

November 16, 2017

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 16th day of November, 2017; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; James Ennis, County Attorney; and Scot Shippee, P.E., VDOT-Dillwyn.

Chairman Jones called the November meeting to order. Supervisor Gray offered the invocation and led the Pledge of Allegiance.

In Re: Conflict of Interest Disclosure

(None)

In Re: Public Participation

Rick Ewing, Director, Farmville-Prince Edward Community Library, introduced the new Branch Manager for the Farmville-Prince Edward Community Library, Julianna Charlton.

In Re: Board of Supervisors Comments

Supervisor Gray welcomed all and wished everyone a wonderful and safe Thanksgiving.

Supervisor Pride welcomed all in attendance and thanked her constituents for their support.

Supervisor Timmons welcomed all in attendance.

Supervisor Cooper-Jones and Supervisor Townsend welcomed all and wished everyone a happy Thanksgiving.

Supervisor Simpson thanked all for attending, and hoped to see everyone again next month.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

| | | |
|------|---|-----------|
| Aye: | Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Odessa H. Pride Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck | Nay: None |
|------|---|-----------|

the Board accepted the Treasurer’s Report for September 2017; the minutes of the meeting held October 10, 2017; Accounts and Claims and Board Mileage Sheets; Salaries; and appropriations as follows:

| FY18 Budget Amendments | | | | | | |
|-------------------------------|-------------|-------------|---------------|--------------------------------------|--------------|---------------|
| Rev / Exp | Fund | Dept | Object | Description | Debit | Credit |
| 3 (Rev) | 105 | 41050 | 0105 | From Fund Balance | | \$ 3,000 |
| 4 (Exp) | 105 | 31700 | 6020 | Commonwealth Attorney Exp. | \$ 3,000 | |
| 3 (Rev) | 250 | 24020 | 0106 | School Fund – Safety & Security | | \$ 44,495 |
| 4 (Exp) | 250 | 66000 | 6020 | Facilities – Safety & Security Grant | \$ 44,495 | |

Prince Edward Treasurer's Report - September 2017

| Name of Bank | Bank Balance | Available Balance |
|------------------------------------|---------------------|--------------------------|
| Benchmark Pooled Fund Account | 5,948,593.85 | 5,948,593.85 |
| Wells Fargo Social Services | 262,386.15 | 262,386.15 |
| Benchmark School Fund | 1,218,148.01 | 1,218,148.01 |
| Benchmark Food Service | 282,312.53 | 282,312.53 |
| TOTAL | | 7,711,440.54 |
| Certificates of Deposit | | |
| Benchmark | | 361,158.10 |
| Citizens Bank Recreation | | 16,518.43 |
| Farmers Bank | | 437,383.74 |
| TOTAL | | 815,060.27 |
| GRAND TOTAL | | 8,526,500.81 |

BOARD OF SUPERVISORS

| | | | |
|-------------------------|----------------------|----------|----------|
| Farmville Newsmedia | Advertising | | 651.76 |
| Calvin Gray | Mileage | | 37.45 |
| Odessa H. Pride | Mileage | | 149.80 |
| C. Robert Timmons, Jr. | Mileage | | 431.21 |
| Business Card | Lodging | 1,498.65 | |
| | VACo Conference | 1,350.00 | 2,848.65 |
| Verizon Wireless | iPad monthly service | | 465.54 |
| Walmart Community/SYNCB | iPad case | | 6.88 |

COUNTY ADMINISTRATOR

| | | | |
|----------------------------------|----------------------|----------|----------|
| VACORP | Workers compensation | | 82.00 |
| US Cellular | Phone | | 138.48 |
| National Association of Counties | Dues | | 465.00 |
| VA Local Govt. Management Assoc. | Dues | | 234.79 |
| Farmville Printing | Landfill tickets | | 1,014.00 |
| Key Office Supply | Credit | -77.50 | |
| | Time clocks | 1,395.00 | 1,317.50 |
| Matthew Bender & Company, Inc. | Admin Law Appdx 2017 | | 50.08 |

COMMISSIONER OF REVENUE

| | | | |
|---------------------------|---------------------|-------|--------|
| National Appraisal Guides | RV/Motorcycle/ATV | 70.00 | |
| | Older used / marine | 70.00 | 140.00 |

TREASURER

| | | | |
|--------------------------|-----------------------------|----------|----------|
| BMS Direct | Postage - Property bills | 3,100.00 | |
| | Postage - Real estate bills | 1,200.00 | 4,300.00 |
| Benchmark Community Bank | Payflow / Paypal | | 15.90 |
| Treasurer of Virginia | VITA Data usage | | 10.76 |
| DMV | DMV fobs | | 130.00 |

INFORMATION TECHNOLOGY

| | | | |
|---------------------------------|--------------------------|----------|----------|
| Business Data of Virginia, Inc. | Contract agreement | 3,900.00 | |
| | Travel expense | 625.00 | 4,525.00 |
| ComputerPlus Sales & Service | Printer service contract | | 79.00 |

ELECTORAL BOARD AND OFFICIALS

| | | | |
|-----------------------------|---------------------|----------|----------|
| Election Systems & Software | ADA Equip for audio | 971.50 | |
| | Ballot layout | 231.25 | |
| | Election software | 1,653.54 | 2,856.29 |
| Printelect | Ballots | | 186.00 |
| Farmville Herald | Advertising | | 184.50 |
| Gwendolyn Akers-Booker | Snacks for training | | 33.23 |

REGISTRAR

| | | | |
|----------------------|-------------------------|-------|--------|
| U. S. Postal Service | Postage | | 590.00 |
| Lynette Wright | Postage | 2.00 | |
| | Folders / alcohol swabs | 87.95 | |

| | | | |
|--------------------|------------------------|-------|--------|
| | Ballot card box / pens | 15.27 | |
| | Twine / ties / tape | 17.47 | |
| | Laminated signs | 66.81 | 189.50 |
| Tina Aubin | Ballot boxes / folders | | 20.01 |
| Farmville Printing | Ballot cards | 50.00 | |
| | Election day signs | 41.00 | 91.00 |
| Grant's Glass | Voting booth inserts | | 675.00 |

CIRCUIT COURT

| | | | |
|-------------------|----------|--|-------|
| Key Office Supply | Calendar | | 22.75 |
|-------------------|----------|--|-------|

GENERAL DISTRICT COURT

| | | | |
|-------------------|------------|--|-------|
| US Cellular | Phone | | 24.21 |
| Key Office Supply | Copy paper | | 5.59 |

