

August 13, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 13th day of August, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Donna Nunnally, Treasurer; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Mrs. Magi Van Eps, Tourism Director, stated Prince Edward County has been chosen as the site for Bike Virginia's 2020 Cycling Adventures; she said approximately 1,600 cyclists from around the country will be coming to our community to spend up to six days riding the roads in Prince Edward County. Mrs. Van Eps said it has been since 1997 that Bike Virginia has been here, and then, cyclists were in other areas as well. She said that working with the Town of Farmville and Twin Lakes State Park, a program was assembled to present to Bike Virginia. Mrs. Van Eps reviewed the benefits to the community, stating they will need 350-400 hotel rooms, will spend time in the local restaurants, shop in the local stores; they will also need services to host the event from local vendors. Mrs. Van Eps said the cyclists will ride designated trails

from 15 to 100 miles per day; the average age of the riders is 58, and are looking for a place to retire. She said in hosting an event as prestigious as Bike Virginia, this continues to open doors for more large-scale events like this in the future.

Mrs. Van Eps and Virginia Flick, Twin Lakes State Park Manager, unfurled the first banner that recognizes the joint efforts between the Town and the County for this event.

Mr. Bartlett added that Mr. Gerry Spates was instrumental in this. Mrs. Van Eps reported that she first approached Mr. Spates because Bike Virginia wanted to use Wilck's Lake Island and Mr. Spates immediately said he would provide whatever needed to make it happen. The banner will be presented at the next Town Council meeting.

In Re: Public Participation

Mr. Rick Ewing, Central Virginia Regional Library Director, reported the Free Lunch Program held at the library fed approximately 42 children daily during June and July, serving a total of nearly 1,200 meals.

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, and Cooper-Jones thanked everyone for attending the meeting.

Supervisor Jones thanked Mrs. Van Eps for her efforts on the Bike Virginia event which will put Farmville on the map.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Pride, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the Board accepted the Treasurer's Report for June 2019; the minutes of the meetings held July 9, 2019 at 4:00 p.m., July 9, 2019 at 5:00 p.m., and July 9, 2019 at 7:00 p.m.; Accounts and Claims; and Salaries; and

an event permit application from Appomattox Young Farmers for a Truck & Tractor Pull, and an event permit application from Five County Fair Association for the County Fair.

Prince Edward Treasurer's Report - June 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	13,078,677.74	13,078,677.74
Wells Fargo Social Services	261,050.15	261,050.15
Benchmark School Fund	1,102,115.81	1,102,115.81
Benchmark Food Service	411,704.60	411,704.60
TOTAL		14,853,548.30

Certificates of Deposit

Benchmark	609,724.91
Farmers Bank	211,676.94
TOTAL	<u>821,401.85</u>

GRAND TOTAL	<u><u>15,674,950.15</u></u>
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MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Decal payment collections	16,242.42
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MISCELLANEOUS

Town of Farmville	THOYA post card sales	61.10
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BOARD OF SUPERVISORS

Morrissett Funeral & Cremation Service	Cremation	925.00
Timmons Consulting Service	Professional services	1,339.20
Farmville Newsmedia	Advertising	208.93
David Emert	Mileage	129.92
Odessa H. Pride	Mileage	168.20
Jerry R. Townsend	Mileage	255.20
Business Card	Board meeting meals	283.84
	Annual VACO 2019	1,293.60
US Cellular	Cellular service	258.24
Verizon Wireless	Ipad service	465.54

COUNTY ADMINISTRATOR

Key Office Supply	Copier service contract	818.00
US Cellular	Cellular service	126.12
Diamond Springs Water, Inc.	Water & equipment rental	16.20
Key Office Supply	Credit memo	-582.89
	Copy paper	271.60

	Cartridges	97.99	
	Envelopes / post it notes	30.88	
	Cartridges / supplies	3,912.96	3,730.54
Matthew Bender & Company, Inc.	VA Code 19 Supp pkg		554.76

COMMISSIONER OF REVENUE

Treasurer of Virginia	Online service		82.06
VALECO	Dues		75.00
Key Office Supply	Paper / highlighters / pens / folders	501.24	
	Ribbons	6.80	508.04

ASSESSOR

Wampler-Eanes Appraisal	Assess new construction		7,950.00
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TREASURER

Benchmark Community Bank	Payflow/Paypal		8.70
Treasurer of Virginia	Online service		82.05
University of Virginia	Investment class		370.00
Treasurers Assoc. of VA	Membership dues		400.00
Key Office Supply	Cartridges / fltrs / paper		2,584.52
STEPS, Inc.	Shredding services		35.00
DMV	DMV Stop fees		3,400.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Travel and expense	625.00	
	Training expenses	1,560.00	
	Contract agreement	4,500.00	6,685.00
BAI Municipal Software	Technical support		11,916.00
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Training mileage	63.80	
	Lodging	106.50	170.30

REGISTRAR

Business Card	VRAV 2019		328.56
Key Office Supply	Copier service contract	496.00	
	Pocket folders	20.38	516.38

GENERAL DISTRICT COURT

Key Office Supply	Binders / envelopes / hi-liters	27.32	
	Chair / pens / sharpies	139.93	167.25
STEPS, Inc.	Shredding services		35.00
Virginia CLE	Debt collection VA Law		209.30

CLERK OF THE CIRCUIT COURT

Diamond Springs Water, Inc.	Equipment rental		9.95
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LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly payment		332.00
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COMMONWEALTH'S ATTORNEY

R. Christian Malott	Dues		310.00
VA Assoc. of Commonwealth Attorneys	Dues		1,400.00
Key Office Supply	Folders & file pockets	81.62	
	Clps / msg bk / pns / flgs	99.04	
	Cartridges	205.98	
	HEW SUB32A	75.99	
	Cartridge	205.98	668.61

