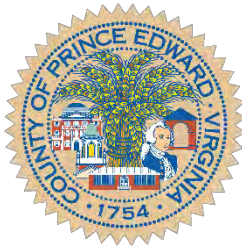




MISSION STATEMENT

"The mission of the Board of Supervisors of the County of Prince Edward is to represent all citizens, provide leadership, create vision and set policy to accomplish positive change and planned growth and to provide essential services, enhancing the quality of life and maintaining fiscal responsibility."

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**BOARD OF SUPERVISORS
MEETING AGENDA**

November 9, 2023

The Prince Edward County Board of Supervisors encourages citizens participation in public meetings through in-person participation, written comments and/or remote participation by calling: **1-844-890-7777, Access Code: 390313** (*If busy, please call again.*) Additionally, citizens may view the Board meeting live in its entirety at the County's YouTube Channel, the link to which is provided on the County's website.

~~~~~

|           |                                                                                                                                                                                                                                                                                                                                                             | <u>Staff Contact</u> | <u>Page #</u> |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------|
| 7:00 p.m. | 1. The Chair will call to order the September meeting of the Board.                                                                                                                                                                                                                                                                                         |                      | 5             |
|           | 2. Invocation                                                                                                                                                                                                                                                                                                                                               |                      | 5             |
|           | 3. Pledge of Allegiance                                                                                                                                                                                                                                                                                                                                     |                      | 5             |
|           | 4. Conflict of Interest Disclosures                                                                                                                                                                                                                                                                                                                         |                      | 7             |
|           | 5. Recognitions                                                                                                                                                                                                                                                                                                                                             | Cheryl Stimpson      | 9             |
|           | 6. <b><u>PUBLIC PARTICIPATION</u></b><br><i>Citizens wishing to address the Board are asked to please sign the Public Participation register prior to the beginning of the meeting.</i>                                                                                                                                                                     |                      | 11            |
|           | 7. Board of Supervisors Comments                                                                                                                                                                                                                                                                                                                            |                      | 13            |
|           | 8. <u>Consent Agenda:</u>                                                                                                                                                                                                                                                                                                                                   |                      |               |
|           | a. Treasurer's Report                                                                                                                                                                                                                                                                                                                                       |                      | 15            |
|           | b. Approval of Minutes                                                                                                                                                                                                                                                                                                                                      |                      | 19            |
|           | c. Account & Claims, Mileage Reports, County Attorney Invoices                                                                                                                                                                                                                                                                                              |                      | 49            |
|           | d. The County Administrator has reported that checks have been issued pursuant to the order of the Board as to salaries, etc., the amount of which has been heretofore approved.                                                                                                                                                                            |                      | 79            |
|           | 9. Correction of Meeting Minutes – January 10, 2023                                                                                                                                                                                                                                                                                                         | Doug Stanley         | 81            |
|           | 10. <u>Community Partner Updates:</u>                                                                                                                                                                                                                                                                                                                       |                      | 83            |
|           | a. Sarah Maddox, Piedmont Area Veterans Council                                                                                                                                                                                                                                                                                                             |                      |               |
|           | b. Kevin Faubion, Twin Lakes State Park                                                                                                                                                                                                                                                                                                                     |                      |               |
|           | c. Daniel Jordan, High Bridge Trail State Park                                                                                                                                                                                                                                                                                                              |                      |               |
|           | d. Melba Moore, DBA, MS, Crossroads Community Services Board                                                                                                                                                                                                                                                                                                |                      |               |
|           | 11. Highway Matters                                                                                                                                                                                                                                                                                                                                         | Sarah Puckett        | 85            |
| 7:30 p.m. | 12. <b><u>PUBLIC HEARINGS:</u></b> The Board will receive public input on the following:                                                                                                                                                                                                                                                                    |                      |               |
|           | a. Pursuant to Section 15.2-2507 of the <i>Code of Virginia</i> , the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget and accept the distribution of \$1,763,012.93 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools. | Cheryl Stimpson      | 87            |

|     |                                                             |                     |     |
|-----|-------------------------------------------------------------|---------------------|-----|
| 13. | <u>Finance &amp; Human Resources Report:</u>                | Cheryl Stimpson     |     |
|     | a. Litter Prevention & Recycling Grant                      |                     | 91  |
| 14. | <u>Emergency Management Report:</u>                         | Trey Pyle           |     |
|     | a. Mutual Aid Agreements – Authorize County Administrator   |                     | 95  |
|     | b. Distribution of FY 23 EMS Levy Funds                     |                     | 97  |
| 15. | Virginia’s Heartland Regional Industrial Facility Authority | Doug Stanley        | 99  |
| 16. | County Legislative Priorities                               | Doug Stanley        | 117 |
| 17. | FY 25 Budget Schedule                                       | Doug Stanley        | 121 |
| 18. | County Attorney’s Report                                    | Terri Atkins Wilson | 131 |
| 19. | County Administrator’s Report                               | Doug Stanley        | 133 |
| 20. | Personnel Committee Report                                  | Sarah Elam Puckett  | 135 |
| 21. | Closed Session                                              | Doug Stanley        | 137 |
| 22. | <u>Correspondence/Informational</u>                         |                     | 139 |
|     | a. Board Email – Due Date for Personal Property Tax         |                     | 140 |
|     | b. SVCC Proud Panther Newsletter                            |                     | 142 |
| 23. | <u>Monthly Reports</u>                                      |                     | 151 |
|     | a. Animal Control                                           |                     | 152 |
|     | b. Building Office                                          |                     | 153 |
|     | c. Home Canning                                             |                     | 154 |
|     | d. Commonwealth Regional Council                            |                     | 155 |
|     | e. Tourism & Visitor Center                                 |                     | 156 |

*(NOTE: Additional agenda items may be added to the Table Pack is available for review after 4:30 p.m. on November 9, 2023.)*



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 1, 2, 3  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Call to Order, Invocation, Pledge of Allegiance, Remote Participation

---

**SUMMARY:**

1. **Call To Order:** Board Chairman Gilliam will call to order the November meeting of the Prince Edward Board of Supervisors.
2. **Invocation**
3. **Pledge of Allegiance**

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 4  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Conflict of Interest Act Disclosures

---

**SUMMARY:**

The Chair will ask if any member of the Board of Supervisors has a conflict or disclosure regarding any item pending before the Board of Supervisors, per the requirements of the *Virginia State and Local Government Conflict of Interests Act*. A disclosure form is attached, if needed.

**COST:**

**ATTACHMENTS:**

**RECOMMENDATION:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_



## STATEMENT OF DISCLOSURE

### DECLARATION OF INTEREST

1. Transaction Under Discussion/Consideration: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. Nature of Public Official's Personal Interest Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_

3. Identify Membership in Business, Profession, Occupation or Group of Members that are Affected by the Transaction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. I do hereby certify and declare that I am able to participate in the above identified transaction fairly, objectively and in the public interest: Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### DECLARATION OF ACCURACY

I, the undersigned, certify that all statements in this statement of disclosure are true and correct to the best of my knowledge, are accurate and complete, and include all information required by the *Virginia Conflict of Interest Act*, Title 2.2, Chapter 31, of the *Code of Virginia*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_





**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 5  
**Department:** Human Resources  
**Staff Contact:** Crystal Baker  
**Agenda Item:** Recognitions

---

**Summary:**

“Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Board would like to recognize Matthew McMillian as Employee of the Month for November. Investigator McMillian “is one of the most helpful people in [the Sheriff’s Office]. When there is a project that needs doing or that others need help with, he is always the first person to volunteer. He will start a project on his own if he thinks it will benefit the office. He always has a positive attitude and never seems to fail to transfer that to the rest of the office personnel. Team work is also an attribute as his work ethic seems to help every member of our office to strive to be more like him.” We thank McMillian for his helpful spirit, hard work and positive attitude. We look forward to working with you for many years to come!

**Attachments:**

**Recommendation:**

**SAMPLE MOTION:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 6  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Public Participation

**SUMMARY:** *Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests our Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

**OPPORTUNITIES FOR PUBLIC PARTICIPATING & PUBLIC INPUT**

Public Participation and Public Hearing comments for County meetings will be received by Karin Everhart, Deputy Clerk to the Board of Supervisors, using one the following methods:

1. **Written Comments:** Please limit word count to no more than 500 words. Comments must be received by 2:00 p.m. the day of the meeting.

- a. **Mailed:** Board of Supervisors  
P.O. Box 382, Farmville, VA 23901.
- b. **E-Mailed:** Board of Supervisors: [board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)  
Planning Commission: [info@co.prince-edward.va.us](mailto:info@co.prince-edward.va.us)

2. **Verbal Comments:** Citizens may also participate remotely during the meeting. Using the meeting call-in information provided, citizens may **phone-in to the meeting and provide comments during the Public Participation/Public Hearing portion of the agenda;** however, **citizens must pre-register** with the County Administrator's Office at 434-392-8837 **by 2:00 p.m. the day of the meeting.** Callers must be on the line and ready to speak when called upon by the Chair. Please state your name and district of residence. Based upon the # of pre-registered speakers, the Chair will determine the time allotted to each speaker.

**Attachments:** Public Participation Tracking Form

**Recommendation:** None.

|              |                    |               |                |
|--------------|--------------------|---------------|----------------|
| Motion _____ | Cooper-Jones _____ | Gilliam _____ | Pride _____    |
| Second _____ | Emert _____        | Jenkins _____ | Townsend _____ |
|              |                    | Jones _____   | Watson _____   |

# PUBLIC INPUT TRACKING LOG

| ITEM NUMBER | CITIZEN REMARK | REMARK DATE | REPEAT REMARK | STATUS |
|-------------|----------------|-------------|---------------|--------|
| 1           |                |             | Y N           |        |
| 2           |                |             |               |        |
| 3           |                |             |               |        |
| 4           |                |             |               |        |
| 5           |                |             |               |        |
| 6           |                |             |               |        |
| 7           |                |             |               |        |
| 8           |                |             |               |        |
| 9           |                |             |               |        |
| 10          |                |             |               |        |
| 11          |                |             |               |        |
| 12          |                |             |               |        |
| 13          |                |             |               |        |
| 14          |                |             |               |        |



**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 7  
**Department:** Board of Supervisors  
**Staff Contact:** Douglas P. Stanley / Sarah Elam Puckett  
**Agenda Item:** Board of Supervisors Comments

---

**SUMMARY:**

The Board has set aside ten minutes for Board members to respond to citizen input from Public Participation.

**Cost:**

**Attachments:**

**Recommendation:** None.

**Sample Motion:**

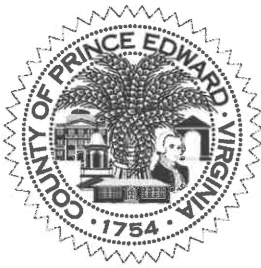
Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 8-a  
**Department:** Board of Supervisors  
**Staff Contact:** Donna Nunnally  
**Agenda Item:** Treasurer's Report

---

**SUMMARY:**

The Treasurer's Report is attached.

**Cost:**

**Attachments:** Treasurer's Report

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Cooper-Jones \_\_\_\_\_  
Emert \_\_\_\_\_

Gilliam \_\_\_\_\_  
Jenkins \_\_\_\_\_  
Jones \_\_\_\_\_

Pride \_\_\_\_\_  
Townsend \_\_\_\_\_  
Watson \_\_\_\_\_

**Prince Edward Board of Supervisors Treasurer's Report  
September 2023**

| Bank Account Balances         |       |           |  |             |                 |                         |
|-------------------------------|-------|-----------|--|-------------|-----------------|-------------------------|
| Name of Bank                  | Ref # | Int. Rate |  | Int. Paid   | Bank Balance    |                         |
| Benchmark Pooled Fund Account | 7654  | 4.25      |  | \$34,690.05 | \$ 8,634,406.91 |                         |
| Benchmark Social Services     | 9746  |           |  |             | \$ 218,946.10   |                         |
| Benchmark School Fund         | 3352  |           |  |             | \$ 1,903,851.58 |                         |
| Benchmark Food Service        | 3742  |           |  |             | \$ 408,110.72   |                         |
| <b>TOTAL</b>                  |       |           |  |             |                 | <b>\$ 11,165,315.31</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

| Certificates of Deposit            |       |           |      |          |                 |                         |
|------------------------------------|-------|-----------|------|----------|-----------------|-------------------------|
|                                    | Ref # | Int. Rate | Term | Maturity | Bank Balance    | Available Balance       |
| <b>Benchmark</b>                   |       |           |      |          |                 |                         |
|                                    | 0994  | 1.00      | 24   | 01/15/26 | \$ 123,192.71   |                         |
|                                    | 0995  | 1.00      | 24   | 01/15/26 | \$ 123,192.71   |                         |
| Recreation Fund                    | 0998  | 0.50      | 36   | 02/14/24 | \$ 17,573.21    |                         |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.00      | 60   | 01/04/26 | \$ 666,406.72   | \$ 930,365.35           |
| Benchmark Investment Acct          | L796  | 3.35      | 36   | 05/13/25 | \$ 2,495,000.06 | \$ 2,495,000.06         |
| <b>Farmers Bank</b>                |       |           |      |          |                 |                         |
|                                    | 2465  | 0.50      | 36   | 06/17/24 | \$ 110,316.67   |                         |
|                                    | 2466  | 0.50      | 36   | 06/17/24 | \$ 110,316.67   |                         |
| Underground Storage                | 2478  | 0.60      | 36   | 10/27/24 | \$ 23,042.06    |                         |
|                                    | 3465  | 4.15      | 6    | 11/16/23 | \$ 2,546,004.17 |                         |
|                                    | 3454  | 4.65      | 12   | 04/05/24 | \$ 2,528,500.69 |                         |
|                                    | 3457  | 4.75      | 6    | 10/05/23 | \$ 5,000,000.00 |                         |
|                                    |       |           |      |          |                 | \$ 10,318,180.26        |
| <b>TOTAL</b>                       |       |           |      |          |                 | <b>\$ 13,743,545.67</b> |

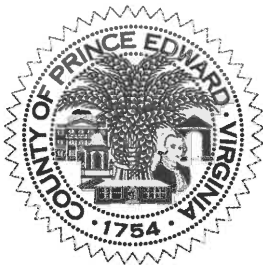
|                    |  |  |  |  |  |                         |
|--------------------|--|--|--|--|--|-------------------------|
| <b>GRAND TOTAL</b> |  |  |  |  |  | <b>\$ 24,908,860.98</b> |
|--------------------|--|--|--|--|--|-------------------------|



**Prince Edward Board of Supervisors Treasurer's Report - September 2022**

| <b>Name of Bank</b>                | <b>Bank Balance</b> |  |  | <b>Available Balance</b> |
|------------------------------------|---------------------|--|--|--------------------------|
| Benchmark Pooled Fund Account      | \$ 17,587,690.01    |  |  | \$ 16,411,285.19         |
| Benchmark Social Services          | \$ 244,400.13       |  |  | \$ 225,057.04            |
| Benchmark School Fund              | \$ 1,409,603.38     |  |  | \$ 862,288.43            |
| Benchmark Food Service             | \$ 452,822.62       |  |  | \$ 316,817.67            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 17,815,448.33</b>  |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>Certificate of Deposits</b>     |                     |  |  |                          |
| Benchmark                          |                     |  |  | \$ 2,681,210.30          |
| Farmers Bank                       |                     |  |  | \$ 2,467,758.69          |
| Benchmark 5 Yr CD-letter of credit |                     |  |  | \$ 659,784.09            |
| <b>TOTAL</b>                       |                     |  |  | <b>\$ 5,808,753.08</b>   |
|                                    |                     |  |  |                          |
|                                    |                     |  |  |                          |
| <b>GRAND TOTAL</b>                 |                     |  |  | <b>\$ 23,624,201.41</b>  |

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**Board of Supervisors  
Agenda Summary**

**Meeting Date:** November 9, 2023  
**Item #:** 8-b  
**Department:** Board of Supervisors  
**Staff Contact:** Karin Everhart  
**Agenda Item:** Approval of Minutes

---

**SUMMARY:**

Attached are draft minutes for the Board’s review and approval.

**Cost:**

**Attachments:** Board minutes.

**Recommendation:** Approval.

**Sample Motion:**

Motion \_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Gilliam \_\_\_\_\_ Pride \_\_\_\_\_  
Second \_\_\_\_\_ Emert \_\_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_\_\_\_\_  
Jones \_\_\_\_\_ Watson \_\_\_\_\_

October 10, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10<sup>th</sup> day of October, at 7:00 p.m., there were present:

Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; Barbara Johnson, Ed.D., Superintendent of Schools; Chip Jones, Ed.D., Farmville Area Chamber of Commerce; and Jake Romaine, Farmville Downtown Partnership.

Chairman Gilliam called the October meeting to order.

Supervisor Emert offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act Disclosures

Supervisor Emert stated: "Pursuant to Section 2.2-3115 (H) of the Code of Virginia, I, David Emert, as a member of the Prince Edward County Board of Supervisors am disclosing that I have a personal interest in the transaction involving the consideration of through-truck restrictions on Monroe Church Road (State Route 640), as I own a trucking company and have commercial vehicles that have used and could use Monroe Church Road and therefore would be impacted by said restrictions.

"Pursuant to Section 2.2-3112 (B)(1) of the Code of Virginia, I am able to participate in the transaction fairly, objectively and in the public interest, as the proposed through-truck restrictions on Monroe Church Road affect a business, profession, occupation or group of three or more persons, the members of which are affected by the transaction. In my case, I own a trucking company that operates commercial trucks that could use Monroe Church Road and be impacted by the through-truck restrictions.

"I have also filed a declaration of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review."

Chairman Gilliam stated: "Pursuant to Section 2.2-3115 (H) of the Code of Virginia, I, Llew Gilliam, as a member of the Prince Edward County Board of Supervisors am disclosing that I have a personal interest in the transaction involving the consideration of through-truck restrictions on Monroe Church Road (State Route 640), as I own a business and have commercial vehicles that have used and could use Monroe Church Road and therefore would be impacted by said restrictions.

Pursuant to Section 2.2-3112 (B)(I) of the Code of Virginia, I am able to participate in the transaction fairly, objectively and in the public interest, as the proposed through-truck restrictions on Monroe Church Road affect a business, profession, occupation or group of three or more persons, the members of which are affected by the transaction. In my case, I own a business that operates commercial trucks that could use Monroe Church Road and be impacted by the through-truck restrictions.

I have also filed a declaration of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review."

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Board would first like to recognize the October Employee of the Month who has been nominated by a citizen, Jon Marken! The Board will recognize Charlie Huddleston, a four-year employee of the county who works as a Worsham Convenience Site Attendant. The nomination reads: "Charlie has always been a great help when I take my trash for disposal. He is always friendly and cheerful even when faced with difficult situations." Charlie goes above and beyond to ensure our citizens have a positive experience. We'd like to thank him for his positive attitude and outstanding customer service. You make us look good, Charlie! Thank you and congratulations.

The Board also congratulated Florence Hatcher on her retirement from the Courthouse housekeeping staff of the Department of General Services. She has dedicated the last 17 years to Prince Edward County. She has been a kind and friendly presence in the courthouse and she will be greatly missed.

In Re: Public Participation

*Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.*

Julia Maserjian, Lockett District, reported three accidents on Monroe Church Road, in 2018, 2020, and 2021. She said other incidents are not reported, and debris must be cleaned up near the reservoir. She requested a lower speed limit and increased patrols.

Howard Armistead, Center District, presented an analysis on COVID-19, stating that Prince Edward County is 40% lower in vaccination rates than Virginia as a whole, and stressed the importance of vaccinations. He then promoted two books he wrote on pandemics and how we can do better to be prepared for pandemics.

Kenneth Jackson, Lockett District, expressed his displeasure regarding the flag issue, adding he is glad it is settled. He then stated the speed limit on Monroe Church Road should be lowered, and requested increased enforcement. Mr. Jackson then stated he feels two investigations by the Sheriff's Office were not handled properly; he said one instance leaked a source. He stated he feels this is why some people don't want to get involved.

Bemeché Hicks, Lockett District, expressed his concerns regarding the issues with high grass along the roads which obscure the line of sight onto the highway. He then stated the leak was about him, and he was fearful but is hopeful this will not happen again.

In Re: Board of Supervisors Comments

The Board members thanked those in attendance and appreciate their input is important to have a dialog to allow the Board address the issues.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

the Board accepted the August 2023 Treasurer's Report; the minutes of the meeting held September 12, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - August 2023**

| Name of Bank                  | Ref # | Int. Rate | Int. Paid   | Bank Balance           |
|-------------------------------|-------|-----------|-------------|------------------------|
| Benchmark Pooled Fund Account | 7654  | 4.25      | \$26,385.47 | \$9,946,428.71         |
| Benchmark Social Services     | 9746  |           |             | \$140,472.70           |
| Benchmark School Fund         | 3352  |           |             | \$2,706,766.16         |
| Benchmark Food Service        | 3742  |           |             | \$360,196.12           |
| <b>TOTAL</b>                  |       |           |             | <b>\$13,153,836.69</b> |

\*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

**Certificates of Deposit**

|                                    | Ref # | Int. Rate | Bank Balance   | Available Balance             |
|------------------------------------|-------|-----------|----------------|-------------------------------|
| Benchmark                          | 0994  | 1.00      | \$123,192.71   |                               |
|                                    | 0995  | 1.00      | \$123,192.71   |                               |
| Recreation Fund                    | 0998  | 0.50      | \$17,573.21    |                               |
| Benchmark 5 Yr CD-letter of credit | 0632  | 1.00      | \$666,406.72   | \$930,365.35                  |
| Benchmark Investment Acct          | L796  | 3.35      | \$2,476,835.41 | \$2,476,835.41                |
| Farmers Bank                       | 2465  | 0.50      | \$110,178.70   |                               |
|                                    | 2466  | 0.50      | \$110,178.70   |                               |
| Underground Storage                | 2478  | 0.60      | \$23,042.06    |                               |
|                                    | 3465  | 4.15      | \$2,546,004.17 |                               |
|                                    | 3454  | 4.65      | \$2,528,500.69 |                               |
|                                    | 3457  | 4.75      | \$5,000,000.00 | \$10,317,904.32               |
| <b>TOTAL</b>                       |       |           |                | <b>\$13,725,105.08</b>        |
| <b>GRAND TOTAL</b>                 |       |           |                | <b><u>\$26,878,941.77</u></b> |

In Re: Community Partner Updates

Barbara Johnson, Ed.D., Superintendent of Schools, presented updates on the schools. She stated it is Homecoming Week, and that the first quarter is finished and report cards would be sent home on October 19. She reported that the administration for Prince Edward County Public Schools have started work on the construction

grant for the Prince Edward County Elementary School, which was released September 29; once complete, they will share it with Davenport, Mosely Architects and the County Administrator for tweaks and additions. This is expected to be ready in November.

Dr. Johnson stated the Agriculture students and Culinary Arts students provided decorations and the meal for the State Superintendent's visit. She said the CTE Programs include Nursing, Auto Mechanics, Culinary Arts, CAD Drawing, Cyber Security, Agriculture, Vet Science, Small Animal Care, Economics and Personal Finance, Electronics, and Horticulture. She said several new agriculture classes were added last year.

Dr. Johnson reported there are currently 12 staff vacancies; one is History and 10 are in Special Education; they are working with a consulting firm to fill the vacancies; there will be seven new Special Education teachers for the second semester. She added she is again applying for a grant for up to two electric buses for local use. She reported the schools have received all HVAC monies from ESSER for \$300,000, which replaced all HVAC [units] at the Middle School, CTE and High School buildings.

Dr. Johnson then reported chronic absenteeism means that a student has missed 10% of the academic year; this is a community issue and asked everyone to make sure the children are getting to school. She said attendance rates are going up.

Discussion followed regarding the absenteeism and which school has teacher openings. Dr. Johnson said the Special Education teachers were reassigned; there are currently four at the Elementary School, five at the Middle School, and one at the High School.

Chairman Gilliam asked if the absenteeism is due to COVID and the students are doing lessons online. Dr. Johnson said there is a separate category for homeschool students and are not counted as being absent.

Dr. Johnson said each school is accredited with conditions; the Elementary is fully accredited for the third year, except for the absenteeism. The Middle School is making progress, and the High School needs to bring up the absenteeism and math scores.

Supervisor Pride asked if someone is personally speaking with the parents; Dr. Johnson said currently counselors are speaking with parents but they are currently seeking a Student Support Specialist.

Supervisor Jones questioned teacher retention. Dr. Johnson said retention is good and the teachers are working hard.



Supervisor Townsend asked if there are random drug tests being performed. Dr. Johnson said only the drivers undergo random drug testing.

Chip Jones, Ed.D., Farmville Area Chamber of Commerce, reported on the Chamber's recent activities and asked all to follow on social media:

- 10 membership luncheons
- Collaboration with Centra Southside Community Hospital
- Completed Leadership Farmville – 11 graduates
- Visit with three elected officials
- 17<sup>th</sup> Annual Chamber Centra Golf Tournament
- Six business “After Hours”
- 8 Ribbon Cutting Ceremonies
- Partnered with the Small Business Development Center to host events
- Collaboration with Letterpress Communications on an updated website

Upcoming Events include:

- Lunch & Learn on fraud
- November 1 – Longwood Small Business Development Center and Piedmont Health District, Lunch & Learn on the Next Step of Your Business and Federal Grant Opportunities, at the Robert Russa Moton Museum
- Membership Luncheon, November 13; STEPS will discuss the developments of Madeline's House Project
- Holiday Tree Lighting, November 19 at 6:00 p.m.
- Holiday House Tour, December 9, from 9:00 a.m. – 2:00 p.m.
- Inaugural Farmville Flower & Garden Festival, May 2024
- Leadership Farmville Youth Summit, Spring of 2024

Jake Romaine, Farmville Downtown Partnership, presented their strategy and scope of work through the end of 2023. He said FDP is an accredited Main Street member; they send out a weekly electronic newsletter and have produced a map and directory of downtown businesses to distribute from the Prince Edward County Visitors Center and Longwood University. He said he has worked with the Longwood Communications class on fundraising ideas for Downtown Farmville and received three well-produced plans. He is currently working with an intern from the Communications department on a Social Media plan to improve their social media communication. Mr. Romaine stated there are several committees: the Organization Committee successfully executed a fundraising plan; the goal is \$25,000 and \$22,000 has been raised to date.

Mr. Romaine said the Membership Committee and the Economic Vitality Committee created a database of properties and businesses which have been integrated into their user-friendly website. The Promotions Committee

supported the Fireworks After Dark event and developed and implemented “Rock the Block” which is very successful. A subcommittee of retailers was established to support downtown sales opportunities. The committees are currently focused on the Halloween costume contest and there will be other events throughout November and December.

Mr. Romaine said the Design Committee has two projects in process: they have received a \$50,000 matching grant for façade improvements in the downtown district, and a design booklet will soon be created, and the committee will announce the opening date for submitting applications. Maximum grant funds awarded per project will be \$10,000; the property owners will match that with \$5,000 in funds. The concept designs have been created for High Bridge Plaza through the VMS Design Services, available to FDP. The Committee will be working with the Town and High Bridge [State Park] to develop these ideas and seek more grant funding as well.

