

November 8, 2018

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of November, 2018; at 7:00 p.m., there were present:

Pattie Cooper-Jones

J. David Emert

Robert M. Jones

Odessa H. Pride

Gene A. Southall

Jerry R. Townsend

Jim R. Wilck

Absent: C. Robert Timmons, Jr.

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Terri Atkins Wilson, County Attorney; and Scot Shippee, PE, Resident Engineer, VDOT.

Chairman Cooper-Jones called the November meeting to order.

Supervisor Pride offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosures

(None)

In Re: Recognitions

Chairman Cooper-Jones stated “Recognitions” is an opportunity for the Board of Supervisors to recognize achievements in our community. She said while they learned that Mr. Showalter would not be available to attend the meeting, the Board of Supervisors has a special honor and privilege in recognizing an outstanding citizen leader. Mr. Robert M. Showalter served the community on the County’s Industrial Development Authority from July 1, 1982 until his retirement on June 30, 2018. During his tenure on the IDA, he served as the Vice Chair from 1988 to 1996 and as its Chairman from 1996 until June 30, 2018. The Industrial Development Authority is an important partner to the County with our ongoing economic

development efforts. She asked the citizens to help congratulate and thank Mr. Showalter for his 36 years of citizen volunteer service to the County of Prince Edward.

In Re: Public Participation

Vicky Page, Friends of the Farmville-Prince Edward Community Library, thanked VDOT for their work in clearing the roads during the power outage. She then stated the mission of The Friends is to be of service to the community and the library, support the library and to raise revenue for library needs. As fundraising committing chair, she holds two book sales each year and for the past few years, The Friends has hosted the Champagne and Chocolate Gala held in the fall. She said the Friends were able to raise just under \$1,000 from the book sale, and that approximately 90 tickets were sold for the Fourth Annual Gala along with having a record number of sponsors. The net proceeds will benefit the Children’s programs and activities for the Central Virginia Regional Library System, which more than doubled from the previous year. She expressed her gratitude to the sponsors and the community for the continued success.

In Re: Board Comments

Supervisors Emert, and Townsend thanked everyone for attending the meeting.

Supervisor Pride congratulated Supervisor Southall on his election to the Board.

Chairman Cooper-Jones thanked VDOT for all the services provided to Prince Edward County through and after Hurricane Michael. She said “Thank you to VDOT for the [work during the] past two storms. It was a tremendous amount of work, trees down everywhere, and people complaining, but I take my hat off to you for the service that you provided to Prince Edward County because being without lights was a really bad experience. I’ve been here 35 years – my first real experience with no lights, so I’m thankful. I do appreciate you.”

Supervisor Wilck thanked VDOT and the Town of Farmville for the work done to restore power after the storm; he said their staff was out cutting off and picking up limbs all over the place.

Supervisor Southall thanked all of the citizens of District 101 for their support, and thanked the Board members and County staff for accepting him. He also thanked VDOT for all their hard work.

In Re: Consent Agenda

Supervisor Pride reported an error on her mileage report; the date should be 10/24, not 4/24.

On motion of Supervisor Wilck, seconded by Supervisor Emert, and carried:

Aye: Pattie Cooper-Jones Nay: None
 J. David Emert
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 Jerry R. Townsend
 Jim R. Wilck
Absent: C. Robert Timmons, Jr.

the Board accepted the Treasurer's Report for September 2018; the minutes of the meeting held October 9, 2018 at 5:30 p.m., October 9, 2018 at 7:00 p.m., and October 24, 2018 at 8:30 a.m.; Accounts and Claims and Board Mileage Sheets; and Salaries.

Prince Edward Treasurer's Report - September 2018

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	8,177,895.14	8,177,895.14
Wells Fargo Social Services	198,601.67	198,601.67
Benchmark School Fund	1,335,812.49	1,335,812.49
Benchmark Food Service	204,566.18	204,566.18
TOTAL		9,916,875.48

Certificates of Deposit

Benchmark	609,724.91
Farmers Bank	210,882.92
TOTAL	<u>820,607.83</u>

GRAND TOTAL 10,737,483.31

MISCELLANEOUS

Treasurer of Virginia St Park memorabilia 6.00

BOARD OF SUPERVISORS

Farmville Newsmedia Advertising 590.18
Odessa H. Pride Mileage 129.71
C. Robert Timmons, Jr. Mileage 152.60

Jerry R. Townsend	Mileage		201.65
Business Card	Meals	228.75	
	VACo conference registration	675.00	903.75
Hampden Sydney College	Strategic Retreat		558.05
Verizon Wireless	iPad service		465.54

COUNTY ADMINISTRATOR

Business Card	Stamps		20.00
US Cellular	Phone		136.88
Diamond Springs Water, Inc.	Water & equipment rental		16.20
Pairet's, Inc.	Plaque (Showalter)		140.30
Matthew Bender & Company, Inc.	Admin Law Appdx 2018	51.08	
	2018 Rvols 2B & 5B	155.50	206.58

COMMISSIONER OF REVENUE

Beverly M. Booth	Certified mail		10.70
Treasurer of Virginia	Online service		82.05
Key Office Supply	Planner / binder	39.63	
	2-Drawer file cabinet	139.10	
	Copy paper	95.85	274.58
National Appraisal Guides	RV/motorcycle guides	70.00	
	Used car / marine guide	70.00	140.00
BMS Direct	Process RE & Property		239.06

