince Edward County, Virginia, appropriate procedures for effectuating the comprehensive plan.

Section 5. This resolution shall take effect and shall be in full force and effect from and after the date of its adoption.

Certification

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10<sup>th</sup> day of October, 2023.*

CERTIFIED TRUE COPY

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Llew W. Gilliam, Jr., Chair, Board of Supervisors

### Planning Commission Members (2023)

|                        |                                   |                       |
|------------------------|-----------------------------------|-----------------------|
| John Prengaman         | Buffalo (District 5)              | Term expires 12/31/26 |
| Clifford Leatherwood   | Farmville (District 1)            | Term expires 12/31/26 |
| Rhett Weiss            | West End (District 7)             | Term expires 12/31/26 |
| John "Jack" Peery, Jr. | West End (District 7)             | Term expires 12/31/26 |
| Whitfield M. Paige     | Prospect (District 6)             | Term expires 12/31/23 |
| Henry Womack           | Buffalo (District 5)              | Term expires 12/31/24 |
| Brad Fuller            | Hampden (District 4)              | Term expires 12/31/25 |
| Teresa Sandlin         | Buffalo (District 5)              | Term expires 12/31/25 |
| Llew W. Gilliam, Jr.   | Board Representative (District 5) | Term expires 12/31/25 |



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 17  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley  
**Agenda Item:** VACo Voting Credentials

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**Summary:** The Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting. Historically, the Board has designated the Chair as the Voting Delegate and the Vice Chair as the Alternate Delegate, dependent upon who is attending VACo and will be in attendance at the Tuesday morning business meeting.

**Attachments:** Letter, RE: VACo, Voting Credentials

**Recommendation:** Designation of Voting Delegate and Alternate.

**SAMPLE MOTION:** I move the Board designate \_\_\_\_\_ as the County’s Voting Delegate and \_\_\_\_\_ as the Alternate Delegate for the 2023 Annual Meeting of the Virginia Association of Counties.

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

# Virginia Association of Counties

Connecting County Governments since 1934



**President**

Jason D. Bellows  
Lancaster County

**President-Elect**

Ann H. Mallek  
Albemarle County

**First Vice President**

Ruth Larson  
James City County

**Second Vice President**

William M. McCarty  
Isle of Wight County

**Secretary-Treasurer**

Donald L. Hart, Jr.  
Accomack County

**Immediate Past President**

Meg Bohmke  
Stafford County

**Executive Director**

Dean A. Lynch, CAE

**General Counsel**

Phyllis A. Errico, Esq., CAE

TO: Chairs, County Board of Supervisors  
County Administrators

FROM: Dean A. Lynch, CAE   
Executive Director

SUBJECT: Voting Credentials for the 2023 VACo Annual Business Meeting

DATE: September 19, 2023

The 2023 Annual Business Meeting of the Virginia Association of Counties will be held on Tuesday, November 14, at 10:00 a.m. at the Omni Homestead in Bath County, VA.

Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.

However, if a member of the board of supervisors cannot be present for this meeting, the Association's Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.

For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 7, 2023.

We look forward to your participation at the VACo Annual Conference November 12-14, 2023.

1207 E. Main St., Suite 300  
Richmond, Va. 23219-3627

Phone: 804.788.6652

Fax: 804.788.0083

Email: [mail@vaco.org](mailto:mail@vaco.org)

Website: [www.vaco.org](http://www.vaco.org)

VACo 2023 Annual Meeting  
Voting Credentials Form

Form may be returned by mail, fax (804-788-0083) or email vrussell@vaco.org

Voting Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Alternate Delegate:  
(Supervisor)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

Certified by:  
(Clerk of the Board)

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

---

VACo 2023 Annual Meeting  
Proxy Statement

\_\_\_\_\_ County authorizes the following person to cast its vote at the 2023 Annual Meeting of the Virginia Association of Counties on November 14, 2023.

\_\_\_\_\_, a non-elected official of this county.

**-OR-**

\_\_\_\_\_ a supervisor from \_\_\_\_\_ County.

This authorization is:

Uninstructed. The proxy may use his/her discretion to cast \_\_\_\_\_ County's votes on any issue to come before the annual meeting.

Instructed. The proxy is limited in how he/she may cast \_\_\_\_\_ County's votes. The issues on which he/she may cast those votes and how he/she should vote are:  
(List issues and instructions on the back of this form)

Certified by: Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 18  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley/Terri Atkins Wilson  
**Agenda Item:** Closed Session

**I. MOTION GOING INTO CLOSED SESSION**

- I move that the Prince Edward County Board of Supervisors convene in Closed Session:
  - a) For consultation with legal counsel regarding the provision of legal advice by such counsel related to an unsolicited proposal for an intergovernmental contract, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*;
  - b) For discussion and consideration of the disposition of publicly-held real property at the landfill, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; and
  - c) For discussion and consideration of the annual performance of the County Administrator, pursuant to the exemptions provided for in Section 2.2-3711 (A)(1) of the Code of Virginia;

Chair: Is there a second to the motion?

Chair: Roll call vote.

**II. MOTION FOR COMING OUT OF CLOSED SESSION**

- I move that the Board of Supervisors return to open session.

Chair: Is there a second to the motion?

Chair: Roll call vote.

**III. MOTION AFTER RETURNING TO OPEN SESSION:**

Whereas, the Prince Edward County Board of Supervisors has convened in closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia Law;

Now, therefore, be it resolved that the Board hereby certifies that to the best of each member’s knowledge: (i) only public business matters lawfully exempted from open meeting requirements of Virginia law were discussed in closed session to which this certification resolution applies; and (ii) only such public matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the meeting by the Board.