Mr. Romaine said the Economic Development Committee secured a \$25,000 financial feasibility study for two downtown buildings; they also will secure and submit a shovel-ready project for grant funding through the Industrial Revitalization Fund from DHCD, which totals up to \$1 million. The Committee held a social media workshop in the spring, funded by Longwood SBDC. He said plans have started on the 2024 work plan and there are a lot of upcoming events.

In Re: Highway Matters

Scott Frederick, PE, VDOT, introduced Brian Lokker, the new VDOT Assistant Resident Engineer in Farmville; he will be handling land use items for the Residency.

Mr. Frederick reported they followed the best practices manual on grass cutting; safety cutting has been completed on Route 460 and other locations in addition to the regular cutting. He said routine activities include the Rural Rustic projects on Briery Way Road, Faulkner Road, and Old Oak Road; the drainage work and pipe replacements are being done, and crews are applying base stone but may not be able to put the surface down if the colder weather continues. He said the crews finished moving the secondary roads and will begin mowing on the primary roads October 15.

Mr. Frederick reported Fall and Winter activities include cutting limbs, daylighting signs, pipe replacements, drainage work, tree removal. He said that on Route 460, crews widened radii and added a layer of

asphalt. On Route 654/652, crews worked on a sight distance issue; crews still need to remove a fallen tree on Rattler's Branch Road.

Supervisor Townsend questioned an issue at the intersection of Worsham Road and Redd Shop Road; Mr. Frederick said he will talk with the property owner tomorrow regarding the right of entry agreement.

Chairman Gilliam reported a large hole near 2176 Morris Creek Road; the hole is large enough to damage a car. He said a couch is in the ditch along the road at 6500 Five Forks Road, and Abilene and Darlington Heights Roads need more trimming work.

Supervisor Emert reported dead oak trees on Prospect Road and on Hard Times Road.

In Re: Monroe Church Road, Through Truck Restrictions

At its September meeting, the Board held a public hearing prior to considering through truck restrictions on Monroe Church Road (State Route 640). Minutes of the Public Hearing are in the Board Pack under Meeting Minutes. Per Section 46.2-809 of the *Code of Virginia*, which addresses the regulation of truck traffic on primary and secondary highways, *the Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearing.*

Following the public hearing, the Board tabled action on the through truck restrictions pending additional information on the accident history of the road and a remedy for the concern for sight-distance issues on the proposed alternate route at the intersection of Rt. 696 and U.S. 460.

Accident information that is available online was presented to the Board; a search of the data shows there have been two accidents on Monroe Church Road and one at the intersection of Monroe Church Road and Green Bay Road since 2018.

Scott Frederick, PE, VDOT Resident Engineer, stated he reviewed the minutes from September's Board meeting; he reported two accidents on Route 696, one was a failure to yield right of way, the other was failure to maintain road. He noted that during the public hearing, three speakers had requested a reduction in the speed limit and more speed limit signs, but no one requested trucks being restricted. Mr. Frederick then stated that even if there is a truck-restriction placed on the road, some trucks will still need to go on the road. Mr. Frederick recommended no action be taken.

Discussion followed regarding the bank being cut back to make the road wider and to improve sight distance. Mr. Frederick said survey work will need to be done.

The Board concurred with Mr. Frederick's recommendation.

In Re: Emergency Management Report – Mutual Aid Agreement

In June 2023, Charlotte County approached Prince Edward with a Fire - Rescue Mutual Aid Agreement. The mutual aid agreement was presented to the Public Safety Committee, when the Committee met with the Fire Association on August 28, 2023. The Public Safety Committee supported the agreement. The Fire Chiefs agreed to take the agreement back to their respective departments and to make a decision at the next regular Association meeting.

At the September 27, 2023 Prince Edward Area Fire Fighters Association meeting, all departments agreed to the mutual aid agreement and supported Prince Edward County executing the document.

There was also discussion on approaching the other surrounding counties and executing similar agreements along with reviewing the fire department districts to ensure the closest departments are being dispatched to assist with incidents in Prince Edward County.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to approve the mutual aid agreement with the County of Charlotte and authorize the County Administrator to execute the agreement on behalf of the County of Prince Edward; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

**FIRE/EMS MUTUAL AID AGREEMENT  
BETWEEN THE COUNTY OF PRINCE EDWARD,  
VIRGINIA AND THE COUNTY OF CHARLOTTE,  
VIRGINIA**

THIS FIRE/EMS MUTUAL AID AGREEMENT ("the Agreement") is made and

Entered this\_ day of \_ 2023, by and between the COUNTY OF PRINCE EDWARD, VIRGINIA ("Prince Edward"), a political subdivision of the Commonwealth of Virginia, and the COUNTY OF CHARLOTTE,

VIRGINIA ("Charlotte"), a political subdivision of the Commonwealth of Virginia, (collectively sometimes 'the parties').

WHEREAS, both Prince Edward and Charlotte maintain firefighting and EMS equipment and provide these services with the help of dedicated personnel, as authorized by Sections 27-6.1 and 27-23.1 of the Code of Virginia; and

WHEREAS, the Prince Edward County Board of Supervisors and the Charlotte County Board of Supervisors have concurred in the effort to develop a mutual aid agreement for improved firefighting and EMS capabilities within and around the jurisdictions of Prince Edward County and the County of Charlotte; and

WHEREAS, it is deemed to be mutually beneficial to both Prince Edward and Charlotte to enter into this Agreement concerning mutual aid with regard to the provision of fire suppression and operations fire prevention, hazardous materials response, specialized rescue response, incident management, and emergency medical services by Prince Edward and Charlotte; and

WHEREAS, Prince Edward and Charlotte desire that the terms and conditions of the Agreement be established. NOW, THEREFORE, WITNESSETH, that for and in consideration of the mutual benefits to be derived by Prince Edward and Charlotte from this Agreement,

Prince Edward and Charlotte hereby covenant and agree, each with the other, as follows:

1. Prince Edward and Charlotte will endeavor to provide each other fire suppression and operations, fire prevention, hazardous materials response, specialized rescue response, incident management and emergency medical service within their respective capabilities available at the time a request for such service is made.
2. Nothing in the Agreement shall be intended, interpreted, or construed to compel or require either party to respond to a request for service from the other party when the services of the party to whom the request is being made are already needed or are in use at the time the request is made, nor shall any such request compel or require the party to whom the request was made to continue to provide service to the other party when its personnel, apparatus, or equipment are needed to meet its own emergency response responsibilities.
3. Prince Edward and Charlotte through its recognized fire departments and emergency medical services agencies recognize that they are both fully capable of providing the services, which are the subject of the Agreement within their respective boundaries.
4. Neither party shall be liable to the other for any loss, damage, personal injury, or death, including claims of contribution or indemnity, resulting from the performance of this Agreement, including but not limited to acts or omissions which occur (1) during joint emergency response activities or (2) while in transit to or from an emergency response scene.
5. Neither agency shall be expected or required to reimburse the other for the cost of apparatus, equipment, or personnel utilized as a result of a response to a request for assistance pursuant to this agreement. When means are available for restitution, any agency requesting and receiving assistance shall reimburse the other agency for the actual cost of specialized supplies and extinguishing agents used in the requesting jurisdiction in the performance of this Agreement.
6. Prince Edward and Charlotte Fire and Rescue units shall respond to a call for service only upon request of an Incident Commander. Each jurisdiction shall identify its authorized Incident Commander, or Incident Commanders, to the other party and shall provide contact information for each authorized Incident Commander. The Incident Commander will request assistance through their own Emergency Communications Center and the Emergency Communications Center will make the official request for

the needed resources. The Prince Edward County Emergency Communications Center will notify Prince Edward County units of all fire and EMS/Rescue calls received from Charlotte County where mutual aid assistance is requested. Likewise, the Charlotte County Emergency Communications Center will notify Charlotte County units of all fire and EMS/Rescue calls received from Prince Edward County where mutual aid assistance is requested.

7. When either of the parties hereto responds to a request for assistance pursuant to this Agreement its personnel manning the responding units shall not become employees of the party making such request for purposes of the Virginia Workers Compensation Act.
8. Pursuant to Section 27-23.9 of the Code of Virginia, whenever two or more fire companies or departments are called to provide joint services in any district or political subdivision, the command of the first company to arrive shall have general supervision and control of all such participating companies and departments until an officer of such or political subdivision who is otherwise authorized by law to do so assumes such general supervision and control.
9. Notwithstanding anything to the contrary contained in this Agreement, nothing in this Agreement is intended or shall be construed to require either party to indemnify or save or hold harmless the other party, including, its officers, agents, and employees, from any liability for any act or omission occurring during or in connection with the performance of this Agreement.
10. Nothing contained in this Agreement shall confer any right upon any person other than the parties to this Agreement. This Agreement shall not be construed to impair or affect any sovereign or governmental immunity or official immunity that may otherwise be available to Prince Edward County, any officer, agent, or employee of Prince Edward County, or to Charlotte County or any officer, agent, or employee of Charlotte County.
11. This Agreement supersedes all previous mutual aid agreements for fire and EMS/rescue units, including memoranda of understanding, for services, which are the subject of this Agreement between Prince Edward and Charlotte, except for Designated Emergency Response Agencies (DERA) mutual aid agreements in accordance with 12VAC5-31.630.
12. This Agreement may be amended only in writing, signed by an authorized representative of each party, and may be terminated at any time by either of the parties giving (30) thirty days' written notice to the other party.

IN WITNESS WHEREOF, Prince Edward and Charlotte have caused this Agreement to be executed by their duly authorized representatives, all as of the day and year first above written.

COUNTY OF PRINCE EDWARD, VIRGINIA

By: \_\_\_\_\_ Title:

County Administrator

COUNTY OF CHARLOTTE, VIRGINIA

By: \_\_\_\_\_

Title: County Administrator

In Re: Emergency Management Report –Request for EMS Levy Funding – Motor Replacements

In September 2022 the Board of Supervisor approved the disbursement of the EMS Levy Funds to each County EMS agency with a contingency fund started to fund emergency situations such as accident replacement, vehicle motor or transmission replacements, etc.

In June of 2023, Prince Edward Rescue Squad had a motor failure in a 2011 Ford F-450 with 90,098 miles. Prince Edward Rescue received three quotes and had the motor replaced by Malloy Ford of Charlottesville. They have submitted the bill totaling \$20,155.67 for reimbursement using EMS Levy Contingency Funds.

In August of 2023, Meherrin Rescue Squad had a motor failure in a 2005 Ford F-350 with 127,875 miles Meherrin Rescue received three quotes and had the motor replaced by Wicked Deisel of Bedford. They had submitted the bill totaling \$18,134.40 for 60% reimbursement totaling \$10,880.64 using EMS Levy Contingency Funds.

There is currently \$200,000.00 in EMS Contingency with next disbursement scheduled for November which will add \$100,000.00 to the contingency.

FY24 BUDGET SUPPLEMENT

| Rev/Exp | Fund | Dept  | Object | Description           | Debit        | Credit       |
|---------|------|-------|--------|-----------------------|--------------|--------------|
| 3 (Rev) | 205  | 41050 | 0205   | EMS Levy Fund Balance |              | \$200,000.00 |
| 4 (Exp) | 205  | 93000 | 5807   | EMS Contingency       | \$200,000.00 |              |
| 4 (Exp) | 205  | 93000 | 5807   | EMS Contingency       |              | \$31,036.31  |
| 4 (Exp) | 205  | 32301 | 7008   | Meherrin EMS          | \$10,880.64  |              |
| 4 (Exp) | 205  | 32301 | 7005   | PEVRS                 | \$20,155.67  |              |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the requests from Prince Edward Volunteer Rescue Squad and Meherrin EMS for reimbursement for the costs of vehicle motor replacements from EMS Levy contingency funding and approve the budget supplements and appropriation of funds, as presented; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor “Bill” Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: Emergency Management Report –AFG Grant for Volunteer Fire Departments

In February 2023, the County submitted a FEMA Assistance to Firefighters Grant (AFG), with the help of the CRC, on behalf of the Prince Edward County Firefighters Association to replace outdated and aging Thermal Imaging Cameras (TICs). The FEMA AFG is a reimbursable federally funded grant that requires a 5% match by the recipient.

This grant funding will bring all Prince Edward County Fire Departments together with a standardized Thermal Imaging Camera on all structural firefighting apparatus. These cameras are vital tools for assisting in the search for victims in structure fires or locating hidden fire inside walls and ceilings without having to cause additional damage to the property.

On August 11, 2023 we were notified that the County had been awarded \$162,585.00 from the FEMA AFG for 21 Thermal Imaging Cameras.

The Firefighter's Association is requesting the County assist with covering the upfront cost of the grant until reimbursement is provided by FEMA. Each department will provide their portion of the 5% match back to the County.

**FY24 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description | Debit        | Credit       |
|---------|------|-------|--------|-------------|--------------|--------------|
| 3 (Rev) | 100  | 33010 | 0101   | AF Grant    |              | \$162,585.00 |
| 4 (Exp) | 100  | 32200 | 8208   | AF Grant    | \$162,585.00 |              |

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve the requests from the Firefighters Association to front the funding needed to purchase the thermal imaging cameras and be reimbursed by FEMA with the 5% matching funds from each fire department, and to approve the budget supplement and appropriation of funds, as presented; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None



In Re: FY24 Salaries & Wages

On September 14, 2023, House Bill 6001 was passed. This bill included an additional 2% salary increase to state funded positions effective December 1, 2023. The FY24 Budget included a 2% increase in the pay reserve line for all employees. Now that the General Assembly has acted, the Board will need to move the funding to the departmental budgets.

**FY24 BUDGET SUPPLEMENT**

| Rev/Exp | Fund | Dept  | Object | Description             | Debit       | Credit       |
|---------|------|-------|--------|-------------------------|-------------|--------------|
| 4 (Exp) | 100  | 91000 | 5011   | Pay Raise Reserve       |             | \$107,486.44 |
| 4 (Exp) | 100  | 12110 | 1100   | County Administration   | \$5,343.55  |              |
| 4 (Exp) | 100  | 12310 | 1100   | Commissioner of Rev     | \$3,720.06  |              |
| 4 (Exp) | 100  | 12410 | 1100   | Treasurer               | \$4,226.66  |              |
| 4 (Exp) | 100  | 12510 | 1100   | IT                      | \$1,267.46  |              |
| 4 (Exp) | 100  | 13200 | 1100   | Registrar               | \$1,999.18  |              |
| 4 (Exp) | 100  | 21100 | 1100   | Circuit Court           | \$569.26    |              |
| 4 (Exp) | 100  | 21600 | 1100   | Circuit Clerk           | \$5,767.20  |              |
| 4 (Exp) | 100  | 22100 | 1100   | Commonwealth Attorney   | \$11,661.62 |              |
| 4 (Exp) | 100  | 22200 | 1100   | Victim Witness          | \$844.51    |              |
| 4 (Exp) | 100  | 31200 | 1100   | Sheriff's Office        | \$28,874.41 |              |
| 4 (Exp) | 100  | 32500 | 1100   | Emergency Services      | \$899.22    |              |
| 4 (Exp) | 100  | 34100 | 1100   | Building Department     | \$1,399.42  |              |
| 4 (Exp) | 100  | 34100 | 1100   | Animal Control          | \$1,706.81  |              |
| 4 (Exp) | 100  | 43200 | 1100   | Buildings & Grounds     | \$4,861.04  |              |
| 4 (Exp) | 100  | 81100 | 1100   | Planning & Zoning       | \$688.32    |              |
| 4 (Exp) | 100  | 81500 | 1100   | Economic Development    | \$975.22    |              |
| 4 (Exp) | 100  | 81600 | 1100   | Tourism                 | \$2,149.61  |              |
| 4 (Exp) | 100  | 93000 | 0520   | Transfer to Solid Waste | \$25,138.69 |              |
| 3 (Rev) | 520  | 41050 | 0100   | From General Fund       |             | \$25,138.69  |
| 4 (Exp) | 520  | 42300 | 1100   | Collections             | \$9,960.06  |              |
| 4 (Exp) | 520  | 42400 | 1100   | Landfill Operations     | \$15,178.63 |              |
| 4 (Exp) | 100  | 93000 | 0741   | Transfer to PCS         | \$5,394.20  |              |
| 3 (Rev) | 741  | 41050 | 0100   | From General Fund       |             | \$5,394.20   |
| 4 (Exp) | 741  | 21400 | 1100   | Piedmont Court Services | \$5,394.20  |              |

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY24 Budget Supplement and appropriate the same funds as presented for the implementation of the 2% salary increase effective December 1, 2023; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

Nay: None

In Re: School Board Appropriations (CARES) – Authorize Public Hearing

On October 4, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$1,763,012.93 to the school CARES ACT budget. For this transaction to take place, the Board will first have to authorize a public hearing to amend the FY24 County and School Budgets by the amount of \$1,763,012.93 and then appropriate the same funds.

Per section 15.2-2507 of the *Code of Virginia*, a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment prior to the public hearing. The County's approved FY24 budget is currently \$69,732,747, which means the request from the Schools exceeds the one percent threshold.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to authorize a public hearing for its November 2023 meeting prior to acting on the appropriation for the school's CARES Act budget; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor "Bill" Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

In Re: School Appropriation – State & Federal Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$66,012.37 for the 2023-2024 school year. There is no local match required for this appropriation.

**FY24 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept  | Object | Description            | Debit       | Credit      |
|---------|------|-------|--------|------------------------|-------------|-------------|
| 3 (Rev) | 250  | 24020 | 0115   | Op Prgms Grant Det Ctr |             | \$30,121.00 |
| 3 (Rev) | 250  | 24020 | 0102   | Jobs for VA Grads      |             | \$10,000.00 |
| 3 (Rev) | 250  | 24020 | 0116   | Proj HOPE Homeless     |             | \$16,620.37 |
| 3 (Rev) | 250  | 33020 | 0014   | Title IV – A           |             | \$9,097.00  |
| 3 (Rev) | 250  | 33020 | 0077   | Preschool Handicapped  |             | \$174.00    |
| 4 (Exp) | 250  | 61000 | 0001   | Instruction            | \$66,012.37 |             |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

In Re: School Appropriation – Career & Technical Education State Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the state funds described below for a total of \$21,745.32 for the 2023-2024 school year. There is no local match required for this appropriation.

**FY24 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept  | Object | Description          | Debit       | Credit      |
|---------|------|-------|--------|----------------------|-------------|-------------|
| 3 (Rev) | 250  | 24020 | 0031   | Career and Technical |             | \$21,745.32 |
| 4 (Exp) | 250  | 61000 | 0001   | Instruction          | \$21,745.32 |             |

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

In Re: Sheriff's Department, Insurance Recoveries

The Sheriff's Department received payments from VACORP Claims totaling \$32,513.00 for replacement costs of one of the Sheriff's vehicles involved in an accident on July 22, 2023. The Board is asked to appropriate the \$32,513.00 to the Sheriff's Department vehicle repair line item to cover replacement costs.

**FY24 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept   | Object | Description          | Debit       | Credit      |
|---------|------|--------|--------|----------------------|-------------|-------------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries |             | \$32,513.00 |
| 4 (Exp) | 100  | 031200 | 3311   | Motor Vehicle Repair | \$32,513.00 |             |

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

In Re: Sheriff's Office. Workers Compensation Recoveries

The Sheriff's Department received payments from VACORP Claims totaling \$10,250.69 for a workers compensation claim of one of the Sheriff's deputies injured in the line of duty. The Board is asked to appropriate the \$10,250.69 to the Sheriff's Department salaries and wages line item to cover the costs of the deputy's salary while the individual was out of work.

**FY24 BUDGET AMENDMENTS**

| Rev/Exp | Fund | Dept   | Object | Description                | Debit       | Credit      |
|---------|------|--------|--------|----------------------------|-------------|-------------|
| 3 (Rev) | 100  | 019020 | 0006   | Insurance Recoveries       |             | \$10,250.69 |
| 4 (Exp) | 100  | 031200 | 1100   | Sheriff – Salaries & Wages | \$10,250.69 |             |

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones                      Nay: None  
 J. David Emert  
 Llew W. Gilliam, Jr.  
 Victor "Bill" Jenkins  
 E. Harrison Jones  
 Odessa H. Pride  
 Jerry R. Townsend  
 Cannon Watson

In Re: Operation Green Light for Veterans

Annually, the National Association of Counties (NACo) invites the nation's 3,069 counties, parishes and boroughs to join the recognition of Operation Green Light for Veterans. This program encourages partnering communities to light up their courthouses with green lights to signify appreciation for the sacrifices of our United States military personnel. Approximately 200,000 service members transition to civilian communities annually, and Prince Edward County is home to many military veterans.

Prince Edward County seeks to participate in Green Light for Veterans to honor all individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all.

This year, Veteran's Day is Saturday, November 11, 2023. To show the County's support, staff is requesting authorization to light the Courthouse green from November 1 through November 11. Additionally, citizens are encouraged to display a green light in a window in their place of business or residence during this time to show gratitude for all of the men and women who serve or have served our country and this community in the Armed Forces.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve participation in Operation Green Light and direct the County Administrator to cause the courthouse to be illuminated green from November 1 – November 11, 2023, and that we encourage our citizens and businesses to place a green light in a window in honor of and to support our nation's Veterans; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported work continues on the updates to the County ordinances; she also worked on the title to County property.

In Re: County Administrator Update

Mr. Stanley stated that at the September meeting, Staff noted the Board's motion on the restructuring of the Planning Commission did not include approval of the Resolution for the Reorganization of the Planning Commission.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution for the Reorganization of the Planning Commission, with amendments as indicated; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE  
EDWARD, VIRGINIA**

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**REORGANIZATION OF COUNTY
PLANNING COMMISSION**

WHEREAS, Virginia Code Title 15.2, Chapter 22, Article 2 provides that every locality shall create a local planning commission to promote the orderly development of the locality and its environs; and

WHEREAS, the Board of Supervisors of Prince Edward County, Virginia, wishes to reorganize the Prince Edward Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, Virginia, as follows:

Section 1. The County Planning Commission of Prince Edward County, Virginia, shall consist of nine (9) members, one of whom shall be a member of the Board of Supervisors, and the remaining eight (8), hereinafter referred to as appointed members, shall be residents of Prince Edward County, Virginia and freeholders qualified by knowledge and experience to make decisions on questions of community growth and development. All of the members shall be appointed by the Board of Supervisors of Prince Edward County, Virginia, for terms of four (4) years beginning on January 1st. It is the intent of the Board that each of the eight (8) appointed members shall be appointed by election district if there are qualified applicants. It is understood that the current Planning Commission membership is currently not balanced by election district and that the Board will consider future appointments by district as vacancies occur. Any vacancy in membership shall be filled by appointment by the Board of Supervisors of Prince Edward County, Virginia, and such appointment, in the case of an appointed member, shall be for the unexpired term. In September of each year, the County shall advertise any expiring terms indicating the open seat(s) and request that residents wishing to submit citizen volunteer applications do so by October 31st. The names of all residents submitting citizen volunteer applications will be presented to the Prince Edward County Board of Supervisors at its regular monthly meeting in November and the Prince Edward County Board of Supervisors shall make appointments at its regular monthly meeting in December. Any appointed member may be removed by the Board of Supervisors of Prince Edward County, Virginia, for inefficiency, neglect of duty, or malfeasance in office, provided that such removal may be made only after a public hearing at which said member is given an opportunity to appear and be heard on the charges against him.

Section 2. Following adoption of this resolution, there shall be eight (8) appointed members on the County Planning Commission whose terms have been established by the Prince Edward County Board of Supervisors. Those terms are hereby confirmed.

Section 3. The County Planning Commission shall have the functions, powers, and duties which are prescribed by law and generally contained in Title 15.2, Chapter 22, Article 2.

Section 4. The Prince Edward County Planning Commission shall adopt by-laws and establish a program of work with input from the Board of Supervisors of Prince Edward County, Virginia. This program of work shall outline the activities in which the Planning Commission expects to engage in (a) assembling such data regarding Prince Edward County, Virginia, and the surrounding territory as said Planning Commission shall deem necessary in exercising its functions, powers, and duties; (b) analyzing such data and making such studies as may be necessary in the preparation of a comprehensive plan for Prince Edward County, Virginia; (c) preparing the comprehensive plan as a general guide for the development of Prince Edward County, Virginia, and as a basis for

the preparation of zoning and other regulations; and (d) recommending to the Board of Supervisors of Prince Edward County, Virginia, appropriate procedures for effectuating the comprehensive plan.

Section 5. This resolution shall take effect and shall be in full force and effect from and after the date of its adoption.

Certification

I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10th day of October, 2023.

Mr. Stanley presented his report:

- **2023 Annual Report** – County staff are working with Letterpress on the final draft of the 2023 Annual Report to include with property tax bills to be mailed this month.
- **Sandy River Permit** – We received a draft of the Sandy River Water Withdrawal Permit from DEQ. DEQ ran an ad in the Herald on September 20 which started the 30-day public comment period.
- **Building Inspections Software** – County staff kicked off the Cloudpermit building inspections software project this week. Moving forward there will be weekly meetings on the project. The projected completion date is December 2023.
- **Prince Edward County Elementary School Renovation** – The Virginia Department of Education has released the School Construction Assistance Program Grant Application. PECPS staff will be working with Moseley Architects on the application for funding for the Prince Edward County Elementary School project.
- **HIT Park Marketing** – We are receiving significant interest in the HIT Park. The IDA’s consultant, Rhett Weiss, is engaged with several data center developers talking about the site. I really feel it is not a matter of “if” but “when” for the development of the site. In November, the IDA will have a presence at a data center conference in northern Virginia.
- **Tourism Grant** – Prince Edward County applied for a \$10,000 Microbusiness Marketing Leverage Program Grant through the Virginia Tourism Corporation. This grant is designed to push business during the off season, September – March. The Economic Development and Tourism Department saw this as an opportunity to promote Prince Edward as a wedding destination. With so many Hampden Sydney and Longwood alumni returning to the area to get married this was a great chance to advertise Prince Edward as a one stop shop, “Forever Starts In Prince Edward County.” The couple can get a venue, the dress, the tux, the bridal party attire, food, photographers, and hotels for the entire wedding party/guest without having to leave the area.
- **Opioid Grant Application** – I have been working with a consultant to submit a grant application to the Virginia Opioid Abatement Authority for a planning grant in the amount of \$45,900 by the deadline of September 30th for this funding round. The application is being submitted on behalf of Prince Edward, Buckingham, and Cumberland counties.

The purpose of the planning grant to determine the feasibility of and the planning for a Drug Treatment Court to serve the three communities. The plan is to prepare the community, assess current services and

gaps, enlist the partners' cooperation, write policies and procedures, and develop additional resources. The ultimate goal is to consider applying to the Supreme Court of Virginia Drug Court Advisory Board to begin a drug treatment docket. Developing and strengthening the resources necessary for the drug court to be successful benefits not only drug court participants but all those suffering from opioid abuse and other substance use disorders.

If a drug treatment court is determined not to be the highest and best use of resources, an alternative fully developed plan will be pursued based on identified gaps in treatment or services. After completion of the planning grant, we would submit a grant application for program funding to the Opioid Abatement Authority for funding to match what we have received to-date from the Opioid disbursements. This has taken some time, but by working regionally, we feel we will have a better chance at success of getting additional funding to support treatment and addiction services.

