

September 10, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of September, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kate Eggleston Pickett, Economic Development Director; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Ms. Kate Pickett Eggleston, Economic Development Director, stated “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in the community with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, and the County employees, and citizen volunteers who serve the County of Prince Edward.

Ms. Eggleston first recognized the Prince Edward County High School students who participated in the Chemistry Olympiad Competition, which is a national multi-tiered competition. Antonio Harvey placed fourth on the first-year exam.

Ms. Eggleston then recognized the students who took the second-year exam: Katrina Carrera (graduated May 2019), Maria Carrera, Tiba Hamza (placed second), Naomi Jones, Rachael Kinzer (graduated May 2019), placed third), Abigail Swanson, Emma Watson, Melissa Williams.

Ms. Eggleston said Prince Edward won the Team Award for the second-year exam in the Large School category, and was also the winner of the School Award for the second-year exam. In addition, Tiba Hamza and Rachael Kinzer represented Prince Edward by taking the National exam.

Ms. Eggleston recognized Fuqua School Sophomore, Hunter Melton, who was chosen to participate in a unique program in Washington D.C. this past summer. He was able to join a group of other students on the campus of The George Washington University for a two-week college-like experience studying Constitutional Law and Ethics. The program, sponsored by the New York Times, employed professors from both George Washington and Georgetown Universities to lead an intense course utilizing all the exceptional resources and contacts D.C. has to offer.

In Re: Public Participation

Mr. Rick Ewing, Central Virginia Regional Library Director, reported the Friends of the Library will hold a book sale for Friends members on September 19 from 4:00 – 7:00 p.m.; he added the book sale for the public will be held September 20 from 10:00 a.m. to 4:00 p.m. and September 21 from 10:00 a.m. until 1:00 p.m. Mr. Ewing then stated the Friends of the Library will hold their fifth annual Harvest Moon event on Friday, October 11 from 6:00 p.m. to 8:00 p.m. to be held at the Library; tickets are \$25 per person and proceeds will go to programming for the children at the Library. Mr. Ewing announced there will be an event held Sunday September 15, 2019 at 2:00 p.m. at the Farmville-Prince Edward Community Library to honor LaVerne Pervall and Patty Pugh in commemoration of the Library's founders.

Summer Martin, student at Longwood University, requested a study to be done on Back Hampden-Sydney Road; she said it is a dangerous road and there are only a few speed limit signs and one warning sign prior to the curves. She questioned the process to lower a speed limit for safety on the road as there have been a number of accidents on the road. She asked the Board to help find a solution to the problem. Some discussion followed.

Mrs. Puckett said the County can request a speed study to be done by VDOT.

Mr. Ian Danielsen, Assistant Professor, Social Work, Longwood University, stated his Policy Class was in attendance to learn the process and to see government in action.

In Re: Budget Amendment FY20

Mr. Bartlett said the Chairman of the Prince Edward County School Board informed the County the School system would be receiving \$137,467 from the GO Virginia competitive funding pool. The grant is called the Great Opportunities in Technology and Engineering Careers or GOTEC. Additionally, the schools will be receiving \$268,849 in School Improvement Grant funds to be used in the Middle School. This is a total of \$406,316 and will be expended in the Instructional line item.

County staff is also requesting to re-appropriate a total of \$41,672 from the FY19 budget into FY20. This request is allowed by Section 9 of the Annual Appropriations resolution. Mr. Bartlett said \$26,150 will be used to update computers, printers and other equipment. The County’s technology consultant had some personal issues that prevented him from completing these purchases but the outdated computers, software and other equipment needs to be replaced. The \$15,522 will be used to purchase an animal control insert into the new pickup truck that was purchased last Fiscal Year; the County did not receive the insert until after the end of FY19.

Mr. Bartlett said the Board approved the appropriation of \$128,000 to assist in the purchase of a new ambulance for PEVRS, with the thought that our other partners would help in funding the remainder. The Town of Farmville, Longwood and Hampden-Sydney have all pledged to provide \$30,000 to help fund an Executive position. In addition, the Town of Farmville has agreed to provide up to \$50,000 annually to assist PEVRS in all maintenance of the Vehicles which will relieve the County from providing funding for these items.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, to amend the FY20 budget as requested and appropriate the same funds, as follows:

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3	250	24020	0112	GO TEC Grant		\$137,467
3	250	33020	0041	School Improvement Grant		\$268,849
4	250	61000	0001	Instruction	\$406,316	
3	100	41040	0100	From Fund Balance		\$41,672
4	100	94000	0002	Computer System	\$26,150	
4	100	94000	0005	Motor Vehicles	\$15,522	

3	205	11010	2019	EMS District – Real Estate		\$153,121
3	205	11020	2019	EMS District – PSC		\$9,900
3	205	11030	2019	EMS District – PP		\$136,079
3	205	11031	2019	EMS District – Mobile Home		\$800
3	205	11040	2019	EMS District – M & T		\$100
4	205	32301	8205	PEVRS Vehicle	\$255,000	
4	205	32301	8203	PEVRS Communication Equip	\$8,920	
4	205	93000	0205	TO EMS Fund Balance	\$36,080	

The motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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In Re: Board Comments

Supervisors Emert, Pride, Gilliam, Wilck, Townsend, Cooper-Jones, and Southall thanked everyone for attending the meeting.

Supervisor Jones congratulated the Rescue Squad on their new ambulance and thanked everyone for coming.

In Re: Presentation

Chairman Wilck presented a plaque to commemorate the service of Supervisor Cooper-Jones as Chair of the Board of Supervisors from January 1, 2018 to December 31, 2018. He said all the suggestions that she made really moved the County forward.

In Re: Consent Agenda

On motion of Supervisor Townsend, seconded by Supervisor Pride, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the Board accepted the minutes of the meeting held August 13, 2019 at 7:00 p.m.; Accounts and Claims; and Salaries.