(Continues to next page . . .)

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

Chair: Is there a second to the motion?

Chair: Any member who believes that there was a departure from the requirements of clauses (i) and (ii) shall state the substance of the departure that, in his judgement has taken place. (Such statement will be recorded in the minutes.)

Chair: Roll call vote.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 19  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Correspondence/Informational

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Piedmont Soil & Water Conservation District Annual Report
- b. SVCC Proud Panther Newsletter

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

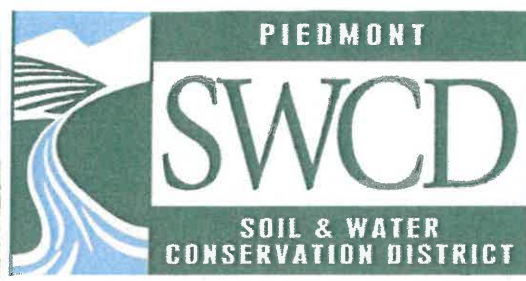
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_





# Piedmont Soil and Water Conservation District

Serving Amelia, Nottoway and Prince Edward Counties



## A Successful Year!

### Annual Report

July 2022 - June 2023





# Greetings From the Chairman

## Larkin Moyer



Another record year for conservation! Our District approved over \$1.9M in agriculture cost share funding and completed over \$1.6M in projects. Read more in the report for how the funding helped soil health and water quality in our communities. Our staff continues to provide top notch service to our landowners, citizens and educators. Other water quality programs also had an impact - we provided \$58,000 to 18 homeowners to assist with septic pump outs and repairs, and our staff assisted 15 homeowners with recommendations to reduce erosion and encourage native plantings. Our District's mission is supported by our eight volunteer board members, four associate board members, seven employees, numerous partners, but most importantly - YOU - our citizens who participate in our programs and who advocate for improved water quality. Thanks to the cooperation of our farmers and citizens, and the hard work of our field staff, we continue to make successful progress toward water quality goals in Virginia. We hope you feel inspired after reading the highlights from our successful year.

## Conservation Awards



At the Virginia Association of Soil & Water Conservation Districts Annual meeting, we were honored to recognize two citizens for their conservation work. John Shepherd of Nottoway County, was recognized as the Clean Water Farm Award for the Chowan Watershed. John has implemented numerous conservation practices on 3,200 acres of productive farm land.

Margaret Jones of Amelia County received the state wide Conservation Educator of the Year award. Ms. Jones has been teaching students about the importance of agriculture and conservation for over 42 years.



Juan Whittington and his family, owners of Featherstone Farm in Amelia County, were recognized for their contributions to agricultural conservation. Mr. Whittington was one of the first agricultural producers in Virginia to adopt no-till conservation.

### Now That's Dedication



Ricky Rash, Nottoway County elected director, received his 25 year service award pin.



Deanna Fehrer, District Manager, received her 20 year service award.

### 2021 Milestones - Late but not Forgotten



Larkin Moyer, long-time PSWCD chairman, was recognized for 25 years of volunteer service with the District!



Charlie Wootton, Senior Conservation Specialist, completed his 15 years of conservation work at PSWCD!

Collectively PSWCD Directors and Associate Directors bring over 140 years of experience and expertise to the District!

# Agricultural Conservation

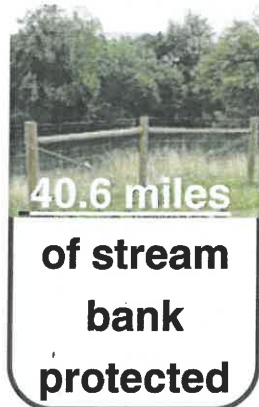
PSWCD administers state grant funds to agricultural producers who install, implement and maintain best management practices (BMPs) to improve soil and water quality. Certified and trained staff provide technical assistance free of charge regardless of a farmer's participation in our programs.

**\$1,912,707 cost share funds approved**

**164** Agricultural Best Management Practices Installed (BMP's)



## VACS (Virginia Agriculture Cost Share)



**505** Client Assists



## Residential Conservation

PSWCD provides state grant funding to homeowners for septic system pump outs, repairs and replacements and funding for correcting erosion problems. Call the office to find out if your home is located in an eligible watershed and learn how to add native plants to your landscape!

### Septic Assistance

- **\$59,220 paid to homeowners** to fix septic problems
- Completed: 18 septic pump outs, 8 replacements and 1 alternative septic installation



### Erosion & Native Plants

- Assisted 15 clients with erosion problems
- Provided native planting recommendations to homeowners
- Served as advisors on statewide Virginia Conservation Assistance Program Steering Committee



Thank you to our Health Department Partners!



# Watershed Dams

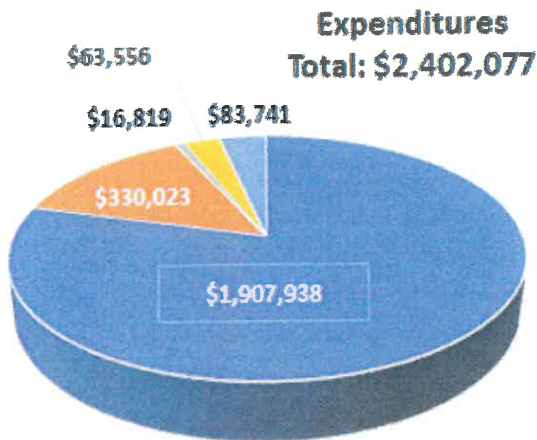
Piedmont SWCD is responsible for complying with Virginia's Dam Safety Regulations for 14 flood control structures in Prince Edward County. These dams were designed for watershed and flood protection.

