

August 8, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of August, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; and James Ennis, County Attorney.

Chairman Jones called the August meeting to order. He issued the following statement:

*Ladies and Gentlemen, I wish to recognize that Supervisor Jerry Townsend is with us this evening via remote telephone access, as required by the Board of Supervisors Electronic Meeting Policy, in §2.2-3708.1 of the Code of Virginia, Supervisor Townsend provided notification several weeks ago that he would have to be physically absent from tonight's Board meeting because his job with the Department of Corrections required him to be in Staunton. He requested remote participation in tonight's meeting and his request is in conformance with the Board's Electronic Meeting Policy as required by the Code of Virginia. Any objection from another member of the Board of Supervisors on Supervisor Townsend's participation from this remote location in Staunton, Virginia, shall be approved and shall be recorded in the minutes.*

Reverend Maurice Finney offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

**Mitch Dilly**, Farmville District, stated he dropped off two dogs at the Prince Edward County Animal Shelter and asked the Animal Control Officer if he could volunteer and assist periodically with socializing and retraining the dogs, but was told that Prince Edward County is one of very few counties that do not allow volunteers into the Animal Control Center due to liability issues. He stated he has assisted with Cumberland County shelter in the past and would like to volunteer with Prince Edward County also. Mr. Dilly stated Longwood University and Hampden-Sydney students have shown interest in assisting with efforts to clean, exercise and socialize the animals with the intent to re-home the animals.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed those in attendance and said that while the issue with the water damage is a major concern, the other lingering issues need to be looked into, such as the Sheriff's office and other areas. He said it is embarrassing to go into some of the areas in the courthouse due to their appearance.

Supervisor Pride welcomed all in attendance and reminded everyone that school starts in the morning for a lot of children; she asked all to be aware and safe.

Supervisor Timmons welcomed all in attendance.

Supervisor Cooper-Jones welcomed all and stated she was invited to a meeting of the "Journey of Hope" group at Sheldon's in Keysville; the remarkable young men in "Journey of Hope" are riding bikes to raise money for disadvantaged youth. She said they stopped in Keysville on the way from California and Nevada, cross-country, and head north tomorrow.

Supervisor Wilck reported he and Supervisor Pride met with Farmville Downtown to add comments regarding the possibility of the boutique grocery store.

Supervisor Townsend thanked everyone for being supportive of the Board.

Supervisor Simpson thanked all for attending.

In Re: Consent Agenda

Supervisor Cooper-Jones asked to discuss the mileage reports prior to the vote on the Consent Agenda. She stated she still has questions about Supervisor Simpson's reports; she said while they are very

detailed, they are not accurate and said that the Board members could telephone administrative staff and not drive in each time they wish to talk with staff. Supervisor Cooper-Jones stated the Finance Committee needs to develop a policy or formula regarding what the mileage [reimbursement] is to cover. The meeting date was set for Monday, August 14, 2017 at 7:30 p.m.

Supervisor Townsend suggested the entire Board should come together to create the policy; discussion followed. Chairman Jones stated the Finance Committee will begin the process and bring it to the full Board for approval at the September meeting.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and carried:

|      |   |           |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|---|-----------|

the Board accepted the Treasurer's Report for June 2017; the minutes of the meeting held July 11, 2017; Accounts and Claims; Salaries; an Event Permit for the Five County Fair and appropriations as follows:

| REV/EXP | FUND | DEPT  | OBJECT | DESCRIPTION                             | DEBIT   | CREDIT    |
|---------|------|-------|--------|---|---------|-----------|
| 3 (Rev) | 100  | 41050 | 0100   | From General Fund Balance               |         | \$247,321 |
| 4 (Exp) | 100  | 32200 | 7001   | Farmville Volunteer Fire Department     | \$ 442  |           |
| 4 (Exp) | 100  | 32200 | 7002   | Rice Volunteer Fire Department          | 33,844  |           |
| 4 (Exp) | 100  | 32200 | 7003   | Prospect Volunteer Fire Department      | 53,666  |           |
| 4 (Exp) | 100  | 32200 | 7004   | Darlington Heights Volunteer Fire Dept. | 28,532  |           |
| 4 (Exp) | 100  | 32200 | 7005   | Hampden-Sydney Volunteer Fire Dept.     | 10,821  |           |
| 4 (Exp) | 100  | 32200 | 7006   | Pamplin Volunteer Fire Department       | 104,158 |           |
| 4 (Exp) | 100  | 32200 | 7007   | Meherrin Volunteer Fire Department      | 15,858  |           |

**Prince Edward Treasurer's Report - June 2017**

| Name of Bank                  | Bank Balance | Available Balance    |
|-------------------------------|--------------|----------------------|
| Benchmark Pooled Fund Account | 9,321,543.93 | 9,321,543.93         |
| Wells Fargo Social Services   | 365,333.02   | 365,333.02           |
| Benchmark School Fund         | 1,374,124.48 | 1,374,124.48         |
| Benchmark Food Service        | 341,983.43   | 341,983.43           |
| <b>TOTAL</b>                  |              | <b>11,402,984.86</b> |

**Certificates of Deposit**

|                          |                             |
|--------------------------|-----------------------------|
| Benchmark                | 361,158.10                  |
| Citizens Bank Recreation | 16,518.43                   |
| Farmers Bank             | 437,383.74                  |
| TOTAL                    | <u>815,060.27</u>           |
| GRAND TOTAL              | <u><u>12,218,045.13</u></u> |

**BOARD OF SUPERVISORS**

|                        |                           |          |          |
|------------------------|---------------------------|----------|----------|
| Farmville Newsmedia    | Advertising               |          | 466.38   |
| VACORP                 | Liability insurance       | 300.00   |          |
|                        | Public official liability | 3,182.00 | 3,482.00 |
| Calvin Gray            | Mileage                   |          | 72.22    |
| Robert M. Jones        | Mileage                   |          | 32.10    |
| Howard F. Simpson      | Mileage                   |          | 301.74   |
| C. Robert Timmons, Jr. | Mileage                   |          | 406.60   |
| Jerry R. Townsend      | Mileage                   |          | 446.72   |
| James Robert Wilck     | Mileage                   |          | 15.46    |
| Business Card          | Water & soft drinks       | 23.54    |          |
|                        | Lodging                   | 580.44   | 603.98   |

**COUNTY ADMINISTRATOR**

|                                |                           |          |          |
|--------------------------------|---------------------------|----------|----------|
| VACORP                         | Workers compensation      | 76.00    |          |
|                                | Motor vehicle insurance   | 2,174.00 |          |
|                                | Public official liability | 597.00   | 2,847.00 |
| Business Card                  | Phone cases               | 65.04    |          |
|                                | Lodging                   | 290.22   | 355.26   |
| University of Virginia         | FY18 Dues                 |          | 1,000.00 |
| Key Office Supply              | Wireless mouse            |          | 39.98    |
| Matthew Bender & Company, Inc. | Code Rules 2017 RV11      | 65.93    |          |
|                                | Return                    | -101.43  |          |
|                                | Supp Pkg / Index / Vols   | 540.66   |          |
|                                | 2017 Anno Citator         | 95.08    | 600.24   |

**LEGAL SERVICES**

|        |                      |  |       |
|--------|----------------------|--|-------|
| VACORP | Workers compensation |  | 15.25 |
|--------|----------------------|--|-------|

