

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

Parent Representative Ad/Recruitment

New Business:

Closure

Prince Edward County  
Community Policy and Management Team (CPMT)  
February 15, 2024

Members Present: Kara Comer, CSU Representative, CPMT Chairperson  
Cyntina Bagley, Crossroads Services Board Representative  
Kimberley Allen, DSS Representative  
Erica Hazelwood, School Representative  
LeTina Giles, Parent Representative  
Karen Townsend, Health Department Representative

Members Absent: Doug Stanley, BOS Representative  
Samantha Bain, Private Provider Representative

Guests: Lelia Cristo, DSS Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson

The CPMT Meeting for February 15, 2024, began at 10:06 am. Kimberley Allen, with a second from Karen Townsend recommended approval of the minutes of the January 2024 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached. We have received funding information for FY24. Based on current encumbrances, the County will have to submit a supplement for FY24.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for a co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet. Discussion regarding the information ensued to provide an understanding of which agencies were responsible for the completion of the documents.
- d. Long Range Planning/Measurable Performance: None for this month

Closed Session:

Kara Comer moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Erica Hazelwood and approved by unanimous vote. Cheryl Stimpson presented recommendations for the February 2024 FAPT meeting. Ms. Comer moved that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters

lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Cyntina Bagley and approved by a roll-call vote: Comer, aye; Bagley, aye; Hazelwood, aye; Allen, aye; Giles, aye; Townsend, aye – (this is the only vote that is a roll call). Upon motion by Kimberley Allen with second by Erica Hazelwood, the CPMT approved funding all cases as presented; Cyntina Bagley sustained from approval of the funding on the last case due to a conflict of interest.

#### Old Business:

Parent Representatives: Ms. Hayes is unable to fulfill her appointment to the CPMT approved by the Board of Supervisors in January. Ms. Samantha Bain from UMFS has agreed to be the private provider representative. Her appointment will expire on June 30, 2026, with the possibility of continuation should either or both wish to continue the CPMT. FAPT is still searching for a parent representative to sit on FAPT.

#### New Business:

Interdisciplinary Team: After much discussion between team members, due to the impending increase in truancy cases, Ms. Hazelwood is going to work with the Truancy office of the schools to create an interdisciplinary team to discuss truancy issues and to submit the documents required to the Court.

Congratulations: Congratulations to Cyntina Bagley on her appointment as the Associate Clinical Director at Crossroads Services Board. At this time Cyntina will continue to sit on her various team appointments. She anticipates that she will hire someone else for her position soon, and future team appointments may change for CSB. More to come as the situation develops.

There being no further business, the meeting adjourned at 11:00 am with a recommendation from Kimberley Allen and a second from Cyntina Bagley. All members unanimously agreed. The next CPMT meeting is scheduled for March 21<sup>st</sup>, 2024, at 10:00 am in the 3<sup>rd</sup> Floor Conference Room of the Courthouse.