- **Upcoming BOS Engagement Opportunities** – Upcoming opportunities within the community for BOS engagement include:
 - Extension Better Together Program - Farmville Train Station – 10:00 am to 12:00 pm – 10/7
 - One Table Pot Luck Meal – Downtown Plaza/North Main Street – 5:30 pm – 10/7
 - Virginia Children’s Book Festival Opening – 9:00 am – 10:00 am – October 11-13
 - STEPS – Domestic Violence Fundraiser – Southern Pines at Wedgewood – 11:00 am to 3:00 pm – 10/21
 - Paint the Town Purple Alzheimer’s walk – 10:00 am – 10/21
 - Master Gardeners Lunch and Learn – Ag Building – 12:00 pm - 1:00 pm – 11/2
 - Piedmont Health District – WIC Open House & Resource Fair – 10:00 a.m. – 2:00 p.m. - 10/27
- **Joint BOS/Planning Commission Comprehensive Plan Meeting** – October 17th at 5:30 pm at Moton.

Chairman Gilliam reported a citizen was recently attacked by a coyote, and warned citizens to be aware.

Discussion followed regarding the bounty for coyotes not being effective; if someone has a wildlife issue, please contact DWR.

In Re: VACo Voting Credentials

Mr. Stanley stated the Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones to designate Chairman Gilliam as the delegate and Supervisor Watson as the alternate; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Personal Property Tax Relief Act (PPTRA)

The County Administrator and IT Consultant have computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2023 to be 25.75% of assessed value based upon guidelines provided by the Commonwealth. The percentage was set higher in 2022 at 37.50% in order to account for the higher value of vehicles. In 2021 the percentage was 30.50%.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the resolution to set the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth at 25.75% for 2023.; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay:	None
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**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA
PPTRA RESOLUTION FOR 2023**

County of Prince Edward, Virginia

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2023, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 25.75% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 25.75% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of "qualifying" (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Letter of Support – Additional Funding for Planning District Commissions

Mr. Stanley stated the County has received a request from the Commonwealth Regional Council (CRC) to write a letter to Governor Youngkin requesting additional state funding for Planning Districts be included in the Governor's proposed FY25 /FY26 budget that will be presented to the General Assembly's money committees in December.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator send a letter of support to the Governor requesting additional state funding for Planning Districts be included in the Governor's proposed FY25/FY26 budget.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Health Department Funding, Unspent Funds

The County received a letter requesting the return of unspent funding for FY 2022-2023 in the amount of \$1,148.13. This compares to the balance of \$2,385.39 from FY 2021-2022. The purpose of the request is to purchase two high-back chairs for their full-time clerks. Since the County replaced the flooring in the Health Department last year, the Health Department has been purging old and unused equipment and updating the furniture.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the request to return unspent FY 2022-2023 funds in the amount of \$2,385.39; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Parcel Ownership with IDA and Prince Edward County

Mrs. Atkins Wilson stated that during the title search for the lot adjacent to Lowe's in the Prince Edward County Business Park, fronting on U.S. Highway 15 and adjacent to the future site of Wawa, there is a section of property which was inadvertently only partially transferred from the County of Prince Edward to the Industrial Development Authority of Prince Edward County. This was referenced in a meeting held by the Prince Edward County Board of Supervisors in 2009, noting that a deed of correction for this omission should be prepared and recorded. However, this was never completed.

For the details of the property, the Industrial Development Authority of Prince Edward County is selling a parcel now known as Lot 2D on plat in PC A/352#6 and the question has risen as to the exact owner of the parcel.

Turning to the Instrument #20061797, with the plat also recorded in Plat Cabinet A, Slide 332 #1, you can see a notation, along the edge of Highway 15, on the plat, that indicates a 2.00 acre parcel that was under the life estate of Mrs. Elliott's lifetime estate, which she did relinquish in a subsequent deed recorded in Deed Book 245 at Page 715.

In the Instrument #200701904, with the plat attached and also located in Plat Cabinet A, 352#6, the small overlap area that is shown on the 13.00 acres, acquired by Lowe's, shows that the lot line was abandoned. This plat indicates that the Prince Edward County Industrial Development Authority owns Lot 2D.

As a point of reference, see Instrument#201200665 where by Deed of Correction, the County of Prince Edward joined in to properly convey all of its right, title and interest in the portion of Lot2B identified as "Old Lot Line Hereby Abandoned" and being a part of the life estate of Marietta Allen Elliott to the Prince Edward County Industrial Development Authority. This instrument corrects the Instrument #200701904 by conveying whatever interest that the County had in the Lot 2B that was sold to Lowe's as the 13.00-acre parcel.

Also in Instrument #200701906, Lowe's was given an option to purchase Lot 2D, and there is a plat showing the Lot being owned by the IDA of this lot 2D.

However, in the Instrument #200901862, while there are minutes attached from the Prince Edward County Board of Supervisors that mentions that the 1.67-acre parcel north of Lowe's was never transferred from Prince Edward County to the IDA, and that a Deed of Correction was called for to correct this omission, I do not see in the record where it was covered in the legal description of Instrument #200901862 nor any subsequent deed of correction.

Therefore, the County of Prince Edward and the Industrial Development Authority of Prince Edward County both need to execute the deed in order to transfer this parcel to the purchaser.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize the County Administrator to sign the deed in order to transfer any right, title or interest that the County of Prince Edward might own in Lot 2D on a plat in Plat Cabinet A, Slide 352 at #6 and correct this error referred to in the 2009 minutes.; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: Enterprise Zone #48 Boundary Amendment and Expansion

Mr. Stanley stated that Charlotte County is holding a public hearing on October 10th to hear input for a proposed boundary amendment and expansion of Enterprise Zone #48 which is also shared by Prince Edward County and Lunenburg County. Charlotte County is seeking to incorporate additional properties and additional incentives for areas near the existing zone located at the Heartland Regional Industrial Park and the Charlotte County Industrial Park in Keysville to increase economic growth opportunities. The request for expansion came to Charlotte County from the Town of Keysville. Any change to the joint Enterprise Zone requires support from all the members. Charlotte County is planning to submit the application for expansion and request the change be retroactive to January 2023. In addition to the proposed resolutions, maps showing the proposed zone amendment are also attached.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to adopt the Resolution Supporting the Amendment of Enterprise Zone #48 in support of Charlotte County's Enterprise Zone expansion; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

**A RESOLUTION
SUPPORTING THE AMENDMENT OF
ENTERPRISE ZONE #48**

WHEREAS, the Counties of Prince Edward, Charlotte, and Lunenburg are members of a joint Enterprise Zone identified as Enterprise Zone #48; and

WHEREAS, the County of Charlotte is seeking to incorporate additional properties and additional incentives for areas near the existing zone located at the Heartland Regional Industrial Park and the Charlotte County Industrial Park in Keysville to increase economic growth opportunities, and

WHEREAS, a boundary amendment to Enterprise Zone #48 requires the approval of all three member localities;

NOW, THEREFORE, BE IT RESOLVED, that the Prince Edward County Board of Supervisors supports Charlotte County's proposed amendment to Enterprise Zone #48 and authorizes Charlotte County to apply for an Enterprise Zone boundary amendment.

Adopted this 10th day of October 2023.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to an unsolicited proposal for an intergovernmental contract, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; for discussion and consideration of the disposition of publicly-held real property at the landfill, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; for discussion and consideration of the annual performance of the County Administrator, pursuant to the exemptions provided for in Section 2.2-3711 (A)(1) of the *Code of Virginia*; and for discussion concerning a prospective business where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor "Bill" Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Patty Gulick, Cannery Manager, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of August 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

the meeting was recessed at 9:44 p.m. until Tuesday, October 17, 2023 at 5:30 p.m. at the Robert Russa Moton Museum, 900 Griffin Boulevard, Farmville, Virginia.

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 8-c
Department: County Administration
Staff Contact: Crystal Baker
Agenda Item: Review of Accounts & Claims

SUMMARY:

The Bill List, Mileage Reports, and County Attorney Invoices are attached.

Cost:

Attachments:

Recommendation:

Sample Motion:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

ACCOUNTS PAYABLE CHECKS
PRINCE EDWARD

FROM DATE- 10/01/2023
TO DATE- 10/31/2023

11/01/2023

FUND NO.	DESCRIPTION	\$\$\$ PAY	\$\$\$
100	GENERAL FUND	\$1,118,965.47	
205	EMS DISTRICT FUND	\$65,195.98	
501	WATER FUND	\$134.73	
520		\$76,791.28	
741	PIEDMONT COURT SERVICES FUND	\$5,813.66	
	TOTAL	1,266,901.12	

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
0027		29332	THOYA Postcard Sales TOWN OF FARMVILLE	THYA QTR 2 2023	POST CARD SALES	17.00
		29332	TOWN OF FARMVILLE	THYA QTR 3 2023	POST CARD SALES	16.00
					ACCOUNT TOTAL	33.00 *
					MAJOR TOTAL	33.00 **
011010			BOARD OF SUPERVISORS			
3161			Strategic Planning			
		21756	LETTERPRESS COMMUNICATIONS	2738 1	CTY COMM HRS AUG 23	2,125.00
		21756	LETTERPRESS COMMUNICATIONS	2755	CTY COMM SEPT 2023	3,187.50
		21756	LETTERPRESS COMMUNICATIONS	2755	SOC MEDIA AUDT 9/23	1,375.00
		21756	LETTERPRESS COMMUNICATIONS	2755	LONGWD PRNT PEC GDE	375.38
					ACCOUNT TOTAL	7,062.88 *
3600			Advertising			
		15240	FARMVILLE NEWSMEDIA	129579 1699534	HOUSEKEEPER AD	106.00
		15240	FARMVILLE NEWSMEDIA	305625 1710588	DEQ PUBLIC CMMT AD	235.15
		15241	FARMVILLE HERALD	222498 1679169	BIDS AG BUILDING	252.37
		15241	FARMVILLE HERALD	222498 1681412	BOS MEETING 8/23	332.25
		15241	FARMVILLE HERALD	222498 1699607	BOS MEETING AD	430.57
		23928	NOTTOWAY PUBLISHING CO	PUB NOTICE DEQ	DEQ ENV PERMIT NOTICE	229.50
					ACCOUNT TOTAL	1,585.84 *
5510			Travel-Mileage			
		25738	PRIDE ODESSA H	MILEAGE JUL-SEP	TRAVEL MILEAGE	160.48
					ACCOUNT TOTAL	160.48 *
5530			Travel-Subsistence & Lodg			
		11250	BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	MACADOS BOS MEETING	166.27
					ACCOUNT TOTAL	166.27 *
6040			ADP Equipment			
		31339	VERIZON WIRELESS	242374982 0923	CELL PHONE BOS	560.55
		31339	VERIZON WIRELESS	242374982 1023	CELL BOS	560.54
					ACCOUNT TOTAL	1,121.09 *
					MAJOR TOTAL	10,096.56 **
012110			COUNTY ADMINISTRATOR			
5230			Telecommunications			
		31339	VERIZON WIRELESS	242374982 0923	CELL PHONE CTY ADMIN	131.14
		31339	VERIZON WIRELESS	242374982 1023	CELL COUNTY ADMIN	131.23
					ACCOUNT TOTAL	262.37 *
5530			Travel-Subsistence & Lodg			
		11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	FRMVLE CHMBR OF COMM	10.00
		11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	IDA LUNCH MEETING	71.08
		11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	FOOD FOR MEETING	14.59
		11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	FOOD FOR MEETING	2.56
		11250	BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	MACADOS INTERVIEW PN	35.15
					ACCOUNT TOTAL	133.38 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5810	14440 18658	PUCKETT SARAH E ICMA	0923 352714 1023	NOTARY RENEWAL MEMBERSHIP RENEWAL	45.00 926.25 971.25 *
6001		Office Supplies			
	10259	AMAZON CAPITAL SERVICES	1HHQ-JC1D-XC76	CR RETURN BAND AIDS	7.42-
	10259	AMAZON CAPITAL SERVICES	1HXW-4NXX-WLRF	LTR OPNR/LANYRS/DRVS	35.48
	10259	AMAZON CAPITAL SERVICES	1N4Y-999J-1VMQ	COFFEE BAR ITEMS	158.84
	12947	CRYSTAL SPRINGS	23465833 092923	WATER	45.02
	20600	KEY OFFICE SUPPLY	415 582698	BATTERIES/NOTEBOOKS	45.38
	21153	CAPITAL ONE/ WALMART	630109 1023	CANDY FOR PARADE	322.56
				ACCOUNT TOTAL	599.86 *
6012		Books and Subscriptions			
	11250	BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	START MEETING	21.33
	22211	RELX INC. DBA LEXIS NEXIS	38292580 RENWL	VA ADV CRT RENEWAL	198.36
	22211	RELX INC. DBA LEXIS NEXIS	38395762	VACDE 23 RVOLS	387.46
	22211	RELX INC. DBA LEXIS NEXIS	38395770	VA ADMIN LAW APPDX23	82.43
				ACCOUNT TOTAL	689.58 *
				MAJOR TOTAL	2,656.44 **
012210		LEGAL SERVICES			
3160	28062	Professional Services SANDS ANDERSON PC	617627 107766	BOWMAN ZONING APPEAL	841.50 841.50 *
5810	21775	Dues & Association Member LOCAL GOVT ATTY OF VA INC	FY24 5287	MEMBERSHIP RENEWAL	425.00 425.00 *
				ACCOUNT TOTAL	1,266.50 **
012220		PERSONNEL			
3199	15145	Purchase of Services FADS	PECA230930	DRUG TESTS	450.00 450.00 *
5530	11250	Employee Recognition BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	RETIREMENT PLAQUE	134.57 134.57 *
				ACCOUNT TOTAL	584.57 **
012310		COMMISSIONER OF REVENUE			
5810	32294	Dues & Association Member WELDON COOPER CENTER	CERT PRGM A LEE	APPLICATION FEE	75.00 75.00 *
				ACCOUNT TOTAL	75.00 **
012320		ASSESSOR			
3160	32122	Professional Services WAMPLER-EANES APPRAISAL	BP02-2023	2023 NEW CONSTRUCTIN	20,650.00 20,650.00 *
				ACCOUNT TOTAL	20,650.00 **

MAJOR# ACCT# 012410	VENDOR NUMBER TREASURER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3171	29041 29041	Land Sale Expense - TACS TACS, P.C. TACS, P.C.	8888 8913	TACS FEES TACS FEES	415.70 666.54 1,082.24 *
5230	11250	Telecommunications BENCHMARK COMMUNITY BANK	2777	PAYFLOW/PAYPAL	10.10 10.10 *
5410	17009	Lease/Rent Equipment H BECKER	24203	2YR SIGNER AGREEMNT	689.50 689.50 *
6001	10259 20600 20600	Office Supplies AMAZON CAPITAL SERVICES KEY OFFICE SUPPLY KEY OFFICE SUPPLY	19FP-7HRV-K146 433 581269 433 581506	DATE STAMP/BINDERS CC ROLLS RUBBER BANDS	61.89 5.72 5.42 73.03 *
6014	28866	Other Operating Supplies STEPS, INC	18332	SHREDDING	53.50 53.50 *
6020	13012	DMV Stops DMV	202327300685	DMV STOP FEES	2,475.00 2,475.00 * 4,383.37 **
012510		INFORMATION TECHNOLOGY			
3161	28330	Webpage Services SITEVISION INC	25422	WEB HOST 4TH QUARTER	179.85 179.85 * 179.85 **
013100		ELECTORAL BOARD AND OFFICIALS			
3160	14551 14551 14551 24985	Professional Services ELECTION SYSTEMS & ELECTION SYSTEMS & ELECTION SYSTEMS & OWEN G DUNN CO	CD2068753 CD2068754 CD2068900 30605	AUDIO LAYOUT CODING L&A TESTING 11/7/23	1,420.00 482.50 2,226.71 1,975.00 6,104.21 *
3320	28587	Maintenance Service Contr SOUTHERN COPIER	INV002517	QUARTERLY BILLING	152.32 152.32 *
3500	24985	Printing OWEN G DUNN CO	30654	13500 PAPER BALLOTS	3,822.81 3,822.81 *
3600	15240	Advertising FARMVILLE NEWSMEDIA	130369	GENERAL ELECT NOTICE	153.63 153.63 *
		ACCOUNT TOTAL			

MAJOR# ACCT# 6001	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	19946	JUDY ELLINGTON DESIGN	8646	BUSINESS CARDS	89.50
	24985	OWEN G DUNN CO	30680	MARKER CONES	525.00
				ACCOUNT TOTAL	614.50 *
				MAJOR TOTAL	10,847.47 **
013200	REGISTRAR				
5210		Postal Services	6828 ADMIN 1023	USPS POSTAGE STAMPS	660.00 *
	11250	BENCHMARK COMMUNITY BANK		ACCOUNT TOTAL	660.00 *
5510		Travel-Mileage			
	32961	WRIGHT LYNETTE	MILEAGE 092723	ADA COMPLNCE POLLS	37.34
	32961	WRIGHT LYNETTE	MILEAGE 100423	ADA COMPLNCE POLLS	18.67
				ACCOUNT TOTAL	56.01 *
6001		Office Supplies			
	18954	INCLUSION SOLUTIONS, LLC	144339	EXPRS VOTE TROLLEY	265.40
	20600	KEY OFFICE SUPPLY	1275 581652	INK CARTRIDGE	132.59
	20600	KEY OFFICE SUPPLY	1275 581731	LABELS	13.94
	20600	KEY OFFICE SUPPLY	1275 581976	LETTER COPY PAPER	146.97
	20600	KEY OFFICE SUPPLY	1275 582268	SHEET PROTECTORS	21.52
	20600	KEY OFFICE SUPPLY	1275 582271	INK CARTRIDGE	329.76
	20600	KEY OFFICE SUPPLY	1275 582421	BINDERS	36.90
	20600	KEY OFFICE SUPPLY	1275 582501	SHEET PROTECTORS	21.52
	24985	OWEN G DUNN CO	31039	SIGNS/HANDICP PRK	67.18
	27001	R.A. CLARK ENTERPRISES	2162	(75) ELECTIONS PINS	146.25
	32961	WRIGHT LYNETTE	REIMB 1023	BATT/SIGNS/CONES	145.48
	32961	WRIGHT LYNETTE	REIMB 1023 2	LOCK FOR BALLOT BOX	35.13
				ACCOUNT TOTAL	1,362.64 *
				MAJOR TOTAL	2,078.65 **
021100	CIRCUIT COURT				
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	8868 581176	TONER/DRINKS/CREAMR	254.95
	20600	KEY OFFICE SUPPLY	8868 581914	CHAIRMAT/CALCULATOR	98.68
				ACCOUNT TOTAL	353.63 *
				MAJOR TOTAL	353.63 **
021200	GENERAL DISTRICT COURT				
3160		Professional Services			
	28866	STEPS, INC	18329	SHRED SERVICE	42.80
				ACCOUNT TOTAL	42.80 *
6001		Office Supplies			
	20600	KEY OFFICE SUPPLY	424 581682	PENS/DESK CALENDAR	18.16
	20600	KEY OFFICE SUPPLY	424 581935	CALENDARS	35.40
				ACCOUNT TOTAL	53.56 *
				MAJOR TOTAL	96.36 **

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
021250	JUVENILE & DOMESTIC COURT			
3160	Professional Services 28866 STEPS, INC	18259	SHRED SERVICE	21.40
	28866 STEPS, INC	18330	SHRED SERVICE	21.40
			ACCOUNT TOTAL	42.80 *
3320	Maintenance Service Contr 26125 QUADIENT LEASING USA, INC.	N10126786	JDR LEASE PAYMENT	449.89
			ACCOUNT TOTAL	449.89 *
5210	Postal Services 11250 BENCHMARK COMMUNITY BANK	6828 ADMIN	1023 USPS BOX 21 RENWAL	100.00
			ACCOUNT TOTAL	100.00 *
6012	Books & Subscriptions 10521 ASSOC OF CLERKS OF THE	DUES FY24	JDR MEMBERSHP DUES FY24	25.00
			ACCOUNT TOTAL	25.00 *
6024	Drug Kits 22343 MEDIMPEX UNITED INC	MUI-8385	JDR DRUG TEST 12PNL CUP	255.00
			ACCOUNT TOTAL	255.00 *
			MAJOR TOTAL	872.69 **
021300	SPECIAL MAGISTRATES			
5230	Telecommunications 31339 VERIZON WIRELESS	242374982	0923 CELL PHONE MAGISTR	40.38
	31339 VERIZON WIRELESS	242374982	1023 CELL MAGISTRATE	40.41
			ACCOUNT TOTAL	80.79 *
			MAJOR TOTAL	80.79 **
021600	CLERK OF THE CIRCUIT COURT			
3160	Professional Services 29498 TREASURER OF VIRGINIA	21358	AUDIT	1,626.84
			ACCOUNT TOTAL	1,626.84 *
5230	Telecommunications 21319 BRIGHTSPEED	309863799	0923 CLERK OF CIRCUIT CRT	29.17
			ACCOUNT TOTAL	29.17 *
5850	Jurors/Witnesses 999999 CARTER, GEORGE	GJ JUROR	0923 JUROR	50.00
	999999 GOULD III, LOUIS	GJ JUROR	0923 JUROR	50.00
	999999 HARRIS, JR., ANTHONY G	GJ JUROR	0923 JUROR	50.00
	999999 LAROCHE, III, RIPON W	GJ JUROR	0923 JUROR	50.00
	999999 MCQUAIGE-HICKS, GWENDOLYN	GJ JUROR	0923 JUROR	50.00
	999999 MISKEC, JENNIFER	GJ JUROR	0923 JUROR	50.00
	999999 SHEEHAN, KEVIN	GJ JUROR	0923 JUROR	50.00
			ACCOUNT TOTAL	350.00 *
6001	Office Supplies 20600 KEY OFFICE SUPPLY	581130	HANGING FOLDERS	65.28
	20600 KEY OFFICE SUPPLY	581217	COPY PAPER	139.98
	20600 KEY OFFICE SUPPLY	581218	CARTRIDGES	584.25

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
021800	LAW LIBRARY				
6012	22211	RELX INC. DBA LEXIS NEXIS	3094708159	SEPTEMBER PAYMENT	432.00 *
		Books and Subscriptions			432.00 *
022100	COMMONWEALTH'S ATTORNEY				432.00 **
3320	12772	COMPUTER PROJECTS OF IL	23-10-160ME	VCIN LICENSE MAINT	198.00
	25483	PITNEY BOWES GLOBAL FINAN	3317989322	LEASE PSTG MACHINE	159.99
	25955	PURCHASE POWER	COMM ATTY 1023	POSTAGE	500.00
				ACCOUNT TOTAL	857.99 *
5210	30637	U S POSTAL SERVICE	BOX RENT 266	PO BOX RENT RENEWAL	244.00 *
		Postal Services			244.00 *
5230	12336	CHANDLER AND HALASZ INC	23-1534	STENO REPORTERS	437.10 *
		Telecommunications			437.10 *
5530	11250	BENCHMARK COMMUNITY BANK	2256 CWA 1023	SUMMER CONF LODGING	185.58 *
		Travel-Subsistence & Lodg			185.58 *
5810	29142	TENTH CIRCUIT BAR ASSOC	DUES 1023	DUES (3 ATTYS)	300.00 *
		Dues & Association Member			300.00 *
5899	15380	FARMVILLE PRINTING	20222270	BUSINESS CARDS	25.27 *
		Miscellaneous			25.27 *
