

October 10, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 10th day of October, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; and James Ennis, County Attorney.

Chairman Jones called the October meeting to order. Rev. Otis Johnson offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Presentation of Award

Chairman Jones presented the Virginia Association of Counties (VACo) Supervisor Service Award to Supervisor Cooper-Jones, for recognition of her performance and diligence in completing the Virginia Certified County Supervisors' Program classes and ten years of dedicated service to county government.

In Re: Public Participation

Steve Scruggs, Hampden District, stated he started a petition to present to the Highway Department regarding the accidents that occurred on Douglas Church Road. He said the tree was cut down, but the road needs to be fixed, and speed limit needs to be lowered and signs need to be posted.

Mr. Bartlett stated VDOT will begin construction on the road in the near future; the hump will be reduced and other actions will be taken regarding that stretch of roadway. He said the speed limit has been lowered on parts of Abilene Road. Mr. Bartlett stated that once construction begins, the project should take two to three weeks to complete.

Mr. Scruggs said Douglas Creek Road is also an issue; Mr. Bartlett stated VDOT is aware of the issues there.

Randy Styles, Prospect District, stated there has been an ongoing situation with his neighbor, Mr. Tillerson, regarding the property line between the two parcels. He stated Maxey Hines surveyed his lot and placed stakes, which Mr. Tillerson pulled up. Mr. Styles said the Governor told his wife that it is a local government issue, and that the Sheriff has been out to the property.

Mr. Jim Ennis, County Attorney, advised the Board and Mr. Styles that there is no mechanism in local government to resolve boundary line disputes between adjoining property owners and that the Styles would need to go through the Court system and file a suit to establish the boundary line. Since both claim possession, neither party can be guilty of trespass. This issue must be resolved by a judge, not County government, and advised the Styles to hire an attorney.

Mrs. Inetha Carr-Styles stated their attorney now has a case filed in Circuit Court; this has been going on since 2012. Mr. Ennis again stated the Board of Supervisors doesn't have the authority to do anything and he strongly urged them to contact their attorney or get a second opinion.

After further discussion, Chairman Jones said the Styles will need to contact their attorney and that this issue is beyond what the Board is authorized to do.

Cornell Walker, Prospect District, expressed his concerns regarding the noise from the Adams Asphalt Company, stating it is far higher than what was set forth in the Special Use Permit. He added Adams Asphalt Company was also required to install a Type C Buffer, which they have not done. He said they are out of compliance. Mr. Walker added there is an odor and smoke present, and requested the Board do something. Mr. Walker said Luck Stone Quarry began crushing stone a few months ago and they are ten times quieter than the asphalt plant.

Mr. Bartlett asked if the noise is from the dump trucks; Mr. Walker said it is the type of burner they are using, which roars as it turns.

Mr. Bartlett said the Zoning Director went to the plant and observed they cut down more trees than originally planned; he said the buffer will be installed and an additive will be put into the asphalt which should cut down on the odor as was set forth in the public hearing.

Mr. Walker then stated he can hear the back-up alarm on the loader all night long. Mr. Bartlett said the company is done with the night operations for the year.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all and said he will continue to make sure his district's concerns stay before the Board and are dealt with.

Supervisor Pride welcomed all in attendance and thanked Mr. Scruggs for speaking out about the issues on Abilene Road. She said she will continue to push for something to be done about the hill on Douglas Church Road. She said she was struck again this past June, less than 20 feet from the accident she was involved in ten years ago.

Supervisor Cooper-Jones thanked Mrs. Clark's class for attending to see how government works.

Supervisor Townsend thanked everyone for attending.

