

CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."

"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."

Old Business:

Parent Representative Ad/Recruitment

New Business:

Closure

Prince Edward County
Community Policy and Management Team (CPMT)
November 16, 2023

Members Present: Kimberly Allen, DSS Representative, CPMT Chairperson
Cyntina Bagley, Crossroads Services Board Representative
Kara Comer, Court Service Unit Representative
Erica Hazelwood, School Representative
Karen Townsend, Health Department Representative

Members Absent: Doug Stanley, BOS Representative
Taylor Allen, Private Provider Representative

Guests: Lelia Cristo, DSS Representative
Lakisha Allison, Nottoway County CSA Coordinator

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for November 16, 2023, began at 10:06 am. Kara Comer, with a second from Erica Hazelwood recommended approval of the minutes of the October 2023 minutes. All other members approved of the minutes as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached. We have received funding information for FY24. Based on current encumbrances, the County will have to submit a supplement for FY24.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for a co-payment.
- c. Utilization Management: See attached spreadsheet; this information was provided to all in attendance.
- d. Long Range Planning/Measurable Performance: Strategic Plan reviewed. Discussion focused on what the CPMT had already accomplished and what could be worked on in the future. After discussion, it was determined that a joint meeting with the FAPT and CPMT teams on January 11, 2024, would be a good way to conduct a training day and, also for the different team members to understand what each agency does and how the agency contributes to the teams. Each agency would have a presentation of about 15 minutes with a 15- minute period for questions, if there are any. Lunch would be provided, and the tentative

location is the train station. The CPMT team would have their meeting prior to the start of the joint meeting, so it is anticipated that the actual training for the FAPT/CPMT would begin around 9:30. More information will be provided to the teams in December.

Closed Session:

Kimberly Allen moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Erica Hazelwood and approved by unanimous vote. Cheryl Stimpson presented recommendations for the November 2023 FAPT meeting. Ms. Allen moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Cyntina Bagley and approved by a roll-call vote: Comer, aye; Bagley, aye; Townsend, aye; Hazelwood, aye; Allen, aye – (this is the only vote that is a roll call). Upon motion by Kara Comer with second by Erica Hazelwood, the CPMT approved funding all cases as presented.

Old Business:

Parent Representatives: PE County has not received any parent representative applications. The school provided a post on Facebook that was posted on the Prince Edward County Facebook page, encouraging parents to join one of the two teams. The team continued to discuss other alternatives, such as successful foster care parents; successful private provider parents; clergy or their spouses and other citizens that might be willing to serve.

New Business:

There being no further business, the meeting adjourned at 11:00 am with a recommendation from Erica Hazelwood and a second from Karen Townsend. All members unanimously agreed. The next CPMT meeting is scheduled for December 14th, 2023, at 10:00 am in the 3rd Floor Conference Room.