

July 10, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10<sup>th</sup> day of July, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Kate Pickett Eggleston, Economic Development Director; Brian Butler, County Attorney; and Scot Shippee, PE, Resident Engineer, VDOT.

Chairman Cooper-Jones called the July meeting to order. Supervisor Townsend offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Recognitions

Chairman Cooper-Jones said “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community, with a focus on the accomplishments of the students at the Prince Edward County Public Schools and Fuqua School.

Chairman Cooper-Jones stated Prince Edward County and Charlotte County are both proud to share the 2018 Dixie Boys 15U Virginia State Champions. The team of 13 players and three coaches, who are from both Prince Edward and Charlotte Counties, gave their best and went 4-0 during the recent state

tournament. They will represent Virginia in the 2018 Dixie Boys 15U World Series in Ozark, Alabama, July 19-22.

The 2018 Dixie Boys 15U State Champions are Aliq Walker, Brandin Henson, Brenden Francisco, Camron Smith, Dalton Lockridge, Hunter Rapole, Jake Simon, Johnny Ray Holman, Michael Seward, Nate Reed, Noah Walker, Tya Johnson, and Wade Jenkins. The Coaches are Chris Smith, Jeff Rapole and Travis Francisco.

Chairman Cooper-Jones said the Board also has an opportunity to recognize a member of the Prince Edward County staff. Each year, the Virginia Association of Destination Marketing Organizations (VADMO), and association supporting destination marketing organizations (visitor centers) and the development of tourism and travel professionals in Virginia, awards its VIRGO Awards at its annual Tourism Symposium.

The Virgo Awards pay tribute to individuals, groups, businesses and destination marketing organizations that have significantly contributed to the Commonwealth of Virginia's economy through tourism promotion and development. Judges for the awards were industry peers from Pennsylvania and North Carolina. Submissions were evaluated on the quality of the submission, economic efficiency, and the economic or community impact.

The County of Prince Edward is proud to announce the 2017 Visitor Center Manager of the Year is Magi Van Eps, Tourism and Visitor Center Coordinator, Prince Edward County.

Jennifer Eddy, co-owner of Eddy Alexander, the firm that led Virginia's Retreat through the rebranding to Virginia's Crossroads and with support from Virginia Crossroads, presented the VADMO VIRGO Award to Magi Van Eps.

In Re: Public Participation

**Juanita Giles**, Director, Children's Book Festival, said the Children's Book Festival was founded five years ago and has grown substantially. It was initially created to improve literacy in Southside Virginia; one in five adults in Southside is functionally illiterate. Ms. Giles said the program is free to the children; the cost per child is \$15. She said the first year, 700 children were served and last year attendance was 7,995,

and they anticipate more than 11,000 students this year. Ms. Giles said 23% of the attendance is from Prince Edward County and asked if the County would consider investing in the program.

**George Patton**, Lockett District, stated he resides near the Sandy River Reservoir and said trash is left on and around his property and the cul de sac. He said he spoke with Mr. Bartlett and the Game Warden about this issue and other issues, such as the pathway to the reservoir but he is concerned about children being bitten by copperheads. He said a co-worker was bitten recently and is concerned about children and other people that come onto his property being bitten. Mr. Patton stated that several people have relieved themselves on his property and at the cove. He said there is a dry hydrant at the end of the road and there are so many vehicles parked there that a fire truck would not be able to access the hydrant. He asked the Board to consider the placement of a sign for no parking, no boating, no kayaks, and no fishing at the cul de sac.

Supervisor Timmons asked if Mr. Patton has his property posted; Mr. Patton said he does, and further explained concerns with traffic, speeding on the road, the people, human waste, garbage and drugs.

Supervisor Jones stated he spoke with Joe Bass and the Sheriff's Department about this area and asked that a committee look into this matter to get it under control. He added there is a boat landing at the end of the lake but the whole issue needs to be reviewed. He said the popularity of the lake continues to grow.

Mr. Bartlett asked if Mr. Patton believes he owns all the way down to the lake. Mr. Patton stated he has an easement that was left to him from the previous owners which is 20 feet from the water's edge.

Mrs. Sarah Elam Puckett, Assistant County Administrator, said the County owns the entire perimeter of the lake outright, plus a flood easement that, in the event of significant rainfall and for protection there is a flood easement on properties that surround the reservoir, based on elevation. The width of that perimeter that the County owns is based on elevation. She said there is a County ordinance that protects the Sandy River Reservoir, and that the Board and Sheriff may need to review that ordinance again. Discussion followed.

**Joe Bass**, Lockett District, stated he lives near Mr. Patton and has seen the whole process of Sandy River Reservoir being built. He said the public access is not a boat landing and asked that the Board consider putting in another upper landing. He said the trash and speeding drivers are a large concern, and said that in regards to the human waste, farmers were asked to fence off their waterways from their livestock from

contamination, but people are using the reservoir as a restroom. Mr. Bass said as soon as the sun goes down, there is trouble.

In Re: Board Comments

Supervisors Emert, Pride, and Townsend thanked everyone for attending the meeting.

In Re: Consent Agenda

On motion of Supervisor Jones, seconded by Supervisor Wilck, and carried:

|      |  |           |
|------|--|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Robert M. Jones<br>Odessa H. Pride<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

the Board accepted the Treasurer’s Report for May 2018; the minutes of the meetings held June 12, 2018; Accounts and Claims and Board Mileage Sheets; and Salaries.

**Prince Edward Treasurer's Report - May 2018**

| Name of Bank                   | Bank Balance  | Available Balance |
|--------------------------------|---------------|-------------------|
| Benchmark Pooled Fund Account  | 13,730,779.07 | 13,730,779.07     |
| Wells Fargo Social Services    | 195,500.20    | 195,500.20        |
| Benchmark School Fund          | 243,701.60    | 243,701.60        |
| Benchmark Food Service         | 321,102.01    | 321,102.01        |
| TOTAL                          |               | 14,491,082.88     |
| <b>Certificates of Deposit</b> |               |                   |
| Benchmark                      |               | 609,724.91        |
| Farmers Bank                   |               | 210,096.18        |
| TOTAL                          |               | 819,821.09        |
| GRAND TOTAL                    |               | 15,310,903.97     |

BOARD OF SUPERVISORS

|                     |                     |  |        |
|---------------------|---------------------|--|--------|
| VEPGA               | Energy negotiations |  | 181.00 |
| Farmville Newsmedia | Advertising         |  | 460.88 |
| Aramark             | Meals               |  | 170.88 |
| Business Card       | Water               |  | 19.36  |
| Verizon Wireless    | iPad service        |  | 465.54 |

COUNTY ADMINISTRATOR

|                                 |                          |        |          |
|---------------------------------|--------------------------|--------|----------|
| Key Office Supply               | Copier service contract  |        | 795.00   |
| Business Card                   | Postage                  | 6.20   |          |
|                                 | Norton update            | 29.99  | 36.19    |
| U. S. Postal Service            | Box rent                 |        | 90.00    |
| US Cellular                     | Phone                    |        | 285.20   |
| VA Association of Counties      | 18-19 Dues               |        | 4,877.00 |
| Business Data of Virginia, Inc. | Norton update            |        | 104.85   |
| Diamond Springs Water, Inc.     | Water & equipment rental |        | 43.95    |
| Farmville Printing              | Business cards           |        | 10.00    |
| Key Office Supply               | Copy paper               | 475.86 |          |
|                                 | Name plate - Southall    | 10.00  | 485.86   |
| Matthew Bender & Company, Inc.  | 2018 Anno Citator        |        | 99.08    |
| Municipal Code Corporation      | Web hosting              |        | 1,300.00 |

COMMISSIONER OF REVENUE

|                       |                       |          |          |
|-----------------------|-----------------------|----------|----------|
| BMS Direct            | Postage-PPTY forms    | 5,500.00 |          |
|                       | RE & PPTY books       | 1,300.00 | 6,800.00 |
| U. S. Postal Service  | Box rent              |          | 144.00   |
| Treasurer of Virginia | Online service        |          | 81.59    |
| Key Office Supply     | Merchandise returned  | -183.98  |          |
|                       | File folders/whiteout | 40.89    |          |
|                       | Ink cartridges/folder | 694.82   |          |
|                       | Samsung cartridges    | 269.85   |          |
|                       | Ink cartridges        | 329.97   | 1,151.55 |