Prince Edward Treasurer's Report - July 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	10,382,886.66	10,382,886.66
Wells Fargo Social Services	337,648.93	337,648.93
Benchmark School Fund	500,952.17	500,952.17
Benchmark Food Service	230,586.84	230,586.84
TOTAL		11,452,110.60
 Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		821,401.85
 GRAND TOTAL		 12,273,512.45

Accounts & Claims:

<u>BOARD OF SUPERVISORS</u>		
Farmville Newsmedia	Advertising	417.86
VACORP	Public officials insurance	2,853.00
Business Card	VACO Conference registration	80.00
US Cellular	Cellular service	288.24
Verizon Wireless	Ipad service	465.54
 <u>COUNTY ADMINISTRATOR</u>		
VACORP	Workers compensation	74.67
	Auto insurance	1,219.00
	Public officials insurance	535.00
US Cellular	Cellular service	126.12
Business Card	VACO Conference registration	40.00
Diamond Springs Water, Inc.	Water & equipment rental	23.45
 <u>LEGAL SERVICES</u>		
Terri Atkins Wilson, PC	Legal services (Jan-June 2019)	4,200.00
 <u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation	40.59
Treasurer of Virginia	Online service	71.10

<u>TREASURER</u>		
VACORP	Workers compensation	45.25
TACS, P.C.	Title search fees	2,956.00
Southern Copier Sales & Service	Copier service contract	300.00
Benchmark Community Bank	Payflow/PayPal	26.60
Treasurer of Virginia	Online service	71.10
BAI Treasurers User Group	Training	60.00
University of Virginia	Bankruptcy course	185.00
	TAV Fall meeting	80.00
BMS Direct	Envelopes	279.33
STEPS, Inc.	Shredding services	35.00
DMV	DMV Stop fees	4,075.00

<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Travel and expense	2,320.45
	Contract agreement	4,500.00
Granicus, LLC	Web design	3,850.00
ComputerPlus Sales/Service	Printer service contract	79.00

<u>REGISTRAR</u>		
VACORP	Workers compensation	13.91
Lynette Wright	Book binding	34.56
	VRAV Conference mileage	168.78
	VRAV Meal expense	82.67

<u>CIRCUIT COURT</u>		
VACORP	Workers compensation	6.89
Key Office Supply	Tape/stapler/wrist rest	63.52
	Desktop organizer	5.36

<u>GENERAL DISTRICT COURT</u>		
Southern Copier Sales & Service	Contract agreement	546.82
NeoFunds	Postage	1,000.00
Key Office Supply	File drawers	20.91
	Folders	39.95
	Sheet protectors	16.47
STEPS, Inc.	Shredding services	77.33
		35.00

<u>SPECIAL MAGISTRATES</u>		
Business Card	Lockboxes Magistrate	107.85

<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation	68.48
Treasurer of Virginia	Audit	1,643.01
CenturyLink	Phone	49.63
Diamond Springs Water, Inc.	Water	38.95

<u>LAW LIBRARY</u>		
Relx, Inc. DBA LexisNexis	Monthly lease	332.00

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		117.81
R. Christian Malott	Meals / mileage / hotel		894.17
Key Office Supply	Copy paper		499.50

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.27
Cindy Sams	Mileage / rental / parking	610.38	
	Lodging	580.25	1,190.63

SHERIFF

VACORP	Workers compensation	5,706.52	
	Auto insurance	16,454.00	22,160.52
Medtox Laboratories, Inc.	Drug testing		50.00
B&G Auto, Inc.	Brake install		501.71
East End Motor Company, Inc.	Auto repair	216.80	
	Coolant leak	37.50	
	Oil change	82.31	
	Tires	730.96	1,067.57
Express Care	Oil changes	433.75	
	Oil change / wiper blades/replace	237.99	671.74
Haley Auto Mall	Brakes / coolant exchange	690.91	
	Wheel cover	88.29	
	Spotlight	697.00	1,476.20
Kenbridge Tire	Calibrations		125.00
Rockwell Audio	Radar installation		152.50
Business Information	Service contract renewal		850.00
ID Networks	Service contract		775.00
Verizon Wireless	Vehicle modems		600.37
Farmville Newsmedia	Advertising		387.14
Business Card	Postage	366.14	
	Toll charges	5.35	
	Meals	158.29	
	Meals & lodging	370.87	
	Accreditation	89.47	
	Fuel	152.02	
	Vehicle supplies	99.50	
	Gun sling	105.19	
	Police supplies	91.90	1,438.73
Christopher Joyner	Postage		7.75
Kinex Networking Solution	Remote data backup		19.95
CenturyLink	VCIN	10.36	
	Sheriff VCIN	7.97	18.33
Verizon Connect NWF, Inc.	GSP service		454.80
US Cellular	Cellular service		1,627.64
Sarah Meeks	Meals		32.92
Larry Franklin	Meal		13.05
Stephen Mercer	Meal		19.16
VLEPSC Treasurer City of	Conference fee	100.00	
	Conference fee	-100.00	0.00
VALEAC c/o Jimmie White	Annual conference		100.00

Verizon Wireless	Wireless service		82.15
Diamond Springs Water, Inc.	Water & equipment rental		79.15
Farmville Printing	Stamped envelopes		896.00
Key Office Supply	Copy paper	174.75	
	Wireless mouse	14.99	
	Toners / pens / supplies	2,749.78	
	Batteries	71.94	
	Supplies	47.55	
	Cartridge	539.90	
	Paper clips	11.98	3,610.89
David Wilmoth	Supplies		26.79
Creative Product Source	Door hangers		191.96
Southside Electric Cooperative	Virso electric service		15.87
Fisher Auto Parts, Inc.	Battery		102.19
Wohlford's Radar	Calibration		180.00
Axon Enterprise, Inc.	Taser cartridge / battery	304.00	
	Cartridges	1,741.00	2,045.00
Chagrin Safety Supply, LLC	Gloves		367.04
DMV	Special ID		10.00
Galls, LLC	Lockout tool	133.50	
	Mag lights / boots	732.24	
	Mace / cuffs / traffic wand	468.26	
	Handcuffs	59.39	
	Belt	73.00	
	Cerakote baton	147.00	
	UA Valsetz rts	122.00	1,735.39
McKesson Medical - Surgical	Gloves		261.57
Town Police Supply - Richmond	Carrier vest		93.52
Walmart Community / SYNCB	Game camera		54.00
American Uniform Sales	Shirts	427.98	
	Safety vest & jacket	245.72	
	Armor skins	148.18	821.88
Janneer Jefferson	Sew on patches		56.00
Creative Monogramming	Polo shirts	98.00	
	Shirts	147.00	245.00
Kustom Signals, Inc.	Radars		7,479.00