Supervisor Simpson thanked all for attending, and said he was glad to see Mrs. Clark and her students.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Cooper-Jones, and carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the Board accepted the Treasurer's Report for August 2017; the minutes of the meetings held September 12, 2017 and September 25, 2017; Accounts and Claims and Board Mileage Sheets; Salaries; and an appropriation as follows:

Prince Edward Treasurer's Report – August 2017						
Rev / Exp	Fund	Dept	Object	Description	Debit	Credit
3 (Rev)	100	18990	0040	TICR Grant Reimbursement		\$20,900
4 (Exp)	100	91000	5698	Reimbursement to TICR	\$20,900	

Prince Edward Treasurer's Report - August 2017

Name of Bank	Bank Balance	Available Balance
Benchmark Pooled Fund Account	8,217,369.14	8,217,369.14
Wells Fargo Social Services	312,230.35	312,230.35
Benchmark School Fund	842,371.99	842,371.99
Benchmark Food Service	382,746.38	382,746.38
TOTAL		9,754,717.86

Certificates of Deposit

Benchmark	361,158.10
Citizens Bank Recreation	16,518.43
Farmers Bank	437,383.74
TOTAL	815,060.27

GRAND TOTAL 10,569,778.13

MOTOR VEHICLE LICENSE TAXES

Town of Farmville	Motor vehicle tax	11,624.06
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BOARD OF SUPERVISORS

Farmville Newsmedia	Advertising	139.65
Business Card	Meals	63.05
	iPad covers / protectors	414.81
Verizon Wireless	iPad monthly service	465.54
Walmart Community / SYNCB	Stylus / cloth / sleeves	84.78

COUNTY ADMINISTRATOR

VACORP	Workers compensation	76.00
US Cellular	Phone	138.48
Diamond Springs Water, Inc.	Water & equipment rental	15.94
Key Office Supply	Time clocks	809.97
	Time cards	154.56
RR Donnelley	W-2 forms	189.30
Matthew Bender & Company, Inc.	Code Rvols 1, 8A & 7	221.11

	<u>LEGAL SERVICES</u>		
VACORP	Workers compensation		15.00
	<u>COMMISSIONER OF REVENUE</u>		
VACORP	Workers compensation		40.00
Key Office Supply	Folders	5.98	
	Files	18.99	24.97
	<u>TREASURER</u>		
VACORP	Workers compensation		42.00
ComputerPlus Sales & Service	Service contracts		602.55
Benchmark Community Bank	Payflow / Paypal		2.20
University of Virginia	District meeting registration		240.00
Key Office Supply	Batteries / ink cartridge		103.98
STEPS, Inc.	Shredding service		35.00
	<u>INFORMATION TECHNOLOGY</u>		
Business Data of Virginia, Inc.	Contract agreement	3,900.00	
	Travel expense	750.00	4,650.00
Sitevision, Inc.	Web hosting service		179.85
ComputerPlus Sales & Service	Printer service contract		79.00
	<u>ELECTORAL BOARD AND OFFICIALS</u>		
Key Office Supply	Paper		9.29
	<u>REGISTRAR</u>		
VACORP	Workers compensation		14.00
U. S. Postal Service	Box rent	144.00	
	Postage	490.00	634.00
Lynette Wright	Postage	7.07	
	Postage - media sticks	83.50	
	Mileage	307.36	
	Lodging	110.05	
	Meals	84.99	
	Book binding	9.41	
	Refrigerator	173.58	775.96
Tina Aubin	Pens		4.21
	<u>CIRCUIT COURT</u>		
VACORP	Workers compensation		7.00
U. S. Postal Service	Box rent		88.00
Matthew Bender & Company, Inc.	Criminal law case finder		178.10
	<u>GENERAL DISTRICT COURT</u>		
Mail Finance	Equipment rental		376.17
US Cellular	Phone		24.21
	<u>CLERK OF THE CIRCUIT COURT</u>		
VACORP	Workers compensation		72.00

Whitecom Systems	Alarm monitoring		330.00
Rocky Top Locksmith	Repair safe		500.00
Mail Finance	Equipment rental		407.13
CenturyLink	Phone		52.47
Machelle J. Eppes	Mileage	166.59	
	Lodging	457.18	623.77
Edward Aubin	Juror		30.00
Betty Baskin	Juror		30.00
Elizabeth Carter	Juror		30.00
Sheridan Curtis	Juror		30.00
Angela Foster	Juror		30.00
John Meacom	Juror		30.00
Gary Paris	Juror		30.00
Key Office Supply	Hand towels	63.98	
	Laser cartridge	229.95	293.93
T&N Printing	Plats		39.70

LAW LIBRARY

Relx, Inc. DBA LexisNexis	Monthly subscription		281.00
Matthew Bender & Company, Inc.	Admin Law Appdx		50.08