**COMMISSIONER OF REVENUE**

|                       |                           |        |        |
|-----------------------|---------------------------|--------|--------|
| VACORP                | Workers compensation      |        | 40.00  |
| Treasurer of Virginia | Online service            |        | 74.20  |
| Key Office Supply     | Folders / markers / clips | 32.47  |        |
|                       | Envelopes / canned air    | 22.97  |        |
|                       | Binders / folders / pens  | 180.04 |        |
|                       | Red pens                  | 50.97  | 286.45 |

| <u>TREASURER</u>                   |                        |          |
|------------------------------------|------------------------|----------|
| VACORP                             | Workers compensation   | 42.25    |
| Business Card                      | UPS                    | 3.64     |
| Benchmark Community Bank           | Payflow Paypal         | 3.20     |
| Treasurer of Virginia              | Online service         | 74.21    |
| Treasurers Association of Virginia | Dues                   | 400.00   |
| BMS Direct                         | Envelopes              | 227.37   |
| Key Office Supply                  | Copy paper             | 233.94   |
|                                    | Greenbar paper         | 111.98   |
|                                    | Flash drives           | 47.94    |
|                                    | Office supplies        | 3,432.84 |
|                                    | Calendar / Twtr ribbon | 30.77    |
| STEPS, Inc.                        | Shredding service      | 3,857.47 |
|                                    |                        | 35.00    |

| <u>INFORMATION TECHNOLOGY</u>   |                          |           |
|---------------------------------|--------------------------|-----------|
| Business Data of Virginia, Inc. | Contract agreement       | 3,900.00  |
|                                 | Travel expense           | 1,000.00  |
| BAI Municipal Software          | Technical support        | 10,396.00 |
| ComputerPlus Sales / Service    | Printer service contract | 79.00     |

| <u>ELECTORAL BOARD AND OFFICIALS</u> |                   |        |
|--------------------------------------|-------------------|--------|
| Farmville Newsmedia                  | Advertising       | 143.50 |
| Key Office Supply                    | Copy paper        | 70.49  |
|                                      | Office supplies   | 13.81  |
|                                      | Labels / folders  | 62.06  |
|                                      | Desktop switch    | 14.99  |
|                                      | Binders / indexes | 4.76   |
|                                      |                   | 166.11 |

| <u>REGISTRAR</u>    |                             |        |
|---------------------|-----------------------------|--------|
| VACORP              | Workers compensation        | 13.75  |
| Lynette Wright      | Lodging                     | 325.68 |
| VRAV Annual Meeting | Annual training             | 200.00 |
| Key Office Supply   | Copier maintenance contract | 482.00 |

| <u>CIRCUIT COURT</u> |                      |      |
|----------------------|----------------------|------|
| VACORP               | Workers compensation | 6.75 |

| <u>GENERAL DISTRICT COURT</u> |                   |        |
|-------------------------------|-------------------|--------|
| US Cellular                   | Phone             | 24.21  |
| Key Office Supply             | Laser cartridge   | 164.99 |
|                               | Staples           | 8.97   |
|                               | Chairs / supplies | 500.00 |
| The Supply Room               | Stamps            | 637.96 |
|                               |                   | 95.35  |

| <u>CLERK OF THE CIRCUIT COURT</u> |                      |          |
|-----------------------------------|----------------------|----------|
| VACORP                            | Workers compensation | 71.75    |
| Farmville Newsmedia               | Advertising          | 215.25   |
| Treasurer of Virginia             | Audit                | 1,799.09 |
| CenturyLink                       | Phone                | 45.94    |

|                                |                         |  |        |
|--------------------------------|-------------------------|--|--------|
| VA Court Clerk's Association   | Conference registration |  | 325.00 |
| Key Office Supply              | Legal paper             |  | 131.88 |
| Matthew Bender & Company, Inc. | Wills & Admin Rel       |  | 339.31 |
| T&N Printing                   | Plats                   |  | 14.29  |

LAW LIBRARY

|                                |                         |        |        |
|--------------------------------|-------------------------|--------|--------|
| Relx Inc. DBA LexisNexis       | Monthly subscription    |        | 281.00 |
| Matthew Bender & Company, Inc. | Supp Pkg / Index / Vols | 540.66 |        |
|                                | 2017 Anno Citator       | 95.08  |        |
|                                | VA Forms 2017-TTT       | 239.10 | 874.84 |

COMMONWEALTH'S ATTORNEY

|                                    |                         |  |          |
|------------------------------------|-------------------------|--|----------|
| VACORP                             | Workers compensation    |  | 87.00    |
| Wendy Hannah                       | Postage                 |  | 28.68    |
| Megan Clark                        | Conference registration |  | 310.00   |
| Treasurer of Virginia              | Dues                    |  | 295.00   |
| VA Assn. of Commonwealth Attorneys | Annual dues             |  | 1,750.00 |
| STEPS, Inc.                        | Shredding service       |  | 35.00    |
| VA Lawyers Weekly                  | Subscription            |  | 269.00   |

VICTIM WITNESS ASSISTANCE PROGRAM

|                   |                      |        |        |
|-------------------|----------------------|--------|--------|
| VACORP            | Workers compensation |        | 10.25  |
| Key Office Supply | Chair                | 259.99 |        |
|                   | Copy paper           | 119.85 |        |
|                   | Ink / pens / folders | 140.61 |        |
|                   | Ink cartridge        | 179.99 | 700.44 |

SHERIFF

|                              |                                  |           |           |
|------------------------------|----------------------------------|-----------|-----------|
| VACORP                       | Workers compensation             | 5,774.75  |           |
|                              | Motor vehicle insurance          | 14,132.00 | 19,906.75 |
| B&G Auto, Inc.               | Oil change / charge A/C          | 232.27    |           |
|                              | Oil change / filters             | 132.75    | 365.02    |
| East End Motor Company, Inc. | Tie rod / inspection / alignment | 251.94    |           |
|                              | Struts / rotors / oil change     | 1,565.89  |           |
|                              | Battery                          | 6.99      |           |
|                              | Alignment                        | 69.95     |           |
|                              | Wipers / bulbs / inspection      | 51.93     |           |
|                              | Headlight                        | 431.99    |           |
|                              | Inspection                       | 16.00     |           |
|                              | Charge A/C system                | 106.63    | 2,501.32  |
| Express Care                 | Oil changes                      |           | 508.82    |
| Rockwell Audio               | Radio repairs                    |           | 138.00    |
| Geocomm, Inc.                | Maintenance contract             |           | 3,550.00  |
| ID Networks                  | Maintenance contract             | 7,105.00  |           |
|                              | Annual software maintenance      | 775.00    | 7,880.00  |
| Business Card                | Postage                          | 58.75     |           |
|                              | Meal                             | 118.03    |           |
|                              | Lodging                          | 371.62    |           |
|                              | Gas                              | 170.82    | 719.22    |
| CenturyLink                  | Phone                            |           | 18.33     |