TREASURER

Stephanie Bappert	Postage		6.70
Benchmark Community Bank	Payflow / Paypal		2.20
Treasurer of Virginia	Online service		82.06
BMS Direct	Real estate bills	2,483.43	
	Personal Property bills	2,839.28	
	Letterhead	152.67	5,475.38
Key Office Supply	Pens	5.07	
	Door stop	7.99	13.06
STEPS, Inc.	Shredding service		35.00
DMV	DMV Stop fees		150.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	2,275.00	6,175.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Printelect	Test voting machines	1,650.00	
	Ballots	2,518.59	4,168.59

REGISTRAR

U. S. Postal Service	Postage		242.00
Lynette Wright	Postage - Absentee votes		58.40

CIRCUIT COURT

Key Office Supply	Planner	16.27
Matthew Bender & Company, Inc.	Crim Law Cs Fnd Supp	184.10

GENERAL DISTRICT COURT

Diamond Springs Water, Inc.	Water & equipment rental	19.20
NeoFunds	Postage	86.64
US Cellular	Phone	23.41
Key Office Supply	Ink cartridge	94.99

SPECIAL MAGISTRATES

Key Office Supply	Shredder	629.00
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CLERK OF THE CIRCUIT COURT

AtWork Franchise, Inc.	Part-time employee	3,466.80	
CenturyLink	Phone	46.92	
Dixie Calhoun	Juror	30.00	
Malvin Eanes, Sr.	Juror	30.00	
Patricia Montague	Juror	30.00	
William E. Watson	Juror	30.00	
Joyce Yeatts	Juror	30.00	
Key Office Supply	Storage boxes	83.99	
	Planners	106.89	
	Office supplies	19.09	
	Hand towels	31.45	241.42
T&N Printing	Plats	16.05	
Thomson Reuters	Probate handbook	568.00	

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription	332.00	
Matthew Bender & Company, Inc.	Adm Law Appdx 2018E	51.08	
	VA Forms Rel#2018-1	256.10	
	2018 Rvols 2B & 5B	155.50	462.68

COMMONWEALTH'S ATTORNEY

Computer Projects of IL	VCIN License / maintenance	173.40	
Purchase Power	Postage	520.99	
U. S. Postal Service	Box rent	144.00	
Laurie Leap	Certified mail	13.45	
Wendy Hannah	Airport shuttle fee	20.00	
	Lodging	448.10	
	Meals	117.67	585.77
Megan Clark	Meals	161.14	
Tenth Circuit Bar Association	Dues (3 Attorneys)	300.00	
Key Office Supply	Binders / DVD / Postnote	90.53	
Blue360 Media, LLC	Crimes / offenses book	608.58	

VICTIM WITNESS ASSISTANCE PROGRAM

VVAN	Crime victim conference	275.00
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	<u>SHERIFF</u>	
B&G Auto, Inc.	Inspection	16.00
East End Motor Company, Inc.	Sensors / oil change	264.11
	Mount / balance tires	63.50
	Fan motor	148.31
	Inspection	16.00
	Tire	134.10
Express Care	Oil changes	423.62
	Oil change / wipers / filter	150.03
Kenbridge Tire	Calibration	25.00
Key Office Supply	Service call	75.00
	Toner	57.98
	Wall pocket	18.73
	Copy paper	159.75
	Pens / binders / wipes	82.40
	Printer ink	51.80
Computer Projects of IL	VCIN service contract	173.40
Farmville Newsmedia	Advertising	202.79
Business Card	Postage	33.77
	Cell phone	66.00
	Meals & lodging	2,520.12
	Training	1,045.00
	Business cards	47.99
	Gas	115.20
	Key fob batteries	34.29
	Ammo / voice recorder	527.94
	Insignia stars	25.34
	Refund	-20.34
	Shirt stays	48.97
Kinex Networking Solutions	Remote data backup	4,444.28
CenturyLink	Phone	19.95
	VCIN	10.36
US Cellular	Phone	7.97
Larry Franklin	Meals	18.33
Jason Jenkins	Meals	926.36
Michael Jackson	Meals	27.81
VALEAC	Dues	21.65
Diamond Springs Water, Inc.	Water & equipment rental	6.62
Walmart Community / SYNCB	Office supplies	100.00
	Camera cable	16.08
	Gate keys	17.96
Kaeser & Blair, Inc.	Glow necklace/keychain	7.84
Southside Electric Cooperative	Electric service	41.88
Rockwell Audio	Radar cable	1,681.90
Rod & Staff, LLC	Tires	15.15
Galls, LLC	Handcuff key	69.00
	Shoes	9.00
	Return merchandise	242.28
	Boots	-60.00
Pairet's, Inc.	Plaque / engraving	232.00
		423.28
		40.45

Printech, Inc.	Traffic summons		174.40
Town Police Supply	Guns		838.00
American Uniform Sales	Shirts		826.48
BKT Uniforms	Pants		620.91
Creative Monogramming	Shirts		84.00
Matthew Bender & Company, Inc.	Repl Vols 2B & 5B		155.50
Blue360 Media, LLC	Criminal / traffic law		64.25

