

November 14, 2019

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Thursday, the 14th day of November, 2019; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Llew W. Gilliam, Jr.

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

James R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Scott Frederick, PE, VDOT-Farmville Residency; Kate Pickett Eggleston, Economic Development Director; and Terri Atkins Wilson, County Attorney.

Chairman Wilck called the regular meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Ms. Kate Eggleston, Economic Development Director, stated Recognitions is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School, our employees and our citizen volunteers who serve the County of Prince Edward.

Ms. Eggleston said several Fuqua School students were chosen to participate in Longwood University's 2019 Area Youth Art Exhibit. These students, along with 44 students from ten surrounding

counties, are being honored by having their artwork placed on display at Longwood University in the Hill Building. The students from Fuqua are: Ben Dodson, Abbi Harris, Blair Pembelton, and Hadley Puckett.

Tiba Hamza, a Prince Edward County Public Schools senior, traveled to the Shenandoah Undergraduate Mathematics and Statistics (SUMS) Conference on Saturday, September 21, 2019. The SUMS Conference is held at James Madison University each fall and is in its fifteenth year. College undergraduates and high school students present mathematical and statistical research to their peers. She presented a poster on her summer work on mathematical modeling. Tiba was advised by Dr. Thomas Wears, Associate Professor of Mathematics at Longwood University. Tiba worked on developing models for the flight of a baseball (pitched or batted, ignoring spin) that incorporated air resistance.

In Re: Public Participation

Jennifer Cox, Longwood University, announced there will be a Community Open House to be held Tuesday, November 26, 2019 from 4:00 – 5:15 p.m. She invited the Board to attend and stated if they cannot attend at that time, to contact her for a tour at their convenience.

Gwen Akers-Booker, Leigh District, stated she is appreciative of the Board’s attention to the docket of information for the evening’s meeting.

In Re: Presentation of Certificate

Chairman Wilck presented a Supervisor Service Award from VACo recognizing Supervisor Jones “for 20 years of dedicated service to county government.”

In Re: Board Comments

Supervisors Emert, Pride, Gilliam, Townsend, and Cooper-Jones thanked everyone for attending the meeting.

Supervisor Jones expressed congratulations to all Board members on their re-elections and said he looks forward to working with them over the next four years.

In Re: Consent Agenda

On motion of Supervisor Cooper-Jones, seconded by Supervisor Emert, and carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:
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the Board accepted the September Treasurer's Report; the minutes of the meeting held October 8, 2019 at 7:00 p.m.; Accounts and Claims; Salaries; and an Event Permit for an Agricultural Expo.

Prince Edward Treasurer's Report - September 2019

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	5,010,111.15	5,010,111.15
Wells Fargo Social Services	280,861.80	280,861.80
Benchmark School Fund	480,119.23	480,119.23
Benchmark Food Service	205,646.20	205,646.20
TOTAL		5,976,738.38
Certificates of Deposit		
Benchmark		609,724.91
Farmers Bank		211,676.94
TOTAL		821,401.85
GRAND TOTAL		6,798,140.23

Accounts & Claims:

<u>MISCELLANEOUS</u>		
Town of Farmville	Thoya post card sales	48.88
<u>BOARD OF SUPERVISORS</u>		
Pairet's, Inc.	Plaque	131.70
Tharp Funeral Home & Crematory	Cremation	1,352.00
Farmville Newsmedia	Advertising	737.66
Odessa Pride	Mileage	96.28
Jerry R. Townsend	Mileage	197.20
Business Card	Board meeting meals	45.90
	Lodging VACo conference	314.11
	VACo registration	900.00
		1,260.01
US Cellular	Cellular service	516.48
Verizon Wireless	Ipad service	105.30

COUNTY ADMINISTRATOR

Business Card	Postage ink	113.02	
	VACo registration	225.00	338.02
US Cellular	Cellular service		252.24
Diamond Springs Water, Inc.	Water & equipment rental		38.40
Key Office Supply	Finger tips	3.59	
	Cartridges / finger tip	248.15	
	Time cards / cartridges	100.01	
	Copy paper	279.60	
	Cartridges	189.95	
	Printer ribbons	138.99	
	3-Ring binder	6.45	
	Cabinet white board	359.95	1,326.69
Matthew Bender & Co., Inc	VA Admin Law App 2019	53.08	
	VA Code 2019 Revols	240.16	293.24

LEGAL SERVICES

Terri Atkins Wilson, PC	Legal services		1,000.00
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INDEPENDENT AUDITOR

McGriff Insurance Services	OPEB		998.00
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COMMISSIONER OF REVENUE

Key Office Supply	Maintenance contract	620.00	
	Copy paper	94.64	714.64
Treasurer of Virginia	Online service		71.10
J D Power & Associates	Subscription renewal		190.00

TREASURER

TACS, P.C.	Title search fees		1,356.80
BMS Direct	Postage 2019 PP bill	5,135.00	
	Postage 2019 RE bill	3,210.00	8,346.00
Benchmark Community Bank	Payflow/Paypal	7.30	
	Lodging	414.72	
	Meals	69.66	491.68
Treasurer of Virginia	Online service		71.10
Stephanie Bappert	Mileage		67.28
Amy Bryant	Mileage/meal/lodging		304.97
Donna Nunnally	Mileage		208.10
NeoFunds	Meter postage		1,000.00
Weldon Cooper Center	Career development	75.00	
	Certifications	225.00	300.00
Business Data of VA, Inc.	Norton antivirus		34.95
Key Office Supply	Copy paper	199.80	
	Cartridges/pens/pencils	572.51	
	Clips/rolls	15.84	
	Data binders	113.88	902.03
DMV	DMV Stop fees		2,925.00