VICTIM WITNESS ASSISTANCE PROGRAM

VVAN	Registration		75.00
Key Office Supply	Clck/stples/pen/clps		171.02

SHERIFF

Beale, Davidson, Etherinton	Legal fees		3,197.28
Express Care	Oil changes	199.12	
	Oil change / replace filter	121.15	320.27
Third Street Wrecker, Inc.	Wrecker service		125.00
Verizon Connect NWF, Inc.	GPS service		454.80
Verizon Wireless	Wifi modems	600.37	
	Accreditation service	82.01	682.38
Christopher Joyner	Postage		4.39
Kinex Networking Solutions	Remote backup		19.95
CenturyLink	VCIN	10.36	
	Sheriff VCIN	7.97	18.33
Business Card	PECSO toll charge		5.35
Larry Franklin	Meal		5.55
Michael Jackson	Meal		15.59
CVCJA	Dues		13,500.00
Diamond Springs Water, Inc.	Water & equipment rental		60.20
Key Office Supply	Fans	88.68	
	Staplers	67.36	156.04
Creative Product Source	Pens		441.70
Great Western States Supply	Bracelets / lanyards		1,352.50
Perfect Imprinted Products	Key chains		519.21
Southside Electric Cooperative	Virso electric		15.87
Fisher Auto Parts, Inc.	Battery		27.96
AED Superstore	AED batteries / pads		1,027.00
Axon Enterprise, Inc.	Tasers		4,104.00
DMV	Special ID		10.00
Galls, LLC	Shoes / supplies	512.09	
	Dress blouses	2,025.00	
	Boots	312.19	2,849.28
McKesson Medical - Surgical	Sharps container / clean kit		316.60
Southern Police Equipment Company	Holster & mag pouch		715.00
BKT Uniforms	Pants		97.98
Creative Monogramming	Shirts		147.00
Premium Marketing & Sales	Badge & nameplate		93.00
Matthew Bender & Company, Inc.	VA Code 19 Supp Pkg		554.76
Haley Auto Mall	Modem & Mnt install		1,675.30

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		102.00
Ellington's Lawn Service	Mowing		300.00
Fisher Auto Parts, Inc.	Service charge		3.39
Goodman Specialized	Diagnosis & repair		535.60
Industrial Repair, Inc.	Repair / inspection		1,052.99
Key Office Supply	Computer		1,216.00
Phelps Locksmith Service	Entry key cards		112.50
VACORP	Workers comp		1,510.77
Dominion Energy Virginia	Electric		628.83

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

C W Williams	Testing & repairs		1,321.37
Cyrus Pest Control Company	Pest control		45.00
Darlington Heights Vol. Fire Department	Internet service		97.90
Ellington Energy Service	A/C fuel		238.50
Fisher Auto Parts, Inc.	Battery & fuse		351.32
Hill & Davis, CPA, PC	Tax services		100.00
Southside Electric Cooperative	Electric		354.26
VACORP	Workers comp		3,794.00

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Goodman Specialized	Repair & inspection		4,927.69
Parker Oil Company, Inc.	Diesel		449.50

AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue	Down payment 50%		127,193.00
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EMERGENCY SERVICES

Business Card	Ipad	557.04	
	Ipad accessories	156.85	
	Bag / keyboard / case / cable	128.72	842.61
Walmart Community / SYNCB	Vizio		298.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		2,400.00
Piedmont Regional Jail	Inmate days - 1st quarter	173,954.00	
	Revenue note	8,482.68	182,436.68

BUILDING OFFICIAL

US Cellular	Cellular service		32.03
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ANIMAL CONTROL

Cumberland Animal Hospital	Exam / vet service		312.19
Ridge Animal Hospital	Exam / vet service		1,303.89
Dodson Brothers Exterminating	Pest control services		325.00
Lowe's	Water hose / orth / plstc	101.04	
	Epoxy shield	68.39	
	Epoxy / rollers / sealant	115.26	284.69
CenturyLink	Phone		135.65
US Cellular	Cellular service		76.05

Chris Revere	Training meals		42.34
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		20.00
	<u>GENERAL PROPERTIES</u>		
Dodson Brothers Exterminating	Pest control		237.00
Daikin Applied	Chiller repair		5,642.48
Putney Mechanical Company, Inc.	Ag building heat pump		7,100.00
ThyssenKrupp Elevator	Service contract - July-Sept		2,975.88
East End Motor Company, Inc.	Lawnmower repair	20.75	
	Tire / mount / supply	251.48	272.23
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	12.13	
	SCOPE building	62.94	
	Courthouse	12,815.50	
	STEPS Centre	3,201.58	
	Lights at Rice	114.26	
	Ag bldg.	838.18	17,044.59
Town of Farmville	Water & sewer		244.55
AT&T	Shop phone		46.93
CenturyLink	Phone		152.91
US Cellular	Cellular service		106.10
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Soap / towels / gloves / bags	725.00	
	Roll towels	197.49	
	Bleach / tp / towels / air freshener	321.64	1,244.13
Unifirst Corporation	Cleaning rentals		129.14
Walmart Community / SYNCB	Cleaning supplies		126.14
Diamond Springs Water, Inc.	Water & equipment rental		16.20
Farmville Wholesale Electric	Fuses / fuse puller		74.62
Grainger	Fuses		144.50
J. R. Tharpe Trucking Company	Mulch		300.00
Lowe's	Cement mix / posts	71.89	
	Brush & roof repair	26.57	
	Lock nuts/psts/bolts	70.38	
	Tape/psts/brick mold	70.36	
	Coupling/psts/shears	108.04	
	Fence posts	13.26	360.50
NAPA of Farmville	Belt		15.69
Pairet's, Inc.	Signs		550.00
Price Supply Company, Inc.	Air filters	4,142.71	
	Flappers	9.55	
	P-trap / J bend / strainer	42.46	4,194.72
Cintas Corporation #524	Uniform rental		789.64
Taylor-Forbes Equipment Company	Battery	145.33	
	Oil / filter / funnel	56.59	201.92
Fisher Auto Parts, Inc.	Light bulbs	6.20	
	Anti-freeze	30.96	37.16
Rundstrom Auto, LLC	State inspection		16.00

<u>CANNERY</u>		
Patty Gulick	DampRid / PVC / fitting	13.24
Southside Electric Cooperative	Electric	423.78
Parker Oil Company, Inc.	Heating fuel	594.31
CenturyLink	Phone	274.74
Can Corp of America, Inc.	Cans & lids	4,678.60

<u>COMPREHENSIVE SERVICES ACT</u>		
Acewall Scholars	Professional service	110.00
Blue Ridge Therapy Assoc.	Professional service	280.00
Centra Health	Professional service	23,044.00
Faison School for Autism	Professional service	6,680.00
Family Preservation Service	Professional service	540.00
Fulcrum Counselors, LLC	Professional service	1,080.00
Grafton School, Inc.	Professional service	9,771.00
James River Therapy Services	Professional service	192.50
Christopher Doyle Jones	Professional service	721.00

<u>CONTRIBUTIONS TO COLLEGES</u>		
Southside VA Community College	19-20 Support	5,000.00

<u>PLANNING</u>		
Farmville Newsmedia	Advertising	282.67
US Cellular	Cellular service	42.04
Commonwealth Regional Council	19-20 Dues	19,000.00

<u>COMMUNITY DEVELOPMENT</u>		
Farmville Chamber of Commerce	19-20 Support	250.00

<u>ECONOMIC DEVELOPMENT</u>		
US Cellular	Cellular service	44.51
Business Card	RTD subscription	78.21
Key Office Supply	Post it notes	8.99