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Blue Ridge Rescue Suppliers	Name patches		238.28
Fire & Safety Equipment Company	Repair / recharge extinguishers		116.85
Key Office Supply	Copy paper		31.95
NAFECO, Inc.	Gloves	29.41	
	Shirts	51.94	81.35
Taylor-Forbes Equipment Company	Motomix	110.83	
	Chaps	190.63	
	Chain saws	324.98	626.44
Smith's Upholstery	Repair turnout gear		175.00

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment	20,000.00	
	Partial truck payment	21,777.32	41,777.32
County Waste	Trash collection		32.34
John Deere Financial	Propane		1,289.16
CenturyLink	Phone		187.58
Dominion Energy Virginia	Electric service		419.09

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

Atlantic Emergency	Vehicle repair / maintenance		7,504.78
C W Williams	Turnout gear		7,139.42

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Verizon Wireless	Phone		268.27
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FOREST FIRE PREVENTION

Virginia Department of Forestry	Fire suppression		11,716.38
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EMERGENCY SERVICES

Business Card	Meals		263.25
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REGIONAL JAIL & DETENTION

Piedmont Regional Juvenile Detention Center	Juvenile detention		9,450.00
Piedmont Regional Jail	Inmate days - 2nd quarter		233,321.47

BUILDING OFFICIAL

US Cellular	Phone		24.41
Coy Leatherwood	Meals	17.91	
	Meeting registrations	30.00	47.91
Treasurer of Virginia	2% Permit levy		300.73

<u>ANIMAL CONTROL</u>		
Dominion Energy Virginia	Electric service	207.54
CenturyLink	Phone	132.73
US Cellular	Phone	104.58
Lowe's	Cleaning supplies	106.52
Walmart Community / SYNCB	Bleach / soap / trash bags	74.88
Business Card	Euthanasia drugs	44.26

<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner	60.00

<u>SANDY RIVER RESERVOIR</u>		
Piedmont Soil & Water	Mowing dam #12	2,500.00

<u>GENERAL PROPERTIES</u>				
Dodson Brothers Exterminating	Pest control - Cannery	38.00		
	Pest control - Worsham	38.00		
	Pest control - SCOPE	38.00		
	Pest control - CH	85.00		
	Pest control - Visitors Center	38.00	237.00	
ThyssenKrupp Elevator	Service contract - Oct-Dec		2,881.36	
Taylor-Forbes Equipment Company	Mower repairs		106.92	
Southside Electric Cooperative	SRR lights		30.04	
Dominion Energy Virginia	Roy Clark monument	7.32		
	SCOPE building	85.74		
	Courthouse	13,005.14		
	Sheriff Department shed	6.59		
	Worsham Clerk office	12.21		
	STEPS Centre	2,042.31		
	Lights at Rice	113.78		
	Ag blog	886.97		
	Shop	26.01	16,106.07	
	Town of Farmville	Water & sewer		133.18
	AT&T	Phone		45.22
	CenturyLink	Phone		151.89
	US Cellular	Phone		123.01
	O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Janitorial supplies		1,049.52	
Unifirst Corporation	Janitorial supplies		195.56	
CommWorld	10 phones	3,015.00		
	Phone line repairs	600.00	3,615.00	
Diamond Springs Water, Inc.	Equipment rental		8.95	
Grainger	Key blanks		6.90	
Lowe's	7" block	19.94		
	Sump pump	89.88		
	Drain auger / bladder	44.62		
	Return	-24.65	129.79	
	CH directional signs		115.00	
Cintas Corporation #524	Uniform rental		382.24	

NAPA of Farmville	Batteries	257.98	
	Battery charger	399.99	657.97
	<u>CANNERY</u>		
Virginia Food Works	Commercial contract		2,916.67
Grainger	Valves		125.36
Southside Electric Cooperative	Electric service		364.91
CenturyLink	Phone		276.18
	<u>COMPREHENSIVE SERVICES ACT</u>		
Bear Creek Academy	Professional service		1,850.00
Blue Ridge Therapy Assoc.	Professional service		960.00
Centra Health	Professional service		27,020.00
Elk Hill	Professional service		7,140.00
Faison School for Autism	Professional service		6,367.00
James River Therapy Services	Professional service		840.00
Christopher Doyle Jones	Foster care		700.00
Keystone Newport News, LLC	Professional service		2,755.00
National Counseling Group	Professional service		752.03
	<u>PLANNING</u>		
Farmville Newsmedia	Advertising		184.35
US Cellular	Phone		53.66
Rob Fowler	Mileage		173.31
Key Office Supply	Nameplate - Paige		12.00
	<u>ECONOMIC DEVELOPMENT</u>		
US Cellular	Phone		70.66
Business Card	Lodging		141.18
	<u>TOURISM</u>		
Dominion Energy Virginia	Electric service		175.03
Town of Farmville	Water & sewer		48.84
Business Card	UPS		9.01
CenturyLink	Phone		370.40
Magi Van Eps	First aid kit / choc.		35.70
	<u>FLOOD & EROSION CONTROL</u>		
Hurt & Proffitt, Inc.	Stormwater plan review		420.00
	<u>COOPERATIVE EXTENSION OFFICE</u>		
Treasurer - Virginia Tech	1st Quarter support		12,162.64
CenturyLink	Phone		114.84
	<u>GENERAL EXPENSE</u>		
Lumos Networks	Phone		2,859.95
Treasurer of Virginia	Ins termination		4,025.32
Southern States - Amelia	Gas		10,291.10