<u>INFORMATION TECHNOLOGY</u>			
Business Data of Virginia, Inc.	Travel and expense	2,250.00	
	Contract agreement	4,500.00	6,750.00
ComputerPlus Sales/Service	Printer service contract		79.00
<u>ELECTORAL BOARD AND OFFICIALS</u>			
Owen G. Dunn Co.	Paper ballots	2,753.63	
	Paper rolls	58.75	2,812.38
Farmville Newsmedia	Advertising election		159.77
<u>REGISTRAR</u>			
U. S. Postal Service	Postage stamps		251.80
Lynette Wright	Postage		28.00
Farmville Printing	Absentee apps	111.13	
	Voter envelopes	410.00	
	Ballot cards	147.50	668.63
Key Office Supply	Copy paper	94.91	
	Legal copy paper	69.85	
	Folders/tape/rubber bands	32.94	
	Staples	3.52	
	Pens	9.85	
	Tape/highlighters/clipboard	35.89	
	Envelopes	518.60	
	Folders	18.05	
	Chair mat	38.35	
	Printer	849.00	
	Ink cartridge	159.95	1,830.91
<u>CIRCUIT COURT</u>			
Key Office Supply	Planner	24.29	
	Organizer/log	43.98	
	Printer stand	239.00	307.27
<u>GENERAL DISTRICT COURT</u>			
Business Card	J&D USPS PO Box rental		64.00
Diamond Springs Water, Inc.	Water & equipment rental		31.15
Key Office Supply	Binders	40.59	
	Pens	29.21	
	Copy stamp	8.83	78.63
Oak Hall Cap & Gown	Judge's robes		485.95
STEPS, Inc.	Shredding service		35.00
<u>CLERK OF THE CIRCUIT COURT</u>			
CenturyLink	Phone		49.77
Jurors	Jurors		330.00
Diamond Springs Water, Inc.	Water & equipment rental		46.20
Key Office Supply	Toner	319.90	
	Folders	108.03	
	Pens	54.96	
	Planners	165.09	647.98

LAW LIBRARY

Relx, Inc. DBA LexisNexis Monthly lease 329.40

COMMONWEALTH'S ATTORNEY

Computer Projects of IL	VCIN License maintenance	180.00	
Pitney Bowes Global Finance	Postage meter lease	134.94	
U. S. Postal Service	Box rent	150.00	
Farmville Printing	Business cards	15.00	
Wendy Hannah	Parade candy	226.97	
STEPS, Inc.	Shredding services	70.00	
VACA Conference	VACA Good Words dinner	100.00	
Key Office Supply	Folders	46.89	
	Folders / binder clips	34.57	
	Appointment books	65.37	
	Address stamp	19.99	
	Pens / scissors / folders	122.68	
	Binder clips	5.16	
	Mouse / planner	28.49	
	Supplies	47.54	
	Cartridge	199.95	
	Pens / envelopes	43.43	
	Signature stamps	37.98	
	Legal pads / envelopes	147.91	799.96

SHERIFF

Beale, Davidson, Etherinton	Legal fees		445.00
B&G Auto, Inc.	Inspection		20.00
East End Motor Company, Inc.	Brake installation	588.46	
	AC repair	834.97	
	Inspection / bulb / wipers	54.99	
	Heater hose / ball joint	1,544.55	
	Inspection	20.00	
	Replaced cluster	533.00	
	Oil change	139.13	
	Inspection / light repair	43.18	
	Trans service / filters	166.29	
	Tires	298.43	
	Air filter / light bulbs	66.41	
	Wreckers service / parts	206.00	
	Wrecker service	154.50	
	Inspection / tires	631.27	
	Replaced batteries	360.90	
	Tires	804.58	6,446.66
Express Care	Oil change	568.97	
	Oil change / air filter	275.09	
	Wiper blades	55.98	900.04
Haley Auto Mall	Converter / seal / transmitter	1,829.07	
	Labor converter repair	429.72	
	Brake installation	1,416.58	3,675.37
Kenbridge Tire	Calibration		200.00
Rundstrom Auto, LLC	Condenser replacement	554.90	

	Brake pads / wipers / inspection	163.29	
	Oil change	56.00	774.19
Rockwell Audio	Antenna installation		159.01
Third Street Wrecker, Inc.	Vehicle tow		150.00
Computer Projects of IL	Open Fox license / main		285.00
Verizon Connect NWF, Inc.	GPS Service	454.80	
	GPS Service contract	352.47	807.27
Verizon Wireless	Vehicle modems		600.35
Business Card	Postage	42.69	
	Cell phone	64.80	
	Baggage	60.00	
	Toll	4.50	
	Meals	393.00	
	Lodging	654.96	
	Accreditation	0.99	
	Dues	40.00	
	Gas	116.07	
	Police supplies	84.23	
	Uniform shirts	80.00	
	Uniform supplies	395.73	1,936.97
Kinex Networking Solutions	Data backup		19.95
CenturyLink	Phone	10.36	
	Sheriff's VCIN	7.97	18.33
US Cellular	Cellular service		1,550.37
Joseph Sprague	Tolls / meal	14.96	
	Meals	69.83	84.79
Jimmy Farley	Meals		20.59
Kevin Randolph	Meals / gas		50.42
Key Office Supply	Toner cartridges	371.96	
	Toner	1,087.90	
	Photo paper	22.99	
	Cartridges	2,289.77	
	Copy paper	174.75	
	Labels	47.48	
	Envelopes	32.76	
	Binders / cups / folders	147.64	4,175.25
VA Sheriffs Association	Membership dues		1,888.00
Business Data of Virginia, Inc.	Norton Antivirus		139.80
Diamond Springs Water, Inc.	Water & equipment rental		127.15
Walmart Community / SYNCB	Supplies	36.50	
	Coffee / sugar / plates	90.22	126.72
Southside Electric Cooperative	Virso electric	15.87	
	Electric	15.87	31.74
AED Superstore	AED electrode pads		427.50
Axon Enterprise, Inc.	Taser cartridges		594.00
DMV	Special ID		10.00
Galls, LLC	Carrier vest	183.25	
	Belt key ring w/snap	15.45	
	Shoes & key	133.50	
	Boots	466.74	
	Key	20.00	

