

April 10, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10<sup>th</sup> day of April, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Rob Fowler, Director of Planning & Zoning; and James Ennis, County Attorney.

Chairman Cooper-Jones called the March meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Recognitions

Chairman Cooper-Jones said the Board had several recognitions to present. She introduced Senator Mark Peake and Delegate James Edmunds.

Senator Peake, Delegate Edmunds, and Mr. John Melton, Head of School at Fuqua School, presented a Certificate of Excellence to Irene Thornton. Miss Thornton was elected to serve as Senate President pro tem at the 2018 YMCA Model General Assembly, and has also been chosen by Southside Electric Cooperative to participate in the 2018 Electric Cooperative Youth Tour in Washington D.C.

Senator Peake and Delegate Edmunds presented House Joint Resolution No. 377 in Memory of Howard Franklin Simpson to Joan Simpson and family. The Resolution is agreed to by the House of Delegates on March 2, 2018 and by the Senate on March 6, 2018.

2018 SESSION  
18107458D

**HOUSE JOINT RESOLUTION NO. 377**  
Offered February 26, 2018

*Celebrating the life of Howard Franklin Simpson*

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Patrons—Edmunds; Senators: Peake and Ruff  
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WHEREAS, Howard Franklin Simpson, a former law-enforcement officer and a hardworking public servant who dedicated his life to supporting the residents of Prince Edward County, died on February 13, 2018; and

WHEREAS, a native of Rice and a lifelong resident of Prince Edward County, Howard Simpson began his service to his beloved home county as a junior deputy in the Prince Edward County Sheriff's Office; he was appointed as sheriff from August 1974 to November 1975; and

WHEREAS, Howard Simpson then pursued a career as an insurance agent with the Home Beneficial Life Insurance Company and the American General Life Insurance Company; and

WHEREAS, desirous to be of further service to the community, Howard Simpson ran for and was elected to the Prince Edward County Board of Supervisors; he represented the Farmville District from January 1992 until the time of his passing, including terms as vice chair from 1998 to 2013 and chair from 2014 to 2016; and

WHEREAS, Howard Simpson also served on the Prince Edward County Social Services Board for 16 years, including as vice chair from 1994 to 1998 and chair from 1999 to 2002 and 2010 to 2017, and he represented the Prince Edward County Board of Supervisors on many regional and state boards and committees; and

WHEREAS, Howard Simpson will be fondly remembered and greatly missed by his wife of 42 years, Joan; his children, Billy, Darryl, Frankie, Donna, and Kim, and their families; and numerous other family members, friends, and colleagues; now, therefore, be it

RESOLVED by the House of Delegates, the Senate concurring, That the General Assembly hereby note with great sadness the loss of Howard Franklin Simpson, a consummate public servant who made many contributions to the Prince Edward County community; and, be it

RESOLVED FURTHER, That the Clerk of the House of Delegates prepare a copy of this resolution for presentation to the family of Howard Franklin Simpson as an expression of the General Assembly’s respect for his memory.

Matthew Becker, Outreach Director for Congressman Tom Garrett, presented a U. S. Flag to Joan Simpson and family, stating, “This flag was flown over the United States Capital, March 29, 2018, at the request of Honorable Thomas A. Garrett, Jr., member of Congress; this flag was flown in honor of Howard Franklin Simpson, for his lifetime service to Prince Edward County as a law-enforcement officer, member of the Prince Edward County Board of Supervisors, and member of the Prince Edward County Social Services Board. His nation thanks him and his family for his years of service and for many of his contributions to the community.”

Senator Peake and Delegate Edmunds presented a Certificate of Excellence to Isaac Drummond who was elected to serve as House Speaker pro tem at the 2018 YMCA Model General Assembly.

Senator Peake and Delegate Edmunds presented House Joint Resolution No. 277 to Machelles Eppes on the occasion of her retirement.

2018 SESSION  
18106505D

**HOUSE JOINT RESOLUTION NO. 277**

Offered February 15, 2018

*Commending Machelles J. Eppes.*

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Patron—Edmunds

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WHEREAS, Machelles J. Eppes, a trailblazing public official who became the first African American court clerk in Prince Edward County, retires as clerk of the Prince Edward Circuit Court on April 1, 2018; and

WHEREAS, after graduating from Central High School in Lunenburg County, Machelles Eppes completed a clerical studies course at Southside Virginia Community College and worked at Citizens Bank & Trust Company from 1983 to 1988; and

WHEREAS, in 1988, Machelles Eppes was hired as deputy clerk of the Prince Edward Circuit Court, then served as chief deputy clerk of the Lunenburg Circuit Court; and

WHEREAS, desirous to be of further service to the Commonwealth, Machelles Eppes ran for and was elected as clerk of the Prince Edward Circuit Court on April 18, 2005, and she was certified as a circuit court clerk by the University of Virginia Weldon Cooper Center for Public Service in 2006; and

WHEREAS, Machelles Eppes ably served the members of the community as clerk by providing public online access to case information and land records, and she increased efficiency in the office by overseeing the conversion of paper records to electronic files; and

WHEREAS, Machelles Eppes served Prince Edward County with the utmost integrity and dedication, earning the respect and admiration of her colleagues, to whom she leaves a legacy of excellence; now, therefore be it

RESOLVED by the House of Delegates, the Senate concurring, That the General Assembly hereby commend Machelles J. Eppes on the occasion of her retirement as clerk of the Prince Edward Circuit Court; and, be it

RESOLVED FURTHER, That the Clerk of the House of Delegates prepare a copy of this resolution for presentation to Machelles J. Eppes as an expression of the General Assembly's admiration for her service and best wishes for a happy retirement.

