



Prince Edward Sheriff's Office



PRINCE EDWARD COUNTY
124 North Main St
P.O. Box 25
Farmville, Virginia 23901

Telephone
Office (434)392-8101
Fax (434) 392-6730

Sheriff L. A. Epps

08/16/2024

The Prince Edward County Sheriff's Office has openings for the position of Dispatcher (Communications Officer/Dispatcher)

All Candidates must be a U.S. Citizen, be 18 years of age, have a high school diploma or GED, be in good physical and mental health. They must also pass a background check and drug test, have a good driving record, and possess a valid driver's license at the time of hire. They have not engaged in any activity that would support a domestic violence or felony conviction, and be of good moral character and behavior.

Some of the duties performed by a Sheriff's Communications Officer/Dispatcher are: receiving complaints, logging information into a computer aided dispatch (CAD), maintaining logs of all radio traffic, dispatching the appropriate personnel to complaints, greeting and assisting the public, and performing any other duties designated by the Sheriff.

Virginia DCJS Certified Officers preferred, but not required. Uncertified new hires will have to complete a training at the Department of Criminal Justice Academy.

Salaries start at \$32,000 per year depending on experience and/or qualifications.

Prince Edward County offers benefits, which include Virginia Retirement benefits as well as basic individual health, dental & vision insurance premium coverage at NO COST to the employee.

An application may be obtained at www.co.prince-edward.va.us or from the Prince Edward County Sheriff's Office , P.O. Box 25/124 N. Main St., Farmville, VA 23901 or by contacting Bernice Letterman at 434-315-0084 Ext: 461 or email at bletterman@co.prince-edward.va.us.

OPEN UNTIL FILLED.