- Conducted 43 site visits
- Performed 14 inspections
- Maintained 4 remote monitoring stations
- Completed 2 erosion and emergency spillway repairs
- Performed underwater inspection of 4 gate valves
- Held meeting for landowners



## Financial Overview

PSWCD operates primarily on a grant basis with funds from state and local governments. Our equipment rental program invests earnings back into the program. Our education programming is supported through small grants, local contributions and private donations. A successful independent financial audit was conducted.



### AG Cost Share Funds

Operations

Flood Control Dams

Septic Grants

Equipment Program and other grants



# Education Outreach, Partnerships & Traditions

Education is an important aspect to our vision of a productive community committed to the stewardship of our natural resources. This year we reached approximately **1,920** youth and adults through our various programs, exhibits at public events, media releases, social media, field days and workshops.

## Grew Knowledge

Weekly visits to Sunrise Learning Center brought Gardening 101 activities and lessons to the students



Square foot gardening

## Inspired



## Provided Academic Scholarships

**Awarded four (4) \$1,000 college scholarships**



Brooke Coleman (PE)  
Attending  
North Carolina State



Tyler Harris (PE)  
Attending Coastal  
Carolina University



Laila Jones (PE)  
Attending  
Virginia Wesleyan  
University



Camron Moon (Amelia)  
Attending Virginia Tech

## Participated in Envirothon

Since 1995, PSWCD has supported the **Envirothon** program by providing training materials, events and funding. This year we sponsored two teams:

Amelia County High School and Fuqua School.



Amelia County  
High School

L-R: AJ Walsh, Austin Stargardt,  
Courtney Georgopoulos, Lauren  
Easter, TJ Penny



Fuqua School

L-R: Lars Andrews, Nathan Davis,  
Marina Morris, Rudee Atkinson,  
Nicholas Davis (coach), James  
Royal, Hayden Hodges (up top)

Envirothon is a natural resources competition for high school students.

Teams study and prepare to compete.

They also present solutions to a specific environmental issue.



# Education Traditions Continue

Education for youth and adults is a key initiative for Piedmont SWCD. Youth education includes classroom programs, the Envirothon program, camps, the poster contest, interactive displays, and scholarships to continue higher education. Adult education consists of exhibits at public events, newspaper releases, social media outreach, field days and workshops.

## Enhanced Field Trips



Prince Edward County MS 7th graders enjoyed "The Blue River" watershed activity at Bear Creek Lake SP



Youth learned about soil at 3rd grade Ag Days hosted by SPAREC

## Inspired Creativity

We received 460 Conservation Poster Contest entries!



Thank you to judge Rachel Ivers, LCVA Director



Grand winning poster drawn by Amelia HS 10th grader Ethan Russell



Prince Edward County Elementary School Winners:  
 Back row L-R: Mrs. Jean Martin, Joseph Owenby Jr., Cassidy Warbington, Eli Frederick, Addison Zirkle, Mrs. Joy Utzinger  
 Middle L-R: Daniel Sankar, Dalton Labosier, Scarlett Gaffney, Adeline Davino  
 Front row L-R: Piper Hennings, Emilia Pope, Kaidence Hatcher, Adalynn Mills

## Participated in Family Events



Vermicompost Workshop  
 (pictured: Bryah & Braylon Holland)



TLSP Fall Fest



SPAREC Family & Farm Day



Fuqua School Winners: Back row L-R: Owen Baird, McKinley Towler, Lydia Hazlegrove, Jack Eggleston, Tucker Frank, Brady Shaver  
 Front row L-R: Connor Amos, Wyatt Houston, Russell Clark, Chase Frank, Jaime Fifield, Charlotte Freitag



# Welcome A-Board

We welcomed two new Associate board members this year, Dr. Kathy Gee and Mackenzie Gunn.



Dr. Gee is a professor of Environmental Science at Longwood University and a resident of Nottoway County. She brings a wealth of stormwater education and experience to the Board.



Ms. Gunn is a resident of Amelia County and is the Agriculture and Natural Resource Agent for Virginia Cooperative Extension. Ms. Gunn has a background in plant sciences and pathology.

# Legislative Tour

We hosted a conservation tour for 15 State Legislators and DCR leaders. They visited a local farm that has been implementing conservation best management practices for decades and toured one of the District's managed watershed dams.



## Valued Partnerships

### STATE & FEDERAL CONSERVATION PROGRAMS

- USDA Farm Service Agency- Amelia and Farmville offices
- USDA Natural Resources Conservation Service-Amelia and Farmville offices
- VA Dept. of Conservation & Recreation
- VA Dept. of Environmental Quality
- VA Dept. of Forestry
- VA Cooperative Extension - Erin Small, Mackenzie Gunn, Jake Morgan, LK Mondrey, Shelda Daniels
- VA Dept. of Wildlife Resources
- Virginia Association of Soil and Water Conservation Districts
- VA Forage & Grasslands Council
- VA Association of Environmental Education
- Virginia State Small Farm Outreach Program

### YOUTH & ADULT EDUCATION

- ARKS for Parks
- Girl Scouts
- Amelia County High School
- Fuqua School
- Prince Edward Elementary
- Prince Edward High School
- Kenston Forest School
- Longwood University Design Lab
- Sunrise Learning Center
- Twin Lakes State Park
- Farmville Prince Edward Library
- Crewe Library