Matthew Becker, Outreach Director for Congressman Tom Garrett, presented a U. S. Flag to Machelles J. Eppes, stating, "This flag was flown over the United States Capital, March 30, 2018, at the request of Honorable Thomas A. Garrett, Jr., member of Congress; this flag was flown in honor of Machelles Eppes, for her years of service as Clerk of Prince Edward Circuit Court, and to congratulate her on her retirement. Machelles Eppes became the first African-American Court Clerk in Prince Edward County and conducted her duties with excellence and integrity. Her nation thanks her and her family for her years of service and her many contributions to the community."

Chairman Cooper-Jones read the card and note from Joan Simpson to the Board of Supervisors and County staff on the occasion of Supervisor Simpson's passing.

In Re: Public Participation

**Ron Dowdy**, Heart of Virginia Law Enforcement Foundation, introduced himself and stated he is forming a foundation; he said this began about a year ago and he has raised \$100,000 to fund the beginning

of this Foundation, and is asking the Boards of Supervisors of Buckingham, Cumberland, and Prince Edward Counties, along with the Town of Farmville and Longwood University, for a contribution of up to \$25,000 to provide for law enforcement officers and their families. He said the Foundation will be a 501c3 and will be governed by the leadership of the communities' Sheriffs. This will assist those families of officers lost in the line of duty and will provide scholarships to their children. Mr. Dowdy said once \$250,000 of funds are raised, he intends to take the issue to Richmond and ask the State to match and provide \$250,000 to distribute to law enforcement officers in the five participating communities.

**Jennifer Cox**, Longwood University Director of Local Community Relations, stated Moton Museum will hold the "Beloved Community Conversation" in commemoration of the 50<sup>th</sup> anniversary of Dr. Martin Luther King Jr.'s assassination. She said it is free and open to the public and will be held April 24 at 6:00 p.m. at the First Baptist Church. Ms. Cox then announced Longwood University is celebrating Earth Day with a Bio Blitz Program which will be held at Lancer Park on Saturday, April 21 from 9:00 a.m. until 12:00 noon; children will be able to document species with touch tables and crafts for the children. Ms. Cox thanked the Board for all they do to support the events at Longwood.

In Re: Board Comments

Supervisors Emert, Pride, Timmons, Wilck and Townsend, along with Chairman Cooper-Jones, thanked everyone for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Timmons, seconded by Supervisor Wilck, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for February 2018; the minutes of the meeting held March 6, 2018, March 13, 2018 at 5:00 p.m., March 13, 2018 at 7:00 p.m., March 15, 2018, March 27, 2018 at 5:30 p.m.,

March 27, 2018 at 7:30 p.m., and March 29, 2018; Accounts and Claims and Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - February 2018**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	14,828,053.01	14,828,053.01
Wells Fargo Social Services	218,325.04	218,325.04
Benchmark School Fund	1,793,391.45	1,793,391.45
Benchmark Food Service	281,844.37	281,844.37
<b>TOTAL</b>		<b>17,121,613.87</b>

**Certificates of Deposit**

Benchmark	609,724.91
Farmers Bank	210,096.18
<b>TOTAL</b>	<b>819,821.09</b>

**GRAND TOTAL** 17,941,434.96

BOARD OF SUPERVISORS

Tharp Funeral Home & Crematory, Inc.	Cremation	862.00
Cremation Society of Virginia	Cremation	1,787.61
Farmville Newsmedia	Advertising	639.08
Business Card	Lodging	364.98
	Meals	51.15
Verizon Wireless	iPad monthly service	465.54

COUNTY ADMINISTRATOR

Business Card	Postage	2,350.00
	Envelopes	483.30
Diamond Springs Water, Inc.	Water & equipment rental	16.20
Key Office Supply	Date stamp	42.89
	Binders / tabs	83.18

LEGAL SERVICES

CAN Surety	VA Special Comr Bond	400.00
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INDEPENDENT AUDITOR

Robinson Farmer Cox Associates	FY17 Audit	35,000.00
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COMMISSIONER OF REVENUE

BMS Direct	Property forms / postage	3,796.52
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Treasurer of Virginia	Online service		163.18
Business Data of Virginia, Inc.	Norton anti-virus	69.90	
	DMV download	3,314.86	3,384.76
Key Office Supply	Staplers		35.78