SHERIFF - COURTS

VACORP	Workers compensation		1,944.56
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Farmville Vol Fire Dept	Workers comp reimbursement		10,845.00
Fire & Safety Equipment Company	Shirts		47.00
Fire Protection Equipment Company	Cylinder repair		22.75

RICE VOLUNTEER FIRE DEPARTMENT

Bug Busters Pest Control	Pest control		45.00
Ellington's Lawn Service	Mowing		300.00
Farmville Wholesale Electric	Tri-tap Ext cord 40'		88.32
CenturyLink	Phone		156.57
Stallion Air Incorporated	Compressor service		550.00

Dominion Energy Virginia	Electric		494.22
<u>PROSPECT VOLUNTEER FIRE DEPARTMENT</u>			
Prince Edward County Treasurer	Loan payment		39,750.00
<u>DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT</u>			
Cyrus Pest Control Company	Pest control		90.00
Darlington Heights Vol. Fire Department	Internet service / bldg repair		1,432.90
East End Motor Company, Inc.	Module & wire replacement		3,795.89
Southside Electric Cooperative	Electric		374.02
<u>HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT</u>			
Fire & Safety Equipment Company	Fill station QC adapter		469.50
Prince Edward County Treasurer	Loan payment		19,507.50
TruckVault	Tahoe tac ctr		3,356.00
<u>MEHERRIN VOLUNTEER FIRE DEPARTMENT</u>			
Benchmark Community Bank	Truck loan payment		20,000.00
Parker Oil Company, Inc.	Diesel		813.43
Verizon	Phone service		225.85
<u>FIRST RESPONDERS</u>			
Hampden-Sydney Vol Fire Depart	19-20 Support		1,250.00
<u>PE FIREFIGHTERS ASSOCIATION</u>			
Prince Edward Area Firefighters Assn	19-20 Support		4,000.00
<u>AMBULANCE AND RESCUE SERVICES</u>			
Prince Edward Volunteer Rescue	19-20 Support		18,700.00
Pamplin Vol Fire Dept EMS	19-20 Support		2,500.00
Meherrin Fire & Rescue	19-20 Support		3,250.00
<u>EMERGENCY SERVICES</u>			
VACORP	Line of Duty insurance		4,554.00
Timmons Group	Parcel correction	3,000.00	
	PE Address X Ref	550.00	3,550.00
<u>REGIONAL JAIL & DETENTION</u>			
Piedmont Regional Juvenile Detention Center	Juvenile detention		825.00
Piedmont Regional Jail	Revenue note - int		3,387.31
<u>BUILDING OFFICIAL</u>			
VACORP	Workers compensation	285.63	
	Auto insurance	609.00	
	Public officials insurance	178.00	1,072.63
Fisher Auto Parts, Inc.	Battery		159.98
Rod & Staff, LLC	Tires & mount		607.70
US Cellular	Cellular service		32.03
<u>ANIMAL CONTROL</u>			
VACORP	Workers compensation	314.82	

	Auto insurance	1,219.00	1,533.82
Four Paw Bed & Biscuit, LLC	Services		90.00
Dodson Brothers Exterminating	Pest control services		50.00
Tri-County Ford, Inc.	Key replacement		393.73
Dominion Energy Virginia	Electric		600.12
CenturyLink	Phone		138.57
US Cellular	Cellular service		76.05
Walmart Community / SYNCB	Dog bowl / towels / cleaner		66.55
Lowe's	Spray bottle / squeegee		31.61

MEDICAL EXAMINER

Treasurer of Virginia	Coroner		100.00
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GENERAL PROPERTIES

VACORP	Workers compensation	1,309.28	
	Boiler insurance	1,939.00	
	Fire insurance	27,224.00	
	Auto insurance	3,047.00	33,519.28
Dodson Brothers Exterminating	Pest control		237.00
Dodson Pest Control	Annual renewal SCOPE		108.00
Farmville Wholesale Electric	Fuses		36.09
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	11.82	
	SCOPE building	155.51	
	Courthouse	14,691.71	
	Sheriff shed	13.18	
	Worsham clock	94.96	
	STEPS Centre	3,861.62	
	Lights at Rice	114.35	
	Ag bldg	1,098.39	
	Electric	50.72	20,092.26
Ellington Energy Service	HVAC replacement		5,285.00
Town of Farmville	Water & sewer		1,167.03
AT&T	Shop phone		93.86
CenturyLink	Phone		161.00
US Cellular	Cellular service		106.10
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Soap / towels / TP / trash bags	1,010.90	
	Towels / toilet paper	229.06	
	Soap / towels / TP / bleach	891.39	2,131.35
Handi-Clean Product, Inc.	Stainless cleaner		143.55
Air Conditioning Equipment	VFDS		7,040.00
Diamond Springs Water, Inc.	Water & equipment rental		49.65
Fisher Auto Parts, Inc.	WD-40 / rags	42.23	
	WD-40 / antifreeze	18.49	
	Lug plugs	19.75	80.47
Grainger	Key blanks		34.00
Lowe's	Screws / brds / hinges	154.37	
	Locks / pine boards	38.30	
	Plywood / 2x4	99.83	
	Gloves / glue	20.01	

	Anchor flange / ring	11.66	
	Sandpaper / roller / filler	32.84	
	Wasp spray	4.73	361.74
NAPA of Farmville	WD 40		30.48
Cintas Corporation #524	Uniform rental		706.48

CANNERY

VACORP	Workers compensation		93.74
Virginia Food Works	Commercial contract		5,833.34
Grainger	Steam pigtails		79.00
Southside Electric Cooperative	Electric		491.40
CenturyLink	Phone		274.52

HEALTH DEPARTMENT

Prince Edward Health Department	19-20 Support		44,630.75
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CHAPTER X BOARD