|                                |                         |          |          |
|--------------------------------|-------------------------|----------|----------|
| US Cellular                    | Phone                   |          | 785.19   |
| Farmville Printing             | Office forms            |          | 122.60   |
| Walmart Community / RFCSELLC   | SD cards                | 53.64    |          |
|                                | Clorox wipes            | 6.24     | 59.88    |
| Kaeser & Blair, Inc.           | Stickers                |          | 591.42   |
| Southside Electric Cooperative | Electric service        |          | 14.72    |
| Haley Auto Mall                | Seat handle             |          | 41.80    |
| Axon Enterprise, Inc.          | Taser cartridges        |          | 1,579.31 |
| Commtronics of Virginia        | Radio                   |          | 914.94   |
| Galls, LLC                     | Mag light               | 122.00   |          |
|                                | Oxfords                 | 124.32   |          |
|                                | Nameplate               | 9.18     |          |
|                                | Credit                  | -82.50   |          |
|                                | Patches                 | 800.00   |          |
|                                | Badge patches           | 150.00   |          |
|                                | Boots                   | 89.00    | 1,212.00 |
| David Wilmoth                  | Voice recorder          |          | 41.95    |
| American Uniform Sales         | Shirts                  |          | 82.50    |
| BKT Uniforms                   | Pants                   | 2,052.51 |          |
|                                | Coats                   | 7,785.00 | 9,837.51 |
| Janear Jefferson               | Sew patches on shirts   |          | 14.00    |
| Matthew Bender & Company, Inc. | Supp Pkg / Index / Vols |          | 540.66   |

SHERIFF - COURTS

|        |                      |  |          |
|--------|----------------------|--|----------|
| VACORP | Workers compensation |  | 1,628.00 |
|--------|----------------------|--|----------|

FARMVILLE VOLUNTEER FIRE DEPARTMENT

|                              |                   |       |        |
|------------------------------|-------------------|-------|--------|
| Atlantic Emergency           | Steel hook        |       | 121.60 |
| Farmville Printing           | Letterhead        |       | 51.70  |
| Heartsmart.com               | Electrode pads    |       | 118.00 |
| Municipal Emergency Services | Handle            | 34.57 |        |
|                              | Hydrant / spanner | 82.83 | 117.40 |
| NAFECO, Inc.                 | Dress coat braid  |       | 30.00  |

RICE VOLUNTEER FIRE DEPARTMENT

|                           |                    |  |        |
|---------------------------|--------------------|--|--------|
| County Waste              | Trash collection   |  | 32.34  |
| Crossroads Services Board | Scrub / wax floors |  | 400.00 |
| Ellington's Lawn Service  | Mowing             |  | 225.00 |
| Industrial Repair, Inc.   | Inspection         |  | 67.00  |
| Dominion Energy Virginia  | Electric service   |  | 398.25 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

|                                     |        |  |       |
|-------------------------------------|--------|--|-------|
| Prince Edward County Public Schools | Diesel |  | 33.09 |
| Prince Edward County Treasurer      | Gas    |  | 81.03 |

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

|                              |                            |          |          |
|------------------------------|----------------------------|----------|----------|
| C W Williams                 | Air pack maintenance       |          | 1,747.95 |
| East End Motor Company, Inc. | Inspection                 | 51.00    |          |
|                              | Service transmission / oil | 1,134.85 | 1,185.85 |
| Hampden-Sydney College       | Postage                    |          | 91.41    |

|                          |                    |        |        |
|--------------------------|--------------------|--------|--------|
| Honeycutt & McGuire, PC  | Accounting service |        | 866.75 |
| CenturyLink              | Phone              |        | 146.75 |
| Safe Air Systems, Inc.   | Annual service     | 686.91 |        |
|                          | Air tank repair    | 17.00  | 703.91 |
| Dominion Energy Virginia | Electric service   |        | 656.17 |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

|                                   |                               |       |        |
|-----------------------------------|-------------------------------|-------|--------|
| AT&T                              | Phone                         |       | 88.08  |
| Blue Ridge Rescue Suppliers       | Equipment maintenance         |       | 615.00 |
| C W Williams                      | SCBA flow test                |       | 137.56 |
| Jamerson Building Supply          | Weed & grass killer           | 21.99 |        |
|                                   | Building maintenance supplies | 51.34 | 73.33  |
| Pamplin Volunteer Fire Department | Reimburse PO Box rent         |       | 116.00 |
| Pamplin Exxon                     | Fuel                          |       | 108.15 |
| Prince Edward Overhead Doors      | Replace door springs          |       | 280.00 |
| Dominion Energy Virginia          | Electric service              |       | 374.93 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

|                          |                  |  |        |
|--------------------------|------------------|--|--------|
| Parker Oil Company, Inc. | Diesel           |  | 520.24 |
| Verizon Wireless         | Phone            |  | 267.88 |
| Verizon                  | Phone            |  | 187.17 |
| Dominion Energy Virginia | Electric service |  | 599.37 |

VOLUNTEER FIRE DEPARTMENTS

|                                       |               |  |          |
|---------------------------------------|---------------|--|----------|
| Hampden-Sydney Volunteer Fire Dept.   | 17-18 Support |  | 1,250.00 |
| Prince Edward Area Firefighters Assn. | 17-18 Support |  | 4,000.00 |

AMBULANCE AND RESCUE SERVICES

|                                       |               |  |           |
|---------------------------------------|---------------|--|-----------|
| Prince Edward Volunteer Rescue Squad  | 17-18 Support |  | 18,700.00 |
| Pamplin Volunteer Fire Department EMS | 17-18 Support |  | 2,500.00  |
| Meherrin Fire & Rescue                | 17-18 Support |  | 3,250.00  |

FOREST FIRE PREVENTION

|                |                  |  |           |
|----------------|------------------|--|-----------|
| State Forester | Fire suppression |  | 11,687.22 |
|----------------|------------------|--|-----------|

EMERGENCY SERVICES

|               |                  |          |           |
|---------------|------------------|----------|-----------|
| VACORP        | Line of Duty     |          | 15,430.00 |
| Business Card | Computer         | 1,049.00 |           |
|               | Software         | 229.99   | 1,278.99  |
| Korman Signs  | Signs & hardware |          | 617.57    |

REGIONAL JAIL & DETENTION

|                        |                    |  |            |
|------------------------|--------------------|--|------------|
| Piedmont Regional      | Juvenile detention |  | 3,450.00   |
| Juvenile Detention     |                    |  |            |
| Piedmont Regional Jail | Inmate days        |  | 309,871.14 |

BUILDING OFFICIAL

|        |                           |        |        |
|--------|---------------------------|--------|--------|
| VACORP | Workers compensation      | 255.50 |        |
|        | Motor vehicle insurance   | 544.00 |        |
|        | Public official liability | 198.00 | 997.50 |

|                         |                       |       |        |
|-------------------------|-----------------------|-------|--------|
| Fisher Auto Parts, Inc. | Wheel hub repair kits |       | 278.36 |
| Rod & Staff, LLC        | Install wheel bearing |       | 292.50 |
| US Cellular             | Phone                 |       | 24.71  |
| Coy Leatherwood         | Meal                  | 7.73  |        |
|                         | Meeting registration  | 30.00 | 37.73  |

