

June 11, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 11<sup>th</sup> day of June, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and Terri Atkins Wilson, County Attorney; Scott D. Frederick, P.E., VDOT Resident Engineer.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

(None)

In Re: Public Participation

(None)

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, and Townsend thanked everyone for attending the meeting.

Supervisor Cooper-Jones thanked those attending for their interest in their local government.

In Re: Consent Agenda

Supervisor Emert questioned several expenses and reimbursements in Accounts and Claims. He also questioned why the Animal Control office required a DEA number.

Sarah Elam Puckett, Assistant County Administrator, stated the Animal Control Officers must order and administer euthanasia drugs; in order to purchase those, a DEA number is required.

Supervisor Emert then asked why Jerry Brown was paid to “catch and hold hog.” Mr. Bartlett said that when the County has to catch an abandoned animal, other than a dog or cat, someone must be hired to hold that animal. He said this was a 350-pound hog and was chasing people. Discussion followed on the disposition of livestock.

Supervisor Emert then questioned the costs for both US Cellular and Verizon. Mr. Bartlett explained that the iPads are in the process of being changed from service providers from Verizon to US Cellular.

On motion of Supervisor Pride, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the Board accepted the Treasurer’s Report for February 2019; the minutes of the meetings held May 14, 2019 at 5:30 p.m., May 14, 2019 at 7:00 p.m., and May 21, 2019; Accounts and Claims; and Salaries.

**Prince Edward Treasurer's Report - April 2019**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	13,842,113.67	13,842,113.67
Wells Fargo Social Services	282,444.06	282,444.06
Benchmark School Fund	1,814,364.86	1,814,364.86
Benchmark Food Service	215,937.59	215,937.59
TOTAL		14,154,860.18

**Certificates of Deposit**

Benchmark	609,724.91
Farmers Bank	211,676.94
TOTAL	<u>821,401.85</u>
GRAND TOTAL	<u><u>16,976,262.03</u></u>

MISCELLANEOUS

Town of Farmville	Thoya post card sales	16.92
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BOARD OF SUPERVISORS

VEPGA	Energy negotiations	181.00
Farmville Newsmedia	Advertising	1,855.79
Business Card	BoS meeting meal	104.30
US Cellular	Cellular service	258.24
Verizon Wireless	ipad service	465.54

COUNTY ADMINISTRATOR

Business Card	Envelopes w/postage	1,559.45
	Norton Antivirus	99.99
		1,659.44
US Cellular	Cellular service	126.12
Business Data of VA, Inc.	Norton Antivirus	34.95
Diamond Springs Water, Inc.	Water & equipment rental	61.40
Key Office Supply	Binders / paper / inserts	328.30
	Pens / white-out / combs	63.46
		391.76
Matthew Bender & Company, Inc.	VA Code Rules 2019	71.03

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service	82.06
Commissioner of Revenue Association	Dues	240.00
Business Data of VA, Inc.	Norton Antivirus	34.95

TREASURER

VA Employment Commission	Online access	1,300.00
Farmville Newsmedia	Advertising	104.47
NeoFunds	Postage for meter	1,000.00
Benchmark Community Bank	Payflow / PayPal	11.30
Treasurer of Virginia	Online service	82.06
BAI Treasurers Users Group	Dues	500.00
Business Data of VA, Inc.	Norton Antivirus	34.95
Key Office Supply	Stapler / scissors / roll	33.11
	Paper	171.96
		205.07
STEPS, Inc.	Shredding	35.00
DMV	DMV Stop fees	1,125.00

<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Travel and expense	2,600.00	
	Contract agreement	3,900.00	6,500.00
BAI Municipal Software	Annual maintenance		5,490.00
ComputerPlus Sales/Service	Printer service contract		79.00
<u>ELECTORAL BOARD AND OFFICIALS</u>			
Election Systems & Software	Maintenance service contract		5,930.00
Lynette Wright	UPS Shipping		20.50
<u>REGISTRAR</u>			
Key Office Supply	Copy paper	67.90	
	Binders / pens / paper / clipboard	102.73	
	Labels	34.77	205.40
<u>CIRCUIT COURT</u>			
Key Office Supply	Water		18.74
<u>GENERAL DISTRICT COURT</u>			
STEPS, Inc.	Shredding		239.10
ESI	Postage machine supp		255.00
Diamond Springs Water, Inc.	Water & equipment rental		60.15
Key Office Supply	Pens / stamp / ribbon / datebook		52.75
<u>CLERK OF THE CIRCUIT COURT</u>			
CenturyLink	Phone		46.89
Treasurer of Virginia	VA Jury System maintenance		650.00
Witness	Witness		53.57
Jurors	Jurors		185.09
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Key Office Supply	Copy paper	171.80	
	Thermal	6.00	
	BSN 2430	24.99	
	Legal paper	64.99	
	Cartridges / hi-liters	357.35	
	Pens / printer stand	113.86	738.99
<u>LAW LIBRARY</u>			
Relx, Inc. DBA LexisNexis	Monthly subscription		332.00
<u>COMMONWEALTH'S ATTORNEY</u>			
Megan Clark	VA Trial Lawyers Association		75.00
Key Office Supply	Cartridges	398.41	
	Paper	257.94	
	Planner	21.29	
	Postage cartridge	89.58	
	Cartridges	309.94	
	Pens / folders	251.10	
	SAF Docket cart	449.95	1,778.21

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	Cartridge	189.59	
	Sheet protectors	18.87	208.46
	<u>SHERIFF</u>		
Beale, Davidson, Etherinton	Legal fees		3,186.25
Medtox Laboratories, Inc.	Drug testing		50.00
Commtronics of Virginia	Radio repairs		877.50
East End Motor Company, Inc.	Oil change / repair	90.03	
	Brake inspection	38.63	
	Oil change / brakes / tire	1,399.65	
	Battery install / wrecker	250.99	
	Plugs / thermostat / boots	436.81	
	Replace radiator cap / thermo.	236.86	
	Door handle	77.25	
	Mount & balance tires	48.50	
	Inspection	32.00	
	Tune up & oil change	475.02	
	Tires	5,748.86	
	Wrecker service / parts	216.50	
	Battery	224.01	9,275.11
Express Care	Oil changes	586.04	
	Oil changes / air filter	353.54	939.58
Haley Auto Mall	Repair		106.10
Kenbridge Tire	Calibrations		100.00
Verizon Wireless	Broadband modems		600.35
Farmville Newsmedia	Advertising		236.58
Business Card	Postage	37.12	
	Meals & lodging	359.36	
	Cloud storage fee	0.99	
	Gas	117.30	
	Coaxial adapter	95.97	
	Oil / wiper blades / cleaner	54.25	664.99
Kinex Networking Solutions	Remote backup		19.95
CenturyLink	Sheriff VCIN		7.97
US Cellular	Cellular service		1,595.20
Quinyana Eanes-Ford	Mileage		1,002.82
Sarah Coen	Meal & water		29.44
Larry Franklin	Meals		19.87
Robert Goldman	Meals		83.96
Christopher Joyner	Meals		37.69
Joseph Sprague	Meal		12.72
Michael Jackson	Meal		5.81
VA Sheriffs Association	Annual conference		250.00
Key Office Supply	Toner	415.16	
	Key tags	15.14	
	Mouse pads	8.98	
	Batteries	75.66	
	Wi-Fi cable for vehicle	5.99	520.93
Business Data of VA, Inc.	Norton Antivirus		34.95
Diamond Springs Water, Inc.	Water & equipment rental		46.70

Farmville Printing	Envelopes		896.00
Walmart Community / SYNCB	Muffins / party tray	28.81	
	Cards / creamer / filter	35.51	
	Creamer / sugar / coffee	113.70	
	Powder / gun scrubber	59.61	237.63
Great Western States Supp	Public Edu Crime Prevention		493.00
Southside Electric Cooperative	Virso electric		15.87
O. O. Stiff, Inc.	Regular John Service		640.00
Verizon Connect NWF, Inc.	GPS service		454.80
DMV	Special ID		10.00
Fire & Safety Equipment Company	Fire extinguishers		99.98
Galls, LLC	Hsh mrks / handcuff case	105.51	
	Lockout tool	134.49	240.00
	Bates raid mid	108.00	348.00
Kustom Signals, Inc.	Radar remote		111.56
American Uniform Sales	Shirts	451.77	
	Armor skin vests	152.14	603.91
Jannear Jefferson	Sew on patches		56.00
Premium Marketing & Sales	Insignia		99.80
Matthew Bender & Company, Inc.	Legislative Session Summary		106.43

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Pest control		45.00
County Waste	Trash collection		51.00
Fisher Auto Parts, Inc.	Alternator	143.61	
	Ice winter blade	26.30	169.91
CenturyLink	Phone		406.10
Prince Edward Area Firefighters Assn.	Additional premium owed		100.00
Rundstrom Auto, LLC	State inspections		32.00
Southern States Cooperative, Inc.	Diesel	141.72	
	Gas	58.78	200.50
Dominion Energy Virginia	Electric		210.20
Witmer Public Safety Group	Shirts & patches		167.37