<u>TOURISM</u>		
Town of Farmville	Water & sewer	59.24
Business Card	UPS charges	5.83
CenturyLink	Phone	377.3
Magi Van Eps	Meals	50.46
Farmville Printing	Posters	162.00
Key Office Supply	Construction board	5.37
	Copy paper / Avery DTS	54.58
	Gld Str stick	2.29
	Partner envelopes	10.69
	Stamps & envelopes	17.48
	STD paper	17.98
	Copier service contract	965.63
	Cartridges / supplies	767.07
Midtown Mailboxes	Laminating	1,841.09
		78.40

<u>FLOOD & EROSION CONTROL</u>		
Hurt & Proffitt, Inc.	Storm water plan review	405.00
<u>COOPERATIVE EXTENSION OFFICE</u>		
CenturyLink	Phone	117.86
<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone	2,893.17
Rochette's Florist	Flowers (Headley)	157.99
<u>CAPITAL PROJECTS</u>		
Network Craze Technologies	Hardware replacement	720.00
Zuercher Technologies	Mapping software	16,996.00
Crabtree, Rohrbaugh & Associates	CH construction	1,882.78
	STEPS Center A&E	6,404.18
	STEPS Building renovation	436.05
	DSS Building A&E	6,838.90
	DSS Building construction	2,601.52
Blair Construction, Inc.	PJT 3246 STEPS renovation	164,510.19
	PJT 3251 DSS building	1,119,815.32
Commtronics of Virginia	Antenna replacement	11,515.85
		18,163.43
		1,284,325.51
<u>DEBT SERVICE</u>		
Citizens & Farmers Bank	YMCA Loan - interest	12,403.96
	YMCA Loan - principal	100,000.00
		112,403.96
<u>FORFEITED DRUG ASSETS</u>		
Piedmont Regional Task Force	Dues	3,000.00
Thomson Reuters-West	Court screen access	60.00
<u>WATER FUND</u>		
Town of Farmville	Water & sewer	21.10
<u>SEWER FUND</u>		
Dominion Energy Virginia	Electric - Sewer pump	134.91
<u>COLLECTIONS</u>		
NAPA of Farmville	WD40 / sprdr / Bug B Gone	20.74
	Weather strip / tape	19.48
	Blaster oil / Def	38.97
	Def	274.75
		353.94
Cavalier Hose & Fittings	Hose / tpe / h fluid / ftng	278.73
East End Motor Company, Inc.	Tire repair / boot	32.45
	Tire repair	25.75
	Tires / mount / balance	566.21
		624.41
Fisher Auto Parts, Inc.	Grease	37.30
Republic Services #974	Trash collection	967.71
Emanuel Tire of Virginia	Tire recycling	317.00
STEPS, Inc.	Recycling fee	2,574.60
Southside Electric Cooperative	Electric	117.26
Dominion Energy Virginia	Rice collection center	30.58

	Green Bay - electric	40.97	71.55
CenturyLink	Phone	160.92	
	Phone - Worsham	43.43	204.35
US Cellular	Cellular service		32.02
Verizon	Phone		150.11
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Fuel	408.26	
	Diesel	208.77	617.03

LANDFILL OPERATIONS

Resource International	Landfill monitoring	13,437.64	
	Project management/update SWPPP	2,089.25	
	SWP PJT Compliance mgmt.	1,188.00	16,714.89
Haley's Homes, Inc.	Cement blocks		797.50
Arc3 Gases	Cylinder rental		9.30
Diamond Springs Water, Inc.	Water & equipment rental		52.45
Watts Industrial Equipment	Repair excavator		425.00
CenturyLink	Phone		110.93
US Cellular	Cellular service		44.51
Carter Machinery Company, Inc.	Core return	-534.31	
	Coil / fan / motor	2,718.93	
	Control cables	441.80	2,626.42
Cavalier Hose & Fittings	Hose & fitting	73.96	
	Tractor fluid	49.88	
	Cam lock	4.84	128.68
Crewe Tractor & Equipment	Water pump	66.68	
	Hyd hose & fitting	44.90	111.58
East End Motor Company, Inc.	Inspections	83.00	
	Tires / mount / disposal	1,229.96	1,312.96
Excel Truck Group	Brakes / kit / core		787.32
Ferguson Enterprises, LLC	Gloves / silt fence		113.85
Llewellyn Metal Works, Inc.	Rect tube		51.00
NAPA of Farmville	O ring / hose clamp / hose	18.95	
	Light bulbs	59.98	
	Oil filter / black seal	47.47	
	Lamp / grease / straps	114.88	
	Fuel filter	41.99	
	Tape / cable tie / paint	29.47	
	Fuel cleaner	179.99	
	Towels / glass cleaner	22.68	
	Oil / light / gloves	224.86	
	Bracket / license plate kit	13.78	
	Terminal / starter button	18.77	
	Generator / core charge	179.04	
	Core return / hose / battery (6)	129.44	
	Blaster oil / def	5.99	
	Lamp / wire cutter / plug / tie	39.62	
	Freon	26.99	1,153.90
Pocky Branch Contractors	3-Ply matts		1,000.00
Sherwin Williams Company	Poles / frames		16.74

<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit	1,187.00
<u>ENTERPRISE ZONE</u>		
Mecklenburg County	VA Growth Alliance	20,000.00
<u>PIEDMONT COURT SERVICES</u>		
Dominion Energy Virginia	Electric	180.63
CenturyLink	Fax line	72.52
Lumos Networks	Phone	310.71
SRP Corporation, LLC	Rent	2,750.00
Zachary Ayoub	Mileage	214.20
	Newspapers	1.79
Steve Elswick	Mileage	30.74
Renee T. Maxey	Mileage	129.34
Andy Mays	Mileage	29.00
Camilo Montoya	Mileage	144.90
Matt Vitale	Mileage	142.10
Hotel Madison & Shenandoah	Lodging	633.36

In Re: Resolution: 2019 Personal Property Tax Relief

Mr. Bartlett reported the Commissioner of Revenue has computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2019 to be 34.25% of assessed value based upon guidelines provided by the Commonwealth. The percentage was 34.75% for 2018.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to adopt the PPTRA Resolution for 2019; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**PPTRA RESOLUTION FOR 2019
County of Prince Edward, Virginia**

In accordance with the requirements set forth in VA. *CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2019, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 34.25% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive 34.25% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance *with Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Tom Zaebst, Assistant State Forests Manager, Virginia Department of Forestry

Mr. Tom Zaebst, Assistant State Forests Manager, presented a check to the Board for the County’s share of the proceeds of timber sales in the Prince Edward Galleon State Forest, in the amount of \$45,848.58. Mr. Zaebst said they are continuing their third-party certification as an American Tree Farm and the Sustainable Forestry Initiative, which is a nationwide and world-wide program of other people saying that the State Forests are doing the right things to be sustainable.