ANIMAL CONTROL

|                                 |                          |          |          |
|---------------------------------|--------------------------|----------|----------|
| VACORP                          | Workers compensation     | 209.25   |          |
|                                 | Motor vehicle insurance  | 1,087.00 | 1,296.25 |
| Jennifer Kingsley, DVM          | Vet service              |          | 50.00    |
| Lowe's                          | Cutting wheels           | 13.20    |          |
|                                 | Gate corners / paint     | 24.10    | 37.30    |
| Sherwin Williams Company        | Paint / handles / covers | 62.71    |          |
|                                 | Paint                    | 41.85    | 104.56   |
| Dominion Energy Virginia        | Electric service         |          | 180.03   |
| CenturyLink                     | Phone                    |          | 118.77   |
| US Cellular                     | Phone                    |          | 111.70   |
| Ron Kinest                      | Livestock claim          |          | 463.00   |
| Prince Edward Health Department | Rabies vaccine           |          | 295.83   |
| Southern States                 | Dewormer                 |          | 21.99    |
| Walmart Community/RFCSLLC       | Cleaning supplies        |          | 65.47    |
| Witmer Public Safety Group      | Vest carriers            |          | 166.27   |

MEDICAL EXAMINER

|                       |         |  |       |
|-----------------------|---------|--|-------|
| Treasurer of Virginia | Coroner |  | 20.00 |
|-----------------------|---------|--|-------|

REFUSE DISPOSAL

|                                |                         |           |           |
|--------------------------------|-------------------------|-----------|-----------|
| VACORP                         | Workers compensation    | 2,576.00  |           |
|                                | Motor vehicle insurance | 1,087.00  | 3,663.00  |
| Resource International         | Assessment monitoring   | 13,286.06 |           |
|                                | Misc. work tasks        | 1,864.90  |           |
|                                | Storm water compliance  | 3,477.33  | 18,628.29 |
| Lowe's                         | Bug spray               | 22.56     |           |
|                                | Weather station         | 95.00     | 117.56    |
| Rod & Staff, LLC               | Repair dumpster         | 804.00    |           |
|                                | Repair baskets          | 97.50     |           |
|                                | Straighten lock         | 32.50     | 934.00    |
| East End Motor Company, Inc.   | Inspection              |           | 51.00     |
| James P. Childress, Jr.        | Adjust clutch / grease  |           | 80.00     |
| Republic Services #974         | Trash collection        |           | 437.78    |
| Wright's Excavating, LLC       | Landfill operation      |           | 54,826.83 |
| Emanuel Tire of Virginia       | Tire recycling          |           | 1,646.40  |
| STEPS, Inc.                    | Recycling fee           |           | 2,051.60  |
| Synergy Recycling, LLC         | Electronic recycling    |           | 2,678.50  |
| Southside Electric Cooperative | DH site                 | 48.39     |           |
|                                | Virso site              | 66.85     | 115.24    |
| Dominion Energy Virginia       | Rice site               | 34.95     |           |
|                                | Cell C pump station     | 19.75     |           |
|                                | Green Bay site          | 49.83     |           |
|                                | Leachate pump           | 330.42    |           |

|                                     |                 |       |          |
|-------------------------------------|-----------------|-------|----------|
|                                     | Worsham site    | 40.66 |          |
|                                     | Prospect site   | 36.92 |          |
|                                     | Scalehouse      | 63.76 |          |
|                                     | Landfill site   | 29.38 | 605.67   |
| CenturyLink                         | Phone           |       | 101.54   |
| US Cellular                         | Phone           |       | 24.21    |
| Verizon                             | Phone           |       | 136.39   |
| O. O. Stiff, Inc.                   | Monthly service |       | 702.50   |
| Prince Edward County Public Schools | Diesel          |       | 1,012.62 |
| NAPA of Farmville                   | Def             |       | 70.64    |

GENERAL PROPERTIES

|                                     |                                |           |           |
|-------------------------------------|--------------------------------|-----------|-----------|
| VACORP                              | Workers compensation           | 1,022.25  |           |
|                                     | Fire insurance                 | 26,116.00 |           |
|                                     | Motor vehicle insurance        | 2,718.00  |           |
|                                     | Boiler insurance               | 1,932.00  | 31,788.25 |
| Dodson Brothers Exterminating       | Pest control - Cannery         | 38.00     |           |
|                                     | Pest control - Worsham         | 38.00     |           |
|                                     | Pest control - SCOPE           | 38.00     |           |
|                                     | Pest control - Courthouse      | 85.00     |           |
|                                     | Pest control - Visitors Center | 38.00     | 237.00    |
| ThyssenKrupp Elevator               | Service contract - Jul/Sept    |           | 2,789.84  |
| East End Motor Company, Inc.        | Inspection                     | 16.00     |           |
|                                     | Lawnmower tire                 | 39.29     | 55.29     |
| Southside Electric Cooperative      | SRR lights                     |           | 29.18     |
| Dominion Energy Virginia            | Roy Clark monument             | 7.19      |           |
|                                     | SCOPE building                 | 57.57     |           |
|                                     | Courthouse                     | 13,009.28 |           |
|                                     | Sheriff Department shed        | 6.59      |           |
|                                     | Worsham Clerk Office           | 117.95    |           |
|                                     | Lights at Rice                 | 110.79    |           |
|                                     | Ag building                    | 980.72    |           |
|                                     | Shop                           | 23.74     | 14,313.83 |
| Town of Farmville                   | Water & sewer                  |           | 126.11    |
| AT&T                                | Phone                          |           | 43.11     |
| CenturyLink                         | Phone                          |           | 55.97     |
| US Cellular                         | Phone                          |           | 118.65    |
| Diamond Paper Company               | Hand soap / floor wax          | 410.84    |           |
|                                     | Wax / paper products           | 647.83    | 1,058.67  |
| Unifirst Corporation                | Janitorial supplies            |           | 1,156.85  |
| Farmville Wholesale Electric        | Bulbs                          |           | 892.20    |
| Fisher Auto Parts, Inc.             | Shop towels / Gojo             |           | 32.83     |
| Grant's Glass                       | Light fixture glass            |           | 10.00     |
| Key Office Supply                   | 9 volt battery                 |           | 1.89      |
| Lowe's                              | Torch / butane                 |           | 65.26     |
| Cintas Corporation #624             | Uniform rental                 |           | 608.35    |
| Prince Edward County Public Schools | Diesel                         |           | 137.03    |
| NAPA of Farmville                   | Silicone                       |           | 7.69      |
| Rod & Staff, LLC                    | Tires                          |           | 1,186.49  |
| Taylor-Forbes Equipment Company     | Oil                            |           | 25.96     |

CANNERY

|                                 |                      |          |
|---------------------------------|----------------------|----------|
| VACORP                          | Workers compensation | 79.25    |
| Virginia Food Works             | Contract payment     | 2,916.67 |
| Town of Farmville               | Water test kits      | 80.00    |
| Southside Electric Cooperative  | Electric service     | 358.52   |
| Ellington Energy Service        | Heating oil          | 676.00   |
| CenturyLink                     | Phone                | 246.88   |
| Diamond Paper Company           | Latex gloves         | 77.65    |
| Can Corp of America, Inc.       | Cans & lids          | 4,262.98 |
| Virginia Department of Taxation | Sale use tax on cans | 225.92   |

HEALTH DEPARTMENT

|                                   |                     |           |
|-----------------------------------|---------------------|-----------|
| Prince Edward County Health Dept. | 1st Quarter support | 42,461.50 |
|-----------------------------------|---------------------|-----------|