TREASURER

|                                 |                          |          |          |
|---------------------------------|--------------------------|----------|----------|
| ComputerPlus Sales & Service    | Printer service contract |          | 602.55   |
| Farmville Newsmedia             | Delinquent RE Ad         |          | 110.61   |
| BMS Direct                      | Postage-RE Bills         | 2,000.00 |          |
|                                 | Postage-PPTY bills       | 2,000.00 | 4,000.00 |
| U. S. Postal Service            | Box rent                 |          | 90.00    |
| Benchmark Community Bank        | Payflow/Paypal           |          | 3.10     |
| Treasurer of Virginia           | Online service           |          | 81.59    |
| Mail Finance                    | Postage meter lease      |          | 1,527.00 |
| BAI Treasurers User Group       | Dues                     |          | 500.00   |
| Business Data of Virginia, Inc. | Norton update            |          | 139.80   |
| Compro Computers                | Printer                  |          | 390.75   |
| Key Office Supply               | Laser cartridge          | 72.59    |          |
|                                 | Ink cartridges           | 231.98   |          |
|                                 | Ink cartridges / pens    | 331.43   | 636.00   |
| STEPS, Inc.                     | Shredding service        |          | 70.00    |

INFORMATION TECHNOLOGY

|                                 |                          |          |          |
|---------------------------------|--------------------------|----------|----------|
| Business Data of Virginia, Inc. | Contract agreement       | 3,900.00 |          |
|                                 | Travel expense           | 1,500.00 | 5,400.00 |
| Sitevision, Inc.                | Web hosting              |          | 179.85   |
| BAI Municipal Software          | Annual maintenance       |          | 5,228.00 |
| ComputerPlus Sales/Service      | Printer service contract |          | 79.00    |

ELECTORAL BOARD AND OFFICIALS

|                             |                     |          |          |
|-----------------------------|---------------------|----------|----------|
| Gwendolyn Akers-Booker      | Salary              | 1,074.00 |          |
|                             | Mileage             | 107.64   | 1,181.64 |
| Samuel A. Martin, Jr.       | Salary              |          | 537.32   |
| Charles D. Puckett          | Salary              |          | 537.32   |
| Election Systems & Software | Audio services      | 424.00   |          |
|                             | Ballot layout       | 78.25    |          |
|                             | Coding services     | 1,108.92 | 1,611.17 |
| Owen G. Dunn Company        | Ballot serv-testing |          | 1,650.00 |
| Beverly Abdus-Sabur         | Official            | 100.00   |          |
|                             | Training            | 25.00    | 125.00   |
| Gail Acampora               | Official            |          | 90.00    |
| Patricia Adams              | Official            |          | 90.00    |
| Barbara Barnes              | Official            | 100.00   |          |
|                             | Training            | 25.00    | 125.00   |
| Robert L. Barnes            | Official            | 90.00    |          |
|                             | Training            | 25.00    | 115.00   |
| Betty Baskin                | Official            |          | 90.00    |
| Wendell Brown               | Official            |          | 90.00    |
| Elizabeth Calhoun           | Official            |          | 90.00    |
| Lonnie Calhoun              | Official            | 90.00    |          |
|                             | Training            | 25.00    | 115.00   |
| Dorothy Coles-Barksdale     | Official            |          | 90.00    |
| Ralph A. Crawley            | Official            | 90.00    |          |
|                             | Training            | 25.00    | 115.00   |
| Rachael E. Dove             | Official            |          | 90.00    |
| Sarah Edmondson             | Official            | 100.00   |          |
|                             | Training            | 25.00    | 125.00   |
| Peggy Emert                 | Official            |          | 90.00    |
| Richard W. Erickson         | Official            |          | 90.00    |
| Dean Farmer                 | Set up polls        |          | 50.00    |
| Nancy D. Fawcett            | Official            | 115.00   |          |
|                             | Training            | 25.00    |          |
|                             | Phone               | 10.00    |          |
|                             | Ballots             | 20.00    |          |
|                             | Mileage             | 5.00     | 175.00   |
| Moses Ford                  | Official            |          | 90.00    |
| Jean G. Fowlkes             | Official            |          | 90.00    |
| Sheila D. Gibbs             | Official            |          | 90.00    |
| Yolanda Gladden             | Official            | 115.00   |          |
|                             | Training            | 25.00    |          |
|                             | Phone               | 10.00    |          |
|                             | Mileage             | 5.00     | 155.00   |

|                         |          |        |        |
|-------------------------|----------|--------|--------|
| Jennifer J. Halladay    | Official |        | 90.00  |
| Frances Hicks           | Official |        | 90.00  |
| Esther W. Hollingsworth | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 5.00   | 175.00 |
| Frances D. Jasper       | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 15.00  | 185.00 |
| Syni Johnson            | Official |        | 90.00  |
| Barbara Jones           | Official |        | 90.00  |
| Donald B. Kellum, Jr.   | Official |        | 90.00  |
| Cindy H. Koether        | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 5.00   | 175.00 |
| James Junior Lee        | Official |        | 90.00  |
| Jean W. Lee             | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 15.00  | 185.00 |
| Ida M. Marcellin        | Official |        | 90.00  |
| April McBride           | Official | 100.00 |        |
|                         | Training | 25.00  | 125.00 |
| Lora P. McElhenie       | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 15.00  | 185.00 |
| Linda Medlin            | Official |        | 90.00  |
| Tola Morgan             | Official | 115.00 |        |
|                         | Training | 25.00  |        |
|                         | Phone    | 10.00  |        |
|                         | Ballots  | 20.00  |        |
|                         | Mileage  | 15.00  | 185.00 |
| Brenda Nash             | Official |        | 90.00  |
| Whitfield Paige         | Official | 150.00 |        |
|                         | Training | 50.00  |        |
|                         | Mileage  | 74.67  | 274.67 |
| Nancy Phaup             | Official | 100.00 |        |
|                         | Training | 25.00  | 125.00 |
| Rebecca L. Randolph     | Official | 100.00 |        |
|                         | Training | 25.00  | 125.00 |
| Rosalie B. Robertson    | Official | 100.00 |        |
|                         | Training | 25.00  | 125.00 |

|                                      |                      |        |          |
|--------------------------------------|----------------------|--------|----------|
| Bertha E. Shepperson                 | Official             |        | 90.00    |
| James Somers                         | Official             | 100.00 |          |
|                                      | Training             | 25.00  | 125.00   |
| Donna Simpson                        | Official             | 100.00 |          |
|                                      | Training             | 25.00  | 125.00   |
| Claudia Somers                       | Official             | 115.00 |          |
|                                      | Training             | 25.00  |          |
|                                      | Phone                | 10.00  |          |
|                                      | Ballots              | 20.00  |          |
|                                      | Mileage              | 10.00  | 180.00   |
| Scott Simms                          | Official             | 115.00 |          |
|                                      | Training             | 25.00  |          |
|                                      | Phone                | 10.00  |          |
|                                      | Ballots              | 20.00  |          |
|                                      | Mileage              | 15.00  | 185.00   |
| Lynn Skakum                          | Official             | 115.00 |          |
|                                      | Training             | 25.00  | 140.00   |
| Margaret Stockton                    | Official             | 100.00 |          |
|                                      | Training             | 25.00  | 125.00   |
| Linda Timmons                        | Official             |        | 90.00    |
| Crystal Glenn Townsend               | Official             | 115.00 |          |
|                                      | Training             | 25.00  |          |
|                                      | Phone                | 10.00  |          |
|                                      | Ballots              | 20.00  | 170.00   |
| Joyce Mylum Trent                    | Official             |        | 90.00    |
| Kasie R. Wright                      | Official             | 100.00 |          |
|                                      | Training             | 25.00  | 125.00   |
| Lucie Zehner                         | Official             | 115.00 |          |
|                                      | Training             | 25.00  |          |
|                                      | Phone                | 10.00  |          |
|                                      | Ballots              | 20.00  |          |
|                                      | Mileage              | 15.00  | 185.00   |
| Election Systems & Software          | Maintenance contract |        | 5,665.00 |
| Farmville Newsmedia                  | Advertising          |        | 135.19   |
| Darlington Heights Fire Department   | Rent                 |        | 200.00   |
| Elks Lodge #269                      | Rent                 |        | 200.00   |
| Farmville Volunteer Fire Department  | Rent                 |        | 200.00   |
| Hampden-Sydney Fire Department       | Rent                 |        | 200.00   |
| Mt. Zion Second Baptist Church       | Rent                 |        | 200.00   |
| Prospect Volunteer Fire Department   | Rent                 |        | 200.00   |
| Rice Volunteer Fire Department       | Rent                 |        | 200.00   |
| Mt. Pleasant United Methodist Church | Rent                 |        | 200.00   |
|                                      | <u>REGISTRAR</u>     |        |          |
| Lynette Wright                       | Mileage              | 73.58  |          |
|                                      | Lodging              | 210.74 |          |
|                                      | Meals                | 51.24  |          |
|                                      | Velcro               | 21.03  |          |
|                                      | Cones / locks        | 54.40  | 410.99   |
| Business Data of Virginia, Inc.      | Norton updates       |        | 69.90    |



|                    |                         |        |        |
|--------------------|-------------------------|--------|--------|
| Farmville Printing | Bind poll books         |        | 70.00  |
| Key Office Supply  | Flash drive             | 10.99  |        |
|                    | Copier service contract | 482.00 | 492.99 |