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward Area Firefighters Assn.	Additional premium owed		99.00
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HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Prince Edward Area Firefighters Assn.	Additional premium owed		115.00
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MEHERRIN VOLUNTEER FIRE DEPARTMENT

Diamond Springs Water, Inc.	Water & equipment rental		9.95
Dodson Pest Control	Pest control		46.00
Fire & Safety Equipment Company	Gloves		195.75
Parker Oil Company, Inc.	Diesel	1,729.57	
	Propane for station	321.09	2,050.66
Spaulding Equipment Company, Inc.	Drive belt		85.99
Taylor-Forbes Equipment Company	Winch installation		583.48
Tri-County Ford, Inc.	Headlight wiring repair	267.36	
	Wire assembly	22.77	290.13
Verizon Wireless	Wireless service		268.62

Verizon	Phone	397.97	
Dominion Energy Virginia	Electric	377.69	
Thompson's Fire Suppression	Fire suppression system	216.00	

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention	Juvenile detention		4,350.00
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BUILDING OFFICIAL

Rod & Staff, LLC	Replace EGR valve		234.08
US Cellular	Cellular service		32.03
Coy Leatherwood	Meals / registration		46.16
Treasurer of Virginia	2% Permit levy		234.88

ANIMAL CONTROL

Ridge Animal Hospital	Exam / office visit	1,492.50	
	Exam / vet service	1,392.17	
	Necropsy	317.20	3,201.87
Adam Mumma	Replacement fan plugs		9.37
Price Supply Company, Inc.	Couplings / valve / cement		12.58
East End Motor Company, Inc.	Tire repair	20.60	
	2008 Pickup repair	1,307.26	
	2014 Pickup repair	103.47	1,431.33
Dominion Energy Virginia	Electric		145.01
CenturyLink	Phone		133.85
US Cellular	Cellular service		76.05
Walmart Community / SYNCB	Bleach / key tags		23.46

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		40.00
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REFUSE DISPOSAL

Moore Scale Service-Western VA	Printer ribbons		63.00
Business Card	Credit		-40.00

SANDY RIVER RESERVOIR

Hurt & Proffitt, Inc.	Dam inspection		1,900.00
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GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control	237.00	
	Pest control services	237.00	474.00
Rohr Mechanical, LLC	Repair Unit #2		1,317.50
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	12.58	
	SCOPE building	128.16	
	Courthouse	12,904.28	
	Sheriff Shed	6.59	
	Worsham Clerks Office	17.54	
	STEPS Centre	1,605.12	
	Lights at Rice	114.26	
	Ag bldg	936.82	
	Shop	22.35	15,747.70

Town of Farmville	Water & sewer	208.10
AT&T	Shop phone	44.76
CenturyLink	Phone	243.61
US Cellular	Cellular service	106.10
National Flood Insurance Program	Flood insurance - Courthouse	1,175.00
O. O. Stiff, Inc.	Monthly service	100.00
Diamond Paper Company	TP / trash bags / bleach / towels	996.24
UniFirst Corporation	Cleaning rentals	129.14
Air Conditioning Equipment	CH HVAC software update	7,100.00
Diamond Springs Water, Inc.	Water & equipment rental	25.15
Farmville Wholesale Electric	Fuses & disconnect	175.67
Fisher Auto Parts, Inc.	Battery booster	248.83
	Oil filter / oil / adhesive	55.47
Lowe's	Gloves / hses / fggrs / blk	331.48
Cintas Corporation #524	Uniform rental	310.59
Mike Smith	Safety glasses / face shield	28.39
Taylor-Forbes Equipment Company	Weed eater string & oil	75.78
	Batteries / oil filter	124.11
	Gas can	16.28
	Repair no start	46.75
Ellington Energy Service	Fuel	50.01
Business Card	Tuner	350.99
Davis GMC Truck, Inc.	Vehicle AC repair	824.84
NAPA of Farmville	DEF	12.99
Tri-County Ford, Inc.	Repair pickup	199.90

CANNERY

Virginia Food Works	Commercial contract	2,916.67
Grainger	Gasket material	48.31
Southside Electric Cooperative	Electric	402.20
Parker Oil Company, Inc.	Heating fuel	688.60
CenturyLink	Phone	269.33

COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service	4,070.00
Blue Ridge Therapy Assoc.	Professional service	960.00
Centra Health	Professional service	29,596.00
Faison School for Autism	Professional service	5,531.00
Inspirational Youth Services	Professional service	3,600.00
James River Therapy Services	Professional service	715.00
Christopher Doyle Jones	Professional service	721.00
National Counseling Group	Professional service	811.13
PRFC	Professional service	80.00
STEPS, Inc.	Professional service	382.50

PLANNING

Farmville Newsmedia	Advertising	430.15
US Cellular	Cellular service	42.04

ECONOMIC DEVELOPMENT

US Cellular	Cellular service	44.51
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Kate Eggleston	Mileage VGA meeting	130.60	
	IDA meeting refreshments	18.20	148.80
Business Card	Econ Dev course		650.00
Key Office Supply	Tape / notes / glue stick		10.86

TOURISM

Town of Farmville	THOYA partnership	2,000.00	
	Water / sewer	48.84	2,048.84
Dominion Energy Virginia	Electric		164.25
Business Card	UPS charges		7.29
CenturyLink	Phone		370.19
Farmville Printing	50 YOL Post cards		375.30
Key Office Supply	Black railroad board	13.52	
	Poster board	1.58	
	Pen refills / foam board	18.20	33.30

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review		877.50
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		117.78
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GENERAL EXPENSE

Lumos Networks	Phone		5,661.82
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CAPITAL PROJECTS

Compro Computer	UPS Systems / Cse fans		219.80
Hurt & Proffitt, Inc.	Grant administration		200.00
Business Data of VA, Inc.	Computer hub		550.18
Crabtree, Rohrbaugh & Associates	CH renovation A&E	8,880.58	
	STEPS Building renovation	1,308.15	
	DSS Building construction	2,410.60	12,599.33
Blair Construction, Inc.	Pjt 3246 STPS Renov	508,990.49	
	Pjt 3251 DSS Blding	282,001.55	790,992.04

DEBT SERVICE

SCOPE/Meals on Wheels	Building payment		12,000.00
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FORFEITED DRUG ASSETS

Thomson Reuters-West	Thomson Reuters West Law		60.00
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WATER FUND

Town of Farmville	Water/sewer		21.10
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SEWER FUND

Dominion Energy Virginia	Electric - Sewer pump		42.45
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COLLECTIONS

Lowe's	Gloves/hses/fogrs/blk	45.00	
	Fl4/nts/blts/scrw	9.34	54.34
Watts Industrial Equipment	Radiator & cylinder repair		254.93

Republic Services #974	Trash collection		848.47
Emanuel Tire of Virginia	Tire recycling		612.00
STEPS, Inc.	Recycling fee		2,786.52
Synergy Recycling, LLC	Electronic recycling		7,792.00
Southside Electric Cooperative	Electric		212.41
Dominion Energy Virginia	Rice collection center	36.45	
	Electric - Green Bay	38.34	
	Electric - Worsham site	29.70	
	Electric	1,086.32	1,190.81
CenturyLink	Phone	217.28	
	Phone - Worsham	42.35	259.63
US Cellular	Cellular service		32.02
Verizon	Phone		143.14
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Fuel		402.84
Business Card	Truck repair		1,188.99
East End Motor Company, Inc.	Tire / mount & balance	648.80	
	Tire & mount	265.00	913.80
NAPA of Farmville	Gloves / grease / spark plug	46.18	
	Brake line & fluid	66.77	
	Oil	22.98	
	Freon	67.98	203.91
Rod & Staff, LLC	Tires		164.00

LANDFILL OPERATIONS

Southern States	Bentonite	154.90	
	Sprayer	22.49	177.39
Resource International	Landfill project management	3,454.61	
	Project management/update SWPPP	1,948.35	
	SWP PJT Compliance mgmt	726.00	6,128.96
Town of Farmville	Water test kit		40.00
Arc3 Gases	Cylinder rental	9.30	
	Grinding disc / safety gls	381.11	390.41
Diamond Springs Water, Inc.	Water & equipment rental		68.65
CenturyLink	Phone		104.43
US Cellular	Cellular service		44.51
Ellington Energy Service	Fuel		42.47
Parker Oil Company, Inc.	Fuel		4,888.20
A Plus Electrical, LLC	Install 400Amp service		940.00
Bakers Waste Equipment, Inc	Compactor receiver		8,039.00
Carter Machinery Company, Inc.	Prts wheeled compactor	1,127.45	
	Washers / bolts	128.80	
	O ring / boot / disconnect	156.38	
	Actuator lits	697.20	
	Horn	68.84	
	Wedge kit	482.30	
	Radiator for compactor	3,100.00	
	Cap / elbow / valve / shut	104.52	
	Compactor parts	2,424.78	8,290.27
Cavalier Hose & Fittings	Hose & clamps	91.30	
	Hoses & fittings	156.45	247.75