	Shirt stays	21.00	
	Shoes	149.53	
	Glove pouch	32.77	
	Duty belts	139.56	1,161.80
Janneer Jefferson	Sew patches		14.00
Creative Monogramming	Polo shirts		216.00
Blue360 Media, LLC	Police crimes / offense	170.17	
	VA Traffic law book	74.75	244.92
Matthew Bender & Company, Inc.	VA Code book		240.16
Town Police Supply-Richmond	Bullet proof vest		769.79

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Name patches		445.28
Key Office Supply	Wireless router		39.95
New London Technology	Covers / belt clip		313.77

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		102.00
Ellington's Lawn Service	Mowing		75.00
CenturyLink	RVFD phone		173.57
Safeware, Inc.	On site service		2,000.00
Southern States Cooperative, Inc.	Diesel		275.76
VACORP	Workers compensation		2,162.61
Dominion Energy Virginia	RVFD electric		375.24

PROSPECT VOLUNTEER FIRE DEPARTMENT

C W Williams	Radio battery		136.07
Fire & Safety Equipment Company	Cylinder / O Ring		21.50
Foster Fuels, Inc.	Fuel		284.37
Goodman Specialized	Inspection & repair		538.63
Key Office Supply	Copy paper / cartridges		93.77
CenturyLink	Phone		138.44
NAPA of Farmville	Oil absorbent		44.94
Prince Edward County Public Schools	Diesel		157.70
Dominion Energy Virginia	Electric		355.69

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Darlington Heights Vol. Fire Department	Repair completion	1,700.00	
	State Corporation Comm fee	25.00	
	Office supplies	77.56	
	ViaSat internet	99.05	
	Parking at RIC	36.00	1,937.61
Ellington Energy Service	Propane		399.38
Prince Edward County Treasurer	Gas		166.58
VACORP	Workers compensation		4,696.00
Mid-Atlantic Irrigation	Winch/cable/nuts/bolts		77.45
Taylor-Forbes Equipment Company	Motomix		71.60

EMERGENCY SERVICES

Timmons Group	Data cleanup / web log	1,661.25	
	PE address x-ref	160.00	1,821.25

Town of Farmville	Appomattox River gauge	7,650.00	
	Instant alert system	4,202.00	11,852.00

REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		5,250.00
Piedmont Regional Jail	Inmate days - 2nd quarter		195,006.03

BUILDING OFFICIAL

US Cellular	Cellular service		64.06
Coy Leatherwood	Registration & meals		49.96
Business Data of VA, Inc.	Norton antivirus		34.95
Key Office Supply	File drawer	32.69	
	Binder clips	1.72	34.41

ANIMAL CONTROL

Ridge Animal Hospital	Exam / vet services		100.75
Dodson Brothers Exterminating	Pest control		150.00
Taylor's Septic Service, Inc.	Septic pump and clean		600.00
Rod & Staff, LLC	Tires		650.00
Dominion Energy Virginia	Electric		524.17
CenturyLink	Phone		138.40
US Cellular	Cellular service		152.10
Chris Riviere	Training meals		117.29
Cumberland County Treasurer	LEO Cert training		375.00
Key Office Supply	Black ink		62.67
Business Card	Animal bed parts	298.95	
	Discount credit	-38.22	
	Pole & trap	553.40	814.13
Adam Mumma	Food bowls		20.85
Walmart Community / SYNCB	Supplies		66.16
Bowie International, LLC	Animal transport unit		17,040.00
Goodman Specialized	Animal box installation		5,830.86

GENERAL PROPERTIES

Business Card	Rebuild compactor		1,200.00
Dodson Brothers Exterminating	Pest control		474.00
ThyssenKrupp Elevator	Service contract - Oct-Dec		2,975.88
Grainger	Air filters / cleaner	232.26	
	Time delay relay	85.09	317.35
Southside Electric Cooperative	Electric		31.48
Dominion Energy Virginia	Roy Clark monument	26.69	
	SCOPE building	69.09	
	Courthouse	12,952.17	
	STEPS Headquarters	938.73	
	Sheriff shed	18.79	
	Worsham Clerk's office	88.15	
	Lights at Rice	114.30	
	Ag building	823.80	
	Shop	53.71	15,085.43
Daikin Applied	Motors		7,091.47
Town of Farmville	Water & sewer		135.63