CLERK OF THE CIRCUIT COURT

| | | | |
|----------------------|--------------|--------|--------|
| CenturyLink | Phone | | 45.47 |
| Deborah Lacks | Juror | | 30.00 |
| Ida Miley | Juror | | 30.00 |
| W. Parker Terry, Jr. | Juror | | 30.00 |
| Christy A. Briggs | Witness | | 27.50 |
| Key Office Supply | Copy paper | 74.89 | |
| | Envelopes | 15.69 | |
| | Planners | 143.90 | |
| | Letter paper | 75.90 | |
| | Paper | 24.19 | 334.57 |

LAW LIBRARY

| | | | |
|--------------------------------|----------------------|--------|--------|
| Relx, Inc. DBA LexisNexis | Monthly subscription | | 289.00 |
| Matthew Bender & Company, Inc. | Code Rvols 1, 8A & 7 | 221.11 | |
| | Jury instructions | 316.31 | |
| | VA Forms Rel #2017-1 | 145.43 | 682.85 |

COMMONWEALTH'S ATTORNEY

| | | | |
|-------------------------|----------------------------|--------|--------|
| Computer Projects of IL | VCIN License / maintenance | | 173.40 |
| U. S. Postal Service | Box rent | | 144.00 |
| Megan Clark | Mileage | 181.90 | |
| | Lodging | 401.92 | |
| | Meals | 193.51 | 777.33 |
| Wendy Hannah | Mileage | 140.00 | |
| | Lodging | 402.62 | |
| | Meals | 215.43 | 758.05 |
| STEPS, Inc. | Shredding service | | 35.00 |
| Key Office Supply | Lift-off tape / envelopes | 54.95 | |
| | Canon cartridges | 211.98 | |
| | Air duster | 4.99 | |
| | Planners | 39.38 | 311.30 |

VICTIM WITNESS ASSISTANCE PROGRAM

| | | | |
|------------------------------|----------------------------|----------|----------|
| Cindy Sams | Mileage | 33.17 | |
| | Project supplies | 58.47 | 91.64 |
| Key Office Supply | Binders | | 40.87 |
| | <u>SHERIFF</u> | | |
| B&G Auto, Inc. | Repair tail light | 172.10 | |
| | Rotors & pads | 985.25 | |
| | Oil change | 85.73 | |
| | Repair oil press lgt | 170.92 | 1,414.00 |
| East End Motor Company, Inc. | Brake pads & rotors | 399.35 | |
| | Inspection | 16.00 | |
| | Inspection / bulb | 56.30 | |
| | Service call / change tire | 86.00 | |
| | Oil change | 53.05 | |
| | Nozzle / visor support | 85.98 | |
| | Headlight bulb | 30.51 | 727.19 |
| Express Care | Oil changes | | 941.18 |
| Fourth Street Motor Company | Repair wrecked vehicle | | 2,627.45 |
| Haley Auto Mall | Inspection | 16.00 | |
| | Replace motor | 8,203.36 | 8,219.36 |
| Kenbridge Tire | Calibration | | 25.00 |
| Business Card | Postage | 160.13 | |
| | Phone case | 10.49 | |
| | Phone | 39.00 | |
| | EZ Pass | 194.61 | |
| | Meals & lodging | 2,616.33 | |
| | Training | 925.00 | |
| | Meals / paper products | 433.08 | |
| | Newspaper subscription | 4.95 | |
| | Lamination | 6.58 | |
| | Office supplies | 29.96 | |
| | Gas | 80.51 | |
| | DMV Registration | 5.00 | |
| | Ear plugs / ammo / battery | 431.24 | 4,936.88 |
| CenturyLink | Phone | 10.36 | |
| | VCIN | 7.97 | 18.33 |
| US Cellular | Phone | | 1,595.84 |
| Robert Goldman | Meals | | 135.75 |
| Key Office Supply | Glue | 7.87 | |
| | Binders | 16.75 | |
| | Green flags | 117.36 | |
| | Hanging folders | 644.50 | |
| | CDs | 27.99 | |
| | Toner | 241.80 | |
| | Toner & planner | 120.78 | |
| | Batteries / shredder oil | 271.59 | |
| | Stamp | 14.50 | |
| | Ink pads | 3.59 | |
| | Coffee cups | 59.98 | 1,526.71 |

| | | | |
|--------------------------------|------------------------------|--------|-----------|
| VA Sheriffs Association | Dues | | 1,521.00 |
| Diamond Springs Water, Inc. | Water & equipment rental | | 154.15 |
| Walmart Community / SYNCB | Thank you notes | 6.94 | |
| | Humidifier | 99.72 | 106.66 |
| Kaesar & Blair, Inc. | Bks / flyers / whistles | | 1,523.73 |
| Southside Electric Cooperative | Electric service | | 14.72 |
| Commtronics of Virginia | Antenna | 98.89 | |
| | Antenna / microphones | 206.75 | 305.64 |
| Rockwell Audio | Install blue strobe | | 303.50 |
| Galls, LLC | Tactical vest | 183.00 | |
| | Credit | -15.00 | |
| | Mace | 70.00 | |
| | Belts | 91.50 | 329.50 |
| Sirchie Finger Print Labs | Riot gear | | 2,192.20 |
| BKT Uniforms | Coat | 257.00 | |
| | Dress blouse | 442.00 | |
| | Tact shirt & pants | 94.98 | 793.98 |
| Creative Monogramming | Shirts | 420.00 | |
| | Hats | 384.00 | 804.00 |
| Matthew Bender & Company, Inc. | Code Rvols 1, 8A & 7 | | 221.11 |
| Blue360 Media | Crim/Traffic Law Book | | 60.25 |
| Sheehy Ford | 2017 Ford Utility trucks (2) | | 59,038.28 |

FARMVILLE VOLUNTEER FIRE DEPARTMENT

| | | | |
|-----------------------------------|------------------------|----------|----------|
| Elecom, Inc. | Radio repairs | | 426.20 |
| Farmville Printing | Purchase order forms | | 84.10 |
| Fire & Safety Equipment Company | First aid kits | | 59.98 |
| Fire Protection Equipment Company | SCBA Hydro-test / mask | 657.20 | |
| | SCBA Cylinders | 2,003.70 | 2,660.90 |
| Grainger | Absorbent | | 67.40 |
| Key Office Supply | Avery tent cards | 17.75 | |
| | Folders | 5.31 | 23.06 |
| Municipal Emergency Service | Pants | 304.11 | |
| | Shirts | 65.70 | 369.81 |
| Taylor-Forbes Equipment Company | Motomix | | 31.80 |
| Treasurer of Virginia | Test books | | 525.76 |
| Irvin H. Hahn Company, Inc. | Belts & buckles | | 398.85 |

RICE VOLUNTEER FIRE DEPARTMENT

| | | | |
|--------------------------|------------------|--|--------|
| C W Williams | Gaskets | | 113.06 |
| County Waste | Trash collection | | 32.34 |
| Ellington's Lawn Service | Mowing | | 225.00 |
| CenturyLink | Phone | | 178.28 |
| Dominion Energy Virginia | Electric service | | 732.76 |

