

March 12, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 12<sup>th</sup> day of March, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; and Carrie Shephard, Acting Resident Engineer, VDOT.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Chairman Wilck stated "Recognitions" is a chance to recognize people that have done something extraordinary.

Chairman Wilck said the Prince Edward County Public School District Spelling Bee was held January 22, 2019. Nine students from Fourth to Eighth Grade participated. The winner of the spelling bee was Nayana Adhikari from the Fourth grade. The winning word was "affidavit." Elizabeth McElfresh and Gabrielle Roldan, seventh graders, came in second and third place, respectively. He asked the students to stand and be recognized.

Chairman Wilck then said the Prince Edward County High School Scholastic Bowl team recently completed the team's fifth consecutive trip to the Virginia 2-A regional competition. They had a regular season record of nine wins and three losses and took second place in the conference tournament to advance to regionals. Team members we would like to recognize are Rachel Kinzer, Tiba Hamza, Meera Mishra, Zachyron Little, Antonio Harvey, and Kathryn McElfresh. He asked them to stand and be recognized.

Ms. Gwendolyn McQuaige-Hicks, Principal of the Prince Edward County High School, stated the students are not in attendance because they have other sports events and games; she said she would pass along the Board's recognition of their efforts.

Chairman Wilck said three Prince Edward County High School photography students, Alpiniki Jackson, Ellis Jones and Alia Muhammad, met and collaborated with school staff to beautify the walls of the School Board Conference Room by including photography of students. Canvas photos are displayed on the walls making the room more student-centered. He said the Board wants to recognize these three students for their work on this project. He asked them to stand and be recognized.

In Re: Public Participation

**Ian Danielsen**, Assistant Professor, Social Work, Longwood University, presented an update on the students' efforts regarding Child Abuse Awareness Month. He said three major events are planned: there will be a Sex Abuse Prevention presentation, in collaboration with Social Services and the Commonwealth Attorney's office, to be held at the Farmville Train Station on June 9, 2019 at 5:30 p.m.; this event is free of charge. He said a press conference will be held April 9; Ms. Megan Clark, Commonwealth's Attorney and representatives from Social Services will be present, and students will be making statements to talk about the prevalence of child maltreatment in general. He said the students will also promote a campus "Abuse Prevention Month" during April with a pinwheel campaign to raise awareness.

**Chelsey White**, Manager, Farmville Downtown Partnership, presented information on the fourth annual Downtown Partnership SOUP Event. She said it will be held March 29, 2019 from 6:00 – 8:00 p.m. at LCVA. She said a soup dinner will be provided, and everyone one in attendance will be able to vote on proposals on projects that will improve Downtown Farmville. The winners will receive grant money to make their projects a reality. She said tickets are \$5.00 and will be available at the door, or at her office in the Regional Visitor's Center.

In Re: Board Comments

Supervisor Emert, Supervisor Pride, and Supervisor Townsend thanked everyone for attending the meeting.

Supervisor Gilliam expressed his appreciation for the activities reported on; he said [the abuse awareness] is needed, and that revitalization is also necessary.

Supervisor Cooper-Jones thanked everyone for attending the meeting; she thanked the students for their involvement in the community, and said she is very proud of the student’s achievements that were reported on in the “Recognitions” portion of the meeting.

In Re: Consent Agenda

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and carried:

Aye: Pattie Cooper-Jones                      Nay: None  
      J. David Emert  
      Llew W. Gilliam, Jr.  
      Robert M. Jones  
      Odessa H. Pride  
      Gene A. Southall  
      Jerry R. Townsend  
      James R. Wilck

the Board accepted the Treasurer’s Report for January 2019; the minutes of the meetings held February 5, 2019, February 12, 2019 at 5:00 p.m., and February 12, 2019 at 7:00 p.m.; Accounts and Claims, Board Mileage Sheets and County Attorney Invoice; Salaries; and FY 19 Budget Amendments as follows:

<b>FY19 Budget Amendments</b>						
<b>Rev / Exp</b>	<b>Fund</b>	<b>Dept</b>	<b>Object</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
4 (Exp)	100	34100	1300	Bld Official – Part-Time	\$ 2,503.00	
4 (Exp)	100	34100	2100	Bld Official – FICA	197.00	
4 (Exp)	100	35100	1100	Animal Control – Salary	8,147.00	
4 (Exp)	100	35100	2100	Animal Control – FICA	623.00	
4 (Exp)	100	35100	2211	Animal Control – VRS	242.00	
4 (Exp)	100	35100	2211	Animal Control – VRS HYBRID	264.00	
4 (Exp)	100	35100	2212	Animal Control – ICMA	37.00	
4 (Exp)	100	35100	2213	Animal Control – Disability	22.00	
4 (Exp)	100	35100	2400	Animal Control – Group Life	105.00	
4 (Exp)	100	35100	2700	Animal Control – Workers Comp	96.00	
4 (Exp)	100	43200	1100	General Property – Salary	1,547.00	
4 (Exp)	100	43200	2100	General Property – FICA	118.00	

