

October 10, 2023

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of October, at 7:00 p.m., there were present:

Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Victor “Bill” Jenkins
E. Harrison Jones
Odessa H. Pride
Jerry R. Townsend
Cannon Watson

Also present: Douglas P. Stanley, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; Barbara Johnson, Ed.D., Superintendent of Schools; Chip Jones, Ed.D., Farmville Area Chamber of Commerce; and Jake Romaine, Farmville Downtown Partnership.

Chairman Gilliam called the October meeting to order.

Supervisor Emert offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Act Disclosures

Supervisor Emert stated: “Pursuant to Section 2.2-3115 (H) of the Code of Virginia, I, David Emert, as a member of the Prince Edward County Board of Supervisors am disclosing that I have a personal interest in the transaction involving the consideration of through-truck restrictions on Monroe Church Road (State Route 640), as I own a trucking company and have commercial vehicles that have used and could use Monroe Church Road and therefore would be impacted by said restrictions.

“Pursuant to Section 2.2-3112 (B)(1) of the Code of Virginia, I am able to participate in the transaction fairly, objectively and in the public interest, as the proposed through-truck restrictions on Monroe Church Road affect a business, profession, occupation or group of three or more persons, the members of which are affected by the transaction. In my case, I own a trucking company that operates commercial trucks that could use Monroe Church Road and be impacted by the through-truck restrictions.

“I have also filed a declaration of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review.”

Chairman Gilliam stated: "Pursuant to Section 2.2-3115 (H) of the Code of Virginia, I, Llew Gilliam, as a member of the Prince Edward County Board of Supervisors am disclosing that I have a personal interest in the transaction involving the consideration of through-truck restrictions on Monroe Church Road (State Route 640), as I own a business and have commercial vehicles that have used and could use Monroe Church Road and therefore would be impacted by said restrictions.

Pursuant to Section 2.2-3112 (B)(l) of the Code of Virginia, I am able to participate in the transaction fairly, objectively and in the public interest, as the proposed through-truck restrictions on Monroe Church Road affect a business, profession, occupation or group of three or more persons, the members of which are affected by the transaction. In my case, I own a business that operates commercial trucks that could use Monroe Church Road and be impacted by the through-truck restrictions.

I have also filed a declaration of disclosure with the Office of the Prince Edward County Administrator, a copy of which is available for public review."

In Re: Recognitions

"Recognitions" is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of students, employees and our citizen volunteers who serve the County of Prince Edward.

The Board would first like to recognize the October Employee of the Month who has been nominated by a citizen, Jon Marken! The Board will recognize Charlie Huddleston, a four-year employee of the county who works as a Worsham Convenience Site Attendant. The nomination reads: "Charlie has always been a great help when I take my trash for disposal. He is always friendly and cheerful even when faced with difficult situations." Charlie goes above and beyond to ensure our citizens have a positive experience. We'd like to thank him for his positive attitude and outstanding customer service. You make us look good, Charlie! Thank you and congratulations.

The Board also congratulated Florence Hatcher on her retirement from the Courthouse housekeeping staff of the Department of General Services. She has dedicated the last 17 years to Prince Edward County. She has been a kind and friendly presence in the courthouse and she will be greatly missed.

In Re: Public Participation

Public Participation is a time set aside for citizens to share their thoughts, ideas and concerns. An official record is made of each person's contribution tonight and will be directed to the County Administrator for follow-up; any necessary follow-up will be noted and tracked. Follow-up may consist of an immediate response, or planned action by the County Administrator or Board, or by placement on a future Board agenda. Tonight's agenda cannot be changed, because the public needs advance knowledge of and the opportunity to review related materials regarding items addressed by the Board. To further assist public information, the Board requests the Administrator, Attorney or county staff to immediately correct any factual error that might occur.

Julia Maserjian, Lockett District, reported three accidents on Monroe Church Road, in 2018, 2020, and 2021. She said other incidents are not reported, and debris must be cleaned up near the reservoir. She requested a lower speed limit and increased patrols.

Howard Armistead, Center District, presented an analysis on COVID-19, stating that Prince Edward County is 40% lower in vaccination rates than Virginia as a whole, and stressed the importance of vaccinations. He then promoted two books he wrote on pandemics and how we can do better to be prepared for pandemics.

Kenneth Jackson, Lockett District, expressed his displeasure regarding the flag issue, adding he is glad it is settled. He then stated the speed limit on Monroe Church Road should be lowered, and requested increased enforcement. Mr. Jackson then stated he feels two investigations by the Sheriff's Office were not handled properly; he said one instance leaked a source. He stated he feels this is why some people don't want to get involved.

Bemeché Hicks, Lockett District, expressed his concerns regarding the issues with high grass along the roads which obscure the line of sight onto the highway. He then stated the leak was about him, and he was fearful but is hopeful this will not happen again.

In Re: Board of Supervisors Comments

The Board members thanked those in attendance and appreciate their input is important to have a dialog to allow the Board address the issues.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Lew W. Gilliam, Jr.
 Victor "Bill" Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

the Board accepted the August 2023 Treasurer's Report; the minutes of the meeting held September 12, 2023; Accounts and Claims, Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - August 2023

Name of Bank	Ref #	Int. Rate	Int. Paid	Bank Balance
Benchmark Pooled Fund Account	7654	4.25	\$26,385.47	\$9,946,428.71
Benchmark Social Services	9746			\$140,472.70
Benchmark School Fund	3352			\$2,706,766.16
Benchmark Food Service	3742			\$360,196.12
TOTAL				\$13,153,836.69

*Note: School Fund and Cafeteria Fund balances shown above are estimated balances due to end of the fiscal year.