CAPITAL PROJECTS

CJMW Architecture	Revised plans		3,478.25
Crabtree Rohrbaugh & Associates	CH addition / renovation	6,678.04	
	STEPS roof replacement	1,296.83	7,974.87
Craftsman Roofing, Inc.	STEPS Center roofing		575,748.16

DEBT SERVICE

US Bank	Unrefunded-interest	6,431.25	
	Unrefunded-principal	70,000.00	
	2011 Unrefund-interest	9,091.47	
	2011 Unrefund-principal	96,261.25	
	2017 Refunded-principal	12,341.47	
	2017 Refunded-interest	54,899.49	279,024.93

WATER FUND

Town of Farmville	Water		38.94
US Bank	2011 Unrefund-principal	122,889.25	
	2011 Unrefund-interest	11,606.29	
	2017 refunded-principal	9,219.01	
	2017 refunded-interest	41,009.62	184,724.17

SEWER FUND

Dominion Energy Virginia	Sewer pump		57.92
	2011 Unrefund-principal	45,849.50	
	2011 Unrefund-interest	4,330.37	
	2017 refunded-principal	3,439.52	
	2017 refunded-interest	15,300.27	68,919.66

COLLECTIONS

East End Motor Company, Inc.	Moved sheds		240.00
Farmville Wholesale Electric	DH Shed installation	295.71	
	Screwdriver/straps	26.21	321.92
Grainger	Stud assembly	56.83	
	Wall phones	113.40	170.23
Lowe's	First Aid kit		19.94
NAPA of Farmville	Bungee cords	9.67	
	Def	49.96	59.63
Southern States	Gloves		37.97
Republic Services #974	Trash collection		620.13
STEPS, Inc.	Recycling fee		1,109.80
Southside Electric Cooperative	DH site	53.15	
	Virso site	68.00	121.15
Dominion Energy Virginia	Rice site	30.69	
	Cell C pump station	30.91	
	Green Bay site	41.85	
	Leachate pump	159.73	
	Worsham site	35.92	
	Prospect site	40.63	
	Scalehouse	50.79	
	Landfill site	17.45	407.97

CenturyLink	Phone		326.97
US Cellular	Phone		23.66
Verizon	Phone		142.01
O. O. Stiff, Inc.	Monthly service		702.50

LANDFILL OPERATIONS

Resource International	Assessment monitoring	18,809.94	
	Miscellaneous work tasks	2,610.50	
	Storm water compliance	792.00	22,212.44
Business Card	Safety boots - 4 pair		947.70
Cavalier Hose & Fittings	Transmission oil	324.75	
	Cam lock	12.82	
	Hose / trans fluid	168.68	506.25
East End Motor Company, Inc.	Flat repair		20.60
Ferguson Enterprises, Inc.	PVC / caps / adapters		148.92
Paul Langlois	Bolts & washers		4.67
Leachator Pumping Systems	Motor saver		466.45
Llewellyn Metal Works, Inc.	Hooks		99.80
Lowe's	Nuts & bolts	10.68	
	Flex tape	12.34	
	Return	-10.68	12.34
NAPA of Farmville	Hydraulic oil	199.95	
	Air filters / oil	178.97	
	V-belt	28.19	
	Oil	14.99	
	Glass adhesive / cleaner	22.68	
	Brake fluid	51.98	
	Brake set / flare tool	115.00	
	Brake line	13.99	
	Antifreeze	89.94	715.69
CenturyLink	Phone		53.30
US Cellular	Phone		51.13
Rod & Staff, LLC	Tires	503.00	
	Vacuum line PCV hose	65.77	568.77
Wright's Excavating, LLC	Road grader		5,000.00

RETIREMENT BENEFIT FUND

Vicki K. Johns	Retiree benefit		1,156.11
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PIEDMONT COURT SERVICES

Alere Toxicology Services, Inc.	Drug testing		97.40
Classified Marketplace	Advertising		99.54
Southside Messenger	Advertising		216.00
Mail Finance	Postage meter lease		190.68
CenturyLink	Phone		75.79
Lumos Networks	Phone		322.22
Zachary Ayoub	Mileage	308.95	
	Meals	41.53	
	Newspapers	2.50	352.98
Connie Stimpson	Mileage		12.90

Andy Mays	Mileage		136.25
Rachel Stahlman	Mileage	282.31	
	Newspaper	1.05	283.36
Rebecca Staton	Mileage		122.63
Sheraton Roanoke Hotel & Conference Center	Lodging		727.38

PCS SUPERVISION FEES EXPENDITURES

SRP Corporation, LLC	Rent		2,750.00
Connie Stimpson	Reimburse dinner meeting		379.54

In Re: Highway Matters

Mr. Scot Shippee, PE, Resident Engineer, VDOT, thanked the Board for the kind comments. He said his employees have been working really hard over the last couple weeks and he knows they will all appreciate it as well.