CIRCUIT COURT

|                                 |                             |  |        |
|---------------------------------|-----------------------------|--|--------|
| Southern Copier Sales & Service | Annual maintenance contract |  | 300.00 |
|---------------------------------|-----------------------------|--|--------|

GENERAL DISTRICT COURT

|                             |                          |        |        |
|-----------------------------|--------------------------|--------|--------|
| Diamond Springs Water, Inc. | Water & equipment rental |        | 26.45  |
| Mail Finance                | Equipment lease          |        | 376.17 |
| U. S. Postal Service        | Box rent                 |        | 62.00  |
| US Cellular                 | Phone                    |        | 47.54  |
| Key Office Supply           | Carts                    | 159.90 |        |
|                             | Expanding files          | 20.25  |        |
|                             | Safe                     | 671.00 | 851.15 |

SPECIAL MAGISTRATES

|                                 |                             |  |        |
|---------------------------------|-----------------------------|--|--------|
| Southern Copier Sales & Service | Annual maintenance contract |  | 350.00 |
|---------------------------------|-----------------------------|--|--------|

CLERK OF THE CIRCUIT COURT

|                              |                         |        |          |
|------------------------------|-------------------------|--------|----------|
| Atwork Franchise, Inc.       | Part-time employee      |        | 2,845.40 |
| Mail Finance                 | Lease payment           |        | 407.13   |
| Neofunds                     | Postage                 |        | 1,500.00 |
| U. S. Postal Service         | Box rent                |        | 90.00    |
| CenturyLink                  | Phone                   |        | 45.66    |
| VA Court Clerk's Association | 18-19 Dues              |        | 470.00   |
| Janet Bowles                 | Juror                   |        | 30.00    |
| Alejia Carrington            | Juror                   |        | 30.00    |
| Bruce Davis                  | Juror                   |        | 30.00    |
| Tracy Foster                 | Juror                   |        | 30.00    |
| James Godburn                | Juror                   |        | 30.00    |
| Bobby Jacobs                 | Juror                   |        | 30.00    |
| Charles Watkins              | Juror                   |        | 30.00    |
| Key Office Supply            | Envelopes               | 35.40  |          |
|                              | Tape                    | 78.24  |          |
|                              | Pens / sheet protectors | 21.68  |          |
|                              | Storage boxes           | 151.66 | 286.98   |

LAW LIBRARY

|                                |                     |        |        |
|--------------------------------|---------------------|--------|--------|
| Matthew Bender & Company, Inc. | Legislative summary | 104.43 |        |
|                                | 2018 Anno Citator   | 99.08  | 203.51 |

COMMONWEALTH'S ATTORNEY

|                             |                        |        |        |
|-----------------------------|------------------------|--------|--------|
| Pitney Bowes Global Finance | Equipment rental       |        | 134.94 |
| Key Office Supply           | File folders           | 94.67  |        |
|                             | Laser cartridge        | 379.90 |        |
|                             | Paper clips            | 3.25   | 477.82 |
| Treasurer of Virginia       | Dues (3)               |        | 780.00 |
| Wendy Hannah                | Money order - subpoena | 50.00  |        |
|                             | Photos / foam board    | 70.66  | 120.66 |

|                      |                        |       |  |
|----------------------|------------------------|-------|--|
| STEPS, Inc.          | Shredding service      | 35.00 |  |
| Darlington County SO | Cashier check-subpoena | 10.00 |  |

VICTIM WITNESS ASSISTANCE PROGRAM

|            |         |        |        |
|------------|---------|--------|--------|
| Cindy Sams | Mileage | 152.60 |        |
|            | Lodging | 372.00 | 524.60 |

SHERIFF

|                                |                          |          |          |
|--------------------------------|--------------------------|----------|----------|
| Medtox Diagnostics, Inc.       | Drug testing             |          | 615.53   |
| B&G Auto, Inc.                 | Brake pads               | 221.82   |          |
|                                | Radiator & fan           | 754.61   |          |
|                                | Auto repairs             | 336.94   | 1,313.37 |
| Express Care                   | Oil changes              | 1,270.38 |          |
|                                | Air filter               | 49.98    | 1,320.36 |
| Fourth Street Motor Company    | Auto repairs             |          | 935.80   |
| Haley Auto Mall                | Seat belt buckle         | 54.45    |          |
|                                | Seat belt                | 78.35    | 132.80   |
| Kenbridge Tire                 | Calibrations             |          | 100.00   |
| Rundstrom Auto, LLC            | Wheel bearings / bulb    |          | 1,125.06 |
| Farmville Newsmedia            | Advertising              |          | 86.03    |
| Business Card                  | Postage                  | 11.14    |          |
|                                | Meal                     | 13.00    |          |
|                                | Meals & lodging          | 114.13   |          |
|                                | Conference registration  | 250.00   |          |
|                                | Office supplies          | 17.99    | 406.26   |
| U. S. Postal Service           | Box rent                 |          | 62.00    |
| CenturyLink                    | Phone                    | 10.36    |          |
|                                | VCIN                     | 7.97     | 18.33    |
| US Cellular                    | Phone                    |          | 1,536.12 |
| Robert Goldman                 | Meals                    |          | 119.81   |
| Joseph Sprague                 | Meal                     |          | 12.00    |
| Key Office Supply              | Flash drives             | 26.98    |          |
|                                | Cups                     | 28.89    |          |
|                                | Dividers                 | 6.94     |          |
|                                | Toner                    | 535.93   | 598.74   |
| Diamond Springs Water, Inc.    | Water & equipment rental |          | 127.15   |
| HR Direct                      | Labor law posters        |          | 78.99    |
| Southside Electric Cooperative | Electric service         |          | 15.15    |
| Axon Enterprise, Inc.          | Taser cartridges         |          | 296.50   |
| Galls, LLC                     | Captain bars             | 12.00    |          |
|                                | Boots                    | 89.00    |          |
|                                | Maglight charger         | 42.00    | 143.00   |
| Lowes Business Account/SYNCB   | Respirator mask / refill |          | 147.66   |
| Moore Medical, LLC             | Gloves                   | 330.41   |          |
|                                | First aid kits           | 215.00   | 545.41   |
| Town Police Supply - Richmond  | Ammunition               |          | 2,360.00 |

RICE VOLUNTEER FIRE DEPARTMENT

|              |                   |        |        |
|--------------|-------------------|--------|--------|
| C W Williams | Truck maintenance | 220.40 |        |
|              | Twister w/grip    | 187.24 | 407.64 |

|                          |                  |  |        |
|--------------------------|------------------|--|--------|
| County Waste             | Trash collection |  | 32.34  |
| Ellington's Lawn Service | Mowing           |  | 300.00 |
| CenturyLink              | Phone            |  | 184.82 |
| Dominion Energy Virginia | Electric service |  | 363.72 |
| M&J Electrical Solutions | Service call     |  | 102.95 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                     |        |  |       |
|-------------------------------------|--------|--|-------|
| Prince Edward County Public Schools | Diesel |  | 79.58 |
| Prince Edward County Treasurer      | Gas    |  | 79.41 |

DARLINGTON VOLUNTEER FIRE DEPARTMENT

|                                    |                       |  |        |
|------------------------------------|-----------------------|--|--------|
| Cyrus Pest Control Company         | Exterminating service |  | 45.00  |
| Darlington Heights Fire Department | Internet              |  | 97.02  |
| Luck Stone Corporation             | Stone                 |  | 383.72 |
| Southside Electric Cooperative     | Electric service      |  | 709.85 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                          |                  |          |          |
|--------------------------|------------------|----------|----------|
| Parker Oil Company, Inc. | Diesel           | 2,525.35 |          |
|                          | Propane          | 631.77   |          |
|                          | Credit           | -830.41  |          |
|                          | Oil              | 848.10   | 3,174.81 |
| Verizon Wireless         | Phone            |          | 537.48   |
| Verizon                  | Phone            |          | 193.97   |
| Dominion Energy Virginia | Electric service |          | 1,048.55 |

EMERGENCY SERVICES

|              |                  |  |        |
|--------------|------------------|--|--------|
| Korman Signs | Signs & hardware |  | 854.43 |
|--------------|------------------|--|--------|

REGIONAL JAIL & DETENTION

|  |                    |  |          |
|--|--------------------|--|----------|
| Piedmont Regional<br>Juvenile Detention Center | Juvenile detention |  | 9,075.00 |
|--|--------------------|--|----------|

BUILDING OFFICIAL

|                 |                       |       |       |
|-----------------|-----------------------|-------|-------|
| US Cellular     | Phone                 |       | 48.04 |
| Coy Leatherwood | Meal                  | 8.58  |       |
|                 | Meeting registrations | 15.00 | 23.58 |