COMMONWEALTH'S ATTORNEY

VACORP	Workers compensation		87.00
Megan Clark	Mileage		129.47
STEPS, Inc.	Shredding service		35.00
Henrico General District Court	Certified copy fee		1.00
Blue 360 Media	Books		507.60

VICTIM WITNESS ASSISTANCE PROGRAM

VACORP	Workers compensation		10.00
Kingsmill Resort	Lodging		502.17
VVAN	Annual conference registration		225.00

SHERIFF

VACORP	Workers compensation		5,775.00
B&G Auto, Inc.	Oil change	103.73	
	Brake pads / rotors	499.49	603.22
Burkeville Body Shop	Front bumper	1,052.60	
	Repair 2015 Tahoe	2,642.02	3,694.62
East End Motor Company, Inc.	Oil change / tire rotation	104.91	
	Auto maintenance	1,268.80	
	Connect prk interlock	111.00	
	Oil change / tune up	507.31	
	Inspection	16.00	
	Inspect / repair a/c	808.93	2,816.95
Express Care	Oil changes		731.37
Kenbridge Tire	Calibrations		325.00
Business Card	Postage	137.76	
	Meals	394.17	
	Training	475.00	

	Office supplies	15.17	
	Gas	255.31	1,277.41
U. S. Postal Service	Box rent		88.00
CenturyLink	Phone		18.33
Key Office Supply	File cabinet	109.99	
	Binders	7.56	
	Binders / ink / batteries	221.11	
	Toner	2,609.85	
	Folders & magnets	44.65	
	Stamp / dater	16.99	
	Ink	93.76	
	Pocket folders	67.25	
	Copy paper	149.75	
	Stamp / scissors / ruler	52.47	3,373.38
Diamond Springs Water, Inc.	Water & equipment rental		84.90
Walmart Community / SYNCB	USB	38.29	
	Cleaning cloth	5.94	
	Coffee / sugar / creamer	75.72	
	Return	-19.33	100.62
Southside Electric Cooperative	Electric service		14.72
Fisher Auto Parts, Inc.	Battery		282.58
Jason Jenkins	Visor support		14.25
Galls, LLC	Refund	-171.00	
	Mourning bands	31.00	
	Refund	-36.00	
	Belt keepers	36.00	
	Belt	34.74	
	Shoes	122.89	
	Flashlight holder	15.00	32.63
Jannear Jefferson	Sew patches on shirts		119.00
Blue Book	Books		24.95

SHERIFF - COURTS

VACORP	Workers compensation		1,628.00
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FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Speaker & pagers		1,064.61
Farmville Volunteer Fire Department	Insurance	2,626.00	
	Workers compensation	9,848.00	
	Color ribbon	77.01	12,551.01
Fire & Safety Equipment Company	Calibration / gloves	546.66	
	Badge	149.98	696.64
Fire Protection Equipment Company	Flow test & repairs		2,357.35
Key Office Supply	Cork board		39.95
Taylor-Forbes Equipment Company	Parts		21.95
Witmer Public Safety Group	Leather fronts decals		182.98

RICE VOLUNTEER FIRE DEPARTMENT

Benchmark Community Bank	Truck payment		41,777.32
Ellington's Lawn Service	Mowing		300.00

Fisher Auto Parts, Inc.	Oil dry absorbent		58.69
Industrial Repair, Inc.	Inspect / battery / maintenance	337.55	
	Vehicle maintenance	545.46	
	Adjust brakes / hose	134.10	1,017.11
Dominion Energy Virginia	Electric service		9.05

PROSPECT VOLUNTEER FIRE DEPARTMENT

Emergency Apparatus	Repair emergency lights		112.50
Spotted Dog Technologies	Rover subscription		300.00
Dominion Energy Virginia	Electric service		353.56

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Darlington Heights Volunteer Fire Dept.	Digital sign	8,990.00	
	Internet	97.56	9,087.56
Fisher Auto Parts, Inc.	Batteries		234.38
Mid-Atlantic Irrigation	Tank part		20.03
Southside Electric Cooperative	Electric service		366.06