### POSTER CONTEST

- Jean Martin, Joy Utzinger-PECES
- Dawn Schmidt-Fuqua School
- Caroline Stargardt-AHS
- Audrey Sullivan-Fuqua School
- Longwood Center for Visual Arts

### MEDIA SUPPORT

- Amelia Bulletin-Monitor
- Farmville Herald
- Blackstone Courier Record
- WFLO
- WWHL

### LOCAL PARTNERS

Amelia, Nottoway, and Prince Edward County:

- Board of Supervisors
- Local Gov't-Administrative staff
- Farm Bureau Agencies
- Health Department staff
- Heart of VA Master Gardeners
- Central Piedmont Master Naturalists
- Middle James Roundtable
- Southern Piedmont Agriculture Research Extension Center

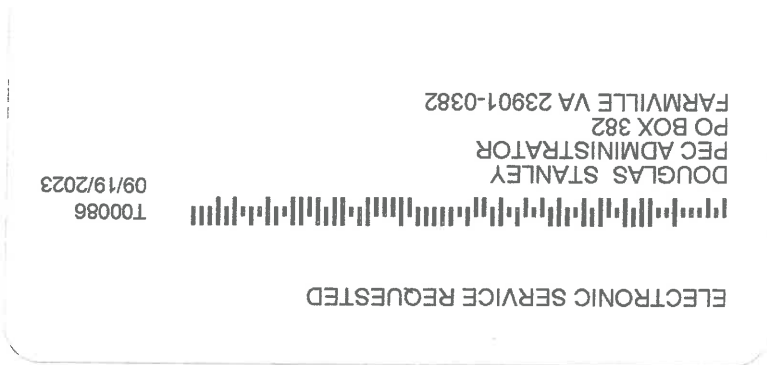
### Vision Statement

The Piedmont Soil and Water Conservation District envisions Amelia, Nottoway & Prince Edward Counties as areas committed to stewardship of its soil health & water quality.

**Thank you for your continued support.**

### Mission Statement

To identify and provide technical, educational, and financial resources to the citizens of Amelia, Nottoway, and Prince Edward Counties in order to promote the wise use and conservation of soil, water, and related resources.



Piedmont Soil & Water  
 Conservation District  
 100-B Dominion Drive  
 Farmville, VA 23901

BULK RATE  
 U.S. Postage Paid  
 Farmville, VA  
 23901  
 Permit No. 71



**District Staff: (L-R)**

Ty Smith, Conservation Technician, Kevin Dunn, Conservation Specialist, Deanna Fehrer, District Manager, Charlie Wootton, Senior Conservation Specialist, Dennis Thompson, Watershed Dam Manager, Kelly Atkinson, Education Coordinator  
 (not pictured: Chuck Fore, Equipment Program Manager)



**Directors: (L-R)**

Larkin Moyer, Chairman - Amelia County  
 Allison Crews - Amelia County  
 Bill Powers, Secretary - Prince Edward County  
 Horace Adams - Prince Edward County  
 Chuck Arnason, Treasurer - Nottoway County  
 Ricky Rash, Vice Chair - Nottoway County  
 Not pictured:

Juan Whittington, At Large Appointed-Amelia Co.  
 Erin Small, VCE Appointed - Prince Edward County

**Associate Directors:**

Gary Dillard - Amelia County (back right)  
 Not pictured:  
 Sarah Eck - Nottoway County  
 Dr. Kathy Gee - Nottoway County  
 Mackenzie Gunn, VCE - Amelia County

Office: (434) 392-3782  
 Website: [www.piedmontswcd.org](http://www.piedmontswcd.org)  
 Follow us on Facebook   
 and  
 Instagram



**board@co.prince-edward.va.us**

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**From:** Southside VA Community College <svcc.newsletter@southside.edu>  
**Sent:** Friday, September 29, 2023 12:22 PM  
**To:** board@co.prince-edward.va.us  
**Subject:** September 2023



September 2023



**Virginia State Fair Skills USA Champions**





SVCC Cosmetology students competed at the Virginia State Fair in the Skills USA Cosmetology Competition. They brought home the following awards: 1st place in "Total Fashion Look" & "3rd place in "Total Fantasy Look". Pictured: (left) Nicole Cilborne, SVCC Cosmetology instructor, Hayley Conwell-model, Hillary Nelson-makeup, and Emma Wilkerson-hair; (right) Hydia Hurt- model, Jessica Foster-hair and Ashlyn Murphy-makeup.

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## Mecklenburg's CTE Staff See What's HOT in South Hill

Teachers representing Mecklenburg County Public School's Career and Technical Education (CTE) department recently toured the Lake Country Advanced Knowledge Center in South Hill. The tour provided the group the opportunity to learn more about SVCC's Center for Information Technology Excellence (CITE), along with programs in welding, electricity, and HVAC (heating and air conditioning). Participants enjoyed talking with faculty and staff, as well as industry partners. Some of the teachers even tried welding with SVCC welding instructor John Evans!



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## SVCC Receives \$2.1 Million USDOE Grant

Southside Virginia Community College (SVCC), with the help of a \$2.1 million Title III Part A Strengthening Institutions Program (SIP) grant from the U.S. Department of Education (USDOE), will be able to significantly enhance the support systems in place for first year students and online learners.

"This is huge for our students," says Dr. Quentin R. Johnson, SVCC President. "This grant will allow us to continue making higher education more accessible and equitable for our students."

The grant will allow SVCC to put intervention systems in place for student groups that need additional support to succeed. It will also allow the College to significantly expand its student services infrastructure, resulting in future positive enrollment growth and increased student outcomes.