ANIMAL CONTROL

|                            |                       |        |        |
|----------------------------|-----------------------|--------|--------|
| Cumberland Animal Hospital | Vet service           |        | 86.84  |
| Ridge Animal Hospital      | Vet service           |        | 442.99 |
| Lowe's                     | Shelf / bits / screws | 27.95  |        |
|                            | Paint supplies        | 70.19  |        |
|                            | Washer                | 426.55 | 524.69 |
| East End Motor Company     | Inspection            |        | 16.00  |
| Dominion Energy Virginia   | Electric service      |        | 407.58 |
| CenturyLink                | Phone                 |        | 132.12 |
| US Cellular                | Phone                 |        | 229.61 |
| Walmart Community / SYN CB | Cleaning supplies     |        | 70.92  |
| Southern States            | Mange medicine        |        | 17.99  |

|                                     |                           |           |           |
|-------------------------------------|---------------------------|-----------|-----------|
|                                     | <u>MEDICAL EXAMINER</u>   |           |           |
| Treasurer of Virginia               | Coroner                   |           | 20.00     |
|                                     | <u>REFUSE DISPOSAL</u>    |           |           |
| STEPS, Inc.                         | Recycling fee             |           | 2,575.46  |
|                                     | <u>GENERAL PROPERTIES</u> |           |           |
| Dodson Brothers Exterminating       | Pest control              |           | 237.00    |
| Daikin Applied                      | AHU Maintenance           |           | 557.30    |
| Rohr Mechanical, LLC                | Repair heat pump          |           | 2,784.71  |
| Carpet House                        | Install carpet - tile     |           | 2,991.00  |
| Southside Electric Cooperative      | SRR lights                |           | 30.04     |
| Dominion Energy Virginia            | Roy Clark monument        | 7.27      |           |
|                                     | SCOPE building            | 87.12     |           |
|                                     | Courthouse                | 12,414.23 |           |
|                                     | Sheriff Dept. shed        | 13.18     |           |
|                                     | Worsham Clerk office      | 41.40     |           |
|                                     | Ag building               | 2,391.40  |           |
|                                     | STEPS Centre              | 1,515.06  |           |
|                                     | Lights at Rice            | 111.81    |           |
|                                     | Shop                      | 37.27     | 16,618.74 |
| Town of Farmville                   | Water & sewer             |           | 120.23    |
| AT&T                                | Phone                     |           | 43.80     |
| CenturyLink                         | Phone                     |           | 231.98    |
| US Cellular                         | Phone                     |           | 236.34    |
| O. O. Stiff, Inc.                   | Monthly service           |           | 100.00    |
| Diamond Paper Company               | Janitorial supplies       | 663.06    |           |
|                                     | Roll towels               | 131.66    |           |
|                                     | Bleach / towels / cleaner | 178.68    | 973.40    |
| Handi-Clean Products, Inc.          | Stainless steel cleaner   |           | 144.71    |
| Diamond Springs Water, Inc.         | Water & equipment rental  |           | 61.95     |
| Lowe's                              | Molding                   | 19.84     |           |
|                                     | Trimmer line / oil        | 28.14     | 47.98     |
| Price Supply Company, Inc.          | Return                    | -4.78     |           |
|                                     | Flush valve               | 89.99     |           |
|                                     | Plumbing supplies         | 111.20    | 196.41    |
| Cintas Corporation #524             | Uniform rental            |           | 314.34    |
| Southern States                     | Grass seed                |           | 79.99     |
| Taylor-Forbes Equipment Company     | Oil & filter              |           | 47.31     |
| Prince Edward County Public Schools | Diesel                    |           | 333.41    |
| East End Motor Company, Inc.        | Flat repair - mower       |           | 16.98     |
|                                     | <u>CANNERY</u>            |           |           |
| Virginia Food Works                 | Commercial contract       |           | 2,916.67  |
| Business Card                       | Repair thermometer        |           | 257.00    |
| Southside Electric Cooperative      | Electric service          |           | 254.05    |
| CenturyLink                         | Phone                     |           | 251.01    |
| Key Office Supply                   | Ink cartridges            |           | 59.98     |
| Can Corporation of America, Inc.    | Cans & lids               |           | 6,666.84  |
| Patty Gulick                        | Strainer / skimmers       |           | 33.96     |

|                           |                      |        |
|---------------------------|----------------------|--------|
| VA Department of Taxation | Sale use tax on cans | 353.33 |
|---------------------------|----------------------|--------|

COMPREHENSIVE SERVICES ACT

|                           |                      |           |
|---------------------------|----------------------|-----------|
| Bear Creek Academy        | Professional service | 4,070.00  |
| Blue Ridge Therapy Assoc. | Professional service | 320.00    |
| Centra Health, Inc.       | Professional service | 35,046.00 |
| Grafton School, Inc.      | Professional service | 32,053.00 |
| Jean Napier               | Foster care          | 700.00    |
| April Ross                | Maintenance payment  | 123.56    |
|                           | Clothing             | 85.10     |
|                           |                      | 208.66    |
| STEPS, Inc.               | Professional service | 900.00    |
| Stepping Stones Day Care  | Foster care          | 146.58    |
| Virginia Keys School      | Professional service | 3,570.00  |
| Voices Speech Therapy     | Professional service | 700.00    |

PLANNING

|                           |                    |        |
|---------------------------|--------------------|--------|
| Donald B. Gilliam         | Commission meeting | 100.00 |
|                           | Mileage            | 21.80  |
|                           |                    | 121.80 |
| Preston Hunt              | Commission meeting | 100.00 |
|                           | Mileage            | 21.80  |
|                           |                    | 121.80 |
| Timothy Mark Jenkins      | Commission meeting | 100.00 |
|                           | Mileage            | 11.99  |
| Robert M. Jones           | Commission meeting | 100.00 |
|                           | Mileage            | 5.45   |
|                           |                    | 105.45 |
| Clifford Jack Leatherwood | Commission meeting | 100.00 |
| John W. Peery, Jr.        | Commission meeting | 100.00 |
|                           | Mileage            | 1.63   |
|                           |                    | 101.63 |
| John C. Prengaman         | Commission meeting | 100.00 |
|                           | Mileage            | 5.45   |
|                           |                    | 105.45 |
| Teresa Sandlin            | Commission meeting | 100.00 |
|                           | Mileage            | 6.54   |
|                           |                    | 106.54 |
| Brett Von Cannon Watson   | Commission meeting | 100.00 |
| US Cellular               | Phone              | 111.31 |

ECONOMIC DEVELOPMENT

|               |                           |        |
|---------------|---------------------------|--------|
| US Cellular   | Phone                     | 222.39 |
| Business Card | VEDA Membership / meeting | 35.00  |

TOURISM

|                          |                  |        |
|--------------------------|------------------|--------|
| Dominion Energy Virginia | Electric service | 422.87 |
| Town of Farmville        | Water & sewer    | 53.04  |
| Business Card            | UPS              | 15.36  |
| CenturyLink              | Phone            | 370.87 |
| Magi Van Eps             | Meals            | 58.55  |
| Key Office Supply        | Rubber bands     | 1.79   |
|                          | Sharpies         | 4.78   |
|                          |                  | 6.57   |

COOPERATIVE EXTENSION OFFICE

|                          |                     |           |
|--------------------------|---------------------|-----------|
| Treasurer, Virginia Tech | 4th Quarter support | 16,175.47 |
| U. S. Postal Service     | Box rent            | 90.00     |

|             |       |  |        |
|-------------|-------|--|--------|
| CenturyLink | Phone |  | 109.32 |
|-------------|-------|--|--------|

GENERAL EXPENSE

|                       |                 |  |           |
|-----------------------|-----------------|--|-----------|
| Lunos Networks        | Phone           |  | 5,698.49  |
| Treasurer of Virginia | INS termination |  | 4,025.32  |
| James River Solutions | Gas             |  | 27,083.62 |

CAPITAL PROJECTS

|                                 |                          |           |           |
|---------------------------------|--------------------------|-----------|-----------|
| Business Data of Virginia, Inc. | Ink / renew domain       |           | 254.99    |
| Compro Computers                | Upgrade PC               | 644.80    |           |
|                                 | Printer                  | 269.95    |           |
|                                 | Upgrade laptops          | 1,674.75  |           |
|                                 | Laptop / software        | 1,794.95  | 4,384.45  |
| Town of Farmville               | Software                 |           | 475.00    |
| Zuercher Technologies           | Mugshot camera package   | 1,566.00  |           |
|                                 | Suite software           | 38,552.00 | 40,118.00 |
| Crabtree Rohrbaugh & Associates | CH addition / renovation | 19,484.26 |           |
|                                 | STEPS roof replacement   | 317.25    | 19,801.51 |

WATER FUND

|                   |       |  |       |
|-------------------|-------|--|-------|
| Town of Farmville | Water |  | 45.01 |
|-------------------|-------|--|-------|

SEWER FUND

|                          |            |  |       |
|--------------------------|------------|--|-------|
| Dominion Energy Virginia | Sewer pump |  | 55.30 |
|--------------------------|------------|--|-------|