Crossroad Services Board	1st Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Blue Ridge Therapy Association	Professional services		440.00
Building Blocks to Success	Professional services		40.00
Centra Health	Professional services		14,511.00
Faison School for Autism	Professional services		6,063.00
Family Preservation Service	Professional services		540.00
Fulcrum Counselors, LLC	Professional services		540.00
Grafton School, Inc.	Professional services		240.00
James River Therapy Services	Professional services		110.00
Christopher Doyle Jones	Professional services		48.08

OTHER WELFARE / SOCIAL SERVICES

SCOPE / Meals on Wheels	19-20 Support		2,500.00
Piedmont Senior Resources	19-20 Support		3,064.00
STEPS, Inc.	19-20 Support	5,000.00	
	19-20 Support (CAP)	5,542.75	10,542.75
Jolly Glee Senior Center	19-20 Support		1,120.00
FACES	19-20 Support		2,250.00
Special Olympics-Area 12	19-20 Support		1,000.00
VA Legal Aid Society, Inc.	19-20 Support		1,200.00
Southside Center for Violence Prevention	19-20 Support		2,400.00
Heart of Virginia Free Clinic	19-20 Support		3,000.00
Longwood Center for Visual Arts	19-20 Support		2,000.00
Habitat for Humanity	19-20 Support		1,600.00

CONTRIBUTIONS TO COLLEGES

Longwood Small Business Development Center	19-20 Support		2,000.00
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SUPERVISION OF PARKS & RECREATION

Southside VA Family YMCA	19-20 Support		10,000.00
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	<u>MUSEUMS</u>	
Robert Russa Moton Museum	19-20 Support	4,000.00
	<u>PUBLIC LIBRARY</u>	
Farmville-PE Community Library	19-20 Support	64,023.75
	<u>PLANNING</u>	
VACORP	Workers compensation	666.79
Donald B. Gilliam	Commission meeting	100.00
	Mileage	23.20
		123.20
Preston Hunt	Commission meeting	100.00
	Mileage	23.20
		123.20
Timothy Mark Jenkins	Commission meeting	100.00
	Mileage	12.76
		112.76
Clifford Jack Leatherwood	Commission meeting	100.00
Whitfield Paige	Commission meeting	100.00
	Mileage	9.28
		109.28
John W. Peery, Jr.	Commission meeting	100.00
	Mileage	1.74
		101.74
John C. Prengaman	Commission meeting	100.00
	Mileage	5.80
		105.80
Teresa Sandlin	Commission meeting	100.00
	Mileage	6.96
		106.96
US Cellular	Cellular service	42.04
Business Card	Erosion & SED Handbook	60.50
	<u>COMMUNITY DEVELOPMENT</u>	
Town of Farmville	19-20 Support (Airport)	3,800.00
Town of Farmville	19-20 FAB Support	25,000.00
Town of Blackstone	19-20 Support (Piedmont Area Transit)	4,000.00
Downtown Farmville	19-20 Support	4,000.00
	<u>ECONOMIC DEVELOPMENT</u>	
VACORP	Workers compensation	10.33
US Cellular	Cellular service	44.51
Kate Eggleston	Mileage / meals	218.95
Business Card	Lodging	329.48
	<u>TOURISM</u>	
VACORP	Workers compensation	11.81
Dominion Energy Virginia	Electric	695.21
Town of Farmville	Water & sewer	38.00
Business Card	UPS charges	135.65
CenturyLink	Phone	431.18
Key Office Supply	Labels	12.72
	Stars	2.30
	Paper trim	99.95
		114.97
Mountain Laurel Studio, LLC	50 YOL Design work	165.00

Rod & Staff, LLC	Square tube & labor		92.30
The Virginia Tasting Cellar	Stemless glasses		260.00
WFLO-FM	50 YOL Radio promos		800.00
WVHL	50 YOL Radio promos		350.00
Magi Van Eps	Office supplies		20.62
Walmart Community / SYNCB	Cups / radio		32.24

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review		135.00
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SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water	19-20 Support		2,960.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		123.26
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GENERAL EXPENSE

Lumos Networks	Phone		2,856.49
Rochette's Florist	Flowers (Huddleston)		149.00

CAPITAL PROJECTS

Business Data of VA, Inc.	Travel & expense		39.95
Compro Computers	Printer & monitor	609.90	
	Monitors & software	5,399.35	6,009.25
Hurt & Proffitt, Inc.	Materials testing		715.00
Treasurer of Virginia	CH renovation - equipment		2,500.00
Craftsman Roofing, Inc.	STEPS roof		39,636.59
Ellington Energy Service	Generator fuel DSS	1,103.24	
	Generator fuel	79.00	1,182.24
In N Out Moving, LLC	Furniture move		1,800.00
Town of Farmville	Water & sewer taps w/o #2387	22,500.00	
	Sewer tap w/o #2386	7,500.00	30,000.00

WATER FUND

Town of Farmville	Water & sewer		27.28
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SEWER FUND

Dominion Energy Virginia	Sewer pump		52.31
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COLLECTIONS

VACORP	Workers compensation	2,772.53	
	Auto insurance	1,219.00	3,991.53
Lowe's	Air conditioner		208.05
Farmville Wholesale Electric	Relays		35.24
Republic Services #974	Trash collection		665.51
Emanuel Tire of Virginia	Tire recycling		1,751.20
STEPS, Inc.	Recycling fee		1,148.20
Synergy Recycling, LLC	Electronic recycling		2,790.75
Southside Electric Cooperative	Electric		122.59
Dominion Energy Virginia	Rice collection center	31.34	
	Green Bay - electric		38.20

	Scalehouse	599.20	
	Worsham site	69.58	
	Electric	330.03	1,068.35
CenturyLink	Phone	226.32	
	Phone - Worsham	46.12	272.44
US Cellular	Cellular service		32.02
Verizon	Phone		151.65
O. O. Stiff, Inc.	Monthly service		702.50
Dept. of Environmental Quality	SLF Landfill permit		4,115.33
Ellington Energy Service	Fuel		5,423.08
NAPA of Farmville	Backup alarm	47.99	
	Brake chamber	59.99	107.98