TREASURER

ComputerPlus Sales / Service	Printer service contract		602.55
Farmville Newsmedia	Delinquent RE tax ad		1,290.45
NeoFunds	Postage		1,000.00
Benchmark Community Bank	Payflow/Paypal		6.30
Treasurer of Virginia	Online service		163.18
Mail Finance	Postage meter lease		1,527.00
BMS Direct	Delinquent Property bills	1,090.28	
	Delinquent RE bills	290.36	1,380.64
Key Office Supply	Return glue	-5.98	
	Credit	-217.98	
	Credit	-108.99	
	File box	15.69	
	Glue	12.56	
	Copy paper	77.90	
	Ink cartridges	336.96	
	Laser cartridges	205.98	316.14
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	1,375.00	5,275.00
Sitevision, Inc.	Web hosting service		179.85
ComputerPlus Sales/Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		2,074.00
Samuel A. Martin, Jr.	Salary		537.32
Gordon V. Smith	Salary		537.32
Owen G. Dunn Company	USB Sticks		1,370.25

REGISTRAR

Lynette Wright	Postage	10.00	
	Boxes / glue / bubblewrap	19.30	29.30

CIRCUIT COURT

Key Office Supply	Files		64.26
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GENERAL DISTRICT COURT

STEPS, Inc.	Shredding service		35.00
Electronic Systems, Inc.	Ink		155.00
Mail Finance	Equipment lease		376.17
The Supply Room	Markers	19.89	
	Notes / staples / corkboard	68.73	88.62

Key Office Supply	Chairmats	359.60	
	Chairs	476.00	835.60

CLERK OF THE CIRCUIT COURT

AtWork Franchise, Inc.	Part-time employee		574.00
Key Office Supply	Copier maintenance contract	406.00	
	Clips / Germ-X	142.46	
	Copy paper	215.91	
	Ink cartridges	532.74	
	Laser cartridge	629.88	
	Date stamp	38.89	1,965.88
Mail Finance	Lease payment		407.13
CenturyLink	Phone		45.74
US Cellular	Phone		47.42
T&N Printing	Copy plats		38.50

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		289.00
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COMMONWEALTH'S ATTORNEY

Farmville Printing	Business cards - Moss	15.80	
	Business cards - Hanna	15.80	
	Business cards - Booker	15.80	47.40
STEPS, Inc.	Shredding service		35.00
Cavalier Reporting & Videography	Transcripts		237.40
Key Office Supply	Clips / pens / labels	115.52	
	Folders / tabs / pens	166.19	
	Envelopes	8.79	
	Sharpie markers	9.55	300.05
David Moss	Pens / highlighters		18.36
Laurie Leap	DVDs		15.67
VA Lawyers Weekly	Subscription		389.00

VICTIM WITNESS ASSISTANCE PROGRAM

Key Office Supply	File cabinets		237.98
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SHERIFF

B&G Auto, Inc.	Inspection	16.00	
	Brake pads	460.88	
	Oil change	82.16	559.04
Burkeville Body Shop	Auto repairs		2,648.29
East End Motor Company, Inc.	Inspection / oil change	66.05	
	Ball joint / housing	463.26	
	Inspection	16.00	
	Rotate tires / oil change	122.49	
	Inspection / oil change / bulb	103.48	
	Tires	1,019.51	1,790.79
Express Care	Oil changes	438.09	
	Oil changes / wiper blades	92.15	530.24
Fourth Street Motor Company	Auto repair		949.26

Kenbridge Tire	Calibration		150.00
Wohlford's Radar	Calibrate tune forks		192.00
CenturyLink	Phone	10.36	
	VCIN	7.97	8.33
US Cellular	Phone		812.79
Business Card	Meals	456.45	
	Crates / lodging	197.02	
	Cups	26.89	680.36
Robert Goldman	Meal		7.66
Sarah Coen	Meals		15.02
Key Office Supply	Toner	1,325.20	
	Binders	59.57	
	Hole punch	44.95	
	Copy paper	149.75	
	Batteries / folders	99.75	
	Flash drives	110.74	
	Laminator	79.99	
	Styrofoam cups	39.19	
	Chairs	929.97	
	Humidifier / heater	138.38	2,977.49
IAPE	Dues - Carr	50.00	
	Dues - Thorpe	50.00	
	Dues - Walker	50.00	150.00
Business Data of Virginia, Inc.	Battery unit	85.94	
	Fingerprint unit prt.	50.42	
	Printer part	124.91	
	Norton anti-virus	34.95	296.22
Diamond Springs Water, Inc.	Water & equipment rental		106.70
Walmart Community / SYNCB	Office supplies		10.37
Southside Electric Cooperative	Electric service		15.15
Brownells, Inc.	Gun mounts		234.95
American Uniform Sales	Shirts		115.16
Galls, LLC	Hashmark emblems	42.50	
	Insignia	63.00	
	Blazer	405.00	510.50
Mid-Atlantic DUI	Registration		135.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Hanging letter patch		68.00
Key Office Supply	Key box / envelopes		41.29
Municipal Emergency Service	Boots	374.00	
	Taclite pants	113.89	
	Rescue tool service call	966.00	1,453.89

