

### BOARD OF SUPERVISORS MEETING

### ADDENDUM PACKET

November 7, 2024

### <u>Item #</u>

21.	Department Updates: a. Animal Control	135
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25.	Department / Agency Reports a. Animal Control b. Commonwealth Regional Council c. Tourism	149 150 152 153

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Meeting Date:	November 7, 2024
Item #:	21
Department:	County Administration
Staff Contact:	Douglas P. Stanley/Sarah Elam Puckett
Agenda Item:	Department Year-End Updates

**Summary:** Department Directors will provide year-end updates to the Board in November and December on the accomplishments of their departments and an overview of work completed during 2024.

The following additional department directors will join the Board at its November 7<sup>th</sup> meeting:

a. Animal Control

Adam Mumma

Attachments:

**Recommendation:** 

SAMPLE MOTION:

Motion \_\_\_\_\_\_ Second \_\_\_\_\_\_ Cooper-Jones \_\_\_\_\_ Emert \_\_\_\_\_

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November 7, 2024
22
County Administration
Sarah Elam Puckett
Reassessment Update

**Summary:** As the Board is aware, the County's reassessment has been underway since 2023 by Wampler Eanes Appraisal Group. Attached is their November 1, 2024 update. You will note that they have completed all of the field work on the +14,000 parcels in the County, are wrapping up commercial properties and building permits; however, they are behind on data entry.

They have provided a schedule for the completion of the reassessment, which necessitates requesting a three-month extension from the Circuit Court, pursuant to Section 58.1-3257, of the *Code of Virginia*.

This revised schedule would also move the assessor appeals to after the first of the year vs. having them over the holidays. The Board of Equalization would begin its work following the completion of the assessor appeals.

Attachments: Wampler-Eanes Reassessment Update Section 58.1-3257

**Recommendation:** See sample motion.

**SAMPLE MOTION:** I move the Board authorize the County Attorney to petition the Circuit Court to extend the time for completing the 2025 Reassessment of Prince Edward County by three months from December 31, 2024, or until March 31, 2025.

Motion \_\_\_\_\_\_ Second \_\_\_\_\_ Cooper-Jones \_\_\_\_\_

Gilliam \_\_\_\_\_ Pride \_\_\_\_ Jenkins \_\_\_\_\_ Townsend \_ Jones \_\_\_\_\_ Watson \_\_\_

### Wampler-Eanes Appraisal Group Prince Edward County 2025 (effective 1/1/25) Reassessment Update Report Estimated Total Parcels – 14,339 As of November 1, 2024

- Field Work began on 10/31/23.
- We have completed Field Work of the parcels along with mobile homes, yellow tags, building permits, new construction inspections and residential field reviews.
- Due to circumstances, our Data Entry is currently at 56% of the parcels keyed and have over 300 buildings permits to be entered on both companies.
- We are providing digital photography for all new construction, updating for any changes, and for residential/commercial dwellings.
- Appraisers are now working to complete the reviews of commercial properties and some building permits.
- Sales continue to show a strong appreciation of property values over the last reassessment that became effective January 1, 2021.
- Our studies indicate that the real estate market in Prince Edward County reflects the overall market that we are seeing in Virginia.
- Wampler-Eanes is respectfully requesting the County petition the Court for a three-month extension, per Virginia Code 58.1-3257.
- At this time, our expected schedule is as follows:
  - 1) Reassessment Notices to be mailed to the property owners the week of December 30, 2024. At that time, property owners will have an opportunity to review the new assessed values.
  - Appeals to be reviewed the weeks of 1/13/25 and 1/20/25.
    In-person hearings: 1/13/25 1/17/25.
    Zoom/Virtual and phone hearings, and emails: 1/20/25 1/24/25.
  - 3) After all appeals are processed and changes are updated, 2<sup>nd</sup> Notices will be mailed within 4 weeks.
- With the robust real estate market, this updated schedule will allow for the analysis of sales through the end of the year.

Code of Virginia Title 58.1. Taxation Subtitle III. Local Taxes Chapter 32. Real Property Tax Article 5. Reassessment/Assessment Cycles

### § 58.1-3257. Completion of work; extensions

A. Except as provided in subsection B, in every city and county the person or officers making such reassessment shall complete the same and comply with the provisions of § 58.1-3300 not later than December 31 of the year of such reassessment. But the circuit court in such city or county may for good cause, extend the time for completing such reassessment and complying with such section for a period not exceeding three months from December 31 of the year of such reassessment.