6001	11250	BENCHMARK COMMUNITY BANK	2256 CWA 1023	PENS/MARKERS	16.54
	11250	BENCHMARK COMMUNITY BANK	2256 CWA 1023	FLDRS/SPRY/WRST REST	62.74
	20600	KEY OFFICE SUPPLY	6 581385	PENS	76.43
	21455	LEAP LAURIE	AMAZON CREDIT	CR FROM PERSNL ACCT	29.28
				ACCOUNT TOTAL	184.99 *
6003	11250	BENCHMARK COMMUNITY BANK	2256 CWA 1023	ITEMS COMM OUTREACH	108.02 *
		Community Outreach			108.02 *
8202	11250	BENCHMARK COMMUNITY BANK	2256 CWA 1023	OFFICE CHAIR	185.32 *
		Furniture and Fixtures			185.32 *
				ACCOUNT TOTAL	185.32 *
				MAJOR TOTAL	2,528.27 **

MAJOR# ACCT#	VENDOR NUMBER SHERIFF	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3110	12945 28596 28596	Animal Care/Services CUMBERLAND ANIMAL HOSPITAL SOUTHERN STATES SOUTHERN STATES	11059 169945 1230667 1234471	VET CARE DOG FOOD DOG FOOD	555.39 54.99 60.99
3170	22345	Drug Testing MEDTOX DIAGNOSTICS INC	695400	DRUG TESTS	671.37 *
3310	22495	Repairs/Maintenance-Radio MOBILE COMMUNICATIONS AMER	408001336-1	REPEATER PROGRAMMING	113.73 113.73 *
3311	14300 14300 14300 14300 14300 14915 14915 14915 17004 27767 27767 27767 29199 29199	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EAST END MOTOR CO INC EXPRESS CARE EXPRESS CARE EXPRESS CARE HALEY AUTO MALL ROCKWELL AUDIO ROCKWELL AUDIO ROCKWELL AUDIO THIRD STREET WRECKER INC THIRD STREET WRECKER INC	0231428 0231937 0232179 0232621 0232630 28004 28872 29526 66896352/1 66897049/1 1033 11030 11536 T121898 T12287	RP CAMSHTF/CRNKSHFT AC REPAIR CNTRL ARMS/ALGN/INSP OIL CHANGE OIL CHNG/BULB/PR SW AIR FLTR/OIL CHANGE OIL CHANGE OIL CHANGE INSP/DIAG TRANSMSSN COOLER/FLUID REPLCMT INSTALL RADAR INSTALL SIREN INSTALL KILL SWITCH WINDSHIELD REPLACEMENT WRECKER SERVICE	536.89 929.84 1,527.09 99.76 289.86 140.95 101.97 103.98 162.94 1,093.20 316.00 158.99 442.92 455.00 150.00 6,509.39 *
3320	10102 11894 11894 12772 18661 21767 28587 29949 31339	Maintenance Service Contr AT&T MOBILITY BUSINESS CARD BUSINESS CARD COMPUTER PROJECTS OF IL ID NETWORKS LEXISNEXIS RISK DATA MANAG SOUTHERN COPIER TRITECH SOFTWARE SYSTEMS, VERIZON WIRELESS	4082451 0923 0555SHERIFF0923 0555SHERIFF1023 23 10 161ME 281516 692908320230930 INV002318 393414 9945476021	GPS SERVICE MAINT SVC CONTRACT MAINTENANCE SERVICE OPEN FOX MESSNGR MAI MAINT FEE SFT/HRDWRE ACCURANT MONTHLY CHG COPIER METER CHARGE MOBILE PS ANNL MAINT MDT MONTHLY CHGS	367.48 2,485.26 202.50 396.00 1,599.00 132.11 96.03 3,456.78 1,041.51 9,776.67 *
5210	11894	Postal Services BUSINESS CARD	0555SHERIFF0923	STAMPS	132.00 132.00 *
5230	10102 11894 20904 21319	Telecommunications AT&T MOBILITY BUSINESS CARD KINEX NETWORKING SOLUTION BRIGHTSPEED	677451 0923 0555SHERIFF0923 2310-0024318 309468839 1023	CELLULAR SERVICE CELL PHONE RMTE B/U / FIBR CONN VCIN	1,543.91 278.96 119.95 10.36
ACCOUNT TOTAL					555.39
ACCOUNT TOTAL					671.37 *
ACCOUNT TOTAL					113.73
ACCOUNT TOTAL					113.73 *
ACCOUNT TOTAL					525.00
ACCOUNT TOTAL					525.00 *
ACCOUNT TOTAL					536.89
ACCOUNT TOTAL					929.84
ACCOUNT TOTAL					1,527.09
ACCOUNT TOTAL					99.76
ACCOUNT TOTAL					289.86
ACCOUNT TOTAL					140.95
ACCOUNT TOTAL					101.97
ACCOUNT TOTAL					103.98
ACCOUNT TOTAL					162.94
ACCOUNT TOTAL					1,093.20
ACCOUNT TOTAL					316.00
ACCOUNT TOTAL					158.99
ACCOUNT TOTAL					442.92
ACCOUNT TOTAL					455.00
ACCOUNT TOTAL					150.00
ACCOUNT TOTAL					6,509.39 *
ACCOUNT TOTAL					367.48
ACCOUNT TOTAL					2,485.26
ACCOUNT TOTAL					202.50
ACCOUNT TOTAL					396.00
ACCOUNT TOTAL					1,599.00
ACCOUNT TOTAL					132.11
ACCOUNT TOTAL					96.03
ACCOUNT TOTAL					3,456.78
ACCOUNT TOTAL					1,041.51
ACCOUNT TOTAL					9,776.67 *
ACCOUNT TOTAL					132.00
ACCOUNT TOTAL					132.00 *
ACCOUNT TOTAL					1,543.91
ACCOUNT TOTAL					278.96
ACCOUNT TOTAL					119.95
ACCOUNT TOTAL					10.36

MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	PHONE SALLY PORT LINE	AMOUNT
5530	11894 BUSINESS CARD 11894 BUSINESS CARD 14931 FARLEY JAMES 14931 FARLEY JAMES 22322 McMILLIAN, MATT 28703 SPRAGUE JOSEPH	Travel-Subsistence & Lodg	0555SHERIFF0923 0555SHERIFF1023 REMB 1023 REMB 1023 2 REMB 0823 2 REMB 0923	309558628 1023 489989564 0923	104.44 1,078.50 28.37 35.28 13.52 63.84 1,323.95 *
5540	11894 BUSINESS CARD	Travel-Convention and Edu	0555SHERIFF0923		334.66 334.66 *
5801	10259 AMAZON CAPITAL SERVICES	Accreditation	11478953686629		77.04 77.04 *
6001	10259 AMAZON CAPITAL SERVICES 10259 AMAZON CAPITAL SERVICES 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 20600 KEY OFFICE SUPPLY 21153 CAPITAL ONE/ WALMART	Office Supplies	1D7Y-T3TG-PMQF 1V4V-NPK4-1MQ3 545 581187 545 581649 545 581800 545 581834 636325 1023		106.98 59.17 94.88 98.98 914.32 612.36 122.40 2,009.09 *
6002	11894 BUSINESS CARD 21153 CAPITAL ONE/ WALMART	Ammunition	0555SHERIFF1023 636325 1023		24.82 69.73 94.55 *
6004	28640 SOUTHIDE ELECTRIC COOP 28640 SOUTHIDE ELECTRIC COOP	Virso Comm Center Crime P	526776002 0923 526776002 1023		15.62 15.62 31.24 *
6008	11894 BUSINESS CARD 11894 BUSINESS CARD	Vehicle & Powered Equip F	0555SHERIFF0923 0555SHERIFF1023		139.92 326.14 466.06 *
6009	21040 KUSTOM SIGNALS INC 32734 WITMER PUBLIC SAFETY GRP	Vehicle & Powered Equip S	604635 INV338576		45.00 1,239.63 1,284.63 *
6010	11894 BUSINESS CARD 12910 CREATIVE PRODUCT SOURCE 23944 TOWN POLICE SUPPLY 23944 TOWN POLICE SUPPLY 27153 READ'S UNIFORMS LLC 29350 TPS DISPLAYS RICHMOND	Police Supplies	0555SHERIFF1023 CPI101190 R211720 R211890 199449-99 6465		170.72 546.79 78.00 433.50 259.28 526.00 2,014.29 *
ACCOUNT TOTAL					

MAJOR# ACT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
6012	6011	Uniforms & Wearing Appare	NAME TAG	582571	71.00
		BADGE & WALLET	PANTS	025545505	81.06
		GALLS LLC	PANTS	025551677	35.75
		GALLS LLC	BDU PANTS	025596904	35.75
		CREATIVE MONOGRAMMING	POLOS	16280	138.00
		CREATIVE MONOGRAMMING	POLOS	16295	100.00
		READ'S UNIFORMS LLC	SHIRTS & PANTS	202042-99	253.38
		READ'S UNIFORMS LLC	SHIRTS	202047-99	186.66
		READ'S UNIFORMS LLC	PANTS	214697-99	150.44
		Books & Subscriptions			
6012	22211	RELX INC. DBA LEXIS NEXIS	CODE BOOKS	38397633	387.46
6026	21040	ARPA Equip Grant - Sheriff	RADAR	604635	387.46 *
	32734	KUSTOM SIGNALS INC	GUN SIGHTS	INV326310	2,785.00
	32734	WITMER PUBLIC SAFETY GRP	S & W GUNS	INV335274	5,043.75
	32734	WITMER PUBLIC SAFETY GRP			15,148.05
032200		VOLUNTEER FIRE DEPARTMENT			22,976.80 *
7001		Payment to Farmville VFD			51,823.91 **
	11422	BOUND TREE MEDICAL LLC	EXTRICATION COLLAR	85084332 FVFD	88.70
	11422	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	85099410 FVFD	282.71
7002		Payment to Rice VFD			371.41 *
	11772	BUG BUSTERS PEST CONTROL	PEST CONTROL	903001 RVFD	48.15
	12845	GFL/COUNTY WASTE	TRASH COLLECTION RFD	KD0000332876	99.24
	14300	EAST END MOTOR CO INC	INSP/NEW BOLTS 22 FR	0229321	461.53
	14695	ELLINGTON'S LAWN SERVICE	MOWING	114 RVFD	270.00
	15721	FISHER AUTO PARTS, INC.	SYNTHETIC BLEND OIL	056-325981	4.51
	21319	BRIGHTSPEED	RVFD PHONE BILL	310013979 1023	572.28
	23848	NICHOLAS R THARPE	HVAC SYSTM REPLCMNT	2001 RVFD	9,200.00
	31846	DOMINION ENERGY VIRGINIA	RVFD ELECTRIC	4500495009 1023	692.21
	31846	DOMINION ENERGY VIRGINIA	ELECT RICE FD	4500495009 8232	453.16
7004		Payment to Darlington VFD			11,801.08 *
	12996	CYRUS PEST CONTROL CO	PEST CONTROL	AUG 2023 DHVFD	45.00
	13083	DARLINGTON HGT FIRE DEPT	VIASAT INTERNET	REIMB 0923 1	66.31
	13083	DARLINGTON HGT FIRE DEPT	OIL/FLTR LAWN MOWER	REIMB 0923 2	115.07
	13083	DARLINGTON HGT FIRE DEPT	LIGHT BAR/64	REIMB 0923 3	179.00
	14700	ELLINGTON ENERGY SERVICE	SERVICE ON GENERATOR	39918 DHVFD	259.00
	21830	LUCK STONE CORPORATION	GRAVEL DRY HYD DHVFD	IV-101852538	661.21
	22468	MID-ATLANTIC IRRIGATION	INSTALL DRY HYDRANT	213891 DHVFD	2,411.32
	28640	SOUTHSIDE ELECTRIC COOP	ELECTRIC DHVFD	38156001 0923	347.38
	28640	SOUTHSIDE ELECTRIC COOP	ELECT DARLINGTON HGT	38156001 1023	242.57
					4,326.86 *

MAJOR# ACCT# 7005	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
		Payment to Hampden-Sydney			
	10102	AT&T MOBILITY	HSVFD CELL SERVICE	77474 0923	76.48
	10102	AT&T MOBILITY	IPAD SERVICE	777474 0823	76.48
	11772	BUG BUSTERS PEST CONTROL	PEST CONTROL	892686 HSVFD	48.15
	11772	BUG BUSTERS PEST CONTROL	PEST CONTROL	901655 HSVFD	48.15
	14300	EAST END MOTOR CO INC	VA STATE INSP	0231210 HSVFD	51.00
	15656	FIRE & SAFETY EQUIP CO	(5) LETTER PATCHES	123412 HSVFD	483.50
	15656	FIRE & SAFETY EQUIP CO	RPLC BUDDY BRTHR ADP	123904 HSVFD	2,760.00
	15656	FIRE & SAFETY EQUIP CO	APPAREL/FIRE OPERATN	124488 HSVFD	428.97
	15656	FIRE & SAFETY EQUIP CO	PERSONAL APPAREL	124874 HSVFD	270.60
	17139	HAMPDEN SYDNEY COLLEGE	PO BOX RENT FY23/24	BOX RENT 23/24	15.00
	17139	HAMPDEN SYDNEY COLLEGE	POSTAGE HSVFD 0923	POSTAGE 0923	4.55
	21153	CAPITAL ONE/ WALMART	FINANCE CHARGE	604771 0723 HSF	6.76
	21153	CAPITAL ONE/ WALMART	BATTERIES	604771 0823 HSF	28.74
	21153	CAPITAL ONE/ WALMART	DRINKS FOR BAY FRIDG	604771 0823 HSF	119.08
	21153	CAPITAL ONE/ WALMART	OFFICE SUPPLIES	604771 0923	30.24
	21153	CAPITAL ONE/ WALMART	MEETING DINNER	604771 0923	84.63
	21153	CAPITAL ONE/ WALMART	BAY DRINKS/FLY TRAPS	604771 0923	56.40
	21153	CAPITAL ONE/ WALMART	BREAKFAST/CARD	604771 0923	47.06
	21153	CAPITAL ONE/ WALMART	FOOTBL PRK BREAKFST	604771 0923	13.06
	21153	CAPITAL ONE/ WALMART	FINANCE CHARGE	604771 0923	2.22
	21319	BRIGHTSPEED	HSVFD PHONE	310187773 0923	.26
	21319	BRIGHTSPEED	HSVFD PHONE BILL	310187773 1023	78.46
	29083	TAYLOR-FORBES EQUIP CO	CHAINS AW CHAINS	IN05508 HSVFD	175.95
	31846	DOMINION ENERGY VIRGINIA	HSVFD ELECTRIC	8350720002 1023	267.01
	31846	DOMINION ENERGY VIRGINIA	HSVFD ELECTRIC	835072000208232	280.81
	31985	VOLUNTEER MAIL SERVICE, LL	MARKETING MAIL	4311 HSVFD	872.44
			ACCOUNT TOTAL		6,326.00 *
7007		Payment to Meherrin VFD			
	15656	FIRE & SAFETY EQUIP CO	FIRE EXT ANNL INSP	122582 MVFD	741.22
	15656	FIRE & SAFETY EQUIP CO	SCBA FLOW TEST	124106 MFD	1,050.00
	16651	GOODMAN SPECIALIZED	REPAIR INTL 7500	18152G MVFR	16,517.44
	16651	GOODMAN SPECIALIZED	NEW FRONT TIRES 7500	18216G MVFR	2,609.16
	20674	KEYSVILLE AUTO PARTS, LLC	RATCHET/SLIDE TERM	928846 MVFD	310.32
	20674	KEYSVILLE AUTO PARTS, LLC	FUEL FILTER	928859 MVFD	39.55
	20674	KEYSVILLE AUTO PARTS, LLC	OIL FILTER	928934 MVFD	75.48
	20674	KEYSVILLE AUTO PARTS, LLC	ATP FILTER	929117 MVFD	51.98
	22397	MUNICIPAL EMERGENCY SERV	ATTACK PRO W/TRK MT	IN1866271 MVFR	2,731.93
	31421	VACORP	WORKER'S COMP INS	107606 MVFR	2,592.75
			ACCOUNT TOTAL		26,719.83 *
7041		VFD Fuel			
	15908	FOSTER FUELS INC	DIESEL FOR TANK	1468368 HSVFD	88.49
	17139	HAMPDEN SYDNEY COLLEGE	HSVFD DIESEL 0923	DIESEL 0923	345.23
	17139	HAMPDEN SYDNEY COLLEGE	FUEL CHGS HSVFD	FUEL AUG 23	347.39
	17139	HAMPDEN SYDNEY COLLEGE	FUEL CHGS HSVFD	FUEL JULY 23	207.44
	17139	HAMPDEN SYDNEY COLLEGE	FUEL CHGS HSVFD	FUEL MAY-JUNE23	124.27
	17139	HAMPDEN SYDNEY COLLEGE	HSVFD FUEL CHARGE	FUEL 0923	42.67
	25246	PARKER OIL CO INC	DIESEL	597609 63302A 3	1,341.89
	25246	PARKER OIL CO INC	DIESEL	618612 63302A 3	873.59

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
032500	EMERGENCY SERVICES			
3160	25246 PARKER OIL CO INC	642806 63302A 3	DIESEL MVFD	1,421.66
	28597 SOUTHERN STATES COOP INC	R028815 RVFD	DIESEL	777.18
	29440 PRINCE EDWARD CO TREAS	PVD GAS 0523	PVD GAS	126.25
	29440 PRINCE EDWARD CO TREAS	PVD GAS 0723	PVD GAS	90.54
	29440 PRINCE EDWARD CO TREAS	PVD GAS 0823	PVD GAS	85.81
	29440 PRINCE EDWARD CO TREAS	PVD GAS 0923	PVD GAS	77.30
			ACCOUNT TOTAL	5,949.71 *
			MAJOR TOTAL	55,494.89 **
3161	29280 TIMMONS GROUP	324342 34335102	PEC ADD DATA MAINT	5,915.00 *
	USGS Gage			5,915.00 *
3196	29332 TOWN OF FARMVILLE	24-00425	1/2 APPMTX RVR GAUGE	8,930.00 *
			ACCOUNT TOTAL	8,930.00 *
			MAJOR TOTAL	14,845.00 **
033200	REGIONAL JAIL & DETENTION			
7001	25375 PIEDMONT RGML JUVENILE	2150	JUVENILE DETENTION	5,000.00
	25375 PIEDMONT RGML JUVENILE	2157	JUVENILE DETENTION	2,875.00
	25380 PIEDMONT REGIONAL JAIL	4294	INMTE DAYS 2ND QTR24	7,875.00 *
			ACCOUNT TOTAL	507,200.13 *
			MAJOR TOTAL	507,200.13 *
			MAJOR TOTAL	515,075.13 **
034100	BUILDING OFFICIAL			
3311	22581 MOORE, PHILLIP	REIMB 1023 1	NEW WINDSHIELD	337.00
			ACCOUNT TOTAL	337.00 *
5230	31339 VERIZON WIRELESS	242374982 0923	CELL PHONE BUILDING	40.38
	31339 VERIZON WIRELESS	242374982 1023	CELL BUILDING	40.41
			ACCOUNT TOTAL	80.79 *
5530	22581 MOORE, PHILLIP	REIMB 1023 2	MEAL REIMBURSEMENT	32.57
			ACCOUNT TOTAL	32.57 *
6001	10259 AMAZON CAPITAL SERVICES	IHXW-4NJX-WLRF	SELF INK STAMP	12.99
	20600 KEY OFFICE SUPPLY	415 581439	INK CARTRIDGES	416.66
			ACCOUNT TOTAL	429.65 *
6012	22581 MOORE, PHILLIP	REIMB 1023 3	ICC BOOKS/SUBSCRPTNS	314.56
			ACCOUNT TOTAL	314.56 *
			MAJOR TOTAL	1,194.57 **

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
3110	27524	Vet Care RIDGE ANIMAL HOSPITAL	13113 358173	VET CARE	441.72
	27524	RIDGE ANIMAL HOSPITAL	13113 358405	VET CARE	636.46
	27524	RIDGE ANIMAL HOSPITAL	13113 358535	VET CARE	294.30
	27524	RIDGE ANIMAL HOSPITAL	13113 358698	VET CARE	70.48
	27524	RIDGE ANIMAL HOSPITAL	13113 358867	VET CARE	75.93
	27524	RIDGE ANIMAL HOSPITAL	13113 359435	VET CARE	106.88
	27524	RIDGE ANIMAL HOSPITAL	13113 359730	VET CARE	122.82
	27524	RIDGE ANIMAL HOSPITAL	13113 359977	VET CARE	118.28
	27524	RIDGE ANIMAL HOSPITAL	13113 360353	VET CARE	86.30
				ACCOUNT TOTAL	1,953.17 *
3310	11250	Repairs/Maintenance BENCHMARK COMMUNITY BANK	3197 ADMIN 1023	LINKS/WSHRS/SCRS/CHN	52.02
	13730	DODSON BROS EXTERMINATING	719313 0923	ACO PEST CONTROL	50.00
				ACCOUNT TOTAL	102.02 *
3311	10259	Repairs & Maint-Auto & Po AMAZON CAPITAL SERVICES	1RLD-G1YH-3GNY	WIPER BLADES	49.04
	21811	LOWE'S	991255-LUYIYK	GAS CAN 2GL	20.88
				ACCOUNT TOTAL	69.92 *
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0890745003 0923	ANIMAL CONTROL	327.89
	31846	DOMINION ENERGY VIRGINIA	0890745003 1023	ANIMAL CONTROL	177.36
				ACCOUNT TOTAL	505.25 *
5230	21319	Telecommunications BRIGHTSPEED	310119726 1023	ANIMAL CONTROL	136.19
	31339	VERIZON WIRELESS	242374982 0923	CELL PHONE ANML CNTR	80.76
	31339	VERIZON WIRELESS	242374982 1023	CELL ANIMAL CONTROL	80.82
				ACCOUNT TOTAL	297.77 *
5530	22900	Travel-Subsistence & Lodg MUMMA ADAM	REIMB 1023	MEAL REIMB OCT MTG	61.59
				ACCOUNT TOTAL	61.59 *
6001	10259	Office Supplies AMAZON CAPITAL SERVICES	1RLD-G1YH-3GNY	CORDLESS PHONE	70.27
	21153	CAPITAL ONE/ WALMART	630109 0923	POSTER BOARD/ PEN	9.22
				ACCOUNT TOTAL	79.49 *
6002	10259	Supplies for Shelter AMAZON CAPITAL SERVICES	1RLD-G1YH-3GNY	FOOD SCALE/DOG POSTR	33.08
	21153	CAPITAL ONE/ WALMART	630109 0923	LITTER	58.72
	21153	CAPITAL ONE/ WALMART	630109 1023	SHELTER SUPPLIES	30.32
	21811	LOWE'S	970486-LTHVEI	STRAPS/SHACKLE/WEBB	99.41
	21811	LOWE'S	983334-LSBTOE	WATER HOSE/BRUSH/PAD	90.43
	28596	SOUTHERN STATES	1234373	FEED BAGS	75.00
				ACCOUNT TOTAL	386.96 *
6003	21153	Shelter Food CAPITAL ONE/ WALMART	630109 1023	FOOD FOR SHELTER	135.34
6005	21153	Janitorial Supplies CAPITAL ONE/ WALMART	630109 0923	DETERGENT/BLEACH/BGS	135.34 *
				ACCOUNT TOTAL	68.56

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
6011	21153	CAPITAL ONE/ WALMART	JANITORIAL SUPPLIES		630109 1023	15.94
						84.50 *
						ACCOUNT TOTAL
6030	11250	BENCHMARK COMMUNITY BANK	Uniforms and Wearing Appa	BADGE ANIMAL CONTROL	6828 ADMIN 1023	167.67
			Non-Capital Equipment			167.67 *
			FARMVILLE WHSALE ELECTRIC	1500W WALL HEATER	774235	220.39
			LOWE'S	(2) HEATERS	990529-LSNEAJ	510.12
						730.51 *
						MAJOR TOTAL
						4,574.19 **
042610		SANDY RIVER RESERVOIR				
3150	10651	AQUALAW PLC	Legal Services	PROFESSNL SVC 0823	15612 0354 001	15,622.00
				PROFESS SERVICE 0923	15692 0354 001	6,099.00
						21,721.00 *
						ACCOUNT TOTAL
3160	29280	TIMMONS GROUP	Professional Services	SRR WITHDRAW PERMIT	321518 46844	15,653.31
				SRR WITHDRAW PERMIT	324655 46844	3,787.50
						19,440.81 *
						MAJOR TOTAL
						41,161.81 **
043200		GENERAL PROPERTIES				
3310	12408	CHEMTREAT INC	Repairs/Maintenance	SEPT 23 SERVICE	CIN010561629	133.75
				OCTOBER 2023 SERVICE	CIN010575824	133.75
				REPAIR CONTROL SYSTM	127630	545.00
				CANNERY PEST CONTRL	158003 0923	39.00
				FARMVL RD PEST CONTR	158005 0923	39.00
				CRTHSE PEST CONTROL	158007 0923	85.00
				VIST CTR PEST CONTRL	158010 0923	39.00
				MONTHLY SVC CONTRCT	6633	650.00
				MONTHLY SVC CONTRCT	6680	650.00
				MTHLY CNRT LANDSCPE	6943	650.00
				MNTHLY CNTR FERTILZR	6944	61.39
				KOMACEL SIGNS (2)	4577	430.00
				DUMPSTR/TOILET FENCE	SANDY RVR 1023	2,375.00
				AHU#5 VFD REPLACEMENT	3414080	7,990.00
				PEST CONTROL	AG BLDG 0923	75.00
				PEST CONTROL	DSS 0923	75.00
						13,970.89 *
						ACCOUNT TOTAL
3311	11250	BENCHMARK COMMUNITY BANK	Repairs & Maint-Auto & Eq	TIRES GEN SVCS	6828 ADMIN 1023	793.37
				VA STATE INSPECTION	0232288	20.00
				BRAKE PADS	15424	171.07
						984.44 *
						ACCOUNT TOTAL
5110	28640	SOUTHSIDE ELECTRIC COOP	Electrical Services	SANDY RIVER	114379002 0923	25.08

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	28640	SOUTHSIDE ELECTRIC COOP	114379002	SANDY RIVER	25.08
	31846	DOMINION ENERGY VIRGINIA	1230385005	ROY CLARK MONUMENT	6.59
	31846	DOMINION ENERGY VIRGINIA	1230385005	ROY CLARK MONUMENT	6.59
	31846	DOMINION ENERGY VIRGINIA	2786281903	COURTHOUSE	15,649.76
	31846	DOMINION ENERGY VIRGINIA	3646262521	SOUTH ST PARK LOT	57.93
	31846	DOMINION ENERGY VIRGINIA	3646262521	SOUTH ST PARK LOT	63.32
	31846	DOMINION ENERGY VIRGINIA	4951935099	SHERIFF SHED	6.59
	31846	DOMINION ENERGY VIRGINIA	4951935099	SHERIFF SHED	6.59
	31846	DOMINION ENERGY VIRGINIA	5856894620	WORSHAM CLERKS OFFIC	77.19
	31846	DOMINION ENERGY VIRGINIA	5856894620	WORSHAM CLERK'S OFF	30.87
	31846	DOMINION ENERGY VIRGINIA	6669158583	LIGHTS AT RICE	148.42
	31846	DOMINION ENERGY VIRGINIA	6669158583	LIGHTS AT RICE	148.42
	31846	DOMINION ENERGY VIRGINIA	9670710004	RECYCLING	112.55
	31846	DOMINION ENERGY VIRGINIA	9670710004	RECYCLING	137.00
				ACCOUNT TOTAL	16,501.98 *
5130		Water & Sewer			
	29332	TOWN OF FARMVILLE	AG BLDG	WATER & SEWER	85.35
	29332	TOWN OF FARMVILLE	CH LAWN	WATER	71.45
	29332	TOWN OF FARMVILLE	STEPS	WATER & SEWER	243.43
	29332	TOWN OF FARMVILLE	56 SMI WAY	WATER & SEWER	64.12
				ACCOUNT TOTAL	464.35 *
5230		Telecommunications			
	10105	AT&T	7305055660	LONG DISTANCE	47.43
	10105	AT&T	7305055660	LONG DISTANCE	49.27
	10251	ALLIED SECURITY SYSTEMS, I	316941	PEFYA AUTO FIRE TEST	32.00
	10251	ALLIED SECURITY SYSTEMS, I	317463	PEFYA AUTO FIRE TEST	58.00
	21319	BRIGHTSPEED	310441360	ELEVATOR	122.34
	21319	BRIGHTSPEED	491005300	PEFYA BLDG FIRE ALRM	47.60
	21319	BRIGHTSPEED	491005300	PEFYA BLDG FIRE ALRM	51.18
	31339	VERIZON WIRELESS	242374982	CELL PHONE PUBL WRKS	40.38
	31339	VERIZON WIRELESS	242374982	CELL PUBLIC WRKS	40.41
				ACCOUNT TOTAL	488.61 *
5303		Flood Insurance			
	23790	W A WATSON & SONS	PLCY 4401045726	ADDITIONAL PREMIUM	301.00
				ACCOUNT TOTAL	301.00 *
5440		Portable Toilet Rental			
	28869	STIFF O O INC	10670	MONTHLY SERVICE	125.00
				ACCOUNT TOTAL	125.00 *
6005		Janitorial Supplies			
	11250	BENCHMARK COMMUNITY BANK	3197 ADMIN	JANITORIAL SUPPLIES	17.29
	13367	DIAMOND PAPER COMPANY	322498	JANITORIAL SUPPLIES	1,219.84
	13367	DIAMOND PAPER COMPANY	322665	JANITORIAL SUPPLIES	5.00
	13367	DIAMOND PAPER COMPANY	323227	JANITORIAL SUPPLIES	191.00
	13367	DIAMOND PAPER COMPANY	323343	JANITORIAL SUPPLIES	996.66
	13367	DIAMOND PAPER COMPANY	323345	JANITORIAL SUPPLIES	546.94-
	13367	DIAMOND PAPER COMPANY	323368	SOAP/ SOAP DISPENSER	78.41
	13367	DIAMOND PAPER COMPANY	323387	HAND SANITIZER	106.18
	21153	CAPITAL ONE/ WALMART	630109	JANITORIAL SUPPLIES	116.90
	21153	CAPITAL ONE/ WALMART	630109	JANITORIAL SUPPLIES	149.06

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
6007		21811	LOWE'S	LYSOL WIPES	998781-LTGFZZ	28.46
		30239	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	1680094212	54.88
		30239	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	1680096355	54.88
		30239	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	1680098579	54.88
						2,526.50 *
		10259	AMAZON CAPITAL SERVICES	GAS LK DET/BLADES	1KKL-C9VY-WXXY	118.10
		10259	AMAZON CAPITAL SERVICES	METAL SIGN DISPLAY	IN4Y-999J-1VMQ	154.90
		11250	BENCHMARK COMMUNITY BANK	FTPLT/FRME JCK/WIRE	3197 ADMIN 1023	136.73
		11250	BENCHMARK COMMUNITY BANK	ADJ HCKSAW/THRD ROD	3197 ADMIN 1023	19.17
		12947	CRYSTAL SPRINGS	WATER	23465833 092923	8.26
		12947	CRYSTAL SPRINGS	WATER	23465833 092923	37.43
		12947	CRYSTAL SPRINGS	WATER	23465833 092923	29.17
		15560	FARMVILLE WHSALE ELECTRIC	MAINT SUPPLYS AG BLDG	774211	665.87
		15560	FARMVILLE WHSALE ELECTRIC	MAINTENANCE SUPPLIES	774605	315.88
		15560	FARMVILLE WHSALE ELECTRIC	600V MIDGET FUSE	775440	72.42
		15560	FARMVILLE WHSALE ELECTRIC	69W LED WALLPACK	775441	677.60
		15560	FARMVILLE WHSALE ELECTRIC	CONDUIT/CPLG/COIL/SC	775815	169.18
		16671	GRAINGER	FLTR/PLNGR/CBL/GLVS	9848096260	351.94
		16671	GRAINGER	PLEATED AIR FILTERS	9857347240	66.72
		16671	GRAINGER	AIR FILTERS	9857617600	354.76
		21005	KORMAN SIGNS	AIR FILTERS	9858048037	1,888.16
		21005	KORMAN SIGNS	HIPA DM STREET SIGNS	380777	155.44
		21005	KORMAN SIGNS	STREET SIGN/FIVE FRK	381284	134.08