PROSPECT VOLUNTEER FIRE DEPARTMENT

| | | | |
|----------------------------|------------------------|-------|--------|
| Emergency Apparatus | Repair lights / wiring | | 112.50 |
| Ferguson Enterprises, Inc. | Flapper | 6.19 | |
| | Plumbing supplies | 41.64 | 47.83 |
| Fisher Auto Parts, Inc. | Battery | | 135.25 |

| | | | |
|-------------------------------------|------------------------|--|----------|
| Foster Fuels, Inc. | Propane | | 153.38 |
| Goodman Truck & Tractor | Truck service & repair | | 1,381.64 |
| Municipal Emergency Service | Pike pole | | 110.28 |
| Prince Edward County Public Schools | Diesel | | 100.26 |
| Prince Edward County Treasurer | Gas | | 76.49 |

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

| | | | |
|---|-----------------------|--------|--------|
| Cyrus Pest Control Company | Exterminating service | | 45.00 |
| Darlington Heights Volunteer Fire Dept. | Internet service | 97.56 | |
| | Chevrolet parts | 155.33 | 252.89 |
| East End Motor Company, Inc. | Inspection | | 134.00 |
| Mid-Atlantic Irrigation | Tubing / angle iron | | 379.71 |
| Southside Electric Cooperative | Electric service | | 280.60 |

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

| | | | |
|------------------------------|---------------------------|--------|----------|
| ARC3 Gases | Welding cable | | 85.91 |
| C W Williams | Foam mixer | 373.66 | |
| | Truck maintenance | 143.34 | |
| | Valve | 680.32 | 1,197.32 |
| Davis GMC Truck, Inc. | Truck repair | | 3,479.80 |
| East End Motor Company, Inc. | Balance tires / alignment | 139.21 | |
| | Inspection | 16.00 | 155.21 |
| Elecom, Inc. | Charger / battery pack | | 266.00 |
| Farmville Wholesale Electric | Building maintenance | | 51.23 |
| NAFECO, Inc. | Foam mixer | | 909.10 |
| NAPA of Farmville | Credit | -5.09 | |
| | Axle / degreaser | 37.40 | 32.31 |
| Piedmont Fleet Service | Tires / transmission oil | | 1,234.78 |
| Dominion Energy Virginia | Electric service | | 376.21 |

PAMPLIN VOLUNTEER FIRE DEPARTMENT

| | | | |
|---------------------------------|-------------------|----------|----------|
| C W Williams | Gloves | | 90.51 |
| Farmville Wholesale Electric | Ballast | | 21.57 |
| Fire & Safety Equipment Company | Gloves | | 51.90 |
| Pamplin Exxon | Fuel | 83.18 | |
| | Truck maintenance | 1,126.73 | 1,209.91 |
| Verizon | Phone | | 151.00 |
| Dibert Valve & Fitting Company | Truck maintenance | | 1,604.54 |

MEHERRIN VOLUNTEER FIRE DEPARTMENT

| | | | |
|--------------------------|------------------|----------|----------|
| Key Truck & Equipment | Battery | | 292.89 |
| Parker Oil Company, Inc. | Propane | 161.63 | |
| | Diesel | 1,138.34 | 1,299.97 |
| Verizon Wireless | Phone | | 267.98 |
| Verizon | Phone | | 708.94 |
| Dominion Energy Virginia | Electric service | | 1,300.78 |

EMERGENCY SERVICES

| | | | |
|--------------|------------------|--|--------|
| Korman Signs | Signs & hardware | | 311.79 |
|--------------|------------------|--|--------|

REGIONAL JAIL & DETENTION

| | | |
|------------------------------|---------------------------|------------|
| Irongate Boundary Management | Electronic monitoring | 911.25 |
| Piedmont Regional | | |
| Juvenile Detention | Juvenile detention | 3,000.00 |
| Piedmont Regional Jail | Inmate days - 2nd quarter | 233,321.47 |

BUILDING OFFICIAL

| | | | |
|-------------------------|--------------------------|--------|-------|
| Fisher Auto Parts, Inc. | Harmonic balancer / belt | 155.47 | |
| Rod & Staff, LLC | Install balancer / belt | 97.50 | |
| US Cellular | Phone | 24.21 | |
| Coy Leatherwood | Meals | 25.73 | |
| | Meeting registration | 15.00 | 40.73 |
| Treasurer of Virginia | 2% Levy on permits | 424.58 | |

ANIMAL CONTROL

| | | | |
|---------------------------------|-------------------|--------|-------|
| Jennifer Kingsley, DVM | Vet service | 55.00 | |
| Ridge Animal Hospital | Vet service | 89.30 | |
| Montgomery-Rodgers | Euthanized goat | 161.80 | |
| Rod & Staff, LLC | Oil change | 67.61 | |
| Dominion Energy Virginia | Electric service | 211.33 | |
| CenturyLink | Phone | 120.15 | |
| US Cellular | Phone | 117.94 | |
| James Farley | Meal | 7.78 | |
| Adam Mumma | Meal | 15.19 | |
| Prince Edward Health Department | Rabies vaccines | 593.70 | |
| Lowe's | Sprayer | 25.63 | |
| Walmart Community / SYNCB | Ear plugs | 7.91 | |
| | Cleaning supplies | 67.08 | 74.99 |
| Pairet's, Inc. | Stitch logo | 205.00 | |

MEDICAL EXAMINER

| | | |
|-----------------------|---------|-------|
| Treasurer of Virginia | Coroner | 20.00 |
|-----------------------|---------|-------|

REFUSE DISPOSAL

| | | | |
|--------------------------------|------------------------|-----------|----------|
| Resource International | Landfill monitoring | 2,887.75 | |
| | Misc. work tasks | 3,152.45 | |
| | Storm water compliance | 698.50 | 6,738.70 |
| Business Card | Starters & pump | 2,642.59 | |
| | Hydraulic pump | 1,031.25 | |
| | Swana training | 130.00 | 3,803.84 |
| Rod & Staff, LLC | Repair dumpster | 402.00 | |
| Davis GMC Truck, Inc. | Replaced brake line | 412.19 | |
| James P. Childress, Jr. | Truck maintenance | 299.65 | |
| | Headlight | 60.00 | |
| | Install hydraulic pump | 350.00 | 709.65 |
| Republic Services #974 | Trash collection | 428.59 | |
| Wright's Excavating, LLC | Landfill operation | 54,826.83 | |
| Emanuel Tire of Virginia | Tire recycling | 3,639.90 | |
| STEPS, Inc. | Recycling fee | 2,478.80 | |
| Southside Electric Cooperative | DH site | 51.85 | |