Ferguson Enterprises, LLC	Mapp gas	19.15	
	Wax ring & spacer	10.58	29.73
Key Office Supply	Printer ribbon		42.34
Andy Leatherwood	Detergent		4.42
Lowe's	Keys	4.28	
	Cinder blocks	32.60	
	Tee / adapter	52.39	
	Bolt cutters / pliers	400.64	
	Broom / pry bar	29.22	
	Scrw / blades / valve / tee	370.00	
	Valve / elbows / couplings	161.30	
	Valve / elbows / couplings	-145.09	
	SB flr / nts / blts / scrw	95.35	1,000.69
NAPA of Farmville	Grsetl / oil / batt tstr	194.42	
	Blades / freon / washer fluid	39.79	
	Freon	67.98	
	Scraper / gloves	23.28	325.47
Powell's Idealease, LLC	Road tractor repair		6,967.27
Sherwin Williams Company	Tyvek suit		80.01
Watts Industrial Equipment	Radiator & cylinder repair		1,255.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

Redwood Toxicology Lab	Drug tests		1,183.98
Alere Toxicology Services, Inc.	Lab services		58.44
RJA Fire Extinguisher	Extinguisher inspection		239.00
Farmville Printing	Business cards		75.00
Amelia Bulletin Monitor	Advertising		55.00
Farmville Newsmedia	Advertising		101.06
Southside Messenger	Advertising		436.00
Womack Publishing Company, Inc.	Advertising		209.25
Dominion Energy Virginia	Electric		142.25
CenturyLink	Phone / fax line		72.34
Lumos Networks	Phone		306.44
SRP Corporation, LLC	Rent		2,750.00
Zachary Ayoub	Mileage / newspapers		241.21
Connie Stimpson	Mileage / supplies		246.16
Renee T. Maxey	Mileage		301.90
Steve Elswick	Mileage reimbursement		112.52
CMI, Inc.	Alco sensor mouthpieces		210.00
Key Office Supply	Pen refills	29.64	
	Dividers / pens / flash drive	213.62	
	Printer	119.00	
	File cabinet	504.99	
	Rolling carts	361.54	1228.79
Quill Corporation	Cups / gloves	160.13	
	Holly	27.58	
	File box / soap / log / lb	52.09	
	Highlighters	39.95	

	Letterhead	27.98	
	File box	30.06	
	Shredder	281.92	
	Hanging file box	31.99	651.70
Business Data of VA, Inc.	Port replicators		719.04
Check In Systems, Inc.	Annual license		399.00
Compro Computers	Monitors		759.79
Kinex Networking Solution	Remote backup	10.00	
	Remote backup ins	140.00	150.00

In Re: FY 20 Budget Appropriations

Mr. Bartlett stated that on April 30, 2019, the Board of Supervisors approved the FY20 Budget for Prince Edward County. The resolution adopted on that date listed a total budget of \$57,657,743 which included a School budget of \$25,955,279 and a School Cafeteria Budget of \$1,463,775.

While the Board approved the FY20 Budget, funds cannot be expended until the money is actually appropriated. Historically the Board waits until the June meeting to appropriate the budget for the new fiscal year. The Annual Resolution of Appropriation empowers County officers to expend funds and manage cash assets in accordance with the policies contained in the resolution.

Mr. Bartlett stated the Budget resolution approved on April 30, 2019 is \$125,000 greater than the appropriations resolution. This is the result of the decrease in the school funding by \$125,000.

Supervisor Townsend made a motion, seconded by Supervisor Southall, to approve the Annual Resolution of Appropriation of the County of Prince Edward for the Fiscal Year Ending June 30, 2020 and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

**ANNUAL RESOLUTION OF APPROPRIATION OF THE COUNTY OF PRINCE EDWARD  
FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

*A resolution to appropriate designated funds and accounts from specified estimated revenues for FY 2020 for the operating budget and the Capital Improvements Program for the County of Prince Edward and to*

*authorize and empower County officers to expend funds and manage cash assets; and to establish policies under which funds will be expended and managed.*

The Prince Edward County Board of Supervisors does hereby resolve on this 11<sup>th</sup> day of June 2019 that, for the fiscal year beginning on July 1, 2019, and ending on June 30, 2020, the following sections are hereby adopted.

- Section 1. The cost centers shown on the attached letter labeled FY 2019-2020 Appropriations are hereby appropriated from the designated estimated revenues as approved by the Board of Supervisors on April 30, 2019 for FY 2019-2020.
- Section 2. Appropriations, in addition to those contained in this general Appropriations Resolution, may be made by the Board of Supervisors, only if deemed appropriate and there is available in the fund unencumbered or unappropriated sums sufficient to meet such appropriations.
- Section 3. All appropriations herein authorized shall be on the basis of cost centers for all departments and agencies and by Category.
- Section 4. The Social Services Board is separately granted authority for implementation of the appropriated funds for their respective operations. By this resolution the Social Services Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within its respective funds in any amount.
- Section 5. The School Board is separately granted authority for implementation of the appropriated funds for their respective operations. Appropriations for the School Board are by Category. By this resolution the School Board is authorized to approve the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within a category.
- Section 6. The County Administrator is expressly authorized to approve transfers of any unencumbered balance or portion thereof from one classification of expenditure to another within the same Fund with the exception of Constitutional Officers for the efficient operation of government. Transfers into or out of a department of a Constitutional Officer requires prior approval of the Board of Supervisors.
- Section 7. All outstanding encumbrances, both operating and capital, at June 30, 2019 shall be re-appropriated to the FY2020 fiscal year to the same cost center and account for which they are encumbered in the previous year.
- Section 8. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than those involving ongoing operational projects, or programs supported by grants or County funds, which must be preapproved by the County Administrator or his designee and submitted to the Board of Supervisors for final approval. Such funds must be applied to the purpose for which they were originally approved.
- Section 9. Appropriations previously designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project if funding is available from all planned sources, or until the Board of Supervisors, by appropriate ordinance, resolution or other action changes or eliminates the appropriation. Upon completion of a capital project, the County Administrator is hereby authorized to close out the project and return to the funding source any remaining balances. This section applies to all existing appropriations for capital projects at June 30, 2019 and appropriations as they are made in the FY 2020 Budget. The County Administrator is hereby authorized to approve construction change orders to contracts up to an increase of \$10,000.00 as long as funds are available from the funding sources and approve all change orders for reduction of contracts.

- Section 10. The approval of the Board of Supervisors of any grant of funds to the County shall constitute the appropriation of both the revenue to be received from the grant and the County's expenditure required by the terms of the grant, if any. The appropriation of grant funds will not lapse at the end of the fiscal year but shall remain appropriated until completion of the project or until the Board of Supervisors, by appropriate action, changes or eliminates the appropriation. The County Administrator may increase or reduce any grant appropriation to the level approved by the granting agency during the fiscal year. The County Administrator may approve necessary accounting transfers between departments and funds to enable the grant to be accounted for in the correct manner. Upon completion of a grant project, the County Administrator is authorized to close out the grant and return to the funding source any remaining balance. This section applies to appropriations for grants outstanding at June 30, 2019 and appropriations in the FY 2020 Budget.
- Section 11. The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the Federal Government to the level approved by the responsible state or federal agency.
- Section 12. The County Administrator is authorized to make transfers to the various funds for which there are transfers budgeted. The County Administrator shall transfer funds as deemed necessary up to amounts budgeted or in accordance with any existing bond resolutions that specify the matter in which transfers are to be made.
- Section 13. The Treasurer may advance monies to and from the various funds of the County to allow maximum cash flow efficiency. The advances must not violate County bond covenants or other legal restrictions that would prohibit an advance. The Treasurer is authorized and directed to credit all interest received from the investment of all County funds to the General fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.
- Section 14. All procurement activities with funds appropriated herein shall be made in accordance with the County purchasing policy and applicable state statutes.
- Section 15. It is the intent of this resolution that funds be expended for the purpose indicated in the budget; therefore, budgeted funds may not be transferred from operating expenditures to capital projects or from capital projects to operating expenses without the prior approval from the Board of Supervisors. Also, funds may not be transferred from one capital project to another without the prior approval of the Board of Supervisors.
- Section 16. The County Administrator is authorized, pursuant to State statute, to issue orders and checks for payments where funds have been budgeted, appropriated, and where sufficient funds are available. A listing of vendor payments shall be presented to the Board of Supervisors for information not less frequently than monthly.
- Section 17. Subject to the qualifications in this resolution contained, all appropriations are declared to be maximum, conditional and proportionate appropriations – the purpose being to make the appropriations payable in full in the amount named herein if necessary and then only in the event to aggregate revenues collected and available during the fiscal year for which the appropriations are made are sufficient to pay all the appropriations in full. Otherwise, the said appropriations shall be deemed to be payable in such proportions as the total sum of all realized revenue of the respective funds is to the total amount of revenue estimated to be available in the said fiscal year by the Board of Supervisors.
- Section 18. All revenues received by an agency under the financial control of the Board of Supervisors or by the School Board or by the Social Services Board not included in its estimate of

revenue for the financing of the fund budget as submitted to the Board of Supervisors may not be expended by said agency under the financial control of the Board of Supervisors or by the Social Services Board without the consent of the Board of Supervisors being first obtained, and those sums appropriated to the budget. Any grant approved by the Board for application shall not be expended until the grant is approved by the funding agency for drawdown. Nor may any of these agencies or boards make expenditures which will exceed a specific item of an appropriation.