B. In Hanover County, the person or officers making such reassessment shall complete the same and comply with the provisions of § 58.1-3300 not later than three months after December 31 of the year of such reassessment.

Code 1950, § 58-792; 1968, c. 742; 1971, Ex. Sess., c. 221; 1976, c. 717; 1980, c. 2; 1984, c. 675; 2001, c. 449;2007, c. 813.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

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Meeting Date:	November 7, 2024
Item #:	23
Department:	County Administration
Staff Contact:	Sarah Elam Puckett
Agenda Item:	Prince Edward - Nottoway County Line

**Summary:** Hurt & Proffitt has completed the plat showing the County Line between Prince Edward County and Nottoway County. The County Attorneys for Prince Edward and Nottoway are now working on the requirements for recording the plat in the offices of the Clerk of Court in both counties prior to the end of the year.

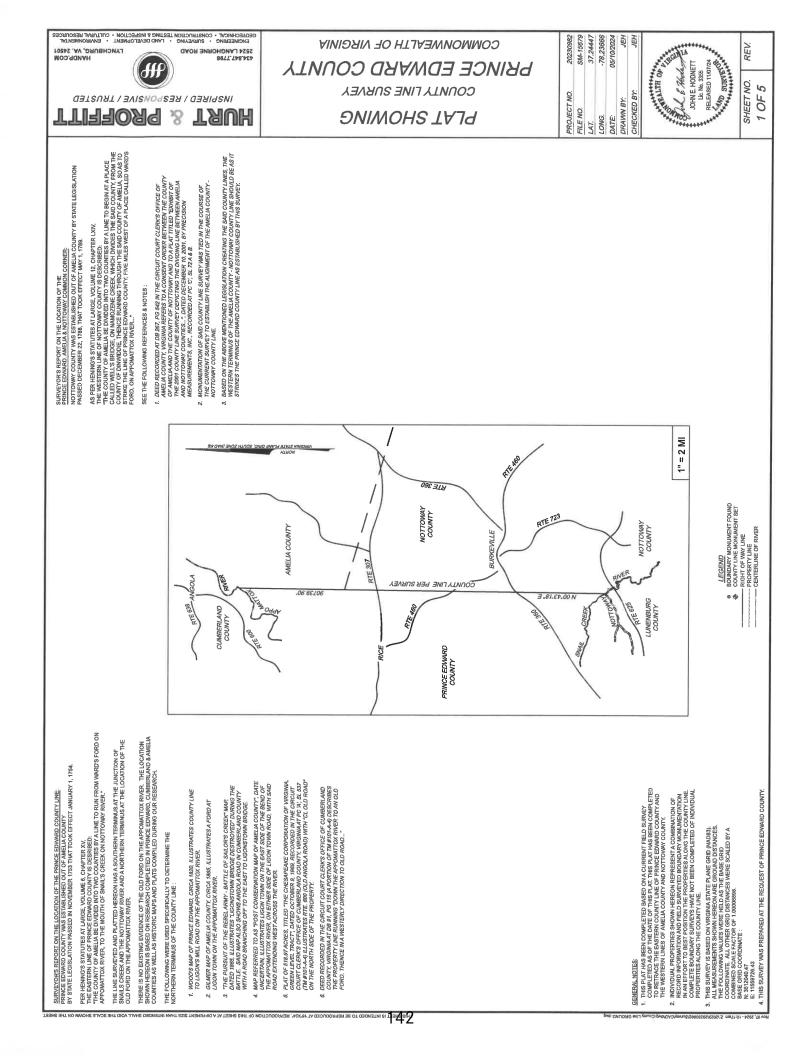
After the plat is recorded, we plan to reach out to Nottoway County to discuss holding a joint public meeting for citizens along the county boundary.

