

## CPMT STANDING AGENDA

- Approval of previous minutes
- Funding information
- Collection of parental contributions
- Utilization Management (local and statewide data)
- Long range planning/measurable performance
- Funding of monthly FAPT cases

- Closed Session:

***"Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia."***

***"I move that a certification be approved stating the Prince Edward County Community Policy and Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered."***

Old Business:

Parent Representative Ad/Recruitment

New Business:

Closure

Prince Edward County  
Community Policy and Management Team (CPMT)  
March 21, 2024

Members Present: Kara Comer, CSU Representative, CPMT Chairperson  
Cyntina Bagley, Crossroads Services Board Representative  
Kimberley Allen, DSS Representative  
Samantha Bain, Private Provider Representative  
LeTina Giles, Parent Representative  
Karen Townsend, Health Department Representative

Members Absent: Doug Stanley, BOS Representative  
Erica Hazelwood, School Representative

Guests: Jena Fowlkes, School Representative

Non-Voting Members: Cheryl Stimpson, CSA Coordinator/FAPT Chairperson  
Lelia Cristo, CSA Coordinator

The CPMT Meeting for March 21, 2024, began at 10:10 am. Kimberley Allen, with a second from Cyntina Bagley recommended approval of the minutes of the February 2024 minutes. All other members approved the minutes, as well.

Standing Agenda Items:

- a. Funding Information: CSA Coordinator provided funding information to all members; attached. We have received funding information for FY24. Based on current encumbrances, the County will have to submit a supplement for FY24.
- b. Collection of Parental Contributions: Based on the new requirements for parental co-payment, we do not currently have any parents responsible for a co-payment.
- c. Utilization Management: CPMT members were provided with a copy of the Case Due Dates spreadsheet. Discussion regarding the information ensued to provide an understanding of which agencies were responsible for the completion of the documents.
- d. Long Range Planning/Measurable Performance: None for this month

Closed Session:

Kara Comer moved that Pursuant to Section 2.2-3711 (A) Code of Virginia, I move that the Prince Edward County Community Policy and Management Team convene to a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2-3711 (A) (1) Code of Virginia. The motion was seconded by Kimberley Allen and approved by unanimous vote. Lelia Cristo presented recommendations for the March 2024 FAPT meeting. Ms. Comer moved that a certification be approved stating the Prince Edward County Community Policy and

Management Team while in closed session discussed only public business matters lawfully exempted from the open meeting requirements as stated in Virginia Law and that only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. This motion was seconded by Karen Townsend and approved by a roll-call vote: Comer, aye; Bagley, aye; Allen, aye; Giles, aye; Townsend, aye – (this is the only vote that is a roll call). Upon motion by Kimberley Allen with second by Karen Townsend, the CPMT approved funding all cases as presented.

#### Old Business:

Parent Representatives: FAPT is still searching for a parent representative to sit on FAPT.

#### New Business:

GAP Survey: The previous year's GAP Survey was reviewed, and Cheryl Stimpson is submitting the changes for FY2024.

Resignation: Nivia Davis is leaving her position at Crossroads and will no longer be a member of the FAPT team. Cyntina Bagley confirmed that there will be a new person from Crossroads to sit in on FAPT meeting in April 2024. More to come as the situation develops.

FAPT Question: Jena Fowlkes asked how to start the FAPT process that was not through the school system. It was explained that a FAPT referral, consent form, and parental contribution form had to be completed and submitted to Lelia Cristo and that would start the referral process.

MHI Funding: MHI funds for Crossroads are renewing July 1, 2024.

There being no further business, the meeting adjourned at 11:00 am with a recommendation from Cyntina Bagley and a second from Kimberley Allen. All members unanimously agreed. The next CPMT meeting is scheduled for April 18<sup>th</sup>, 2024, at 10:00 am in the 3<sup>rd</sup> Floor Conference Room of the Courthouse.