- Section 19. Allowances out of any of the appropriations made in this ordinance by any or all County departments, commissions, bureaus, or agencies under the financial control of the Board of Supervisors to any of their officers and employees for expense on account of the use of such officers and employees of their personal automobiles in the discharge of their official duties shall be paid at the same rate as that established by the internal revenue service and shall be subject to change by the County Administrator from time to time to maintain like rates.
- Section 20. All previous appropriation ordinances or resolutions to the extent that they are inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.
- Section 21. This ordinance shall become effective on July 1, 2019.

Listed below are the appropriations for each County Department and Fund:

<b><u>FUND AND FUNCTION</u></b>		<b><u>AMOUNT</u></b>
	General Fund	
11010	Board of Supervisors	\$ 130,267
12110	County Administrator	513,665
12210	Legal Services	18,875
12240	Independent Auditor	45,000
12310	Commissioner of Revenue	303,470
12320	Assessor	220,000
12410	Treasurer	364,092
12510	Information Technology	108,324
13100	Electoral Board & Officials	59.16
13200	Registrar	99,686
21100	Circuit Court	56,231
21200	General District Court	9,200
21300	Magistrates	3,025
21600	Clerk of Circuit Court	505,784
21800	Law Library	7,600
22100	Commonwealth's Attorney	604,536
22200	Victim Witness Assistance Program	71,972
31200	Sheriff	2,187,562
31201	Sheriff - Courts	507,963
32200	Volunteer Fire Departments	536,600
32300	Ambulance & Rescue Squad	92,800
32400	Forest Fire Prevention	11,800
32500	Emergency Services	75,669
33200	Regional Jail/Juvenile Detention	1,234,932

34100	Building Official	63,089
34100	Animal Control	155,673
34300	Medical Examiner	500
42600	Litter Control	7,452
42610	Sandy River Reservoir	20,000
43200	General Properties	792,706
43400	Cannery	83,530
51100	Health Department	178,523
52500	Crossroads Services Board	60,000
53500	Comprehensive Services Act	1,101,000
53501	Other Welfare/Donations	79,119
68100	Contributions to Colleges	7,000
71100	Parks & Recreation	68,000
72200	Museums	13,000
73500	Public Library	256,095
81100	Planning	196,614
81200	Community Development	48,850
81500	Economic Development	89,959
81600	Tourism	99,025
82300	Flood & Erosion Control	6,000
82400	Soil & Water Conservation	11,840
83500	Cooperative Extension Office	78,567
91000	General Expense	233,381
93000	Transfers Out	10,811,874
94000	Capital Projects	127,750
95000	Debt Service	665,395
	<b>TOTAL GENERAL FUND</b>	<b>\$ 23,023,156</b>
	<b><u>Forfeited Assets Fund</u></b>	<b>\$ 250</b>
	(To be expended only on order of the Board of Supervisors)	
	<b><u>Recreation Fund</u></b>	<b>\$ 0</b>
	(To be expended only on order of the Board of Supervisors)	
	<b><u>CDA Special Levy Fund</u></b>	<b>\$ 74,004</b>
	(To be expended only on request of the Poplar Hill CDA)	
	<b><u>Granite Falls CDA</u></b>	<b>\$ 1,600</b>
	(To be expended only on order of the Granite Falls CDA)	
	<b><u>D.A.R.E. Fund</u></b>	<b>\$ 0</b>
	(To be expended only on order of the Board of Supervisors)	
	<b><u>Welfare Fund</u></b>	<b>\$ 3,196,620</b>
	(To be expended only on order of the Social Services Board)	
	<b><u>School Fund</u></b>	
	(To be expended only on order of the School Board)	



61000 - Instruction	\$18,956,366
62000 - Administration, Health, Attendance	1,609,987
63000 - Pupil Transportation	1,705,402
64000 - Operation & Maintenance	1,740,577
66000 - Facilities	150,000
67000 - Debt Service	606,366
68000 - Technology	1,186,581
<b>Total</b>	<b>\$ 25,955,279</b>
<b><u>School Cafeteria Fund</u></b>	<b>\$ 1,463,775</b>
(To be expended only on order of the School Board)	
<b><u>Landfill Construction Fund</u></b>	<b>\$ 263,000</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Water Fund</u></b>	<b>\$ 299,569</b>
<b><u>Sewer Fund</u></b>	<b>\$ 116,094</b>
<b><u>Solid Waste Fund</u></b>	<b>\$ 1,447,115</b>
<b><u>Health Insurance Fund</u></b>	<b>\$ 1,047,764</b>
<b><u>Retiree Benefits Fund</u></b>	<b>\$ 14,290</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Economic Development Fund</u></b>	<b>\$ 43,368</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Revenue Sharing Fund - VDOT</u></b>	<b>\$ 0</b>
(To be expended only on order of the Board of Supervisors)	
<b><u>Piedmont Court Services Fund</u></b>	<b>\$ 586,859</b>
(To be expended only on order of the Board of Supervisors)	
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 57,532,743</b>

*The Treasurer is authorized and directed to transfer from the General Fund to the Welfare Fund, School Fund, and Retiree Benefits Fund such sums as may be needed to meet the foregoing appropriations. The Treasurer is authorized and directed to credit all interest received from the investment of all county funds to the General Fund, with the exception of the School Construction Fund, Economic Development Fund, Recreation Fund, Forfeited Assets Fund, Landfill Fund, D.A.R.E. Fund, VDOT Revenue Sharing Fund (non-local money only) and the Piedmont Court Services Fund, wherein all interest earned will be credited to the respective funds.*

In Re: Highway Matters

Scott D. Frederick, P.E., VDOT Resident Engineer, explained the Rural Rustic Program and reviewed current action being taken by VDOT.

He stated work on Route 661 and Route 613 included brush cutting, ditches fixed and stone applied; he said they are ready to turn into hard road surface by August. He said mowing on the secondary roads will be complete by June 14 and mowing on primary roadways will begin Monday, June 17. He said crews will be “daylighting” the signs, clearing trees and brush to allow visibility of the signs.

Supervisor Townsend requested the crews straighten the signs that have been knocked down; he said Route 360 East and West need attention. Mr. Frederick stated they should be straightened and asked the Board to let him know specific signs.

In Re: FY19 Budget Amendment

Mr. Bartlett stated the County received a request from the Schools to amend their FY19 budget by an additional \$226,060 to reflect the receipt of additional state and federal funding. These funds include \$37,500 from the state in CTE/STEM Grant funds; \$70,400 in VPSA Technology Grants funds, and \$118,160 in Title I federal reimbursement. The funds will be used to reimburse the Schools for costs already expended and allows local funding to be used to assist in the purchase of three buses, STEM materials / Chromebooks / Promethean Boards and repairs on the School campus. The end result is the transfer of funds from the Instruction and Admin, Health & Attendance Categories to the Transportation, Operation/Maintenance and Technology Categories. Vacancy savings allowed funds to be transferred out of the Admin, Health & Attendance Category.

The School is also requesting to amend their Cafeteria Fund to recognize the receipt of \$125,000 in Federal Funds to purchase food products.

Mr. Bartlett said the Clerk of Circuit Court will receive \$4,404 from the Technology Trust Fund to reimburse the County for costs associated with Records Management Maintenance and the Remote Access system. Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the FY19 Budget Amendment presented and appropriate the same funds, as follows:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	250	24020		CTE STEM Grant		37,500
3 (Rev)	250	24020	0055	State – Technology VPSA		70,400
3 (Rev)	250	33020	0002	Federal – Title I		118,160
4 (Exp)	250	61000	0001	Instruction	-127,267	
4 (Exp)	250	62000	0001	Admin, Health & Attendance	-100,000	
4 (Exp)	250	63000	0001	Transportation	303,836	
4 (Exp)	250	64000	0001	Operation / Maint	23,038	
4 (Exp)	250	68000	0001	Technology	126,453	
3 (Rev)	270	33020	0013	Federal – Meal Reimb – Ops		125,000
4 (Exp)	270	65100	0006	Food Products	125,000	
3 (Rev)	100	23000	0080	State – Tech Trust Funds		4,404
4 (Exp)	100	21600	5880	CCC – TF	4,404	

The motion carried:

<p>Aye:</p> <p>Pattie Cooper-Jones  J. David Emert  Llew W. Gilliam, Jr.  Robert M. Jones  Odessa H. Pride  Gene A. Southall  Jerry R. Townsend  James R. Wilck</p>	<p>Nay: None</p>
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In Re: Virginia Dam Safety, Flood Prevention and Protection Assistance Fund

Mr. Bartlett stated that in March, the Board of Supervisors authorized two grant applications to the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund for two projects related to the County-owned Sandy River Reservoir. As the owner of a regulated, high-hazard dam, the County must maintain its Operations & Maintenance Certificate and adhere to the Virginia Impounding Structure Regulations.