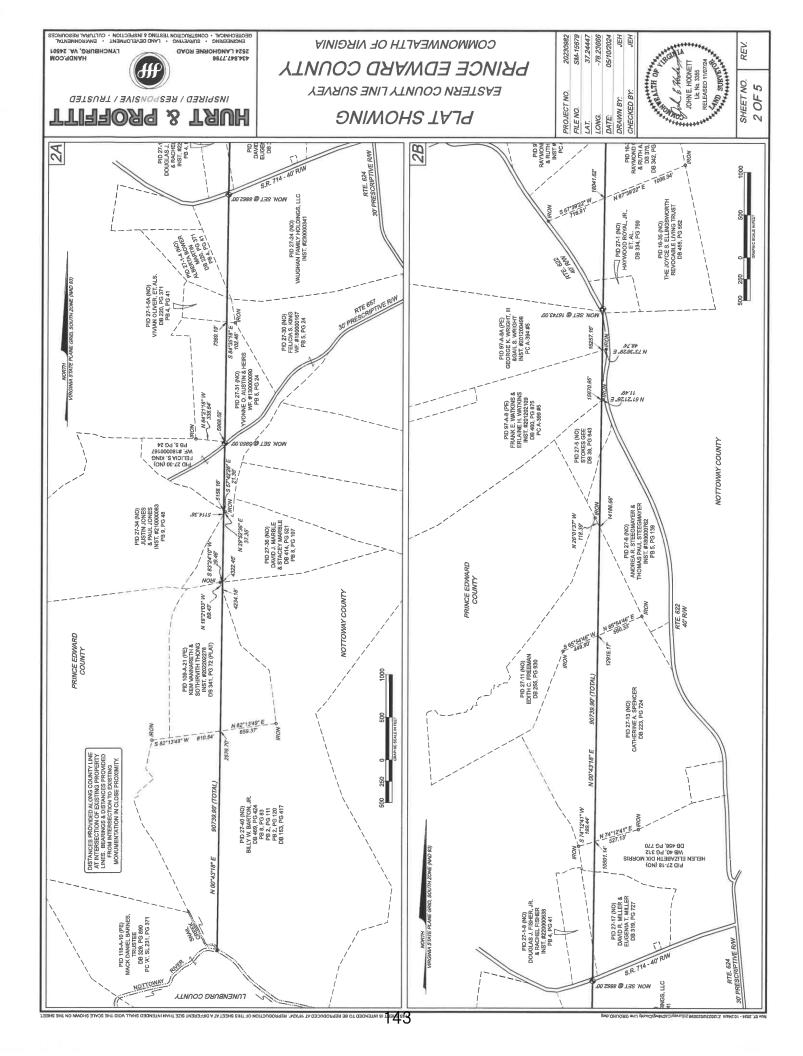
Attachments: Boundary Survey

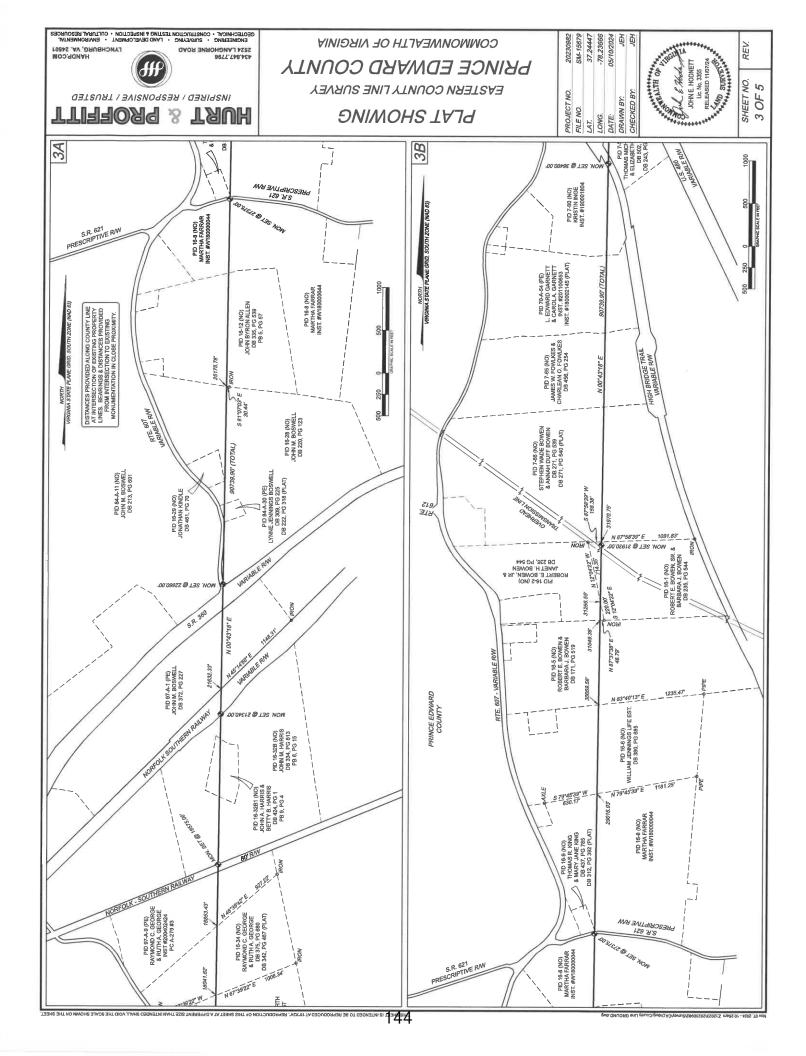
**Recommendation:** See sample motion.