		21005	KORMAN SIGNS	POSTS/NUMBERS	381619	1,095.49
		21811	LOWE'S	4X8 FOIL TRNST/WIPES	973764-LTNIKZ	43.64
		21811	LOWE'S	COND/TCB TIES/SCRDR	974412-LVSYCQ	87.34
		21811	LOWE'S	TREATED #2 PRIM	975559-LTSHGI	23.64
		21811	LOWE'S	SPIDER GLUE	979226-LUCBMM	22.68
		21811	LOWE'S	MAINTENANCE SUPPLIES	989067-LWXNZW	131.02
		21811	LOWE'S	LAG SCREWS/WASHERS	990893-LUYIXZ	49.60
		21811	LOWE'S	TOOL HD COMB	991364-LSNEAZ	217.55
		21811	LOWE'S	MAINT SUPPLIES	992434-LSSDHV	103.39
		21811	LOWE'S	MAINTENANCE SUPPLIES	992439-LXGNDW	165.70
		21811	LOWE'S	SCREWS/FLTWSHR/STUDS	993122-LVDAYT	166.97
		21811	LOWE'S	WHITEWOOD BOARD	995278-LVHGAK	31.63
		21811	LOWE'S	RING STANDARD WAX	995573-LSXDFL	6.63
		21811	LOWE'S	ELL W/BOLTS	996754-LTCANN	16.30
		25352	HELPS LOCKSMITH SERVICE	SVC CALL ATRIUM DOOR	1353	105.00
		25680	PRICE SUPPLY CO INC	CAPACITORS	2309-C67688	25.77
		25680	PRICE SUPPLY CO INC	230V MOTOR	2309-C68529	383.18
		25680	PRICE SUPPLY CO INC	AIR FLTR/FLTR FACET	2309-C68797	97.30
		32926	WRIGHT AUTO SUPPLY	IND V BELT	262573	8.29
						8,136.93 *
6009		14300	EAST END MOTOR CO INC	LAWN MOWER TUBE	0232921	43.99
		32926	WRIGHT AUTO SUPPLY	ANITFRZ/CLNR/5W30	260144	52.28
		32926	WRIGHT AUTO SUPPLY	WSHRSH 68IN	261971	23.76
						120.03 *

MAJOR# ACCT# 6011	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	27922	CINTAS CORPORATION #524	4167832345	UNIFORM RENTAL	106.42
	27922	CINTAS CORPORATION #524	4168475022	UNIFORM RENTAL	106.42
	27922	CINTAS CORPORATION #524	4169191037	UNIFORM RENTAL	106.42
	27922	CINTAS CORPORATION #524	4169966811	UNIFORM RENTAL	106.42
	27922	CINTAS CORPORATION #524	4170668740	UNIFORM RENTAL	190.22
	27922	CINTAS CORPORATION #524	4171375526	UNIFORM RENTAL	143.64
				ACCOUNT TOTAL	759.54 *
				MAJOR TOTAL	44,379.27 **
043400	CANNERY				
3161		Professional Services-Can			
	31653	VIRGINIA FOOD WORKS	807	COMM CANNERY CONTRAT	2,916.67
	31653	VIRGINIA FOOD WORKS	811	COMM CANNERY CONTRCT	2,916.67
				ACCOUNT TOTAL	5,833.34 *
3310		Repairs & Maintenance			
	13664	DIXIE CANNER COMPANY	22523	SEAM ROLL	765.12
	23037	T&L EQUIPMENT & SERVICE LL	0001	CANNERY COOLER	4,475.00
				ACCOUNT TOTAL	5,240.12 *
5110		Electrical Services			
	28640	SOUTHSIDE ELECTRIC COOP	44435001 0923 2	CANNERY	616.03
	28640	SOUTHSIDE ELECTRIC COOP	44435001 1023	CANNERY	519.49
				ACCOUNT TOTAL	1,135.52 *
5230		Telecommunications			
	21319	BRIGHTSPEED	310248529 1023	CANNERY	95.62
				ACCOUNT TOTAL	95.62 *
				MAJOR TOTAL	12,304.60 **
053500	COMPREHENSIVE SERVICES ACT				
3160		CSA Programs			
	12929	CROSSROADS SERVICES BD	HOLMAN 0923	PROFESSIONAL SERVICE	367.31
	13756	DOMINION BEHAVIORAL HEALTH	HOLMAN 0823	PROFESSIONAL SERVICE	1,550.00
	15965	FULCRUM COUNSELORS, LLC	FOSTER 0831	PROFESSIONAL SERVICE	1,950.00
	15965	FULCRUM COUNSELORS, LLC	FOSTER 0923	PROFESSIONAL SERVICE	1,950.00
	16672	GRAFTON SCHOOL INC	SUTTON 0923	PROFESSIONAL SERVICE	9,195.50
	19233	JAMES RIVER THERAP SVCS	TURNER 0823	PROFESSIONAL SERVICE	189.00
	19233	JAMES RIVER THERAP SVCS	TURNER 0923	PROFESSIONAL SERVICE	189.00
	21784	LIFE PUSH, LLC	HOLMAN 0823	PROFESSIONAL SERVICE	520.00
	21784	LIFE PUSH, LLC	HOLMAN 0923	PROFESSIONAL SERVICE	357.50
	27578	SH VARSITY ACQUISITION SUB	BOOKER 0723	PROFESSIONAL SERVICE	5,580.00
	27578	SH VARSITY ACQUISITION SUB	BOOKER 0823	PROFESSIONAL SERVICE	2,232.00
	27578	SH VARSITY ACQUISITION SUB	BOOKER 0923	PROFESSIONAL SERVICE	5,301.00
	27578	SH VARSITY ACQUISITION SUB	EPPE 0923	PROFESSIONAL SERVICE	1,395.00
	27578	SH VARSITY ACQUISITION SUB	JOHNSON 0823	PROFESSIONAL SERVICE	1,384.00
	27578	SH VARSITY ACQUISITION SUB	JOHNSON 0823-2	PROFESSIONAL SERVICE	700.00
	27578	SH VARSITY ACQUISITION SUB	JOHNSON 0923	PROFESSIONAL SERVICE	9,899.00
	27578	SH VARSITY ACQUISITION SUB	KIRKLAND 0823	PROFESSIONAL SERVICE	4,576.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
071100	SUPERVISION OF PARKS & RECREATION			
5640	PE/Farmville Youth Associ			
5643	27578 SH VARSITY ACQUISITION SUB	23-24 SUPPORT	23-24 SUPPORT	25,000.00 *
	27578 SH VARSITY ACQUISITION SUB			25,000.00 *
	27578 SH VARSITY ACQUISITION SUB			
5651	28696 SOUTHSIDE VA FAMILY YMCA	23-24 SUPRT NOV	23-24 SUPPORT	25,000.00 *
	21283 LAND PLANNING & DESIGN ASS	23 087 2023314	PARK CONCPY/PLAYGRND	2,498.75
				2,498.75 *
				52,498.75 **
081100	PLANNING			
3160	11259 Professional Services	INVOICE #2	COMP PLAN REVIEW WO1	4,715.00
	15241 Advertising	222498 1686070	PC MEETING 8/15/2023	4,715.00 *
	31339 Telecommunications	242374982 0923	CELL PHONE PLANNING	92.17
	31339 VERIZON WIRELESS	242374982 1023	CELL PLANNING	92.17 *
5230	11250 Travel-Subsistence & Lodg	1555 ADMIN 1023	PC CONF LODGING	80.76
	11250 BENCHMARK COMMUNITY BANK	1555 ADMIN 1023	GIS CERTIFICATION	80.82
				161.58 *
5530	11250 Travel-Subsistence & Lodg			211.97
	11250 BENCHMARK COMMUNITY BANK			211.97 *
5540	11250 Travel-Convention & Educa			285.00
	11250 BENCHMARK COMMUNITY BANK			285.00 *
				5,465.72 **
081500	ECONOMIC DEVELOPMENT			
3600	21756 Advertising	2755	ED RETNR SEPT 23 HRS	687.50
	31339 Telecommunications	242374982 0923	CELL PHONE ECON DEV	687.50 *
	31339 VERIZON WIRELESS	242374982 1023	CELL ECON DEV	40.38
5230	11250 Travel-Subsistence & Lodg	6828 ADMIN 1023	RENAISSANCE HOTEL	40.41
	11250 BENCHMARK COMMUNITY BANK			80.79 *
5530				521.20
				521.20 *

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5540	11250	Travel-Convention & Educa BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	VA HOSPITALITY & TR	438.00 *
6001	10259	Office Supplies AMAZON CAPITAL SERVICES	1MJ9-NTT4-XIYP	CARTRIDGES	199.99
	10259	AMAZON CAPITAL SERVICES	1VTP-1VQN-GN97	AIR FRESHENER	29.72
				ACCOUNT TOTAL	229.71 *
				MAJOR TOTAL	1,957.20 **
081600		TOURISM			
3600	21756	Advertising LETTERPRESS COMMUNICATIONS	2738 2	TRSM IMPL HRS AUG 23	343.75
	21756	LETTERPRESS COMMUNICATIONS	2755	TRSM IMPL SEPT 2023	281.25
				ACCOUNT TOTAL	625.00 *
3700	21756	Transient Occupancy Tax E LETTERPRESS COMMUNICATIONS	2738 3	TRSM PR MELTWRIT SEPT	150.00
	21756	LETTERPRESS COMMUNICATIONS	2755	TRSM MELTWR OCT 23	150.00
				ACCOUNT TOTAL	300.00 *
5110	31846	Electrical Services DOMINION ENERGY VIRGINIA	0675198071 0923	VISITOR CENTER A	198.23
	31846	DOMINION ENERGY VIRGINIA	0675198071 1023	VISITOR CTR A	119.96
	31846	DOMINION ENERGY VIRGINIA	1059387447 0923	VISITORS CENTER B	96.27
	31846	DOMINION ENERGY VIRGINIA	1059387447 1023	VISITOR CTR B	47.81
				ACCOUNT TOTAL	462.27 *
5130	29332	Water & Sewer TOWN OF FARMVILLE	VISTR CTR 0923	WATER & SEWER	53.04
				ACCOUNT TOTAL	53.04 *
5210	11250	Postal Services BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	UPS CHARGES	12.99
	11250	BENCHMARK COMMUNITY BANK	6828 ADMIN 1023	UPS CHARGES	47.66
				ACCOUNT TOTAL	60.65 *
5230	20904	Telecommunications KINEX NETWORKING SOLUTION	2309-0023573	VISITOR CENTER	111.85
	20904	KINEX NETWORKING SOLUTION	2310-0024822	VISITOR CENTER	111.85
				ACCOUNT TOTAL	223.70 *
5892	15958	VTC ARPA Tourism Grant FRAZIER & FRAZIER INC	04-8077	PEC WAYFINDING	5,823.13
				ACCOUNT TOTAL	5,823.13 *
				MAJOR TOTAL	7,547.79 **
083500		COOPERATIVE EXTENSION OFFICE			
5230	21319	Telecommunications BRIGHTSPEED	309520098 0923	PE COOP EXT SVC	149.34
				ACCOUNT TOTAL	149.34 *
				MAJOR TOTAL	149.34 **
091000		GENERAL EXPENSE			
5230	10162	Internal Telecom Account ADVERNOLOGY, INC	H0352	OCT 23 EMAIL HOSTING	30.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	20904	KINEX NETWORKING SOLUTION	2309-0023574	COUNTY ADMIN	140.30
	20904	KINEX NETWORKING SOLUTION	2309-0023575	GENERAL DIST COURT	70.30
	20904	KINEX NETWORKING SOLUTION	2309-0023576	SHERIFF	102.20
	20904	KINEX NETWORKING SOLUTION	2309-0023577	COMMONWEALTH ATTY	71.80
	20904	KINEX NETWORKING SOLUTION	2309-0023578	HEALTH DEPARTMENT	88.75
	20904	KINEX NETWORKING SOLUTION	2309-0023579	PIEDMONT HEALTH DIST	85.25
	20904	KINEX NETWORKING SOLUTION	2309-0023580	VICTIM WITNESS	15.45
	20904	KINEX NETWORKING SOLUTION	2309-0023581	COMM OF REVENUE	71.80
	20904	KINEX NETWORKING SOLUTION	2309-0023582	CIRCUIT COURT CLERK	116.20
	20904	KINEX NETWORKING SOLUTION	2309-0023583	JUVENILE PROB/PAROLE	55.85
	20904	KINEX NETWORKING SOLUTION	2309-0023584	CIRCUIT COURT	55.35
	20904	KINEX NETWORKING SOLUTION	2309-0023585	PLANNING/BUILDING	17.45
	20904	KINEX NETWORKING SOLUTION	2309-0023586	MAGISTRATE	55.35
	20904	KINEX NETWORKING SOLUTION	2309-0023587	JUV & DOMESTIC	55.35
	20904	KINEX NETWORKING SOLUTION	2309-0023588	TREASURER	70.85
	20904	KINEX NETWORKING SOLUTION	2309-0023589	VOTER REGISTRAR	55.35
	20904	KINEX NETWORKING SOLUTION	2310-0024823	PE COUNTY ADMIN	140.30
	20904	KINEX NETWORKING SOLUTION	2310-0024824	PLANNING/BUILDING	17.45
	20904	KINEX NETWORKING SOLUTION	2310-0024825	HEALTH DEPT	88.75
	20904	KINEX NETWORKING SOLUTION	2310-0024826	JUVE & DOMESTIC CRT	55.35
	20904	KINEX NETWORKING SOLUTION	2310-0024827	SHERIFF	102.20
	20904	KINEX NETWORKING SOLUTION	2310-0024828	CIRCUIT COURT CLERK	116.20
	20904	KINEX NETWORKING SOLUTION	2310-0024829	CIRCUIT COURT	55.35
	20904	KINEX NETWORKING SOLUTION	2310-0024830	REGISTRAR	55.35
	20904	KINEX NETWORKING SOLUTION	2310-0024831	MAGISTRATE	55.35
	20904	KINEX NETWORKING SOLUTION	2310-0024832	GENERAL DIST COURT	70.30
	20904	KINEX NETWORKING SOLUTION	2310-0024833	TREASURER	70.85
	20904	KINEX NETWORKING SOLUTION	2310-0024834	PIEDMONT HEALTH DIST	85.25
	20904	KINEX NETWORKING SOLUTION	2310-0024835	COMMONWEALTH ATTY	71.80
	20904	KINEX NETWORKING SOLUTION	2310-0024836	COMM OF REVENUE	71.80
	20904	KINEX NETWORKING SOLUTION	2310-0024837	JUVENILE PROB/PAROLE	55.85
	20904	KINEX NETWORKING SOLUTION	2310-24838	VICTIM WITNESS	15.45
	23933	SEGRA	165866886 0923	INTERNET	1,272.02
	23933	SEGRA	165866886 1023	INTERNET	1,273.03
				ACCOUNT TOTAL	4,830.25 *
5803		Internal Fuel Account			
	28598	SOUTHERN STATES-AMELIA	Q872575	GAS	1,857.39
	28598	SOUTHERN STATES-AMELIA	Q886459	GAS	1,549.84
	28598	SOUTHERN STATES-AMELIA	Q913317	GAS	1,650.78
	28598	SOUTHERN STATES-AMELIA	Q926075	GAS	1,502.79
	28598	SOUTHERN STATES-AMELIA	Q951164	GAS	1,477.50
	28598	SOUTHERN STATES-AMELIA	Q963562	GAS	1,781.75
	28598	SOUTHERN STATES-AMELIA	Q993309	GAS	1,453.39
	28598	SOUTHERN STATES-AMELIA	R006057	GAS	1,681.75
	28598	SOUTHERN STATES-AMELIA	R028823	GAS	1,494.99
	28598	SOUTHERN STATES-AMELIA	R045754	GAS	1,418.40
	28598	SOUTHERN STATES-AMELIA	R067374	GAS	1,527.14
				ACCOUNT TOTAL	17,395.72 *
5811		Flores Admin Fee			
	15837	FLORES & ASSOCIATES, LLC	477700	OCTOBER 2023	106.65
				ACCOUNT TOTAL	106.65 *
				MAJOR TOTAL	22,332.62 **

MAJOR# ACCT#	VENDOR NUMBER NAME	DESCRIPTION	INV#	AMOUNT
094000	CAPITAL PROJECTS			
0002	Computer System			
	10259 AMAZON CAPITAL SERVICES	1P09-FYDM-WX9R	CD BURNERS/1 TO CWA	45.90
	10259 AMAZON CAPITAL SERVICES	1PQ9-FYDM-WX9R	8GB FLASH DRIVE	23.79
	10259 AMAZON CAPITAL SERVICES	1P09-FYDM-WX9R	64GB TURBO FLASHDRVE	25.99
	10259 AMAZON CAPITAL SERVICES	1PQ9-FYDM-WX9R	128GB FLASH DRIVE	21.98
	21617 LEE HARTMAN & SONS INC	413821	POLYCOM AMBER LIGHT	918.69
	22265 MCCI LLC	RNI5040	LASERFICH RENEWAL	10,787.00
			ACCOUNT TOTAL	11,823.35 *
0003	Sandy River Project			
	29280 TIMMONS GROUP	321519 53411	SRR WTR SMPPLNG PRGM	12,069.44
	29280 TIMMONS GROUP	324556 53411	SRR WTR SMPPLNG PRGM	7,830.00
	29280 TIMMONS GROUP	325784 61516	SRR PRJCT ECON IMPCT	10,000.00
			ACCOUNT TOTAL	29,899.44 *
0007	BUSINESS PARK ROAD DEVELO			
	29280 TIMMONS GROUP	324557 56908	PEBP ACC RD CONST SV	4,987.50
			ACCOUNT TOTAL	4,987.50 *
0010	Compactor Site Improvemen			
	22503 MOORE'S MACHINE CO., INC.	26270	DUMPSTER CAT WALK	3,657.00
	32285 WEBB DEVELOPMENT LLC	APPLICATION 5	RICE CONV SITE PMT 5	54,314.50
			ACCOUNT TOTAL	57,971.50 *
0044	AFID - Cannery			
	11250 BENCHMARK COMMUNITY BANK	3197 ADMIN 1023	FLATWRE RACK/RK CART	1,043.68
			ACCOUNT TOTAL	1,043.68 *
0046	Registrar-Voting Machines			
	14551 ELECTION SYSTEMS &	CD2042841	EPOLLBKS EARLY VOTE	3,959.25
			ACCOUNT TOTAL	3,959.25 *
0302	Countywide Comm System			
	12944 CTA CONSULTANTS, LLC	1012	EMS COMM SYSTEM	7,500.00
			ACCOUNT TOTAL	7,500.00 *
			MAJOR TOTAL	117,184.72 **
095000	DEBT SERVICE			
0116	2022 Bond Financing - Pri			
	29988 TRUIST BANK	9946002337 1223	LANDFILL LOADER	41,253.27
			ACCOUNT TOTAL	41,253.27 *
0117	2022 Bond Financing - Int			
	29988 TRUIST BANK	9946002337 1223	LANDFILL LOADER	8,858.84
			ACCOUNT TOTAL	8,858.84 *
			MAJOR TOTAL	50,112.11 **
			FUND TOTAL	1,118,965.47

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	ACCOUNT TOTAL	AMOUNT
7005	25880	PEVRS PRINCE EDWARD VOL RESCUE	6073011	MOTOR RPLCMNT MEDIA4	20,155.67	20,155.67 *
7008	11491	Meherria EMS ARC3 GASES	10111252	OXYGEN - MEDICAL	65.60	65.60
	11491	ARC3 GASES	10138935	OXYGEN MEDICAL	116.81	116.81
	11491	ARC3 GASES	10167905	CYLINDER RENTAL	44.64	44.64
	11491	ARC3 GASES	10201750	MEDICAL LEASE 1YR	166.00	166.00
	11491	ARC3 GASES	10248472	CYLINDER RENTAL	43.20	43.20
	14734	EMERGENCY MEDICAL PRODUCT	2574212	MEDICAL SUPPLIES	582.25	582.25
	14734	EMERGENCY MEDICAL PRODUCT	2575814	MEDICAL SUPPLIES	173.81	173.81
	14734	EMERGENCY MEDICAL PRODUCT	2577339	SODIUM CHLORIDE INJ	39.54	39.54
	14734	EMERGENCY MEDICAL PRODUCT	2585989	EMS SUPPLIES	350.73	350.73
	14734	EMERGENCY MEDICAL PRODUCT	2585990	EMS SUPPLIES	158.60	158.60
	22349	MEHERRIN FIRE & RESCUE	10582	MTR RPLCMNT MEDICS5-2	10,880.64	10,880.64
	28998	STRYKER SALES LLC	9204429141	(1) STRETCHER	32,198.15	32,198.15
7010		Hampden Sydney EMS			44,819.97	44,819.97 *
	14734	EMERGENCY MEDICAL PRODUCT	ACCT 4521	EMS SUPPLIES	220.34	220.34 *
					220.34 *	220.34 *
					65,195.98	65,195.98 **
					65,195.98	65,195.98

AP375H
11/01/2023
FUND # - 501 WATER FUND

PRINCE EDWARD
LISTING OF INVOICES FOR 10/01/2023 -- 10/31/2023

AFTER CHECKS
PAGE 22

MAJOR# ACCT#	VENDOR NUMBER GENERAL PROPERTIES	VENDOR NAME PROPERTIES	INV#	DESCRIPTION	AMOUNT
5130	29332	Water Service TOWN OF FARMVILLE	WATER TANK 0923	WATER & SEWER	134.73
				ACCOUNT TOTAL	134.73 *
				MAJOR TOTAL	134.73 **
				FUND TOTAL	134.73

MAJOR#	ACCT#	VENDOR NUMBER	VENDOR NAME	INVENTORY#	DESCRIPTION	AMOUNT
3310	042300	12282	Repairs/Maintenance CAVALIER HOSE & FITTINGS	55936	CAMLOCKS/CLAMPS	326.69
		21811	LOWE'S	997376-LTCAOE	CLOROX/FEBREZE PLUG	41.37
					ACCOUNT TOTAL	368.06 *
3311		14300	Repairs & Maint-Auto & Eq EAST END MOTOR CO INC	0227427	RAIL ASSY/PRSURE PMP	7,185.94
		14300	EAST END MOTOR CO INC	0231690	VA STATE INSPECTION	51.00
		14300	EAST END MOTOR CO INC	0231826	4 TIRES/1USED TIRE	1,874.76
		14300	EAST END MOTOR CO INC	0232168	REFUSE TRK/SENSOR/TRN	769.99
		14300	EAST END MOTOR CO INC	0232220	TWO TIRES REFUSE TRK	1,602.96
		21797	LLEWELLYN METAL WORKS INC	10549	15"CHNL RICE/CAN RPR	2,310.20
		28869	STIFF O O INC	2247	PUMP SEPTIC RICE	500.00
		29083	TAYLOR-FORBES EQUIP CO	IN05134	FUEL FILTER	21.94
		29083	TAYLOR-FORBES EQUIP CO	IN06025	6.4OZ OIL	23.94
		32926	WRIGHT AUTO SUPPLY	261529	COUPLING/AIR BRK HSE	25.07
		32926	WRIGHT AUTO SUPPLY	261571	COUPLINGS	26.91
					ACCOUNT TOTAL	14,392.71 *
3840		10254	Contract Landfill - POS REPUBLIC SERVICES #974	0974-000629840	TRASH COLLECTION	498.59
		10254	REPUBLIC SERVICES #974	0974-000629841	TRASH COLLECTION	285.13
		10254	REPUBLIC SERVICES #974	0974-000629842	TRASH COLLECTION	329.61
					ACCOUNT TOTAL	1,113.33 *
3841		14723	Purchase of Service - Rec EMANUEL TIRE OF VIRGINIA	505977	TIRE RECYCLING	472.50
		14723	EMANUEL TIRE OF VIRGINIA	506055	TIRE RECYCLING	499.50
		14723	EMANUEL TIRE OF VIRGINIA	506177	TIRE RECYCLING	1,005.00
		14723	EMANUEL TIRE OF VIRGINIA	506178	TIRE RECYCLING	520.50
		14723	EMANUEL TIRE OF VIRGINIA	506203	TIRE RECYCLING	391.50
		28866	STEPS, INC	SEPTEMBER 2023	RECYCLING	1,380.87
					ACCOUNT TOTAL	4,269.87 *
5110		28640	Electrical Services SOUTHSIDE ELECTRIC COOP	114379001 0923	DARLINGTON HTHS SITE	54.35
		28640	SOUTHSIDE ELECTRIC COOP	114379001 1023	DARLINGTON HGHTS CON	49.36
		28640	SOUTHSIDE ELECTRIC COOP	114379003 0923	RECYCLE CENTER	64.89
		31846	DOMINION ENERGY VIRGINIA	0670040567 0923	CELL C PUMP STATION	21.33
		31846	DOMINION ENERGY VIRGINIA	0670040567 1023	CELL C PUMP STATION	19.19
		31846	DOMINION ENERGY VIRGINIA	1144204110 0923	GREEN BAY CONV SITE	39.17
		31846	DOMINION ENERGY VIRGINIA	1144204110 1023	GREEN BAY CONV SITE	49.65
		31846	DOMINION ENERGY VIRGINIA	210005242362 10	OCT 23 RICE SITE	90.56
		31846	DOMINION ENERGY VIRGINIA	4268948512 0923	LANDFILL OFFICE	402.74
		31846	DOMINION ENERGY VIRGINIA	4268948512 1023	LANDFILL OFFICE	57.53
		31846	DOMINION ENERGY VIRGINIA	4848632024 0823	RICE TEMP SITE FINAL	17.73
		31846	DOMINION ENERGY VIRGINIA	5181167213 0923	SCLHSE LEACHATE PUMP	430.37
		31846	DOMINION ENERGY VIRGINIA	5181167213 1023	SCLHSE LEACHATE PUMP	487.05
		31846	DOMINION ENERGY VIRGINIA	7471653571 0923	WORSHAM CONV SITE	42.06
		31846	DOMINION ENERGY VIRGINIA	7471653571 1023	WORSHAM CONV SITE	42.17
		31846	DOMINION ENERGY VIRGINIA	85356555636 0923	SHOP @ LANDFILL	18.73

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	31846	DOMINION ENERGY VIRGINIA	8535655636	SHOP @ LANDFILL	26.28
	31846	DOMINION ENERGY VIRGINIA	8601161519	PROSPECT CONV SITE	52.97
	31846	DOMINION ENERGY VIRGINIA	8601161519	PROSPECT CONV SITE	64.25
	31846	DOMINION ENERGY VIRGINIA	8970737501	SCALE HOUSE	82.54
	31846	DOMINION ENERGY VIRGINIA	8970737501	SCALE HOUSE	59.84
	31846	DOMINION ENERGY VIRGINIA	9176847250	LANDFILL SHELTER	29.54
	31846	DOMINION ENERGY VIRGINIA	9176847250	LANDFILL SHELTER	26.56
				ACCOUNT TOTAL	2,228.86 *
	21319	Telecommunications	309480181	GREEN BAY CONV SITE	21.59
	21319	BRIGHTSPEED	309553498	RICE CONV SITE	56.89
	21319	BRIGHTSPEED	309615846	TUGGLE CONV SITE	56.89
	21319	BRIGHTSPEED	309714661	PROSPECT CONV SITE	59.35
	21319	BRIGHTSPEED	309714661	PROSPECT CONV SITE	59.83
	21319	BRIGHTSPEED	310039285	WORSHAM CONV SITE	57.36
	31339	VERIZON WIRELESS	242374982	CELL PHONE REFUSE TR	23.28
	31339	VERIZON WIRELESS	242374982	CELL REFUSE TRUCK	23.31 *
				ACCOUNT TOTAL	358.50 *
5440	28869	Portable Toilet Rental	10670	MONTHLY SERVICE	877.50
				ACCOUNT TOTAL	877.50 *
6008	32926	Vehicle & Powered Equip F	260378	BLUE DEF 2.5GL	239.80
				ACCOUNT TOTAL	239.80 *
				MAJOR TOTAL	23,848.63 **
042400	LANDFILL OPERATIONS				
3160	21105	Professional Services	205412	PEC 24 ENV ANNL SVCS	1,118.83
	21105	LABELLA ASSOCIATES, D.P.C.	205414	PEC24 ENG ANNL SVCS	3,590.48
	21105	LABELLA ASSOCIATES, D.P.C.	206824	PEC FY24 ENV ANNL SV	23,497.00
	21297	LANGLOIS PAUL	REIMB 1023	PHYSICAL REIMBURSMNT	100.00
				ACCOUNT TOTAL	28,306.31 *
3310	14300	Repairs/Maintenance	0232370	SVC CALLS RICE/GRNBY	1,056.96
	15597	EAST END MOTOR CO INC	1075602-1	PIPE/ELLS/ADPTRS	428.96
	19221	FERGUSON ENTERPRISES LLC	P08471	CAP SCREW/WASHER	10.65
	19221	JAMES RIVER EQUIPMENT	W19522	REPR AC 755K CRAWLER	1,005.39
	21811	JAMES RIVER EQUIPMENT	973464-LSYBS	MOUSE TRAPS-TRAILER	17.98
	21811	LOWE'S	989254-LUTMQC	CHN SAW CHAIN/AIRFRE	79.72
	21811	LOWE'S	993898-LVDZAI	REBAR	17.80
	32926	WRIGHT AUTO SUPPLY	260335	55GL HYD OIL	1,065.59
	32926	WRIGHT AUTO SUPPLY	260645	3000LB ORG RATCH/OIL	43.58
				ACCOUNT TOTAL	3,726.63 *
3311	11491	Equipment Repairs & Maint	0010248495	CYLINDER RENTAL	32.40
	12220	ARC GASES	4794047	HOSE/CLMP/PUMP WTR	592.60
	12282	CARTER MACHINERY CO INC	55911	HYD HOSE/FITTING	133.78
				ACCOUNT TOTAL	758.78

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
5230	12282	CAVALLER HOSE & FITTINGS	56059	HOSE FTG/WIRE HOSE	293.12
	12947	CRYSTAL SPRINGS	23465833	WATER	37.43
	14300	EAST END MOTOR CO INC	0231787	INSP SEMI TRAILER	20.00
	19221	JAMES RIVER EQUIPMENT	P08521	HOSE CLAMP/SCREWS	40.64
	32926	WRIGHT AUTO SUPPLY	1319-262966	BATTERY F250 FORD	130.12
	32926	WRIGHT AUTO SUPPLY	259979	ANTIFRZ/PLUGS/FLUID	164.34
	32926	WRIGHT AUTO SUPPLY	260262	ALTERNATOR RD TRACTR	182.47
	32926	WRIGHT AUTO SUPPLY	260312	FUEL FILTER/HD50	24.24
	32926	WRIGHT AUTO SUPPLY	260370	AIR/FUEL FILTERS	108.78
	32926	WRIGHT AUTO SUPPLY	260378	BELT/AIR FILTERS	109.07
	32926	WRIGHT AUTO SUPPLY	260467	BLSTR PK MINATURES	3.38
	32926	WRIGHT AUTO SUPPLY	260559	SILICONE/SUPER GLUE	14.52
	32926	WRIGHT AUTO SUPPLY	261479	HOSE/START FL/GAUGE	229.99
	32926	WRIGHT AUTO SUPPLY	262106	HYD OIL (2)	109.98
	32926	WRIGHT AUTO SUPPLY	262528	(2) HYD OIL	109.98
				ACCOUNT TOTAL	2,336.84 *
5230	21319	Telecommunications	309326764	LANDFILL	121.48
	31339	BRIGHTSPEED	242374982	CELL PHONE LANDFILL	80.39
	31339	VERIZON WIRELESS	242374982	CELL LANDFILL	80.42
				ACCOUNT TOTAL	282.29 *
6008	11250	Fuel	3197	FUEL PUMP	449.99
	14700	BENCHMARK COMMUNITY BANK	21022T	DIESEL	201.14
	14700	ELLINGTON ENERGY SERVICE	21022T	DIESEL	182.00
	14700	ELLINGTON ENERGY SERVICE	21022T	DIESEL	330.00
	14700	ELLINGTON ENERGY SERVICE	21022T	DIESEL	141.57
	14700	ELLINGTON ENERGY SERVICE	21022T	DIESEL TICKET 5164	216.33
	14700	ELLINGTON ENERGY SERVICE	21022T	DIESEL	136.39
	25247	PARKER OIL COMPANY INC	660238	OFF ROAD DIESEL	8,753.61
	25247	PARKER OIL COMPANY INC	661193	OFF ROAD DIESEL	3,038.53
				ACCOUNT TOTAL	13,449.56 *
6009	13000	Vehicle & Powered Equip S	E00003	66" ROCK GRAPPLE BCK	4,395.00
				ACCOUNT TOTAL	4,395.00 *
6011	27922	Uniforms & Wearing Appare	4167832345	UNIFORM RENTAL	72.58
	27922	CINTAS CORPORATION #524	4168475022	UNIFORM RENTAL	72.58