RICE VOLUNTEER FIRE DEPARTMENT

County Waste	Trash collection		32.34
CenturyLink	Phone		201.50
Rice Volunteer Fire Department	Reimburse Workers Comp Insurance		3,087.00
Dominion Energy Virginia	Electric service		468.66

PROSPECT VOLUNTEER FIRE DEPARTMENT

Appomattox Auto Works, Inc.	Paint truck		6,530.89
Ellington Energy Service	Repair generator		200.00
Foster Fuels, Inc.	Propane		314.90
Goodman Specialized	Truck repairs / inspection	3,118.23	
	Repair fuel leak	1,445.69	
	Repair defrost	262.14	4,826.06
Key Office Supply	Stamps		47.50
Prince Edward County Public Schools	Diesel		118.71
Prince Edward County Treasurer	Gas		90.56
Watkins Insurance Agency	Insurance - add vehicle		407.00

DARLINGTON VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Fire Department	Reimburse internet		98.05
Ellington Energy Service	Propane		739.52
Fire & Safety Equipment Company	Safety scene lights	1,259.98	
	Tact light helmet mnt	513.90	
	Bomber jackets	2,505.28	4,279.16
Fisher Auto Parts, Inc.	Battery	159.14	
	Hose clamp	1.58	160.72
Southside Electric Cooperative	Electric service		278.39

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

C W Williams	Foamjet twister		105.91
East End Motor Company, Inc.	Inspection		16.00
Farmville Wholesale Electric	Bulbs		41.60
Foster Fuels, Inc.	Propane		876.83
CenturyLink	Phone		66.08

PAMPLIN VOLUNTEER FIRE DEPARTMENT

Arc3 Gases	Outlet / pigtail / gauge	353.77	
	Valve / outlets	68.79	
	Cylinder lease	288.00	710.56
Benjamin H. Johnson, CPA	Accounting services		1,550.00
Pamplin Exxon	Fuel		392.06
Prince Edward Overhead Doors	Repair bay door		140.00
Dominion Energy Virginia	Electric service		857.60

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company	Propane		806.30
Verizon Wireless	Phone / internet		268.34
Verizon Wireless	Phone	238.15	
	Phone / fax	1.37	239.52
Dominion Energy Virginia	Electric service		716.33

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire	17-18 Support		1,250.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Volunteer Rescue	17-18 Support	18,700.00
Meherrin Fire & Rescue	17-18 Support	3,250.00

EMERGENCY SERVICES

Timmons Group	E911 Addressing	80.00
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REGIONAL JAIL & DETENTION

City of Lynchburg	Group home care	3,542.00
Irongate Boundary Management	Electronic monitoring	2,092.50
Piedmont Regional Juvenile Detention Center	Juvenile detention	5,625.00

BUILDING OFFICIAL

Business Card	VBCOA Dues	45.00
Rod & Staff, LLC	Tires	378.00

ANIMAL CONTROL

Ridge Animal Hospital	Vet service	57.00
Dominion Energy Virginia	Electric service	542.56
CenturyLink	Phone	120.47
James Farley	Cash advance (School)	600.00
Rappahannock Regional	Tuition (Farley)	1,400.00
Adam Mumma	Keys	18.34
Fisher Auto Parts, Inc.	Wiper blades	38.90

MEDICAL EXAMINER

Treasurer of Virginia	Coroner	20.00
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GENERAL PROPERTIES

Dodson Pest Control	Annual renewal - AG	150.00	
Carpet House	Flooring	28,626.00	
Southside Electric Cooperative	SRR lights	30.04	
Dominion Energy Virginia	SCOPE building	150.31	
	Courthouse	10,123.95	
	Sheriff Dept. shed	6.59	
	Worsham Clerk office	273.04	
	Lights at Rice	111.81	
	Ag building	1,728.25	
	Shop	36.32	
Parker Oil Company, Inc.	Heating oil	455.99	
Town of Farmville	Water & sewer	140.83	
AT&T	Phone	44.19	
CenturyLink	Phone	144.88	
O. O. Stiff, Inc.	Monthly service	100.00	
Diamond Paper Company	Trash bags	44.27	
	Janitorial supplies	754.33	798.60
Handi-Clean Products, Inc.	Wax & stripper		657.41
Lowe's	Window cleaner	9.63	
	Adhesive / tape measure	92.25	

	Batteries	18.94	120.82
Unifirst Corporation	Janitorial supplies		111.27
Baldwin's Small Engine	Carburetor / battery		505.86
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Water heater parts	2.13	
	Bulbs / ballasts	348.85	350.98
Fisher Auto Parts, Inc.	Shop towels	2.27	
	WD40 / funnel	9.55	
	Oil / filter / gas treatment	54.21	66.03
Phelps Locksmith Service	Door lever / cylinder		255.00
Cintas Corporation #524	Uniform rental		147.84
Prince Edward County Public Schools	Diesel		76.33
NAPA of Farmville	Oil & filter		75.63