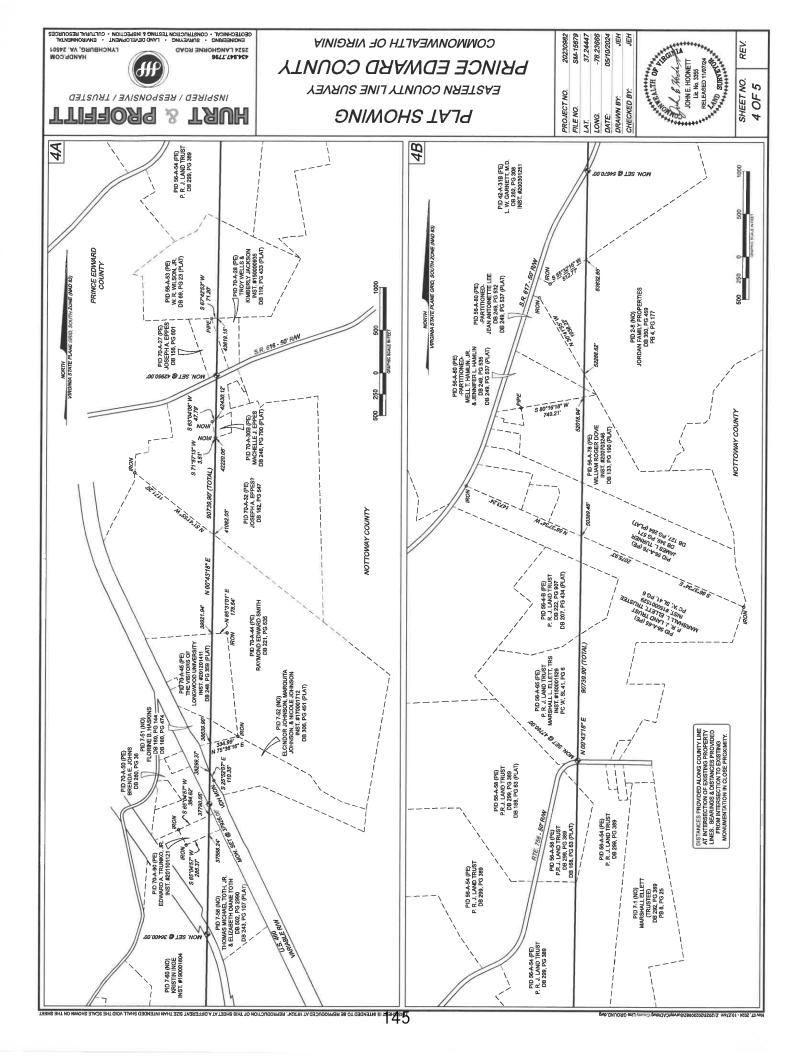
**SAMPLE MOTION:** I move the Board accept the boundary survey by Hurt & Proffit, dated May 10, 2024 and authorize the Chairman of the Board to sign any required affidavit stating the acceptance of the plat and direct the County Attorney to work with the Nottoway County Attorney to record the plat in the Clerk's Offices of both Prince Edward County and Nottoway County prior to December 31, 2024.