4 (Exp)	100	43200	2210	General Property – VRS	126.00	
4 (Exp)	100	43200	2400	General Property – Group Life	20.00	
4 (Exp)	100	43200	2700	General Property – Workers Comp	27.00	
4 (Exp)	100	81600	1100	Tourism – Salary	3,344.00	
4 (Exp)	100	81600	1300	Tourism – Part-Time	1,700.00	
4 (Exp)	100	81600	2100	Tourism – FICA	386.00	
4 (Exp)	100	81600	2210	Tourism – VRS	272.00	
4 (Exp)	100	81600	2400	Tourism – Group Life	44.00	
4 (Exp)	100	81600	2700	Tourism – Workers Comp	6.00	
4 (Exp)	100	93000	0520	Transfer to Solid Waste Fund	16,850.00	
4 (Exp)	100	91000	5011	Pay Raise Reserve		\$36,676.00

**Prince Edward Treasurer's Report - January 2019**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	15,403,661.82	15,403,661.82
Wells Fargo Social Services	385,341.95	385,341.95
Benchmark School Fund	1,939,797.40	1,939,797.40
Benchmark Food Service	184,251.64	184,251.64
<b>TOTAL</b>		<b>17,913,052.81</b>

**Certificates of Deposit**

Benchmark	609,724.91
Farmers Bank	211,676.94
<b>TOTAL</b>	<b>821,401.85</b>

**GRAND TOTAL** 18,734,454.66

**MOTOR VEHICLE LICENSE TAXES**

Town of Farmville	Motor vehicle license tax	77,241.57
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**BOARD OF SUPERVISORS**

Farmville Newsmedia	Advertising	424.00
Business Card	Board of Supervisors meal	83.90
	Lodging VACo conference	226.71
	Government Day registration	375.00
	Registration	295.00
Verizon Wireless	Ipad service	459.02

**COUNTY ADMINISTRATOR**

VACORP	Workers compensation	82.00
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Business Card	Envelopes w/postage	1,430.30	
	Mail Machine ink	113.02	
	USPS Express Mail	25.50	
	Cell phone adapter	41.79	
	Parking garage fee	18.00	
	Government Day registration	40.00	1,668.61
Business Data of Virginia, Inc.	Payroll forms	247.92	
	Norton software	34.95	282.87
Diamond Springs Water, Inc.	Equipment rental	8.95	
	Water	7.25	16.20
Judy Ellington Design	Business cards		76.84
Key Office Supply	Paper	257.65	
	Pens / calendars / cartridge	1,225.22	
	1099R Forms	22.99	1,505.86
Farmville Herald	Subscription		80.00

LEGAL SERVICES

Terri Atkins Wilson, PC	Legal services		500.00
VACORP	Workers compensation		15.00

COMMISSIONER OF REVENUE

VACORP	Workers compensation		40.00
Treasurer of Virginia	VITA		82.06
VAAO	Dues		30.00
Key Office Supply	Paper	199.42	
	Tape / binders	44.90	244.32
BMS Direct	Tangible PP Form postage		3,742.53

TREASURER

VACORP	Workers compensation		45.00
ComputerPlus Sales & Service	Printer maintenance		494.55
Benchmark Community Bank	Payflow / Paypal		48.90
Treasurer of Virginia	VITA		82.06
University of Virginia	Online course		135.00
BMS Direct	Delinquent PP postage	1,338.61	
	Delinquent RE postage	426.49	1,765.10
Business Data of Virginia, Inc.	Norton software		69.90
Key Office Supply	Thermal rolls	3.89	
	Cartridges	800.93	
	Hi-Liters	1.78	
	Envelopes	11.18	817.78
STEPS, Inc.	Shredding		35.00
DMV	DMV Stop fees		200.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel and expense	1,675.00	5,575.00
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,074.00
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Samuel A. Martin, Jr.	Salary		537.00
Charles D. Puckett	Salary		537.00

REGISTRAR

VACORP	Workers compensation		15.00
VRAV	Membership dues		170.00
Farmville Herald	Subscription		40.00

CIRCUIT COURT

VACORP	Workers compensation		7.00
Key Office Supply	Rolling case	72.99	
	Copy paper	67.90	
	Water / letter pads	31.73	172.62