| | | | |
|-------------------------------------|---------------------|--------|--------|
| | Virso site | 66.28 | 118.13 |
| Dominion Energy Virginia | Rice site | 47.50 | |
| | Cell C pump station | 14.73 | |
| | Green Bay site | 49.87 | |
| | Worsham site | 100.54 | |
| | Leachate pump | 327.50 | |
| | Prospect site | 30.33 | |
| | Scalehouse | 44.30 | |
| | Landfill site | 25.45 | 640.22 |
| CenturyLink | Phone | | 454.91 |
| US Cellular | Phone | | 24.21 |
| Verizon | Phone | | 136.83 |
| O. O. Stiff, Inc. | Monthly service | | 702.50 |
| Prince Edward County Public Schools | Diesel | | 917.37 |
| Cavalier Hose & Fittings | Hydraulic oil | | 113.94 |
| NAPA of Farmville | Def | 49.95 | |
| | Antifreeze | 17.99 | |
| | Coupling | 9.99 | 77.93 |

GENERAL PROPERTIES

| | | | |
|--------------------------------|----------------------------|-----------|-----------|
| Dodson Brothers Exterminating | Pest control | 237.00 | |
| | Pest control - Cannery | 38.00 | |
| | Pest control - Worsham | 38.00 | |
| | Pest control - SCOPE | 38.00 | |
| | Pest control - CH | 85.00 | |
| | Pest control - Vis Center | 38.00 | 474.00 |
| ThyssenKrupp Elevator | Service contract - Oct/Dec | | 2,789.84 |
| Southside Electric Cooperative | SRR lights | | 29.18 |
| Dominion Energy Virginia | Roy Clark monument | 7.49 | |
| | SCOPE building | 86.83 | |
| | Courthouse | 11,534.41 | |
| | Sheriff Department shed | 6.59 | |
| | Lights at Rice | 111.74 | |
| | Ag building | 761.42 | |
| | Shop | 19.83 | 12,528.31 |
| Town of Farmville | Water & sewer | | 372.86 |
| AT&T | Phone | | 43.95 |
| Commworld | Upgrade software | | 300.00 |
| CenturyLink | Phone | | 225.61 |
| US Cellular | Phone | | 121.63 |
| O. O. Stiff, Inc. | Monthly service | | 100.00 |
| Diamond Paper Company | Janitorial supplies | | 1,539.25 |
| Farmville Lions Club | Brooms | | 80.00 |
| Unifirst Corporation | Janitorial supplies | | 110.44 |
| Lowe's | Moisture meter / caulk | 128.95 | |
| | Mortar mix / grout bag | 10.41 | |
| | Plugs & caps | 12.21 | 151.57 |
| Price Supply Company, Inc. | Pressure gauge | | 3.95 |
| Rochette's Florist | Red velvet Christmas bows | 120.00 | |
| | Green ribbon | 18.00 | 138.00 |

| | | | |
|-------------------------------------|----------------------|--------|--------|
| Cintas Corporation #524 | Uniform rental | | 486.68 |
| Sherwin Williams Company | Paint | 296.36 | |
| | Roller covers | 10.59 | 306.95 |
| Prince Edward County Public Schools | Diesel | | 394.37 |
| East End Motor Company, Inc. | Flat repair | 15.26 | |
| | Inspect / mount tire | 158.99 | 174.25 |
| Fisher Auto Parts, Inc. | Wiper blades | 18.57 | |
| | Def | 10.75 | 29.32 |
| NAPA of Farmville | Oil & filters | | 145.58 |
| Taylor-Forbes Equipment Company | Saw chains | | 57.46 |

CANNERY

| | | | |
|--------------------------------|-------------------------|--|----------|
| Virginia Food Works | Contract payment | | 2,916.67 |
| Price Supply Company, Inc. | Fuel filter | | 12.68 |
| Southside Electric Cooperative | Electric service | | 415.47 |
| Ellington Energy Service | Heating oil | | 935.05 |
| CenturyLink | Phone | | 247.71 |
| Diamond Paper Company | Dish detergent / gloves | | 141.29 |

COMPREHENSIVE SERVICES ACT

| | | | |
|--|-----------------------|----------|-----------|
| Bear Creek Academy | Professional service | | 2,775.00 |
| Blue Ridge Autism & Achievement Center | Professional service | | 5,700.00 |
| Braley & Thompson | Professional service | | 7,755.40 |
| Center for Pediatric Therapies | Professional service | | 560.00 |
| Centra Health | Professional service | | 31,534.00 |
| Family & Community Support | Professional service | | 4,412.50 |
| Grafton School, Inc. | Professional service | | 26,430.00 |
| Hallmark Youthcare - Richmond | Professional service | | 1,521.00 |
| Ifetayo Imanchinello | Foster care | | 2,275.00 |
| James River Therapy Services | Professional service | | 783.75 |
| Ashley Long | Foster care | | 3,756.00 |
| Jean Napier | Foster care | | 700.00 |
| Prince Edward County Dept. Soc. Svc. | Airline / hotel / car | 1,369.52 | |
| | Meals / gas / tolls | 285.31 | 1,654.83 |
| Virginia Keys School | Professional service | | 4,590.00 |
| Voices Speech Therapy | Professional service | | 200.00 |

MUSEUMS

| | | | |
|--------------------------|-----------------|--|-------|
| Sherwin Williams Company | Primer & gloves | | 51.99 |
|--------------------------|-----------------|--|-------|

PLANNING

| | | | |
|---------------------------|--------------------|--------|--------|
| Donald B. Gilliam | Commission meeting | 100.00 | |
| | Mileage | 21.40 | 121.40 |
| Preston Hunt | Commission meeting | 100.00 | |
| | Mileage | 21.40 | 121.40 |
| Timothy Mark Jenkins | Commission meeting | 100.00 | |
| | Mileage | 11.77 | 111.77 |
| Clifford Jack Leatherwood | Commission meeting | | 100.00 |
| Robert Christopher Mason | Commission meeting | 100.00 | |
| | Mileage | 9.63 | 109.63 |