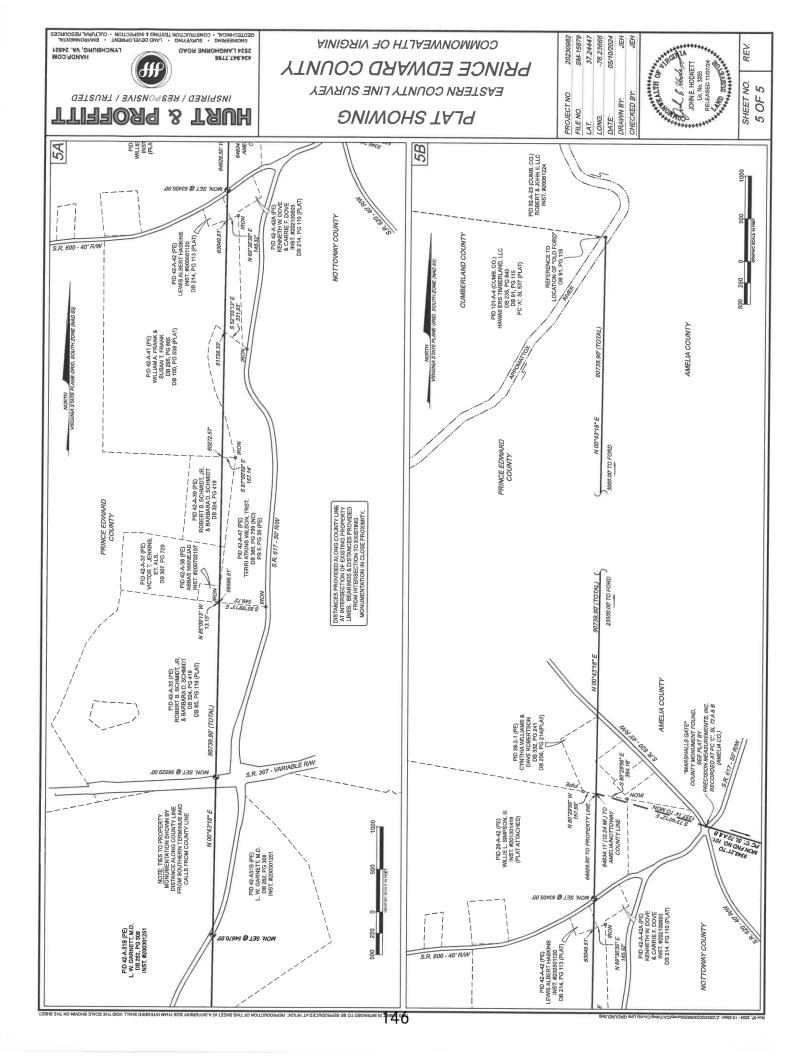
Motion	Cooper-Jones	Gilliam	Pride
Second	Emert	Jenkins	Townsend
		Iones	Watson













Meeting Date:	November 7, 2024
Item #:	24
Department:	Board of Supervisors
Staff Contact:	Douglas P. Stanley/Terri Atkins Wilson
Agenda Item:	Closed Session

### I. MOTION GOING INTO CLOSED SESSION

- ▶ I move the Prince Edward County Board of Supervisors convene in Closed Session:
  - a) For discussion and consideration of the annual performance of the County Administrator and the County Attorney, pursuant to the exemptions provided for in Section 2.2-3711 (A)(1) of the Code of Virginia; and
- Chair: Is there a second to the motion?
- ➢ <u>Chair:</u> Roll call vote.
- Chair: The Board is now convened in Closed Session.

### II. MOTION TO RETURN TO OPEN SESSION

(Note: Please confirm Deputy Clerk is present to record motion and vote.)

- > I move that the Prince Edward County Board of Supervisors return to open session.
- Chair: Is there a second to the motion?
- ➢ <u>Chair:</u> Roll call vote.
- > <u>Chair:</u> The Board is returned to Open Session.

### III. MOTION AFTER RETURNING TO OPEN SESSION:

**Chair:** I will ask for a motion and a second to adopt the following certification resolution:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the *Virginia Freedom* of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

Motion	
Second	

Cooper-Jones\_\_\_\_\_ Emert\_\_\_\_\_ 147

Gilliam	
Jenkins	_
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Townsend	
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NOW, THEREFORE, BE IT RESOLVED, that the Prince Edward County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed and considered by the Prince Edward County Board of Supervisors.

- > Chair: Is there a motion and a second to adopt the certification resolution?
- ▶ <u>Chair</u>: Roll call vote.

((Note: A "yes" vote affirms the closed session motion.)

Motion		
Second		

Cooper-Jones\_\_\_\_\_ Emert\_\_\_\_\_

Gilliam	
Jenkins	
Jones	

Pride	
Townsend	
Watson	



Meeting Date:	November 7, 2024
Item #:	25
Department:	County Administration
Staff Contact:	Douglas P. Stanley / Sarah Elam Puckett
Agenda Item:	Department / Agency Reports

### SUMMARY:

Please see attachments.