Certificates of Deposit

	Ref #	Int. Rate	Bank Balance	Available Balance
Benchmark	0994	1.00	\$123,192.71	
	0995	1.00	\$123,192.71	
Recreation Fund	0998	0.50	\$17,573.21	
Benchmark 5 Yr CD-letter of credit	0632	1.00	\$666,406.72	\$930,365.35
Benchmark Investment Acct	L796	3.35	\$2,476,835.41	\$2,476,835.41
Farmers Bank	2465	0.50	\$110,178.70	
	2466	0.50	\$110,178.70	
Underground Storage	2478	0.60	\$23,042.06	
	3465	4.15	\$2,546,004.17	
	3454	4.65	\$2,528,500.69	
	3457	4.75	\$5,000,000.00	\$10,317,904.32
TOTAL				\$13,725,105.08
GRAND TOTAL				<u><u>\$26,878,941.77</u></u>

In Re: Community Partner Updates

Barbara Johnson, Ed.D., Superintendent of Schools, presented updates on the schools. She stated it is Homecoming Week, and that the first quarter is finished and report cards would be sent home on October 19. She reported that the administration for Prince Edward County Public Schools have started work on the construction

grant for the Prince Edward County Elementary School, which was released September 29; once complete, they will share it with Davenport, Mosely Architects and the County Administrator for tweaks and additions. This is expected to be ready in November.

Dr. Johnson stated the Agriculture students and Culinary Arts students provided decorations and the meal for the State Superintendent's visit. She said the CTE Programs include Nursing, Auto Mechanics, Culinary Arts, CAD Drawing, Cyber Security, Agriculture, Vet Science, Small Animal Care, Economics and Personal Finance, Electronics, and Horticulture. She said several new agriculture classes were added last year.

Dr. Johnson reported there are currently 12 staff vacancies; one is History and 10 are in Special Education; they are working with a consulting firm to fill the vacancies; there will be seven new Special Education teachers for the second semester. She added she is again applying for a grant for up to two electric buses for local use. She reported the schools have received all HVAC monies from ESSER for \$300,000, which replaced all HVAC [units] at the Middle School, CTE and High School buildings.

Dr. Johnson then reported chronic absenteeism means that a student has missed 10% of the academic year; this is a community issue and asked everyone to make sure the children are getting to school. She said attendance rates are going up.

Discussion followed regarding the absenteeism and which school has teacher openings. Dr. Johnson said the Special Education teachers were reassigned; there are currently four at the Elementary School, five at the Middle School, and one at the High School.

Chairman Gilliam asked if the absenteeism is due to COVID and the students are doing lessons online. Dr. Johnson said there is a separate category for homeschool students and are not counted as being absent.

Dr. Johnson said each school is accredited with conditions; the Elementary is fully accredited for the third year, except for the absenteeism. The Middle School is making progress, and the High School needs to bring up the absenteeism and math scores.

Supervisor Pride asked if someone is personally speaking with the parents; Dr. Johnson said currently counselors are speaking with parents but they are currently seeking a Student Support Specialist.

Supervisor Jones questioned teacher retention. Dr. Johnson said retention is good and the teachers are working hard.

Supervisor Townsend asked if there are random drug tests being performed. Dr. Johnson said only the drivers undergo random drug testing.

Chip Jones, Ed.D., Farmville Area Chamber of Commerce, reported on the Chamber's recent activities and asked all to follow on social media:

- 10 membership luncheons
- Collaboration with Centra Southside Community Hospital
- Completed Leadership Farmville – 11 graduates
- Visit with three elected officials
- 17th Annual Chamber Centra Golf Tournament
- Six business “After Hours”
- 8 Ribbon Cutting Ceremonies
- Partnered with the Small Business Development Center to host events
- Collaboration with Letterpress Communications on an updated website

Upcoming Events include:

- Lunch & Learn on fraud
- November 1 – Longwood Small Business Development Center and Piedmont Health District, Lunch & Learn on the Next Step of Your Business and Federal Grant Opportunities, at the Robert Russa Moton Museum
- Membership Luncheon, November 13; STEPS will discuss the developments of Madeline's House Project
- Holiday Tree Lighting, November 19 at 6:00 p.m.
- Holiday House Tour, December 9, from 9:00 a.m. – 2:00 p.m.
- Inaugural Farmville Flower & Garden Festival, May 2024
- Leadership Farmville Youth Summit, Spring of 2024

Jake Romaine, Farmville Downtown Partnership, presented their strategy and scope of work through the end of 2023. He said FDP is an accredited Main Street member; they send out a weekly electronic newsletter and have produced a map and directory of downtown businesses to distribute from the Prince Edward County Visitors Center and Longwood University. He said he has worked with the Longwood Communications class on fundraising ideas for Downtown Farmville and received three well-produced plans. He is currently working with an intern from the Communications department on a Social Media plan to improve their social media communication. Mr. Romaine stated there are several committees: the Organization Committee successfully executed a fundraising plan; the goal is \$25,000 and \$22,000 has been raised to date.

Mr. Romaine said the Membership Committee and the Economic Vitality Committee created a database of properties and businesses which have been integrated into their user-friendly website. The Promotions Committee

supported the Fireworks After Dark event and developed and implemented “Rock the Block” which is very successful. A subcommittee of retailers was established to support downtown sales opportunities. The committees are currently focused on the Halloween costume contest and there will be other events throughout November and December.

Mr. Romaine said the Design Committee has two projects in process: they have received a \$50,000 matching grant for façade improvements in the downtown district, and a design booklet will soon be created, and the committee will announce the opening date for submitting applications. Maximum grant funds awarded per project will be \$10,000; the property owners will match that with \$5,000 in funds. The concept designs have been created for High Bridge Plaza through the VMS Design Services, available to FDP. The Committee will be working with the Town and High Bridge [State Park] to develop these ideas and seek more grant funding as well.

Mr. Romaine said the Economic Development Committee secured a \$25,000 financial feasibility study for two downtown buildings; they also will secure and submit a shovel-ready project for grant funding through the Industrial Revitalization Fund from DHCD, which totals up to \$1 million. The Committee held a social media workshop in the spring, funded by Longwood SBDC. He said plans have started on the 2024 work plan and there are a lot of upcoming events.

In Re: Highway Matters

Scott Frederick, PE, VDOT, introduced Brian Lokker, the new VDOT Assistant Resident Engineer in Farmville; he will be handling land use items for the Residency.