AT&T	Shop phone		47.15
CenturyLink	Phone		479.42
US Cellular	Cellular service		212.20
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	VacBgs/TBgs/Twl rlls	559.33	
	Clnr/TP/PrTwls/Soap	792.19	
	Equipment & supplies	699.74	
	Bowl cleaner	40.87	
	Twls/TP/Soap	514.84	
	Trash bags / gloves	280.75	2,887.72
Unifirst Corporation	Cleaning rentals		213.72
Diamond Springs Water, Inc.	Water & equipment rental		46.90
Farmville Wholesale Electric	Photo eyes	31.26	
	Photo eyes / wire / nuts	19.88	
	Light bulbs	482.96	534.10
Fisher Auto Parts, Inc.	Belt & service charge		7.42
Lowe's	Anchor set	14.76	
	Pliers / GFI outlet	31.79	
	Cabinet lock	3.98	
	Tarp strap	12.81	63.34
Cintas Corporation #524	Uniform rental		646.22
Ellington Energy Service	Diesel		30.00
Prince Edward County Public Schools	Diesel		160.64
East End Motor Company, Inc.	Tire repair mower		17.75
	<u>CANNERY</u>		
Virginia Food Works	Commercial contract		2,916.67
Lowe's	2 X 4s	19.81	
	Washers & screws	67.82	
	Pipe / sealant / valve	44.78	132.41
Southside Electric Cooperative	Electric		447.90
Putney Mechanical Company, Inc.	HVAC replacement		8,500.00
CenturyLink	Phone		282.15

CHAPTER X BOARD

Crossroad Services Board	2nd Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Acewall Scholars	Professional services		1,100.00
Morgan Carraway	Professional services		721.00
Centra Health	Professional services		14,973.00
Chestnut Hill Mental Health	Professional services		5,898.50
Faison School for Autism	Professional services		6,808.00
Harbor Point Behavioral	Professional services		39,574.00
James River Therapy Services	Professional services		1,072.00
Thomas Brothers Software	2019 Yearly update		100.00

OTHER WELFARE / SOCIAL SERVICES

Piedmont Area Veterans Council	Support	10,000.00	
	19-20 Support (CAP)	5,542.75	15,542.75

<u>PLANNING</u>			
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.20	123.20
Preston Hunt	Commission meeting	100.00	
	Mileage	23.20	123.20
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.80	105.80
Clifford Jack Leatherwood	Commission meeting		100.00
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.74	101.74
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.80	105.80
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.96	106.96
Brett Von Cannon Watson	Commission meeting		100.00
US Cellular	Cellular service		84.08

ECONOMIC DEVELOPMENT

US Cellular	Cellular service		89.02
Kate Eggleston	Mileage		140.01
Key Office Supply	Time cards / cartridges		89.95

TOURISM

Dominion Energy Virginia	Electric		500.68
Town of Farmville	Water & sewer		48.84
Business Card	UPS charges		7.52
CenturyLink	Phone		780.60
Charley's Waterfront Café	Love Summer package		140.00
Key Office Supply	Coding dots / copy paper		67.05
The Virginia Tasting Cellar	Love Summer Prize package		135.00
Magi Van Eps	Mileage	157.76	
	Supplies	35.11	192.87
WFLO-FM	50 YOL Radio promos		800.00
WVHL	50 YOL Radio promos		1,245.00
Hotel Weyanoke	Love Summer in Farmville		295.00
Three Roads Brewing, LLC	Love Summer Prize package		135.00
North Street Press Club	Love Summer Prize package		80.00
Funky Flamingo	Love Summer Prize package		50.00
The Fishin' Pig	Love Summer Prize package		150.00
Brighteyes Alpacas, LLC	Love Summer Prize package		248.00
Red Door 104	Love Summer Prize package		225.00
Gladiola Girls	Love Summer Prize package		50.00
Riverside Café	Love Summer Prize package		25.00
Mainly Clay	Love Summer Prize package		225.00
Mottley's Emporium	Love Summer Prize package		50.00
Sleeping Bee	Love Summer Prize package		100.00

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Storm water plan review		540.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	121.54
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GENERAL EXPENSE

Lumos Networks	Phones	4,765.20
James River Solutions	Gas	10,315.05

CAPITAL PROJECTS

Cas Severn	AS400 Maintenance contract	3,228.84	
Compro Computers	Comp / software / equipment	2,559.90	
Crabtree, Rohrbaugh & Associates	CH construction	4,800.03	
	DSS building construction	602.65	
	DSS construction	13,403.39	18,806.07
Hurt & Proffitt, Inc.	Materials testing	717.50	
ThyssenKrupp Elevator	Down payment elevator	9,852.25	
Ellington Energy Service	Credit	-51.54	
Lowe's	Mailbox / cement / post	251.43	
	Mail box	94.04	
	Credit mail box	-37.98	
	Range cord	20.89	
	Range cord / screws	26.27	
	Credit range cord	-20.89	
	Range / range hood	602.29	936.05
Pairet's, Inc.	Vinyl stickers	20.00	
Ball Office Product, LLC	DSS furniture install	22,600.00	
	Workstations	26,693.40	
	DSS furniture	473.04	49,766.44
Diamond Paper Company	Dispensers	308.00	
	Cleaner/TP/paper towels/soap	340.85	
	Equipment & supplies	303.00	951.85
Walmart Community / SYNCB	DSS building television	532.88	

DEBT SERVICE

Davenport & Company, LLC	Bond insurance	67,760.38
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FORFEITED DRUG ASSETS

Stop Signs and More Company	Neighborhood watch signs	2,528.95
Thomson Reuters-West	Court screen access	180.00

WATER FUND

Town of Farmville	Water & sewer	30.03
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SEWER FUND

Dominion Energy Virginia	Sewer pump	67.08
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COLLECTIONS

East End Motor Company, Inc.	Credit memo	-28.11
	Tire boot / repair / sup	39.14
	Intake manifold	602.00
	Tire / mount / supply	810.33
	Tire fee / repair / sup	268.00