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Fire & Safety Equipment Company	Fire extinguisher		196.20
Parker Oil Company, Inc.	Credit	-368.08	
	Diesel	1,424.03	
	Propane	548.59	
	Gas	243.49	1,848.03
Safe Air Systems, Inc.	Airtest		896.76
Verizon	Phone		0.00
Dominion Energy Virginia	Electric service		1,085.30

FIRST RESPONDERS

Hampden-Sydney Volunteer Fire	17-18 Support		1,250.00
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AMBULANCE AND RESCUE SERVICES

Prince Edward Vol. Rescue Squad	17-18 Support		18,700.00
Meherrin Fire & Rescue	17-18 Support		3,250.00

EMERGENCY SERVICES

Treasurer of Virginia - VRS	Line of Duty Program		1,052.45
Timmons Group	911 Addressing		160.00
Town of Farmville	Appomattox River Gauge		7,500.00
Business Card	Emergency Management workshop		483.01
Korman Signs	Signs & hardware		376.56

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		303.75
Piedmont Regional Juvenile Detention	Juvenile detention		7,200.00

BUILDING OFFICIAL

VACORP	Workers compensation		256.00
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East End Chevron	Oil change		33.69
US Cellular	Phone		24.71
Coy Leatherwood	Meal	8.32	
	Meeting registration	15.00	23.32
	<u>ANIMAL CONTROL</u>		
VACORP	Workers compensation		209.00
Jennifer Kingsley, DVM	Vet service		110.00
Ridge Animal Hospital	Vet service		312.50
Lowe's	Latch		6.63
Dominion Energy Virginia	Electric service		246.85
CenturyLink	Phone		119.85
US Cellular	Phone		115.44
Business Card	Needles & meds		102.27
	<u>MEDICAL EXAMINER</u>		
Treasurer of Virginia	Coroner		20.00
	<u>REFUSE DISPOSAL</u>		
VACORP	Workers compensation		2,576.00
Resource International	Assessment monitoring	27,295.09	
	Misc. work tasks	2,496.70	
	Storm water compliance	770.25	30,562.04
Business Card	Repair compact motors		1,280.00
Farmville Wholesale Electric	Fuses		41.70
Lowe's	Batteries	11.40	
	Caulk / driver set	21.56	
	Soffits	402.00	434.96
Rod & Staff, LLC	Dumpster repair	402.00	
	Tires	521.00	
	Plug	10.00	933.00
Flynn Repair	Repair dumpsters		3,998.00
James P. Childress, Jr.	Truck oil change	481.25	
	Adjust clutch / grease	80.00	561.25
Southern States	Gloves / tie downs		57.71
Republic Services #974	Trash collection		423.55
Wright's Excavating, LLC	Landfill operation		54,826.83
Emanuel Tire of Virginia	Tire recycling		555.60
STEPS, Inc.	Recycling fee		2,798.08
Synergy Recycling, LLC	Electronic recycling		2,593.25
Southside Electric Cooperative	DH site	48.20	
	Virso site	68.67	116.87
Dominion Energy Virginia	Rice site	33.25	
	Prospect site	68.46	
	Green Bay site	50.95	
	Leachate pump	372.97	
	Worsham site	37.37	
	Scalehouse	50.84	
	Landfill site	24.87	
CenturyLink	Phone		196.25

US Cellular	Phone		24.21
Verizon	Phone		135.90
O. O. Stiff, Inc.	Monthly service		702.50
East End Motor Company, Inc.	Truck tire		359.97
NAPA of Farmville	Def	49.95	
	Oil	13.99	63.94
Rod & Staff, LLC	Tires	521.00	
	Plug	10.00	531.00

SANDY RIVER RESERVOIR

Piedmont Soil & Water	Mowing dam #12		2,500.00
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GENERAL PROPERTIES