GENERAL DISTRICT COURT

DMV	Replacement tokens		65.00
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CLERK OF THE CIRCUIT COURT

VACORP	Workers compensation		72.00
CenturyLink	Phone		47.04
Key Office Supply	Wall calendars	101.94	
	Supplies	506.97	
	Clock	28.99	
	PM428	33.98	
	Copier service contract	836.00	
	Fax maintenance contract	201.00	
	Creamer / hand towels	52.10	
	Pens	59.80	
	Calculator	103.98	
	Folders / labels	195.62	
	Copy paper	85.98	2,206.36

LAW LIBRARY

Matthew Bender	Late fee	1.00	
	VA Forms Rel #2018-2	758.46	759.46

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		106.00
Pitney Bowes Global Finance	Leasing charges		134.94
Key Office Supply	Pens & folders	121.12	
	Binders	37.47	158.59

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		11.00
U. S. Postal Service	Box rent		64.00
Cindy Sams	Airline ticket reimbursements		641.09

SHERIFF

VACORP	Workers compensation		6,177.00
Prince Edward Health Department	Immunizations		66.13
Medtox Laboratories, Inc.	Random testing		50.00

Kenbridge Tire	Calibration	75.00	
Commtronics of Virginia	Repairs office		799.50
Business Card	Postage	395.00	
	Telecomm	175.00	
	Meals & lodging	120.26	
	Accreditation	0.99	
	Office supplies	23.88	
	Gas	165.15	
	Vehicle supplies	12.59	892.87
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	VCIN	10.36	
	Sheriff VCIN	7.97	18.33
Sarah Coen	Meal		11.89
Larry Franklin	Meal reimbursement		11.23
Key Office Supply	Flash drive	32.74	
	Mouse	23.95	
	Storage boxes / clips	145.66	
	Paper	169.75	
	Batteries / notebook / folders	473.29	845.39
Business Data of Virginia, Inc.	Norton antivirus		34.95
Diamond Springs Water, Inc.	Water & equipment rental		80.45
Creative Product Source	Crime prevention pens		272.33
Southside Electric Cooperative	Virso electric service		15.87
Christopher Joyner	Gas		43.05
Networkfleet, Inc.	GPS monitor		454.80
Wohlford's Radar	Tuning fork calibration		180.00
CVCJA	Basic LEO school		166.50
DMV	Special IDs		20.00
Fire & Safety Equipment Company	Inspect & service ext		366.15
BKT Uniforms	Pants		238.95
Jannear Jefferson	Sew on patches		14.00
Creative Monogramming	Dispatcher polo		32.00
Premium Marketing & Sales	Badges & nameplate		309.50
Sheehy Ford	2018 Ford trucks (3)		121,865.76

SHERIFF - COURTS

VACORP	Workers compensation		1,529.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Labor repair pagers	700.60	
	Pager charger	142.00	842.60
Key Office Supply	Bookshelf		159.95
Creative Monogramming	Gray shirts		106.00
Taylor-Forbes Equipment Company	Motomix		31.96
Witmer Public Safety Group	Name tapes		46.99

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Pest control services		45.00
County Waste	Trash collection		102.00
Federal Licensing, Inc.	Subscription		119.00
Hill & Davis, CPA, PC	Professional services		1,059.73

CenturyLink	Phone		205.67
Taylor-Forbes Equipment Company	Saw files		16.87
Dominion Energy Virginia	Electric		466.07

PROSPECT VOLUNTEER FIRE DEPARTMENT

Davis GMC Truck, Inc.	Oil change / inspection		51.48
Fire & Safety Equipment Company	Flares		83.59
Fisher Auto Parts, Inc.	Auto battery		108.09
Foster Fuels, Inc.	Heater repairs	320.28	
	LP gas	1,327.82	1,648.10
Goodman Specialized	Service & inspection		751.55
Key Office Supply	Three-hole punch		5.10
NAPA of Farmville	Truck cable	689.98	
	Oil and funnel	3.88	693.86

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Pest control services		45.00
Darlington Heights Volunteer Fire Dept	Internet service	98.15	
	Building repairs down payment	1,500.00	
	Zoll AEDs	3,018.00	
	Building repairs final payment	2,975.00	7,591.15
Ellington Energy Service	Propane		1,023.80
Fire & Safety Equipment Company	Dress uniforms	4,044.86	
	Badges / name bar	1,237.00	5,281.86
Pairt's, Inc.	Shirts	167.00	
	Plaque / engraving	150.00	317.00
Southside Electric Cooperative	Electric		297.23

