

Prince Edward County Comprehensive Plan Update

Attachment A | Project Schedule



PROJECT TIMELINE																								
Phase	#	Task Description	2023					2024												2025				
			August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May
Investigation	A1	Mobilization/ Kick-off Meeting with Staff	V																					
	A2	Document Review																						
	A3	Plan Diagnostic																						
	A4	Kick-off Work Session / County Tour			X																			
	A5	Branding & Promotions																						
	A6	Public Workshop (up to 2)				X	X																	
	A7	Stakeholder Listening Sessions (up to 5)					X																	
	A8	Community Survey				O	O																	
Development	B1	Joint Work Sessions (up to 5)						X		X		X		X		X								
	B2	Meetings/Coordination with Staff																						
	B3	Outline, Vision, About the Plan						*																
	B4	Baseline Analysis / County Profile						*																
	B5-B13	Draft Plan Elements								*		*		*										
	B14	Implementation Plan														*								
	B15	Mapping																						
B16	Plan Layout & Graphics														*									
Adoption	C1	Public Draft Review + Open House (up to 2)																X						
	C2	Final Review Joint Work Session (1)																	X					
	C3	Incorporate Final Revisions																						
	C4	Public Adoption (PC & Board Hearings)																		X	X			
	C5	Final Deliverables																						

X = Anticipated In-person Attendance; V = Virtual Attendance; O = Open to Public * = Anticipated Discussion