COMPREHENSIVE SERVICES ACT

|  |                      |           |
|--|----------------------|-----------|
| Blue Ridge Autism & Achievement Center | Professional service | 3,600.00  |
| Rescare / Braley & Thompson            | Professional service | 7,530.00  |
| Center for Pediatric Therapies         | Professional service | 320.00    |
| Centra Health                          | Professional service | 2,040.00  |
| Centra Health, Inc.                    | Professional service | 20,280.00 |
| Family & Community Support             | Professional service | 2,260.00  |
| Grafton School, Inc.                   | Professional service | 31,645.00 |
| Hallmark Youthcare - Richmond          | Professional service | 2,442.00  |
| The Hughes Center                      | Professional service | 5,324.00  |
| VA Home for Boys & Girls               | Professional service | 3,600.00  |
| Voices Speech Therapy                  | Professional service | 50.00     |

OTHER WELFARE / SOCIAL SERVICES

|  |                     |          |
|--|---------------------|----------|
| SCOPE / Meals on Wheels                  | 17-18 Support       | 2,500.00 |
| Piedmont Senior Resources                | 17-18 Support       | 3,064.00 |
| STEPS, Inc.                              | 17-18 Support       | 5,000.00 |
| Jolly Glee Senior Center                 | 17-18 Support       | 1,120.00 |
| STEPS, Inc.                              | 17-18 Support (CAP) | 3,622.00 |
| FACES, Inc.                              | 17-18 Support       | 2,137.50 |
| Special Olympics - Area 12               | 17-18 Support       | 1,000.00 |
| Virginia Legal Aid Society, Inc.         | 17-18 Support       | 1,200.00 |
| Tri-County Life Learners                 | 17-18 Support       | 1,200.00 |
| Southside Center for Violence Prevention | 17-18 Support       | 2,400.00 |
| Hearf of Virginia Free Clinic            | 17-18 Support       | 3,000.00 |
| Longwood Center for Visual Arts          | 17-18 Support       | 2,000.00 |
| Habitat for Humanity                     | 17-18 Support       | 1,600.00 |

CONTRIBUTIONS TO COLLEGES

|   |               |          |
|---|---------------|----------|
| Southside Virginia Community College          | 17-18 Support | 5,000.00 |
| Longwood Small Business<br>Development Center | 17-18 Support | 3,375.00 |

MUSEUMS

|        |               |      |
|--------|---------------|------|
| Lowe's | Paint thinner | 7.19 |
|--------|---------------|------|

|                           |               |       |          |
|---------------------------|---------------|-------|----------|
|                           | Drop cloth    | 19.79 | 26.98    |
| Sherwin Williams Company  | Paint         |       | 283.85   |
| Robert Russa Moton Museum | 17-18 Support |       | 4,000.00 |

PUBLIC LIBRARY

|  |               |  |           |
|--|---------------|--|-----------|
| Farmville-Prince Edward<br>Community Library | 17-18 Support |  | 52,702.00 |
|--|---------------|--|-----------|

PLANNING

|                     |                      |  |        |
|---------------------|----------------------|--|--------|
| VACORP              | Workers compensation |  | 648.50 |
| Farmville Newsmedia | Advertising          |  | 164.00 |
| US Cellular         | Phone                |  | 58.22  |

COMMUNITY DEVELOPMENT

|                               |                                       |           |           |
|-------------------------------|---------------------------------------|-----------|-----------|
| Farmville Chamber of Commerce | 17-18 Support                         |           | 250.00    |
| Town of Farmville             | 17-18 Support - Airport               | 3,800.00  |           |
|                               | 17-18 Support - Bus                   | 25,000.00 | 28,000.00 |
| Town of Blackstone            | 17-18 Support (Piedmont Area Transit) |           | 4,000.00  |
| Downtown Farmville            | 17-18 Support                         |           | 4,000.00  |

ECONOMIC DEVELOPMENT

|        |                      |  |      |
|--------|----------------------|--|------|
| VACORP | Workers compensation |  | 8.75 |
|--------|----------------------|--|------|

TOURISM

|                            |                      |  |        |
|----------------------------|----------------------|--|--------|
| VACORP                     | Workers compensation |  | 9.25   |
| Dominion Energy Virginia   | Electric service     |  | 329.27 |
| Town of Farmville          | Water & sewer        |  | 47.65  |
| Business Card              | UPS                  |  | 17.57  |
| Walmart Community/RFCSELLC | Office supplies      |  | 91.52  |

FLOOD & EROSION CONTROL

|                                   |                        |  |          |
|-----------------------------------|------------------------|--|----------|
| Hurt & Proffitt, Inc.             | Stormwater plan review |  | 880.00   |
| Stormwater Solutions & Management | Stormwater plan review |  | 1,920.00 |

SOIL & WATER CONSERVATION DISTRICT

|                       |               |  |          |
|-----------------------|---------------|--|----------|
| Piedmont Soil & Water | 17-18 Support |  | 2,960.00 |
|-----------------------|---------------|--|----------|

GENERAL EXPENSE

|                |                    |  |          |
|----------------|--------------------|--|----------|
| Lumos Networks | Phone              |  | 2,859.17 |
| Business Card  | Flowers - C Wright |  | 204.00   |

CAPITAL PROJECTS

|            |                            |  |          |
|------------|----------------------------|--|----------|
| Cas Severn | AS400 Maintenance contract |  | 3,185.01 |
|------------|----------------------------|--|----------|

DEBT SERVICE

|                         |                       |            |            |
|-------------------------|-----------------------|------------|------------|
| Citizens & Farmers Bank | YMCA Loan - interest  | 11,576.63  |            |
|                         | YMCA Loan - principal | 100,000.00 | 111,576.63 |

CDA SPECIAL LEVY

|                       |                      |  |           |
|-----------------------|----------------------|--|-----------|
| Poplar Hill Community | Erroneous Assessment |  | 20,223.88 |
|-----------------------|----------------------|--|-----------|

| <u>GRANITE FALLS EXPENDITURES</u>        |                            |        |           |
|--|----------------------------|--------|-----------|
| VACORP                                   | Public official liability  |        | 1544      |
| <br>                                     |                            |        |           |
| <u>WATER FUND</u>                        |                            |        |           |
| VACORP                                   | Auto insurance             | 75.00  |           |
|  | Public official liability  | 328.00 | 403.00    |
| Town of Farmville                        | Water                      |        | 688.27    |
| <br>                                     |                            |        |           |
| <u>SEWER FUND</u>                        |                            |        |           |
| VACORP                                   | Auto insurance             | 75.00  |           |
|  | Public official liability  | 328.00 | 403.00    |
| Dominion Energy Virginia                 | Sewer pump                 |        | 38.57     |
| <br>                                     |                            |        |           |
| <u>RETIREMENT BENEFIT FUND</u>           |                            |        |           |
| Vicki K. Johns                           | Retiree benefit            |        | 1,132.00  |
| <br>                                     |                            |        |           |
| <u>ECONOMIC DEVELOPMENT FUND</u>         |                            |        |           |
| Mecklenburg County                       | Virginia Growth Alliance   |        | 20,000.00 |
| <br>                                     |                            |        |           |
| <u>PIEDMONT COURT SERVICES</u>           |                            |        |           |
| VACORP                                   | Workers compensation       |        | 75.50     |
| Dominion Energy Virginia                 | Electric service           |        | 225.71    |
| Taylor Herndon                           | Mileage                    | 143.38 |           |
|  | Newspapers                 | 1.5    | 144.88    |
| Ashley Nash                              | Mileage                    |        | 52.42     |
| Megan Neal                               | Mileage                    |        | 177.61    |
| Rebecca Staton                           | Mileage                    | 67.73  |           |
|  | Newspapers                 | 2.10   | 69.83     |
| Virginia Beach Resort Hotel              | Lodging - VCCJA Conference |        | 689.16    |
| <br>                                     |                            |        |           |
| <u>PCS SUPERVISION FEES EXPENDITURES</u> |                            |        |           |
| SRP Corporation LLC                      | Rent                       |        | 2,500.00  |

In Re: Virginia Department of Forestry

Mr. Tom Zaebst, Assistant State Forest Manager, presented to the Board the annual check in the amount of \$75,515.00 for the County's share of the proceeds of timber sales in the Prince Edward-Galleon State Forest. He stated this is from a mix of pine and hardwood on 89 acres of timber.