Mr. Frederick reported they followed the best practices manual on grass cutting; safety cutting has been completed on Route 460 and other locations in addition to the regular cutting. He said routine activities include the Rural Rustic projects on Briery Way Road, Faulkner Road, and Old Oak Road; the drainage work and pipe replacements are being done, and crews are applying base stone but may not be able to put the surface down if the colder weather continues. He said the crews finished moving the secondary roads and will begin mowing on the primary roads October 15.

Mr. Frederick reported Fall and Winter activities include cutting limbs, daylighting signs, pipe replacements, drainage work, tree removal. He said that on Route 460, crews widened radii and added a layer of

asphalt. On Route 654/652, crews worked on a sight distance issue; crews still need to remove a fallen tree on Rattler's Branch Road.

Supervisor Townsend questioned an issue at the intersection of Worsham Road and Redd Shop Road; Mr. Frederick said he will talk with the property owner tomorrow regarding the right of entry agreement.

Chairman Gilliam reported a large hole near 2176 Morris Creek Road; the hole is large enough to damage a car. He said a couch is in the ditch along the road at 6500 Five Forks Road, and Abilene and Darlington Heights Roads need more trimming work.

Supervisor Emert reported dead oak trees on Prospect Road and on Hard Times Road.

In Re: Monroe Church Road, Through Truck Restrictions

At its September meeting, the Board held a public hearing prior to considering through truck restrictions on Monroe Church Road (State Route 640). Minutes of the Public Hearing are in the Board Pack under Meeting Minutes. Per Section 46.2-809 of the *Code of Virginia*, which addresses the regulation of truck traffic on primary and secondary highways, *the Commonwealth Transportation Board, or its designee, in response to a formal request by a local governing body, after such body has held public hearing.*

Following the public hearing, the Board tabled action on the through truck restrictions pending additional information on the accident history of the road and a remedy for the concern for sight-distance issues on the proposed alternate route at the intersection of Rt. 696 and U.S. 460.

Accident information that is available online was presented to the Board; a search of the data shows there have been two accidents on Monroe Church Road and one at the intersection of Monroe Church Road and Green Bay Road since 2018.

Scott Frederick, PE, VDOT Resident Engineer, stated he reviewed the minutes from September's Board meeting; he reported two accidents on Route 696, one was a failure to yield right of way, the other was failure to maintain road. He noted that during the public hearing, three speakers had requested a reduction in the speed limit and more speed limit signs, but no one requested trucks being restricted. Mr. Frederick then stated that even if there is a truck-restriction placed on the road, some trucks will still need to go on the road. Mr. Frederick recommended no action be taken.

Discussion followed regarding the bank being cut back to make the road wider and to improve sight distance. Mr. Frederick said survey work will need to be done.

The Board concurred with Mr. Frederick's recommendation.

In Re: Emergency Management Report – Mutual Aid Agreement

In June 2023, Charlotte County approached Prince Edward with a Fire - Rescue Mutual Aid Agreement. The mutual aid agreement was presented to the Public Safety Committee, when the Committee met with the Fire Association on August 28, 2023. The Public Safety Committee supported the agreement. The Fire Chiefs agreed to take the agreement back to their respective departments and to make a decision at the next regular Association meeting.

At the September 27, 2023 Prince Edward Area Fire Fighters Association meeting, all departments agreed to the mutual aid agreement and supported Prince Edward County executing the document.

There was also discussion on approaching the other surrounding counties and executing similar agreements along with reviewing the fire department districts to ensure the closest departments are being dispatched to assist with incidents in Prince Edward County.

Supervisor Watson made a motion, seconded by Supervisor Townsend, to approve the mutual aid agreement with the County of Charlotte and authorize the County Administrator to execute the agreement on behalf of the County of Prince Edward; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor "Bill" Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

**FIRE/EMS MUTUAL AID AGREEMENT
BETWEEN THE COUNTY OF PRINCE EDWARD,
VIRGINIA AND THE COUNTY OF CHARLOTTE,
VIRGINIA**

THIS FIRE/EMS MUTUAL AID AGREEMENT ("the Agreement") is made and

Entered this_ day of _ 2023, by and between the COUNTY OF PRINCE EDWARD, VIRGINIA ("Prince Edward"), apolitical subdivision of the Commonwealth of Virginia, and the COUNTY OF CHARLOTTE,

VIRGINIA ("Charlotte"), a political subdivision of the Commonwealth of Virginia, (collectively sometimes 'the parties').

WHEREAS, both Prince Edward and Charlotte maintain firefighting and EMS equipment and provide these services with the help of dedicated personnel, as authorized by Sections 27-6.1 and 27-23.1 of the Code of Virginia; and

WHEREAS, the Prince Edward County Board of Supervisors and the Charlotte County Board of Supervisors have concurred in the effort to develop a mutual aid agreement for improved firefighting and EMS capabilities within and around the jurisdictions of Prince Edward County and the County of Charlotte; and

WHEREAS, it is deemed to be mutually beneficial to both Prince Edward and Charlotte to enter into this Agreement concerning mutual aid with regard to the provision of fire suppression and operations fire prevention, hazardous materials response, specialized rescue response, incident management, and emergency medical services by Prince Edward and Charlotte; and

WHEREAS, Prince Edward and Charlotte desire that the terms and conditions of the Agreement be established. NOW, THEREFORE, WITNESSETH, that for and in consideration of the mutual benefits to be derived by Prince Edward and Charlotte from this Agreement,

Prince Edward and Charlotte hereby covenant and agree, each with the other, as follows:

1. Prince Edward and Charlotte will endeavor to provide each other fire suppression and operations, fire prevention, hazardous materials response, specialized rescue response, incident management and emergency medical service within their respective capabilities available at the time a request for such service is made.
2. Nothing in the Agreement shall be intended, interpreted, or construed to compel or require either party to respond to a request for service from the other party when the services of the party to whom the request is being made are already needed or are in use at the time the request is made, nor shall any such request compel or require the party to whom the request was made to continue to provide service to the other party when its personnel, apparatus, or equipment are needed to meet its own emergency response responsibilities.
3. Prince Edward and Charlotte through its recognized fire departments and emergency medical services agencies recognize that they are both fully capable of providing the services, which are the subject of the Agreement within their respective boundaries.
4. Neither party shall be liable to the other for any loss, damage, personal injury, or death, including claims of contribution or indemnity, resulting from the performance of this Agreement, including but not limited to acts or omissions which occur (1) during joint emergency response activities or (2) while in transit to or from an emergency response scene.
5. Neither agency shall be expected or required to reimburse the other for the cost of apparatus, equipment, or personnel utilized as a result of a response to a request for assistance pursuant to this agreement. When means are available for restitution, any agency requesting and receiving assistance shall reimburse the other agency for the actual cost of specialized supplies and extinguishing agents used in the requesting jurisdiction in the performance of this Agreement.
6. Prince Edward and Charlotte Fire and Rescue units shall respond to a call for service only upon request of an Incident Commander. Each jurisdiction shall identify its authorized Incident Commander, or Incident Commanders, to the other party and shall provide contact information for each authorized Incident Commander. The Incident Commander will request assistance through their own Emergency Communications Center and the Emergency Communications Center will make the official request for

the needed resources. The Prince Edward County Emergency Communications Center will notify Prince Edward County units of all fire and EMS/Rescue calls received from Charlotte County where mutual aid assistance is requested. Likewise, the Charlotte County Emergency Communications Center will notify Charlotte County units of all fire and EMS/Rescue calls received from Prince Edward County where mutual aid assistance is requested.

7. When either of the parties hereto responds to a request for assistance pursuant to this Agreement its personnel manning the responding units shall not become employees of the party making such request for purposes of the Virginia Workers Compensation Act.
8. Pursuant to Section 27-23.9 of the Code of Virginia, whenever two or more fire companies or departments are called to provide joint services in any district or political subdivision, the command of the first company to arrive shall have general supervision and control of all such participating companies and departments until an officer of such or political subdivision who is otherwise authorized by law to do so assumes such general supervision and control.
9. Notwithstanding anything to the contrary contained in this Agreement, nothing in this Agreement is intended or shall be construed to require either party to indemnify or save or hold harmless the other party, including, its officers, agents, and employees, from any liability for any act or omission occurring during or in connection with the performance of this Agreement.
10. Nothing contained in this Agreement shall confer any right upon any person other than the parties to this Agreement. This Agreement shall not be construed to impair or affect any sovereign or governmental immunity or official immunity that may otherwise be available to Prince Edward County, any officer, agent, or employee of Prince Edward County, or to Charlotte County or any officer, agent, or employee of Charlotte County.
11. This Agreement supersedes all previous mutual aid agreements for fire and EMS/rescue units, including memoranda of understanding, for services, which are the subject of this Agreement between Prince Edward and Charlotte, except for Designated Emergency Response Agencies (DERA) mutual aid agreements in accordance with 12VAC5-31.630.
12. This Agreement may be amended only in writing, signed by an authorized representative of each party, and may be terminated at any time by either of the parties giving (30) thirty days' written notice to the other party.

IN WITNESS WHEREOF, Prince Edward and Charlotte have caused this Agreement to be executed by their duly authorized representatives, all as of the day and year first above written.

COUNTY OF PRINCE EDWARD, VIRGINIA

By: _____ Title:

County Administrator

COUNTY OF CHARLOTTE, VIRGINIA

By: _____

Title: County Administrator

In Re: Emergency Management Report –Request for EMS Levy Funding – Motor Replacements

In September 2022 the Board of Supervisor approved the disbursement of the EMS Levy Funds to each County EMS agency with a contingency fund started to fund emergency situations such as accident replacement, vehicle motor or transmission replacements, etc.

In June of 2023, Prince Edward Rescue Squad had a motor failure in a 2011 Ford F-450 with 90,098 miles. Prince Edward Rescue received three quotes and had the motor replaced by Malloy Ford of Charlottesville. They have submitted the bill totaling \$20,155.67 for reimbursement using EMS Levy Contingency Funds.

In August of 2023, Meherrin Rescue Squad had a motor failure in a 2005 Ford F-350 with 127,875 miles Meherrin Rescue received three quotes and had the motor replaced by Wicked Deisel of Bedford. They had submitted the bill totaling \$18,134.40 for 60% reimbursement totaling \$10,880.64 using EMS Levy Contingency Funds.

There is currently \$200,000.00 in EMS Contingency with next disbursement scheduled for November which will add \$100,000.00 to the contingency.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	205	41050	0205	EMS Levy Fund Balance		\$200,000.00
4 (Exp)	205	93000	5807	EMS Contingency	\$200,000.00	
4 (Exp)	205	93000	5807	EMS Contingency		\$31,036.31
4 (Exp)	205	32301	7008	Meherrin EMS	\$10,880.64	
4 (Exp)	205	32301	7005	PEVRS	\$20,155.67	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the requests from Prince Edward Volunteer Rescue Squad and Meherrin EMS for reimbursement for the costs of vehicle motor replacements from EMS Levy contingency funding and approve the budget supplements and appropriation of funds, as presented; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: Emergency Management Report –AFG Grant for Volunteer Fire Departments

In February 2023, the County submitted a FEMA Assistance to Firefighters Grant (AFG), with the help of the CRC, on behalf of the Prince Edward County Firefighters Association to replace outdated and aging Thermal Imaging Cameras (TICs). The FEMA AFG is a reimbursable federally funded grant that requires a 5% match by the recipient.

This grant funding will bring all Prince Edward County Fire Departments together with a standardized Thermal Imaging Camera on all structural firefighting apparatus. These cameras are vital tools for assisting in the search for victims in structure fires or locating hidden fire inside walls and ceilings without having to cause additional damage to the property.

On August 11, 2023 we were notified that the County had been awarded \$162,585.00 from the FEMA AFG for 21 Thermal Imaging Cameras.