In Re: Highway Matters

Mr. Scott D. Frederick, P.E., VDOT Resident Engineer, stated Route 622 is closed for bridge replacement; this has begun the set-up work, bringing the cranes in, and a completion date is set for September 2020. He said plant mix resurfacing is being done on Route 643 and Route 307; he said the rumble strips have been installed, and they need to seal, and then permanent striping will be done. Mr. Frederick said surface treatment is scheduled to begin next week in Buckingham County, then in Cumberland County, and then Prince Edward County. He said crews are now patching prior to the surface treating; rumble strips are being ground into Route 460 as part of the statewide safety initiative and said to expect rolling lane closures.

Mr. Frederick said the project on Route 307 and Route 460 will be advertised for bid by December 2019. He said improvements to the radius have been made on Route 628 at the median and at Route 15 by the school; he said VDOT will then work on the radius at Route 15 and County Line Road (Route 671).

Mr. Frederick then said they are working on the primary mowing; he explained that due to the monarch butterfly being put on the endangered species list, they are allowing the flowers and grass on medians for the butterflies. He said that after the first frost, all will be cut then. He said mowing on the secondary routes is being done and asked the Board members to report any concerns of high trouble spots and visibility issues.

Supervisor Gilliam reported that [grass on] Route 658 needs cut.

Mr. Bartlett said the grass has been closely cropped in the Lockett District in a number of areas.

Mr. Frederick said VDOT is finishing the Rural Rustics and stone is down in preparation for paving in a few weeks.

Supervisor Pride thanked Mr. Frederick for the work to be done at County Line Road; she reported the grass is very high on Bloomfield, Chapel and Abilene Roads.

Supervisor Jones said there are numerous patches on the roads in Lockett District and asked if that is in preparation for resurfacing. Mr. Frederick said that if there are patches in the last few weeks, resurface treatment will follow.

Supervisor Jones then reported the Rice Fire Department is concerned about their ability to safely enter the highway at Route 460 and Route 307 when work begins; he said they would like a warning light installed when they have an emergency call. Mr. Frederick stated there are a few things that could be done and will look into the issue.

Supervisor Jones asked for input from Chief Ellington, who stated there is already a delay during rush hour traffic times due to the increased traffic, especially in the westbound lanes. Discussion followed.

Supervisor Southall reported a large pothole on Scott Drive, off Milnwood Road.

Supervisor Emert reported that on Peaks Road, north of Holiday Lake Road, the asphalt was taken up and now there is just gravel.

In Re: Public Hearing – Emergency Medical Service (EMS) District Ordinance

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a proposed ordinance which establishes the Prince Edward County Emergency Medical Service District, and enables the Board of Supervisors to consider a District Levy, as provided for in Section 32.1-111.14:2 of the *Code of Virginia*, 1950, as amended. Notice of this hearing was advertised according to law in the

Wednesday, July 24, 2019, Wednesday, July 31, 2019 and Wednesday, August 7, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated that at its meeting on July 9, 2019, the Board of Supervisors authorized the drafting of a County Ordinance establishing an Emergency Medical Service (EMS) District which would encompass the entirety of the County. The Board also authorized a public hearing on the draft ordinance to be held at its August 13, 2019 meeting. The required public hearing notices were published in the July 24th, July 31st, and August 7th editions of the Farmville Herald as required by Section 15.2-2400 of the *Code of Virginia*.

Establishment of the District will allow of the District will allow the Board of Supervisors to annually levy a tax on the assessed value of all property, real and personal, within such district subject to local taxation. Any amount realized from such levy must be kept separate from all other moneys of the County and shall only be used for the maintenance and operation of EMS services in the District as outlined in Section 50-42 of the Ordinance.

While much of the recent discussion and media coverage has been related to the Prince Edward Volunteer Rescue Squad (PEVRS), the Board of Supervisors authorized this public hearing after considerable review of the challenges facing all of the volunteer EMS providers serving the citizens of Prince Edward County. This decision was not made lightly.

This public hearing is limited to the question should a county-wide EMS district be created. The decision to impose an actual tax levy will be the topic of a public hearing immediately following this public hearing.

Chairman Wilck opened the public hearing.

Mr. David Norman, Leigh District, stated he was a member of the Prince Edward Volunteer Rescue Squad, a paramedic and also one of the paramedics and president of Meherrin Fire & Rescue. He said he is in support of the EMS ordinance. He said the EMS and Fire Departments help the community and its citizens in time of need, and creating this ordinance will help the departments and the citizens.

Andrew Watters, Captain of the Prince Edward Volunteer Rescue Squad, said that the creation of an EMS District is needed, when looking at any of the agencies that run EMS, everyone is there for the same reason. In creating this district and supporting them financially will help them achieve an end goal which helps the citizens of this county. He asked the Board for its consideration.

Dr. Jim Jordan, Farmville District, stated he is in favor of the creation of the Ordinance for a County Wide Medical Service Agency, and stated that thanks to “someone,” he was scooped up from the sidewalk by the Prince Edward Volunteer Rescue Squad and spent five days in the ICU before he regained consciousness. He said if not for the Volunteer Rescue Squad, he would not be speaking and there would be a “bunch of us” in the cemetery. He urged the Board to establish this district.

Chief Trey Pyle, Meherrin Volunteer Fire & Rescue, stated he is in support the creation of a district to better service the citizens of Prince Edward County.

Melissa Stoltzfus, Prospect District, stated she is in support and has become a volunteer within the past few months and finished classes for EMT in May.

Ryan Paynes, Leigh District, spoke in support of the ordinance adding there is a need for volunteer EMTs to better serve the area. He said establishing this District will help the departments gain volunteers.

Aaron Scales, Farmville District, spoke in support of the ordinance.

Dallas Tinsley, Buffalo District, stated times are difficult, replacement vehicles are at a critical level and over the years, the cost more than doubled; he said he is in favor of anything to support the volunteer departments. Mr. Tinsley said the average citizen is 25 times more likely to dial 911 because they need rescue than they would for a fire emergency. He said anything the Board can do to help the County maintain and keep the service, he is in support.

Andy Ellington, Lockett District, spoke in favor of the ordinance.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Mr. Bartlett read the proposed ordinance to establish an EMS Service District.

Supervisor Cooper-Jones asked that if adopted, when this will go into effect. Mr. Bartlett stated that as it is for the 2019 tax year, it would go into effect immediately upon adoption.

Supervisor Pride made a motion, seconded by Supervisor Jones, to adopt the Ordinance establishing a county-wide EMS District, effective upon adoption; the motion carried:

Aye:	J. David Emert	Nay:	Pattie Cooper-Jones
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

Chapter 50. Article III.

Sec. 50-40. Prince Edward County Emergency Medical Service District Established.