### COST:

### **ATTACHMENTS:**

- a. Animal Control
- b. Commonwealth Regional Council
- c. Tourism

### **RECOMMENDATION:** None.

### SAMPLE MOTION:

Motion		
Second	2	

Cooper-Jones \_\_\_\_\_\_

Gilliam	
Jenkins	
Jones	

Pride	
Townsend	
Watson	

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### Animal Control Monthly Report

### "October 2024"

### Wildlife

Dogs		
	Surrendered	27
	Picked Up	12
	Claimed By Owner	7
	Adopted	1
	Transferred In State	3
	Euthanized	7
	Injured / Euth.	0
	Transferred to SPCA	24
	Seized	2
	Bite Case	0
	Other	0
Fees Collect	ted	\$240
Cats		
	Surrendered	22

2
0
1
5
0
3
0
15
0
0
\$50.00

Bill the Town of Farmville	
0 animals housed.	
Total Billed:	\$0.00

Livestock	Handled Euthanized Rabies Case Injured/Euth	0 0 0
	Returned to Owner Sold at Market	0 0
Fees Collecte	Adopted ed	0 \$0.00
Other Compa	anion Animals Returned to Owner Surrendered Transferred Adopted	0 0 0 0
Summons Iss Warrants Ser Days in Court Nuisance Dog Dangerous D Calls After Ho	alls to Shelter ued ved t	3,719 31 195 0 2 1 0 0 86.25 0
Total Fees Co Donations Total Fee	ollected s Collected and Billed	\$290.00 \$0.00 \$290.00

Adam Mumma, Chief Animal Control Officer Ariel Witmer, Deputy Animal Control Officer Kaitlyn Moore, Deputy in Training Notes: Richmond Animal League, Richmond SPCA, Southside SPCA, Dogs Deserve Better Blue Ridge

Powhattan Animal Control, Cumberland Animal Control



**Prince Edward County Animal Control** 

**Boarding and Services Invoice** 

October 2024

All companion animals held by Prince Edward Animal Control for separate agencies are charged a \$25.00 impoundment fee and \$10.00 a day boarding and care. Livestock or other animals are billed at actual cost at time of service. Veterinary care is assessed at cost as needed.

\*No fees were accumulated for the month



### Grant Assistance:

- Congratulations to the Town of Victoria on being awarded \$240,000 from the Virginia Outdoor Foundation's Preservation Trust Fund for the Modest Creek Transformation.
- VDACS, AFID Planning Grant: CRC assisted Cumberland County with a grant application to partially fund the development of an Agricultural Economic Development Plan.
- DHR, VA250: The CRC assisted the 10wn of Blackstone with submitting the full application to purchase decorative light poles, a monument sign, and curb and gutter. In addition, the town would also construct a concrete walking pad for entry to building, sidewalk, and a parking lot.
- VDACS, AFID Infrastructure Grant: The CRC is assisting Cumberland County with a grant application for Farmer's market amenities.

### **Project Updates:**

• Lunenburg/Victoria/Kenbridge Joint Comprehensive Plan Update: CRC staff attended a work session on Oct. 3rd: At this meeting staff reviewed revised Land Use and Special Policy areas sections and the Demographic section. CRC staff set up and attended a virtual meeting to discuss the final revisions to Land Use and Special Policy section.



CRC staff attended a kick-off meeting with the Planning Committee to review the draft timeline, draft survey instrument, discuss distribution points, and set a timeline for distribution. At this meeting, the committee selected to open the survey up on October 28th and close the survey on December 15th. CRC and County staff are in the process of distributing the survey to certain distribution points. To access the survey, please use the QR code that is located to the left.

Amelia Modified Comprehensive Plan Update

### CRC staff attended the Governor's Summit on Rural Prosperity

One of the CRC staff members attended the Governor's Summit on Rural Prosperity. During this conference, staff attended a downtown walking tour to learn about Wytheville's Downtown Streetscape Improvement project. Staff learned about required pre-planning activities, funding streams, and creative ways to reinvent underutilized spaces within a rural downtown.

Staff also attended conference sections about Rural Virginia Opportunity dashboard that will be available 2025 that will bring together clear, Data-Driven Insights and Opportunities, Accessible Funding Opportunities along with Rural Strengths and Assets with downloadable reports of trending data for counties and city level reporting.