COLLECTIONS

|                               |                       |          |          |
|-------------------------------|-----------------------|----------|----------|
| Lowe's                        | Nails                 | 2.93     |          |
|                               | Air conditioner       | 122.55   |          |
|                               | Tarp                  | 13.76    | 139.24   |
| Cavalier Hose & Fittings      | Pipe / tape / adapter |          | 8.23     |
| Fisher Auto Parts, Inc.       | Hydraulic oil         |          | 91.90    |
| Grainger                      | Cut resistant gloves  |          | 97.59    |
| Lemunyan Family Trailer Sales | Vent hood             |          | 35.00    |
| Rod & Staff, LLC              | U bolt                | 15.00    |          |
|                               | Tires                 | 1,302.50 | 1,317.50 |

LANDFILL OPERATIONS

|                                |                          |           |           |
|--------------------------------|--------------------------|-----------|-----------|
| Southern States                | Grass seed / spreader    |           | 219.96    |
| Resource International         | Assessment monitoring    | 10,461.85 |           |
|                                | Misc. work tasks         | 2,677.10  |           |
|                                | Storm water compliance   | 693.00    | 13,831.95 |
| Arc3 Gases                     | Plasma cutter / cord     | 3,036.30  |           |
|                                | Oxygen                   | 44.00     |           |
| Carter Machinery Company, Inc. | Argon gas / grind disc   | 102.54    | 3,182.84  |
|                                | Vee-belt set             | 82.59     |           |
|                                | Roller                   | 239.80    |           |
|                                | Tee                      | 10.18     |           |
|                                | Water pump / core / hose | 1,062.58  |           |
|                                | Cap / gasket             | 54.43     |           |
|                                | Transmission oil         | 147.14    |           |

|                                     |                           |          |          |
|-------------------------------------|---------------------------|----------|----------|
|                                     | Nuts / shoes / segments   | 5,440.48 |          |
|                                     | Credit memo               | -559.17  | 6,478.03 |
| Cavalier Hose & Fittings            | Fitting & hose            | 6.38     |          |
|                                     | Oil / hose / clamp        | 332.27   | 338.65   |
| Ferguson Enterprises, Inc.          | Elbow                     |          | 8.59     |
| Paul Langlois                       | Bolts & washer            | 3.42     |          |
|                                     | Drawbar pin               | 7.98     |          |
|                                     | Air filter / adjuster     | 45.85    |          |
|                                     | Gas cans                  | 71.96    |          |
|                                     | Rear springs              | 80.00    | 209.21   |
| NAPA of Farmville                   | Respirator / tie down     | 80.85    |          |
|                                     | Degreaser / sprayer       | 92.99    |          |
|                                     | Oil filter                | 13.49    |          |
|                                     | Hose / clamp              | 23.70    |          |
|                                     | Filter / coupling / plug  | 70.47    |          |
|                                     | Brake fluid / anti-freeze | 139.92   |          |
|                                     | Freon / plug              | 39.48    | 460.90   |
| Taylor-Forbes Equipment Company     | Weed-eater & attachment   |          | 773.31   |
| CenturyLink                         | Phone                     |          | 108.03   |
| Parker Oil Company, Inc.            | Diesel                    |          | 6,252.44 |
| Prince Edward County Public Schools | Diesel                    |          | 529.42   |

RETIREMENT BENEFIT FUND

|                |                 |  |          |
|----------------|-----------------|--|----------|
| Vicki K. Johns | Retiree benefit |  | 1,132.00 |
|----------------|-----------------|--|----------|

PIEDMONT COURT SERVICES

|                                 |                     |        |          |
|---------------------------------|---------------------|--------|----------|
| Alere Toxicology Services, Inc. | Drug testing        |        | 116.88   |
| Farmville Printing              | Annual reports      |        | 499.00   |
| Classified Marketplace          | Advertising         |        | 375.54   |
| Southside Messenger             | Advertising         |        | 96.00    |
| Mail Finance                    | Postage meter lease |        | 190.68   |
| CenturyLink                     | Fax line            |        | 74.23    |
| Lumos Networks                  | Phone               |        | 320.86   |
| SRP Corporation, LLC            | Rent                |        | 2,500.00 |
| Zachary Ayoub                   | Mileage             |        | 149.98   |
| Connie Stimpson                 | Mileage             |        | 26.68    |
| Taylor Herndon                  | Mileage             | 576.02 |          |
|                                 | Meals               | 84.38  |          |
|                                 | Newspapers          | 3.15   | 663.55   |
| Andy Mays                       | Mileage             |        | 125.89   |
| Rachel Stahlman                 | Mileage             | 38.15  |          |
|                                 | Newspapers          | 0.79   | 38.94    |
| Rebecca Staton                  | Mileage             | 113.85 |          |
|                                 | Meals               | 50.67  |          |
|                                 | Newspapers          | 2.10   | 166.62   |
| Key Office Supply               | Laser cartridge     |        | 69.95    |

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT, stated that when crews are finished mowing Route 360, they will then work on Route 15S, and then will go back to working on the secondary roads. He said mowing of the secondaries should take at least three weeks depending on the weather. He stated the crews are working on spot leveling before the surface treatment coming up with plans to get that done before the end of July; Mr. Shippee said crews will then finish work on Route 691, which is the last of the Rural Rustic projects that needs to be finished. He said they continue to work on customer service concerns.

Supervisor Pride reported trees are leaning over on Chappell Road, and grass is overgrown on Allen Farm Road. She also expressed thanks for the work done on Abilene Road.

Supervisor Jones asked if VDOT is now doing all cutting in-house. He said the cutting seems to be sporadic and one side of the road will be cut but not the other side. VDOT is getting to all areas as quickly as they can.

Supervisor Timmons said the Route 665, Darlington Heights, road sign is down, and Spring Creek route number sign is down. He then asked about the mowing and trimming of trees.

Mr. Bartlett then said the Board has reviewed the resolution of support for the County's two proposed SMART SCALE project submissions, for the interchange at Third Street and Route 460, and the intersection of Route 665 and Route 692.

Supervisor Jones made a motion, seconded by Supervisor Emert, to approve the Resolution in support of the SMART SCALE projects; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

**A Resolution of the  
Board of Supervisors of the County of Prince Edward, Virginia**

**SMART SCALE  
*Improvements to the US 460 East Interchange and RT 665 / RT 692 Intersection***



**WHEREAS**, in June 2018, the County of Prince Edward submitted two Smart Scale project applications for improvements to the US 460 East Interchange (east of Farmville) and the RT 665 / RT 692 Intersection; and

**WHEREAS**, the VDOT scoring process is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination; and

**WHEREAS**, County staff conferred with the VDOT Lynchburg District Planning Staff on the eligibility of these two projects, and based upon that review VDOT determined they are both eligible for funding through Smart Scale; and

**WHEREAS**, the US 460 East Interchange project is located on a Corridor of Statewide Significance;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of the County of Prince Edward hereby supports the Prince Edward County’s Smart Scale Applications for improvements to the US 460 East Interchange and the RT 665 / RT 692 Intersection.

In Re: FY19 Budget Amendment – Schools

Mr. Bartlett said as was discussed throughout the FY19 budget development process, once the General Assembly passed a budget, the County would have to amend the FY19 budget as it pertained to the Prince Edward County Public Schools. He reviewed the differences between the advertised and initially approved budget for the Schools and the amended budget after the General Assembly passed a budget.

**FY19 BUDGET AMENDMENT**

**REVENUES**

| CATEGORY         | INITIAL BUDGET      | AMENDED BUDGET      | ADJUSTMENT      |
|------------------|---------------------|---------------------|-----------------|
| Other Sources    | \$ 954,206          | \$ 340,078          | -614,128        |
| State Revenues   | \$14,522,329        | \$14,330,833        | -189,496        |
| Federal Revenues | \$ 1,848,257        | \$ 1,848,257        | 0               |
| Local Revenues   | \$ 8,440,984        | \$ 8,440,984        | 0               |
| <b>TOTAL</b>     | <b>\$25,765,776</b> | <b>\$24,960,152</b> | <b>-805,624</b> |

**EXPENDITURES**

| CATEGORY       | INITIAL BUDGET      | AMENDED BUDGET      | ADJUSTMENT      |
|----------------|---------------------|---------------------|-----------------|
| Instruction    | \$18,872,059        | \$18,136,940        | -735,119        |
| Administration | \$ 1,570,068        | \$ 1,550,068        | -20,000         |
| Transportation | \$ 1,773,028        | \$ 1,698,028        | -75,000         |
| O & M          | \$ 1,692,306        | \$ 1,692,306        | 0               |
| Facilities     | \$ 150,000          | \$ 194,495          | +44,495         |
| Debt Service   | \$ 601,358          | \$ 601,358          | 0               |
| Technology     | \$ 1,106,957        | \$ 1,086,957        | -20,000         |
| <b>TOTAL</b>   | <b>\$25,765,776</b> | <b>\$24,960,152</b> | <b>-805,624</b> |

Supervisor Timmons made a motion, seconded by Supervisor Pride, to approve the FY19 Budget

Amendment presented above and appropriate the same funds; the motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Robert M. Jones<br>Odessa H. Pride<br>Gene A. Southall<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Appropriation & Budget Amendment

Mr. Bartlett stated the Circuit Court Clerk has received notification she has \$4,000 available in the Technology Trust Fund. She has requested these funds to assist in paying the maintenance costs of the Records Management and Case Imaging (CIS) Systems. The request has been approved. She is requesting the Board of Supervisors amend her FY18 budget and appropriate the funds. The Clerk was notified these funds were available in FY18 and can be used to pay for invoices incurred in FY18.