LANDFILL OPERATIONS

VACORP	Workers compensation	2,018.07	
	Auto insurance	3,047.00	5,065.07
Resource International	Landfill monitoring	9,707.59	
	Project management/update SWPPP	3,102.00	
	SWP PJT Compliance mgmt	2,528.85	15,338.44
Arc3 Gases	Cylinder rental		9.61
Diamond Springs Water, Inc.	Water & equipment rental		30.70
CenturyLink	Phone		111.80
US Cellular	Cellular service		44.51
Carter Machinery Company, Inc.	Bolts / nuts / washers	611.50	
	Bolts / adapter / nuts	761.40	
	Nuts / bolts / pins / adapter	643.18	
	Washers / bolts / nuts / endbt	516.81	
	Ring / seals	525.68	
	Belts / washers / seals	231.83	
	Filter element	167.34	
	Transmission oil	323.40	
	Seals / O rings / rings	34.68	
	Repair 963C truck	3,558.59	7,374.40
Cavalier Hose & Fittings	Hose / fittings		686.96
Grainger	Caution signs	13.96	
	Safety signs	12.74	26.70
Key Office Supply	Paper & ink		85.95
Lowe's	Tape		15.19
NAPA of Farmville	AC manifold	99.90	
	Grease / oil	64.59	
	Funnel / lamp / plier set	102.46	
	Nuts / lock washer / screws	8.82	
	Filter	36.99	
	Brake fluid / glass	46.98	
	Adapter / connector / air hose	58.96	
	Jack oil / tool lube	20.98	
	Hand cleaner	15.99	
	Silicon / oil	119.87	
	Brake fluid	53.98	
	Brake cleaner	65.88	
	Socket	13.99	

	Grease fitting	19.99	729.38
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,187.00
	<u>ECONOMIC DEVELOPMENT GRANTS</u>		
YakAttack, LLC	VDEP CVOF Grant Yak		100,000.00
	<u>PIEDMONT COURT SERVICES</u>		
VACORP	Workers compensation		75.05
Alere Toxicology Services, Inc.	Drug testing		19.48
Dominion Energy Virginia	Electric		209.17
CenturyLink	Phone		76.65
Lumos Networks	Phone		317.05
SRP Corporation, LLC	Rent		2750
Zachary Ayoub	Mileage & newspapers		140.16
Steve Elswick	Mileage		122.96
Connie Stimpson	Mileage		17.34
Renee T. Maxey	Mileage & supplies		73.60
Matt Vitale	Mileage		233.16

In Re: Highway Matters

Mr. Bartlett, County Administrator, asked for any concerns to report to Mr. Frederick.

Supervisor Pride stated mowing has begun in the Buffalo District.

Supervisor Townsend stated mowing and tree trimming is still needed; he complimented the work done on the overgrowth at Twin Bridges [Road]; work is still needed on New Bethel and Mount Pleasant Roads. He said grass cutting is still needed on the median of Route 360 East and West.

Supervisor Gilliam said limbs are overhanging on Five Forks [Road] near Stockton Farm.

Supervisor Emert said cutting is needed on Route 460. Mrs. Puckett said there is a special project taking care of the trees that fell from the storm, and there may be a special contractor out of Lynchburg taking care of the median.

Supervisor Townsend questioned the litter pick-up program. Mr. Bartlett said the jail is short of personnel by over 30 officers and is not enough to have work crews to send to any county except in emergency situations.

Supervisor Southall thanked VDOT for filling the pothole on Scott Drive.

Supervisor Gilliam said the guard rail on the ramp off Route 15 onto Route 460 West is rotted out.

In Re: Public Hearing – Amendment to the County Animal Control Ordinance – Lifetime License

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a proposed amendment to the Prince Edward County Animal Control Ordinance to change the annual license tax on the ownership of a dog to a lifetime license tax, as provided for in Section 3.2-6530 of the *Code of Virginia*, 1950, as amended. Notice of this hearing was advertised according to law in the Wednesday, August 28, 2019, and Wednesday, September 4, 2019 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated a public hearing was authorized to receive citizen input on proposed amendments to Chapter 10, Article III, Division 2, Sections 10-52 and 10-56 of the County Code to require citizens to purchase a lifetime dog license instead of an annual dog license as allowed by Section 3.2-6530 of the *Code of Virginia*. The proposal would revoke the annual purchase of regular (\$10.00) and unsexed (\$5.00) tags and implement a one-time purchase of a lifetime tag. The *Code of Virginia* limits the tax for a lifetime license to not more than \$50. It is recommended the fee for a lifetime dog license be \$10.00. There is no recommendation to amend the ordinance as it pertains to Kennel tags.

Mr. Bartlett said the primary purpose of a dog license is to ensure citizens have their dogs vaccinated for rabies. An owner will still be required to present proof of rabies vaccination before receiving a lifetime dog license and the lifetime license shall only be valid as long as the owner resides in the issuing locality and the rabies vaccination is kept current. Citizens shall submit all updated rabies vaccination certificates to the Treasurer's office for record keeping throughout the lifetime of the canine. If at any time the rabies vaccination expires or the owner does not provide timely proof of vaccination, the tag will be considered void and a new tag must be purchased upon vaccination of the dog. Currently, veterinarians are required to provide County Treasurers the rabies certificate after a dog is vaccinated. The Treasurer is prepared to maintain a data base to track when a dog will need to have its vaccination updated.

Currently there is no effective process to determine if an owner has had their dog vaccinated for the first time. That will continue to be the case under this proposal. Duplicate tags will still be available for purchase for a fee of \$1.00, previously \$0.25. This process will reduce tag waste from year to year, simplify the process for dog owners as well as reduce annual upkeep as most rabies vaccinations are valid for three years. Regular and Unsexed tags have only generated \$7,500 per year (approximately 1,100 tags). Lifetime

tags would increase revenue the first year implemented and then taper off to approximately 200 sales per year, \$2,000 annually, not including kennel tag sales. A study group approved by the 2016 General Assembly found that lifetime tags would enhance process efficiency and reduce administrative burdens to the local governments.