	27922	CINTAS CORPORATION #524	4169191037	UNIFORM RENTAL	79.62
	27922	CINTAS CORPORATION #524	4169966811	UNIFORM RENTAL	74.33
	27922	CINTAS CORPORATION #524	4170668740	UNIFORM RENTAL	72.58
	27922	CINTAS CORPORATION #524	4171375526	UNIFORM RENTAL	74.33
				ACCOUNT TOTAL	446.02 *
				MAJOR TOTAL	52,942.65 **
				FUND TOTAL	76,791.28

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	DESCRIPTION	INV#	AMOUNT
097001		PCS SUPERVISION FEES EXPENDITURES			
3199	27159	REDWOOD TOXICOLOGY LAB	ORAL DEV/6PANEL/ICUP	807365	887.16
	28095	ALERE TOXICOLOGY SERV INC	LAB CONFIRMATIONS	L361338	61.98
	28095	ALERE TOXICOLOGY SERV INC	LAB CONFIRMATIONS	L364619	185.94
			ACCOUNT TOTAL		1,135.08 *
3310	12046	CMI INC	4 ALCOSENSOR CALBRTRN	8060748	75.00
			ACCOUNT TOTAL		75.00 *
5110	31846	DOMINION ENERGY VIRGINIA	PCS ELECTRIC	4324962309 0923	76.22
	31846	DOMINION ENERGY VIRGINIA	PCS ELECTRIC	4324962309 1023	53.99
	31846	DOMINION ENERGY VIRGINIA	PCS ELECTRIC	7218131923 0923	237.78
	31846	DOMINION ENERGY VIRGINIA	PCS ELECTRIC	7218131923 1023	162.89
			ACCOUNT TOTAL		530.88 *
5210	16944	STIMPSON CONNIE	ALCOSENSOR FOR CALBR	POSTAGE 0923	10.25
			ACCOUNT TOTAL		10.25 *
5230	20904	KINEX NETWORKING SOLUTION	PCS PHONE	2310-0024494	70.46
			ACCOUNT TOTAL		70.46 *
5420	28724	SRP CORPORATION LLC	OCTOBER 2023 RENT	RENT 1023	2,750.00
			ACCOUNT TOTAL		2,750.00 *
5510	16944	STIMPSON CONNIE	TRAVEL MILEAGE	MILEAGE 0923	9.04
	21790	LIGHT, PAMELA	TRAVEL MILEAGE	MILEAGE 0923	347.35
	28833	STATON REBECCA	TRAVEL MILEAGE	MILEAGE 0923	119.14
	32682	WILLIAMSON DONALD	TRAVEL MILEAGE	MILEAGE 0923	168.33
	32777	WOMACK ROCKY	TRAVEL MILEAGE	MILEAGE 0923	32.75
			ACCOUNT TOTAL		676.61 *
5560	16944	STIMPSON CONNIE	PCCJB DINNER MEETING	PCCJB MTG 0923	399.54
			ACCOUNT TOTAL		399.54 *
6001	15380	FARMVILLE PRINTING	BUSINESS CARDS	20222272	56.90
	26525	QUILL CORPORATION	9 VOLT BATTERIES	34478737	36.96
	26525	QUILL CORPORATION	AA & AAA BATTERIES	34479299	71.98
			ACCOUNT TOTAL		165.84 *
			MAJOR TOTAL		5,813.66 **
			FUND TOTAL		5,813.66
			TOTAL DUE		1,266,901.12

Approved at meeting of _____ on _____.

Signed _____ Title _____ Date _____

_____ Title _____ Date _____

Date

Title

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 8-d
Department: County Administration
Staff Contact: Cheryl Stimpson
Agenda Item: Salaries

SUMMARY:

The County Administrator reported that checks have been issued pursuant to the order of the Board of Supervisors as to salaries, etc., the amount of which salaries have been heretofore approved.

COST:

ATTACHMENTS: None.

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 9
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Correction to Meeting Minutes

SUMMARY: In our research for the upcoming training offerings, we discovered an error in the Board of Supervisors meeting minutes.

The following meeting minutes from January 10, 2023, inadvertently omitted the term “Freedom of Information Act training” when labeling the type of training the Board members were undertaking. The training included both COIA *and* FOIA training.

We need a correction to the official minutes, Supervisors Record Book #35, Page 53. This needs to add “and Freedom of Information Act training.”

***Proposed amendments are red and bold.**

In Re: Virginia Conflict of Interest Act and **Freedom of Information Act** Training

Doug Stanley, County Administrator, stated the Code of Virginia states the Conflict of Interest Act (**COIA**) and Freedom of Information Act (**FOIA**) Training must occur every two years. All elected and re-elected officials are to take the training two months of assuming office. He said having everyone take this course this evening and on a two-year cycle will keep everyone current.

The Board members began the Conflict of Interest Act training.

Vice-Chairman Gilliam recessed the meeting at 6:55 p.m.

Vice-Chairman Gilliam reconvened the meeting at 9:00 p.m. to **enable the County Attorney to complete the Board’s FOIA and COIA training.**

Vice-Chairman Gilliam declared the meeting adjourned at 9:10 p.m.

RECOMMENDATION: Approve correction.

SAMPLE MOTION: I move the Board of Supervisors approve the correction to the January 10, 2023 meeting minutes to include “Freedom of Information Act training” as presented.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 10
Department: County Administration
Staff Contact: Douglas P. Stanley
Agenda Item: Community Partner Updates

SUMMARY: The following community partners will join the Board at its September meeting:

- a. Sarah Maddox, Piedmont Area Veterans Council
- b. Kevin Faubion, Twin Lakes State Park
- c. Daniel Jordan, High Bridge Trail State Park
- d. Melba Moore, DBA, MS, Crossroads Community Services Board

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

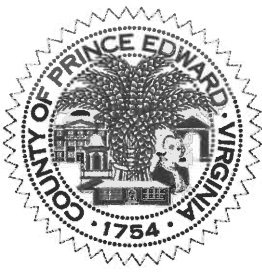
Pride _____
Townsend _____
Watson _____

Reporting of Patients Serviced August 2023

Program Name	County	Number of Face to-Face Services	Patients Served	Patient Gender		Number of Children 17 and under	Number of Seniors 65 and above	Number of Veterans
Emergency Services	Prince Edward	22	16	9	7	2	1	
Evaluation / Assessment	Prince Edward	5	4	0	4	1	1	
Medical Services	Prince Edward							
Mental Health Case Management	Prince Edward	455	179	89	90	23	23	4
Mental Health Outpatient	Prince Edward	120	67	44	23	7	4	0
Mental Health Skill Building	Prince Edward	97	14	9	5		2	
Substance Abuse Case Management	Prince Edward	13	8	4	4		1	
Substance Abuse Outpatient	Prince Edward	109	23	12	11		2	
Town House Psychosocial Rehabilitation	Prince Edward	97	10	5	5		2	2
Unduplicated Totals: All Clinical Programs	Prince Edward	918	321	172	149	33	36	6

*Face-to-Face Services are reported as services where Crossroads staff provides a service directly to a patient, except:

- a.) Emergency Services are reported as Preadmission Screenings related to possible psychiatric hospitalization, and
- b.) Town House Psychosocial Rehabilitation services are reported as Days of Attendance at the Program location



**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 11
Department: County Administration
Staff Contact: Sarah Elam Puckett
Agenda Item: Highway Matters

SUMMARY:

VDOT Resident Engineer, Scott D. Frederick, P.E., will not attend the November meeting. Staff will record any concerns to report to VDOT.

COST:

ATTACHMENTS:

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 12-a
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley/Cheryl Stimpson
Agenda Item: **PUBLIC HEARING: American Rescue Plan Act (ARPA) Funding**

Summary: As the Board is aware, the Prince Edward County Public Schools has received a total of \$1,763,012.93 of additional CARES Act Funding for addressing unfinished learning, before and after school programs, and other programs.

Prior to the expenditure and in accordance with 15.2-2507 of the *Code of Virginia*, the Board will hold a public hearing to increase the FY 24 County and School Budgets, accepting the distribution of federal funds and appropriate the funding to the FY 24 County and School Budgets.

Attachments: School Letter

Recommendation: Following the public hearing, the Board will wish to increase the FY 24 County Budget and FY 24 School Budget by \$1,763,012.93 and appropriate the same funds to enable the expenditure of the federal ARPA funding.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

**PRINCE EDWARD COUNTY
PUBLIC SCHOOLS**

Barbara A. Johnson, Ed. D

Superintendent

October 4, 2023

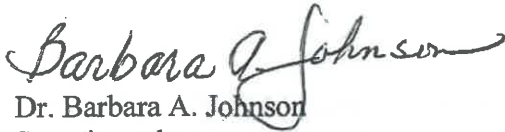
Prince Edward County
Mr. Doug Stanley, County Administrator
P. O. Box 382
Farmville, VA 23901

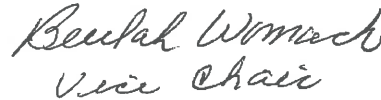
Dear Mr. Stanley:

The Prince Edward County School Board respectfully requests an appropriation of funds in the amount of \$1,763,012.93 to the CARES ACT budget for the 2023-2024 school year. The additional amount requested will represent a total of \$6,929,627.34 in the Cares Act FY2023-2024 budget. There is no local match required for this appropriation.

Thank you for your consideration of this request.

Respectfully submitted,


Dr. Barbara A. Johnson
Superintendent


Vice Chair

Mrs. Lucy Carson
Chairperson, School Board

BAJ/vmj

pc: School Board Members

UNITED IN EXCELLENCE

35 Eagle Drive Farmville, VA 23901 | Telephone: 434-315-2150 | Fax: 434-392-1911

Action Item 10B: Cares Act Funds

Subject: Request of Appropriation of Additional Funds

Recommendation: It is recommended that the School Board request from the Prince Edward County Board of Supervisors to appropriate \$1,763,012.93 to the CARES ACT Budget for FY2023-2024 school year.

Increase \$12,500.00 – Recruitment Incentive for Public Education (RIPE) (Cares Act Funding)

Increase: \$118,334.00 – HVAC ARP-CLSFRF-COVID19 (Cares Act Funding)

Increase: \$631,179.67 – ESSER II-CRRSA (Cares Act Funding)

Increase: \$578,931.22 – ESSER III-ARP-Division (Cares Act Funding)

Increase: \$110,444.66 – ESSER III-Before and After School (Cares Act Funding)

Increase: \$311,623.38 – ESSER III-Unfinished Learning (Cares Act Funding)

Rationale: Prince Edward County Public Schools is requesting that Cares Act funds in the amount of \$1,763,012.93 be appropriated to the Cares Act Budget for the FY2023-2024 school year.

Budget: Revenues
Expenditure

Legal Reference: Prince Edward County School Board Policies

DA – Management of Funds
DB – Annual Budget



Please publish the following public hearing notice in **THE FARMVILLE HERALD** on Wednesday November 1, 2023.



NOTICE OF PUBLIC HEARINGS

The Prince Edward County Board of Supervisors will hold the following **PUBLIC HEARING** on Thursday, November 9, 2023, commencing at 7:30 p.m. in the Board of Supervisors Room, Prince Edward County Courthouse, 111 N. South Street, 3rd Floor, Farmville, Virginia, to receive citizen input prior to considering the following:

1. Pursuant to Section 15.2-2507 of the *Code of Virginia*, the Board will consider amendments to the FY 24 County Budget and FY 24 County School Budget and accept the distribution of \$1,763,012.93 of Federal Coronavirus Relief Funds to be appropriated by the Board of Supervisors and distributed to the Prince Edward County Public Schools.

Citizen input for Public Hearings will be received through: (1) in-person participation; (2) remote participation by calling 1-844-890-7777, Access Code # 390313; or (3) by written comments mailed to P.O. Box 382, Farmville, VA 23901; via email to board@co.prince-edward.va.us; or via facsimile at 434-392-6683. Based on the number of speakers, the Chair will determine the time allotted to each. Citizens may also view the monthly Board of Supervisors meeting live (no public input) at the County's YouTube Channel by using the link on County website under Meetings & Public Notices.

Additional information regarding the special use permit application and the proposed budget amendments is available for public review on the County's web site at www.co.prince-edward.va.us or in the Prince Edward County Administrator's Office, 111 N. South Street, 3rd Floor, Farmville, VA. It is the County's intent to comply with the Americans with Disabilities Act. Should you have questions or require special accommodations, please contact the County Administrator's Office at 434-392-8837.

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 13-a
Department: Finance/HR
Staff Contact: Cheryl Stimpson
Agenda Item: Litter Prevention and Recycling Grant

Summary:

Prince Edward County has been awarded a non-competitive grant from the Virginia Department of Environmental Quality for Litter Prevention and Recycling Program activities in the amount of \$14,767. This grant is typically used to cover the expenses of recycling televisions and other electronic products through Synergy.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	024040	0007	Litter Control		\$14,767.00
4 (Exp)	520	042300	3841	POS – Recycling	\$14,767.00	

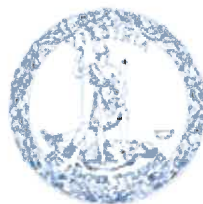
Attachment: Virginia DEQ Grant Award Letter

Recommendation: Approve the FY24 Budget supplement and appropriate the same funds.

SAMPLE MOTION: I MOVE THAT THE BOARD OF SUPERVISORS APPROVE THE BUDGET SUPPLEMENT REQUEST AND APPROPRIATE THE SAME FUNDS.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
 Second _____ Emert _____ Jenkins _____ Townsend _____
 Jones _____ Watson _____

From: ceds@deq.virginia.gov
Sent: Monday, October 30, 2023 2:16 PM
To: dstanley@co.prince-edward.va.us; cstimpson@co.prince-edward.va.us
Cc: cstimpson@co.prince-edward.va.us
Subject: FY2024 Non-Competitive Litter Prevention and Recycling Grant



Commonwealth of Virginia

VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY

1111 E. Main Street, Suite 1400, Richmond, Virginia 23219
P.O. Box 1105, Richmond, Virginia 23218
(800) 592-5482 FAX (804) 698-4178
www.deq.virginia.gov

Travis A. Voyles
Acting Secretary of Natural and
Historic Resources

Michael S. Rolband, PE, PWD, PWS
Emeritus, PE, PWD, PWS Emeritus
Director
(804) 698-4020

October 30, 2023

Douglas P. Stanley
County Administrator
Prince Edward County
PO Box 382
111 S. South Street
Farmville, VA 23901

Dear Douglas P. Stanley:

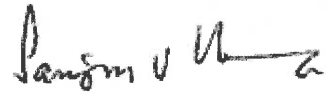
I am pleased to inform you that a total grant award of **\$14,767.00** has been approved for the **Prince Edward County** Litter Prevention and Recycling Program activities and the Extended Polystyrene (EPS) campaign for the period of July 1, 2023 to June 30, 2024.

The total grant award amount above includes the following:
Non-Competitive Grant Award: \$14,767.00

Processing of the grant awards is underway, and a payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days if processing by check is required.

If you have any questions or need additional information, please contact Prina Chudasama at prina.chudasama@deq.virginia.gov or at (804) 659-1530.

Sincerely,

A handwritten signature in black ink, appearing to read "Sanjay Thirunagari". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sanjay Thirunagari
Programs Manager
Division of Land Protection & Revitalization

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 14-a
Department: Emergency Management
Staff Contact: Trey Pyle
Agenda Item: Mutual Aid Agreements with Neighboring Counties

Summary: Last month the Board approved a mutual aid agreement with the County of Charlotte and authorized the County Administration to execute the agreement on behalf of the County. To expedite the process of developing mutual aid agreements with our remaining six neighbors, staff is requesting the Board consider issuing blanket approval to the agreement, as presented last month, and authorization to the County Administrator to execute said agreement with a neighboring locality. Staff will continue to involve the Prince Edward Area Firefighters Association and to work with neighboring jurisdictions on reviewing the fire department districts to ensure the closest departments are being dispatched to assist with incidents in Prince Edward County.

Attachments:

Recommendation:

SAMPLE MOTION: I move the Board of Supervisors approve the mutual aid agreement for execution with any neighboring jurisdiction and authorize the County Administrator to execute the agreement on the behalf of the County of Prince Edward.

Motion _____ Cooper-Jones _____ Gilliam _____ Stiff _____
Second _____ Emert _____ Gur _____ Townsend _____
Pride _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 15
Department: County Administration/County Attorney
Staff Contact: Doug Stanley
Agenda Item: Virginia’s Heartland Regional Industrial Facility Authority – Annual Report

Summary: See attached FY 2023 audit report for the Virginia’s Heartland Regional Industrial Facility Authority. The audit serves as the annual report from the Authority and is for informational purposes.

In the past fiscal year, Eastern Engineered Wood Products opened their facility. The project is located on a 32-acre tract in the Industrial Park and includes 22 acres of paved storage including office space, storage buildings, a cutoff shed and rail spur. Eastern Wood distributes structural floor and roof systems to the professional contractor trade through a network of retail lumber dealers and truss manufacturers. The facility will employ an estimated 20 employees at full capacity.

Attachments: FY 2023 audit

Recommendation: No action required

Sample Motion: N/A

Motion _____
Second _____

Booth _____
Cooper-Jones _____
Emert _____

Gilliam _____
Jones _____
Pride _____

Townsend _____
Wilck _____



Communication with Those Charged with Governance

To the Board of Directors
Virginia's Heartland Regional Industrial Facility Authority
Charlotte County, Virginia

We have audited the financial statements of the business-type activities of Virginia's Heartland Regional Industrial Facility Authority for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 30, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Virginia's Heartland Regional Industrial Facility Authority are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2022. We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimates in fiscal year 2022.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Our procedures disclosed no misstatements that required correction by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 9, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Restriction on Use

This information is intended solely for the use of Virginia's Heartland Regional Industrial Facility Authority and management of Virginia's Heartland Regional Industrial Facility Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Robinson, Farmer, Cox, Associates

Charlottesville, Virginia
November 9, 2022

**VIRGINIA'S HEARTLAND REGIONAL
INDUSTRIAL FACILITY AUTHORITY
FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2022**

**VIRGINIA’S HEARTLAND REGIONAL
INDUSTRIAL FACILITY AUTHORITY
FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2022**

Table of Contents

	Page
Independent Auditors’ Report	1-3
<i>Basic Financial Statements:</i>	
Statement of Net Position	4
Statement of Revenues, Expenses and Change in Net Position	5
Statement of Cash Flows	6
Notes to Financial Statements.....	7-9
<i>Compliance:</i>	
Independent Auditors’ Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	10-11



Independent Auditors' Report

To the Board of Directors
Virginia's Heartland Regional Industrial Facility Authority
Charlotte Court House, Virginia

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of the business-type activities of Virginia's Heartland Regional Industrial Facility Authority, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Virginia's Heartland Regional Industrial Facility Authority, as of June 30, 2022, and the changes in financial position, and, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Virginia's Heartland Regional Industrial Facility Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Responsibilities of Management for the Financial Statements (Continued)

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Virginia's Heartland Regional Industrial Facility Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Governmental Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the *Specifications for Audits of Authorities, Boards, and Commissions*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Virginia's Heartland Regional Industrial Facility Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Virginia's Heartland Regional Industrial Facility Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 9, 2022, on our consideration of Virginia's Heartland Regional Industrial Facility Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Virginia's Heartland Regional Industrial Facility Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Virginia's Heartland Regional Industrial Facility Authority's internal control over financial reporting and compliance.

Robinson, Farmer, Cox, Associates

Charlottesville, Virginia
November 9, 2022

- Basic Financial Statements -

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

**Statement of Net Position
At June 30, 2022**

Assets	
Current Assets:	
Cash and cash equivalents	\$ <u>370,741</u>
Total current assets	\$ <u>370,741</u>
Other Assets:	
Investment in industrial park	\$ <u>3,527,514</u>
Total other assets	\$ <u>3,527,514</u>
Total assets	\$ <u><u>3,898,255</u></u>
Liabilities	
Current Liabilities:	
Accounts payable	\$ 173
Option for sale deposits	<u>10,000</u>
Total liabilities	\$ <u>10,173</u>
Net Position	
Unrestricted	\$ <u>3,888,082</u>
Total net position	\$ <u>3,888,082</u>
Total liabilities and net position	\$ <u><u>3,898,255</u></u>

The accompanying notes to financial statements are an integral part of this statement.