CANNERY

Virginia Food Works	Contract payment		2,916.67
Doli/Boiler Safety	Boiler inspection		80.00
Lowe's	Caulk & gasket		34.08
Southside Electric Cooperative	Electric service		299.98
CenturyLink	Phone		250.85
Patty Gulick	Mixing bowls		70.80

CHAPTER X BOARD

Crossroad Services Board	4th Quarter support		15,000.00
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COMPREHENSIVE SERVICES ACT

Bear Creek Academy	Professional service		3,515.00
Centra Health, Inc.	Professional service		34,154.00
Grafton School, Inc.	Professional service		22,584.00
James River Therapy Services	Professional service		1,005.00
Jean Napier	Foster care		700.00
STEPS, Inc.	Professional service		1,575.00
Virginia Keys School	Professional service		6,460.00
Voices Speech Therapy	Professional service		650.02
Treasurer, Virginia Tech	Professional service		400.00

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	17-18 Support	5,000.00	
	17-18 Support (CAP)	3,622.00	8,622.00

PUBLIC LIBRARY

Farmville-PE Community Library	17-18 Support		52,702.00
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PLANNING

Preston Hunt	Commission meeting	100.00	
	Mileage	21.80	121.80
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.45	105.45
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	

	Mileage	9.81	109.81
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.63	101.63
Teresa Sandlin	Commission meeting	100.00	
	Mileage	6.54	106.54
Brett Von Cannon Watson	Commission meeting		100.00

TOURISM

Dominion Energy Virginia	Electric service		184.62
Town of Farmville	Water & sewer		47.65
Business Card	UPS		3.75
Midtown Mailboxes	Triangular box		4.59
CenturyLink	Phone		369.30
Magi Van Eps	Virginia Retreat lunch	17.78	
	Office supplies	12.59	30.37
Key Office Supply	Correction tape / labels		11.46

FLOOD & EROSION CONTROL

Hurt & Proffitt, Inc.	Stormwater plan review		480.00
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SOIL & WATER CONSERVATION DISTRICT

Piedmont Soil & Water Conservation District	17-18 Support		2,960.00
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COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		109.48
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GENERAL EXPENSE

Lumos Networks	Phone		2,870.90
Treasurer of Virginia	Adverse Exper Adjust		4,025.32

CAPITAL PROJECTS

Hurt & Proffitt, Inc.	Grant administration		99.00
Crabtree Rohrbaugh & Associates	STEPS Roof replacement	23,438.00	
	CH addition / renovation	12,236.86	35,674.86
Six Sides Building Enclosure	Infrared inspection		4,500.00

DARE FUND

Business Card	T-shirts		1,424.11
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WATER FUND

Town of Farmville	Water		20.11
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SEWER FUND

Dominion Energy Virginia	Sewer pump		44.59
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COLLECTIONS

East End Motor Company, Inc.	Tow bldg to Rice		100.00
Farmville Wholesale Electric	Fuses	67.23	
	Elect parts - Rice blg	1,532.62	
	Connector / coupling	26.96	

	Saw blade / wire	214.88	
	Connectors / plug	10.95	1,852.64
Flameless Specialties	Fitting	4.77	
	Leachate pump parts	24.00	28.77
Lowe's	Keys	8.68	
	Gloves / seal	18.97	
	Air-conditioner	236.55	264.20
Price Supply Company, Inc.	Pipe		149.63
Southern States	Netting / cable ties		136.67
Cavalier Hose & Fittings	Hydraulic oil	172.30	
	Transmission oil	285.70	458.00
Fisher Auto Parts, Inc.	Hydraulic oil		85.96
NAPA of Farmville	Batteries	435.97	
	Grease tubes / bearing	162.33	
	Bearing / seal / jackoil	72.18	
	U-Joint / brake fluid	94.86	
	Plugs / ignition coil	79.71	
	Def	35.97	
	Batteries / cable / clamp	277.60	
	Brake fluid	41.98	1,200.60
Rod & Staff, LLC	Steel valve stems	20.00	
	Patch	15.00	35.00
Gwendolyn Wise-Love	Phone burned in fire		128.75
Republic Services #974	Trash collection		435.84
Emanuel Tire of Virginia	Tire recycling		1,516.80
STEPS, Inc.	Recycling fee		1,995.04
Synergy Recycling, LLC	Electronic recycling		3,062.50
Southside Electric Cooperative	DH site	95.22	
	Virso site	174.97	270.19
Dominion Energy Virginia	Rice site	52.13	
	Cell C pump station	34.15	
	Leachate pump	69.49	
	Worsham site	132.71	
	Prospect site	107.65	
	Scalehouse	171.55	
	Landfill site	86.47	654.15
CenturyLink	Phone		195.82
O. O. Stiff, Inc.	Monthly service		702.50
Prince Edward County Public Schools	Diesel		917.56