Chairman Wilck opened the public hearing.

There being no one wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the Ordinance amendments to allow for the implementation of lifetime dog licenses; the motion carried:

Aye:	J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	Pattie Cooper-Jones
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Sec. 10-52. Amount of license tax

- Pursuant to the authority of *Code of Virginia*, §3.2-6528, any person licensing a dog in the County shall pay an annual license tax on the ownership of the dog according to the following schedule:

Male dog	\$10.00	(\$1 to \$10)
Unsexed (castrated) male dog	\$ 5.00	(\$1 to \$10)*can't exceed male
Female dog	\$10.00	(\$1 to \$10)
Unsexed (spayed) female dog	\$ 5.00	(\$1 to \$10)*can't exceed female
Lifetime	\$10.00	(<\$50.00)

- Such a license shall be valid only as long as the animal's owner resides in the issuing locality and the animal's rabies vaccination is kept current.
- No license tax shall be levied on dogs under four months of age.
- No license tax shall be levied on any dog that is trained and serves as a guide dog for a blind person that is trained and serves as a hearing dog for a deaf or hearing-impaired person, or that is trained and serves as a service dog for a mobility-impaired

Sec. 10-56. What dog license shall consist of.

The county dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the jurisdiction issuing the license, ~~the sex of the dog and the calendar year for which issued,~~ and shall bear a serial number.

In Re: Public Hearing – Amendments FY19 County Budget

Chairman Wilck announced that this was the date and time scheduled for a public hearing on proposed amendment to the FY19 County General Fund Budget to reflect the expenditure of approximately \$2,744,789 associated with the construction of a new building to house Prince Edward County's Department of Social Services and renovations to the former STEPS CENTRE to house a new business locating in Prince Edward County. Notice of this hearing was advertised according to law in the Wednesday, September 4, 2019 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Wade Bartlett, County Administrator, stated the Board authorized the renovation of the former STEPS CENTRE which has since become the home of one of the County's newest businesses, YAKATTACK. In addition, because of outgrowing the existing Courthouse the Board authorized renovations to the Courthouse and the construction of a new building to house Social Services and provide leased space to allow STEPS to expand the services they provide to our citizens.

Before the majority of the work on the Courthouse could commence, the Department of Social Services had to be moved which required the new building to be completed. Renovations and construction projects schedules are impacted by items such as availability and delivery of materials, weather, scheduling conflicts with subcontractors and inspection of deliverables. Such items make it difficult to precisely determine the timing of payments to the General Contractor and other vendors. Now that we have received all the invoices to be charged to FY19 we know precisely the charges to be applied to FY19 and can amend the FY19 budget.

After all invoices have been accounted for, the FY19 budget needs to be amended to reflect the expenditure of \$2,744,789 associated with the construction of the new building to house Prince Edward County's Department of Social Services and renovations to the former STEPS CENTRE.

Per Section 15.2-2507, when a locality amends its budget and that amendment exceeds one percent of the total expenditures of the currently adopted budget, the locality must hold a public hearing. The proposed amendment for FY19 exceeds that amount.

Chairman Wilck opened the public hearing.

There being no one wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Pride made a motion, seconded by Supervisor Cooper-Jones, to adopt the amendment as proposed and appropriate the same fund, as follows:

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3	100	41050	0100	From General Fund Balance		\$2,744,789
4	100	94000	0050	STEPS CENTRE A&E	\$ 79,185	
4	100	94000	0052	STEPS CENTRE Renovation	\$1,075,445	
4	100	94000	0060	DSS Building A&E	\$ 136,468	
4	100	94000	0061	DSS Building Construction	\$1,453,691	

The motion carried:

<p>Aye:</p> <p>J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck</p>	<p>Nay: Pattie Cooper-Jones</p>
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In Re: Public Hearing – Budget Amendments FY20

Chairman Wilck announced that this was the date and time scheduled for a public hearing on a proposed amendment to the FY20 County General Fund Budget to reflect the receipt of \$7,168,789 from the issuance of bonds by the Virginia Resource Authority on the behalf of Prince Edward County. The funds will be used to reimburse the County for funds previously expended in FY19 to renovate the former STEPS Centre, and to construct a new building for the Prince Edward County Department of Social Services and to pay for renovations to the Prince Edward County Courthouse.

Mr. Wade Bartlett, County Administrator, said the Board authorized the renovation of the former STEPS Centre which has since become the home of one of the County’s newest businesses, YAKATTACK. In addition, because of outgrowing the existing Courthouse the Board authorized renovations to the Courthouse and the construction of a new building to house Social Services and provide leased space to allow STEPS to expand the services they provide to our citizens.

To assist in paying for these projects, the Board authorized borrowing funds through the Virginia Resource Authority. The bonds have been sold and the County will be receiving \$7,168,789 with an interest rate of 2.44%. Of funds received \$90,000 will be used to pay the cost of issuance which includes payments to the County’s Bond Attorney, County’s financial consultant and various other issuance costs. The remainder will be used to pay the architectural and construction contracts.

To stay on schedule, the new DSS building and the Courthouse renovation projects had to be started prior to the sale of the bonds. The County has been paying the A&E and construction costs from its fund balance. The Board anticipated this requirement and approved a resolution that allows the County to reimburse itself for the funds it has fronted.

Per Section 15.2-2507, when a locality amends its budget and that amendment exceeds one percent of the total expenditures of the currently adopted budget, the locality must hold a public hearing. The proposed amendment for FY20 exceeds that amount.

Chairman Wilck opened the public hearing.

There being no one wishing to speak, Chairman Wilck closed the public hearing.