Mr. Shippee reported recent work has been focused on recovery from Hurricane Michael. He said crews are still working on slope and pipe repairs in various locations, and they are still out performing debris removal, all while patching potholes and trying to keep the riding surfaces safe. He presented a brief summary on Hurricane Michael, countywide: he said there were roughly 47 hurricane-related call-outs, not tree related, 36 of which were flooded overtop or washed out roads. He said Route 600 and Route 613 remain closed with major damage, with a price tag of right around \$1 million to fix. Work is being performed under an Emergency Force contract for our construction region. He said our crews have been working repairing a lot of these washouts; the work on Rt. 613 is not structure related. He said the work on Route 612 is another road that they worked on. Mr. Shippee said the cost of the cleanup from this one storm is estimated at \$150,000, the repairs to the shoulders and unpaved roads is estimated at \$200,000; overall the storm damage is estimated at \$1.6 million in Prince Edward County alone, and district-wide, it is estimated at \$12-\$15 million. He said they are working with FEMA to see what qualifies for reimbursement, but there are no guarantees. He explained the process of tallying the information to submit for reimbursement.

Mr. Shippee said the mowing will continue as soon as possible; crews from Buckingham and Appomattox counties are assisting. He said that in June, measurable rain fell 12 out of 30 days; from mid-July to the end of August, it rained 17 out of 21 days with a one-week break in September and in October there were about six working days before the hurricane hit. He asked that everyone keep that in mind that

the dry days are not just for mowing but it's when they have to tackle all the other big projects, such as safety and investment standpoints, it's a higher priority. He said the road surfaces are the priority; it is getting close to snow season, preventative maintenance needs to be done.

Mr. Shippee then announced the Farmville residency is now open and there will be a ribbon cutting in the first part of next year.

Supervisor Pride questioned if Allen Farm Road is still closed; Mr. Shippee said it is.

Supervisor Jones said the tree debris to the sides of the roads will hinder snow removal; he asked if VDOT can ask for help in removing the trees. Mr. Shippee said Prince Edward County and Charlotte County were hardest hit, and other counties are helping.

Supervisor Townsend asked if mowing has been subcontracted; Mr. Shippee said there has been no mechanism to do that this year, and what is spent on subcontractors for mowing comes from Prince Edward County's maintenance budget.

Supervisor Townsend said he will e-mail a list of road issues to Mr. Shippee; Mr. Shippee said he will review the list and make certain all are being covered.

Mr. Bartlett said a sign stating the road closure on New Bethel Road has been requested; he said the problem is that the closure is about 1.5 miles down the road but citizens aren't aware of the closure at the intersection with Route 15. Mr. Shippee said that with the volume of signs needed at various locations, there weren't enough signs.

In Re: Request from IDA – Hampden-Sydney College Bonds

Mr. Bartlett stated the Prince Edward County IDA conducted a public hearing on November 6, 2018 on the application of Hampden-Sydney College requesting the IDA of Prince Edward County issue up to \$15 million of revenue bonds. Representatives of Hampden-Sydney are present to answer any questions. If the IDA does not approve the request this matter will be removed from the agenda.

Section 3 of the Resolution proposed to be approved by the IDA specifically states the bonds will not constitute a debt or pledge of faith and credit of the IDA or County. In addition, Section 2 of the Resolution recommended to be approved by the Board of Supervisors contains a similar statement. Finally, Section 15.2-4909 of the *Code of Virginia* states that any Bonds issued pursuant to the Commonwealth's

Industrial Development and Revenue Bond Act “shall not be deemed to constitute a debt or a pledge of the faith and credit” of either the Commonwealth, or any political subdivision which includes the Locality which created the Authority issuing such bonds. The section goes on to state that any bonds issued pursuant to the Act must have a statement on the face of the bonds stating this limitation.

That section of the state code likewise provides that the directors of the IDA won’t be personally liable on the bond. This language is put into the *Code of Virginia* to make it clear the local government and IDA that assists a 501(c)(3) has no legal responsibility on the debt. Thus, there would be no risk or obligation for either the IDA or the County concerning the repayment of the bonds. The IDA does not receive any notices of payment or any other Bond management activities except for an annual Bond affidavit. Attachment (4) is the Fiscal Impact Statement as it affects Prince Edward County. As can be seen there are no such impacts.

As required by Section 147(f) of the Internal Revenue Code of 1986 to proceed with the issuance of the Bonds, the Board of Supervisors must approve a resolution approving the issuance of the Bonds.

Mr. Glenn Culley stated the college is requesting revenue bonds through the IDA, not to exceed \$15 million, using it to construct and equip a new dormitory on campus, the renovation of the existing dorms on campus and any other capital projects that may be associated with that. He said it would also be for coverage of bond issuance expenses. He said currently they have 1,046 beds and enrollment of 1,072 students, indicating there is a need. He said over two-thirds of the students come from Virginia.

Mr. Bartlett said this is not an obligation of the County or the IDA.

Supervisor Wilck made a motion, seconded by Supervisor Pride, to approve the Resolution with the caveat that this approval expires on December 31, 2018, and to authorize the County Administrator and/or the Chairman to sign all necessary documents required for the issuance of the bonds; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF PRINCE EDWARD COUNTY, VIRGINIA**

WHEREAS, the Industrial Development Authority of Prince Edward County, Virginia (the “Authority”) has considered a request from the President and Trustees of Hampden-Sydney College (the “College”), for the issuance of the Authority’s revenue bonds in a principal amount not to exceed \$15,000,000 (the “Bonds”) on behalf of the College;

WHEREAS, the proceeds of the Bonds will be used to assist the College in financing the acquisition, construction, equipping and development of the following facilities (collectively, the “Project”):

- A new dormitory facility;
- Improvements and renovations to existing student housing buildings;
- Other miscellaneous capital expenditures with respect to the property of the College; and
- The costs of issuing the Bonds and financing the Project;