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|--------------------------------------|-------------------------------------|-----------|-----------|
| John W. Peery, Jr. | Commission meeting | 100.00 | |
| | Mileage | 1.60 | 106.60 |
| John C. Prengaman | Commission meeting | 100.00 | |
| | Mileage | 5.35 | 105.35 |
| John F. Townsend, III | Commission meeting | 100.00 | |
| | Mileage | 8.02 | 108.02 |
| Brett Von Cannon Watson | Commission meeting | | 100.00 |
| US Cellular | Phone | | 56.47 |
| Rob Fowler | Mileage | | 64.20 |
| | <u>TOURISM</u> | | |
| Dominion Energy Virginia | Electric service | | 200.27 |
| Town of Farmville | Water & sewer | | 135.34 |
| Business Card | UPS | 56.57 | |
| | Tourism conference | 374.00 | 430.57 |
| CenturyLink | Phone | | 368.10 |
| Virginia's Retreat | 17-18 Support | | 4,500.00 |
| Magi Van Eps | Office supplies | | 49.33 |
| Walmart Community / SYNCB | Meeting refreshments | | 45.70 |
| | <u>COOPERATIVE EXTENSION OFFICE</u> | | |
| Treasurer Virginia Tech | 1st Quarter payment | | 16,725.16 |
| CenturyLink | Phone | | 108.94 |
| | <u>GENERAL EXPENSE</u> | | |
| Lumos Networks | Phone | | 2,887.60 |
| Virginia Tobacco Commission | Reimburse Tharpe grant | | 20,900.00 |
| James River Solutions | Gas | | 9,474.12 |
| Digital Insurance, Inc. | HRA Admin. Fee | | 5,000.00 |
| | <u>CAPITAL PROJECTS</u> | | |
| Hurt & Proffitt, Inc. | Grant administration | 333.00 | |
| | Inspections / grant administration | 1,704.00 | 2,037.00 |
| Crabtree Rohrbaugh & Assoc. | CH - Schematic design | | 6,545.97 |
| Election Systems & Software | Voting machines | | 57,665.00 |
| Printelect | Voting machine cages | 20,080.00 | |
| | Thumb drives | 345.00 | |
| | Ballot insert box | 215.00 | |
| | Privacy screen | 215.00 | 20,855.00 |
| | <u>DEBT SERVICE</u> | | |
| Davenport & Company, LLC | Bond issuance | | 15,074.55 |
| McGuire Woods, LLP | Bond issuance | | 15,000.00 |
| | <u>FORFEITED DRUG ASSETS</u> | | |
| Piedmont Regional Task | Dues | | 2,833.33 |
| | <u>CDA SPECIAL LEVY</u> | | |
| Poplar Hill Community Dev. Authority | Special Levy payment | | 17,372.12 |

| | | | |
|--------------------------------|--|-------|-----------|
| | <u>WATER FUND</u> | | |
| Town of Farmville | Water | | 76.28 |
| | <u>SEWER FUND</u> | | |
| Dominion Energy Virginia | Sewer pump | | 39.74 |
| | <u>RETIREMENT BENEFIT FUND</u> | | |
| Vicki K. Johns | Retiree benefit | | 1,132.00 |
| | <u>ECONOMIC DEVELOPMENT FUND</u> | | |
| Mecklenburg County | FY18 Growth Alliance | | 23,368.00 |
| | <u>PIEDMONT COURT SERVICES</u> | | |
| Amelia Bulletin Monitor | Advertising | | 70.00 |
| Southside Messenger | Advertising | | 32.00 |
| Dominion Energy Virginia | Electric service | | 153.21 |
| Mail Finance | Postage meter lease | | 190.68 |
| CenturyLink | Phone | | 146.41 |
| Lumos Networks | Phone | | 630.82 |
| Connie Stimpson | Mileage | | 14.25 |
| Taylor Herndon | Mileage | 38.51 | |
| | Newspaper | 0.75 | 39.26 |
| Ashley Nash | Mileage | | 142.82 |
| Megan Neal | Mileage | | 103.25 |
| Rebecca Staton | Mileage | 65.22 | |
| | Newspapers | 1.05 | 66.27 |
| Jessica Vogel | Mileage | | 146.05 |
| | <u>PCS SUPERVISION FEES EXPENDITURES</u> | | |
| SRP Corporation LLC | Rent | | 2,500.00 |
| Connie Stimpson | PCCJB Meeting reimbursement | | 350.75 |
| | <u>PCS DRUG TESTING FEES</u> | | |
| Alere Toxicology Service, Inc. | Drug testing | | 97.40 |

In Re: Highway Matters

Mr. Scot Shippee, P.E., VDOT-Dillwyn, stated the mowing has been completed and the Rural Rustic projects are being made ready for stone to be placed. He said Lakeside and Watson are being addressed next week, as well as the delineators on Route 133. Mr. Shippee added the bridge on Chinquapin Road is open, but more “dress up” work needs to be done. He said the crews are working on filling potholes, addressing pipe work and shoulders, and customer service requests.

Mr. Bartlett stated citizens reported a large bump at the Virso bridge.

Supervisor Townsend stated there is also a large bump at the intersection of Mount Pleasant and Virso Roads.

Supervisor Pride said that on Lakeside Road, after the rain, the road has very rough conditions. She said when she questioned Mr. Bartlett, he said someone would be out no later than Monday or Tuesday, but no one has been out.

Supervisor Timmons asked for the status on that project.

Mr. Shippee stated maintenance stone was placed today and more stone will be placed Monday; he said it will be rolled in and will set up during the winter. He said that in the spring, VDOT will “dress it up,” do any fine grading and add more stone if needed before being surface treated.

Supervisor Timmons reported that on Darlington Heights Road, Route 665, just one-half mile west of Route 700, an 18” x 24” section of the asphalt has been gouged out on the north edge. He then commended VDOT on the mowing done in the Buffalo District.

Supervisor Pride said she has been contacting Mr. Bartlett on when the rough place on Abilene Road would be fixed; in the meeting it was said [the road] would be fixed pretty quickly. She said the tree was cut, but she told the constituents that it will be fixed very soon, and then it was stated tonight that it will not be fixed until the spring. Mr. Shippee said addressing the tree was done very quickly; the roadway itself, VDOT has to work that into the schedule to get it done as quickly as possible, but VDOT has run out of season, so it will have to wait until spring. He said VDOT could have taken a chance, broken it open, but if it would have rained and fighting with time constraints, if it wasn’t sealed up properly it would cause more issues all winter and would be less safe than it is right now.

Supervisor Timmons asked if it is possible for VDOT to place chevrons or reflectors around that curve to highlight the curve. Mr. Shippee said it is possible; he will contact the engineering folks to look at it as a temporary measure.

Supervisor Simpson asked if VDOT has completed the update on the Greentown Road project at Worsham. Mr. Shippee said it has been; he said it will be the same as with Lakeside and Watson, with stone being put down next week. He said he will check on the status of Greentown Road, but it will also be surface treated in the spring.

Supervisor Simpson said Rice Depot Road looks much better since it’s been cut.

Supervisor Pride asked how long it will take to complete the project on Abilene Road once it's begun; Mr. Shippee said it will take 8 to 10 days to complete.