Mr. Bartlett said the Prince Edward County School Board is requesting the Prince Edward County Board of Supervisors approve their request to transfer \$60,000 from the Instruction category to the Facilities category in the FY18 Budget. These funds will be used to abate mold and rust on the ceiling of the elementary school cafeteria. This action does not increase the total school budget thus there is no need to appropriate the funds. It is merely a transfer of funds that have already been appropriated.

Supervisor Timmons made a motion, seconded by Supervisor Emert, to approve the FY18 Budget Amendment and appropriate the same funds as follows:

**FY18 BUDGET AMENDMENT**

| <b>Rev/Exp</b> | <b>Fund</b> | <b>Dept</b> | <b>Object</b> | <b>Description</b>        | <b>Debit</b> | <b>Credit</b> |
|----------------|-------------|-------------|---------------|---------------------------|--------------|---------------|
| 3 (Rev)        | 100         | 23000       | 0080          | Technology Trust Fund     |              | \$ 4,000.00   |
| 4 (Exp)        | 100         | 21600       | 5880          | Circuit Court Clerk – TTF | \$ 4,000.00  |               |
| 4 (Exp)        | 250         | 61000       | 0001          | School Fund – Instruction |              | \$60,000.00   |
| 4 (Exp)        | 250         | 66000       | 0001          | School Fund – Facilities  | \$60,000.00  |               |

The motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

In Re: Public Hearing – Amendment to the Zoning Ordinance

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on amendments to the C1, General Commercial District, Sections 2.800.3 and 2.800.3(B) of the Prince Edward County Zoning Ordinance. Notice of this hearing was advertised according to law in the Friday, June 29, 2018, and Friday, July 6, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the Planning Commission conducted a Public Hearing on June 19, 2018 to consider amending the C1, General Commercial Zoning District, Section 2.800.3 of the Prince Edward County Zoning Ordinance. The amendment would remove the uses listed below from Section 2.800.3(A) and add them to Section 2.800.3(B). No one spoke at the Planning Commission Public Hearing on the proposed amendment. This amendment, if adopted, will require the uses listed below to obtain a Special Use Permit, whereas currently they are allowed by right.

- Commercial Outdoor Entertainment
- Commercial Outdoor Sports and Recreation
- Car Wash
- Campgrounds
- Crisis Centers
- Dance Hall
- Flea Market
- Gasoline Station
- Hotel / Motel / Lodge
- Laundry
- Commercial Kennels
- Mini Warehouses
- Pawn Shop
- Recycling Centers
- Transportation Terminal

Mr. Bartlett said this would provide an additional layer of review for these uses within the C1, General Commercial District to ensure that uses are compatible with adjacent properties.

Chairman Cooper-Jones opened the public hearing.

Cornell Walker, Prospect District, asked if the amendments would make the requirements more stringent for cemeteries and if it would affect existing cemeteries at the churches. Mr. Bartlett said nothing will be changed for cemeteries, and if there would be a change, those existing are grandfathered in.

There being no one further wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Timmons, to approve the amendments to the C1, General Commercial District, Sections 2.800.3 and 2.800.3(B) of the Prince Edward County Zoning Ordinance; the motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

**Sec. 2-800 C1 General Commercial District**

**Sec. 2-800.1 Statement of Intent**

The C1 General Commercial District applies to areas of the County where commercial patterns of development currently exist and where future commercial development is encouraged. A wide range of civic, office and commercial uses are permitted in C1, General Commercial Districts.

**Sec. 2-800.3 Permitted Uses**

(A) The following uses are permitted by right in the C1 General Commercial District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III, Use and Design Standards.

1. Agricultural Use Types  
(None)
2. Residential Use Types  
Manufactured Home, Emergency\*
3. Civic Use Types  
Administrative Services

Assisted Care Residence  
Cemetery \*  
Clubs  
Community Recreation  
~~Crisis Center~~  
Cultural Services  
Educational Facilities, College/University  
Educational Facilities, Primary/Secondary  
Guidance Services  
Life Care Facility  
Nursing Home  
Post Office  
Public Assembly  
Public Maintenance and Service Facilities  
Public Parks and Recreation Areas  
Religious Assembly  
Safety Services

4. Office Use Types

Financial Institutions  
General Office  
Laboratories  
Medical Office

5. Commercial Use Types

Agricultural Services  
Antique Shops  
Assembly Hall  
Automobile Dealership, New \*  
Automobile Dealership, Used \*  
Automobile Parts/Supply, Retail  
Automobile Rental/Leasing  
Automobile Repair Services, Minor  
Bed and Breakfast \*  
Business or Trade School  
Business Support Services  
~~Campground~~  
~~Car Wash~~  
Commercial Indoor Amusement  
Commercial Indoor Entertainment  
Commercial Indoor Sports and Recreation  
Commercial Outdoor Entertainment  
Commercial Outdoor Sports and Recreation  
Communication Services  
Construction Sales and Services  
Consumer Repair Services  
Convenience Store  
~~Dance Hall~~  
Day Care Center \*  
Equipment Sales and Rental  
~~Flea Market~~  
Funeral Services  
Garden Center  
~~Gasoline Station~~

Hospital  
~~Hotel/Motel/Motor Lodge~~  
 ~~kennel, Commercial~~  
~~Laundry~~  
Manufactured Home Sales \*  
~~Mini Warehouse \*~~  
~~Pawn Shop~~  
Personal Improvement Services  
Personal Services  
Recreational Vehicle Sales and Service \*  
Restaurant  
Retail Sales Studio, Fine Arts  
Veterinary Hospital/Clinic

6. Industrial Use Types

~~Recycling Centers and Stations~~  
~~Transportation Terminal~~

7. Miscellaneous Use Types

Amateur Radio Tower \*  
Utility Service, Minor

Section 2-800.3 (B)

(B) The following uses are permitted by special use permit in the C1 General Commercial District, subject to all other applicable requirements contained in this ordinance. An asterisk (\*) indicates that the use is subject to additional, modified or more stringent standards as listed in Article III Use and Design Standards.

1. Agricultural Use Types

(None)

2. Residential Use Types

(None)

3. Civic Use Types

Correction Facilities  
**Crisis Center**  
Halfway House

4. Office Use Types

Substance Abuse Clinic \*

5. Commercial Use Types

Adult Uses \*  
Automobile Repair Services, Major \*  
Golf Course  
**Campground**

**Car Wash**  
**Commercial Outdoor Entertainment**  
**Commercial Outdoor Sports and Recreation**  
**Dance Hall**  
**Flea Market**  
**Gasoline Station**  
**Kennel, Commercial**  
**Laundry**  
**Mini Warehouse**  
**Pawn Shop**  
Sawmill and Woodyard  
Truck Stop

6. Industrial Use Types

Construction Yard  
Custom Manufacturing  
Transfer Station  
**Recycling Centers and Stations**  
**Transportation Terminal**  
Truck Terminal

7. Miscellaneous Use Types

Aviation Facility  
Outdoor Gathering \*  
Parking Facility, Surface/Structure  
Tower \*  
Utility Service, Major

In Re: Public Hearing – Special Use Permit-Joseph Hines (Clark Street)

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on a request by Joseph Hines for a Special Use Permit to allow the operation of a Campground proposed to be located on Clark Street, Farmville, Virginia, on property identified as Tax Map Parcel 037-A-49 and zoned A2, Agricultural Residential District. Notice of this hearing was advertised according to law in the Friday, June 29, 2018, and Friday, July 6, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a special use permit application from Joseph Hines to permit the operation of a Campground providing up to 31 camp sites located on Clark Street, on Tax Map Parcel 037-A-49, owned by Joseph Hines. The property is zoned A2, Agricultural Residential, and the use would be allowed by Special Use Permit.

Mr. Bartlett said the property is approximately 11.22 acres and the proposed facility would have up to 31 campsites which will be primarily marketed to workers associated with long-term construction projects but can be used by the general public. The proposed project will be required to provide public water and sewer obtained from the Town of Farmville to each individual site.

The Planning Commission conducted a public hearing on June 19, 2018 to obtain public comment of the proposed Special Use Permit. One person spoke in opposition to the application. The Planning Commission recommended forwarding the application to the Board of Supervisors for approval with the following conditions:

- The submittal of a Site Plan, Erosion and Sediment/Stormwater for staff approval.
- Town approval for public water, sewer and access.
- Health Department regulations/requirements are obtained.
- All lighting is glare-shielded from extending beyond the property lines.
- Facilities be approved for trash.
- Quiet hours are maintained after 10:00 p.m.