WHEREAS, the Project will be located on the College’s Hampden-Sydney College campus at Hampden-Sydney, Virginia, 23943, in Prince Edward County, Virginia (the “County”), off of U.S. Route 15 approximately six miles south of the Town of Farmville, such campus is the College’s principal place of business;

WHEREAS, the College is a Virginia nonstock corporation that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the College is a private, independent, accredited and nonprofit institution of collegiate education in the Commonwealth of Virginia (the “Commonwealth”) whose primary purpose is to provide collegiate or graduate education and not to provide religious training or theological education and no portion of the Project will be utilized as a chapel or similar facility;

WHEREAS, Section 147(f) of the Code and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the “Virginia Code”) provide that the highest elected governmental unit of the locality having jurisdiction over the issuer of private activity bonds and over the area in which any facility financed with the proceeds of private activity bonds is located must approve the issuance of such bonds;

WHEREAS, the Authority issues its bonds on behalf of the County and the Project will be located in the County;

WHEREAS, the Board of Supervisors of Prince Edward County, Virginia (the “Board”) constitutes the highest elected governmental unit of the County;

WHEREAS, following a public hearing held by the Authority on November 6, 2018, the Authority adopted a resolution (the “Inducement Resolution”) in which it recommended and requested that the Board approve the issuance of Bonds by the Authority on behalf of the College;

WHEREAS, a copy of the Inducement Resolution, a reasonably detailed summary of the comments expressed at the Authority’s public hearing and the College’s Fiscal Impact Statement have been filed with the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF
PRINCE EDWARD COUNTY, VIRGINIA**

1. The Board approves the issuance of the Bonds by the Authority in a principal amount not to exceed \$15,000,000, which may be issued in one or more series and from time to time, for the benefit of

the College, as required by Section 147(f) of the Code and Section 15.2-4906 of the Virginia Code, to permit the Authority to assist in the acquisition, construction, equipping, development and financing of the Project.

2. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Project or the College. Further, as required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that neither the Authority nor the County shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor and neither the faith and credit nor the taxing power of the Commonwealth nor any political subdivision thereof, including the Authority and the County, shall be pledged thereto.

3. This resolution shall take effect immediately upon its adoption.

In Re: Request from Farmville Volunteer Fire Department

Mr. Bartlett stated the Town Manager has forwarded a request from the Farmville Volunteer Fire Department for the Board of Supervisors of Prince Edward County to approve a resolution allowing them to provide Basic Life Support services within the corporate limits of the Town of Farmville. He said he contacted the Town and ascertained the Town Council voted unanimously to approve the request from the Farmville VFD.

Section 15.2-955 of the Code of Virginia requires approval of the governing body before any volunteer fire or EMS agency can be established in the locality. In Counties, that governing body is the Board of Supervisors.

Mr. Bartlett said this request seems to stem from a report provided by the Virginia Department of Fire Programs. This report was conducted in response to a request from the Town of Farmville for the Department to “conduct a complete and thorough review of the fire system in Farmville.”

Mr. Bartlett stated the Town provided a revised resolution which specifies the Farmville VFD is requesting approval to provide Basic Life Support Services without transport, which was the item of most concern. He recommended the revised resolution be amended further by adding the phrase “Basic Life Support Services, Without Transport” and deleting the statement “these services.” This would ensure there is no confusion on what services are approved and reiterates the services requested in the second paragraph of the resolution.

Supervisor Jones asked if there will be coordination so both aren't sent to the same emergency event. A representative from the Farmville VFD said both agencies are notified to respond; he said it is their intent to respond to major medical incidents and provide assistance and medical care until EMS arrives and takes the patient to the hospital.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Resolution of Support for the Farmville Volunteer Fire Department Basic Life Support Services; the motion carried:

Aye:	Pattie Cooper-Jones J. David Emert Robert M. Jones Odessa H. Pride Gene A. Southall Jerry R. Townsend Jim R. Wilck	Nay: None
Absent:	C. Robert Timmons, Jr.	

RESOLUTION OF THE BOARD OF SUPERVISORS

Support for the Farmville Volunteer Fire Department Basic Life Support Services

WHEREAS, Section 15.2-955 of the Code of Virginia, 1950 as amended, requires local governing approval of any emergency medical service organization operating within that locality; and

WHEREAS, the Farmville Volunteer Fire Department is requesting approval from the Prince Edward County Board of Supervisors to provide Basic Life Support services, without transport, within the corporate limits of the Town of Farmville, Prince Edward County; and

WHEREAS, the Prince Edward County Board of Supervisors has determined it to be in the best interest of the citizens within the corporate limits of the Town of Farmville, Prince Edward County for the Farmville Volunteer Fire Department to provide these services;

NOW, THEREFORE, BE IT RESOLVED, the Prince Edward County Board of Supervisors grants approval to the Farmville Volunteer Fire Department to provide Basic Life Support Services, Without Transport, and to obtain the agency license per approval of the Office of Emergency Medical of Virginia.

In Re: Request from Frederick County – Tax Exempt Status of Local Agencies

Mr. Bartlett said the County of Frederick sent a letter requesting the Prince Edward County Board of Supervisors approve a resolution supporting Delegate David LaRock's bill which would repeal the local tax-exempt status of those organizations listed in Section 58.1-3650.1 through 58.1-3650.1001 of the Code

of Virginia on July 1, 2024, after which the local government would then decide if the organization should be tax exempt.