The County has two requirements it needs to complete and the grant funds will pay half the cost of each project, as follows:

1. Recalculation of the Probable Maximum Precipitation Impact Analysis for Bush River Watershed, Structure #12: The Probable Maximum Precipitation (PMP) is defined by NWS as “theoretically, the greatest depth of precipitation for a given duration that is physically possible over a given storm area (watershed) at a particular geographical location at a certain time of the year.” The state changed its calculation process in 2016. The cost of this engineering recalculation is \$1,000. The County was awarded for \$500 of grant funds to be matched by \$500 of county funds (already appropriated in the FY 19 County Budget).

2. Spillway Capacity/Overtopping Analysis. Based on the recalculation of the Probable Maximum Precipitation, the Spillway Capacity/Overtopping Analysis determines the application of risk and uncertainty to the dam overtopping due to the emergency spillway exceeding its design capacity during a storm event. The cost of this engineering calculation is \$8,000. The County was awarded \$4,000 of grant funds to be matched by \$4,000 of county funds (already appropriated in the FY 19 County Budget).

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to approve the acceptance of the two grants and authorize the County Administrator to execute all grant documents and to administer the grants on behalf of the County; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Appointment – Board of Appeals for Building Code

A vote was taken on the candidates for the five-year term of the Board of Appeals for Building Code.

<u>Candidate</u>	<u>Vote</u>
Cornelius Jones, Jr.	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Cornelius Jones, Jr. will be appointed to the Board of Appeals for Building Code for a term of five years beginning July 1, 2019 and ending June 30, 2024.

In Re: Appointment – Poplar Hill Community Development Authority

A vote was taken on the candidates for the one-year term of the Poplar Hill CDA.

<u>Candidate</u>	<u>Vote</u>
John Gantt	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck
Roy R. Yeatts, Jr.	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

John Gantt and Roy R. Yeatts, Jr. will be appointed to the Poplar Hill Community Development Authority for a term of one year beginning July 1, 2019 and ending June 30, 2020.

In Re: Appointment – Prince Edward County Industrial Development Authority – Four Year Term

A vote was taken on the candidates for the four-year term for the Prince Edward County Industrial Development Authority:

<u>Candidate</u>	<u>Vote</u>
Edgar Jones	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck
Joyce Yeatts	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Edgar Jones and Joyce Yeatts will be appointed to the Prince Edward County Industrial Development Authority for a term of four years beginning July 1, 2019 and ending June 30, 2023.

In Re: Appointment – Social Services Board

A vote was taken on the candidate for the four-year term for the Prince Edward Social Services Board.

<u>Candidate</u>	<u>Vote</u>
Karen Schinabeck	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck
Jeff Tindall (to fill vacancy)	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Karen Schinabeck will be appointed to the Social Services Board for a term of four years beginning July 1, 2019 and ending June 30, 2023, and Jeff Tindall will be appointed to the Social Services Board for a term of one year beginning July 1, 2019 and ending June 30, 2020.

In Re: Appointment – Central Virginia Regional Library Board

A vote was taken on the candidate for the four-year term for the Central Virginia Regional Library Board.

<u>Candidate</u>	<u>Vote</u>
Eunice Carwile	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck

Eunice Carwile will be appointed to the Central Virginia Regional Library Board for a term of four years beginning July 1, 2019 and ending June 30, 2023.

In Re: Poplar Hill CDA – Board Position

The Board of Supervisors appoints three members of the eight-member Poplar Hill Community Development Authority. Two have historically been citizens and one has been a member of the Board of Supervisors. Currently, Supervisor Gene Southall holds the Board position on the CDA; his term expires June 30, 2019.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to appoint Supervisor Southall to the Poplar Hill Community Development Authority for a two-year term to expire June 30, 2021; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Virginia Growth Alliance – County Alternate

The County has two voting members on the Virginia Growth Alliance (VGA) Board, including Board of Supervisors member, Odessa Pride, Ed.D., and County Administrator, Wade Bartlett. It has been suggested that each locality appoint an alternate for their board members in the event a member is unable to attend and to ensure that each County has a vote at all meetings.

As Director of Economic Development, Kate Pickett Eggleston, regularly attends the VGA Board meetings and would be a good choice as an alternate for Supervisor Pride and Mr. Bartlett.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to appoint Kate Pickett Eggleston as Virginia Growth Alliance Board alternate for Prince Edward County; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall  
Jerry R. Townsend  
James R. Wilck

Nay: None

Kate Pickett Eggleston will serve as alternate on the Virginia Growth Alliance Board for Prince Edward County.

In Re: Public Hearing – VDOT Six-Year Plan

Chairman Wilck announced that this was the date and time scheduled for a public hearing on the County's Six-Year Plan for FY20 through FY25 and the FY20 Construction Program for Prince Edward County. Notice of this hearing was advertised according to law in the Wednesday, May 29, 2019 and Wednesday, June 5, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Frederick reviewed the Six-Year Plan and FY20 Construction Program for Prince Edward County. He said the Rural Rustic Program allows localities to turn non-hard surface roads into hard surface roads. He said the current roads in the Plan are Lakeside Road, Green Town Road, Watson Road, and Nursery Road, and several have been completed. Route 613 (Millers Lake Road) and Route 661 (Nursery Road) are currently being worked on. He said roads added in the Six-Year Plan are Dempsey Road (Route 721), Hidden Lake Road (Route 751), Copper Hill Road (Route 740), Mill Creek Road (Route 628), Bolden Flournoy Road (Route 702), Whispering Woods Road (Route 744), Schoolhouse Road (Route 730), Old Oak Road (Route 780), and Falkland Road (Route 632). Mr. Frederick said Quail Crossing (Route 611), Featherfin Road (Route 625), Bell Road (Route 668) and Rice Creek Road (Route 647) are to be added to the Six-Year Plan; once these roads are approved they can be fully program them into the system. He said changes can be made, however.

Chairman Wilck opened the public hearing.

Robin Jackson, Lockett District, said she lives on Route 611, Quail Crossing Road, and presented a petition for road paving. She stated the residents on that road have been told many times this has already been in place to be [paved] and they are not sure why it has not been paved. She said there is high traffic and it is dusty which is not healthy, and the ditches aren't kept up, with rocks and leaves piled in them. She said her backyard has water run-off because the drainage ditches get so backed up. Ms. Jackson said that when the bridge was out, the road was used as a through-way with large trucks traveling the road. Ms. Jackson



said VDOT will sometimes put rock down, but it is not spread well and is dangerous. She asked that the road be paved. She then asked how it is cost-effective to only work on a small portion of the road and then have to bring all the equipment back a second time for more work to be done.

Mr. Bartlett stated the money for paving is state funding through VDOT and is not County taxpayer funds. Mr. Bartlett said the allotment varies every year, but is approximately \$230,000, and it takes about \$150,000 for a mile of road, depending on the road. He said the Board makes a list of priorities for the VDOT funding and program requirements include traffic count and the number of houses on the road.

Michael Tatum, Lockett District, stated he lives on Quail Crossing Road which has a lot of issues. He said the 10 covered pipes are stopped up which causes the water to go onto the properties. He said the ditches are full of grass from mowing, and tree limbs fall often. Mr. Tatum said his concern is that if there is a fire or windstorm, there is no way for fire trucks and the EMS to get in.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the Resolution approving the FY20-FY25 Six-Year Plan and the FY20 Construction Program for Prince Edward County; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**A RESOLUTION OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**SIX-YEAR ROAD PLAN AND CONSTRUCTION PRIORITY LIST**

At a regular meeting of the Board of Supervisors of the County of Prince Edward, Virginia, held at the Prince Edward County Courthouse, Board of Supervisors Room, Tuesday, June 11, 2019, at 7:00 p.m.:

MEMBERS PRESENT:	James R. Wilck, Chair	MEMBERS ABSENT: None
	Jerry R. Townsend	
	Pattie Cooper-Jones	
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	

On motion of Supervisor Jones, seconded by Supervisor Townsend, and carried by the following vote:

AYE:	James R. Wilck, Chair Jerry R. Townsend Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall	NAY: None
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**WHEREAS**, Sections 33.1-23.1 and 33.1-23.4 of the Code of Virginia, 1950, as amended, provide the opportunity for each county to work with the Virginia Department of Transportation on the development of a Secondary Six-Year Road Plan and budget; and

**WHEREAS**, this Board has previously agreed to assist in the preparation of this Plan, in accordance with the Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (FY 2020 through 2025), as well as the Construction Priority List (FY 2020) on June 11, 2019, after being duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

**WHEREAS**, Scott D. Frederick, P.E., Resident Engineer, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (FY 2020 through 2025) and the Construction Priority List (FY 2020) for Prince Edward County.