	Tire repair / supply	47.90	
	Tire repair	265.00	2,004.26
Llewellyn Metal Works, Inc.	Angle panel / labor		349.43
Republic Services #974	Trash collection		1,325.32
Emanuel Tire of Virginia	Tire recycling		1,612.40
STEPS, Inc.	Recycling		1,845.00
Synergy Recycling, LLC	Electronic recycling		2,155.50
Southside Electric Cooperative	Electric		184.06
Dominion Energy Virginia	Rice collection center	32.75	
	Green Bay electric	75.83	
	Scalehouse	698.38	
	Worsham site	36.95	
	Electric	278.29	1,122.20
CenturyLink	Phone	420.66	
	Phone - Worsham	47.93	468.59
US Cellular	Cellular service		64.04
Verizon	Phone		288.11
O. O. Stiff, Inc.	Monthly service		702.50
Ellington Energy Service	Diesel		227.75
Prince Edward County Public Schools	Diesel		1,481.00
Goodman Truck & Tractor	Gasket / duct / O-ring		2,044.45
NAPA of Farmville	Air brake chamber	61.99	
	Windshield washer fluid	8.97	
	Light bulb	23.49	94.45
Key Office Supply	Time clock		259.99

LANDFILL OPERATIONS

Southern States	Grass seed / lime	127.19	
	Hyd oil	125.00	252.19
Resource International	Landfill monitoring	24,957.83	
	Project management	2,251.56	
	SWP PJT Compliance mgmt..	693.00	27,902.39
ARC3 Gases	Cylinder rental	9.30	
	Weld wire / O2 / acetyln	202.65	
	Wire / welding tip / hazmat	177.60	
	Welrods / hazmat	60.81	450.36
Diamond Springs Water, Inc.	Water & equipment rental		46.90
Dwayne Duffie	Pressure washer nozzles		21.00
Andy Leatherwood	Landfill radios		76.63
Llewellyn Metal Works, Inc.	U Joint / repair shaft	131.90	
	Washers / bolts	27.35	159.25
CenturyLink	Phone		228.18
US Cellular	Cellular service		89.02
Business Card	Waste management license		75.00
Parker Oil Company, Inc.	Fuel / surcharge		4,848.09
Prince Edward County Public Schools	Diesel		293.85
Carter Machinery Company, Inc.	Dryer	114.14	
	Trans oil	323.40	
	Reservoir / screws / nuts	845.10	
	O-ring & filters	449.55	
	Bolt / washer / lamp	44.98	

	Washers / screws / bearings	674.23	
	Filter / valve / bwl fuel	167.69	
	Gasket	4.17	
	Retainer / pin / tip	557.52	
	Bearing / washer / bolt / nut	324.65	3,505.43
Cavalier Hose & Fittings	Hyd oil / hose & fitting	186.71	
	Hose & fitting	148.07	334.78
East End Motor Company Inc.	Tires & repair		2,121.71
Key Office Supply	Time cards / cartridges		114.90
Lowe's	Cutter / pliers / bucket		74.91
NAPA of Farmville	Glass cleaner / towels	17.98	
	Grease gun	33.84	
	Filters	55.98	
	Tire valve / tools	55.98	
	Wiper blades	13.98	
	Antifreeze / pump / tester	483.97	
	Brake fluid / grease	316.50	978.23
Mary Berkley Wright	Bull dozer / low boy		75,000.00
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,187.00
	<u>PIEDMONT COURT SERVICES</u>		
Southside Messenger	Advertising		144.00
Dominion Energy Virginia	Electric		363.26
Mail Finance	Postage meter lease		190.68
CenturyLink	Fax line		157.76
Lumos Networks	Phone		621.17
Zachary Ayoub	Mileage/books		343.07
Amanda Doss	Lodging - training		1,256.61
Alexis Edmonds	Mileage		58.00
Matt Vitale	Mileage / meals		273.06
Meri Dalton	Mileage		70.76
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation, LLC	Rent		2,750.00
Connie Stimpson	PCCJB Dinner meeting		323.51
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Services, Inc.	Drug testing fees		38.96

In Re: Properties Committee Report

Mr. Bob Timmons, Chair, reported Blair Construction has been working hard and has caught up and is back on schedule; the first phase will be done on time, which is the end of November, and the entire project

may be complete 45 days early. He said there will be a meeting on a change order for \$1,600, and stated he expects other change orders will come in less than \$63,000.

Mr. Timmons said the carpet is down, and they are currently waiting for the inspection on the ceiling and then the ceiling tile will be installed. He added the courtroom should be ready to move into by the end of this month.

Supervisor Jones complimented Mr. Timmons on his work with the Buildings Committee and said the renovation has inconvenienced people but it has been going well.

Mr. Timmons said the STEPS and Social Services staff have presented no complaints. He said that Ms. Roma Morris, Social Services Director, said productivity has increased and security is improved. Mr. Timmons then invited the Board members to attend the Grand Opening to be held November 20.

In Re: Highway Matters

Mr. Scott Frederick, PE, VDOT-Farmville Residency, reviewed a presentation to heighten awareness of new signage related to weight restrictions on bridges, and how trucks have evolved. He stated safety is top priority, and the repair to the bridges may impact businesses. He asked that the Board members advise him of potential impacts. He said the worst bridges will be repaired first and small projects to add strength to structures will be done.

Mr. Frederick presented several resources about trucks and signage can be found online at www.dmv.virginia.gov/commercial and www.virginiadot.org/trucking which is a GIS tool containing every bridge that has a weight limit posted.