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Battery Barn of VA, Inc.	Radios		548.00
C W Williams	Boots		2,064.25
Farmville Wholesale Electric	Generator	10,420.24	
	Generator parts	68.34	
	Maintenance parts	12.69	
	Building maintenance / repairs	277.29	10,778.56

MEHERRIN VOLUNTEER FIRE DEPARTMENT

CFS Group	Waste removal		100.00
Fire & Safety Equipment Company	Road flares		115.00
Parker Oil Company, Inc.	Servicing	643.05	
	Propane	983.04	1,626.09
Safe Air Systems, Inc.	Air hose / elbow / bldval	290.60	
	Elbow	29.35	319.95
Travelers	Workers Comp insurance		5,463.00
Verizon Wireless	Wireless		269.00
Verizon	Phone & fax		194.67
Dominion Energy Virginia	Electric		404.94

EMERGENCY SERVICES

VACORP	Line of Duty insurance		4,087.50
Korman Signs	Street signs	1,076.74	



	Road sign	66.00	1,142.74
<u>REGIONAL JAIL &amp; DETENTION</u>			
Piedmont Regional Juvenile Detention	Juvenile detention		10,200.00
Piedmont Regional Jail	Revenue note - int		3,406.12
<u>BUILDING OFFICIAL</u>			
VACORP	Workers compensation		361.00
Rod & Staff, LLC	Thermostat housing	130.00	
	Water pump / bypass hose	263.68	393.68
Coy Leatherwood	Meals / meeting registration		38.86
<u>ANIMAL CONTROL</u>			
VACORP	Workers compensation		264.00
Jennifer Kingsley, DVM	Vet service		75.00
Ridge Animal Hospital	Office visit / vet service	32.00	
	Exam / vet service	368.45	
	Phytovet PSS shampoo	18.05	418.50
Farmville Wholesale Electric	Electric FR vent fans	60.50	
	Electrical vnt FN ins	29.56	90.06
East End Motor Company, Inc.	Inspection		16.00
Dominion Energy Virginia	Electric		570.17
Business Card	Postage	6.70	
	Animal handling gloves	150.00	
	Uniform boots	242.17	
	Uniform pants	252.66	651.53
CenturyLink	Phone		285.95
Lowe's	Mop / stencils / plywood / scw	88.98	
	Heaters / fans / saw / pen	247.04	
	Thermometer	18.99	
	Chain / battery / eyehooks	11.28	
	Freezer / filter / batteries	567.97	934.26
Prince Edward Health Department	Immunizations / rabies		330.88
Walmart Community / SYNCB	Toilet paper	10.72	
	Dog food	45.96	
	Game cameras	86.64	143.32
Southern States	Cattle sticks		29.98
<u>SANDY RIVER RESERVOIR</u>			
Treasurer of Virginia	OP & Maintenance cert		300.00
<u>GENERAL PROPERTIES</u>			
VACORP	Workers compensation		1,029.00
Dodson Brothers Exterminating	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - CH	85.00	
	Pest control - Visitors Center	38.00	237.00
Hudson-Payne Electronics	Fire alarm testing		650.00
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	13.94	

	SCOPE building	347.04	
	Courthouse	10,639.62	
	Sheriff Shed	6.59	
	Worsham Clerks Office	347.45	
	STEPS Centre	1,113.19	
	Lights at Rice	114.52	
	Ag bldg	2,585.58	
	Shop	47.96	15,215.89
Ellington Energy Service	Propane STEPS Centre	2,030.00	
	Heating oil	6,240.00	8,270.00
Town of Farmville	Water / sewer		174.11
AT&T	Phone (Shop)		45.18
CenturyLink	Phone		220.18
Foremost Insurance Company	Flood insurance - Visitor Center		8,160.00
O. O. Stiff, Inc.	Monthly service		100.00
Ronald Van Eps	Pesticide recertification		25.00
Diamond Paper Company	Bowl cleaner		81.74
Unifirst Corporation	Janitorial supplies	458.67	
	Cleaning rentals	132.13	590.80
Commworld	Phone line repair		315.00
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Cable tie / pliers		53.88
Fisher Auto Parts, Inc.	WD40	8.54	
	Washer fluid	5.96	
	Oil / filter	174.78	189.28
J. R. Tharpe Trucking Company	Crush run		280.68
Lowe's	Gloves & latch	37.96	
	Chain / battery / eyehooks	10.43	
	Tape	3.98	
	Shovel / plugs / blades / cps	37.96	
	Bins / vacuum / brush / jack	275.47	
	Drill bit	14.24	
	Fastener	20.89	400.93
Cintas Corporation #524	Uniform rental		463.71
Taylor-Forbes Equipment Company	Fuel treatment	8.75	
	Tractor trans repair	3,496.17	3,504.92
East End Motor Company, Inc.	Inspection		16.00
NAPA of Farmville	Alternator / core dpst	361.48	
	Alternator & core return	-204.49	156.99
Rod & Staff, LLC	New tire		125.50
	<u>CANNERY</u>		
VACORP	Workers compensation		68.00
Virginia Food Works	Commercial contract		2,916.67
Farmville Wholesale Electric	Plug end		11.05
Rohr Mechanical, LLC	Replace compressor		2,687.33
Town of Farmville	Water test kit		40.00
Southside Electric Coop	Electric		283.68
CenturyLink	Phone		557.74