**NOW, THEREFORE, BE IT RESOLVED**, that since said Plan appears to be in the best interests of the Secondary Road System in Prince Edward County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (FY 2020 through 2025) and Construction Priority List (FY 2020) are hereby approved as presented at the public hearing.

In Re: Public Hearing: Special Use Permit – Dominion Microwave Tower

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a request by Dominion Energy Virginia for a Special Use Permit to construct a lighted microwave tower (235' in height) located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37. Notice of this hearing was advertised according to law in the Friday, May 31, 2019 and Friday, June 7, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a Special Use Permit application from Dominion Energy Virginia to permit the Construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia. The proposed tower will be located at 341 Merriman Shop Road on a parcel owned by Virginia Electric and Power Company, identified as Tax Map 043-A-37, Prince Edward County, VA. This is in an A1, Agricultural Conservation District.

The proposed tower will be 235' in height and will be lighted as required by the FAA with one top flashing beacon and flashing beacons at the tower's midpoint. The tower will be located within the existing fenced Pamplin substation. Dominion Energy Virginia will provide the County co-location opportunities without compensation for emergency services equipment. There is an existing tower located adjacent to the property and due to security reasons, is not suitable for Dominion Energy to collocate on. The proposed tower will be for Dominion Energy's communication network to monitor, control and ensure the security and safety of the substation.

The Prince Edward County Board of Zoning Appeals conducted a Public Hearing on April 30, 2019 and granted a variance to allow the tower to exceed the limited 199' height limitation based on topography of the site. The Planning Commission conducted a Public Hearing on April 30, 2019 and no one spoke in opposition to the request. The Planning Commission recommended forwarding the matter to the Board of Supervisors for approval.

Staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Supervisor Gilliam asked if the proposed tower is freestanding or if it will have wires.

Sarah Perkinson and John Mulligan described the project; Mr. Mulligan said the tower is freestanding with no wires.

Chairman Wilck opened the public hearing.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit Application from Dominion Energy Virginia to permit the Construction of an unmanned microwave tower to serve as part of the telecommunications network for Dominion Energy Virginia; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator's Report: VRA Financing

Mr. Bartlett reported that the total cost of the three capital projects the County has authorized -- 1) Renovating the former STEPS CENTRE, 2) Constructing a new building to house the County's Social

Services operations, and 3) Renovations to the Courthouse Complex – will exceed \$10 million. The County’s fund balance, while above average for Counties of similar size, is not large enough to allow the County to pay cash for all of these costs. After hearing a presentation from the County’s financial advisor on April 16, 2019, the Board of Supervisors authorized the submission of an application to the Virginia Resources Authority (VRA) to participate in the summer bond pool being developed by the VRA.

The VRA is an agency of the Commonwealth that borrows for the benefits of local governments and is planning a bond sale in early August. The County participated in such bond sales by VRA in 2010 and again in 2017 when the County refinanced portions of the 2011 bonds to lower the interest rates thus decreasing the County’s debt service. The County used the Courthouse as collateral and entered into a lease and lease-back arrangement with VRA to secure the bonds.

To continue to move forward with the proposed financing plan the Board will need to approve the attached resolution. This resolution sets both the maximum amount of any borrowing (\$10,125,000) and the maximum term (15 years). In addition, the resolution sets the maximum true interest cost at 4%. The Resolution again authorizes the use of the Courthouse as collateral and amending the leases to reflect the new borrowing.

Mr. Bartlett said the County has until July 15, 2019 to adjust the amount of the loan and/or the term. He recommended the Board hold a special meeting dedicated to this topic with the objective of determining both the amount of funds to be borrowed and the term of the borrowing. He said this should occur no later than the July meeting scheduled for July 9, 2019.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Southall, to approve the Resolution Approving the Lease Financing of Various Capital Projects for the County and Authorizing the Leasing of Certain County-Owned Property and Certificate and hold a meeting on July 9, 2019 at 5:00 p.m. for a Special Board meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Gene A. Southall
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Jerry R. Townsend		
	James R. Wilck		

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE  
LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR  
THE COUNTY AND AUTHORIZING THE LEASING OF  
CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION  
AND DELIVERY OF AN AMENDED AND RESTATED PRIME  
LEASE AND A LOCAL ACQUISITION AND AMENDED AND  
RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS**

**WHEREAS**, on November 16, 2011, the Virginia Resources Authority ("VRA") issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2011B, and loaned a portion of the proceeds thereof to the County of Prince Edward, Virginia (the "County") pursuant to a Local Lease Acquisition Agreement and Financing Lease dated as of October 15, 2011 between the County and VRA (the "2011B Financing Lease"), to assist the County in financing the 2011B Project (as defined in the 2011B Financing Lease);

**WHEREAS**, on August 17, 2017, VRA issued its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2017B, and loaned a portion of the proceeds thereof to the County pursuant to a Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of June 23, 2017 between the County and VRA (the "2017B Financing Lease" and collectively, with the 2011B Financing Lease, the "Prior Financing Leases"), to assist the County in financing the 2017B Project (as defined in the 2017B Financing Lease);

**WHEREAS**, the Board of Supervisors (the "Board") of the County intends (i) to finance all or a portion of the costs (or to reimburse the County for payment of such costs) of various capital improvements, including the construction of a new social services facility and the renovation of the County's courthouse facilities (the "Projects") and (ii) to pay costs of issuance associated therewith;

**WHEREAS**, the Board has determined that it is in the best interest of the County to enter into a lease arrangement in order to obtain funds to finance the Projects;

**WHEREAS**, the Board is authorized, pursuant to Section 15.2-1800 of the Code of Virginia of 1950, as amended, to lease any improved or unimproved real estate held by the County;

**WHEREAS**, VRA intends to issue its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2019B (the "VRA Bonds"), and to provide a portion of the proceeds to the County to finance the Projects pursuant to the terms of a Local Lease Acquisition Agreement and Amended and Restated Financing Lease (the "Financing Lease"), between the County and VRA, which will amend and restate the Prior Financing Leases;

**WHEREAS**, the County will enter into an Amended and Restated Prime Lease (the "Prime Lease") with VRA whereby the County will lease certain real estate, which may include any or all of the real estate related to the County's courthouse, owned by the County as may be required by VRA (the "Real Estate") and the associated improvements and property located thereon (the "Improvements") to VRA;

**WHEREAS**, the County will enter into the Financing Lease with VRA pursuant to which VRA will lease the Real Estate and the Improvements back to the County and the County will make rental payments corresponding in amount and timing to the debt service on the portion of the VRA Bonds issued to finance the Projects (the "Rental Payments");

**WHEREAS**, pursuant to the Financing Lease the County will undertake and complete the Projects;

**WHEREAS**, the County intends to pay the Rental Payments out of appropriations from the County's General Fund;

**WHEREAS**, the Financing Lease shall indicate that approximately \$10,125,000 is the amount of proceeds requested (the "Proceeds Requested") from VRA;

**WHEREAS**, VRA has advised the County that the sale date of the VRA Bonds is tentatively scheduled for July 24, 2019, but may occur, subject to market conditions, at any time between July 15, 2019 and August 15, 2019 (the "VRA Sale Date"), and that VRA's objective is to pay the County an amount which, in VRA's judgment, reflects the market value of the Rental Payments under the Financing Lease (the "VRA Purchase Price Objective"), taking into consideration the Proceeds Requested and such factors as the purchase price to be received by VRA for VRA Bonds, the issuance costs of the VRA Bonds (consisting of the underwriters' discount and other costs incurred by VRA (collectively, the "VRA Costs")) and other market conditions relating to the sale of the VRA Bonds;

**WHEREAS**, such factors may result in the County receiving an amount other than the par amount of the aggregate principal components of the Rental Payments under the Financing Lease and consequently (i) the aggregate principal components of the Rental Payments under the Financing Lease may be greater than the Proceeds Requested in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, or (ii) if the maximum authorized aggregate principal components of the Rental Payments under the Financing Lease set forth in paragraph 4 of this Resolution does not exceed the Proceeds Requested by at least the amount of the VRA Costs and any original issue discount, the amount to be paid to the County, given the VRA Purchase Price Objective and market conditions, will be less than the Proceeds Requested; and

**WHEREAS**, the Prime Lease and the Financing Lease are referred to herein as the "Documents." Copies of the Documents are on file with the County Administrator.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA:

1. **Approval of Lease-Leaseback Arrangement.** The lease-leaseback arrangement with VRA to accomplish the financing of the Projects is hereby approved.