VACORP	Workers compensation		1,022.00
Daikin Applied	Chiller maintenance contract		3,209.50
East End Motor Company, Inc.	Repair tire	86.95	
	Flat repair	12.53	
	Mower tire tube	16.16	115.64
NAPA of Farmville	Fuel pump / filter	57.27	
	Oil & filter	34.75	92.02
Taylor-Forbes Equipment Company	Repair oil leak	1,089.86	
	Oil	15.12	1,104.98
Southside Electric Cooperative	SRR lights		29.18
Dominion Energy Virginia	Roy Clark monument	7.38	
	SCOPE building	84.95	
	Courthouse	14,304.17	
	Sheriff Department shed	6.59	
	Worsham Clerk Office	71.68	
	Lights at Rice	111.74	
	Ag building	850.64	
	Shop	19.73	15,456.88
AT&T	Phone		43.53
CenturyLink	Phone		140.41
US Cellular	Phone		124.88
O. O. Stiff, Inc.	Monthly service		100.00
Lowe's	Shop-vac filters	25.62	
	Gloves	18.99	
	Toilet flap	11.39	
	Apron / tool belt / screws	110.98	
	Return	-11.39	
	Fascia board	340.56	496.15
Unifirst Corporation	Janitorial supplies		104.31
Walmart Community / SYNCB	Janitorial supplies		101.61
Diamond Springs Water, Inc.	Equipment rental		8.95
Farmville Wholesale Electric	Tester		147.44
Cintas Corporation #524	Uniform rental		608.35
Haley Auto Mall	Mirror Asy/motor	183.70	
	Return motor asy	-66.55	117.15
Rod & Staff, LLC	Tire sensor		65.00

CANNERY

VACORP	Workers compensation		79.00
Virginia Food Works	Contract payment		2,916.67
Farmville Wholesale Electric	Receptacle & plug		27.47
Southside Electric Cooperative	Electric service		457.33
CenturyLink	Phone		246.88
Lowe's	Paper towels		12.34
Patty Gulick	Washer / dryer / batteries		140.15

HEALTH DEPARTMENT

Prince Edward Health Department	2nd quarter support		42,461.50
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COMPREHENSIVE SERVICES ACT

Blue Ridge Autism & Achievement Center	Professional service		3,900.00
Braley & Thompson	Professional service		8,014.43
Center for Pediatric Therapies	Professional service		1,120.00
Centra Health	Professional service		31,512.00
Family & Community Support	Professional service		4,495.00
Grafton School, Inc.	Professional service		24,135.00
Hallmark Youthcare - Richmond	Professional service		2,574.00
Ifetayo Imanchinello	Foster care		4,550.00
James River Therapy Services	Professional service		962.50
Ashley Long	Foster care		7,512.00
Jean Napier	Foster care		1,400.00
Poplar Springs Hospital	Professional service		720.00
Voices Speech Therapy	Professional service		200.00
Thomas Brothers Software	2017 Yearly update		100.00

OTHER WELFARE / SOCIAL SERVICES

STEPS, Inc.	17-18 Support	5,000.00	
STEPS, Inc.	17-18 Support (CAP)	3,622.00	8,622.00

PUBLIC LIBRARY

Farmville - Prince Edward Community Library	17-18 Support		52,702.00
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PLANNING

VACORP	Workers compensation		649.00
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	21.40	121.40
Preston Hunt	Commission meeting	100.00	
	Mileage	21.40	121.40
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	11.77	111.77
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.35	105.35
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	9.63	109.63
John W. Peery, Jr.	Commission meeting	100.00	

	Mileage	1.60	106.60
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.35	105.35
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Newsmedia	Advertising		153.76
US Cellular	Phone		54.97
Commonwealth Regional Council	17-18 Support		15,700.00
<u>ECONOMIC DEVELOPMENT</u>			
VACORP	Workers compensation		9.00
<u>TOURISM</u>			
VACORP	Workers compensation		9.00
Dominion Energy Virginia	Electric service		232.40
Business Card	UPS		5.34
Key Office Supply	Pens & envelopes	44.35	
	Stapler	16.99	61.34
Magi Van Eps	Plates & napkins		30.35
<u>FLOOD & EROSION CONTROL</u>			
Hurt & Proffitt, Inc.	Stormwater review		110.00
<u>SOIL & WATER CONSERVATION DISTRICT</u>			
Piedmont Soil & Water	17-18 Support		
<u>COOPERATIVE EXTENSION OFFICE</u>			
CenturyLink	Phone		108.94
<u>GENERAL EXPENSE</u>			
Lumos Networks	Phone		2,857.26
Virginia Tobacco Commission	Reimburse TROF grant 2767		17,428.00
<u>CAPITAL PROJECTS</u>			
Hurt & Proffitt, Inc.	Grant administration		126.00
Crabtree Rohrbaugh & Associates	CH Schematic design		19,416.99
<u>DEBT SERVICE</u>			
Town of Farmville	Loan-principal	165,654.89	
	Loan-interest	32,444.65	198,099.54
US Bank	2011 Go bond - interest (Gen Oblig Ref)	12,487.50	
	2011 Go bond - principal (Go Refund)	250,000.00	
	2011 Go bond - interest (Lease Rev)	11,291.49	
	2011 Go bond - principal (Lease Rev)	90,813.25	
	2017 bond - principal (Bond Financing)	44,429.29	
	2017 bond - interest (Bond Financing)	23,133.18	432,154.71
<u>FORFEITED ASSETS FUND</u>			
Business Information	Interview room equipment		3,559.37