Mr. Frederick then reported the following have changed posted weights:

- Route 620, Scuffletown Road at Little Saylers Creek, now posted at 19 tons (was 21 tons)
- Route 647, Rice Creek Road at Rice Creek, now posted at 21 tons (was 25 tons)
- Route 652, Harris Creek Road at Harris Creek, newly posted at 27 tons
- Route 661, Nursery Road at North Fork Spring Creek, now posted at 22 tons (was 24 tons)
- Route 665, Worsham Road at Briery Creek, now posted at 19 tons (was 27 tons)
- Route 713, Corner Road at Snail Creek, now posted at 19 (was 23 tons)

Some discussion followed regarding impacts to public safety, such as fire and EMS, on some of the roads scheduled for repair and the actions already being taken to plan. Significant detours will be necessary on Route 665, Worsham Road, and Route 713, Corner Road.

Mr. Frederick reported ground has been broken for the new shop facility at the residency. He stated surface treatment and the Rural Rustic has stopped due to the colder temperatures, crews are doing the final grass cutting for the season and are completing the four-lane highways. Mr. Frederick stated crews are getting ready for snow and a brine plant is being built in Keysville which will help this region. Finally he stated they are filling in potholes and removing deer that have been hit by vehicles.

Supervisor Gilliam reported timber has been cut and dirt is filling the ditch across the road from 7221 Five Forks Road; he said when it rains, water spreads across the roadway. He then requested flexible road signs in front of Lowe's because drivers are going straight from the "Right Lane Must Turn Right" lane and that it is dangerous.

Supervisor Pride reported a pothole at the intersection of Carter and Douglas Church Roads. She said a constituent reported a near accident at the intersection of Douglas Church Road and Abilene Road. She said that is a dangerous road. Finally she stated the blind hill on Douglas Church Road needs to be fixed.

Supervisor Jones reported that on Route 630, near Route 460 and 628, there is a lot of construction going on. He requested a change to the speed limit because of the school and additional residences. Supervisor Jones requested a double-yellow center line be added to the road. Some discussion followed.

Supervisor Townsend asked that Mr. Frederick inspect the road at Route 729 at the bridge over the train tracks; he said the bridge is in need of repair. He said the citizens on that road are being redirected between VDOT and Norfolk Southern. He said the enter and exit on Worsham Road needs repair; he asked for an assessment on Meherrin Road as it is a dangerous road, and requested a center line marked. He said Meherrin Road is Route 630, and is known as "Second 630."

Supervisor Emert stated a culvert on the east side is filled in on Big Oak Road off Sulphur Spring Road across from the church. He requested re-ditching be done all the way down to the creek.

Mrs. Sarah Puckett, Assistant County Administrator, stated VDOT will be involved in this year's Christmas Parade. She said VDOT is participating in the Paint-A-Plow Program and nine snowplows will be painted by students from the schools.

In Re: Economic Development Update

Ms. Kate Pickett Eggleston, Economic Development Director, presented an economic development update. She stated that in September, Governor Northam toured the state and state parks, sharing his initiative

which is a new office of outdoor recreation. Prince Edward County is home to three Virginia state parks, the oldest state forest and two wildlife management areas. Supervisor Townsend attended that event.

Ms. Eggleston stated that also in September, she attended a broadband summit in Richmond with state and local government officials; the focus of the meeting was on public and private partnerships and how localities can get a basic level of broadband. She said they reviewed case studies and talked about affordability, and different programs and grants that will be available. She said Prince Edward County needs an internet service provider willing to work with the County to bring broadband to the County. She then said that in October, she attended an entrepreneurship and innovation focus group, held by Longwood University, MidAtlantic Broadband, and Microsoft. They had a "GO VA Grant" to meet with business owners to discuss business growth to allow for business retention and expansion. She said she also attended a cybersecurity summit at Longwood University with leading experts in the field discussing the challenges facing the IT community. She said she continues to work with Certified Work Ready Communities program; she said the County is currently at 91% completion for certification, and Prince Edward County would be the fourth in the region to be certified.

Ms. Eggleston said she has worked with Yak Attack to submit grant reports to the Tobacco Commission and the Virginia Economic Development Partnership. She said 34 new jobs are to be created in three years; six of those 34 have already been filled in their first six months. She said Prince Edward County submitted a renewal for the Enterprise Zone and at this time, it is understood that every county that applied will be renewed. She then said the County hopes to do a boundary amendment to the County's Enterprise area next year. She asked the Board members to contact any business owners in their districts that may be seeking to increase employees, expand their business or their buildings.

Ms. Eggleston then reported she is working with VEDP Partnership on the Site Characterization Program to characterize on different levels. She said she submitted the Business Park which is a Level 4, which means that all infrastructure is in place or will be deliverable in the next 12 months and all permits have been identified. She said there is only a little to be done to bring that to a Level 5, which means that all permits are in place and the site is ready.

Ms. Eggleston said she is working with Granicus on the new County web site update, to make it more modern, to be more user-friendly, and mobile-responsive. She said she is working to make sure the site is ADA compliant and use best practices.