There is hereby created a Prince Edward County emergency medical service district that follows the boundaries of Prince Edward County, and which emergency medical service district includes all real and personal property located within the boundaries of Prince Edward County, a political subdivision of the Commonwealth of Virginia.

Sec. 50-41. Emergency Medical Service District Levy.

The board of supervisors may annually levy a tax on the assessed value of all property real and personal within the Prince Edward County emergency medical service district, which tax shall be extended and collected in the same manner as real and personal property taxes are extended and collected in the county.

Sec. 50-42. Use of Emergency Medical Service District Levy.

The Prince Edward County treasurer shall keep all amounts realized from any levy made pursuant to Sec. 50-41 of this chapter in a fund separate from all other monies of the county and such funds shall be applied to no other purpose than the maintenance and operation of the non-profit emergency medical service agencies operating in the County of Prince Edward, as authorized by the board of supervisors, and with the disbursement of said funds as authorized and appropriated by the board of supervisors.

(Authority: Section 27-23.1, *Code of Virginia*, 1950, as amended.)

In Re: Public Hearing – EMS District Levy

Chairman Wilck announced that this was the date and time scheduled for a public hearing on proposed 2019 EMS District Levies. Notice of this hearing was advertised according to law in the Wednesday, July 24, 2019, Wednesday, July 31, 2019 and Wednesday, August 7, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated that at its meeting on July 9, 2019, the Board of Supervisors authorized a public hearing to receive citizen input on the setting of the levy for the County-wide EMS District. The proposed levies that were authorized by the Board to be advertised were as follows: \$0.01 for Real Estate and \$0.10 for personal property.

It is anticipated the EMS District levy will generate approximately \$300,000 per year in revenue. Any amount realized from the levy must be kept separate from all other moneys of the County and shall only be used for the maintenance and operation of EMS services in the District.

Should the Board approve the levy and after the levy is collected in December, the Board will then establish the distribution of the funds to County EMS agencies.

Chairman Wilck opened the public hearing.

Gordon Johnson, Prospect District, stated while he supports the Rescue Squad, Fire Department and Police Department. He said each and every one of these groups should be fully funded by our localities and supported by our local citizens. He said he understands the Rescue Squad needs additional funding but there is a more equitable way of assessing that additional cost to the county citizens than the proposed property tax and personal property tax increase. He said the Rescue Squad provides equal services to all households in Prince Edward [County] and therefore, the increase in cost should be divided by the citizens of the County. He said to raise \$300,000 a year for the Rescue Squad, a \$40 fee per household would be a more than fair distribution instead of taxing the property and business owners in the County who choose or have to have multiple properties in the County. He asked the Board to take more time to make sure it is fair and equal to each and every citizen of the County.

Mr. Bartlett stated that by the Code of Virginia, localities are not permitted to charge a fee and only allows a levy on real estate or personal property. He said it is specific in the Code; because we are a Dillon Rule state, the local government must follow the Code of Virginia. He said the Code of Virginia, on the EMS District, does not allow any other form of fee or license to be collected. That is why there is a proposed assessment on the real and personal property.

Joyce Eggleston, Farmville District, stated her family was involved with the Rescue Squad but she is “tired of being taxed to death on my properties and my personal property,” and there is a need to find a solution without constantly taxing the citizens. She asked that this be tabled to find another way.

Ken Cook, Prospect District, stated that the County must follow the law on how to collect funds to support the Rescue Squad. He said everyone doesn't pay taxes; he said according to the US Census Bureau, in Prince Edward County, 65% of citizens pay 100% of the real estate tax and 35% do not pay any real estate taxes. He said 100% of people have personal property, and would like the Board to look at that 35% that do not pay real estate taxes.

Chairman Wilck stated that initially, he preferred a two-cent real estate tax, but Supervisor Jones said that it is not fair and would be fairer to have people that pay personal property tax, such as cars, to pay part of that.

Supervisor Jones said he used to think renters do not pay real estate taxes, but the landlords add that cost into the rent. He said it would be fairer to not put the whole burden on the property owners but to share that cost with the personal property owners.

Chairman Wilck said the EMS does a fantastic job and has been losing volunteers. He said this is being done in the hopes that it will take care of the funding problem and stem the resignations.

A member of the Rescue Squad said that, as a property owner, he is asking a fairer way but has not heard any suggestions. He said renters do pay the tax in their rent for that property owner; one hundred percent of people that have any sort of housing are doing their fair share and invited anyone to come up with a fair process.

Supervisor Townsend said that he has been on the Board for six years and this issue comes up every year. He said the recommendation will sustain the EMS long-term.

Chairman Wilck thanked the EMS for their service.

There being no one further wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the amendment of the 2019 Tax Levy Resolution which adds a special levy for the County-Wide Emergency Medical Services District, and to establish the levies of \$0.01 for Real Estate and \$0.10 for personal property; the motion carried:

Aye:	J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	Pattie Cooper-Jones
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A Resolution to Impose Tax Levies For Calendar Year 2019

Whereas, the Prince Edward County Board of Supervisors establishes the levies for the County of Prince Edward, Virginia; and

Whereas, for calendar year 2019, beginning January 1, 2019 and ending December 31, 2019, the Board of Supervisors has duly advertised and on April 23, 2019 and August 13, 2019 held a public hearing on the subject tax levies;

Now, Therefore, Be It Resolved, by the Board of Supervisors of the County of Prince Edward that the following tax levies be, and hereby are, imposed for the calendar year 2019:

General Levies – County-Wide			
Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Real Estate	\$0.51	Fair Market Value	\$0.51
Mobile Homes	\$0.51	Fair Market Value	\$0.51
Merchant’s Capital	\$0.70	100% of Original Cost	\$0.70

Tangible Personal Property – Motor Vehicles	\$4.50	N.A.D.A. Guide, Loan Value	\$4.50
Tangible Personal Property – Business Furniture & Fixtures	\$4.50	20% of Original Cost	\$0.90
Tangible Personal Property – Heavy Equipment	\$4.50	20% of Original Cost	\$0.90
Machinery & Tools	\$4.20	10% of Original Cost	\$0.42
Farm Machinery & Equipment	\$0.00	----	\$0.00

Additional Special Levy – County-Wide Emergency Medical Services District

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Real Estate Special Levy	\$0.01	Fair Market Value	\$0.01
Mobile Homes	\$0.01	Fair Market Value	\$0.01
Tangible Personal Property – Motor Vehicles	\$0.10	N.A.D.A. Guide, Loan Value	\$0.10
Tangible Personal Property – Business Furniture & Fixtures	\$0.10	20% of Original Cost	\$0.02
Tangible Personal Property – Heavy Equipment	\$0.10	20% of Original Cost	\$0.02