The proposed project, designed to take place over the course of five years, will include two overarching activities: enhancing support for first year student success and improving student services support for online students. The first activity will place an emphasis on first year advising, success coaching, career exploration and advising, financial literacy and empowerment, and faculty advisor professional development. The second activity will focus on offering remote students the same enrollment and advising services that are available to on-campus students.

Dr. Johnson states, "We are excited and honored to receive this grant. With this funding, we will be able to ensure that students in all learning formats and from all backgrounds have access to the resources they need to succeed."

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## Criminal Justice Academy

Fall semester kicked off the new SVCC Criminal Justice Academy. The program, housed on the SVCC Christanna Campus, is made up of dual enrollment students representing Brunswick, Mecklenburg, and Nottoway Public School Systems. Spearheaded by Professor Alphonzo Seward, the students recently were part of a hands-on experience conducted by Captain Lopresti and Lt. Myrick with the Brunswick County Sheriff's Office. This criminal investigation class provided information on collecting fingerprints at a crime scene, gunshot residue and casting a footprint that is left at a crime scene. Kudos to the Brunswick County Sheriff's Department for their participation!



## Constitution Day Trivia & Cupcakes



On September 18th, the student services team awarded prizes to participants for their correct answers to trivia questions about the United States Constitution to celebrate Constitution Day! Red and blue cupcakes were provided as well.



**SOUTHSIDE VIRGINIA  
COMMUNITY COLLEGE**

### **Join Us for Fall Community Meetings**

Dr. Quentin R. Johnson and his staff will present a college update and want to hear from you. All meetings will be held at 10:00 a.m. and refreshments will be provided.

- **Tuesday, October 24 at the Golden Leaf Commons (SVEC)  
1300 Greensville County Circle, Emporia**



• **Wednesday, October 25 at the SOVA Innovation Center**  
715 Wilborn Avenue, South Boston

• **Tuesday, October 31 at Centra Hospital**  
510 W. 3rd Street, Farmville

• **Thursday, November 2 at the Lake Country Advanced Knowledge Center**  
118 E. Danville Street, South Hill

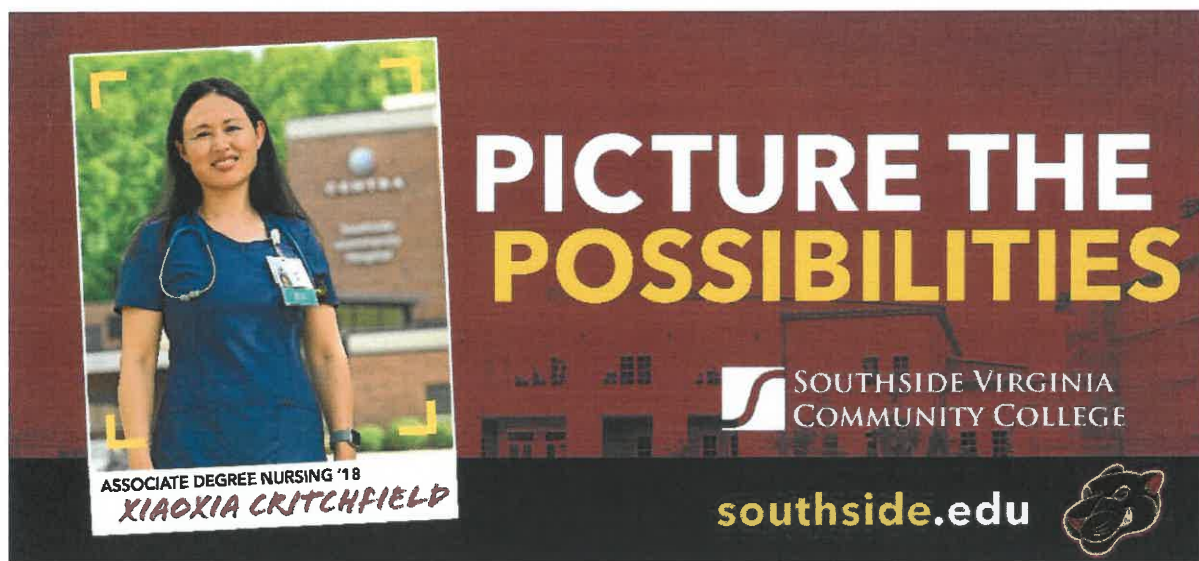
• **Tuesday, November 9 at the Occupational Technical Center**  
1041 10th Street, Pickett Park, Blackstone

To register call (434) 949-1008 or email [Brenda.Elder@southside.edu](mailto:Brenda.Elder@southside.edu)

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## Have you seen our billboards?

The "Picture the Possibilities" billboard campaign features SVCC Panther alumni and are spread throughout the service area. This billboard is located on highway 460.



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**Check out our Power Line Worker Program  
Update for Cohort #23!**

**READ LATEST PLW UPDATE**

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## What's Going On With SVCC Alumni?

### Panthers are Everywhere!

Paw the button to view exciting news about what our alumni have been doing!



## College Community Connections



Dr. Quentin R. Johnson, President  
Southside Virginia Community College  
*Panther Pride, Catch It!*

## Governor's School Students Embrace Academic Challenges

[READ LATEST CONNECTION](#)

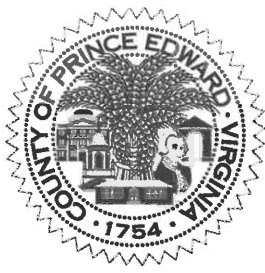
## Support Our Students!