In Re: Resolution Affirming Termination of Local Emergency

Mr. Wade Bartlett, County Administrator, stated Section 44-146.21 of the *Code of Virginia* requires that a Declaration (and Termination) of Local Emergency be affirmed by the governing body at its next regularly scheduled meeting or at a special meeting within forty-five (45) days of the declaration, whichever occurs first.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Resolution Affirming the Termination of Local Emergency; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

**RESOLUTION OF THE BOARD OF SUPERVISORS
AFFIRMATION OF TERMINATION OF LOCAL EMERGENCY**

WHEREAS, effective 2:00 p.m. on Thursday, October 3, 2019, as a result of abnormally dry to moderate drought conditions that created a significant potential for wildland fires, W. W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, found the County of Prince Edward, Virginia faced dangerous public safety conditions resulting in peril to life and property, which necessitated a Declaration of Local Emergency; and

WHEREAS, effective 9:30 a.m., Monday, October 21, 2019, W. W. Bartlett, County Administrator, as the Director of Emergency Management of the County of Prince Edward, Virginia, found that the dangerous public safety conditions had abated, and therefore the Declaration of Local Emergency was terminated; and

WHEREAS, Section 44-146.21 of the *Code of Virginia* requires that Declarations of Local Emergency be affirmed by the Board of Supervisors, as the governing body of the County of Prince Edward, Virginia, within forty-five days of the declaration; and

WHEREAS, the Board of Supervisors of the County of Prince Edward, Virginia, affirmed the Declaration of Local Emergency, dated October 3, 2019, at its October 8, 2019 meeting;

NOW, THEREFORE, BE IT RESOLVED, and affirmed by the Board of Supervisors of the County of Prince Edward, Virginia, that said Declaration of Local Emergency was terminated effective 9:30 a.m. on October 21, 2019.

In Re: Drought Watch Update

Mr. Bartlett stated that at its October 8, 2019 meeting, the Board of Supervisors approved the declaration of a “Drought Watch” for those areas of Prince Edward County not served by the Town of Farmville’s water system, based on the parameters outlined in the County’s *Drought Response and Contingency Plan*. The Plan requires that County staff advise the Board of Supervisors regarding the status of a county drought, based on identified indicators.

The triggers for the declaration of a “Drought Watch” are when at least two of the four indicators below meet threshold conditions:

1. Precipitation levels are at or below normal precipitation;
2. Stream flows fall to between the 10th and 25th percentile;
3. Ground water levels fall to between the 10th and 25th percentile; and
4. The water level in the Sandy River Reservoir is between 75% and 85% of total usable volume.

Currently, zero of the four “Drought Watch” indicators have been triggered:

1. Precipitation: While moderate drought conditions continue across Virginia’s Piedmont, they are improving thanks to near or above normal rainfall amounts in recent weeks. Status: NORMAL (Per Virginia DEQ).
2. Stream Flow: The flow in the Appomattox River is currently between 150-200 cfs (cubic feet per second) which represents a flow that is normal to above normal. Status: NORMAL.
3. Ground Water Levels: As measured at the state monitoring well (USGS Observation Well, USGS Local #41H 3) in Buckingham County at 25.09 feet, which is between the 50th and 75th percentile.
4. The water level of the Sandy River Reservoir has returned to normal elevation of 100% of total usable volume. Status: NORMAL.

Supervisor Townsend made a motion, seconded by Supervisor Cooper-Jones, to terminate the Drought Watch for Water Supply for the County of Prince Edward; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: Relocation of Voting Precinct #502

Mr. Bartlett stated the Director of Piedmont ASAP sent a letter to County Registrar Mrs. Lynette Wright, stating that effective November 6, 2019, the County will no longer be able to utilize space in their

offices as a polling location. Piedmont ASAP is currently the polling location for Precinct 502. The Registrar and Electoral Board are pursuing other options within that precinct; recommendations for a new location are the Waterworks Players Building, located at 25 SMI Way (State Route 684).

In order to relocate the voting precinct, the following steps will need to occur:

1. The Board of Supervisors will hold a public hearing on an amendment to Section 42-32 of the County Precinct Ordinance for the relocation of #502 Voting Precinct to the Waterworks Players Building (pending approval by the Waterworks Board);
2. The Board of Waterworks Players, which meets Thursday, November 21, 2019, will consider and approve the request of the Electoral Board / Board of Supervisors;
3. A Public Hearing Notice will be published in the Wednesday, November 27, 2019 and Wednesday, December 4, 2019 editions of The Farmville Herald, notifying the public of the Public Hearing on the proposed amendments to the Precinct Ordinance;
4. The Board will hold the Public Hearing on Tuesday, December 10, 2019. Following the Public Hearing, the Board will consider the amendments to the Precinct Ordinance;
5. The Registrar will notify the State Board of Elections of the relocation of 502 Voting Precinct;
6. A Public Notice is advertised two consecutive weeks notifying the public of the relocation of the 502 Voting Precinct;
7. The Registrar's Office will mail out a letter to each qualified voter in the 502 Voting Precinct notifying them of the new voting location.

Mrs. Puckett said per *Code of Virginia* Section 24.2-306 A: *No change in any local election district, precincts or polling place shall be enacted within 60 days next preceding any general election.* With the upcoming presidential elections in 2020, Tuesday, March 3, 2020 will be the next election in Prince Edward County.

Mrs. Puckett then stated that the County Attorney recommended selecting an alternative location in the event the Waterworks Board does not approve; the Social Services building may not be a permanent location but would be suitable as a back-up location if Waterworks is not available.

Supervisor Townsend made a motion, seconded by Supervisor Emert, to authorize a public hearing on the proposed amendment for the December 10, 2019 Board meeting, pending approval by the Board of Waterworks Players; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

In Re: County Administrator's Report

Expiring Terms of Service

Mr. Bartlett reported County staff will be advertising upcoming expiring terms of office on the Planning Commission (1 position), Board of Zoning Appeals (1 position) and Piedmont Senior Resources Board (1 position).