2. **Approval of Prime Lease.** The leasing of the Real Estate and the Improvements by the County, as lessor, to VRA, as lessee, pursuant to the terms of the Prime Lease is hereby approved.

3. **Approval of the Financing Lease.** The leasing of the Real Estate and the Improvements by VRA, as lessor, to the County, as lessee, pursuant to the terms of the Financing Lease is hereby approved.

4. **Approval of the Terms of the Rental Payments.** The Rental Payments set forth in the Financing Lease shall be composed of principal and interest components reflecting an original aggregate principal amount not to exceed \$10,125,000 and a true interest cost not to exceed 4.0% per annum (exclusive of "Supplemental Interest" as provided in the Financing Lease and taking into account any original issue discount or premium) and the final maturity shall be not later than December 31, 2034.

It is determined to be in the best interest of the County to accept the offer of VRA to enter into the Financing Lease with the County, subject to the terms and conditions set forth in this Resolution, which Financing Lease shall be executed by the Chairman of the Board (the "Chairman") and the County Administrator, or either of them. Given the VRA Purchase Price Objective and market conditions, it may become necessary to enter into the Financing Lease with aggregate principal components of the Rental Payments greater than the Proceeds Requested. If the limitation on the maximum aggregate principal components of Rental Payments on the Financing Lease set forth in this paragraph 4 restricts VRA's ability to generate the Proceeds Requested, taking into account the VRA Costs, the VRA Purchase Price Objective and market conditions, the County Administrator is authorized to accept a purchase price at an amount less than the Proceeds Requested. The actions of the County Administrator shall be conclusive, and no further action shall be necessary on the part of the Board of Supervisors.

The Financing Lease, in substantially the form presented to this meeting, is hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the Chairman or the County Administrator. The Chairman and the County Administrator, either of whom may act are hereby authorized and directed to enter into the Financing Lease.

The actions of the Chairman and the County Administrator in accepting the final terms of the Rental Payments shall be conclusive, and no further action shall be necessary on the part of the Board.

**5. Other Payments under Financing Lease.** The County agrees to pay all amounts required by the Financing Lease, including any amounts required by Section 5.1(b) of the Financing Lease, including the "Supplemental Interest," as provided in such section.

**6. Execution and Recordation of Documents.** The Chairman and the County Administrator, either of whom may act, are authorized and directed to execute the Documents and deliver them to the other parties thereto. The Chairman and the County Administrator, either of whom may act, are further authorized to cause the Prime Lease and the Financing Lease, to be recorded in the Clerk's Office of the Circuit Court of Prince Edward County.

**7. Form of Documents.** The Documents shall be in substantially the forms on file with the County Administrator, which are hereby approved with such completions, omissions, insertions and changes as may be approved by the Chairman and the County Administrator, either of whom may act, with the execution and delivery of the Documents by the Chairman and/or the County Administrator constituting conclusive evidence of the approval of any such completions, omissions, insertions, and changes.

**8. Essentiality of the Projects and Real Estate.** The Projects, the Real Estate and the Improvements are hereby declared to be essential to the efficient operation of the County, and the County anticipates that the Projects, the Real Estate and the Improvements will continue to be essential to the operation of the County during the term of the Financing Lease.

**9. Annual Budget.** While recognizing that it is not empowered to make any binding commitment to make Rental Payments and any other payments required under the Financing Lease beyond the current fiscal year, the Board hereby states its intent to make annual appropriations for future fiscal years in amounts sufficient to make all such payments and hereby recommends that future Boards do likewise during the term of the Financing Lease. The Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to include in the budget request for each fiscal year during the term of the Financing Lease an amount sufficient to pay the Rental Payments and all other payments coming due under the Financing Lease during such fiscal year. If at any time during any fiscal year of the County throughout the term of the Financing Lease, the amount appropriated in the County's annual budget in any such fiscal year is insufficient to pay when due the Rental Payments and any other payments required under the Financing Lease, the Board directs the County Administrator, or such other officer who may be charged with the responsibility for preparing the County's annual budget, to submit to the Board at the next scheduled meeting, or as promptly as practicable but in any event within 45 days, a request for a supplemental appropriation sufficient to cover the deficit.

**10. Rental Payments Subject to Appropriation.** The County's obligation to make the Rental Payments and all other payments pursuant to the Financing Lease is hereby specifically stated to be subject to annual appropriation therefor by the Board, and nothing in this resolution or the Documents shall constitute a pledge of the full faith and credit or taxing power of the County or compel the Board to make any such appropriation.

**11. Disclosure Documents.** The County authorizes and consents to the inclusion of information with respect to the County to be contained in VRA's Preliminary Official Statement and VRA's Official Statement in final form, both to be prepared in connection with the sale of the VRA Bonds. If appropriate, such disclosure documents shall be distributed in such manner and at such times as VRA shall determine. The County Administrator is authorized and directed to take whatever actions are necessary

and/or appropriate to aid VRA in ensuring compliance with Securities and Exchange Commission Rule 15c2-12.

**12. Tax Documents.** The County Administrator and the Chairman, either of whom may act, is authorized to execute a Nonarbitrage Certificate and Tax Compliance Agreement and/or any related document (the "Tax Documents") setting forth the expected use and investment of the proceeds of the VRA Bonds to be received pursuant to the Documents and containing such covenants as may be necessary in order for the County and/or VRA to comply with the provisions of the Internal Revenue Code of 1986, as amended (the "Tax Code"), with respect to the VRA Bonds and the Documents including the provisions of Section 148 of the Tax Code and applicable regulations relating to "arbitrage bonds." The County covenants that the proceeds of the VRA Bonds to be received pursuant to the Documents will be invested and expended as set forth in the Tax Documents, to be delivered simultaneously with the issuance and delivery of the Financing Lease and that the County shall comply with the other covenants and representations contained therein.

**13. Other Actions.** All other actions of the officers of the County in conformity with the purpose and intent of this Resolution are hereby approved and confirmed. The officers of the County are hereby authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the actions contemplated by this Resolution or the execution and delivery of the Documents.

**14. SNAP Investment Authorization.** The County has heretofore received and reviewed the Information Statement (the "Information Statement") describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP") and the Contract Creating the State Non-Arbitrage Program Pool I (the "Contract"), and the County has determined to authorize the County Administrator to utilize SNAP in connection with the investment of the proceeds of the lease-leaseback transaction if the County Administrator determines that the utilization of SNAP is in the best interest of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the contract creating the investment program pool.

**15. Repeal of Conflicting Resolutions.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

**16. Effective Date.** This resolution shall take effect immediately.

#### **CERTIFICATE OF CLERK**

The undersigned Clerk of the Board of Supervisors of the County of Prince Edward, Virginia, hereby certifies that:

1. A regular meeting (the "Meeting") of the Board of Supervisors of the County of Prince Edward, Virginia (the "Board"), was held on June 11, 2019, at which the following members were present and absent:

PRESENT: James R. Wilck, Chair  
Jerry R. Townsend  
Pattie Cooper-Jones  
J. David Emert  
Llew W. Gilliam, Jr.  
Robert M. Jones  
Odessa H. Pride  
Gene A. Southall

ABSENT: (None)



2. A Resolution entitled "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA APPROVING THE LEASE FINANCING OF VARIOUS CAPITAL PROJECTS FOR THE COUNTY AND AUTHORIZING THE LEASING OF CERTAIN COUNTY-OWNED PROPERTY, THE EXECUTION AND DELIVERY OF AN AMENDED AND RESTATED PRIME LEASE AND A LOCAL ACQUISITION AND AMENDED AND RESTATED FINANCING LEASE, AND OTHER RELATED ACTIONS" was duly adopted at the Meeting by the recorded affirmative vote of a majority of all of the members elected to the Board, the ayes and nays being recorded in the minutes of the Meeting as shown below:

<u>MEMBER</u>	<u>VOTE</u>
James R. Wilck, Chair	Aye
Jerry R. Townsend	Aye
Pattie Cooper-Jones	Aye
J. David Emert	Aye
Llew W. Gilliam, Jr.	Aye
Robert M. Jones	Aye
Odessa H. Pride	Aye
Gene A. Southall	Aye

3. Attached hereto is a true and correct copy of the foregoing resolution as recorded in full in the minutes of the Meeting.

4. The attached resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

WITNESS my signature and the seal of the County of Prince Edward, Virginia, this 11<sup>th</sup> day of June, 2019.