Additional Special Levy – Poplar Hill CDA District Only

Levy	Nominal Tax Rate (per \$100 of assessed valuation)	Value Used for Assessment Purposes	Effective Tax Rate (per \$100 of assessed valuation)
Poplar Hill CDA Real Estate Special Levy	\$1.00	Fair Market Value	\$1.00

In Re: FIRE-EMS Committee Recommendation for Volunteer Fire Department

Mr. Bartlett said that as the Board is aware, the FIRE-EMS Committee comprising Supervisors Townsend, Chair; Gilliam and Southall, met June 20 and June 28 to research and discuss the financial/operational needs of the County’s Volunteer Fire and EMS agencies. At the July meeting of the Board, the Committee made the recommendation and the Board opted to table action until its August meeting for “the County to allocate funding for Rice VFD, Prospect VFD, Darlington Heights VFD, Hampden-Sydney VFD, Meherrin VFD and Pamplin VFD in the amount of \$10,000 for each department, for a total of \$60,000 to help off-set the cost of the Accident & Sickness insurance coverage on the volunteers and the Property & Casualty insurance coverage on their apparatus and buildings. The County Administrator had noted that the County has \$125,000 in the current budget slated to be returned to the fund balance. Part of that money could be used to fund this recommendation without increasing the FY20 total budget.

Mr. Bartlett said that several years ago, the County had advocated for all the VFDs to obtain Workers Comp for their volunteers and increase the coverage of their umbrella insurance policy; the VFDs complied

with this request which increased their insurance expense by more than \$10,000 annually. The increased liability insurance facilitates the County's management of the Line of Duty Act (LODA) and ensures adequate coverage of their equipment, property and volunteers. Providing the members Workers Comp insurance is vital in recruiting volunteers and guarantees these men and women will be taken care of in case they are injured while volunteering to protect their fellow citizens. The liability insurance costs at least \$10,000 for each department and workers comp costs several thousand dollars more. With increased operational expenses, the VFDs are experiencing strains on their budgets and have been discussing eliminating the Workers Comp Coverage and/or reducing their Liability Insurance Coverage. This would not be in the best interest of the residents of the County nor the volunteers. The Committee did not recommend additional funding for the Farmville VFD because they receive considerably more in funding from the Fire Programs fund - \$28,438 compared to a slightly more than \$13,100 for the County departments. This puts the County departments on a more equal footing with Farmville VFD. In addition, Farmville VFD receives funding assistance from both the Town and Longwood [University].

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gilliam, to approve \$10,000 of supplemental funding, totaling \$60,000, for the six rural volunteer fire departments to offset the cost of insurance; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Amendment to Animal Control Ordinance – Lifetime Dog License

Mrs. Donna Nunnally, Treasurer, said she and County Staff are recommending to the Board of Supervisors an amendment to Chapter 10, Article III, Division 2, Sections 10-52 and 10-56 of the County Code to require citizens to purchase a lifetime dog license instead of an annual dog license as allowed by Section 3.2-6530 of the Code of Virginia. The proposal would revoke the annual purchase of regular (\$10.00) and unsexed (\$5.00) tags and implement a one-time purchase of a lifetime tag. The Code of Virginia limits the tax for a lifetime license to no more than \$50. It is recommended the fee for a lifetime dog license be \$10.00. There is no recommendation to amend the ordinance as it pertains to Kennel tags.

The primary purpose of the dog license is to ensure citizens have their dogs vaccinated for rabies. An owner will still be required to present proof of rabies vaccination before receiving a lifetime dog license and the lifetime license shall only be valid as long as the owner resides in the issuing locality and the rabies vaccination is kept current. Citizens shall submit all updated rabies vaccination certificates to the Treasurer's office for record-keeping throughout the lifetime of the canine. If at any time the rabies vaccination expires or the owner does not provide timely proof of vaccination, the tag will be considered void and a new tag must be purchased upon vaccination of the dog. Currently, veterinarians are required to provide County Treasurers the rabies certificate after a dog is vaccinated. The Treasurer is prepared to maintain a database to track when a dog will need to have its vaccination updated.

Currently there is no effective process to determine if an owner has had their dog vaccinated for the first time. That will continue to be the case under this proposal. Duplicate tags will still be available for purchase for a fee of \$1.00, previously \$0.25. This process will reduce tag waste from year to year, simplify the process for dog owners as well as reduce annual upkeep as most rabies vaccinations are valid for three years. Regular and Unsexed tags have only generated \$7,500 per year (approximately 1,100 tags). Lifetime tags would increase revenue the first year implemented and then taper off to approximately 200 sales per year, \$2,000 annually, not including kennel tag sales. A study group approved by the 2016 General Assembly found that lifetime tags would enhance process efficiency and reduce administrative burdens to the local governments. The group unanimously were in favor of local treasurers considering a change from the typical single year license.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to authorize a public hearing for the September 10, 2019 meeting to amend the county ordinance to allow for the implementation from an annual to a lifetime dog license; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Proposed Amendment:
Code of Virginia
Title 3.2. Agriculture, Animal Care, and Food

Chapter 65. Comprehensive Animal Care

§ 3.2-6530. When license tax payable

A. The license tax as prescribed in § 3.2-6528 is due not later than 30 days after a dog or cat has reached the age of four months, or not later than 30 days after an owner acquires a dog or cat four months of age or older, and each year thereafter.

Licensing periods for individual dogs and cats may be equal to and may run concurrently with the rabies vaccination effective period.

B. The governing body of a county or city may by ordinance provide for lifetime dog or cat license. Such a license shall be valid only as long as the animal's owner resides in the issuing locality and the animal's rabies vaccination is kept current.

C. Any kennel license tax prescribed pursuant to § 3.2-6528 shall be due on January 1 and not later than January 31 of each year.

1984, cc. 248, 492, § 29-213.58; 1986, c. 169; 1987, c. 488, § 3.1-796.88; 1990, c. 365; 1993, c. 817; 2006, c. 836; 2008, c. 860; 2017, cc. 559, 567.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Proposed changes to County ordinances:

THE CODE OF
THE COUNTY OF
PRINCE EDWARD, VIRGINIA

ARTICLE III. DOGS

DIVISION 1. GENERALLY

Sec. 10-52. Amount of license tax

- Pursuant to the authority of *Code of Virginia*, § 3.2-6528, any person licensing a dog in the County shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog	\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog	\$ 5.00	(\$1 to \$10) *can't exceed male
Female dog	\$10.00	(\$1 to \$10)
Unsexed (spayed) female dog	\$ 5.00	(\$1 to \$10) *can't exceed female
Lifetime	\$10.00	(<\$50.00)

- No license tax shall be levied on dogs under four months of age
- No license tax shall be levied on any dog that is trained and serves as a guide dog for a blind person, that is trained and serves as a hearing dog for a deaf or hearing-impaired person, or that is trained and serves as a service dog for a mobility-impaired or otherwise disabled person, or any dog under four months of age.