Legislative Agenda

Mr. Bartlett stated prefilings of draft legislation for the 2020 session of the General Assembly begins on November 18, 2019 and ends December 5, 2019. If the Prince Edward County Board of Supervisors have any areas of interest that may need action taken by the General Assembly, the County would need to submit draft legislation to Delegate Edmunds or Senator Peake prior to December 5, 2019.

County staff has two areas of concern to discuss:

- a) Recent changes in the Virginia Administrative Code that could impact the expansion of the County's landfill by making it either cost prohibitive or completely not allowable.
- b) Ability to locate fiber cable on existing electrical cooperative poles to facilitate the expansion of broadband services.

Mr. Bartlett said the DEQ made the change last year regarding the siting, building and expansions of landfills. He said if two acres or more of wetlands are disturbed, they would not approve the request. He said that is not true for any other building. This could impact the County's landfill expansion in the future. He said he would like to introduce legislation to the Administrative Code; the Board concurred.

Mr. Bartlett said the next concern deals with the ability to locate fiber cables on existing electrical cooperative poles to facilitate the expansion of broadband services. Mr. Bartlett said he spoke with the President and the governmental representative of Southside Electric; Mr. Bartlett learned the study done a few years ago determined the cost to run fiber for broadband would cost over \$200 million. He said that since then, other ways to provide broadband are being looked into. He stated he learned during a meeting with Evan Fineman, Chair of Governor Northam's Broadband Initiative and the Executive Director of the Tobacco Commission, that until last year, the General Assembly refused to put any money into the project to get broadband in rural areas. Mr. Bartlett said there is now acknowledgement for rural areas to receive broadband, the state and federal government would have to assist with payment. Mr. Bartlett said he was told that they would do anything they could to help support any initiative in this area. He said the local

government has to partner with an internet service provider which could be Southside Electric; he added it would be wireless because of the costs to run fiber. Mr. Bartlett said Southside Electric already has over 50 towers in the region.

Mr. Bartlett then said the VACo agenda included a topic regarding Supervisors wishing to propose a meals tax by action of the Board instead of a referendum; he said towns and cities can do that, but not a County. He said this year there is a greater chance of that change occurring with the current General Assembly.

Mr. Bartlett reported the Legislative package included fully funding positions at the jails. He said it has been a good year for state revenues as a whole, with as much as \$1.3 billion, if not more, of additional revenue to the state to expend in various places. He said this is a re-benchmarking year for schools and that will likely take about \$600 million of that, which will help all of the school systems in the state.

In Re: Request From FACES

Mr. Bartlett stated that during the April meeting of the Board of Supervisors, FACES requested to be exempted from local taxation. Prior to January 1, 2003, the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation to be approved by a vote of both houses of the General Assembly. Effective January 1, 2003, the Constitution of Virginia was amended and transferred the decision-making authority regarding tax exemption from the General Assembly to the local governing body. The organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in Sections 68.1-3650.1 through 58.1-3650.1001.

Section 58.1-3651 of the *Code of Virginia* contains the process by which a local government can designate an organization as being tax-exempt from local taxation. This would require the Board of Supervisors to adopt an ordinance exempting the property of FACES from local taxation but only after holding a public hearing with a notice of the hearing being published at least once in a local newspaper.

The policy the Board has followed for the past 16 years is to not approve any requests for tax exemption. This has served the County well. At the June 11, 2019 meeting of the Board of Supervisors the Board reaffirmed the policy of not approving requests for tax exempt status. At that meeting, the Board cited the policy adopted in June 2016 regarding funding of non-county agencies and verbally affirmed the continuation of that policy but stated that each new request for additional funding support would be evaluated

on its own merits once the Board is presented a County tax bill. The combined funding allocated to each of the outside agencies totals \$146,948.

Mr. Bartlett said the tax bills submitted by FACES total \$2,716.31. He said adding that to the amount of funding allocated would bring the total to \$149,664.31, which is less than the \$150,000 cap stated in the policy. Mr. Bartlett suggested the Board consider providing additional funding instead of the exemption.

Supervisor Jones said the tax on personal property will fluctuate. Mr. Bartlett said the Real Estate is \$250,000; when the building is finished that amount will increase. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Cooper-Jones, to provide additional funding to FACES in the amount of \$2,716.31, to be paid from the General Fund; the motion failed:

Aye:	Pattie Cooper-Jones Robert M. Jones James R. Wilck	Nay:	J. David Emert Llew W. Gilliam, Jr. Jerry R. Townsend
Abstain:	Odessa H. Pride Gene A. Southall		

In Re: Upcoming

Mr. Bartlett stated the Department of Social Services will hold their Open House November 20, 2019 at 1:00 p.m. He then said the Cannery/Virginia Food Works Open House has been added to the list and will also be held November 20, 2019 from 4:00 – 7:00 p.m. Discussion followed on future events.

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Emert, that the Board convene in Closed Session for discussion, consideration and evaluation of the performance of the County Administrator, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay:	None
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The Board returned to regular session by motion of Supervisor Emert, seconded by Supervisor Townsend, and adopted as follows:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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On motion of Supervisor Pride, and seconded by Supervisor Emert, and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones J. David Emert Llew W. Gilliam, Jr. Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend James R. Wilck	Nay: None
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the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial

Ms. Allie Hill, Food Works Board President, submitted reports for October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Commonwealth Regional Council Items of Interest

Ms. Melody Foster, Executive Director, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of October 2019, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2019, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Townsend, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:
	J. David Emert	
	Llew W. Gilliam, Jr.	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	James R. Wilck	

the meeting was adjourned at 10:15 p.m.