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,330.00
Blue Ridge Therapy Assoc.	Professional service		1,840.00
Centra Health	Professional service		39,760.00
Elk Hill	Professional service		3,360.00
Faison School for Autism	Professional service		7,306.00
James River Therapy Services	Professional service		536.00
Christopher Doyle Jones	Professional service		700.00
National Counseling Group	Professional service		1,622.25
PRFC	Professional service		480.00
STEPS, Inc.	Professional service		585.00

PLANNING

VACORP	Workers compensation		916.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.20	123.20
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.76	112.76
Clifford Jack Leatherwood	Commission meeting		100.00
Whitfield Paige	Commission meeting	100.00	
	Mileage	9.28	109.28
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.74	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.80	105.80
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.96	106.96
Brett Von Cannon Watson	Commission meeting		100.00

ECONOMIC DEVELOPMENT

VACORP	Workers compensation		11.00
Business Card	Postage	6.20	
	Membership renewal	250.00	
	Engraving	9.90	266.10
B & M Greenhouse	Poinsettias		82.65

TOURISM

VACORP	Workers compensation		151.81
Dominion Energy Virginia	Electric		160.49
Town of Farmville	Water/sewer		48.84
Business Card	UPS charges		16.73
CenturyLink	Phone		365.63
Lowe's	Bins / vacuum / brush / jack		22.74
Rochette's Florist	Replacement wreaths		600.00
Magi Van Eps	String		10.40

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	20170901 Project No		675.00
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COOPERATIVE EXTENSION OFFICE

Treasurer - VA Tech	2nd Quarter support		16,388.55
CenturyLink	Phone		115.08

	<u>GENERAL EXPENSE</u>	
Lumos Networks	Monthly service	2,791.62
	<u>CAPITAL PROJECTS</u>	
Compro Computers	Upgraded laptop / software	3,889.90
	Monitors	319.90
Treasurer of Virginia	Mtgs / tech assistance / wkdwg	5,112.00
	<u>DEBT SERVICE</u>	
Citizens & Farmers Bank	YMCA Loan - Interest	7,363.40
	<u>FORFEITED DRUG ASSETS</u>	
Thomson Reuters-West	J&D Court screen	60.00
	<u>WATER FUND</u>	
Town of Farmville	Water	21.10
	<u>SEWER FUND</u>	
Dominion Energy Virginia	Sewer pump	56.88
	<u>COLLECTIONS</u>	
VACORP	Workers compensation	2,309.00
Business Card	Cylinder for RJ400	4,596.44
	Pad locks / keys	95.94
East End Motor Company, Inc.	Tire repair	37.60
	New tire / mount fee	637.80
	Tires / mount / balance	1,195.08
	Tires / mount	530.00
James P. Childress, Jr.	Vehicle maintenance 05 Mack	501.95
King Equipment Rentals	Track skid ldr rental	855.00
Lowe's	Shovel / plugs / blades / cps	25.66
	Bins / vacuum / brush / jack	14.19
Watts Industrial Equipment	Repair hyd cylinder	385.01
Republic Services #974	Trash collection	615.23
Emanuel Tire of Virginia	Tire recycling	2,283.60
STEPS, Inc.	Recycling fee	348.60
Southside Electric Cooperative	Electric	383.26
Dominion Energy Virginia	Rice collection center	80.95
	Electric - Green Bay	113.12
	Electric - Worsham site	162.84
	Electric	667.49
CenturyLink	Phone	317
Verizon	Phone	285.68
O. O. Stiff, Inc.	Monthly service	702.50
Ellington Energy Service	Diesel	346.46
NAPA of Farmville	Def	51.96
	<u>LANDFILL OPERATIONS</u>	
VACORP	Workers compensation	2,951.00
Resource International	Landfill project management	8,609.07