Supervisor Townsend made a motion, seconded by Supervisor Pride, to adopt the amendments as proposed and appropriate the same fund, as follows:

REV/EXP	FUND	DEPARTMENT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3	100	40000	0004	VRA Series 2019B		\$7,168,789
4	100	94000	0034	Courthouse A&E	\$13,206	
4	100	94000	0035	Courthouse Construction	\$4,485,000	
4	100	94000	0050	STEPS CENTRE A&E	\$0	
4	100	94000	0052	STEPS CENTRE Renovation	\$139,253	
4	100	94000	0060	DSS Building A&E	\$13,403	
4	100	94000	0061	DSS Building Construction	\$2,206,927	
4	100	94000	0062	DSS FF&E	\$221,000	
4	100	95000	0101	Bond Issuance Cost	\$90,000	

The motion carried:

Aye: J. David Emert
Llew W. Gilliam, Jr.
Robert M. Jones
Odessa H. Pride
Gene A. Southall
Jerry R. Townsend
James R. Wilck

Nay: Pattie Cooper-Jones

In Re: Economic Development Project

Ms. Kate Pickett Eggleston, Economic Development Director, stated the County has been working to develop an internal access road through the Prince Edward County Business Park off Commerce Road, Route 628. The road is necessary in order to gain access to 60+ acres of land within the Business Park that is currently land-locked.

Construction will include 1,500 feet of road acceptable for acceptance into the VDOT secondary road system. The resolution in support of the County's application for \$500,000 of grant funds with the possibility of an additional \$150,000 of matching grant funds from the VDOT Economic Development Access Road Program Grant was drafted for review.

VDOT funding can be used to match the Tobacco Commission grant awards, which were recently extended by the Commission. The Tobacco Commission grants include the following amounts: \$328,395, \$49,080, and \$194,485, for a total of \$571,960.

It is estimated that once the project begins, it will take between 12-18 months to complete; however, it may take four to six months to receive approval of VDOT Economic Development Access Road Program funds from the Commonwealth Transportation Board. The project will begin once funds are approved and appropriated.

Ms. Eggleston said in order to receive the grant funds, the County must provide a letter of credit in the full amount of \$500,000 plus the \$150,000, payable to VDOT which will only be utilized if the lots are not filled with a qualifying capital investment within five years of our request for funds. There is a possibility of a four year extension after the five-year period is over, in which the County would reimburse VDOT every year after that of an amount of 20% per year; if the County does secure that capital investment within that time, the County would get all of the money back. She said that for a total of \$650,000, the County would need to secure a qualifying investment for a total capital investment of approximately \$3.25 million. She said staff recommends approval of the draft resolution and authorize the grant application to VDOT.

Supervisor Gilliam questioned if the money being appropriated by the County is being stipulated by lots being sold and built and said it is a short time period to move such buildings in. Ms. Eggleston explained there is an opportunity for an extension, so there would be about nine years. That would need to be done before being reimbursed.

Mr. Bartlett said the money to help pay for the road will come once the County shows VDOT the invoices, VDOT would reimburse the County for the expenses of the road and sewer.

Ms. Eggleston said that also includes construction and engineering and design. The next step of the project, if the resolution is approved, this would go to the Commonwealth Transportation Board; their next meeting is October 17 and will discuss and vote on it, and appropriate the funds. She said the County then meets with VDOT and go out for bid on construction, and engineering and design of the road.

Mr. Bartlett stated there is another opportunity for the Board to vote on the grant. He said the County would just be applying now; if the County is awarded the grant, it would come back and the Board would have to vote to accept the grant. He said they have already been in contact with the bank who is willing to provide a letter of credit. Discussion followed.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Jones, to approve the Resolution in Support of VDOT Funding for the Business Park Access Road and to authorize the grand application to VDOT; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**A Resolution in Support of
VDOT Funding for the Business Park Access Road**

WHEREAS, the Prince Edward County Industrial Development Authority desires to assist in the development of property located off Commerce Road (RT 628) within the Prince Edward Business Park for the purpose of economic development in Prince Edward County; and

WHEREAS, this property is expected to be the site of new private capital investment in land, building, and manufacturing equipment which will provide substantial employment; and

WHEREAS, parts of the subject property have no access to a public street or highway and will require the construction of a new roadway to connect with Commerce Road (RT 628); and

WHEREAS, the County of Prince Edward hereby guarantees that the necessary environmental analysis, mitigation, fee simple rights-of-way and utility relocations or adjustments, if necessary, for this project will be provided at no cost to the Economic Development, Airport and Rail Access Fund; and

WHEREAS, the County of Prince Edward hereby acknowledges that the Virginia Department of Transportation's Economic Development Access (EDA) Program may provide up to a maximum of \$650,000 for a project and requires matching funding, up to \$150,000, from the County of Prince Edward for estimated eligible project costs over \$500,000, up to \$800,000; and

WHEREAS, the County of Prince Edward hereby guarantees that financing of all ineligible project costs, project costs exceeding the EDA Program project allocation, EDA Program required locality matching funds, if applicable, and all costs not justified by eligible capital outlay within the timeframe established according to the EDA Program and Policy will be provided from sources other than those administered by the Virginia Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED, that the Prince Edward County Board of Supervisors hereby requests the Commonwealth Transportation Board provide Economic Development Access Program funding to provide adequate road access to this property; and

BE IT FURTHER RESOLVED, that the County of Prince Edward hereby agrees to provide a surety or bond, acceptable to and payable to the Virginia Department of Transportation, in the full amount of the Commonwealth Transportation Board's allocation less eligible private capital outlay credit as determined by VDOT; this surety shall be exercised by the Department of Transportation in the event that sufficient qualifying capital investment does not occur on qualifying parcels within five years of the Commonwealth Transportation Board's allocation of funds pursuant to this request; and

BE IT FURTHER RESOLVED, that the County Administrator and/or his designee(s) be authorized to act on behalf of the Board of Supervisors to execute any and all documents necessary to secure funding in the maximum amount eligible under the Economic Development Access Program.

BE IT FURTHER RESOLVED, that the Prince Edward County Board of Supervisors hereby requests that the new roadway be constructed and be added to and become a part of the secondary system of state highways pursuant to §33.2-1509(C), Code of Virginia.