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, ~~the sex of the dog and the calendar year for which issued~~, and shall bear a serial number.

Code of Virginia
Title 3.2. Agriculture, Animal Care, and Food
Chapter 65. Comprehensive Animal Care

§ 3.2-6528. Amount of license tax

The governing body of each county or city shall impose by ordinance a license tax on the ownership of dogs within its jurisdiction. The governing body of any locality that has adopted an ordinance pursuant to subsection B of § ~~3.2-6524~~ shall impose by ordinance a license tax on the ownership of cats within its jurisdiction. The governing body may establish different rates of taxation for ownership of female dogs, male dogs, spayed or neutered dogs, female cats, male cats, and spayed or neutered cats. The tax for each dog or cat shall not be more than \$10 for each dog or cat shall not be more than \$10 for each year or \$50 for a lifetime license issued pursuant to subsection B of § ~~3.2-6530~~. If the dog or cat has been spayed, the tax shall not exceed the tax provided for a male dog or cat. Any ordinance may provide for an annual license tax for kennels of 10, 20, 30, 40, or 50 dogs or cats not to exceed \$50 for any one such block of kennels.

No license tax shall be levied on any dog that is trained and serves as (i) a guide dog for a blind person, (ii) a hearing dog for a person who is deaf or hard of hearing, or (iii) a service dog for a mobility-impaired or otherwise disabled person.

As used in this section, “hearing dog,” “mobility-impaired person,” “otherwise disabled person,” and “service dog” have the same meanings as assigned in § ~~51.5-40.1~~.

1984, cc. 248, 492, § 29-213.57; 1986, c. 169; 1987, c. 488, § 3.1-796.87; 1993, c. 817; 1994, c. **108**; 2006, c. **836**; 2008, c. **860**; 2014, c. **616**; 2017, cc.**559, 567**; 2019, c. **288**.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

In Re: Debris Management Plan Resolution

Mr. Bartlett said a resolution has been drafted which provides for the Board’s adoption of the County Debris Management Plan. The 113-page Plan was developed by the Commonwealth Regional Council in conjunction with staff from the County Administrator’s Office and Department of Public Works to provide the framework for the Prince Edward County government and other entities, if needed, to clear and remove debris generated during a public emergency within the jurisdictional limits of Prince Edward County.

This Plan unifies the efforts of public and private organizations for a comprehensive and effective approach to establish the most efficient and cost-effective methods to resolve disaster debris removal and

disposal issues and to expedite debris removal and disposal efforts that provide visible signs of recovery designed to mitigate the threat to the health, safety, and welfare of the residents of Prince Edward County.

The Plan has been reviewed by the Director of Public Works and the Emergency Management Coordinator. Adoption of the Plan by the Board of Supervisors facilitates the reimbursement of debris management costs through the FEMA Public Assistance process.

Any Board member who wishes to review the Plan may request a copy from the County Administrator or Assistant County Administrator.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the Resolution to adopt the Prince Edward County Debris Management Plan; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**RESOLUTION OF THE BOARD OF SUPERVISORS
TO ADOPT THE
PRINCE EDWARD COUNTY DEBRIS MANAGEMENT PLAN**

WHEREAS, the County of Prince Edward, Virginia, is vulnerable to an array of natural and man-made hazards that can cause loss of life and damage to public and private property; and

WHEREAS, the County maintains an Emergency Operations Plan (EOP), which establishes responsibilities for each County agency and sets forth lines of authority and organizational relationships that are essential for the protection of the public; and

WHEREAS, the County realizes there may be an event that exceeds the response capabilities of its personnel and resources; and

WHEREAS, the Commonwealth Regional Council (CRC) has assisted the County of Prince Edward with the development of a local Debris Management Plan that outlines applicable roles and responsibilities in the response to such an event; and

WHEREAS, the CRC consulted with staff from the County of Prince Edward and other local, state and federal agencies, including the Virginia Department of Emergency Management (VDEM) and Federal Emergency Management Agency (FEMA), in the development of this Plan; and

WHEREAS, the County Debris Management Plan supports the Prince Edward County Emergency Operations Plan; and

WHEREAS, having a FEMA-approved Debris Management Plan is required for the County to qualify for FEMA funds to help with debris removal related to such an event; and

WHEREAS, VDEM and FEMA have reviewed this Plan, and FEMA has advised that local adoption is required before it can give final approval of the Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, hereby adopts the Prince Edward County Debris Management Plan, and agrees to take actions as outlined in the Plan in response to an event that would necessitate a request for FEMA funding to help with related debris removal.

In Re: County Administrator’s Report

VRA Bond Update – Mr. Bartlett reported the Virginia Resource Authority completed their summer sell-off of bonds of which the County participated. The end result was better than the last projections we received from our financial advisor on July 9, 2019. At that time, the estimate was that annual debt service would be \$577,827 with a total repayment to include interest of \$8,868,862. The actual results will be payments of about \$552,000 each year (actual amounts fluctuate each year slightly) with a total repayment of \$8,477,657.

Public Hearing for a FY20 Budget Amendment – With closing of the bonds and the signing of all construction and furniture contracts, we now have final revenue and expense amounts. These amounts exceed the threshold (increase of greater than 1%) that require a public hearing for amending the County budget. The County needs to amend the FY20 budget to reflect these expenses and revenues.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to authorize a Public Hearing to amend the County FY20 budget to reflect the receipt of the Bond funds and the payment associated with the Courthouse renovations and construction of the Social Services building; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:
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Volunteer Fire Department Carry Over – On June 30, 2019, the following fire departments had unexpended funds to be carried forward into the FY20 budget. The amounts are reflected below:

REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	41050	0100	From General Fund Balance		\$133,856
4 (Exp)	100	32200	7001	Farmville Volunteer Fire Dept.	83	

3 (Rev)	100	32200	7002	Rice Volunteer Fire Dept.	11,763
4 (Exp)	100	32200	7003	Prospect Volunteer Fire Dept.	42,989
3 (Rev)	100	32200	7004	Darlington Heights Vol. Fire Dept.	11,511
4 (Exp)	100	32200	7005	Hampden-Sydney Vol. Fire Dept.	15,998
3 (Rev)	100	32200	7006	Pamplin Volunteer Fire Dept.	48,473
4 (Exp)	100	32200	7007	Meherrin Volunteer Fire Dept.	3,039

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to approve the FY20 budget amendment for the VFD carryover fund and appropriate the same funds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Personnel Committee Report

The Personnel Committee comprised of Chairman Jim Wilck and Supervisors Pride and Townsend met August 8, 2019, to review requests from the Sheriff and Renee Maxey to adjust salaries in their departments.