	Project management expense	2,974.00	
	Storm water PRMT project mgmt.	1,485.00	13,068.07
Arc3 Gases	Industrial lease	72.00	
	Tank / cutting wheel / sndk	78.65	
	Tank rental	9.61	160.26
Carter Machinery Company, Inc.	Seal / air filter	143.04	
	Nuts / bolts	68.64	
	Nuts / bolts / trk sgmnt	580.2	791.88
Cavalier Hose & Fittings	Hydr hose & fittings	101.53	
	Hyd fluid	315.48	417.01
Crewe Tractor & Equipment	Tractor rim		657.80
Farmville Wholesale Electric	Tape / twine	13.09	
	Circuit breaker / cnctr	63.31	76.40
James River Equipment	Vbelts / valve		145.43
NAPA of Farmville	Cone / tire patch / rbcmt	40.78	
	Battery terminals	7.98	
	Oil	101.92	
	Spark plug / oil	93.27	
	Wiper blades	31.98	
	Oil seals	163.47	439.40
Southern States	Gloves	61.96	
	Fuel can / lime	43.33	
	Chain / clevis	125.45	
	Gloves / shovel	131.94	
	5 Gal hyd oil	131.94	494.62
CenturyLink	Phone		53.62
Business Card	Landfill OPS training		1,565.00
Andy Leatherwood	Mileage		198.36
Ellington Energy Service	Gas		38.89
Fisher Auto Parts, Inc.	Hydraulic oil		47.86
Rod & Staff, LLC	Flat repair		10.00
Watts Industrial Equipment	Labor		300.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

VACORP	Workers compensation		80.00
Alere Toxicology Services, Inc.	Lab services		97.40
Southern Copier Sales & Service	Maintenance contract		300.00
Amelia Bulletin Monitor	Advertising		175.00
Farmville Newsmedia	Advertising		114.11
News & Record	Advertising		48.00
Southside Messenger	Advertising		180.00
CenturyLink	Phone		74.85
CNA Surety	Surety bonds		212.63
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage	289.82	
	Newspapers	4.42	294.24
Connie Stimpson	Mileage	16.83	
	Carpet tape	10.89	

	Double-faced tape	10.89	38.61
Renee T. Maxey	Mileage		245.44
Andy Mays	Mileage		316.66
Rebecca Staton	Mileage	284.29	
	Newspapers	2.37	286.66
Thomas Woodall	Mileage		224.89
Business Data of VA, Inc.	Software PCS	34.95	
	Norton software	34.95	69.90
Quill Corporation	Soft Step 13 G TC	78.06	
	Pens	10.92	88.98
Kinex Networking Solutions	Remote backup		10.00

In Re: FY18 Audit Report

Mr. Bartlett said the County's lead Auditor will review the County's FY18 Audit.

The County's cash position increased from approximately \$11.6 million to \$13.4 million during FY18, an increase of approximately \$1.8 million or 15.5%. Of the \$13.4 million, \$1.5 million resides in the landfill construction budget which has been set aside for construction and closure costs associated with the landfill. But these funds are not legally restricted and could be used for other purposes if the Board so desires.

Revenues in the County's General Fund exceeded budgetary amounts by \$826,386. Collections exceeding the budget in Personal Property taxes (\$418,463), Local Sales Tax (\$114,176) and taxes on recordation and wills (\$73,308) accounted for \$605,967 or 73.3% of this amount. In addition to increased collections most of the County's departments and Constitutional offices under expended their budgets. The single largest expenditure savings was from the efforts of the Regional Jail which allowed the County to save \$433,068 when compared to the budget.

Josh Roller, CPA with Robinson, Farmer, Cox, said an unmodified or clean opinion has been issued; this is the best opinion that they can issue. He reviewed the findings of the FY18 Audit Report, pointing out several key sections.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to accept the Audit as presented; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Highway Matters

Ms. Carrie Shephard, Acting Resident Engineer, VDOT, Farmville Residency, presented the maintenance update: Route 613 is now open; guardrail installation and resurfacing will be done but the road is open to traffic. Route 600 is expected to be open by the end of April as the steel beams for the guardrails are being fabricated. She then said the Litter Pick Up Initiative will begin on the primary routes, on Route 460 on Monday [March 18, 2019], then they will work their way through the County.

Ms. Shephard said a meeting is scheduled for April 16 at 5:30 p.m. for the Six Year Plan and reprioritizing the Rural Rustic program. She asked that the Supervisors submit roads for review and possible inclusion in the program.

Mr. Bartlett said the roads next in line currently in the Six Year Plan are Nursery Road, Millers Lake Road and Dempsey Road.

Ms. Shephard stated that April is Highway Safety Month; April 8 through 12 is National Work Zone Awareness Week to bring attention to safety in work zones; on April 8 a vigil will be held at the VDOT Workers Memorial on Afton Mountain; and April 10 is “Go Orange Day” and everyone is encouraged to wear orange in support of work zone safety, and share their photos on social media with the tagline “Drive Like You Work Here.”