In Re: County Administrator's Report – Planning Commission

Mr. Bartlett stated that during their meeting on August 20, 2019, the Planning Commission held a public hearing for a special use permit application to allow a solar generation facility to be built on Piney Grove Road. Staff research into such facilities found they may not be as benign as normally thought. Some of the concerns were 1) possible toxic materials used in the solar panels, brackets and glues and finishes of the panels, 2) the hazards associated with the large lithium-ion batteries placed on-site to include hazardous materials and the possibility of thermal runaway, 3) the microclimate impact of the creation of heat islands, 4) impact on property values and lack of a decommissioning plan and finally, 5) due to the sheer size and longevity of these facilities, the impact they may have on the County's land-use program. Because of these questions and the lack of a County policy, the Planning Commission tabled the special use request and recommends the Board of Supervisors consider creating a committee to study such facilities and amend the zoning ordinance to create a section concerning solar and/or wind generation facilities.

Mr. Bartlett recommended the creation of a committee or direct County Staff to develop an amendment to the County Zoning Ordinance to place controls/limits on solar and wind generation facilities.

Chairman Wilck requested staff research and develop an amendment.

Mr. Bartlett stated once the amendment is drafted, it will go to the Planning Commission for review; he said the request will then return to the Board of Supervisors and if so desired, a public hearing would be necessary because it would be a change to a County Zoning ordinance. He said the current request is a small 20-acre solar farm; he said nothing has been done on the one previously approved on a few hundred acres. He said if this one is approved, a precedent would be set.

Supervisor Townsend questioned the expiration date for the approved solar farm; a sunset clause needs to be set. Discussion followed.

Supervisor Jones said solar farms are becoming popular and the County must be sure it can handle the situation if there is a problem. He said with the time factor, a lot of companies want to lease the land, and they may leave materials that have to be disposed of. He said the County must have a policy in place.

Mr. Bartlett said special use permits run with the land and not the owner; he said he will talk with solar developers and other companies for their input.

In Re: County Administrator’s Report – Posting County Land for No Hunting

Mr. Bartlett said that annually, the Board approves the posting of the following County-owned property for “NO HUNTING”:

- County-owned property at the Prince Edward County Landfill
- County-owned property at the Prince Edward County Industrial Park
- County-owned property along Granite Falls Boulevard
- County-owned property adjoining the Piedmont Regional Jail

The exception to this posting is for duck hunting at Sandy River Reservoir, which is not allowed on Sunday.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to authorize County staff to post County-owned land for No Hunting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator’s Report – VACo Conference

Mr. Bartlett said the VACo Annual Conference runs from November 10 – 12 this year. At this time, the County only has its guaranteed allotment of three rooms. Staff will endeavor to obtain enough rooms to allow each member who wishes to attend to do so. In the event staff is not successful, staff recommends the Board create a priority list of the Board members; this should include a list of members who might be required to stay off-site of the main location.

In Re: Cannery

Mr. Bartlett stated two retorts were purchased approximately eight years ago with Tobacco Commission funding; he said they are not being used. He said the Tobacco Commission will allow the County to sell them and once sold, the County may be able to use the funds for other items for the Cannery.

Mr. Bartlett requested that the retorts be declared surplus and to authorize the signing of an 18-month contract with a company that will sell them for the County; one would be sold for \$20,000 and the other for \$12,000. If that minimum is not met, the company would come back for instruction. Discussion followed.

Supervisor Emert made a motion, seconded by Supervisor Cooper-Jones, to declare the retorts as surplus; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Consent Agenda Addendum

Supervisor Jones made a motion, seconded by Supervisor Emert, to accept the Treasurer's Report for July 2019 and Accounts & Claims (Mileage Report); the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Other Business

Mr. Bartlett stated Moton Museum is holding a panel discussion to commemorate the 65th anniversary of Brown v. Board; he asked for any Board members that would like to attend for staff to submit the RSVPs. After some discussion, Supervisor Cooper-Jones and Supervisor Pride wish to attend the event on September 28, 2019; several other Board members would contact Mr. Bartlett later.

In Re: Personnel Committee Report – Salary Adjustment

Mr. Bartlett said the Personnel Committee, comprising Chairman Wilck, Supervisor Townsend, and Supervisor Pride, met to discuss a salary adjustment for the Public Works Director; who had not received a salary adjustment when many of the County employees received adjustments in December 2018 and January 2019. Mr. Bartlett stated Mr. Van Eps has an additional workload and responsibilities with the control of the STEPS Centre building and new Social Services building. Mr. Bartlett stated that in the 43 years of holding supervisory and management positions, Mr. Van Eps is one of the best – if not the best - employee he has ever had the privilege of working with. He is dedicated, efficient, and hardworking and needs minimal supervision, and detects and solves issues before they become major problems. His knowledge of mechanical, electrical, and plumbing systems, plus being a DEQ Certified landfill operator, coupled with his ingenuity has saved the County tens of thousands of dollars every year. As a supervisor, he has increased the productivity of County staff which has allowed the County to complete work in-house that had been contracted out prior to his arrival. On just one such contract that was eliminated, he has saved the County \$50,000 each year. Mr. Van Eps has been a valuable employee and has completed jobs in-house that would normally have to be contracted out such as replacing motors in air-handling units, replacing cooling coils; with the building aging, these repairs are becoming more and more frequent. Mr. Bartlett added Mr. Van Eps also is responsible for the landfill and is a licensed DEQ Operator.

Mr. Bartlett recommended Mr. Van Eps’ title be changed to “Director of Public Works & Solid Waste” and provide an increase in salary from \$78,800 to \$86,230. The Personnel Committee recommended the same unanimously.

Supervisor Jones made a motion, seconded by Supervisor Emert, to increase Mr. Van Eps salary from \$78,800 to \$86,230 and to change his title to “Director of Public Works & Solid Waste”; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Animal Control

Mr. Bartlett stated Animal Control cases appear to be becoming more complex; he said the State changed the law, effective July 1 [2019], changing some misdemeanors to felony charges, which will require an attorney to be present. He said the Judge continued a case this past Monday because the offender was appointed an attorney, and the Judge wanted the County attorney present. Mr. Bartlett explained that if it is a felony, the Commonwealth Attorney will be present, but if it is a misdemeanor, the County Attorney will be present.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of August 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for August 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for August 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of August 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of August 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Llew W. Gilliam, Jr.		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	James R. Wilck		

the meeting was adjourned at 8:17 p.m.