In Re: Memorandum of Agreement – Atlantic Coast Pipeline

Mr. Bartlett discussed a draft MOA between the Virginia Department of Environmental Quality (DEQ) and Prince Edward County regarding certain aspects of stormwater management and Erosion & Sediment Control (E&SC) inspections for the Atlantic Coast Pipeline project (ACP). The MOA allows the County to make comments on the stormwater and Erosion & Sediment Control plans and the ability to accompany DEQ on compliance and inspection site visits during construction of the pipeline.

State Code grants authority directly to DEQ for total control of both E&SC and stormwater management for linear projects in the Commonwealth. The MOA provides the only opportunity for the County to have any input into these two water quality control plans. If the MOA is not signed, County Representatives will not be allowed to accompany DEQ on any inspections. The MOA also designates Rob Fowler as the County's point of contact.

Mr. Bartlett advised the Board the deadline for public comments on the plans has expired. Mr. Fowler has reviewed the E&SC and stormwater plans for the pipeline and has no comments.

Following some discussion, Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the Memorandum of Agreement Between the Virginia Department of Environmental Quality and Prince Edward County; the motion carried:

| | | | |
|------|------------------------|------|------|
| Aye: | Pattie Cooper-Jones | Nay: | None |
| | Calvin L. Gray | | |
| | Robert M. Jones | | |
| | Odessa H. Pride | | |
| | Howard F. Simpson | | |
| | C. Robert Timmons, Jr. | | |
| | Jerry R. Townsend | | |
| | Jim R. Wilck | | |

MEMORANDUM OF AGREEMENT

This **MEMORANDUM OF AGREEMENT** (Agreement) is made as of this 23rd day of October 2017 between the **VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY** (DEQ) and **PRINCE EDWARD COUNTY** (Locality).

WHEREAS, to ensure the protection of water quality and the environment, the Code of Virginia clearly grants authority to DEQ to administer and enforce the Erosion and Sediment Control Law

(Code of Virginia §§ 62.1-44.15:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed subject to approved standards and specifications;

WHEREAS, the proposed Atlantic Coast Pipeline (ACP) interstate natural gas transmission project will transect Prince Edward County and will be constructed under standards and specifications approved by DEQ;

WHEREAS, due to the size, length and geographic scope of the proposed ACP project, in addition to approval of standards and specifications, DEQ is requiring individual site-specific erosion and sediment control and stormwater plans for construction activities to be submitted for review and approval;

WHEREAS, due to citizen interest in the ACP project, DEQ is requiring the individual site-specific erosion and sediment control and stormwater plans to be posted on the ACP's project's website for public view;

WHEREAS, pursuant to its authority to administer the enforcement of the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:51 *et seq.*) for and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications, DEQ will conduct compliance and inspection activities for construction in Virginia related to the proposed ACP project;

WHEREAS, the Locality has expertise in erosion and sediment control and stormwater management, and in interest in protecting water quality and the environment in Prince Edward County;

WHEREAS, in the spirit of working together, DEQ has agreed to offer the Locality an opportunity to review and comment on the site-specific erosion and sediment control and stormwater plans for construction activities in the Locality related to the proposed ACP project;

WHEREAS, DEQ has also agreed to offer the Locality an opportunity as practicable, to accompany DEQ on regular compliance and inspection site visits, and emergency or complaint-based compliance and inspection site visits, to construction sites in the Locality related to the proposed ACP;

NOW, therefore, DEQ and the Locality agree as follows:

1. Comments on Individual Site-Specific Plans. DEQ will receive and consider comments from the Locality for individual project-specific plans that include proposed construction activity related to the proposed ACP project in the Locality. These plans are available for review on DEQ's website. The Locality agrees to provide any comments to DEQ no later than October 13, 2017. Comments may be delivered in hard copy or electronically to:

Hanna Zegler (804) 698-4206
Virginia Department of Environmental Quality
P.O. Box 1105
Richmond, Virginia 23218
Hanna.zegler@deq.virginia.gov

This paragraph does not create an obligation for the Locality to provide comments to any individual project-specific plan related to the proposed ACP. Nothing in this paragraph shall be construed to convey to the Locality any of DEQ's exclusive authority to administer the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications.

2. Compliance and Inspection Site Visits. The Locality designates Robert Fowler to serve as the Locality Inspection Contact (Contact) for the purposes of receiving notification on behalf of the Locality for the compliance and inspection activities described in this Agreement. To the extent practicable, DEQ will notify the Contact at least two (2) business days in advance of planned compliance and inspection site visits to construction sites related to the proposed ACP project in the Locality as well as any unplanned site visits (such as emergency or complaint-based inspections) to construction sites related to the proposed ACP in the Locality. Notification of compliance and inspection site visits shall be made by telephone or email to the Contact as set forth below:

Robert Fowler
434-392-8837
rfowler@co.prince-edward.va.us

Once notified, if the Locality intends on accompanying DEQ on a site visit, the Locality shall contact DEQ at the following to coordinate information and logistics:

Jerome Brooks (804) 698-4403
Water Compliance Manager
Jerome.brooks@deq.virginia.gov

During any such site visits, the Locality, DEQ, and their respective employees and agents agree to comply with all applicable safety requirements relating to the proposed ACP project. With respect to the Locality, the scope of any site visit inspections shall be limited solely to erosion and sediment control and stormwater management. This paragraph does not create an obligation for the Locality to accompany DEQ on any inspection or compliance site visit related to the proposed ACP project. Nothing in this paragraph shall be construed to convey to the Locality any of DEQ's exclusive authority to administer the enforcement of the Erosion and Sediment Control Law (Code of Virginia §§ 62.1-44.14:51 *et seq.*) and the Stormwater Management Act (Code of Virginia §§ 62.1-44.15:24 *et seq.*) for linear projects constructed under approved standards and specifications.

3. Effective Date and Termination. This Agreement shall be effective upon its execution by both DE and the Locality and on the date specified below. This Agreement shall terminate thirty (30) days after the final permanent stabilization of all of the proposed ACP project's construction sites in the Locality. At any time, the Locality may notify DEQ that it no longer intends to participate in this Agreement and it will terminate upon written notice by the Locality. Such notice shall be provided to:

Melanie D. Davenport (804) 698-4038
Director, Water Permitting Division
Virginia Department of Environmental Quality
P.O. Box 1105
Richmond, Virginia 23218
Melanie.davenport@deq.virginia.gov

In Re: County Administrator's Report – Piedmont Regional Jail Expansion

Mr. Bartlett stated one part of the Regional Jail's agreement with the Department of Justice required the Jail to either hire additional medical staff or contract with a medical services provider to provide the additional medical staff required. The Jail chose to contract with a provider. The agreement also called for

an expansion of the areas devoted to the provision of medical services for the inmates. In addition, the agreement required the expansion of the intake area from four holding cells to 12 and associated administrative space.