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

Statement of Revenues, Expenses and Change in Net Position
For the Year Ended June 30, 2022

Operating revenues:	
Rent	\$ 1,609
Total operating revenues	\$ 1,609
Operating expenses:	
Professional fees	\$ 35,860
Park maintenance	2,681
Electricity	2,998
Utilities	473
Insurance	1,703
Industry payments	768
Total operating expenses	\$ 44,483
Operating income (loss)	\$ (42,874)
Nonoperating revenues (expenses):	
Interest and investment income	\$ 902
Total nonoperating revenues (expenses)	\$ 902
Change in net position	\$ (41,972)
Net position, beginning of year	3,930,054
Net position, end of year	\$ 3,888,082

The accompanying notes to financial statements are an integral part of this statement.

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

Statement of Cash Flows
For the Year Ended June 30, 2022

Cash flows from operating activities:	
Receipts from customers	\$ 1,609
Payments to vendors and governments	<u>(44,646)</u>
Net cash provided by (used for) operating activities	\$ <u>(43,037)</u>
Cash flows from investing activities:	
Interest income	\$ <u>902</u>
Net cash provided by (used for) investing activities	\$ <u>902</u>
Increase (decrease) in cash and cash equivalents	\$ (42,135)
Cash and cash equivalents at beginning of year	<u>412,876</u>
Cash and cash equivalents at end of year	\$ <u><u>370,741</u></u>
Reconciliation of operating income (loss) to net cash provided by (used for) operating activities:	
Operating income (loss)	\$ (42,874)
Changes in operating assets and liabilities:	
Increase (decrease) in payables and accrued expenses	<u>(163)</u>
Net cash provided by (used for) operating activities	\$ <u><u>(43,037)</u></u>

The accompanying notes to financial statements are an integral part of this statement.

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

Notes to Financial Statements
At June 30, 2022

NOTE 1 - DESCRIPTION OF THE ENTITY:

Virginia's Heartland Regional Industrial Facility Authority (the Authority) was created in November 2000 pursuant to the provisions of Title 15.2, Chapter 64 of the Code of Virginia, 1950, as amended, the Virginia Regional Industrial Facilities Act. The Authority was created by the adoption of an enabling ordinance by the Counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Prince Edward, the member localities. The purpose of the Authority is to create a regional industrial park to enhance the economic base for the member localities by developing, owning or operating one or more facilities on a cooperative basis.

The Authority's governing body is composed of two members appointed by each of the member localities. The member localities have neither ongoing financial responsibility nor ongoing financial interest in the Authority. Accordingly, the Authority is a jointly governed organization of the member localities. The Authority is not a component unit of any of the member localities.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. Basic Financial Statements:

Enterprise Fund Financial Statements

Statement of Net Position - The Statement of Net Position is designed to display the financial position of the Authority. The Authority reports all capital assets in the Statement of Net Position and reports depreciation expense - the cost of "using up" capital assets - in the Statement of Revenues, Expenses and Changes in Net Position. The net position of the Authority will be broken down into three categories: 1) net investment in capital assets; 2) restricted; and 3) unrestricted.

B. Basis of Accounting:

The Authority recognizes income and expenses on the accrual basis of accounting. The accompanying financial statements are prepared in accordance with pronouncements issued by the Governmental Accounting Standards Board. The principles prescribed by GASB represent generally accepted accounting principles applicable to governmental units.

C. Cash and Cash Equivalents:

The Authority's cash and cash equivalents consist of cash on hand, demand deposits, certificates of deposit and short-term investments with original maturities of three months or less from the date of acquisition.

D. Operating and Nonoperating Revenues and Expenses:

The Authority distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the Authority's principal ongoing operations. The principal operating revenues of the Authority arise from the sale of property, lease revenue, and economic development grants. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

Notes to Financial Statements
At June 30, 2022 (Continued)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (CONTINUED)

E. Use of Estimates:

Management uses estimates and assumptions in preparing financial statements in accordance with generally accepted accounting principles. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenditures. Future events and circumstances could alter those estimates.

F. Net Position:

Net position is the difference between a) assets and deferred outflows of resources and b) liabilities and deferred inflows of resources. Net investment in capital assets represents capital assets, less accumulated depreciation, less any outstanding debt related to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in this component of net position.

G. Net Position Flow Assumption:

Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

H. Deferred Outflows/Inflows of Resources:

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The Authority does not have any deferred outflows of resources as of June 30, 2022.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Authority does not have any deferred inflows of resources as of June 30, 2022.

VIRGINIA'S HEARTLAND REGIONAL INDUSTRIAL FACILITY AUTHORITY

Notes to Financial Statements
At June 30, 2022 (Continued)

NOTE 3 - DEPOSITS:

Deposits with banks are covered by the Federal Deposit Insurance Corporation (FDIC) and collateralized in accordance with the Virginia Security for Public Deposits Act (the "Act") Section 2.2-4400 et. seq. of the Code of Virginia. Under the Act, banks and savings institutions holding public deposits in excess of the amount insured by the FDIC must pledge collateral to the Commonwealth of Virginia Treasury Board. Financial institutions may choose between two collateralization methodologies and depending upon that choice, will pledge collateral that ranges in the amounts from 50% to 130% of excess deposits. Accordingly, all deposits are considered fully collateralized.

The Authority has no formal deposit and investment policy.

NOTE 4 - INVESTMENT IN INDUSTRIAL PARK:

The Authority's investment in land is the Keysville area industrial site. Costs to develop the site are included in the recorded amounts. Inventory is recorded at cost.

NOTE 5 - REVENUE SHARING AGREEMENT:

The proceeds from the sale of any property in the project and business personal property tax revenues derived from businesses located within the facility shall be divided among the member localities in proportion to funding participation in the Authority or it may be reinvested in the Authority. This decision is to be made at the sole discretion of the Board of Directors of the Authority.

NOTE 6 - COMMITMENTS AND CONTINGENCIES:

The Authority is proceeding with the development of the industrial park. The total cost of this project, other than the already completed land acquisition, is approximately \$6,000,000. The project is funded through grants from the Virginia Department of Environmental Quality, the Virginia Department of Housing and Community Development, the Virginia Department of Transportation, the Tobacco Indemnification and Community Revitalization Commission and the Town of Keysville. As of June 30, 2022, the Authority has expended approximately \$3.7 million for the construction of the industrial park.

- Compliance -



**Independent Auditors' Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

To the Board of Directors
Virginia's Heartland Regional Industrial Facility Authority
Charlotte Court House, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of the business-type activities of Virginia's Heartland Regional Industrial Facility Authority, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise Virginia's Heartland Regional Industrial Facility Authority's basic financial statements and have issued our report thereon dated November 9, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Virginia's Heartland Regional Industrial Facility Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Virginia's Heartland Regional Industrial Facility Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of Virginia's Heartland Regional Industrial Facility Authority's internal control.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Virginia's Heartland Regional Industrial Facility Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Report on Compliance and Other Matters: (Continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robinson, Farmer, Cox, Associates

Charlottesville, Virginia
November 9, 2022



**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 16
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley
Agenda Item: 2024 General Assembly – Legislative Priorities

SUMMARY:

See attached list of the proposed legislative priorities for the Board for the upcoming 2024 General Assembly session.

ATTACHMENTS: Draft 2024 Legislative Priorities List

RECOMMENDATIONS: That the Board of Supervisors approved the proposed list.

SAMPLE MOTION:

I move that the Board of Supervisors approve the proposed 2024 Legislative Priorities list as proposed.

OR

I move that the Board of Supervisors approve the proposed 2024 Legislative Priorities list with the following changes _____.

Motion _____	Cooper-Jones _____	Gilliam _____	Stiff _____
Second _____	Emert _____	Gur _____	Townsend _____
		Pride _____	Watson _____



County of Prince Edward, Virginia 2024 Legislative Priorities

1. **1% Sales Tax for Local School Construction or Renovation** – The Board of Supervisors of Prince Edward County will need to request that Delegate Wright introduce a bill in the upcoming General Assembly session that would add Prince Edward County to the list of counties that are enabled to collect up to 1% in additional sales tax revenue for the construction or renovation of schools within the locality. Currently localities listed under §58.1-602 include Charlotte County, Gloucester County, Halifax County, Henry County, Mecklenburg County, Northampton County, Patrick County, Pittsylvania County, or the City of Danville. The County has estimated that a 1% increase in sales tax would generate an estimated \$3,000,000 in annual revenue based on collections over the past five years. This is based on the County’s share of 50% of local collections and our proportionate split of the remaining 50% with the Town of Farmville based on school age population. This would provide enough revenue to support significant improvements to the County elementary school as well as middle and high schools.
2. **Allowing Prince Edward County to Establish a Solid Waste Fee** – The Board of Supervisors of Prince Edward County requests that the General Assembly amend §15.2-2159 of the *Code of Virginia* to add Prince Edward County to the list of counties that are enabled to establish a fee for solid waste management. As the Board is aware, the County’s solid waste management systems includes a county-owned sanitary landfill and seven convenience/recycling center sites. Currently, as outlined in Subsection A, the counties of Accomack, Augusta, Buckingham, Floyd, Highland, Pittsylvania, Russell, and Wise Counties may by ordinance, and after a public hearing, levy a fee for the disposal of solid waste not to exceed the actual cost incurred by the county in procuring, developing, maintaining, and improving the landfill and for such reserves as may be necessary for capping and closing such landfill in the future. Bath, Buckingham, Russell, and Southampton Counties may by ordinance, and after a public hearing, levy a fee for the management of solid waste not to exceed the actual cost incurred by the county in removing and disposing of solid waste. Such fee as collected shall be deposited in a special account to be expended only for the purposes for which it was levied. Additionally, the Counties of Floyd, Pittsylvania, Russell, Southampton, and Wise Counties are enabled to purchase or subsidize the purchase of equipment used for the collection of solid waste. The Board of Supervisors would like Prince Edward to be added to §15.2-2159.

In 2022, the County hired a new landfill engineering firm, LaBella, and they have reviewed the County’s solid waste operations and made recommendations on making the County’s Solid Waste Enterprise fund self-sufficient. As part of the solution, the County would like to be able to establish a solid waste fee to help offset the cost of handling and disposal of County waste.

3. **Amendment to Allow for Extension of Enterprise Zone #48** - The counties of Prince Edward, Lunenburg, and Charlotte are requesting that the Enterprise Zone, which is currently scheduled to phase out on December 31, 2024 be granted, an additional 5-year grace period. Since Enterprise Zone #48 (Charlotte/Lunenburg/Prince Edward) was created prior to July 1, 2005 (2000) we would request modification of the language from one to two five-year renewal periods.

4. ***Sandy River Reservoir Project*** – The Board of Supervisors of Prince Edward County requests that the General Assembly take any necessary steps to support the Sandy River Reservoir Project and the provision of water and sewer from Prince Edward to the State facilities in Nottoway County.
5. In addition, the Board supports the **2024 VACO Legislative Priorities**.

###

Approved: November 9, 2023

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item No.: 17
Department: Finance Committee
Staff Contact: Douglas Stanley
Issue: FY 2024-2025 Budget Schedule

Summary:

Attached is the proposed FY 2024-2025 budget agenda. The budget has been coordinated with the School budget agenda.

Recommendation:

Staff requests that the budget schedule and budget forms be adopted as recommended.

SAMPLE MOTION:

I move that the Board of Supervisors approve the FY 2024-2025 Budget Agenda and the Departmental Budget Forms be adopted as proposed.

OR

I move that the Board of Supervisors approve the FY 2024-2025 Budget Agenda.

OR

I move that the Board table the request for further discussion.



County of Prince Edward FY 2024 - 2025 Budget Schedule

DATE	ACTIVITY	TIME/LOCATION
January 19, 2024	Budget Preparation Guide distributed to County Departments and Constitutional Offices	
January 19, 2024	Donation Request forms distributed	
Feb. 1-23, 2024	Budget work sessions between Departments and County Administrator	
February 13, 2024	Joint Finance Committee Meeting of Board of Supervisors and School Board	5:00 p.m. Board of Supervisors Room
February 20, 2024	Board of Supervisors Budget Planning Meeting (Davenport Presentation)	5:30 p.m. Board of Supervisors Room
February 23, 2024	Budget worksheets submitted to County Administrator	
February 29, 2024	Joint Finance Committee Meeting of Board of Supervisors and School Board	1:00 p.m. School Board Office
March 8, 2024	Revenue estimated completed by County Administrator	
March 12, 2024	Presentation of County Administrator's proposed budget to Board of Supervisors	5:30 p.m. Board of Supervisors Room
March 19, 2024	Board of Supervisors budget work session – presentations by outside agencies	2:00 p.m. Board of Supervisors Room
March 26, 2024	School Superintendent budget presentation to Board of Supervisors and School Board Board of Supervisors authorizes Public Hearing for April 16 (Ad date – April 5)	5:30 p.m. Board of Supervisors Room
April 9, 2024	Board of Supervisors Budget Work Session (If needed)	5:30 p.m. 3 rd Floor Conference Room
April 16, 2024	Board of Supervisors Budget Work Session (If needed)	5:30 p.m. 3 rd Floor Conference Room
April 16, 2024	Public Hearing on County & School Budgets & Tax Rates (PC Meeting will need to be rescheduled)	7:00 p.m. Board of Supervisors Room
April 23, 2024	Budget Work Session, Adoption of County & School Budgets & Tax Rates	7:00 p.m. Board of Supervisors Room
June 11, 2024	Approval of Appropriations	7:00 p.m. Board of Supervisors Room

Adopted by the Board of Supervisors at its meeting on
Subject to change, by action of the Board of Supervisors.


**PRINCE EDWARD COUNTY PUBLIC SCHOOLS
2024-2025 Budget Development Calendar**

Approved: October 4, 2023



Wednesday, December 6, 2023	Regular Board Meeting – Approve Budget Priorities 5:00 p.m.
Wednesday, January 10, 2024	Regular Board Meeting – 5:00 p.m.
Wednesday, January 17, 2024	Budget Work Session - 5:15-6:30 p.m.
Wednesday, January 31, 2024	Budget Work Session – 5:15-6:30 p.m.
Wednesday, February 7, 2024	Regular Board Meeting – 5:00 p.m.
Tuesday, February 13, 2024	Joint Finance Committee Meeting - 5:00 p.m. Board of Supervisors Room
Wednesday, February 21, 2024	Budget Work Session - 5:30 p.m.
Thursday, February 29, 2024	Joint Finance Committee Meeting, 1:00 p.m. Board of Supervisors Room
Wednesday, March 6, 2024	Regular School Board Meeting - 5:00 p.m. Public Hearing on Budget - 6:00 p.m.
Tuesday, March 12, 2024 5:30 p.m.	School Superintendent FY24-25 Budget Presentation School Board & Board of Supervisors
Wednesday, March 20, 2024 5:30 p.m. School Board Office	School Board approves final budget request to present to the Board of Supervisors
Tuesday, March 26, 2024 5:30 p.m. Courthouse	Superintendent submits local funding request to the County Administrator
Tuesday, March 26, 2024 5:30 p.m. Courthouse	Board of Supervisors authorizes Public Hearing for April 16, 2024 (Ad Date – April 5)
Wednesday, April 10, 2024	Regular School Board Meeting
Tuesday, April 16, 2024 7:00 p.m. Courthouse	Board of Supervisors Budget Public Hearing on County and School Budgets
Tuesday, April 23, 2024 7:00 p.m. Courthouse	Board of Supervisors budget work session to approve budget.
Wednesday, May 8, 2024 7:00 p.m. Courthouse	Regular School Board Meeting School Board approves final revised budget.
Tuesday, June 11, 2024 7:00 p.m. Courthouse	Board of Supervisors approval of appropriations

Dates are subject to change based on the Board of Supervisors calendar, final budget approval and any fiscal emergencies.

	<h2>FY 2024 - 2025 BUDGET PREPARATION DEPARTMENT DOCUMENTATION FORM</h2>
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RETURN TO: COUNTY ADMINISTRATION
c/o cbaker@co.prince-edward.va.us

Department: _____ Contact Person: _____
Date: _____ E-mail Address: _____

Department Description: Please provide an overview of the department's responsibilities. This description should include functions and responsibilities of the department. **This description will be included in the final form of the adopted budget and will be how the public and Board of Supervisors perceive your department.**

Service Levels: Please provide workload items of a regular nature (i.e. daily, weekly, regular annual) that are the responsibility of the department. These items include activities that consume a major portion of the department's budget; are critical to the success of the department's and County's mission; have a significant focus on citizens/customers, etc.

Please include a chart showing specific indicators of service levels and the measurements over the past three (3) fiscal years and your projection for Fiscal Year 2024-2025.

Goals and Objectives: Please provide workload items that are not of a day-to-day nature. Examples include certifications and/or awards the department plans to attain, educational training (including continuing education), and significant projects the department plans to undertake.

Justification (Additional Requests): The department should provide a budget with level funding for FY 2024-2025. If the department has any additional requests for funding, please provide adequate justification for the request and show the priority level for each increase. Such requests will be ranked and prioritized by the Board and considered as funding allows.

1	2	3	4	5	6
Pay Range	Position	Current Auth.	Actual 1-1-24	Dept. Requests	Administrator Recommendation
	FULL TIME				
	FULL-TIME				
	Sub-Total Full-Time				
	PART-TIME & TEMPORARY				
	Sub-Total Part-Time & Temporary				
	TOTAL POSITIONS				

DETAIL OF PERSONNEL EXP CALCULATIONS
 Form MBE-2.1

Section _____
 Division _____
 Department _____
 Fund _____

1		2		3		4		5		6		7		8		9	
Employee Name	Job Title	Pay Range & Step	Salary at 1-1-24		Proposed Raise		Proposed Annual Salary		Manager's Recommend								
			Mos.	Rate	Mos.	Rate	Mos.	Rate									

COMPUTATION OF
 WORKER'S COMPENSATION
 Form MBE-2 (wc)

Section _____
 Division _____
 Department _____
 Fund _____

1	2	3	4	5	6	7	8
Employee Name	Employment Status	Proposed Annual Salary	Code	Rate Per \$100 Annual Salary	Estimated Premium	Approved Annual Salary	Adjusted Premium

DETAIL OF TRAVEL
 TUITION AND DUES & MEMBERSHIP REQUESTS
 Form MBE-4

Section _____
 Division _____
 Department _____
 Fund _____

1	2	3	4	5
Position	Employee	Organization, Location and Dates	Dues	Travel & Tuition
TOTALS				

DETAIL OF CAPITAL EXPENDITURE REQUEST
 Form MBE-5

1		2		3	
Description		Classification Additional Replacement Other (Specify) _____		Justification	
4					
Equipment To Be Replaced					
Year	Make & Model	Equipment No.	Miles/Hours	Trade/Sale Value	Current Year Repair Cost
5					
Requested Equipment					
a. Estimated life: _____ Years _____ Miles _____ Hours b. Average days in use per year: _____ c. Possible source of supply: _____					
6					
Requested Equipment					
Item	Cost	Line Item			
a. Purchase	_____	_____			
b. Labor	_____	_____			
c. Material	_____	_____			
d. Other	_____	_____			
Sub-Total	_____	_____			
e. Less Trade-in/Sale	_____	_____			
NET	_____	_____			
				Has this equipment been requested but denied in prior budget years? Yes _____ No _____ If yes, year _____. Department Priority _____ High _____ Medium _____ Low	
7					

130

Is the need for this equipment contingent upon an increase in personnel or are there related costs elsewhere in the budget?
 Yes _____ No. If yes, explain: _____



**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 18
Department: County Attorney
Staff Contact: Terri Atkins Wilson, Esq.
Agenda Item: County Attorney's Report

SUMMARY:

The County Attorney will provide the Board an update on any outstanding legal issues.

COST:

ATTACHMENT:

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 19
Department: County Attorney
Staff Contact: Douglas P. Stanley
Agenda Item: County Administrator's Report

SUMMARY:

The County Administrator will provide the Board an update on additional matters or concerns of the County.

COST:

ATTACHMENT:

RECOMMENDATION:

SAMPLE MOTION:

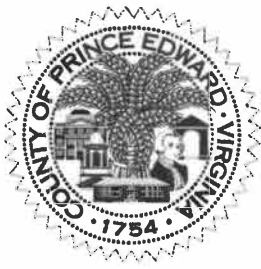
Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 20
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley/Sarah Elam Puckett
Agenda Item: Personnel Committee Report

Summary: The Personnel Committee met Tuesday, October 31, 2023 at 3:00 p.m. Members present were, Pattie Cooper-Jones, Committee Chair; and Supervisors Odessa Pride, Ed.D., and Harrison Jones.

The Committee discussed staffing in the Animal Control Department. At present, there are two full-time animal control officers and a part-time (29 hours per week at \$15.00 per hour) kennel attendant. The part-time position is very difficult to keep filled and there is fairly consistent turnover. When that position is vacant, the two officers have to pick up those duties, on top of their animal control responsibilities and their on-call/after-hours duties.

Our officers are consistently earning compensatory time and are having a difficult time using leave when they are either on-call or covering the part-time vacancy. Currently, both officers have well over 100 hours of compensatory time. The annual maximum carry-over is 40.

The Committee reviewed the cost of the compensatory time and the cost of taking the part-time position to a full-time position. A proposed new full-time position, Kennel Attendant/Deputy Animal Control Officer, was discussed. This position will be needed when the new animal shelter is constructed.

Recommendation: The Committee’s recommendation to the Board is to approve transitioning the part-time animal control position to full-time and to appropriate \$10,000 (the amount needed for the remainder of the current fiscal year) to the Animal Control Department for wages and benefits to enable the County Administrator to immediately advertise and fill this new vacancy.

Sample Motion: I move the Board approve the full-time position in the Animal Control Department and appropriate \$10,000 to the Animal Control Department.

Motion _____ Cooper-Jones _____ Gilliam _____ Pride _____
Second _____ Emert _____ Jenkins _____ Townsend _____
Jones _____ Watson _____

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 21
Department: Board of Supervisors
Staff Contact: Douglas P. Stanley/Terri Atkins Wilson
Agenda Item: Closed Session

I. MOTION GOING INTO CLOSED SESSION

- **I move that the Prince Edward County Board of Supervisors convene in Closed Session:**
 - a) **For discussion and consideration of the annual performance of the County Administrator and the County Attorney, pursuant to the exemptions provided for in Section 2.2-3711 (A)(1) of the Code of Virginia; and**
 - b) **For consultation with legal counsel regarding the provision of legal advice by such counsel related to an unsolicited proposal for an intergovernmental contract, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the Code of Virginia.**

Chair: Is there a second to the motion?
Chair: Roll call vote.

II. MOTION FOR COMING OUT OF CLOSED SESSION

- **I move that the Board of Supervisors return to open session.**

Chair: Is there a second to the motion?
Chair: Roll call vote.

III. MOTION AFTER RETURNING TO OPEN SESSION:

Whereas, the Prince Edward County Board of Supervisors has convened in closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed session was conducted in conformity with Virginia Law;

Now, therefore, be it resolved that the Board hereby certifies that to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements of Virginia law were discussed in closed session to which this certification resolution applies; and (ii) only

Motion _____	Cooper-Jones _____	Gilliam _____	Pride _____
Second _____	Emert _____	Jenkins _____	Townsend _____
		Jones _____	Watson _____



**Board of Supervisors
Agenda Summary**

(continued)

. . . such public matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the meeting by the Board.

Chair: Is there a second to the motion?

Chair: Any member who believes that there was a departure from the requirements of clauses (i) and (ii) shall state the substance of the departure that, in his judgement has taken place. (Such statement will be recorded in the minutes.)

Chair: Roll call vote.

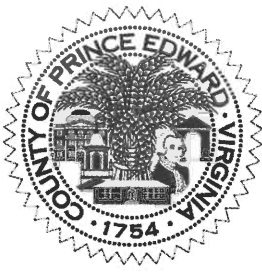
Return to Open Session.

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____



**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 22
Department: County Administration
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Correspondence/Informational

SUMMARY:

Please see attachments.

COST:

ATTACHMENTS:

- a. Board Email – Due Date for Personal Property Tax
- b. SVCC Proud Panther Newsletter

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____

board@co.prince-edward.va.us

From: govAccess CMS Site <princeedward.va.us@enotify.visioninternet.com>
Sent: Monday, October 30, 2023 11:19 AM
To: board@co.prince-edward.va.us
Subject: *NEW SUBMISSION* Send an email to the Supervisor for District 3.

Send an email to the Supervisor for District 3.

Submission #: 2792739
IP Address: 107.77.202.94
Submission Date: 10/30/2023
Survey Time: 4 minutes, 53 seconds

You have a new online form submission. To download a copy in PDF format, please click [here](#).

Note: a download will promptly begin but may take up to a few minutes to complete pending the overall submission size.

Thank you,
Prince Edward County, VA

This is an automated message generated by Granicus. Please do not reply directly to this email.

Name

Emma Webb

* Email

Webbsixpoints@gmail.com

* Phone

4347603368

Topic

General questions about the County?

* Message

Good morning, I have asked this as gage several other individuals in the county and yet nothing has come about. We would like to propose that personal property tax for our vehicles be moved from December due date to June every year. You are in my area and I would hope that you might bring this up at the next meeting our the behalf of all county residents. Chesterfield county changed to June about 15 years ago with great success. Many people in our county struggle financially. Thank you

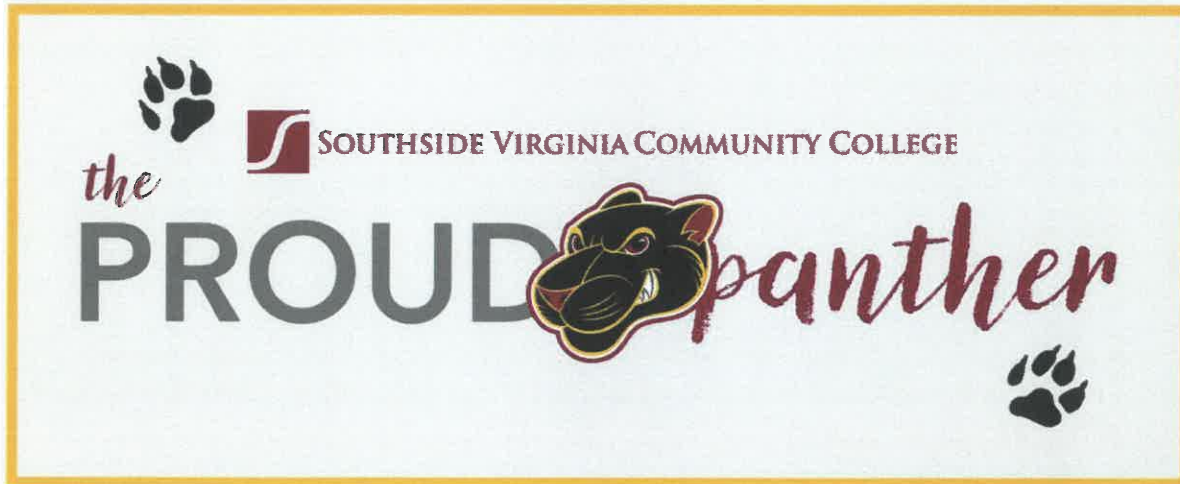
Attachment

SKIPPED

Please Note: Any email sent to a member of the Board of Supervisors, or any other public official and/or employee of Prince Edward County, becomes a public document and is subject to the Virginia Freedom of Information Act. This means that a copy of any such email could be requested by a citizen, or a member of the media, is subject to disclosure, and could be reprinted and/or used in a public forum. Page | 1

board@co.prince-edward.va.us

From: Southside VA Community College <svcc.newsletter@southside.edu>
Sent: Wednesday, November 1, 2023 12:43 PM
To: board@co.prince-edward.va.us
Subject: October 2023



October 2023



2023 Governor's Summit on Rural Prosperity



Dr. Quentin R. Johnson enjoys a few minutes to talk with Delegate Tommy Wright and Blackstone Mayor Ben Green and his wife Field.