LANDFILL OPERATIONS

Resource International	Assessment monitoring	18,931.96	
	Misc. work tasks	2,871.00	
	Storm water compliance	693.00	22,495.96
Business Card	Safety boots		347.43
Arc3 Gases	Oxygen	101.75	
	Grinding wheels	42.12	
	Grinder / welding wire	314.22	458.09
Carter Machinery Company, Inc.	Parts for 963 loader	202.41	
	Nuts & bolts	32.04	

	Dozer parts / seal	301.08	
	Seal kits / fuel cap	311.58	
	Seal / tube assembly	155.41	
	Hose	75.39	
	Actuator	61.61	
	Nuts / bolts / plate	448.48	
	O-Ring / tube assembly	179.16	
	Hose / cover / disconnect	494.36	2,261.52
Cavalier Hose & Fittings	Adapter & hose		10.84
Paul Langlois	Ratchet wrench		59.99
Mid-Atlantic Irrigation	Leachate pump parts		156.08
Watts Industrial Equipment	Reseal cylinders		130.00
CenturyLink	Phone		52.47
SWANA	Membership dues		212.00
Parker Oil Company, Inc.	Diesel		5,397.72

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,132.00
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PIEDMONT COURT SERVICES

Alere Toxicology Services, Inc.	Drug testing		136.36
Classified Marketplace	Advertising		149.89
Southside Messenger	Advertising		96.00
Dominion Energy Virginia	Electric service		280.17
CenturyLink	Fax line		70.22
Lumos Networks	Phone		312.18
SRP Corporation, LLC	Rent		2,500.00
Connie Stimpson	Mileage	53.00	
	Batteries / tape / keys	29.79	82.79
Taylor Herndon	Mileage	158.58	
	Newspaper	2.10	160.68
Renee T. Maxey	Mileage	294.72	
	Desk converter / supplies	527.73	822.45
Andy Mays	Mileage		125.89
Paige Roberts	Mileage	116.08	
	Meals	70.26	186.34
Rachel Stahlman	Mileage	170.04	
	Newspaper	0.79	
	Meals	81.19	252.02
Rebecca Staton	Mileage		92.05
CMI, Inc.	Mouthpieces	252.00	
	Alco-sensors	598.00	850.00
Key Office Supply	Hole punch / ink	152.52	
	Wrist rests / mousepad	287.68	
	Chairmats	320.00	
	Paper / binder / receipt	294.92	
	Stacking tray	8.29	
	2 Desks	790.00	
	File cabinets	1,625.00	
	Chairs	920.00	

	Workstations	599.96	
	Bookcases	738.00	5,736.37
Quill Corporation	Office supplies	158.22	
	Index card files	120.30	
	Stand monitor mesh	29.22	
	Partitions	71.08	
	Tab index insert	270.00	648.82
Farmville Herald	Subscription 2-year		70.00
Hazelden Publishing	Living skills DVD		440.90
Business Data of Virginia, Inc.	PC battery		45.99
Grant's Glass	Install window		200.00

In Re: Public Hearing – Special Use Permit, Interstate Sign Co., Inc.

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on the request from Tammy Brindle for a Special Use Permit to install one lighted free-standing sign with LED digital reader and illuminated wall/canopy signs, located at 14315 Farmville Road on property identified as Tax Map Parcel 112-1-1A. This is an A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, March 9, 2018, and Friday, March 16, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Rob Fowler, Planning & Zoning Director, stated the County has received a special use permit application from Interstate Sign Company, Inc., to permit the installation of one internally lighted free-standing sign with LED digital display for the gas price and two canopy/wall signs, located at 14315 Farmville Road, on Tax Map Parcel 112-1-1A, and owned by Patricia Hudson. The property is zoned A1, Agricultural Conservation and this zoning classification permits internally lighted signs by Special Use Permit.

Mr. Fowler said the proposed signs are part of an exterior renovation project for the business and the free-standing sign will be 32 square feet in area.

The Planning Commission conducted a public hearing on March 20, 2018 to obtain public comment of the proposed Special Use Permit. No one spoke in opposition to the request. The Planning Commission recommended forwarding the application to the Board of Supervisors for approval. Mr. Fowler said the light is self-dimming at night, and said staff does not have any concerns of negative impacts on the surrounding properties associated with the request.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the special use permit application from Interstate Sign Company, Inc., for installation of one internally lighted free-standing sign with LED digital display for the gas price and two canopy /wall signs, located at 14315 Farmville Road, on Tax Map Parcel 112-1-1A; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Public Hearing – Special Use Permit, Schaffer Construction Company, Inc.

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on the request from Schaffer Construction Company, Inc., to construct Townhome units for sale on Briarwood Drive on property identified as Tax Map Parcel 038C-7-A. This is an R2, General Residential District. Notice of this hearing was advertised according to law in the Friday, March 9, 2018, and Friday, March 16, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated the County received a special use permit application from Schaffer Construction Company, Inc., to permit the construction of ten townhome units for sale located on Briarwood Drive, on property identified as Tax Map Parcel 038C-7-A. The property is zoned R2, General Residential District and the use is allowed by Special Use Permit.