The Jail has been moving this project along and recently received bids for the expansion. Jamerson-Lewis is the low bidder. Once financing is obtained, the construction contract will be awarded. Mr. Bartlett stated Attachment A was provided to the Jail Authority Board at its October meeting and displays the cost of the project. Including the contingency, the total cost is expected to be \$5,728,201.88.

Mr. Bartlett stated the Jail has received approval from the Department of Corrections (DOC) for a 50% state funding match for this project. The 50% match is only for expenses approved by the DOC. The DOC approval only occurs after the expenses have been incurred and the invoices submitted to the DOC. Mr. Bartlett said we are hopeful we will receive up to \$2.7M from the DOC but have been advised to plan for only \$2.1M.

The Jail Authority engaged the services of Davenport & Company for assistance in obtaining financing. Because of VRA requirements regarding the use of the state aid intercept provision, Davenport recommended the Jail solicit banks for direct bank loan proposals.

Mr. Bartlett stated the Davenport report (Attachment B) was presented to the Jail Authority at its October meeting. The financing package for this project consists of two separate financing instruments. First is a short-term Grant Anticipation Note (GAN). This will be a short-term note to be repaid as reimbursement from the DOC is received. Page Three of Attachment B displays the terms received from each Bank. Citizens Bank's rate of 1.9% is the lowest rate and they have no call provisions. This means the Jail Authority can repay the GAN as reimbursement is received from the DOC, thereby decreasing the total interest expense. The GAN is authorized in an amount up to \$2.7M but is not expected to exceed \$2.1M as explained previously.

The second financing instrument is a long-term Regional Jail Facility Revenue Bond in an amount not to exceed \$3.6M. Pinnacle Public Finance submitted the lowest interest terms for both the 10- and 15-year terms and as such, Davenport is recommending the Jail Authority work with Pinnacle. The total debt service schedules for 10-, 15-, and 20-year terms are displayed on Page Four of the presentation.

Per the regional agreement creating the Regional Jail, the Counties agreed to share the capital construction costs equally between the six members. Page Five of the presentation displays the Annual Debt Service per jurisdiction for the three terms. The consensus of the Jail Authority was to use the 15-year term.

The actual net expense to the Counties will be less than the amounts displayed because revenues for Federal Inmates will increase. Federal Reimbursement guidelines/formulas allow local and Regional Jails to add debt service as an authorized reimbursable expense. This means once the debt is incurred, the Regional Jail can increase the daily rate it charges to house federal inmates. The Federal Correctional System holds the exact formula they use to determine the reimbursement rate close to their vest so we cannot calculate with certainty the new reimbursement rate. Since Federal inmates comprise approximately 30% of the inmate population we can argue they should pay approximately 30% of the debt service cost. The contract renews in April of 2018 and we will know the new reimbursement rate at that time.

Pinnacle is not requiring the local governments to enter into any agreements to back stop the repayment of the Bond. This means the liability will not be recorded on the County's books. It also means the Jail Authority could have entered into the debt service without the local jurisdictions approval. This would not have been the case if VRA was used to finance the project. During our discussions on whether to create an Authority or not, it was anticipated financing would have been obtained from the VRA. Thus, in those discussions the Board of Supervisors were informed that while the Authority could incur debt in their own right, it would most likely require votes from the member jurisdictions before any financing institution would provide it funding. The Jail Authority is keenly aware the local governments will actually be providing the funds to repay the debt and as such waited to make a decision on the term until the Jail Authority members could receive direction from the Board of Supervisors.

Mr. Bartlett requested direction from the Board on the term the Board wishes the Sheriff and him to propose the Jail Authority enter into with Pinnacle.

Supervisor Timmons stated everyone seems to be leaning towards the 15-year note, but since this Board was seated, it has been on a program to pay down the debt and manage costs. He said if the Board chose to go with the 10-year note, it would mean a savings of \$345,000 at the end of the note. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to instruct the County Administrator to vote for the 10-year term in order to assist in financing the Jail expansion; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: County Administrator’s Report – Tobacco Commission Grant

Mr. Bartlett stated the Tobacco Commission has a grant program called the “Last Mile Broadband.” The Commission has set aside \$10 million as a multi-year commitment to assist in constructing last-mile telecommunication infrastructure. The deadline to submit a grant application was November 15, 2017.

Mr. Bartlett stated the ISP pulled their participation in this grant application; therefore, the grant cannot be submitted. The County can apply again in the next round.

In Re: County Administrator’s Report – Solid Waste Fund

Mr. Bartlett stated the auditors recommend we place all functions associated with the collection and disposal of solid waste in a new fund called the SOLID WASTE FUND. The previous Landfill Operations budget adopted by the Board during the September 25th special meeting only placed the expenses associated with the personnel expenses of the operation of the landfill in the new fund. This Landfill Operations budget was only meant to show operating the landfill with County employees was the most economical choice. It contained the personnel and operating costs that would normally be the responsibility of the contractor for an entire year and compared it to the contract cost.

Mr. Bartlett reviewed a complete Solid Waste budget for the new Solid Waste fund, Attachment A. This includes both the operation of the landfill to include engineering and groundwater monitoring expenses, which were not included in the original Landfill Operations budget. It also includes the expenses to operate the collection sites. The expenses associated with the collection sites are currently contained in the General

Fund as are the engineering and groundwater monitoring expenses. These expenses are recommended to be transferred from the General Fund. The budget amendment required for this is contained in Attachment B.

Mr. Bartlett stated the new Solid Waste budget requires a transfer of \$887,207 from the General Fund. This should not be a cause for alarm. General Fund revenues have always supplemented the operation of the landfill and the collection sites. In FY16, the last year audited, the budgeted expenses associated with the operation of the collection sites and landfill were \$1,274,905 while the associated anticipated revenues were only \$271,000. Thus, it was anticipated \$974,905 of General Fund Revenues would be needed to pay for the operations. The final audited amounts showed that \$871,208 was actually needed. The reason General Fund revenues are required is we allow citizens to dispose of their trash without charge.

Mr. Bartlett said the draft of the anticipated FY19 Solid Waste budget shows that after the initial expenses of purchasing equipment and operating the landfill for a full year with County employees the need for assistance from the General Fund will decrease by approximately \$300,000.

Attachment B displays a recommended budget amendment for the General Fund. This amendment will zero out the current refuse disposal budget in the General Fund and remove the revenues generated from landfill and recycling fees from the General Fund.

Mr. Bartlett advised the Board additional vehicles and equipment must still be purchased that are not included in the proposed Solid Waste budget. We are still researching the exact costs of these items. These items include a bulldozer, track loader and road tractor, and a tractor with loader. We are also researching the purchase of additional items from Wright's Excavating that can be used for replacement parts and a service truck with an air compressor and related tools, a gas and electric welder, 2.5-ton hoist, outriggers and thread tap and dies. We are also investigating the purchase of a steam cleaner and the need to dig a new well for the scale house. All told these will cost approximately \$200,000. The items which will be used for replacement parts will save the County much more in future expenses than the current purchase price and after we have finished using them for parts they can be sold for scrap. Mr. Bartlett stated the County will continue to rent equipment from Mrs. Wright until the equipment is found and purchased.