[INVEST IN SVCC](#)

Southside VA Community College | 109 Campus Drive, Alberta, VA 23821

[Unsubscribe board@co.prince-edward.va.us](mailto:unsubscribe_board@co.prince-edward.va.us)

[Update Profile](#) | [Constant Contact Data Notice](#)



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** October 10, 2023  
**Item #:** 20  
**Department:** County Administration  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Monthly Reports

---

**SUMMARY:**

Please see attachments.

**COST:**

**ATTACHMENTS:**

- a. Animal Control
- b. Building Office
- c. Cannery – Home Canning
- d. Commonwealth Regional Council
- e. Tourism & Visitor Center

**RECOMMENDATION:** None.

**SAMPLE MOTION:**

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |



**Animal Control Monthly Report**

**"September 2023"**

**Dogs**

|                     |    |
|---------------------|----|
| Surrendered         | 8  |
| Picked Up           | 19 |
| Claimed By Owner    | 4  |
| Adopted             | 7  |
| Transferred P/U     | 0  |
| Euthanized          | 4  |
| Injured / Euth.     | 0  |
| Transferred to SPCA | 11 |
| Seized              | 0  |
| Bite Case           | 0  |
| Other               | 1  |

**Fees Collected** \$360

**Cats**

|                     |    |
|---------------------|----|
| Surrendered         | 17 |
| Picked Up           | 2  |
| Claimed By Owner    | 0  |
| Adopted             | 3  |
| Transferred         | 15 |
| Euth - Injury       | 0  |
| Euthanized          | 0  |
| Died in Kennel      | 1  |
| Transferred to SPCA | 0  |
| Dead on Arrival     | 0  |
| Bite case           | 0  |

**Fees Collected** \$100.00

|                                   |
|-----------------------------------|
| <b>Bill the Town of Farmville</b> |
| 1 animals housed.                 |
| <b>Total Billed:</b> \$256.85     |

**Wildlife**

|              |   |
|--------------|---|
| Handled      | 0 |
| Euthanized   | 0 |
| Rabies Case  | 0 |
| Injured/Euth | 0 |

**Livestock**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Sold at Market    | 0 |
| Adopted           | 0 |

**Fees Collected** \$0.00

**Other Companion Animals**

|                   |   |
|-------------------|---|
| Returned to Owner | 0 |
| Surrendered       | 0 |
| Transferred       | 0 |
| Adopted           | 0 |

**Miles Driven** 3,348

**Days at or above capacity** 30

**Number of Calls to Shelter** 138

**Summons Issued** 6

**Warrants Served** 0

**Days in Court** 0

**Nuisance Dogs** 2

**Dangerous Dogs** 0

**Calls After Hours/Comp Time** 42

**Dogs Brought in by Farmville PD** 1

**Donations** \$150.00

**Total Fees Collected** \$610.00

**Total Fees Collected and Billed**

\$866.85

*Adam Mumma, Chief Animal Control Officer*

*Ariel Witmer, Deputy Animal Control Officer*

**Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# BUILDING OFFICIAL

Permits Issued Report  
9/01/2023 Through 9/30/2023

|                                |                   |                |
|--------------------------------|-------------------|----------------|
| ADDITIONS                      | - Issued          | 8              |
|                                | - Value           | \$100,500.00   |
|                                | - Permit Fees     | \$1,843.00     |
|                                | - 2.00% STATE TAX | \$36.86        |
|                                | - Fees Collected  | \$553.86       |
| CELL TOWER                     | - Issued          | 2              |
|                                | - Value           | \$38,000.00    |
|                                | - Permit Fees     | \$1,500.00     |
|                                | - 2.00% STATE TAX | \$30.00        |
|                                | - Fees Collected  | \$1,530.00     |
| COMMERCIAL                     | - Issued          | 1              |
|                                | - Value           | \$20,000.00    |
|                                | - Permit Fees     | \$318.00       |
|                                | - 2.00% STATE TAX | \$6.36         |
|                                | - Fees Collected  | \$.00          |
| ONE & TWO FAMILY DWELLING      | - Issued          | 2              |
|                                | - Value           | \$718,400.00   |
|                                | - Permit Fees     | \$2,332.50     |
|                                | - 2.00% STATE TAX | \$28.65        |
|                                | - Fees Collected  | \$2,361.15     |
| ELECTRICAL                     | - Issued          | 16             |
|                                | - Value           | \$26,659.00    |
|                                | - Permit Fees     | \$1,885.43     |
|                                | - 2.00% STATE TAX | \$37.72        |
|                                | - Fees Collected  | \$1,651.01     |
| MECHANICAL                     | - Issued          | 7              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$2,295.80     |
|                                | - 2.00% STATE TAX | \$45.91        |
|                                | - Fees Collected  | \$1,967.57     |
| MECHANICAL/GAS                 | - Issued          | 2              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$274.88       |
|                                | - 2.00% STATE TAX | \$5.48         |
|                                | - Fees Collected  | \$178.36       |
| MANUFACTURED HOMES             | - Issued          | 1              |
|                                | - Value           | \$170,000.00   |
|                                | - Permit Fees     | \$484.00       |
|                                | - 2.00% STATE TAX | \$9.68         |
|                                | - Fees Collected  | \$493.68       |
| OCCUPANCY                      | - Issued          | 1              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$100.00       |
|                                | - 2.00% STATE TAX | \$2.00         |
|                                | - Fees Collected  | \$102.00       |
| PLUMBING                       | - Issued          | 5              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$646.40       |
|                                | - 2.00% STATE TAX | \$12.92        |
|                                | - Fees Collected  | \$554.87       |
| WORK STARTED W/OUT PERMIT      | - Issued          | 1              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$200.00       |
|                                | - Fees Collected  | \$200.00       |
| REMODELING                     | - Issued          | 1              |
|                                | - Value           | \$18,500.00    |
|                                | - Permit Fees     | \$152.00       |
|                                | - 2.00% STATE TAX | \$3.04         |
|                                | - Fees Collected  | \$.00          |
| IN LIEU OF SOIL & EROSION      | - Issued          | 6              |
|                                | - Value           | \$.00          |
|                                | - Permit Fees     | \$150.00       |
|                                | - Fees Collected  | \$75.00        |
| Total Permits - Issued         |                   | 53             |
| Total Permits - Value          |                   | \$1,092,059.00 |
| Total Permits - Permit Fees    |                   | \$12,182.01    |
| Total Permits - Surcharge Fee  |                   | \$218.62       |
| Total Permits - Other Fees     |                   | \$.00          |
| Total Permits - Fees Collected |                   | \$9,667.50     |