The Firefighter's Association is requesting the County assist with covering the upfront cost of the grant until reimbursement is provided by FEMA. Each department will provide their portion of the 5% match back to the County.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	33010	0101	AF Grant		\$162,585.00
4 (Exp)	100	32200	8208	AF Grant	\$162,585.00	

Supervisor Watson made a motion, seconded by Supervisor Cooper-Jones, to approve the requests from the Firefighters Association to front the funding needed to purchase the thermal imaging cameras and be reimbursed by FEMA with the 5% matching funds from each fire department, and to approve the budget supplement and appropriation of funds, as presented; the motion carried:

Aye: Pattie Cooper-Jones Nay: None
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor “Bill” Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

In Re: FY24 Salaries & Wages

On September 14, 2023, House Bill 6001 was passed. This bill included an additional 2% salary increase to state funded positions effective December 1, 2023. The FY24 Budget included a 2% increase in the pay reserve line for all employees. Now that the General Assembly has acted, the Board will need to move the funding to the departmental budgets.

FY24 BUDGET SUPPLEMENT

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
4 (Exp)	100	91000	5011	Pay Raise Reserve		\$107,486.44
4 (Exp)	100	12110	1100	County Administration	\$5,343.55	
4 (Exp)	100	12310	1100	Commissioner of Rev	\$3,720.06	
4 (Exp)	100	12410	1100	Treasurer	\$4,226.66	
4 (Exp)	100	12510	1100	IT	\$1,267.46	
4 (Exp)	100	13200	1100	Registrar	\$1,999.18	
4 (Exp)	100	21100	1100	Circuit Court	\$569.26	
4 (Exp)	100	21600	1100	Circuit Clerk	\$5,767.20	
4 (Exp)	100	22100	1100	Commonwealth Attorney	\$11,661.62	
4 (Exp)	100	22200	1100	Victim Witness	\$844.51	
4 (Exp)	100	31200	1100	Sheriff's Office	\$28,874.41	
4 (Exp)	100	32500	1100	Emergency Services	\$899.22	
4 (Exp)	100	34100	1100	Building Department	\$1,399.42	
4 (Exp)	100	34100	1100	Animal Control	\$1,706.81	
4 (Exp)	100	43200	1100	Buildings & Grounds	\$4,861.04	
4 (Exp)	100	81100	1100	Planning & Zoning	\$688.32	
4 (Exp)	100	81500	1100	Economic Development	\$975.22	
4 (Exp)	100	81600	1100	Tourism	\$2,149.61	
4 (Exp)	100	93000	0520	Transfer to Solid Waste	\$25,138.69	
3 (Rev)	520	41050	0100	From General Fund		\$25,138.69
4 (Exp)	520	42300	1100	Collections	\$9,960.06	
4 (Exp)	520	42400	1100	Landfill Operations	\$15,178.63	
4 (Exp)	100	93000	0741	Transfer to PCS	\$5,394.20	
3 (Rev)	741	41050	0100	From General Fund		\$5,394.20
4 (Exp)	741	21400	1100	Piedmont Court Services	\$5,394.20	

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY24 Budget Supplement and appropriate the same funds as presented for the implementation of the 2% salary increase effective December 1, 2023; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor "Bill" Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: School Board Appropriations (CARES) – Authorize Public Hearing

On October 4, 2023, the County Administrator received a letter from the School Board requesting appropriation of \$1,763,012.93 to the school CARES ACT budget. For this transaction to take place, the Board will first have to authorize a public hearing to amend the FY24 County and School Budgets by the amount of \$1,763,012.93 and then appropriate the same funds.

Per section 15.2-2507 of the *Code of Virginia*, a locality may amend its budget during the fiscal year. However, if such an amendment exceeds the currently adopted expenditures by one percent or more, then the locality must advertise the amendment prior to the public hearing. The County's approved FY24 budget is currently \$69,732,747, which means the request from the Schools exceeds the one percent threshold.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to authorize a public hearing for its November 2023 meeting prior to acting on the appropriation for the school’s CARES Act budget; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Victor “Bill” Jenkins E. Harrison Jones Odessa H. Pride Jerry R. Townsend Cannon Watson	Nay: None
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In Re: School Appropriation – State & Federal Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the federal and state funds described below for a total of \$66,012.37 for the 2023-2024 school year. There is no local match required for this appropriation.

FY24 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	24020	0115	Op Prgms Grant Det Ctr		\$30,121.00
3 (Rev)	250	24020	0102	Jobs for VA Grads		\$10,000.00
3 (Rev)	250	24020	0116	Proj HOPE Homeless		\$16,620.37
3 (Rev)	250	33020	0014	Title IV – A		\$9,097.00
3 (Rev)	250	33020	0077	Preschool Handicapped		\$174.00
4 (Exp)	250	61000	0001	Instruction	\$66,012.37	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor “Bill” Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: School Appropriation – Career & Technical Education State Funds

The Board of Supervisors has received a request from the Prince Edward County School Board to appropriate the state funds described below for a total of \$21,745.32 for the 2023-2024 school year. There is no local match required for this appropriation.

FY24 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	250	24020	0031	Career and Technical		\$21,745.32
4 (Exp)	250	61000	0001	Instruction	\$21,745.32	

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor “Bill” Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Sheriff’s Department, Insurance Recoveries

The Sheriff’s Department received payments from VACORP Claims totaling \$32,513.00 for replacement costs of one of the Sheriff’s vehicles involved in an accident on July 22, 2023. The Board is asked to appropriate the \$32,513.00 to the Sheriff’s Department vehicle repair line item to cover replacement costs.

FY24 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	019020	0006	Insurance Recoveries		\$32,513.00
4 (Exp)	100	031200	3311	Motor Vehicle Repair	\$32,513.00	

Supervisor Townsend made a motion, seconded by Supervisor Emert, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor "Bill" Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Sheriff's Office, Workers Compensation Recoveries

The Sheriff's Department received payments from VACORP Claims totaling \$10,250.69 for a workers compensation claim of one of the Sheriff's deputies injured in the line of duty. The Board is asked to appropriate the \$10,250.69 to the Sheriff's Department salaries and wages line item to cover the costs of the deputy's salary while the individual was out of work.