Prior to January 1, 2003, the Constitution of Virginia required all organizations requesting tax exempt status for both State and Local taxation to be approved by a vote of both houses of the General Assembly. Effective January 1, 2003 the Constitution of Virginia was amended and transferred the decision-making authority regarding local tax exemption from the General Assembly to the local governing body. But the organizations previously designated as tax-exempt by the General Assembly have maintained that status and are listed in Sections 58.1-3650.1 through 58.1-3650.1001.

The letter outlines the County of Frederick's reasons for requesting the amendment to the state code. The main reason is that a company operating a retirement community was awarded tax exempt status in 1986 which provides it an unfair advantage over other such companies that are not tax exempt and it is forcing County taxpayers to provide an annual subsidy to the company. A secondary reason is the County has standards it applies to agencies requesting tax exemption and the same standards were not applied by the General Assembly, therefore, companies are being treated differently.

The following organizations in Prince Edward County would be impacted by this legislation which would require them to come to the Board and request tax exempt status: SCOPE, STEPS, Crossroads.

Section 58.1-3605 of the Code of Virginia already provides a process for a local government to request an organization be removed from the list of tax-exempt organizations but that process requires a vote of the General Assembly for each such organization.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to approve the Resolution Supporting Delegate David LaRock's Legislative Proposal Regarding Tax Exemption; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	J. David Emert	
	Robert M. Jones	
	Odessa H. Pride	
	Gene A. Southall	
	Jerry R. Townsend	
	Jim R. Wilck	
Absent:	C. Robert Timmons, Jr.	

BOARD OF SUPERVISORS RESOLUTION

**Resolution Supporting Delegate David LaRock's
Legislative Proposal Regarding Tax Exemptions**

WHEREAS, §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, exempt various individually designated properties from taxation; and

WHEREAS, these tax-exempt designations were authorized by actions of the Virginia General Assembly; and

WHEREAS, in November 2002 a referendum was approved that permitted the General Assembly to adopt legislation enabling localities to exempt property from taxation; and

WHEREAS, during the 2003 General Assembly session HB 1750 was adopted, which detailed the procedure for how the granting of exemptions was to be done and also how a previously granted exemption could be revoked; and

WHEREAS, §58.1-3605 of the Code of Virginia, 1950, as amended, provides for a process by which a locality may seek revocation of a tax-exempt designation under §58.1-3650.1 et seq. which a local governing body wants to remove from its exempt property list. This process requires legislation and action by the General Assembly; and

WHEREAS, Delegate David LaRock has proposed a bill which would repeal §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, relating to tax exemptions; and

WHEREAS, this bill would terminate existing exemptions previously granted by the General Assembly pursuant to §§58.1-3650.1 through 58.1-3650.1001 of the Code of Virginia, 1950, as amended, as of July 1, 2024 and would enable localities to exempt by ordinance the real and/or personal property of any entity whose property tax exemption has been repealed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, expresses its support for Delegate LaRock's proposed legislation as it completes the process started in 2003 to enable localities to decide the appropriateness of tax exempt requests; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, requests that the Virginia Association of Counties support this proposal as part of its 2019 legislative agenda.

In Re: County Administrator's Report: Local Declaration of Emergency

Mr. Bartlett said that on October 11, 2018 at 5:00 p.m., as Director of Emergency Management, he issued a declaration of Local Emergency because of the severe weather conditions associated with Hurricane Michael. On October 17, 2018 at 5:00 p.m., the Declaration of Local Emergency was terminated.

Supervisor Emert made a motion, seconded by Supervisor Townsend, to approve the Resolution of Affirmation of the Local Declaration of Emergency; the motion carried:

FACES has received a \$400,000 grant from Feedmore, their parent organization, to assist in building a new facility adjacent to the YMCA. Feedmore must provide a match of at least \$250,000.

Dr. Wayne McWee said the significance is that for every dollar that the County waives, that amount goes toward the match that is needed to get the \$400,000 from Feedmore. He said they would also accept any additional funding; the Town of Farmville is going to receive a request to waive the water and sewer connection fees and additional funding to help with site preparation. He said FACES serves approximately 750 households weekly.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to waive the permit fees for soil disturbance, soil and erosion, stormwater and any building permit fees; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

In Re: County Administrator's Report: Landfill Equipment

Mr. Bartlett requested authorization from the Board to expend \$5,000 to purchase a used motor grader from Louise Wright. He said this piece of equipment will greatly decrease the amount of time for the Solid Waste employees when required to maintain and/or build new roads at the Landfill, and maintain the lots at the convenience sites. This machine will also be extremely useful to help clear snow and ice at those facilities mentioned. No budget adjustment is required. Mr. Bartlett said the Board approved an increase in the solid waste budget on August 14, 2018 of \$120,000 in the construction equipment line item to purchase a Track Loader. He said the County was able to find a machine for \$82,500, and said he would charge the \$5,000 to the same line item.

Supervisor Townsend made a motion, seconded by Supervisor Wilck, to authorize the County Administrator to expend \$5,000 to purchase a used motor grader from Louise Wright; the motion carried:

In Re: Properties & Community Development Committee Report

Mr. Bartlett said the Properties Committee, consisting of Supervisor Timmons (Chair), Supervisor Cooper-Jones and Supervisor Townsend met October 16, 2018 and discussed ways to improve maintenance of County property, especially the seven convenience sites. The Committee had a dialogue with the County Administrator and the Director of Public Works on ways to improve the maintenance of County property.

