

CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."

"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."

Old Business:

Parent Representative Ad/Recruitment

New Business:

Closure

Prince Edward County
Community Policy and Management Team (CPMT)
January 11, 2024

Members Present: Kara Comer, CSU Representative, CPMT Chairperson
Cyntina Bagley, Crossroads Services Board Representative
Kimberley Allen, DSS Representative
Jena Fowlkes, School Representative
Erica Hazelwood, School Representative
Kandy Hayes, Private Provider Representative
Doug Stanley, BOS Representative

Members Absent: Karen Townsend, Health Department Representative

Guests: Lelia Cristo, DSS Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for January 11, 2024, began at 10:10 am. Kimberley Allen, with a second from Erica Hazelwood recommended approval of the minutes of the December 2023 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached. We have received funding information for FY24. Based on current encumbrances, the County will have to submit a supplement for FY24.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for a co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet. Discussion regarding the information ensued to provide an understanding of which agencies were responsible for the completion of the documents.
- d. Long Range Planning/Measurable Performance: Joint meeting with the FAPT and CPMT teams is scheduled for after this meeting, and will include lunch from Grateful Fed. We hope to have a good turnout and agencies present at the CPMT meeting were ready for the joint training session.

Closed Session:

Kara Comer moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Doug Stanley and approved by unanimous vote. Cheryl Stimpson presented

recommendations for the January 2024 FAPT meeting. Ms. Comer moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Kimberley Allen and approved by a roll-call vote: Comer, aye; Bagley, aye; Stanley, aye; Fowlkes, aye; Hazelwood, Aye; Allen, aye; Hayes, aye – (this is the only vote that is a roll call). Upon motion by Doug Stanley with second by Erica Hazelwood, the CPMT approved funding all cases as presented; Cyntina Bagley sustained from approval of the funding on the first case due to a conflict of interest.

Old Business:

Parent Representatives: Both the parent representative and the private provider applicants were approved by the Board of Supervisors at their January 2024 meeting. Ms. LeTina Giles will be the parent representative on the CPMT but was not able to attend this month's meeting due to a conflict. Ms. Kandy Hayes is the private provider for the CPMT. Both appointments will expire on June 30, 2026, with the possibility of continuation should either or both wish to continue the CPMT.

New Business:

School Licensures: Ms. Hazelwood provided a copy of the Licensure list for day placements within the local area. The information can be useful when we are trying to find day placements for our youth

There being no further business, the meeting adjourned at 11:00 am with a recommendation from Kimberley Allen and a second from Cyntina Bagley. All members unanimously agreed. The next CPMT meeting is scheduled for February 15th, 2024, at 10:00 am in the 3rd Floor Conference Room of the Courthouse.