FY24 BUDGET AMENDMENTS

Rev/Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	019020	0006	Insurance Recoveries		\$10,250.69
4 (Exp)	100	031200	1100	Sheriff – Salaries & Wages	\$10,250.69	

Supervisor Townsend made a motion, seconded by Supervisor Jones, to approve the budget supplement request and appropriate the same funds; the motion carried:

Aye: Pattie Cooper-Jones
 J. David Emert
 Llew W. Gilliam, Jr.
 Victor "Bill" Jenkins
 E. Harrison Jones
 Odessa H. Pride
 Jerry R. Townsend
 Cannon Watson

Nay: None

In Re: Operation Green Light for Veterans

Annually, the National Association of Counties (NACo) invites the nation's 3,069 counties, parishes and boroughs to join the recognition of Operation Green Light for Veterans. This program encourages partnering communities to light up their courthouses with green lights to signify appreciation for the sacrifices of our United States military personnel. Approximately 200,000 service members transition to civilian communities annually, and Prince Edward County is home to many military veterans.

Prince Edward County seeks to participate in Green Light for Veterans to honor all individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all.

This year, Veteran's Day is Saturday, November 11, 2023. To show the County's support, staff is requesting authorization to light the Courthouse green from November 1 through November 11. Additionally, citizens are encouraged to display a green light in a window in their place of business or residence during this time to show gratitude for all of the men and women who serve or have served our country and this community in the Armed Forces.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve participation in Operation Green Light and direct the County Administrator to cause the courthouse to be illuminated green from November 1 – November 11, 2023, and that we encourage our citizens and businesses to place a green light in a window in honor of and to support our nation’s Veterans; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

In Re: County Attorney Update

Mrs. Terri Atkins Wilson, County Attorney, reported work continues on the updates to the County ordinances; she also worked on the title to County property.

In Re: County Administrator Update

Mr. Stanley stated that at the September meeting, Staff noted the Board's motion on the restructuring of the Planning Commission did not include approval of the Resolution for the Reorganization of the Planning Commission.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution for the Reorganization of the Planning Commission, with amendments as indicated; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Victor “Bill” Jenkins	
	E. Harrison Jones	
	Odessa H. Pride	
	Jerry R. Townsend	
	Cannon Watson	

**A RESOLUTION OF THE
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE
EDWARD, VIRGINIA**

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**REORGANIZATION OF COUNTY  
PLANNING COMMISSION**

**WHEREAS**, Virginia Code Title 15.2, Chapter 22, Article 2 provides that every locality shall create a local planning commission to promote the orderly development of the locality and its environs; and

**WHEREAS**, the Board of Supervisors of Prince Edward County, Virginia, wishes to reorganize the Prince Edward Planning Commission;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Prince Edward, Virginia, as follows:

Section 1. The County Planning Commission of Prince Edward County, Virginia, shall consist of nine (9) members, one of whom shall be a member of the Board of Supervisors, and the remaining eight (8), hereinafter referred to as appointed members, shall be residents of Prince Edward County, Virginia and freeholders qualified by knowledge and experience to make decisions on questions of community growth and development. All of the members shall be appointed by the Board of Supervisors of Prince Edward County, Virginia, for terms of four (4) years beginning on January 1st. It is the intent of the Board that each of the eight (8) appointed members shall be appointed by election district if there are qualified applicants. It is understood that the current Planning Commission membership is currently not balanced by election district and that the Board will consider future appointments by district as vacancies occur. Any vacancy in membership shall be filled by appointment by the Board of Supervisors of Prince Edward County, Virginia, and such appointment, in the case of an appointed member, shall be for the unexpired term. In September of each year, the County shall advertise any expiring terms indicating the open seat(s) and request that residents wishing to submit citizen volunteer applications do so by October 31st. The names of all residents submitting citizen volunteer applications will be presented to the Prince Edward County Board of Supervisors at its regular monthly meeting in November and the Prince Edward County Board of Supervisors shall make appointments at its regular monthly meeting in December. Any appointed member may be removed by the Board of Supervisors of Prince Edward County, Virginia, for inefficiency, neglect of duty, or malfeasance in office, provided that such removal may be made only after a public hearing at which said member is given an opportunity to appear and be heard on the charges against him.

Section 2. Following adoption of this resolution, there shall be eight (8) appointed members on the County Planning Commission whose terms have been established by the Prince Edward County Board of Supervisors. Those terms are hereby confirmed.

Section 3. The County Planning Commission shall have the functions, powers, and duties which are prescribed by law and generally contained in Title 15.2, Chapter 22, Article 2.

Section 4. The Prince Edward County Planning Commission shall adopt by-laws and establish a program of work with input from the Board of Supervisors of Prince Edward County, Virginia. This program of work shall outline the activities in which the Planning Commission expects to engage in (a) assembling such data regarding Prince Edward County, Virginia, and the surrounding territory as said Planning Commission shall deem necessary in exercising its functions, powers, and duties; (b) analyzing such data and making such studies as may be necessary in the preparation of a comprehensive plan for Prince Edward County, Virginia; (c) preparing the comprehensive plan as a general guide for the development of Prince Edward County, Virginia, and as a basis for

the preparation of zoning and other regulations; and (d) recommending to the Board of Supervisors of Prince Edward County, Virginia, appropriate procedures for effectuating the comprehensive plan.

Section 5. This resolution shall take effect and shall be in full force and effect from and after the date of its adoption.