In Re: Highway Matters

Supervisor Gray requested the time schedule and locations of VDOT mowing crews.

Supervisor Pride said when the grass is cut, the debris is visible. She added the shoulders on Abilene Road have a large drop-off.

Supervisor Timmons stated VDOT hasn't yet been to Darlington Heights area for mowing. He said the trash clean-up efforts through the jail are working well through the established protocol. He reported that on Morris Creek Road from where the new guardrail was put in, north about a quarter mile to the top of the hill, there are uneven depressions or uneven pavement for about 75' in both lanes; these have been identified several times. Supervisor Timmons then asked about the schedule to begin the Rural Rustic program on Lakeside Drive; he said it was supposed to begin August 1, but hasn't yet. He then stated the entrance to the Darlington Heights convenience site has a large pothole right off Singleton Road.

Supervisor Pride added the shoulders on Abilene Road need work.

Chairman Jones stated tar and gravel has been put down, but there is a need for shoulders to be treated with "crush and run" as the drop-off is significant.

Supervisor Townsend requested a status update on the Campbell Crossing project.

In Re: Amendment to County Fence Ordinance

Chairman Jones announced that this was the date and time scheduled for a public hearing on the proposed repeal and re-enactment of Section 10-11 of the County *Code*, to clarify that the boundary line of each lot or tract of land, or any stream in the County shall be a lawful fence as to any livestock, as defined by Section 3.2-5900 of the *Code of Virginia*, as amended; and that all livestock or poultry or other fowl shall be sufficiently confined or fenced to prevent them from trespassing or straying. Notice of this hearing was advertised according to law in the Wednesday, July 12, 2017, Wednesday, July 19, 2017, Wednesday, July 26, 2017 and Wednesday, August 2, 2017 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Jim Ennis, County Attorney, stated County Animal Control was in Circuit Court related to an appeal of a violation to the County Fence Ordinance and the judge ruled that the County's current Ordinance was unenforceable. He was asked to draft a new fence law that will be enforceable, and recommended the repeal of the current fence ordinance and the re-enactment of the proposed new Section 10-11 of the County Code. He stated the new Section 10-11 would allow for a civil penalty of \$250 for a knowing violation

whereas the old fence law classified a violation as a misdemeanor and punished in accordance with the provisions of the Code of Virginia, which are criminal code violations. This would make it a civil violation and subject to a civil penalty of \$250 for a knowing violation; the language in the new fence law makes it unlawful for any person to allow or permit any livestock hereinabove by the *Code of Virginia*, or poultry or fowl of any description, owned by him or her, or under his or her control, to stray upon any highway or public property or private premises of another, and all livestock or poultry or other fowl are to be sufficiently confined or fenced by the owner or person exercising control over the same so as to prevent them from trespassing or straying.

Supervisor Simpson questioned the fee of \$250. Mr. Ennis explained that is the cost of the civil violation if the judge finds the owner allowed or permitted the livestock to stray on someone else's property. That is a factual determination that the judge would make on whether or not the owner permitted the animal to do it, or allowed the animal to do it. Discussion followed.

Supervisor Simpson questioned if this fee is per head or if a tree knocks over a fence and they get out. Mr. Ennis said that would be part of the factual determination that the Animal Warden and the courts would look at, such as what caused the fence to be down, how long it would take from notification of the animal roaming, to how long it takes until the animals are under control. It would not be per animal but per occurrence.

Mr. Bartlett stated the enforcement would not change the County's current policy. The current policy is to first provide a warning to the landowner before a ticket is issued. The County takes into account the reason the animal is out. The only change is to allow enforcement. The Animal Control Officers have discretion as to when tickets are written according to County policy. Discussion followed.

Supervisor Gray asked if there is a specific time given after the warning is given. Mr. Bartlett stated it would be dependent upon the circumstances, as in the case of a large storm. Widespread damage could keep fence repairs from happening and that would be taken into consideration. He said the main purpose of the ordinance is to maintain public safety.

Chairman Jones opened the public hearing.

David Emert, Prospect District, said he understood Mr. Ennis to say there would be a time that people would be notified that their animals are out. He said he is the President of the Farm Bureau, and he

is in attendance on their behalf; he stated the Farm Bureau opposes this proposed ordinance. He asked when this ordinance came about, and if the concern is the roads only, why can't the language dictate that it would be highways rather than the wording of a boundary line of each creek to be considered a lawful fence. He asked about the boundaries and lawful fence definitions.

Mr. Bartlett stated the Section is concerning lawful fences, and those are considered fences. He stated that his concern is about the roads, but other people are concerned about their own property.

Chairman Jones stated there are other concerns when livestock gets out, such as crop damage, physical damage to buildings, hay storage buildings and many other things. Discussion followed.

Mr. Emert said he was opposed to the ordinance the County had already and is opposed to the proposed ordinance.

Jeannette Tarlton, Prospect District, stated she raised free-range turkeys in the past and questioned if they are considered "pets" or "livestock" in the Code. She said she currently has four turkeys as pets, and asked how many she may own and if they must be confined. She said neighbors have calves and goats.

Mr. Bartlett stated there is another ordinance that deals with poultry; the Code sets forth a limit before you would have to comply with certain Zoning restrictions. He added it is the owner's responsibility to determine the type of fencing used to confine their animals.

Ms. Tarlton said a responsible owner is going to be responsible, and will take care of their animals. She said these ordinances are too hard on people and the restrictions harm the community.

Tim Dotson, Lockett District, said he opposed the proposed ordinance because if a storm comes and animals run out, then [the Animal Control Officers] go out and start issuing fines to people.

Chairman Jones said that is when the Animal Control Officers can make a determination as to what caused the animals to be out. He said if there isn't some type of ordinance, there could be no penalties even if someone lets their cows run free.

Mr. Bartlett stated the County had a "fence out" situation about 15 years ago; it was up to each individual owner to build a fence around their own land to keep someone else's animal off their property.

Chairman Jones said the County has to have guidelines and punishments for those that do not follow the guidelines. For reasonable people, it is fine. He said the Animal Control Officers would make sure it is the owner of the animal and not necessarily the property owner that could be found negligent.

Supervisor Gray said the wording is soft enough for the County and the citizens to work together. He said there must be a concern about roaming animals and all of the citizens; he added there is no perfect code or solution. The Board must do its best for every property owner or animal owner.