Mr. Fowler said the proposed townhomes will be two stories, approximately 1,400 square feet per unit and the exterior building materials will be vinyl and faux stone. The project is adjacent to Briery Acres Townhouse project that was developed several years ago.

The Planning Commission conducted a public hearing on March 20, 2018 to obtain public comment of the proposed Special Use Permit. No one spoke in opposition to the request at the public hearing; staff has received two calls opposing the project as they wish the property to remain open space.

Mr. Fowler stated the Planning Commission recommended forwarding the application to the Board of Supervisors for approval with the following conditions:

- The proposed townhomes must comply with Section 3-100.3 of the Prince Edward County Zoning Ordinance.
- A more detailed site plan will be provided.

Chairman Cooper-Jones opened the public hearing.

There being no one wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the special use permit application from Schaffer Construction Company, Inc., to permit the construction of ten townhome units for sale located on Briarwood Drive, as per the regulations in the Prince Edward County Ordinance, and an approved site plan.

Mr. Fowler stated an approved site plan and a plan for stormwater erosion and sediment plan will be obtained; he contacted the existing HOA and there are no objections.

Supervisor Timmons questioned if this will comply with the current construction and building ordinances. Mr. Fowler said it is in compliance, and the ordinance states there must be an HOA set up to take care of the long-term maintenance of the buildings and grounds; in the setbacks, he will leave the existing vegetation along the back of the adjacent neighbors undisturbed; he has agreed to fill in where needed along that buffer.

Supervisor Timmons questioned the number of parking spaces, adding that only two per unit will not allow for visitors to the townhomes. Discussion followed.

Supervisor Timmons requested the County's ordinance be reviewed to include more parking space. He asked that the current motion be amended to add two additional spaces.

Supervisor Jones amended his motion, seconded by Supervisor Townsend, to approve the special use permit application from Schaffer Construction Company, Inc., to permit the construction of ten townhome units for sale located on Briarwood Drive, as per the regulations in the Prince

Edward County Ordinance, an approved site plan, and add two additional parking spaces; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Citizen Volunteer Appointments

Mr. Bartlett stated several boards and commissions have upcoming vacancies and/or expiring terms of office in June 2018. He said all current members can be reappointed if they so desire, except Lanay Walker as she has served the maximum number of terms on the Social Services Board. He said the Piedmont Senior Resources Board has a vacancy because Mrs. Pauline Stokes tendered her resignation effective in March.

Mrs. Sarah Elam Puckett, Assistant County Administrator, stated that historically, appointments have come from various areas in the County; this would be best-filled by someone in the Prospect/Pamplin region.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize advertisement of the Citizen Volunteer Positions; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
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In Re: Community Policy Management Team Appointments

Mr. Bartlett said the General Assembly created the Children's Services Act (CSA) to create a collaborative system of services and funding that is child-centered, family-focused and community based

to address the needs of troubled at-risk youths and their families. Chapter 52 of Title 2.2 of the *Code of Virginia* outlines the requirements of this program.

He said to receive CSA funds from the Commonwealth of Virginia, Section 2.2-5204 of the Code directs every County to establish a Community Policy and Management Team (CPMT). Membership of the CPMT is specified in Section 2.2-5205 of the Code and shall include:

- One elected official or an appointed official (presently the County Administrator)
- The local agency heads or their designees of the following – (1) Community Services Board, (2) Juvenile Court Services Unit, (3) Department of Health, (4) Department of Social Services, and (5) Local School Division.
- Representative of a private organization or association of providers for children’s or family services if such organizations are located within the locality
- A Parent Representative

Mr. Bartlett said the CPMT is requesting the Board re-appoint Rodney Wilkerson to serve as the representative of a private organization. Mr. Wilkerson is employed by Family & Community Support Systems located at 1 Mill Street. Mr. Wilkerson has 20+ years of experience in the child services field. He has served on numerous Family Assessment Planning Teams (FAPT) and CPMT teams in the region. Thus, he is well aware of the challenges faced by families and their offspring who will require services administered through the CSA program. He has specialized in finding cost effective solutions for families facing mental health challenges of their children and is a valuable member on the CPMT. The re-appointment would be effective July 1, 2018 and expire on June 30, 2020.

Mr. Bartlett said due to a resignation, both the CPMT and FAPT need a parent representative. He asked if anyone is aware of a “parent volunteer candidate,” please have them come forward. He said the CPMT meets once a month, usually the third Wednesday, for about an hour. The FAPT meets once a month, usually the third Monday, for several hours, usually finishing by 12:00 noon. He said the CPMT is responsible for setting policy and authorizing the expenditure of funds, while the FAPT engages with parents regarding the need for services for their children and recommending services to the CPMT.

Supervisor Jones made a motion, seconded by Supervisor Emert, to reappoint Mr. Rodney Wilkerson to the CPMT, with a term effective July 1, 2018 to June 30, 2020; the motion carried:

Aye: Pattie Cooper-Jones  
J. David Emert  
Robert M. Jones  
Odessa H. Pride  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

County Health Insurance Renewal

Mr. Bartlett stated the Board of Supervisors received information from the County's Health Insurance Consultant during the budget work session on April 3, 2018. The Board was informed a 5.5% increase upon renewal would provide enough funding for the County's self-insured Health Insurance Plan assuming the plan design remained the same except for changes required by law. This increase is projected to provide just enough funding to cover projected claims but would leave very little margin for error in case claims are higher than anticipated. The consultant informed the Board it should consider an increase of 7% to allow a better cushion.