Mr. Bartlett stated staff does not have any concerns of negative impacts on the surrounding properties associated with this request.

Chairman Cooper-Jones opened the public hearing.

Ron Sandlin, Remax Advantage Plus, stated he is the property manager for the property housing Hospice Virginia, located across from the proposed campground and has been since 2001. He said most of the employees are women and must access the building at all hours to retrieve supplies. He said the property is monitored for safety and security. Additionally, a daycare to house 25 toddlers and additional children after school is being negotiated. Mr. Sandlin said Longwood University houses 380 students in the same neighborhood and asked if a campsite is the best use of the property. He asked if someone will be there to monitor the campsite, and what the impact will be on that community. Mr. Sandlin said the project proposes 31 campsites on the property which would equal approximately one-third of an acre per site; he said the County Zoning requirement for a home is 1.5 acres. He mentioned potential traffic issues, campers cutting through properties, and said this is not the right location for a sea of RVs.

Supervisor Emert asked how many people live in the apartment complex and said they each have less than one-third of an acre. Mr. Sandlin said the campsites are not residences and cannot stay longer than



30 days but it has not been stated that this is not a long-term campsite. Mr. Bartlett added he thought the ordinance regarding campsites states a limitation of 30 days but it can also be added as a condition.

Mr. Hines stated the Atlantic Coast Pipeline workers will need camps in the area but it will not be limited to these campers. He said he will be a good neighbor and good citizen and operate the campground in a responsible manner; he said he will provide his number to any neighbor in the event issues arise at any time day or night. Mr. Hines said prices of campers at McGeorge RV range from \$80,000 – over \$600,000. He said this type of campground is in demand and said employees at Blue & Gray are asked often for campsites; people need to plan eleven months in advance for camping at state campsites. Mr. Hines said he will adhere to all standards currently in place.

Jennifer Cox, Longwood University, said the Director of the Longwood Real Estate Foundation has spoken with Mr. Hines and has no concerns about this proposed campground.

Supervisor Timmons asked if there are plans to include fencing along the property line. Mr. Hines said he planned to use a natural berm, with a higher elevation. Discussion followed.

Supervisor Timmons suggested a separation with a buffer between properties on that one line. Mr. Hines said the setbacks are 75 feet and the intent is to keep the setbacks at 75 feet. He said there is also a concern about people from the existing properties coming to vandalize the campsite. Discussion followed.

Supervisor Timmons then questioned the duration of the stay, and this campground not being set up as a construction camp. Mr. Hines said it is not intended to be a construction camp; the maximum stay is 30 days.

There being no one further wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to approve the special use permit application from Joseph Hines to permit the operation of a Campground providing up to 31 camp sites located on Clark Street, on Tax Map Parcel 037-A-49, with the conditions as follows:

- The submittal of a Site Plan, Erosion and Sediment/Stormwater for staff approval.
- Town approval for public water, sewer and access.
- Health Department regulations/requirements are obtained.
- All lighting is glare-shielded from extending beyond the property lines.
- Facilities be approved for trash.
- Quiet hours are maintained after 10:00 p.m.
- Fence between the property housing the Valero.
- Duration of stay limited to 30 consecutive days.

- Designation of non-construction camp.

The motion carried:

|      |  |           |
|------|--|-----------|
| Aye: | Pattie Cooper-Jones<br>J. David Emert<br>Robert M. Jones<br>Odessa H. Pride<br>Gene A. Southall<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|--|-----------|

In Re: Public Hearing – Special Use Permit-Joseph Hines (Green Bay Road)

Chairman Cooper-Jones announced that this was the date and time scheduled for a public hearing on a request by Joseph Hines for a Special Use Permit to allow the operation of a Campground proposed to be located on Green Bay Road, on property identified as Tax Map Parcels 039-12-1 and 039-12-22 and zoned A1, Agricultural Conservation District. Notice of this hearing was advertised according to law in the Friday, June 29, 2018, and Friday, July 6, 2018 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated the County has received a special use permit application from Joseph Hines to permit the operation of a Campground providing up to 29 camp sites located on Green Bay Road, on Tax Map Parcels 039-12-1 and 039-12-2, owned by Joseph Hines. The property is zoned A1, Agricultural Conservation District, and the use would be allowed by Special Use Permit.

Mr. Bartlett said the property is approximately 8.99 acres and the proposed facility would have up to 29 campsites which will be primarily marketed to workers associated with long-term construction projects but can be used by the general public. The proposed project will be required to provide bathroom facilities and water as required by the Virginia Department of Health.

The Planning Commission conducted a public hearing on June 19, 2018 to obtain public comment of the proposed Special Use Permit. No one spoke in opposition. The applicant will be required to obtain VDOT approval for all proposed entrances.

The Planning Commission recommended forwarding the application to the Board of Supervisors for approval with the following conditions:

- The submittal of a Site Plan, Erosion and Sediment/Stormwater for staff approval.
- Health Department regulations/requirements are obtained.
- All lighting is glare-shielded from extending beyond the property lines.
- Facilities be approved for trash.
- Quiet hours are maintained after 10:00 p.m.

Mr. Bartlett said staff does not have any concerns of negative impacts on the surrounding properties associated with the request. He said the entrance would likely be on Green Bay Road and not Route 460.

Chairman Cooper-Jones opened the public hearing.

Supervisor Wilck questioned if this will be a construction camp. Mr. Timmons stated the property isn't large enough.

Supervisor Emert asked how many camp sites are expected on this lot.

Mr. Hines stated this reflects the original site plan of 30 camp sites. He said in speaking with VDOT, an entrance on Route 460 would be approved with minimal requirements. He said it currently meets all the requirements for VDOT; he respectfully requested the addition of that stipulation in the requirements. He said the language in the e-mail was that they would prefer Green Bay Road. Mr. Hines said he rechecked the sight distance clearances and VDOT would approve a Route 460 entrance. Mr. Hines said it would require a taper but not a turn lane; discussion followed. Mr. Hines said it is the intent to allow ingress from Route 460 but add internal signage to have campers exit onto Green Bay Road. There being no one further wishing to speak, Chairman Cooper-Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to approve the special use permit application from Joseph Hines to permit the operation of a Campground providing up to 30 camp sites located on Green Bay Road, on Tax Map Parcels 039-12-1 and 039-12-2, with the conditions as follows:

- The submittal of a Site Plan, Erosion and Sediment/Stormwater for staff approval.
- Health Department regulations/requirements are obtained.
- All lighting is glare-shielded from extending beyond the property lines.
- Facilities be approved for trash.
- Quiet hours are maintained after 10:00 p.m.

The motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

In Re: Economic Development Report

Mr. Bartlett introduced Ms. Kate Pickett Eggleston, Economic Development Director; he said she has been with the County four months.

Ms. Kate Pickett Eggleston presented to the Board her Plan of Work for the upcoming year and its alignment with the Board's Strategic Work Plan. She reviewed her presentation on the Board's three main priorities.

Supervisor Pride asked if there are any grant writing possibilities to assist with her work. Ms. Eggleston said she has experience grant writing. Supervisor Timmons stated the CRC does offer grant writing services free to the County.

In Re: Citizen Volunteer Appointments

Mr. Bartlett reported that regrettably, Mr. Chris Mason, a long-time member of the Prince Edward County Planning Commission, has submitted his resignation due to employment obligations. Mr. Mason is a County-Representative (outside the town of Farmville) on the Planning Commission. The Board will wish to authorize advertising the vacancy to fill this position.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize advertisement of the vacant citizen volunteer position; the motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

In Re: County Administrator's Report

At-Will Report

Mr. Bartlett stated for FY18, the AT-WILL Program has cost a total of \$74,073.23 which includes the FICA cost associated with the payroll expenditures. Fines actually collected for the Fiscal Year total \$197,211.30. As has been the case since the program began, it is self-funded.

Mr. Bartlett said the program continues to serve as a valuable law enforcement tool by increasing the number of deputies on shifts at no cost to the citizens. By having deputies working traffic enforcement under this program, it frees deputies on their normal shifts from conducting routine traffic duty. This allows them to concentrate on other law enforcement duties such as crime prevention, solving crime and increasing visibility and availability of law enforcement throughout the County.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the continuation of the At-Will Program; the motion carried:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

Request from Greensville County

Mr. Bartlett said the County has received a request from Greensville County to support their grant application to the GO Virginia State Foundation. The application requests \$2.2 million from GO Virginia to assist in funding a \$5.5 million project to complete engineering and construction of utilities for the Mid-Atlantic Advanced Manufacturing Center (MAMaC). The MAMaC is a 1,600-acre Industrial Park with frontage on I-95 located between exits 13 and 17. It is estimated the construction of MAMaC would inject an annual average of \$197.9 million in the region while supporting 1,433 jobs per year for the first three

years. Mr. Bartlett presented the Board with a draft proposed letter of support Greenville County is requesting Prince Edward County provide.