The Sheriff is having considerable difficulty hiring Dispatchers. Recently he has offered a dispatcher position to three different individuals and they have all declined to accept the job because of the salary. The Sheriff currently has two dispatcher positions that are not filled. He has had to pay overtime or use a road/courtroom officer to fill the void, which is more expensive. Mr. Bartlett said he has surveyed the surrounding Counties and has received responses from Amelia, Buckingham, Charlotte, Cumberland and Nottoway. Charlotte County still operates its own jail and the dispatchers are also trained as jail officers and as such, their salaries are much higher and not a good comparison. The average Dispatcher salaries are listed below; the cumulative average without Prince Edward County is \$31,454:

Amelia	\$29,735
Buckingham	\$34,922
Cumberland	\$30,564
Nottoway	\$30,596
Prince Edward	\$27,608

The Committee is recommending the starting salary for dispatchers be increased to \$31,000 which will require three existing dispatchers' salaries to be increased to that level. This will cost almost \$8,000

including benefits. The funds can be obtained from (1) the \$125,000 that is being returned to the fund balance in the FY20 budget, (2) Savings from the vacancy of the Director of Community Development or (3) the expected increase in revenue from fines that the Sheriff expects if this request is granted. If the Board agrees with the Committees recommendation, Mr. Bartlett recommended waiting to see if a budget amendment will be needed because there may be enough vacancy savings to absorb this salary increase.

Supervisor Southall made a motion, seconded by Supervisor Cooper-Jones, to approve the starting salary adjustment for dispatchers to \$31,000 and to increase the salary of three existing dispatchers' salaries to that level; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Mrs. Renee Maxey, Director of Piedmont Court Services (PCS), has requested a salary increase for her Office Manager and herself. The justification is because of a shortage of personnel requiring both to assume additional duties. There are nine total positions in PCS to include Mrs. Maxey. They have been operating with five total employees for about six months. Mr. Bartlett said two new employees have recently been hired bringing the total to seven; he said the plan is to hire one more position if a suitable candidate can be found but one position will remain vacant.

The Office Manager has been with PCS for 17 years and because of the vacant positions, she has volunteered to perform tasks that are normally duties of the Probation Officers and the Senior Probation Officer, which is vacant. These include running criminal histories for new clients, running court dockets, training new probation officers on the supervision fee process and scheduling intakes.

The Committee recommends a 3.5% increase for the position from \$41,244 to \$42,688.

Mrs. Maxey has been the Director of PCS for 29.5 years. With the shortage of probation officers (PO) and especially the senior PO being vacant and no plans to fill that position, the Director has had to complete the duties of the Senior PO. These include training all new POs, tracking all of the PO's court dockets, ensuring the new POs are prepared for court and actually handle case management files.

The Committee is recommending a 3.5% increase from \$70,463 to \$72,929.

The total annual increase from these two actions would be \$4,580.

This program is funded through a grant from DCJS and the grant has been sufficient to operate the program and in fact this year we had to return a portion of those funds because of the inability to hire personnel to fill all the positions. Thus, if this request is approved there will be no impact to the County budget.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the recommendations from the Personnel Committee to adjust the salaries mentioned above; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Enterprise Zone

Mr. Bartlett shared a letter from the Virginia Department of Housing and Community Development related to the renewal process for the County's Enterprise Zone. He said the County's Enterprise Zone is set to expire on December 31, 2019, which is the end of the twenty-year period. With the assistance of Delegate Edmunds, the 2019 General Assembly passed legislation allowing local enterprise zones established after 2019 to request a third five-year renewal.

Mr. Bartlett said the Enterprise Zone is one of the County's most valuable economic development tools; the County will wish to pursue this five-year renewal opportunity.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Pride, to authorize the submission of an application to the Virginia Department of Housing & Community Development for a five-year renewal of the County's Enterprise Zone; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Surplus Vehicles

Mr. Bartlett said the following vehicles are no longer required by the County and it is requested the Board declare them surplus. Once declared surplus, the County will dispose of the vehicles.

Retired Sheriff's department car to be surplused:

2011	Ford Crown Vic	2FABP7BV4BX184293	mileage 143,618
2011	Ford Crown Vic	2FABP7BV2BX184292	mileage 143,706
2008	Ford Crown Vic	2FAHP71V58X146382	mileage 168,601
2009	Ford Crown Vic	2FAHP71V19X135364	odometer does not work
2008	Ford Crown Vic	2FAHP71V4BX130058	mileage 170,886
2011	Ford Crown Vic	2FABP7BV8BX184281	mileage 132,229
2012	Dodge Charger	2C3CDXAT7CH282841	mileage 158,102
2000	Jeep Wrangler	1J4FF8S0YL215131	mileage 133,914

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to declare the vehicles listed above as surplus and authorize the County Administrator to dispose of the property; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Other Business

Supervisor Cooper-Jones stated one of the Informational Items, concerning "Virginia Breeze" bus line, would not stop in Farmville. She asked the staff to contact them to see if they would have the bus stop in the Town of Farmville.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said staff has contacted the Farmville Town Manager and the FAB Director, Julie Adams because they have more communication with the Virginia Department of Rail & Public Transportation. She said that those routes are not yet in place, but the Town is aware, and they made Hampden-Sydney College aware, and staff will reach out to the Virginia Department of Rail & Public Transportation to find out the status of the bus line. She said what they have heard is that the route is from Blacksburg to Washington D.C. is hugely successful. Discussion followed.

Supervisor Cooper-Jones authorized staff to contact the Virginia Breeze and have it routed to Farmville. Mr. Bartlett said he will reach out and also speak with Senator Peake and Delegate Edmunds to request this.

In Re: Closed Session

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property, county-owned land near the Worsham intersection, where discussion in an open meeting would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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The Board returned to regular session by motion of Supervisor Townsend, seconded by Supervisor Jones and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Emert, and seconded by Supervisor Townsend, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to authorize the Chairman of the Board, the County Administrator, and the County Attorney to execute the amendment to the deed of easement; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

Chairman Wilck stated that Supervisor Cooper-Jones has not received a plaque for being the Chairman and she did an outstanding job; he said staff should get a plaque for her to recognize her service.

Chairman Wilck then requested a proclamation should be presented to the people that are recognized during the meetings.

Supervisor Southall said that votes that are taken after Closed Session are not heard by the public; Mr. Bartlett said sometimes citizens will stay if they are interested in the outcome. Mr. Bartlett added that the newspaper reporter will telephone him in the morning for updates to the action taken after Closed Session.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of July 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of July 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for July 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for July 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of July 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of July 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Cooper-Jones, seconded by Supervisor Townsend, and adopted by the following vote:

Aye: Pattie Cooper-Jones
J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: None

the meeting was adjourned at 9:00 p.m.