Chairman Jones asked if the Farm Bureau has any type of fencing ordinances in the counties they are in. Mr. Emert said while each county has their own, there are State laws in place so counties don't have to have an ordinance. He said because Virginia is a Commonwealth, county, city or municipality law supersedes state law and can yield more penalty than what the State imposes.

Mr. Ennis stated the Counties derive all of their power and authority from the Commonwealth of Virginia. He said the state ordinances addressing fencing issues empower the counties to enact an ordinance to be enforced at the local level rather than operate under the state statute. He said county ordinance cannot have a punishment greater than state statute; it can have a lesser punishment, but not a greater punishment. He stated the old ordinance made the offense a Class 4 Misdemeanor and would require a criminal fine of \$250.

Supervisor Timmons stated it would be in a person's criminal history; a civil fine wouldn't be on a person's record. A criminal record would impact someone later on in their life.

Mr. Bartlett stated Prince Edward County has an administrative policy in place. He said an Administrative Policy could be written down and memorialized. Discussion followed on the administrative policy.

Supervisor Simpson questioned who would collect and receive the \$250 fine. Mr. Bartlett stated it would be the same as all tickets written to the County; fines and penalties are returned to the County. He said putting in too many restrictions would not allow the Animal Control Officers to have discretion.

Supervisor Timmons stated the Judge sets the penalty. He said he has neighbors that have cows which get out, and he assists them in putting them back in. He said there is a problem when the fences don't get fixed and the cows keep getting out. He said it then becomes his responsibility to fence his property to keep his neighbor's animals off his property.

A citizen asked for clarification on the definition of a fence and stream. Mr. Bartlett stated that in the State Code, any stream or river is a fence if it's a boundary of your property. He said it makes the owner

responsible if the boundary has an actual fence or not; the boundary is a fence whether there is a stream or not. He said it is your responsibility to keep your animals contained and on your property.

Mr. Ennis stated there is an element of intent with the words “permit” or “allow.” He said it must be demonstrated to show the owner’s intent to allow the livestock to run at large, and part of being able to show that is that you have been put on notice that the livestock is out of its boundaries, that there is a problem with your fence, and then it becomes a factual question of what steps were taken to recover your livestock, and how quickly did you react, did you make repairs or did you allow your fence to stay in disrepair, or how long they were permitted to run at large without any extenuating circumstances. This goes to show the owner’s intent to allow the animals to run at large. Those words are critical to the interpretation of the statute because it’s not meant to cover situations like a tree that has fallen on a fence and nobody knows about it and the animals get out. The owner isn’t allowing or permitting that to happen; it’s unknown to you. But once you are notified, then the question becomes how quickly the matter is resolved. He said a responsible owner is going to make an effort to recover his livestock because he has an economic interest in it. Mr. Ennis said the judge and the Animal Warden will take all of that into consideration.

Supervisor Simpson asked who set the amount at \$250. Mr. Ennis stated it is in other fence laws across the state; the selection of that amount was arbitrary and the Board can change it. Chairman Jones said that is the maximum and the judge can change it.

Jimmy Garnett said it is time to repeal the old ordinance but [the Board should] hold off on putting a new one in effect. He said the citizens have a lot of questions with no answers.

A citizen questioned how soon after being fined could they be fined again. Chairman Jones stated you don’t get a fine just because a cow gets out. You get a fine if you don’t do anything to fix your fences. First you receive a warning and if you resolve the situation, it’s done. But if a cow gets out and nothing is done, you receive a summons for court. He said the proposed ordinance states you could be fined if the judge finds you negligent. Discussion followed.

Supervisor Gray stated he loves his animals and responsible owners take care of their animals.

Supervisor Timmons stated the reason the current ordinance is being reviewed is that it is unenforceable in court. He said that for a fine to be issued, someone has to make no effort to contain their animals, and that if you are making an effort to keep your animal protected, you will never see any of this.

Mr. Emert stated he and members of the Farm Bureau would be more than happy to work with the County Attorney

Sharon Dotson asked if there have been multiple complaints and problems in the County that makes this ordinance necessary. She asked that the proposed ordinance could be more explicit. She requested that it be written so it is more easily understood.

Mr. Bartlett listed hogs, cows, horses, donkeys, mules, emu, and a bull; all were issues recently. Mr. Bartlett then said there is legal precedence as to how ordinances must be written and that is left to the Attorney to best write the ordinance. He said this proposed ordinance mirrors those in other counties.

Joe Huddleston asked if this pertains to all farm animals. Mr. Bartlett stated all are considered livestock as set forth in the Code of Virginia; there is another ordinance for fowl.

Chairman Jones said what the County considers livestock is set by State Code. He said law enforcement has to use discretion every day, and the County is fortunate to have such good Animal Control Officers.

There being no one further wishing to speak, Chairman Jones closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the repeal of the current fence ordinance and the re-enactment of the new Section 10-11 of the County *Code*, and to develop a written Administrative Policy.

Supervisor Simpson made a substitute motion, seconded by Chairman Jones, to allow three or four farmers, the President of the Farm Bureau, and the County Attorney to meet to draft an ordinance, and to write an Administrative Policy: the motion carried:

|      |                   |      |                        |
|------|-------------------|------|------------------------|
| Aye: | Calvin L. Gray    | Nay: | Pattie Cooper-Jones    |
|      | Robert M. Jones   |      | Odessa H. Pride        |
|      | Howard F. Simpson |      | C. Robert Timmons, Jr. |
|      | Jerry R. Townsend |      |                        |
|      | Jim R. Wilck      |      |                        |

Chairman Jones stated he will be in touch with Mr. Emert and Mr. Ennis to set up a meeting. He said a new drafted ordinance will come back before the Board.

Mr. Ennis said if the proposed ordinance is changed, there will need to be another public hearing.

In Re: Citizen Volunteer Appointments

Rick Ewing, Library Director, sent a letter to the County indicating that Megan Miller has tendered her resignation. The Board authorized advertising this vacancy as a four-year term of office expiring June 30, 2021, in order to properly re-align the rotation of the library board members' terms of office.

Supervisor Simpson made a motion, seconded by Supervisor Wilck, to appoint Vicky Page to a four-year term of office expiring June 30, 2021; the motion carried:

|      |                        |      |      |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones    | Nay: | None |
|      | Calvin L. Gray         |      |      |
|      | Robert M. Jones        |      |      |
|      | Odessa H. Pride        |      |      |
|      | Howard F. Simpson      |      |      |
|      | C. Robert Timmons, Jr. |      |      |
|      | Jerry R. Townsend      |      |      |
|      | Jim R. Wilck           |      |      |

Vicky Page will be appointed to the Central Virginia Regional Library Board for a term of four years effective immediately and ending June 30, 2021.

In Re: Public Information

Chairman Jones stated he has noticed an increase in the frequency of errors in articles in *The Farmville Herald* reporting various issues concerning Prince Edward County. He said that over the last few months, he and County staff have found and reported the following errors:

- April 7, 2017 – an article stated there would be a tax increase in the FY18 Budget, when in fact there was no tax increase.
- April 28, 2017 – the Herald reported the Board had approved an increase in funding for the Library of \$86,000 when in fact the increase was \$6,000.
- June 9, 2017 – the Herald reported Prince Edward County had a real estate tax rate of \$0.52 vice the correct amount of \$0.51.
- July 21, 2017 – the Herald published an article stating the local funds provided to the Prince Edward County Schools would be \$5,521,814 for FY18 when in fact the amount is \$8,440,984.