**INSPECTIONS FOR SEPTEMBER 141**

## September 2023 Cannery Report

692 Total Cans

373 quarts @\$1.05=\$391.65

319 pints @\$0.60=\$191.40

Non Processing Fee \$30.00

Usage Fee @\$1.00=\$14.00

During the month of September we processed a variety of produce from Brunswick Stew tomato soup, tomato juice, string beans, peas, marinara sauce, chili sauce, pinto beans, fried apples and a variety of greens.

The Total Revenue from visits \$627.05



# CRC's SEPTEMBER ITEMS OF INTEREST

## Grant Assistance:

- The Town of Blackstone was awarded \$50,000 from the VMS Resurgence Grant to start a small business support training services for existing businesses in Blackstone's Historic District. The CRC assisted with this application.
- **Rescue Squad Assistance Fund:** The CRC assisted the Town of Kenbridge, Crewe Volunteer Fire Department, Charlotte County Fire and Rescue, and Buckingham County with applications.
- **TAP:** The CRC is assisting Amelia County with a full application to VDOT's Transportation Alternative Program to fund the construction of pedestrian sidewalks.

## Updates:

- **Buckingham County Comp. Plan:** The CRC presented draft section one and two on September 18th to the Planning Commission.
- The CRC has been awarded \$70,000 in EDA funding for annual local technical assistance funds for CRC funding for Economic Development District (EDD) Planning Activities.
- The CRC has been notified of our allocation of \$33,000 through the Southeast Crescent Regional Commission (SCRC) Local Development District (LDD) annual funding program.



## Riparian Forest Buffers and Initiatives Presentation

Amber Ellis, James River Association, gave a presentation at the CRC's September Council meeting to educate attendees on events and programs the James River Association offers to our region including the Riparian Forest Buffer program. These buffers are the trees, shrubs, and other vegetation along our waterways.



## VA Rural Leadership Institute in St. Paul

Deputy Director, Todd Fortune, attended the third session of the Virginia Rural Leadership Institute in Saint Paul, Virginia. Through this leadership program, Todd learned from Virginia's top experts on economic and community development as well as a thorough review of rural issues. One of the ways he will apply these improved skills is by working on a Community Impact Project.



## Blackstone Armory Environmental Cleanup

Waco, Inc. has completed all the remaining lead abatement work. The CRC is working with Town staff to complete the remaining reporting to submit to Virginia Economic Development Partnership. Once reporting has been submitted and approved, the Town will be reimbursed for the grant expenses.



## Crewe Community Meeting

The Town of Crewe hosted a Community Meeting on September 5th at the Crewe Community Center. The CRC informed citizens about the CBDG planning grant application and the potential future activities that could be involved. The CRC is contracted by the Town to complete pre-planning activities for the application including facilitating this meeting.



## CRC REDO Update

On Monday, September 25th, the CRC REDO Advisory Board reviewed the Draft Strategic and Organizational Plan. Over the course of the next few months, the CRC will be working with Convergent Non-profit Solutions on the Fundraising Feasibility Study component.



## Site Visit to South Broad St. in Kenbridge

CRC staff, Town Staff, Virginia Housing Staff, and Council Member - Mr. Hankins, visited 114 and 120 South Broad St. in Kenbridge for a site visit. The Smyths from Broad St. Lofts will establish seven units for lease through adaptive reuse of two downtown properties. Virginia Housing's PDC Housing Program paid for a portion of the costs for establishing these housing units.

## Upcoming Funding Opportunities:

DHCD's Industrial Revitalization Fund (IRF):  
Opens 9/28

VDOT Transportation Alternative Program (TAP): Full Application closes 10/1

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

NPS, African American Civil Rights Grant: Closes 10/10

VBAF, Assessment and Planning Grant: Open; Rolling Basis

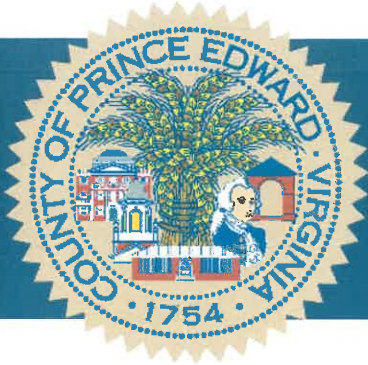
VBAF Site Remediation Grant: Open, Closes 9/29

VDACS AFID Planning Grant: Open; Rolling Basis

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

**Chelsey White**

*Director of Economic Development & Tourism*



## Prince Edward County, Virginia

Office of Economic Development & Tourism

### Economic Development and Tourism Report

#### **Economic Development**

- Attended the September Virginia Economic Developers Conference in Portsmouth, VA at the end of September.
- September IDA Meeting update – there is continued interest in the PEC Business Park from commercial developers and the IDA and staff continued to work with prospects; two RFI were submitted for sites in Prince Edward County; ongoing marketing of the HIT Park with the consultant.
- At the end of September, the sale of Lot 10 was finalized for the development of 5 Pillar Meat Processing Facility in the Prince Edward Business Park.
- Participated in the CRC REDO Working Committee Kickoff Meeting which included reviewing the draft strategic and organizational plan. Discussion included:
  - Draft vision and mission
  - Economic development strategies
  - Board structure
  - Staffing plan
  - Target budget
- Continued to participate in economic development programs, collaborations, and educational opportunities through regional and state organizations including VEDP, SOVA, Longwood SBDC, RISE, and VEDA.