### CRC staff attended NADO's Annual Training Conference



Two CRC staff members attended NADO's Annual Training Conference. Staff attended a mobile workshop to learn about the redevelopment of Brownfield sites, funding streams used to revitalize these buildings, and the importance of public-private partnerships. Staff also attended a mobile workshop on the Lafitte Greenway, a 2.6-mile-long linear park and multi-use trail in the heart of New Orleans, that features recreational facilities, fitness and cultural programming.

Staff also attended sections on the importance of climate resiliency plans, learned about new software to assist with Planning activities, planning tips for CEDS development, and learned about new funding streams for projects.

Rain Barrel Workshop held in Nottoway County High School

The CRC partnered with the Nottoway County Virginia Cooperative Extension office and the Nottoway County High School Agriculture Department to incorporate stormwater education and a Rain Barrel Workshop series into the curriculum of two agriculture classes in Nottoway County High School. Both classes have an estimated 20 students that participated in the third and fourth stormwater education workshops.







The CRC is serving as the consultant and has eight months to complete the regional broadband affordability and adoption plan. CRC staff developed a google form, flyer, and QR code for the survey and are in the process of distributing them throughout the region. To access the survey, please use the QR code above.

The CRC has also set up and advertised community meeting locations in all seven counties. The CRC hosted the first community meeting in Charlotte County on October 28th. Below is the schedule for the remaining community meetings:

- 11/4/24 at 6pm at 511 E. 5th Ave, Kenbridge, VA
- 11/6/24 at 6pm at 318 Church St., Blackstone, VA
- 11/12/24 at 6pm at 225 Industrial Park Dr., Farmville, VA
- 11/13/24 at 6pm at 16268 N. James Madison Hwy, Dillwyn, VA
- 11/14/24 at 6pm at 15 School Rd., Cumberland, VA
- 11/18/24 at 6pm at 16351 Dunn St., Amelia Courthouse, VA

Commonwealth Regional Council | October 2024

### **Upcoming Funding Opportunities:**

VDACS AFID Planning Grant: Open; Rolling Basis

VDOF, Virginia Trees for Clean Water: Open -Rolling Basis

DHCD, Affordable and Special Needs Housing (ASNH): Open

DHCD, Broadband Equity, Access, and Deployment (BEAD): Letter of Intent open closes on 11/30/24

EDA, 2023 Disaster Supplemental: Open; Rolling Basis

EDA, 2023 PWEA: Open; Rolling Basis

VHSIP, Local Systemic Grant: Opens on 10/31/24

The CRC provides free grant writing services for member localities and local 501C3 nonprofits.

### **Tourism & Visitor Center Monthly Report** for October 2024

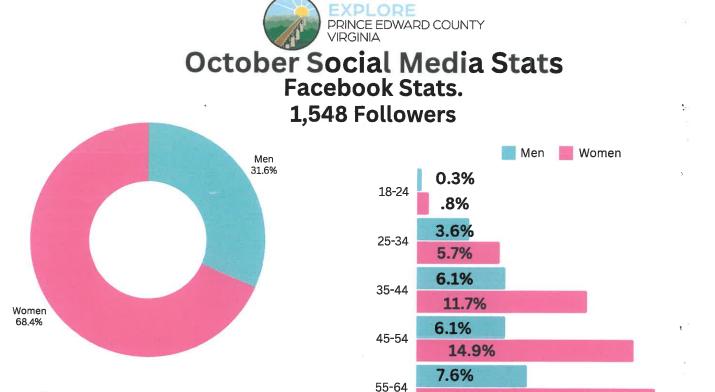
			167.8 Total / 10 Months	136.4 Total / ALL of 2023
ĬŤ	Average Visitors per	Month:		
<b>REGIONAL VISITOR CENTER ATTENDANCE:</b>	Total Guests		1,678	1,637
ONAL VISITOR	Other	Countries	20	26
HEARTLAND REG		States	85	244
HEAR	Virginia	Guests	1,573	1,367
			YTD 2024	2023

## **Requests for Information:**

Views (All)      Visits      Finding the      Monthly Tot        25      227      Visitor Center      Visitor Center        38      179      82      31.8        -34.21%      26.82%      65.85%      31.8						
30      25      227      Visitor Center        30      25      227      136        18      38      179      82        66.67%      -34.21%      26.82%      65.85%      31.8		Inquiries	Views (All)	Visits	Finding the	Monthly Totals:
30      25      227      136        18      38      179      82        66.67%      -34.21%      26.82%      65.85%      31.8					Visitor Center	
30      25      22/      136        18      38      179      82        66.67%      -34.21%      26.82%      65.85%      31.8			L			
18      38      179      82        66.67%      -34.21%      26.82%      65.85%      31.8		30	97	227	136	418
66.67% -34.21% 26.82% 65.85% 31.8	October 2023	ά	00	017	C	
66.67% -34.21% 26.82% 65.85% 31.		2	00	1/3	20	317
	% Difference	66.67%	-34.21%	26.82%	65.85%	31.86%