The first topic revolved around the sheds at the convenience sites. While three are relatively new, there are four that need to be replaced or rebuilt. The County has been using wooden sheds but to make these adequate, the County must fit out the buildings which is an extensive job requiring considerable manhours taking staff away from other duties or hiring contractors at considerable cost. The wooden sheds then last only 10-15 years. The committee is recommending the County transition from wooden sheds to Concrete Masonry Units (concrete block) with metal roofs to be used at the convenience sites. These buildings will last for decades, require less maintenance, provide better comfort and protection to the employees and save the County considerable cost in the long run. The Committee recommends enough funds be placed in the budget to allow the construction of two CMUs in each of the next two fiscal years.

Mr. Bartlett said the discussion then moved to workloads and manpower requirements. It was explained that difficulty in hiring staff for the landfill operations required the Director of Public Works to expend a great deal of his time at the landfill to ensure all DEQ requirements were met. In addition, the extremely wet summer and fall required an abnormally large number of tanker trips to remove leachate from the Leachate pond which took many manhours. While we are now fully staffed at the landfill, it has taken a considerable amount of time to catch up on the backlog of work which is still being done. The Committee expressed their desire to see improvement at the convenience sites as their conditions reflected on the County. They would like to see the bins kept painted and the grounds better maintained. Staff informed the Committee that employees painted the bins in the past and the grounds may have been kept in better shape but that with the aging of County Buildings, the expansion of County facilities and the loss of a position in public works have now made that very hard.

As the Courthouse and convenience sites have aged, the maintenance requirements have increased considerably. The County has also acquired the SCOPE building, which is old and requires considerable maintenance effort, and the County now owns the STEPS CENTRE which has a large grassy area that must

be maintained. The Committee was informed that during the recession, a Building & Grounds Maintenance employee retired and the position was not filled in order to save money. That position has never been filled since that time. The Committee is recommending that the funds in the budget for part-time in the Public Works Department be moved to full-time and the vacant Building & Grounds full-time position be filled. Because the funds for the part-time position have not been expended and we are almost halfway through the fiscal year, there are enough funds in the budget to pay for the salary of the new position for the remainder of the fiscal year but we will need to increase the Health Insurance expenditure line by \$3,500 and the VRS expenditure line by \$1,400. For the outyears, this position would increase the annual budget by \$24,000 to \$25,000 annually.

Supervisor Wilck asked if this will mean more can be done at the convenience sites. Mr. Bartlett said it is likely that one person won't make that much of a change. He said the insurance provided by the state will not cover roadside trash pickup for the community service workers through Piedmont Court Services. Discussion followed regarding insurance and verification of manhours for the community service workers. Mr. Bartlett stated the County could obtain insurance for community service workers if so desired. Supervisor Wilck directed this cost be determined.

Supervisor Townsend stated he would like to see all seven buildings be put on the list for replacement, with two each fiscal year and the fourth year there would be just one to be replaced. He also suggested collaborating with Mrs. Maxey to get the community service workers to the landfill and convenience sites. Mr. Bartlett said there are a lot of people that live near several of the convenience sites; he said the people without transportation problems can be sent to other sites. Discussion followed.

Supervisor Wilck said he noticed the contract with the Department of Justice is about to expire and asked for a report. Mr. Bartlett said the judge signed the release; the County is out of monitoring by the Department of Justice.

Chairman Cooper-Jones said the costs could be less; she added the findings of the report should be made public regarding Donald Hunter as they reported no criminal findings.

Supervisor Jones made a motion, seconded by Supervisor Wilck, to authorize the hiring of a full-time Buildings & Grounds Maintenance Employee and transfer the funds in the part-time expenditure line to the full-time salary line; the motion carried:

Aye: Pattie Cooper-Jones Nay: None
 J. David Emert
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 Jerry R. Townsend
 Jim R. Wilck
Absent: C. Robert Timmons, Jr.

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Jones made a motion, seconded by Supervisor Emert, to authorize the purchase of a public safety communications system for the Sheriff’s Office and to amend the FY 19 budget to appropriate \$315,000 from the General Fund fund balance to be expended from the appropriate capital expenditure line item; the motion carried:

Aye: Pattie Cooper-Jones Nay: None
 J. David Emert
 Robert M. Jones
 Odessa H. Pride
 Gene A. Southall
 Jerry R. Townsend
 Jim R. Wilck
Absent: C. Robert Timmons, Jr.

Sheriff Reed expressed his appreciation to the Board of Supervisors.

Supervisor Emert requested action be taken regarding the County fence ordinance, with concentration on Section 10-11, and amend the ordinance to permit access to retrieve animals from another’s property. He asked that the County Attorney review ordinances from other localities and bring the information to the Board. Discussion followed.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery – Home Canning

Ms. Pattie Gulick, Cannery Manager, submitted a report for October 2018, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary reports for the months of September 2018 and October 2018, which were reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2018, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Emert, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	J. David Emert		
	Robert M. Jones		
	Odessa H. Pride		
	Gene A. Southall		
	Jerry R. Townsend		
	Jim R. Wilck		
Absent:	C. Robert Timmons, Jr.		

the meeting was adjourned at 9:32 p.m.