Chairman Jones said the Board takes pride in the fact that Prince Edward County provides more funding to their schools than any other surrounding county. He said the Farmville Herald prints the budget and can refer to itself for the proper amounts. Chairman Jones said each correction is found in small print on

a back page of the paper. He said these are the newspaper's mistakes and the Board is not happy with how the corrections are shown.

Supervisor Gray said when the press makes these types of errors, the corrections need the same amount of exposure as the mistakes.

Supervisor Wilck agreed and stated if the error is on the front page, the correction should be on the front page.

Supervisor Pride stated that her photo was not included when all of the other supervisor's photos were printed and the comment from the newspaper was that there wasn't enough space; in another instance, her mileage was the only one omitted. She said her constituents asked if it was a personal thing that she has been omitted.

Supervisor Timmons said it takes time to correct the newspaper's reports; he said he sometimes has to print out the documents and take them to citizen's homes to prove that he is telling the truth and that the mistake is that of the newspaper. He said the reporters need to do a better job writing and doing research; he requested a meeting with management to find what will be done or there may be a need to find another paper in which to advertise. He said he is frustrated and to put a retraction six pages back is not fair to the Board of Supervisors.

Supervisor Cooper-Jones left the meeting at this time.

Chairman Jones said he appreciated the meeting with Management but more contact with staff may be necessary. He said this must be corrected and he hopes the newspaper will stand up to its reputation.

Supervisor Cooper-Jones returned to the meeting at this time.

Supervisor Simpson said the newspaper has already set up workers to double-check the work before it is printed.

In Re: County Administrator's Report – Meeting with Legislators

Mr. Bartlett reported the County received a letter from Virginia Senator Mark Peake requesting to schedule a meeting with local leaders to provide him legislative insight on issues and receive input on various matters.

Mr. Bartlett said the Senator would like to meet sometime in August or September. In the past, the County has worked with the Town, Longwood University, Hampden-Sydney College and Centra to host a joint meeting for both our Senator and Delegate. This was not the case last year.

Mr. Bartlett said he contacted representatives of both Delegate Edmunds and Senator Peake and both are interested in holding a joint meeting again. He stated he has not yet received a response from the Town.

Supervisor Simpson left the meeting at this time.

Supervisor Gray expressed his anticipation on working with the Town and sharing the information with the State.

Supervisor Wilck stated the delegate does not seem to be interested in coming to Prince Edward County and has been holding meetings in Keysville.

Supervisor Timmons asked for clarification that the Legislative Committee meeting will be scheduled with the Town to get everyone together. Chairman Jones said it will be scheduled to get as many together as possible.

Mr. Bartlett added that the Town [of Farmville], Hampden Sydney [College], and Longwood [University] will also be contacted to take part.

Supervisor Wilck stated there was a point where there was a rotation for the meetings to be held at Hampden Sydney and Longwood, as far as donating a free room.

Supervisor Simpson returned to the meeting at this time.

In Re: Virginia Resource Authority Refinancing

Mr. Bartlett reported that on June 13, 2017, the Prince Edward County Board of Supervisors authorized the refinancing of portions of General Obligation Bonds and Lease Revenue Bonds issued in 2011 if the net present value savings would be at least 3%. The Virginia Resource Authority went out to the bond market on August 2, 2017.

Mr. Bartlett said that during the presentation on June 13, 2017, the savings estimate was \$532,764 for a net present value of 7.72%. The actual savings realized are \$652,417, with a new present value of 9.68%, which is well above the target rate. The savings have been structured to be back loaded as requested by the Board of Supervisors.

In Re: Fiscal Stress

Mr. Bartlett reported the General Assembly has directed the Auditor of Public Accounts (APA) to develop a system to detect localities in fiscal distress. The goal for the system designed is to allow the Commonwealth the ability to flag any localities that may be in financial trouble. The APA has developed a model using a locality's ratio of reserves relative to its liabilities, and the size of its cash reserves relative to its General Fund revenues and expenses to develop a Financial Assessment score. The model has not been completed and changes may and probably will occur before it is ready for use. It uses data contained in a locality's annual audit and consists of a considerable amount of data and ratio calculations.

Mr. Bartlett said that with the model as it exists, Prince Edward County's Financial Assessment score is above the County average and significantly above the score that the state is considering using as an indication of financial stress. The state is considering using a Financial Assessment Score of 15% or less to indicate a locality in fiscal stress. Prince Edward County's three-year average has been 62%. Mr. Bartlett said this is another indication of the conservative budgeting practices followed by the Prince Edward County Board of Supervisors, and all indicators show Prince Edward County is financially healthy.

In Re: Property & Community Development Committee Report

Supervisor Timmons said the Property and Community Development Committee, comprising Supervisor Timmons (Chair), Supervisor Gray and Supervisor Townsend met on July 26, 2017, to review

the Courthouse renovation project and the scope of work for each floor, ensure the architect knew the appropriate people to interview, ascertain if the County wanted the Architect to work with any other consultants on this project (the County does not), and review the proposed budget and project schedule. He said the architects conducted a needs assessment with the different departments to see what is needed and what can be done with the space available to utilize the space more efficiently.

The Committee will meet every two weeks with the architect to review progress, answer any questions and ensure the project stays within budget.

Supervisor Timmons stated the architect has been released to do his design, which is the first step. The goal is to have the design finished by the end of this year, award a contract for construction by the end of January and finish by the end of next year.

#### In Re: Water Leak

Mr. Bartlett reported a water leak occurred and the building sustained damage on approximately 4,000 square feet on the third, second and first floors; the basement sustained minor damage. He said the insurance company was in the courthouse earlier, and ServiceMaster was hired to dry out the damaged areas. It will take most of this week before the rooms are dry; carpets, baseboards and possibly some drywall will need to be replaced.

Supervisor Timmons requested work be done in the Sheriff's Office; Supervisor Simpson requested work on the carpets be done in the Social Services area also. Discussion followed.

Supervisor Simpson said citizens have requested a hand rail for the stairs entering the building on the Town Hall building side of the courthouse. Supervisor Timmons said the Properties Committee will look at it on Monday. Discussion followed.

#### In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Timmons, that the Board convene in Closed Session for consultation with legal counsel pertaining to public safety communications for the County of Prince Edward, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; and for consultation with legal counsel pertaining to the enforcement of contract rights in

conjunction with the Industrial Development Authority, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; the motion carried:

|      |   |           |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|---|-----------|

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

|      |   |           |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|---|-----------|

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

|      |   |           |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones<br>Calvin L. Gray<br>Robert M. Jones<br>Odessa H. Pride<br>Howard F. Simpson<br>C. Robert Timmons, Jr.<br>Jerry R. Townsend<br>Jim R. Wilck | Nay: None |
|------|---|-----------|

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of July 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Timmons, seconded by Supervisor Wilck, and adopted by the following vote:

|      |                        |           |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones    | Nay: None |
|      | Calvin L. Gray         |           |
|      | Robert M. Jones        |           |
|      | Odessa H. Pride        |           |
|      | Howard F. Simpson      |           |
|      | C. Robert Timmons, Jr. |           |
|      | Jerry R. Townsend      |           |
|      | Jim R. Wilck           |           |

the meeting was adjourned at 9:35 p.m.