The Town of Blackstone hosted the 2023 Governor's Summit on Rural Prosperity providing SVCC the opportunity to showcase programs through student demonstrations at the SVCC Occupational Technical Center.

The event drew attendees from across the Commonwealth. Lt. Governor Winsome Earle-Sears delivered the keynote address. This Summit brings together state, business and civic leaders to explore the future of rural Virginia. According to the Virginia Rural Center, a key takeaway was; when rural Virginia thrives, everyone in the Commonwealth prospers.

Mrs. Ferguson Meets Governor Youngkin



Mrs. Darleen Ferguson, a SVCC student, saw Governor Youngkin at the Taste of Brunswick Festival while volunteering at the Southside Virginia Community College booth. Mrs. Ferguson was quoted as saying, "Unbelievable, the Governor and me! When you awaken in the morning, you never know what the day holds for you."

College Application Week

The State Council of Higher Education for Virginia partners with the Office of the Secretary of Education, the Council of Independent Colleges in Virginia and national education non-profit ECMC to coordinate Virginia College Application Week.

The week, October 24 - 28 was a busy week for Southside Virginia Community College's (SVCC) career coaches.



Brunswick High School Senior, Cameren Green with Krisha Jones, SVCC Career Coach, during Virginia College Application Week.

Career coaches are a network of community college employees who are based in high schools across Southside Virginia. They help high school students define their career aspirations and to recognize community college and other postsecondary programs, including apprenticeships and workforce training that can help students achieve their educational and financial goals. The fundamental objective of the SVCC High School Career Coach Program is to empower students to make informed decisions about their career and educational plans and to prepare students for success in postsecondary education and training.

100% Pass Rate for SVCC Nursing Students



SVCC Nursing staff show off their pink in support of Breast Cancer Awareness Month.

SVCC is proud to announce that our nursing students in the May & August 2023 graduation classes have achieved an outstanding milestone: a 100% pass rate on the NCLEX national nursing test! This remarkable accomplishment comes from the hard work and dedication of our students, as well as the unwavering support of our exceptional faculty.

- **Alberta Campus:** Our ADN and PN nursing students in Alberta demonstrated their commitment to excellence by achieving a 100% pass rate.
- **Keysville Campus:** ADN nursing students displayed their commitment to excellence by achieving a 100% pass rate as well.
- **South Boston Campus:** ADN nursing students displayed their commitment to excellence by achieving a 100% pass rate as well.
- **Weekend ADN Program, Chase City Campus:** Moreover, we are proud to celebrate our first Weekend ADN program cohort, which also achieved a remarkable 100% pass rate.

As Melissa Arthur, Dean of Nursing, Allied Health, and Natural Sciences, expresses, "I am incredibly proud of our students and our dedicated faculty for this remarkable achievement. Despite the challenges brought about by COVID-19, our students have shown resilience and determination, and our faculty have maintained their commitment to excellence."

Our focus at SVCC is to ensure that we meet our purpose, which is to prepare students with the knowledge and skills for entry-level nursing. Students awarded this degree may take the licensure exam (NCLEX-RN) for Registered Nurse and (NCLEX-PN) for Practical Nurse.

Our mission is to provide affordable, community-based access to quality nursing education. The VCCS and SVCC nursing programs prepare qualified students to provide safe, competent, entry-

level nursing care in 21st-century healthcare environments. Students are prepared to meet the ever-increasing complexity of the healthcare needs of the citizens of Virginia.

This achievement is a testament to the dedication and hard work of our students and faculty. We look forward to seeing our graduates make a positive impact in the healthcare field and continue to uphold the high standards of nursing education at SVCC.

Congratulations to all our graduates and the SVCC nursing community for this incredible accomplishment!



SVCC Forms Inaugural Student Government Association

The mission of the Student Government Association (SGA) is to serve as advocates to the student body and be liaisons between them, the administration, faculty, and staff.

"We are excited to form our inaugural College-Wide Student Government Association. These student leaders are eager to represent the SVCC student body and ready to serve the college as active participants in the shared governance of our institution," said Vondrenna Smithers, Student Experience Coordinator.

Have you seen our billboards?

The "Picture the Possibilities" billboard campaign features SVCC Panther alumni and are spread throughout the service area. This billboard is located on highway 58 in Emporia.



PICTURE THE POSSIBILITIES

 SOUTHSIDE VIRGINIA
COMMUNITY COLLEGE

southside.edu



**Check out our Power Line Worker Program
Update for Cohort #23!**

[READ LATEST PLW UPDATE](#)



**What's Going On With SVCC
Alumni?**

Panthers are Everywhere!

Paw the button to view exciting news about what our alumni
have been doing!



College Community Connections



Dr. Quentin R. Johnson, President
Southside Virginia Community College
Panther Pride, Catch It!

Meeting Critical Needs

READ LATEST CONNECTION

Support Our Students!

INVEST IN SVCC

Southside VA Community College | 109 Campus Drive, Alberta, VA 23821

[Unsubscribe board@co.prince-edward.va.us](mailto:board@co.prince-edward.va.us)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by svcc.newsletter@southside.edu powered by



Try email marketing for free today!

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**Board of Supervisors
Agenda Summary**

Meeting Date: November 9, 2023
Item #: 23
Department: County Administration
Staff Contact: Douglas P. Stanley / Sarah Elam Puckett
Agenda Item: Monthly Reports

SUMMARY:

Please see attachments.

COST:

ATTACHMENTS:

- a. Animal Control
- b. Building Office
- c. Cannery – Home Canning
- d. Commonwealth Regional Council
- e. Tourism & Visitor Center

RECOMMENDATION: None.

SAMPLE MOTION:

Motion _____
Second _____

Cooper-Jones _____
Emert _____

Gilliam _____
Jenkins _____
Jones _____

Pride _____
Townsend _____
Watson _____



Animal Control Monthly Report

"October 2023"

Dogs

Surrendered	4
Picked Up	18
Claimed By Owner	1
Adopted	4
Transferred P/U	0
Euthanized	10
Injured / Euth.	0
Transferred to SPCA	6
Seized	0
Bite Case	0
Other	1

Fees Collected \$50

Cats

Surrendered	0
Picked Up	0
Claimed By Owner	0
Adopted	0
Transferred	0
Euth - Injury	0
Euthanized	0
Died in Kennel	0
Transferred to SPCA	0
Dead on Arrival	0
Bite case	0

Fees Collected \$0.00

Bill the Town of Farmville
0 animals housed.
Total Billed: \$0.00

Wildlife

Handled	0
Euthanized	0
Rabies Case	0
Injured/Euth	0

Livestock

Returned to Owner	0
Sold at Market	0
Adopted	0

Fees Collected \$0.00

Other Companion Animals

Returned to Owner	0
Surrendered	0
Transferred	0
Adopted	0

Miles Driven 3,729

Days at or above capacity 30

Number of Calls to Shelter 105

Summons Issued 2

Warrants Served 0

Days in Court 1

Nuisance Dogs 2

Dangerous Dogs 0

Calls After Hours/Comp Time 38

Dogs Brought in by Farmville PD 0

Total Fees Collected \$50.00

Total Fees Collected and Billed \$50.00

Adam Mumma, Chief Animal Control Officer

Ariel Witmer, Deputy Animal Control Officer

Notes: *Other: Canine deceased due to Parvovirus

BUILDING OFFICIAL

BI411

Permits Issued Report
10/01/2023 Through 10/31/2023

ADDITIONS	- Issued		7
	- Value	\$188,830.00	
	- Permit Fees	\$2,143.25	
	- 2.00% STATE TAX	\$42.87	
	- Fees Collected	\$2,186.12	
CELL TOWER	- Issued		3
	- Value	\$45,000.00	
	- Permit Fees	\$2,250.00	
	- 2.00% STATE TAX	\$45.00	
	- Fees Collected	\$1,530.00	
ONE & TWO FAMILY DWELLING	- Issued		1
	- Value	\$327,650.00	
	- Permit Fees	\$744.25	
	- 2.00% STATE TAX	\$14.89	
	- Fees Collected	\$759.14	
ELECTRICAL	- Issued		17
	- Value	\$10,100.00	
	- Permit Fees	\$2,046.20	
	- 2.00% STATE TAX	\$40.93	
	- Fees Collected	\$1,577.13	
MECHANICAL	- Issued		3
	- Value	\$2,468,877.00	
	- Permit Fees	\$1,423.31	
	- 2.00% STATE TAX	\$28.47	
	- Fees Collected	\$1,314.28	
MECHANICAL/GAS	- Issued		5
	- Value	\$48,003.00	
	- Permit Fees	\$512.72	
	- 2.00% STATE TAX	\$10.25	
	- Fees Collected	\$420.97	
MANUFACTURED HOMES	- Issued		1
	- Value	\$50,000.00	
	- Permit Fees	\$436.00	
	- 2.00% STATE TAX	\$8.72	
	- Fees Collected	\$444.72	
PLAN REVIEW	- Issued		1
	- Value	\$.00	
	- Permit Fees	\$100.00	
	- Fees Collected	\$100.00	
PLUMBING	- Issued		2
	- Value	\$.00	
	- Permit Fees	\$282.32	
	- 2.00% STATE TAX	\$5.65	
	- Fees Collected	\$287.97	
REMODELING	- Issued		1
	- Value	\$48,000.00	
	- Permit Fees	\$162.40	
	- 2.00% STATE TAX	\$3.25	
	- Fees Collected	\$165.65	
SIGN	- Issued		2
	- Value	\$5,200.00	
	- Permit Fees	\$100.00	
	- 2.00% STATE TAX	\$2.00	
	- Fees Collected	\$.00	
IN LIEU OF SOIL & EROSION	- Issued		4
	- Value	\$.00	
	- Permit Fees	\$100.00	
	- Fees Collected	\$100.00	
Total Permits - Issued			47
Total Permits - Value		\$3,191,660.00	
Total Permits - Permit Fees		\$10,300.45	
Total Permits - Surcharge Fee		\$202.03	
Total Permits - Other Fees		\$.00	
Total Permits - Fees Collected		\$8,885.98	

INSPECTIONS FOR OCTOBER 141

October 2023

Cannery Report

1307 Total Cans

759 Quarts @\$1.05=\$796.95

160 Quarts @\$1.37=\$219.20

356 Pints @\$0.60=\$213.60

32 Gallons@\$2.00=\$64.00

Usage fee @\$1.09=\$33.00

14lbs of meat @\$0.25=\$3.50

Non processing @\$1.00=\$10.00

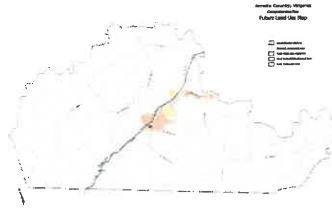
Donation of \$50.00

During the month of October several items of produce were processed including tomato juice, chili, Brunswick stew, fried apples, applesauce, sweet potatoes, spaghetti sauce, tomato soup, string beans, pizza sauce, and a variety of greens(Kale Mustard Collard). Also, the traditional groups of Ruritans and Methodist Men paid visits to the cannery as well

CRC's OCTOBER ITEMS OF INTEREST

Grant Assistance:

- **DHCD, Affordable and Special Needs Housing Program:** CRC staff assisted Piedmont Habitat with a submitted application to partially fund the construction of five-homes on Ashley Way in Keysville
- **DHCD CBDG - Planning Grant:** CRC staff assisted the Town of Crewe with a submitted CBDG Planning Grant application for a Downtown Revitalization project.
- **NPS, African American Civil Rights:** The CRC is assisting Cumberland County with an application to renovate the historic Luther P. Jackson High School. The CRC is also assisting the Mary E. Branch Heritage Center with an application to renovate the historic Mary E. Branch Elementary School.



Amelia Comprehensive Plan Modified Update

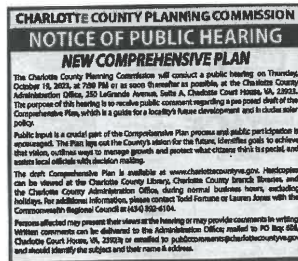
The CRC is working with Amelia County on a modified update on the County's Comprehensive Plan. On October 23rd, the CRC held a kick-off meeting with the Planning Commission. At this meeting, the CRC staff reviewed the demographics section of the plan and began discussions on the Future Land Use map.

CRC Virginia Telecommunications Initiative (VATI)

The CRC, Town of Kenbridge staff, Lunenburg County staff, and representatives from Kinex completed a site visit in the Town of Kenbridge on October 17th. The Town of Kenbridge coordinated with Kinex to place the drop boxes in the sidewalk instead of the yards of the historical district homes.

Updates:

- **Buckingham Co. Comprehensive Plan Update:** The CRC met with the Planning Commission on October 16th to review revised draft section 2 and the first part of draft section 3. The Planning Commission also selected to extend the survey deadline to October 30th.



Charlotte County Comprehensive Plan Update

The Charlotte County Planning Commission conducted a public hearing on October 19th to review the draft plan. Following the hearing, the Commission is working to address comments that were received before certifying the draft and submitting it to the Board of Supervisors for consideration.

CRC REDO Update



CRC REDO
Strategic Initiative
Draft Prospectus
2024 - 2028



CRC staff worked with the CRC REDO Working Committee to gather contact information for the fundraising feasibility stage of this project. An interview request letter that was co-signed by leaders from around the region was sent out in October to a cross section of businesses, higher ed and local government representatives. Interviews will be conducted by the Convergent staff (Consultant) to gain feedback on the CRC REDO Strategic Plan and to also discuss the feasibility of investing in the new organization. CRC staff are currently assisting in setting up interviews that will be conducted in November.

Kids Rain Barrel Workshop

CRC staff has been working with Charlotte County school staff and Charlotte County Virginia Cooperative Extension office to hold three rain barrel workshops in the three Elementary schools in Charlotte County. We will hold these workshops on November 6th at Bacon District Elementary School, November 8th at Eureka Elementary School, and November 15th at Phenix Elementary School. Each Workshop will be held afterschool from 4 to 6pm.

KIDS RAIN BARREL WORKSHOP
NOVEMBER 6TH 2023 4PM-6PM
BACON DISTRICT ELEMENTARY

Join us for kid friendly activities to learn more about how you can reduce water use, conserve and conserve!

PLEASE PRE-REGISTER BY OCTOBER 30TH
CALL KAREN OR VCE - CHARLOTTE
1086 GOLFVIEW
434-542-5884
LIMITED TO 20 KIDS

For questions contact:
Jasmine Jones at 434-542-5884

Virginia Cooperative Extension
The Official State Extension Service of the University of Virginia

Upcoming Funding Opportunities:

VDOF, Virginia Trees for Clean Water: Open, Rolling Basis through 12/1

DHCD, CBDG - Planning Grants: Open, Closes 12/30

VBAF, Assessment and Planning Grant: Open; Rolling Basis

VDACS AFID Planning Grant: Open; Rolling Basis

NPS, Save America's Treasures: Closes 12/15

DHCD Mixed use on Main Street (MUMS): Rolling Basis until all funds are expended

Tobacco Commission, Southern Virginia Program: Closes 2/8/24

SCRC, State Economic and Infrastructure Development (SEID): Full App. Opens 11/6, closes on 12/15

The CRC provides free grant writing services for member localities and local 501C3 non-profits.

Tourism & Visitor Center Monthly Report for October 2023

HEARTLAND REGIONAL VISITOR CENTER ATTENDANCE:					
	Virginia Guests	Other States	Other Countries	Total Guests	Average Visitors per Month:
YTD 2023	1,227	225	26	1,478	147.8
2022	1,257	314	35	1,606	133.3
					Total / 10 Months
					Total / ALL of 2023

Requests for Information:

	Phone Inquiries	Video Views (All)	Center Visits	GoogleMyBusiness Finding the Visitor Center	Monthly Totals:
October 2023	18	38	179	1,276	1,511
October 2022	31	1	167	1,580	1,779
% Difference	-41.94%	3700.00%	7.19%	-19.24%	-15.06%
TOTAL YTD					
2023 YTD	205	310	502	5,127	6,144
2022 YTD	235	482	1,602	8,056	10,375
% Difference	-12.77%	-35.68%	-68.66%	100.00%	-40.78%
					Total YTD Inquiries:

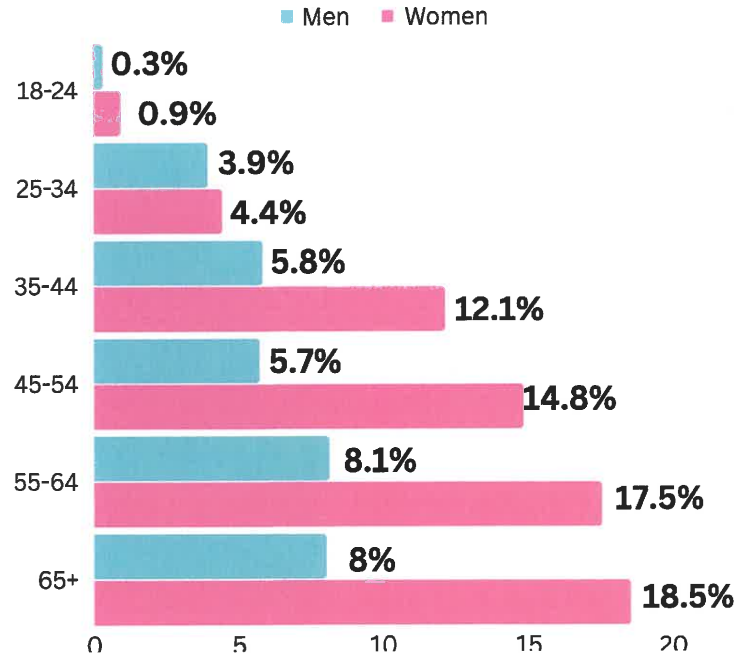
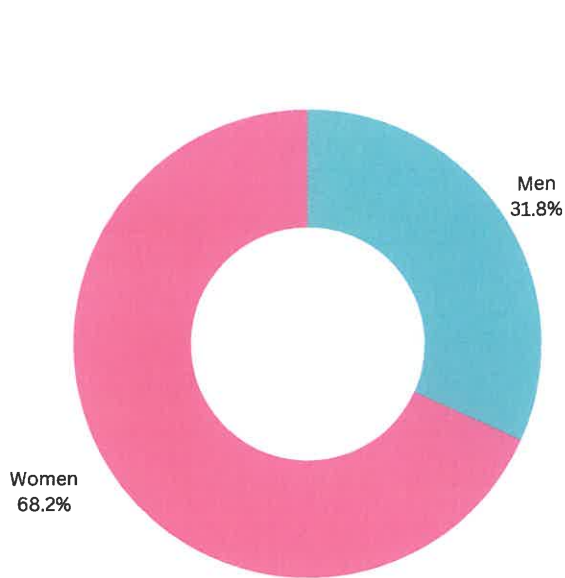
November Report to Board of Supervisors:

We had a Wayfinding Task Group follow-up meeting on September 7th. We looked at different wayfinding signage designs and voted on our favorites in an effort to give Frazier Associates direction to fine-tune their designs. We also had a PECTC meeting in October and furthered our discussions on marketing Prince Edward County as a wedding venue destination and collaboration with the local stakeholders. Our quarterly Virginia's Crossroads meeting went well and we discussed ways to progress collaborative marketing campaigns regionally.

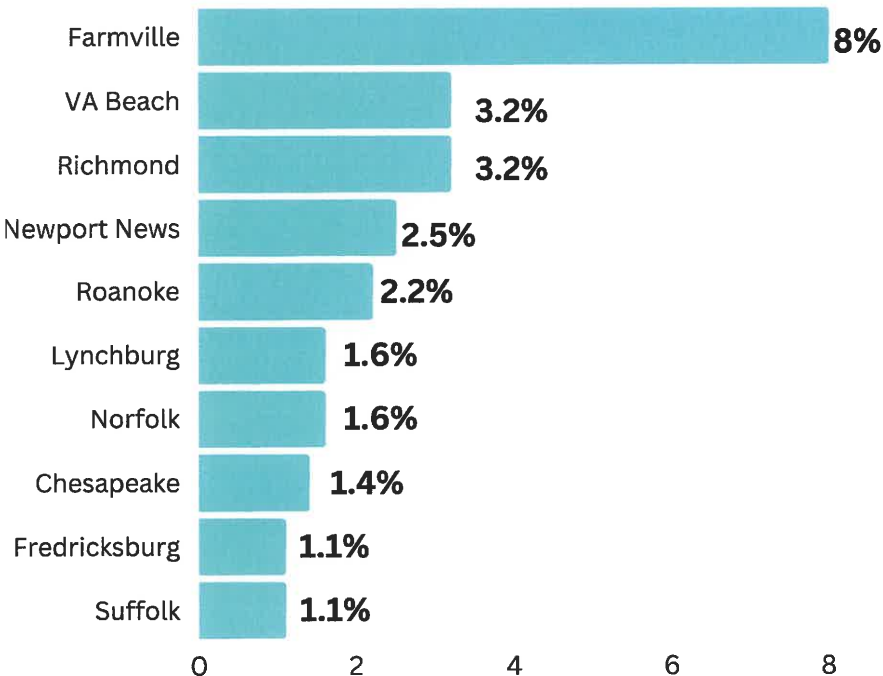
Social Media Update

Facebook Stats.

1,394 Followers



Top Cities

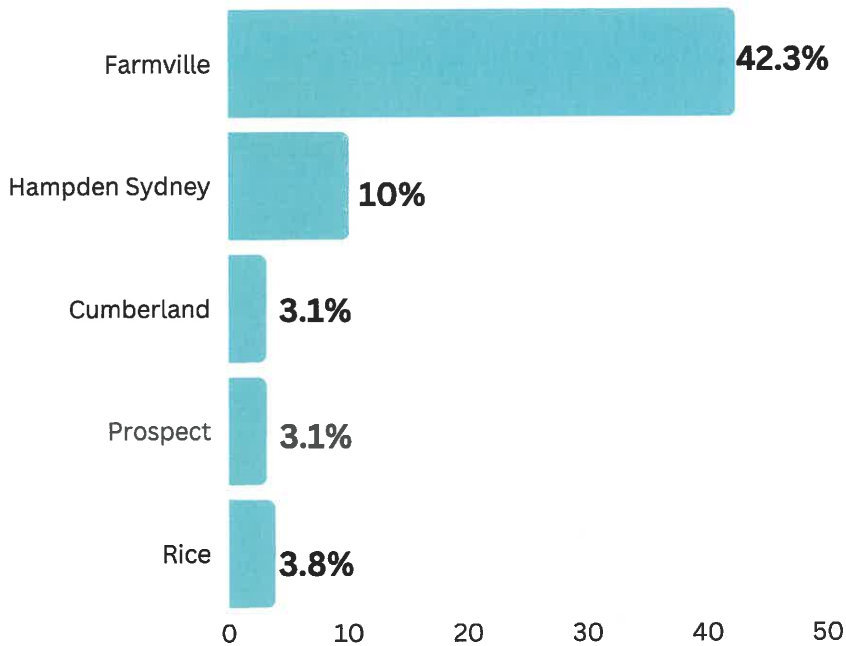
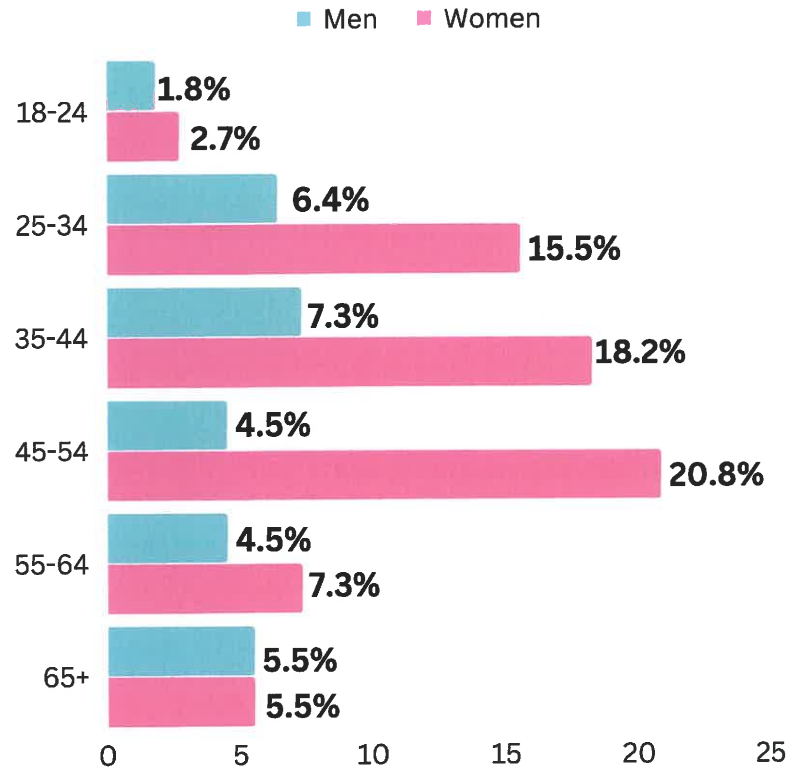
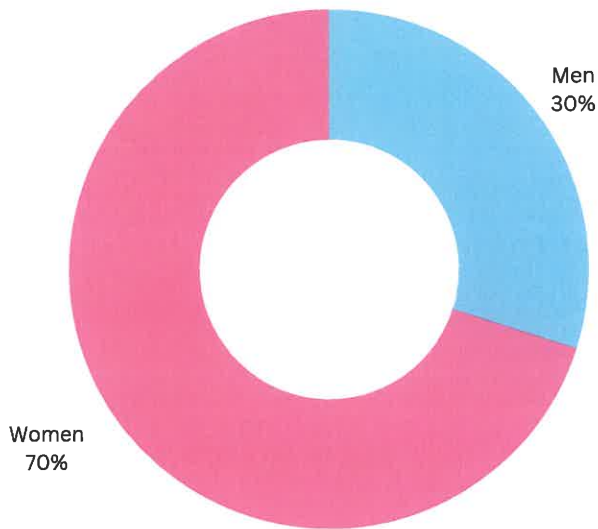


In the last 30 Days:

- Reach: 3,103
- Visits: 160
- New Page Likes: 7

Instagram Stats

130 Followers



In the last 30 Days:

- **Reach: 139**
- **Visits: 14**
- **New Page Likes: 10**