In Re: County Administrator’s Report: Green Ridge Landfill

Mr. Bartlett said the Green Ridge Recycling and Disposal Facility is a subsidiary of County Waste and will be the landfill proposed to open in Cumberland County. Green Ridge was required by DEQ to contact every locality in Virginia and offer them the ability to reserve capacity in the proposed landfill. The County received a letter from Green Ridge explaining this offer. Also included is a form that, once completed, would either serve as an acceptance to reserve capacity in the landfill or decline the offer to reserve capacity.

Signing the agreement would not lock the County into any obligation to actually use their landfill. Mr. Bartlett said he clarified this with Mr. Cifor, Senior Vice-President who will oversee design, construction and management of the site. As both the letter and the agreement to reserve capacity state – the County and Green Ridge must reach a mutually agreeable contract before moving forward.

The County has been well served by operating our own landfill for many years and there is no intention to change operations. It will take approximately two to three years before this proposed landfill is ready to accept waste, and over that period, there could be unexpected items that arise (DEQ regulations, increased costs, decreased revenues, etc.) that could make it appealing to take advantage of this offer. It would be in the County's best interest to keep all options open. At the disposal rate we are seeing, Mr. Bartlett recommended the County request to reserve 52,271 cubic yards per year of capacity.

Chairman Wilck asked how Mr. Bartlett arrived at that figure; Mr. Bartlett stated the County uses approximately 90 tons a day and each ton equals approximately six-tenths of a cubic yard. He said usage has increased recently, likely due to the construction and renovations.

Supervisor Jones asked how much waste does County Waste put into the Prince Edward County landfill now. Mr. Bartlett said that they are the single largest customer, along with Buckingham County. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to complete the AGREEMENT TO ACCEPT RESERVE CAPACITY in the proposed landfill; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator's Report: Tax Exemption

Mr. Bartlett said that since 2003 when the General Assembly transferred the responsibility of designating nonprofit organizations as tax exempt from real or personal property taxes or both to the local governing body, it has been the policy of the Board of Supervisors not to approve any such requests.

A quick search using a service called GuideStar found a list of over 150 non-profit organizations in Prince Edward County. Staff believes this number is low. Most of the non-profits focus their efforts on providing assistance in a narrow band of services. Some of those areas are 1) providing food, 2) education, 3) health care, 4) physical disabilities, 5) providing clothing, 6) care of animals, 7) support of the

environment, 8) the arts, 9) veterans, 10) senior citizens, 11) domestic violence, 12) suicide prevention, 13) recreation, 14) housing, and many more. All of these organizations provide a valuable service to the Community.

The policy of not approving any requests has served the Board well over the years. Picking and choosing which organizations should receive taxpayer's dollars and which should not, is the same as deciding which citizens in the County should receive funding from the taxpayers and who should not, since each of the non-profits serve a specific target audience that is rather narrow in scope.

In 2016, the Board approved a Funding Policy for Non-County Agencies. That policy determined that the provision of public safety was a core function of the government. The agencies providing such services could not be established without approval of the governing body and as such serve as extensions of the County Government and deserve to receive taxpayer dollars. The policy then listed eight organizations that were either agencies of the state, or were created by action of the County and Town of Farmville. It was deemed these agencies should be treated as County departments.

The remainder of the agencies receiving funding were deemed not to be providing a core service or if they were, they were ancillary to the primary provider of such services.

The policy the Board has followed for the past 16 years to not approve any requests for tax exemption has served the County well. Mr. Bartlett recommended continuing the policy of providing no tax exemptions because once provided, it would be very difficult to remove if circumstances change. Instead, if the Board decides a specific non-profit should receive additional assistance, the Board could increase the funding provided to that organization to achieve the same impact. That way the amount of taxpayer dollars provided could be reviewed each year and adjusted based on new information. If the Board wishes to create a longer-term policy, Mr. Bartlett recommended the Board develop a policy specifically listing the type of services provided that would qualify an organization to be considered for tax exemption.

With the large number of non-profits in the County, providing tax exemption to some organizations without a defined process would create confusion on which organizations should receive tax exemption and which should not.

Mr. Bartlett stated that if the Board decides to create a policy regarding tax exemption, it should contain a specific defined process. He said the Board would be required to hold a public hearing for each organization.

Chairman Wilck said FACES has been held in abeyance with no resolution [to their request]. Chairman Wilck stated he wants to hold a public hearing to get public input.

Supervisor Pride asked if there are any tax-exempt organizations in the County already.

Mr. Bartlett said there are several organizations that are tax exempt but was done by state edict; those organizations include the YMCA, any fraternal organization like Moose lodges and the VFW; STEPS, and SCOPE. He said Crossroads is exempt but voluntarily pay taxes on the real estate.

Discussion followed.

Supervisor Emert said the policy states that the Board cannot approve any new additional funds unless two-thirds of the Board vote to approve it, and all Board members must be present. Mr. Bartlett said that is correct, but the Board can change the policy. Supervisor Townsend said unless there is an emergency, that is the requirement.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to accept each individual case on its own once presented with a tax bill; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

#### In Re: Properties Committee Report

Mr. Bob Timmons presented an update to the YAKATTACK building which is about a week from being complete and ready to turn over. He said the Committee asked the County Attorney to look at the lease to find out about the activation process to give them notice; he said they can be put on the lease and [the County can] start collecting revenue effective July 1. He said the building has been cleaned, painted and inspected, and YAKATTACK is building out their offices and will start bringing their tooling over to move in and get set up.

Mr. Timmons said the new Social Services building was behind schedule due to weather problems, but there has been considerable progress and are now ahead of schedule. Interior wall studs are up and modifications have been done and the walls should be complete by the end of the week. He said the exterior

is done and the Tyvek has been wrapped. Next week the roofing and exterior siding will arrive. The building is expected to be complete by the end of August.

Mr. Timmons then said the Courthouse renovation has a lot of pieces: there are eight phases. He said Social Services will be moved out and the first will be the Circuit Court, Judge Blessing's courtroom, the atrium, the "sally port," the new entrance, and take care of Judge Dunkum's office and courtroom. That process started June 10; the parking lot will be fenced off and will be used for storage and contractor access. Mr. Timmons said the demolition will begin shortly and progress from there.

Mr. Timmons said there is a requirement to have the J&D Courtroom complete and ready to hold court by the end of this year. He said that once the crews begin using some of the power tools, they will be using nail guns which could be disconcerting. He said they will be alerting staff prior to using these tools.

In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for consultation with legal counsel regarding the provision of legal advice by such counsel related to properties adjoining the County boundary, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Jones and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Closed Session

Supervisor Emert made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion of the award of a public contract involving the expenditure of public funds for the County's six-year re-assessment, where discussion in an open session would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Jones and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert was called before the Judge last Tuesday [June 4, 2019], and her instructions were for the County to get their act together on the fence issue, that the County had put off more than one case, several times since January, and that in 30 days she was going to make some decisions.

Mr. Bartlett said the County has an ordinance, but the County asked, to have a delay so the ordinance could be reviewed. Supervisor Emert said that the new Judge and the previous Judge said that if it goes to court again, which could happen if they ask for an appeal, that the County would again be in trouble because it was not going to hold up.

Mrs. Atkins-Wilson said she wasn't sure what exactly what Judge Osborne said.

Supervisor Emert said Judge Osborne said it was ambiguous, it was unenforceable, and another term; he said the Judge told him it will not work and to "get it together."

Mr. Bartlett said that after the amendment, it was struck down and it reverted to what it was before the amendment. He said the County Attorney has done some research and most of the other localities that have a fence-in [ordinance], which most of them do. He said the ordinance copies the state which says it is a boundary, as a boundary is a fence whether there is anything there or not. When we amended it, we tried to make it longer and have greater detail.

Supervisor Emert stated that what the Board said that night before he was on the Board was that [the amendment] was done so the Board could have "more teeth" or bite. When he went before the Judge, he said it was ambiguous and unenforceable, and his take on it was that you cannot enforce something with no out such as an act of God or whatever else, simply because when Appomattox had the tornado, there were cattle out for a month and that was the problem. If a tree falls across the fence and you have a legal fence, then it's not your responsibility that they got out, that was his take on it.

Mrs. Atkins-Wilson said that there is a problem because everyone is not acting because of what the Judge said, not because of what the County has not done. She said the Board needs to look at the statute.

Mr. Bartlett said the Code [of Virginia] has nothing about "acts of God." All it says is that it's the owners responsibility to control his livestock.

Supervisor Emert said one of the things is that it states is "allow" and the Judge said not many people "allow" or "to permit" their livestock to roam

Mr. Bartlett said his recommendation would be to copy the State Code and if the livestock are out, then the Judge makes a decision. If he says it's an act of God and we're not going to hold the livestock owner responsible, then that's okay.

Supervisor Emert said the Judges will only continue this for 30 days and that was last week.

Mr. Bartlett said at the next meeting, we may need to have a recommendation.



In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of May 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of May 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was recessed at 10:30 p.m. until Tuesday, July 9, 2019 at 4:00 p.m., the location to be determined.