#### **Tourism**

- Submitted a \$10,000.00 marketing grant proposal to market Prince Edward County as a premier wedding destination. The marketing campaign proposal is mixed media and will feature and promote wedding-related local venues, retail shops, and vendors.
- The Wonderful Wellness Weekend (Be Well in PEC) campaign has commenced with great results.
  - The campaign included a streaming and video advertisement running from May through June. The Facebook campaign resulted in reaching just under 88,000

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121 East Third Street; PO Box 625 Farmville, VA 23901



## Chelsey White

### *Director of Economic Development & Tourism*

Facebook users. The audience included Facebook users from the following locations: Baltimore, MD, Virginia Beach, Roanoke, Richmond, and Boydton, VA.

- The website results include 809 total page views of the newly refreshed tourism webpages which featured our 13 local campaign partners. The campaign also included over 400 promotional gift bags that were given out to visitors staying in hotels located in Prince Edward County.
- Participated in quarterly Virginia's Crossroad Meeting held in September.
- Continued participation in County marketing efforts with Letterpress Communications.
- Continued to participate in local, regional, and state organizations including THOYA, Virginia's Crossroads, and the Virginia Tourism Corporation in marketing the County's tourism opportunities.
- Recent article that features Farmville/Prince Edward County:  
[https://www.virginia.org/blog/post/amazing-fall-rentals/?utm\\_term=Amazing%20Fall%20Rentals%20This%20Way&utm\\_campaign=SeptemberConsumer09142023&utm\\_content=email&utm\\_source=Act-On+Software&utm\\_medium=email&utm\\_mmc=Act-On%20Software--email--Open%20for%20Some%20Epic%20Fall%20Travel%20Inspo%20%5CuD83D%5CuDE0F%5CuD83C%5CuDF42--Amazing%20Fall%20Rentals%20This%20Way](https://www.virginia.org/blog/post/amazing-fall-rentals/?utm_term=Amazing%20Fall%20Rentals%20This%20Way&utm_campaign=SeptemberConsumer09142023&utm_content=email&utm_source=Act-On+Software&utm_medium=email&utm_mmc=Act-On%20Software--email--Open%20for%20Some%20Epic%20Fall%20Travel%20Inspo%20%5CuD83D%5CuDE0F%5CuD83C%5CuDF42--Amazing%20Fall%20Rentals%20This%20Way)
- The hours of operation for the Visitor Center have changed. It is open from 8:30 a.m. to 4:30 p.m., Monday through Friday, Saturday from 12:30 p.m. to 4:30 p.m., and is closed on Sundays.

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## Tourism & Visitor Center Monthly Report for September 2023

| HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE: |                    |                 |                    |                 |                                   |
|-----------------------------------------------|--------------------|-----------------|--------------------|-----------------|-----------------------------------|
|                                               | Virginia<br>Guests | Other<br>States | Other<br>Countries | Total<br>Guests | Average<br>Visitors per<br>Month: |
| YTD 2023                                      | 1,073              | 203             | 23                 | 1,299           | 144.3                             |
| 2022                                          | 1,257              | 314             | 35                 | 1,606           | 133.3                             |
|                                               |                    |                 |                    |                 | Total / 9 Months                  |
|                                               |                    |                 |                    |                 | Total / ALL of 2023               |

### Requests for Information:

|                  | Phone<br>Inquiries | Video<br>Views (All) | Center<br>Visits | GoogleMyBusiness<br>Finding the<br>Visitor Center | Monthly<br>Totals: |
|------------------|--------------------|----------------------|------------------|---------------------------------------------------|--------------------|
| September 2023   | 26                 | 172                  | 192              | 1,311                                             | 1,701              |
| September 2022   | 40                 | 9                    | 191              | 1,738                                             | 1,978              |
| % Difference     | -35.00%            | 1811.11%             | 0.52%            | -24.57%                                           | -14.00%            |
| <b>TOTAL YTD</b> | 187                | 198                  | 323              | 3,851                                             | 4,559              |
| 2023 YTD         | 195                | 60                   | 1,091            | 7,331                                             | 8,677              |
| % Difference     | -4.10%             | 230.00%              | -70.39%          | 100.00%                                           | -47.46%            |

### October Report to Board of Supervisors:

- Submitted a \$10,000.00 marketing grant proposal to market Prince Edward County as a premier wedding destination. The marketing campaign proposal is mixed media and will feature and promote wedding-related local venues, retail shops, and vendors.
- The Wonderful Wellness Weekend (Be Well in PEC) campaign has commenced with great results.
- The campaign included a streaming and video advertisement running from May through June. The Facebook campaign resulted in reaching just under 88,000 Facebook users. The audience included Facebook users from the following locations: Baltimore, MD, Virginia Beach, Roanoke, Richmond, and Boydton, VA.
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