Following some discussion, Supervisor Gray made a motion, seconded by Supervisor Wilck, to approve the proposed FY18 Solid Waste Budget and appropriate the same funds which amends action taken on September 25th and approve the FY18 General Fund budget amendments; the motion carried:

Aye: Pattie Cooper-Jones
 Calvin L. Gray
 Robert M. Jones
 Odessa H. Pride
 Howard F. Simpson
 C. Robert Timmons, Jr.
 Jerry R. Townsend
 Jim R. Wilck

Nay: None

| FY18 Budget Amendments – General Fund - Revenues | | | | | | |
|--|------|-------|--------|------------------|---------|--------|
| Rev / Exp | Fund | Dept | Object | Description | Debit | Credit |
| 3 (Rev) | 100 | 16080 | 0005 | Landfill Charges | 320,000 | |
| 3 (Rev) | 100 | 16080 | 0006 | Recycling Fees | 6,000 | |
| Total Revenues | | | | | 326,000 | |
| | | | | | | |

| FY18 Budget Amendments – General Fund – Expenditures | | | | | | |
|--|------|-------|--------|---------------------------------|-----------|-----------|
| Rev / Exp | Fund | Dept | Object | Description | Debit | Credit |
| 4 (Exp) | 100 | 42300 | 1100 | Salary & Wages | | 43,032 |
| 4 (Exp) | 100 | 42300 | 1300 | Part Time Salaries & Wages | | 209,603 |
| 4 (Exp) | 100 | 42300 | 2100 | FICA | | 19,326 |
| 4 (Exp) | 100 | 42300 | 2210 | VRS | | 3,834 |
| 4 (Exp) | 100 | 42300 | 2300 | Health Insurance | | 7,000 |
| 4 (Exp) | 100 | 42300 | 2400 | Group Life Insurance | | 564 |
| 4 (Exp) | 100 | 42300 | 2600 | Unemployment Insurance | | 1,120 |
| 4 (Exp) | 100 | 42300 | 2700 | Workers Compensation | | 12,170 |
| 4 (Exp) | 100 | 42300 | 3160 | Professional Services | | 177,800 |
| 4 (Exp) | 100 | 42300 | 3310 | Repairs / maintenance | | 15,000 |
| 4 (Exp) | 100 | 42300 | 3311 | Repairs & Maint.-Auto & Equip. | | 15,000 |
| 4 (Exp) | 100 | 42300 | 3840 | Contract Landfill | | 585,000 |
| 4 (Exp) | 100 | 42300 | 3841 | Purchase of Service – Recycling | | 70,000 |
| 4 (Exp) | 100 | 42300 | 5110 | Electrical Services | | 12,000 |
| 4 (Exp) | 100 | 42300 | 5230 | Telecommunications | | 7,000 |
| 4 (Exp) | 100 | 42300 | 5305 | Motor Vehicle Insurance | | 1,403 |
| 4 (Exp) | 100 | 42300 | 5440 | Portable Toilet Rental | | 8,430 |
| 4 (Exp) | 100 | 42300 | 5510 | Travel – Mileage | | 100 |
| 4 (Exp) | 100 | 42300 | 5530 | Travel – Subsistence & Lodging | | 75 |
| 4 (Exp) | 100 | 42300 | 5540 | Travel – Convention / Ed | | 250 |
| 4 (Exp) | 100 | 42300 | 5601 | Annual Landfill Permit | | 3,000 |
| 4 (Exp) | 100 | 42300 | 6008 | Vehicle & Power Equip. Fuel | | 15,500 |
| 4 (Exp) | 100 | 42300 | 6009 | Vehicle & Power Equip. Supplies | | 6,000 |
| 4 (Exp) | 100 | 42300 | 6030 | Non-Capital Equip | | |
| 4 (Exp) | 100 | 42300 | 6040 | ADP Equipment | | |
| 4 (Exp) | 100 | 42300 | 8026 | Construction Vehicles | | |
| | | | | | | 1,213,207 |
| | 100 | 41050 | 520 | Transfer to Solid Waste Fund | 887,207 | |
| TOTALS | | | | | 1,213,207 | 1,213,207 |

In Re: County Business Park

Mr. Bartlett stated the County is continuing to prepare for the construction of the access road in the County's business park that opens the back part of the park for development. The Virginia Department of Environmental Quality (DEQ) and the Corps of Engineers have completed their reviews of the conceptual plan and made comments. All comments have been addressed except for one regarding the action taken by the County to protect stream and wetland buffers.

To address this comment, our Engineers are recommending the Board of Supervisors approve the conceptual development plan. The plan marks the clearing limits recommended by the engineers; this line provides a fifty-foot buffer to protect streams and wetlands to insure they are not impacted by development. This protected area includes the entire southwest portion of the property due to a heavy concentration of streams and wetlands that crisscross that portion of the property.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve the Conceptual Development Plan as submitted and restrict development within the protected areas identified on the Plan; the motion carried:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

In Re: Closed Session

Chairman Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for discussion to consider the acquisition of real property for a public purpose, where discussion in an open meeting could adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Cooper-Jones, seconded by Supervisor Gray and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Chairman Jones and seconded by Supervisor Gray, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Odessa H. Pride
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons stated the Commonwealth Regional Council (CRC) has been making adjustments and will propose for next year's budget that we increase our membership fees to \$19,000 from \$15,700. He added all grant writing fees will be waived for any non-profit or governmental member. He added the only stipulation is that if a grant is awarded, CRC would be the management of the grant; this would not affect the grant.

In Re: Animal Warden's Report

Mr. Adam Mumma, Animal Control Officer, submitted a report for the month of October 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of October 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report - Commercial

Ms. Allie Hill, Virginia Food Works, submitted a report for the month of October 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Mrs. Patty Gulick, Cannery Manager, submitted a report for October 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Dr. Barbara Johnson, Superintendent, submitted a financial summary report for the month of October 2017, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of October 2017, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Townsend, and adopted by the following vote:

| | | |
|------|------------------------|-----------|
| Aye: | Pattie Cooper-Jones | Nay: None |
| | Calvin L. Gray | |
| | Robert M. Jones | |
| | Odessa H. Pride | |
| | Howard F. Simpson | |
| | C. Robert Timmons, Jr. | |
| | Jerry R. Townsend | |
| | Jim R. Wilck | |

the meeting was adjourned at 8:14 p.m.