Chairman Wilck asked where the upcoming meeting will be held; Ms. Shephard said it will be held in the Lynchburg District and will contact him with the date.

Supervisor Emert reported an issue on Pin Oak Road, between Routes 1040 and 1002, where water is running under a house because the drainage is filled with leaves.

Supervisor Townsend thanked VDOT for the chevrons on Leigh Mountain Road, and for filling the potholes.

Supervisor Jones said there were numerous potholes on Route 307; Ms. Shephard said they have been addressed earlier this week on the Prince Edward County side.

Mr. Bartlett asked for details regarding the litter program. Ms. Shephard said the inmate crew in Prince Edward County will start this week or next week on the primary routes; she said contractors will be hired for secondary mowing, and prior to that cut, there will be litter pick-up as well.

In Re: Proclamation – Child Abuse Prevention Month

Mr. Bartlett said that at the February Board meeting, the Social Work class from Longwood University requested the Board consider adopting a proclamation to designate April 2019 as Child Abuse Prevention Month in Prince Edward County. He said the Governor is also doing a statewide proclamation.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to approve the Proclamation to designate April 2019 as Child Abuse Prevention Month in Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

**Proclamation  
Recognizing April 2019 as Child Abuse Prevention Month**

**WHEREAS**, regardless of who they are or the circumstances of their birth, every child has the right to safe, secure, and supportive environments, free from abuse and neglect; and

**WHEREAS**, during Child Abuse Prevention Month, Virginians are reminded of the courage it takes to raise a child and that fundamental human rights mean living free from violence and abuse; and

**WHEREAS**, child abuse is considered to be one of our nation’s most serious public health problems, with scientific studies documenting the link between the abuse and neglect of children and a wide range of medical, emotional, psychological, and behavioral disorders; and

**WHEREAS**, child abuse can disrupt early brain development, and serious chronic stress can impair the development of nervous and immune systems; and

**WHEREAS**, keeping children safe from abuse means playing an active role in their lives, having check-ins, and teaching them the warning signs of abuse and how to protect themselves; and



**WHEREAS**, child abuse prevention creates a more compassionate society, one which places a high value on the welfare of children; and

**WHEREAS**, creating communities where families can access an array of support and resources to address the social, emotional and physical health of their children is the best way to combat child abuse; and

**WHEREAS**, Virginia remains committed to sustaining safe, nurturing, and supportive environments for families raising children; and

**WHEREAS**, effective child abuse prevention programs succeed because of partnerships between families, social services agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

**WHEREAS**, displaying a pinwheel during the month of April will serve as a positive reminder that together we can prevent child abuse and neglect, and in doing so keep children safe;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby recognize April 2019 as **CHILD ABUSE PREVENTION MONTH**, and calls this observance to the attention of all our citizens.

In Re: Citizen Volunteer Appointments – Board of Zoning Appeals

Mr. Bartlett said a resignation letter was received from Mr. R. Samuel Coleman from the County's Board of Zoning Appeals. Mr. Coleman was just re-appointed to the BZA in December 2018.

Mr. Bartlett said that in accordance with Section 15.2-2308 of the *Code of Virginia*, every locality that has enacted a zoning ordinance shall establish a board of zoning appeals that consists of either five or seven residents of the locality, and is appointed by the circuit court for the locality. He said historically, the Board of Supervisors has made a recommendation to the Circuit Court Judge for appointments to the BZA. The terms of office for BZA members shall be for five years each and appointments to fill vacancies shall be only for the unexpired portion of the term. Members may be reappointed to succeed themselves. Members of the BZA shall hold no other public office in the locality, except that one may be a member of the local planning commission.

Mr. Bartlett said the position has not been advertised, however, the County does have one current Citizen Volunteer Application for a position on the Board of Zoning Appeals. Discussion followed.

Supervisor Townsend said in keeping with transparency, the position should be advertised. Discussion followed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to advertise the vacancy on the Board of Zoning Appeals; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

In Re: Shentel – Cable Television Franchise Renewal

Mr. Bartlett stated that the attorney from Shenandoah Cable Television, LLC, telephoned and they were unable to get a representative to attend the Board meeting but plan to attend next month. He recommended the Board table the issue. The Board concurred.