The County's health insurance plan will cost \$929,760 for FY17 with the County's paying \$790,584 and the employee share being \$139,176. A 5.5% increase would cost the County an additional \$43,176 while 7% would be \$55,416. The corresponding amounts for the employees would be \$7,884 and \$9,552 respectively. The current FY costs for the employer and employee and the total costs were presented; additionally, the information with the 5.5% and 7% increase were presented. The increase is split between the County and the employees with the same ratio existing in FY17. The proposed rates for both the County and employees were discussed.

Mr. Bartlett said the prescription co-pay may change for some prescription drugs; the costs and co-pays out of pocket will remain the same.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to increase the amount set aside to fund the self-insurance plan by 7%, with the increased cost to be shared by the County and employees in the same proportions as in FY17, and to authorize the Chairman of the Board of Supervisors or the County Administrator to sign all necessary documents to renew the County's FY19

Health Insurance Plan with a 7% increase in funds set aside with the same benefit structure to include any changes mandated by law; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	Jerry R. Townsend
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jim R. Wilck		

Request from Margaret Watson Bird Club

Mr. Bartlett said the County received a request from the Margaret Watson Bird Club to place ten nest boxes for the Prothonotary Warbler in the Sandy River Reservoir. These boxes will be mounted on steel conduit placed approximately six feet from shore about 50 yards apart. The Town of Farmville has already approved placement of these boxes in Wilck’s Lake and DGIF has given their permission for Briery Creek WMA. This Warbler is bright golden yellow with blue-gray wings and tail and a yellow-olive back. It forages for food, mainly insects and snails, often above stagnant or slow-moving water. Neither DEQ or the Corps of Engineers object to the placement of these nesting boxes in the Sandy River Reservoir.

Supervisor Wilck made a motion, seconded by Supervisor Emert, to approve the request from the Margaret Watson Bird Club to place ten nest boxes for the Prothonotary Warbler in the Sandy River Reservoir; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

In Re: Upcoming

Mr. Bartlett said VDOT will hold a public hearing on the Kingsville Intersection (Roundabout) on Thursday, April 19, [2018] at 4:00 p.m. – 6:00 p.m. at the County Agriculture & Natural Resources Building, 100 Dominion Drive, Farmville. He said VDOT will also hold a public hearing on the FY 19-

24 Six-Year Improvement Program, which will be held Thursday, April 19, [2018], at 4:00 p.m. in the VDOT Ramey Auditorium, 4303 Campbell Avenue, Lynchburg. Mr. Bartlett said this program is not as in depth as they moved to a two-year funding process.

In Re: Other Business

Supervisor Timmons said there are an increased number of houses that are destroyed or partially destroyed by fire, and asked if there is anything in the County's ordinance to enforce the removal of these burned structures.

Mr. Bartlett said there is nothing in the ordinance requiring the removal; he asked the Board members to let staff know where these structures are so they can be posted as condemned.

Mr. Jim Ennis, County Attorney, stated there is no ordinance to take down condemned properties; he said there may be something in the State Building Code under Maintenance Provisions. Mr. Ennis stated the Board could pass a property maintenance ordinance that would set minimum standards for maintaining property as far as habitability, and allow the County to take direct action to raze the building and clean up the site. Discussion followed.

Supervisor Timmons said he has seen evidence of some trash being picked up but requested the Jail Superintendent be contacted and devise a plan to solve this problem especially along the major thoroughfares. Discussion followed.

Mr. Bartlett said the Interim Jail Superintendent is trying to catch up on his employees that have not gone through the Academy. He said five officers have recently completed training and five more were sent for training at the Academy; new officers must go through training at the Academy within a year of hire. Mr. Bartlett said the program will gain momentum once the officers have completed training and is fully staffed. Mr. Bartlett added the Board presented a list of roads to be cleaned up which may be amended. Discussion followed.

Supervisor Timmons said that about a year ago, a group came before the Board requesting a house on Back-Hampden Sydney Road be permitted to operate as a homeless shelter; this request was denied. He said there are people living in the house and asked Mr. Fowler to go to the site and make sure there is no infraction.

Supervisor Pride said work was to begin on Abilene Road Monday [April 9] but nothing has been done; she said the message boards are there but are not lit up. She also reported the condition of the Worsham convenience site is terrible; she asked if people taking their trash to the site need to request assistance. She said when she asked the attendant, he did help her.

Supervisor Townsend said the signs at Schultz Mill and Meherrin Road, and one at Farmville and Meherrin Roads are missing. Mrs. Puckett said these signs sometimes take weeks to make.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of March 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of March 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Timmons, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was adjourned at 8:11 p.m.