



# Prince Edward County Comprehensive Plan Update Attachment A | Project Schedule

		PROJECT TIMELINE																							
Phase	#	Task Description	2023			2024												2025							
			August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April	May	
Investigation	A1	Mobilization/ Kick-off Meeting with Staff	V																						
	A2	Document Review																							
	A3	Plan Diagnostic																							
	A4	Kick-off Work Session / County Tour		X																					
	A5	Branding & Promotions																							
	A6	Public Workshop (up to 2)				X																			
	A7	Stakeholder Listening Sessions (up to 5)				X																			
	A8	Community Survey				O																			
Development	B1	Joint Work Sessions (up to 5)								X															
	B2	Meetings/Coordination with Staff																							
	B3	Outline, Vision, About the Plan									*														
	B4	Baseline Analysis / County Profile									*														
	B5-B13	Draft Plan Elements															*								
	B14	Implementation Plan															*								
	B15	Mapping																							
	B16	Plan Layout & Graphics																*							
Adoption	C1	Public Draft Review + Open House (up to 2)																		X					
	C2	Final Review Joint Work Session (1)																				X			
	C3	Incorporate Final Revisions																							
	C4	Public Adoption (PC & Board Hearings)																						X	X
	C5	Final Deliverables																							X

X = Anticipated In-person Attendance; V = Virtual Attendance; O = Open to Public \* = Anticipated Discussion