In Re: County Administrator's Report

Mr. Bartlett said the Veterans Council has been serving the Piedmont Planning District for quite a while. He said it is currently a volunteer organization; they have instituted a Piedmont Area Veterans Council, which has been certified by the state as a 501(c)3, and serves Prince Edward County and six adjoining counties. When they first came to Prince Edward County, the County let them use the Worsham Clerk's office to meet with veterans. Then the Town of Farmville donated a house on Longwood Avenue near their Public Works lot. They averaged 647 contacts a month. They help veterans and widows of veterans to complete complicated forms that would allow them to get funds from little-known programs. Mr. Bartlett said the Council helped the veterans receive approximately \$8 million; in 2018 alone, Prince Edward County veterans received \$1.1 million in compensation benefits. He said several veterans have approached him to express their gratitude for what the Council has done for them, as some is truly life-changing.

Mr. Bartlett said the Veteran's Council is requesting financial assistance of \$10,000 from each of the counties participating. He said the Town is giving \$10,000 in addition to the space for meeting with the veterans. Mr. Bartlett reviewed several examples of the assistance provided by the Veterans Council.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to approve a \$10,000 donation for the Veteran's Council; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

Chairman Wilck said that when the Library was set up, they owned the building, and the proceeds from the sale would go into the new building. It took longer to sell and the new building had been financed; the funds belong to the Library. Currently, a committee consisting of representatives of the Library, the Town and the County must approve any capital expenditure. He said there is approximately \$200,000 in that fund. He said he would like to pass a resolution to allow the Library to handle those funds on their own. He added it is only to be used for capital items and will only be spent on the Farmville-Prince Edward Community Library.

Rick Ewing, Director, Central Virginia Regional Library, said that in order for the Library to use the funds, they would need to go before the Library Board for approval. He said it would not be a free-spending sort of thing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to liquidate or dissolve the Trust Fund and the money be transferred to the Central Virginia Regional Library; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

Mr. Bartlett said the Properties Committee met with the architects, the Judges and Chief Magistrate, for discussion of some minor changes. He said the County is closer to issuing an RFP for bids; the architect is asking for an adjustment in his contract as the project is now going on three years. He said the delay is due to changes made by the County, some of which were beyond control. Mr. Bartlett said the Properties

Committee recommends adding \$60,000, with \$30,000-\$40,000 to the architect and the rest in contingency for further changes.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Administrator to allocate \$60,000 for the Court House project architect and contingency fund; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Supervisor Gilliam asked how much longer would the project continue. Mr. Bartlett said the Juvenile District Court must be moved into their new area by December 31, and that the bid must be obtained in the next few weeks.

Chairman Wilck said that last month, discussion was held regarding the inclusion of citizens on some of the committees and the possibility of paying them for their participation in the meetings. He said he spoke with Mr. Bob Timmons regarding the Properties Committee, and Mr. Timmons said he did not want remuneration but would like coverage of expenses. Chairman Wilck said he would like the Board to pay up to \$200 per meeting if citizens are included in the committees.

Chairman Wilck made a motion, seconded by Supervisor Pride, that the County can pay up to \$200 per meeting plus expenses to citizens for their expertise in Committee meetings; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett stated the County received documentation from the Tobacco Commission where they have confirmed the County's request for the grant funds subject to the terms of the agreement that we have and which has been approved by the Board. He said one is the allocation, which is actually a reimbursement,

for the electrical upfit. He said the County will submit the bill and will get reimbursement. He would like authorization to make the payment to YakAttack for \$116,000 to allow them to begin their project. He said the TROF funds are secured with a bond, and he recommended that the County provide YakAttack with the \$116,000.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to provide payment to YakAttack for \$116,000; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Mr. Bartlett said the County has received a letter from STEPS, Inc. regarding the Affordable Housing Coalition. STEPS is attempting to obtain Federal funding of \$3 million to purchase 343 acres at The Manor, most of which is currently owned by the Hampstead Group. He said the acreage includes the Old Manor House, and the property would be used for a mixed income group of houses. Several organizations have expressed their support.

Mr. Bartlett said the County would have to approve any Master Plan and site plan. Hampden Sydney controls what goes on in the CDA area.

Mr. Bartlett said their letter has been sent to seven politicians: Senator Kaine, Senator Warner, Delegate Rigglesman, Delegate Spanberger, Delegate Whitman, Delegate Cline, and Delegate McEachin. Discussion followed.

Mr. Bartlett said he has hired one Building & Grounds worker and he has another applicant who is highly qualified; discussion followed.

Supervisor Pride announced she will be holding a Town Meeting Thursday, March 14, 2019 at 6:00 p.m. in the Crawley Forum.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of February 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for February 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Pride, and adopted by the following vote:

Aye: Pattie Cooper-Jones                      Nay: None

J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

the meeting was recessed at 8:03 p.m. until Tuesday, March 19, 2019 at 5:30 p.m. Prince Edward County High School Library, 35 Eagle Drive, Farmville, Virginia.