	<u>WATER FUND</u>		
US Bank	2011 Go Bond-Principal (Bond series 11)	115,933.25	
	2011 Go Bond-Interest (Bond series 11)	14,414.85	
	2017 Bond - Principal	33,188.44	
	2017 Bond - Interest	17,280.37	180,816.91
	<u>SEWER FUND</u>		
Dominion Energy Virginia	Sewer pump		43.75
	<u>DEBT SERVICE</u>		
US Bank	2011 Go Bond-Principal (Bond Series 11)	43,253.50	
	2011 Go Bond-Interest (Bond Series 11)	5,378.04	
	2017 Bond - Principal	12,382.27	
	2017 Bond - Interest	6,447.13	
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,132.00
	<u>PIEDMONT COURT SERVICES</u>		
VACORP	Workers compensation		76.00
Dominion Energy Virginia	Electric service		174.94
CenturyLink	Fax line		70.36
Taylor Herndon	Mileage	93.09	
	Newspapers	1.50	94.59
Renee T. Maxey	Mileage		81.44
Ashley Nash	Mileage		69.00
Megan Neal	Mileage		263.74
Rebecca Staton	Mileage	37.61	
	Newspapers	1.06	38.67
Jessica Vogel	Mileage		143.38
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
SRP Corporation LLC	Rent		2,500.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing		97.40

In Re: Highway Matters

Supervisor Pride stated there are concerns about a guardrail on Route 133, North; it is a concern for both her constituents and also those in Buffalo District.

In Re: Citizen Volunteer Appointments

Mr. Bartlett stated there are two members of the Planning Commission and one member of the Board of Zoning Appeals whose terms expire on December 31, 2017, as follows:

Mark Jenkins (Planning Commission County Representative)
John Townsend, III (Planning Commission County Representative)
William W. Porterfield (Board of Zoning Appeals)

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize advertisement of the Citizen Volunteer positions; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – Voting Credentials for VACo Annual Meeting

Mr. Bartlett stated the Board will wish to designate its voting delegate and alternate for the VACo Annual Business Meeting. Historically, this has been the Chairman and Vice-Chair. As the Chair is unable to attend the VACo Conference, the Board may wish to appoint the Vice-Chair and another Board member who plans to attend the Tuesday morning business meeting.

Supervisor Townsend made a motion, seconded by Supervisor Simpson, to designate Supervisor Cooper-Jones as voting delegate and Supervisor Pride as alternate for the VACo Annual Business Meeting; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: November Board Meeting Date

Mr. Bartlett stated the November Board meeting is scheduled for Tuesday, November 14, 2017. The VACo annual meeting is scheduled for Sunday, November 12, through Tuesday, November 14. The Board may wish to consider changing the date of the November Board meeting so as not to conflict with the VACo meeting. Historically, the meeting has been moved to the Thursday of that week (November 16, 2017) or the following Tuesday (November 21, 2017).

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to hold the November Board meeting on Thursday, November 16, 2017; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for consultation with legal counsel pertaining to public safety communications for the County of Prince Edward, pursuant to the exemption provided for in Section 2.2-3711(A)(8) of the *Code of Virginia*; and for discussion to consider the acquisition of real property for a public purpose, where discussion in an open meeting could adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Timmons and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of September 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of September 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of September 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of September 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of September 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Odessa H. Pride		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

the meeting was adjourned at 8:15 p.m.