# November Report to Board of Supervisors:

•The marketing plan was finalized and recently presented to staff for review. We are having a stakeholder meeting next month to get input from community partners and relevant collaborators. •We have begun installing the new Virginia 250 exhibit. Installation should be complete by the middle of next month. Upon completion, we will plan for an opening reception. •We starting to pick back up as it usually does this time of year. Phone inquiries, video views, and center visits are also trending positively.



16.4% 7.9%

18.9%

5.0

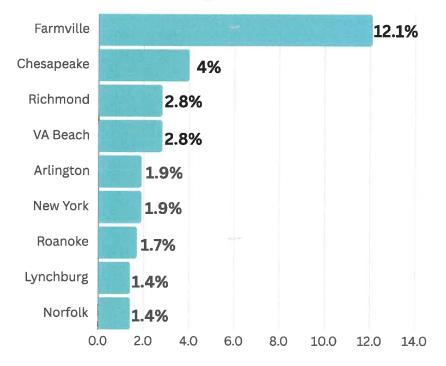
65+

0.0

### In the last 30 Days:

- Reach: 34.1K
- Visits: 1.1K
- Follows: 16

### **Top Cities**



### **Top Post**

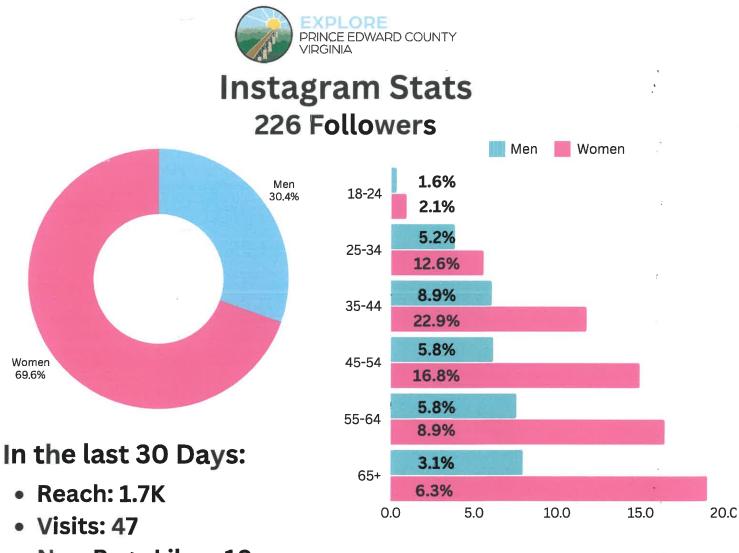
15.0

20.0

10.0



Get ready for an unforgettable night of live music at Brock Music Fest on October 17th at 7 PM in the <u>Joan Perry</u> <u>Brock Center at Longwood University</u>! Enjoy the best of Virginia's bluegrass, folk, and country featuring CJ Oswald, Jon Golden, Haden VonCanon, Caleb Dillard, and Cody Christian. Tickets are just \$5, and doors open at 6 PM! Grab a snack from concessions and enjoy the show. Don't miss out on this night of great tunes and good vibes! <u>#BrockMusicFest #LiveMusic #VirginiaMusic #ExplorePrinceEdwardVA</u> For tickets and more info: longwood.edú/jpb



• New Page Likes: 10

Farmville					35.8%
Hampden Sydney		4.9%			
Richmond		4.9%			
VA Beach		3.1%			
Prospect		3.1%			
Appomattox		3.1%			
Cumberland		2.2%			
Rice		L.8%			
Washington DC		L.8%			
Meherrin	1	L.8%			
0.	0	10.0	20.0	30.0	40.0

### **Top Post**



Planning a wedding, hosting a reunion, or welcoming out-of-town guests? The Heartland Regional Visitor Center has brochures to make their visit easy and enjoyable! Whether you're looking for info on activities, parks, or restaurants, we've got you covered. Just let us know how many you need and what you're looking for—we're here to help!