*Certification*

*I hereby certify that the foregoing resolution was duly considered by the Board of Supervisors of the County of Prince Edward, Virginia at a regular board meeting in Prince Edward County, Virginia, at which a quorum was present and that same was passed this 10<sup>th</sup> day of October, 2023.*

Mr. Stanley presented his report:

- **2023 Annual Report** – County staff are working with Letterpress on the final draft of the 2023 Annual Report to include with property tax bills to be mailed this month.
- **Sandy River Permit** – We received a draft of the Sandy River Water Withdrawal Permit from DEQ. DEQ ran an ad in the Herald on September 20 which started the 30-day public comment period.
- **Building Inspections Software** – County staff kicked off the Cloudpermit building inspections software project this week. Moving forward there will be weekly meetings on the project. The projected completion date is December 2023.
- **Prince Edward County Elementary School Renovation** – The Virginia Department of Education has released the School Construction Assistance Program Grant Application. PECPS staff will be working with Moseley Architects on the application for funding for the Prince Edward County Elementary School project.
- **HIT Park Marketing** – We are receiving significant interest in the HIT Park. The IDA’s consultant, Rhett Weiss, is engaged with several data center developers talking about the site. I really feel it is not a matter of “if” but “when” for the development of the site. In November, the IDA will have a presence at a data center conference in northern Virginia.
- **Tourism Grant** – Prince Edward County applied for a \$10,000 Microbusiness Marketing Leverage Program Grant through the Virginia Tourism Corporation. This grant is designed to push business during the off season, September – March. The Economic Development and Tourism Department saw this as an opportunity to promote Prince Edward as a wedding destination. With so many Hampden Sydney and Longwood alumni returning to the area to get married this was a great chance to advertise Prince Edward as a one stop shop, “Forever Starts In Prince Edward County.” The couple can get a venue, the dress, the tux, the bridal party attire, food, photographers, and hotels for the entire wedding party/guest without having to leave the area.
- **Opioid Grant Application** – I have been working with a consultant to submit a grant application to the Virginia Opioid Abatement Authority for a planning grant in the amount of \$45,900 by the deadline of September 30<sup>th</sup> for this funding round. The application is being submitted on behalf of Prince Edward, Buckingham, and Cumberland counties.

The purpose of the planning grant to determine the feasibility of and the planning for a Drug Treatment Court to serve the three communities. The plan is to prepare the community, assess current services and

gaps, enlist the partners' cooperation, write policies and procedures, and develop additional resources. The ultimate goal is to consider applying to the Supreme Court of Virginia Drug Court Advisory Board to begin a drug treatment docket. Developing and strengthening the resources necessary for the drug court to be successful benefits not only drug court participants but all those suffering from opioid abuse and other substance use disorders.

If a drug treatment court is determined not to be the highest and best use of resources, an alternative fully developed plan will be pursued based on identified gaps in treatment or services. After completion of the planning grant, we would submit a grant application for program funding to the Opioid Abatement Authority for funding to match what we have received to-date from the Opioid disbursements. This has taken some time, but by working regionally, we feel we will have a better chance at success of getting additional funding to support treatment and addiction services.

- **Upcoming BOS Engagement Opportunities** – Upcoming opportunities within the community for BOS engagement include:
  - Extension Better Together Program - Farmville Train Station – 10:00 am to 12:00 pm – 10/7
  - One Table Pot Luck Meal – Downtown Plaza/North Main Street – 5:30 pm – 10/7
  - Virginia Children’s Book Festival Opening – 9:00 am – 10:00 am – October 11-13
  - STEPS – Domestic Violence Fundraiser – Southern Pines at Wedgewood – 11:00 am to 3:00 pm – 10/21
  - Paint the Town Purple Alzheimer’s walk – 10:00 am – 10/21
  - Master Gardeners Lunch and Learn – Ag Building – 12:00 pm - 1:00 pm – 11/2
  - Piedmont Health District – WIC Open House & Resource Fair – 10:00 a.m. – 2:00 p.m. - 10/27
- **Joint BOS/Planning Commission Comprehensive Plan Meeting** – October 17<sup>th</sup> at 5:30 pm at Moton.

Chairman Gilliam reported a citizen was recently attacked by a coyote, and warned citizens to be aware. Discussion followed regarding the bounty for coyotes not being effective; if someone has a wildlife issue, please contact DWR.

In Re: VACo Voting Credentials

Mr. Stanley stated the Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones to designate Chairman Gilliam as the delegate and Supervisor Watson as the alternate; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor “Bill” Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Personal Property Tax Relief Act (PPTRA)

The County Administrator and IT Consultant have computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2023 to be 25.75% of assessed value based upon guidelines provided by the Commonwealth. The percentage was set higher in 2022 at 37.50% in order to account for the higher value of vehicles. In 2021 the percentage was 30.50%.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the resolution to set the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth at 25.75% for 2023.; the motion carried:

|      |                                                                                                                                                                      |           |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Llew W. Gilliam, Jr.<br>Victor "Bill" Jenkins<br>E. Harrison Jones<br>Odessa H. Pride<br>Jerry R. Townsend<br>Cannon Watson | Nay: None |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA  
PPTRA RESOLUTION FOR 2023**

**County of Prince Edward, Virginia**

In accordance with the requirements set forth in VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2023, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 25.75% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 25.75% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of "qualifying" (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed "non-qualifying" for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Letter of Support – Additional Funding for Planning District Commissions

Mr. Stanley stated the County has received a request from the Commonwealth Regional Council (CRC) to write a letter to Governor Youngkin requesting additional state funding for Planning Districts be included in the Governor's proposed FY25 /FY26 budget that will be presented to the General Assembly's money committees in December.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator send a letter of support to the Governor requesting additional state funding for Planning Districts be included in the Governor's proposed FY25/FY26 budget.; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor “Bill” Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Health Department Funding, Unspent Funds

The County received a letter requesting the return of unspent funding for FY 2022-2023 in the amount of \$1,148.13. This compares to the balance of \$2,385.39 from FY 2021-2022. The purpose of the request is to purchase two high-back chairs for their full-time clerks. Since the County replaced the flooring in the Health Department last year, the Health Department has been purging old and unused equipment and updating the furniture.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the request to return unspent FY 2022-2023 funds in the amount of \$2,385.39; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor “Bill” Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Parcel Ownership with IDA and Prince Edward County

Mrs. Atkins Wilson stated that during the title search for the lot adjacent to Lowe's in the Prince Edward County Business Park, fronting on U.S. Highway 15 and adjacent to the future site of Wawa, there is a section of property which was inadvertently only partially transferred from the County of Prince Edward to the Industrial Development Authority of Prince Edward County. This was referenced in a meeting held by the Prince Edward County Board of Supervisors in 2009, noting that a deed of correction for this omission should be prepared and recorded. However, this was never completed.