Chairman Cooper-Jones asked if it will cost the County tax dollars; Mr. Bartlett said there is no cost to the County.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the request from Greenville County and to authorize the Chair to sign the letter on behalf of the Board of Supervisors; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

In Re: Properties & Community Development Committee Report

Mr. Bartlett stated the Properties Committee, comprising Supervisor Timmons, Chair, and Supervisors Cooper-Jones and Townsend met June 25, 2018.

Supervisor Timmons stated the Committee met with representatives of the American Legion and reviewed their proposed plans, which called for (a.) the placement of a monument that was smaller than the County's current monuments on the lawn of the courthouse; (b.) the proposed design used a smooth-edged monument instead of the rough-cut edges that are on our lawn; and (c.) the names would be engraved in the stone versus the use of a bronze plaque which are on the current monuments. Using the size and style of monument that is currently located on the Courthouse Lawn would substantially increase the cost and the American Legion does not have enough funding on hand to pay for such a monument. The American Legion has pledged \$3,000 for the project.

The Committee recommends the Board approve the placement of a monument commemorating the ultimate sacrifice made by Prince Edward County citizens in their service during WWI. The Committee also recommends the new monument match the style and size of the existing monuments with the County providing the additional funds required which are estimated to be between \$3,000-\$4,000. This could be

paid from the contingency line which contains \$10,000. Cost estimates are being obtained from local vendors and the Department of Defense has been contacted to verify those citizens killed in action during WWI.

Supervisor Timmons made a motion, seconded by Supervisor Jones, to approve the placement of a monument matching the style and size of existing monuments and commemorating those citizens of Prince Edward County lost in WWI, and to provide additional funds required estimated to be between \$3,000-\$4,000, to be paid from the contingency line; the motion carried:

Aye: Pattie Cooper-Jones  
 J. David Emert  
 Robert M. Jones  
 Odessa H. Pride  
 Gene A. Southall  
 C. Robert Timmons, Jr.  
 Jerry R. Townsend  
 Jim R. Wilck

Nay: None

Mr. Bartlett stated in an effort to protect the public by ensuring all retaining walls in the County are constructed in accordance with standards contained in the Virginia Statewide Building Codes (VSBC), the Committee reviewed a draft “Retaining Wall Guideline.” This guideline will require a building permit be obtained for all retaining walls three feet high or higher. The Guidelines are not more stringent than the VSBC but by requiring a permit, the construction of such walls can be tracked and construction monitored to ensure compliance with the VSBC. The current building permit form can be utilized and the fee based on the cost of construction.

The Committee recommends approval of the following Guidelines:

**Retaining Wall Guidelines**

- I. 2012 Virginia USBA – Exemptions from Permits
  - 1. Retaining Walls supporting less than three (3) feet of unbalanced fill. This exemption shall not apply to any wall impounding Class I, II, or III-A liquids or supporting a surcharge other than ordinary unbalanced fill.
- II. Permit Requirements

Permits are required for walls not meeting the above exemption per the following table:

| <u>Height of Unbalanced Fill</u> | <u>Permit Required</u> | <u>Design Required</u> |
|----------------------------------|------------------------|------------------------|
| < 3 Feet                         | No                     | No                     |
| 3 – 4 Feet                       | Yes                    | No                     |
| 4 – 6 Feet                       | Yes                    | Yes *                  |

|             |     |        |
|-------------|-----|--------|
| 6 – 10 Feet | Yes | Yes *  |
| > 10 Feet   | Yes | Yes ** |

\*Standard manufacturer designs are acceptable for wall up to six (6) feet in height or fill. Walls exceeding six (6) feet in height are required to bear the stamp of a Virginia Registered Design Professional.

\*\*Walls exceeding ten (10) feet in height or unbalanced fill are required to meet the requirements of the Special Inspections Program as specified in Section 111.2 of the Virginia Uniform Statewide Building Code.

Minimum Design Plan Information:

- Minimum scale ¼ inch = 1 foot; all dimensions must be shown.
- Specifications for construction materials.
- Specifications for the backfill material and compaction requirements.
- Wall elevations and multiple cross section of each retaining wall, to include structural details, the actual ground slope at the top and the tow of the retaining wall.
- Bearing capacity of the foundation soil.
- Method for drainage.
- Plans indicating walls which extend across multiple properties must include a description of provisions to be made to provide access and maintenance of the wall.

Supervisor Wilck made a motion, seconded by Supervisor Timmons, to approve the Retaining Wall Guidelines as recommended by the Properties and Community Development Committee; the motion carried:

Aye:           Pattie Cooper-Jones                               Nay: None  
                  J. David Emert  
                  Robert M. Jones  
                  Odessa H. Pride  
                  Gene A. Southall  
                  C. Robert Timmons, Jr.  
                  Jerry R. Townsend  
                  Jim R. Wilck

In Re: Strategic Planning Committee Report

Mr. Bartlett stated the Strategic Planning Committee, comprising Supervisor Pride (Chair), and Supervisors Emert and Wilck met June 20, 2018 to develop recommendations to present to the Board on the best path forward to ensure the Board and staff maintained a focus on the plan and to use it to guide long-term decisions. The Committee recommended answers to the four questions posed at the June meeting:

1. *As the work plan is approved for a three-year period and we are about half-way through that time, is a full-scale retreat desired or one that would update the existing plan and review progress to date?*  
Recommendation – The retreat should be a re-examination of the current plan completed in one day.
2. *Should a facilitator be hired to assist and if so, who?*



Recommendation – Yes; obtain the services of the same facilitator since she is familiar with the County’s Board and plan.

3. *Where should any retreat be held?*

Recommendation – The Committee recommends the retreat be held at the Cedar Crest Conference Center at Twin Lakes State Park, with Crawley Forum at Hampden-Sydney College as the alternate location.

4. *When should the retreat be held?*

Recommendation – A Tuesday or Wednesday in September.

Discussion followed regarding a potential date; Mr. Bartlett asked the Board members to review their calendars.

Supervisor Pride asked if there is legitimacy of another meeting; Mr. Bartlett said there has been significant time passed and there are two new members on the Board.

In Re: Point of Clarification – Campground, Green Bay Road

Mr. Hines requested clarification from the Board that the approval on the Special Use Permit application consists of 30 campsites as opposed to 29 presented in the packet. Discussion followed.

Supervisor Jones made a motion, seconded by Supervisor Emert, to clarify 30 campsites are permitted on the Green Bay Road camp site; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

In Re: Closed Session

Supervisor Wilck made a motion, seconded by Supervisor Jones, that the Board convene in Closed Session for discussion of public safety communications plans related to the safety and security of the Prince Edward County Sheriff’s Department, pursuant to the exemption provided for in Section 2.2-3711(A)(19) of the *Code of Virginia*, and for discussion of the terms of the contract for the replacement of the roof of the

STEPS Building which involves the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(29) of the *Code of Virginia*; and for discussion and consideration of the appointment of a County Attorney, pursuant to the exemption provided for in Section 2.2-3711(A)(1) of the *Code of Virginia*; and for discussion of a business prospect, where no previous public announcement has been made, pursuant to the exemption provided for in Section 2.2-3711(A)(5) of the *Code of Virginia*; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

The Board returned to regular session by motion of Supervisor Wilck, seconded by Supervisor Emert and adopted as follows:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

On motion of Chairman Cooper-Jones and seconded by Supervisor Emert, and carried by the following roll call vote:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | J. David Emert         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Gene A. Southall       |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Emert said there is an ordinance regarding cattle that states the person that owns them or the person that thinks they own the cattle cannot always go to the land to see what the cattle are doing. He said something needs to be done about the trespassing.

Mr. Bartlett said that is State Code, not a County ordinance.

Supervisor Emert said the owner would be liable and would be liable of trespassing, as would the person hired to get the cattle. Mr. Bartlett said that would be an issue for the County Attorney.

Supervisor Jones asked how it works when people go onto another person's property to retrieve their hunting dog.

Mr. Bartlett said that is a state law; he said the State law allows local governments to specifically create a fence law. He said the issue with the cattle will have to be researched. Discussion followed.

Supervisor Wilck gave a brief update on Mr. Charles McKay, former Board member.

Supervisor Pride questioned the location of the VACo Summit in Fredericksburg. Discussion followed.

#### In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of June 2018, which was reviewed and ordered to be filed with the Board papers.

#### In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of June 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Pattie Gulick, Cannery Manager, submitted a report for June 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Commercial Operations

Ms. Allie Hill, Virginia Food Works, submitted a report for June, 2018, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of June, 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Timmons, seconded by Supervisor Townsend, and adopted by the following vote:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | J. David Emert         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Gene A. Southall       |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

the meeting was adjourned at 10:12 p.m.