For the details of the property, the Industrial Development Authority of Prince Edward County is selling a parcel now known as Lot 2D on plat in PC A/352#6 and the question has risen as to the exact owner of the parcel.

Turning to the Instrument #20061797, with the plat also recorded in Plat Cabinet A, Slide 332 #1, you can see a notation, along the edge of Highway 15, on the plat, that indicates a 2.00 acre parcel that was under the life estate of Mrs. Elliott's lifetime estate, which she did relinquish in a subsequent deed recorded in Deed Book 245 at Page 715.

In the Instrument #200701904, with the plat attached and also located in Plat Cabinet A, 352#6, the small overlap area that is shown on the 13.00 acres, acquired by Lowe's, shows that the lot line was abandoned. This plat indicates that the Prince Edward County Industrial Development Authority owns Lot 2D.

As a point of reference, see Instrument#201200665 where by Deed of Correction, the County of Prince Edward joined in to properly convey all of its right, title and interest in the portion of Lot2B identified as "Old Lot Line Hereby Abandoned" and being a part of the life estate of Marietta Allen Elliott to the Prince Edward County Industrial Development Authority. This instrument corrects the Instrument #200701904 by conveying whatever interest that the County had in the Lot 2B that was sold to Lowe's as the 13.00-acre parcel.

Also in Instrument #200701906, Lowe's was given an option to purchase Lot 2D, and there is a plat showing the Lot being owned by the IDA of this lot 2D.

However, in the Instrument #200901862, while there are minutes attached from the Prince Edward County Board of Supervisors that mentions that the 1.67-acre parcel north of Lowe's was never transferred from Prince Edward County to the IDA, and that a Deed of Correction was called for to correct this omission, I do not see in the record where it was covered in the legal description of Instrument #200901862 nor any subsequent deed of correction.



Therefore, the County of Prince Edward and the Industrial Development Authority of Prince Edward County both need to execute the deed in order to transfer this parcel to the purchaser.

Following some discussion, Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize the County Administrator to sign the deed in order to transfer any right, title or interest that the County of Prince Edward might own in Lot 2D on a plat in Plat Cabinet A, Slide 352 at #6 and correct this error referred to in the 2009 minutes.; the motion carried:

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor “Bill” Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

In Re: Enterprise Zone #48 Boundary Amendment and Expansion

Mr. Stanley stated that Charlotte County is holding a public hearing on October 10th to hear input for a proposed boundary amendment and expansion of Enterprise Zone #48 which is also shared by Prince Edward County and Lunenburg County. Charlotte County is seeking to incorporate additional properties and additional incentives for areas near the existing zone located at the Heartland Regional Industrial Park and the Charlotte County Industrial Park in Keysville to increase economic growth opportunities. The request for expansion came to Charlotte County from the Town of Keysville. Any change to the joint Enterprise Zone requires support from all the members. Charlotte County is planning to submit the application for expansion and request the change be retroactive to January 2023. In addition to the proposed resolutions, maps showing the proposed zone amendment are also attached.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to adopt the Resolution Supporting the Amendment of Enterprise Zone #48 in support of Charlotte County’s Enterprise Zone expansion; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

**A RESOLUTION  
SUPPORTING THE AMENDMENT OF  
ENTERPRISE ZONE #48**

**WHEREAS**, the Counties of Prince Edward, Charlotte, and Lunenburg are members of a joint Enterprise Zone identified as Enterprise Zone #48; and

**WHEREAS**, the County of Charlotte is seeking to incorporate additional properties and additional incentives for areas near the existing zone located at the Heartland Regional Industrial Park and the Charlotte County Industrial Park in Keysville to increase economic growth opportunities, and

**WHEREAS**, a boundary amendment to Enterprise Zone #48 requires the approval of all three member localities;

**NOW, THEREFORE, BE IT RESOLVED**, that the Prince Edward County Board of Supervisors supports Charlotte County’s proposed amendment to Enterprise Zone #48 and authorizes Charlotte County to apply for an Enterprise Zone boundary amendment.

Adopted this 10th day of October 2023.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to an unsolicited proposal for an intergovernmental contract, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; for discussion and consideration of the disposition of publicly-held real property at the landfill, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; for discussion and consideration of the annual performance of the County Administrator, pursuant to the exemptions provided for in Section 2.2-3711 (A)(l) of the *Code of Virginia*; and for discussion concerning a prospective business where no previous public announcement has been made, pursuant to the exemptions provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend and adopted as follows:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

On motion of Supervisor Emert, seconded by Supervisor Cooper-Jones, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Victor “Bill” Jenkins  
E. Harrison Jones  
Odessa H. Pride  
Jerry R. Townsend  
Cannon Watson

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Chief Animal Control Officer, submitted a report for the month of September 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Phillip Moore, Building Inspector, submitted a report for the month of September 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery - Home

Rodney Scott, Cannery Manager, submitted a report for the month of September 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of September 2023, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Ms. Chelsey White, Director of Economic Development and Tourism, submitted a report for the month of September 2023, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and adopted by the following vote

|      |                       |           |
|------|-----------------------|-----------|
| Aye: | Pattie Cooper-Jones   | Nay: None |
|      | J. David Emert        |           |
|      | Llew W. Gilliam, Jr.  |           |
|      | Victor "Bill" Jenkins |           |
|      | E. Harrison Jones     |           |
|      | Odessa H. Pride       |           |
|      | Jerry R. Townsend     |           |
|      | Cannon Watson         |           |

the meeting was recessed at 9:44 p.m. until Tuesday, October 17, 2023 at 5:30 p.m. at the Robert Russa Moton Museum, 900 Griffin Boulevard, Farmville, Virginia.