

March 8, 2016

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8<sup>th</sup> day of March, 2016, at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Odessa H. Pride

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Jim Ennis, County Attorney; Sharon Lee Carney, Economic Development Director; Rob Fowler, Zoning Administrator; and Scot Shippee, Resident Engineer, VDOT.

Chairman Simpson called the meeting to order. Reverend Trent offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

**Craig Guthrie**, High Bridge Trail State Park, acknowledged the difficulty some people have in getting to High Bridge; he reported a new access point to the High Bridge Trail which allows access a few hundred yards from the bridge. He stated the dedication of this new access point on Camp Paradise Road will be held Wednesday, April 6, 2016 at 10:00 a.m. Mr. Guthrie stated Camp Paradise Road is off Aspen Hill Road; signs are posted.

**Justine Young**, Executive Director, Piedmont Senior Resources, presented information on Piedmont Senior Resources regarding statistics on the services provided and funds spent on Prince Edward County citizens. She added in addition to home delivered meals and homemaker services, other services include pest control, heat and firewood, refrigerators, and microwaves which are available due to donations and county funds.

Ms. Young then announced Piedmont Senior Resources is planning a Kentucky Derby Gala fund raiser event to be held May 7, 2016, and are seeking sponsors.

In Re: Presentation to Ray Foster

The Board of Supervisors presented a Letter of Appreciation to S. Ray Foster on the occasion of his retirement following thirty-two years of service to Prince Edward County as the Chief Animal Control Officer.

*"We, the undersigned members of the Board of Supervisors of the County of Prince Edward, wish to express to you our sincere appreciation for your thirty-two years of service, and our heartfelt congratulations on your retirement as Chief Animal Control Officer for the County of Prince Edward. Those of us who have had the pleasure of working with you can attest to your well-earned reputation as a thoughtful, dedicated and tireless public servant.*

*"Few individuals have shown the loyalty and commitment to their job and to their community that you have. Your easy-going nature has enabled you to manage the County's Animal Control program with good humor and good common sense. You are a true example of those who give and expect nothing in return.*

*"The Board of Supervisors is honored to salute you for a job well done; and we wish to convey to you our high regard, deep respect and great admiration for your thirty-two years of service to the people and animals of the County of Prince Edward, Virginia."*

In Re: Board of Supervisors Comments

The Supervisors welcomed all citizens to the meeting and congratulated Ray Foster on his retirement.

Supervisor Jones requested the microphone at the podium be secured to the podium.

In Re: Consent Agenda

On motion of Supervisor Gray, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the Board accepted the Treasurer's Report for January 2016; the minutes of the meetings held February 4, 2016 at 3:30 p.m., February 4, 2016 at 5:30 p.m., February 9, 2016, February 26, 2016 and February 27, 2016; Accounts and Claims; Salaries; and appropriations as follows:

<b>FY 2016 Budget Amendment</b>						
<b>REV/EXP</b>	<b>FUND</b>	<b>DEPT</b>	<b>OBJECT</b>	<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
3 (Rev)	125	18999	0001	Dare Fund – Donations		\$ 850.00
4 (Exp)	125	31299	0001	Expenditure – Dare Donations	\$ 850.00	

**Prince Edward Treasurer's Report - January 2016**

<b>Name of Bank</b>	<b>Bank Balance</b>	<b>Available Balance</b>
Benchmark Pooled Fund Account	12,414,645.13	12,414,645.13
Wells Fargo Social Services	112,939.07	112,939.07
Bank of America School Fund	92,427.31	92,427.31
Bank of America Food Service	4,425.06	4,425.06
Benchmark School Fund	1,164,875.85	1,164,875.85
Benchmark Food Service	370,692.27	370,692.27
<b>TOTAL</b>		<b>14,160,004.69</b>
 <b>Certificates of Deposit</b>		
Benchmark		558,004.20
Citizens Bank Recreation		16,518.43
Citizens Bank Underground Storage		20,260.84
Farmers Bank		206,189.44
<b>TOTAL</b>		<b>800,972.91</b>
<b>GRAND TOTAL</b>		<b>14,960,977.60</b>

BOARD OF SUPERVISORS

Farmville Herald	Advertising		541.21
Charles W. McKay	Mileage		46.00
Jerry R. Townsend	Mileage		224.25
Business Card	Lodging	515.53	
	Registrations	160.00	675.53

COUNTY ADMINISTRATOR

US Cellular	Phone		138.48
Business Card	Registration		40.00
Key Office Supply	Ring binders	165.12	
	Ink cartridges	757.54	922.66

COMMISSIONER OF REVENUE

M&W Printers, Inc.	Postage	1,216.05	
	Personal Property forms	3,768.07	4,984.12
Treasurer of Virginia	Online service		76.86
Key Office Supply	Storage boxes		70.32
Business Data of Virginia, Inc.	DMV download		3,271.53

TREASURER

Benchmark Community Bank	Payflow / Paypal		28.70
Treasurer of Virginia	Online service		76.86
Donna Nunnally	Mileage	119.02	
	Lodging	235.66	
	Meals	28.77	383.45
Electronic Systems, Inc.	Ink cartridge		215.00
Key Office Supply	Receipt books/binders	52.76	
	Correction tape	11.40	
	Stamp pads / ink / clips	116.05	180.21
STEPS, Inc.	Shredding service		35.00

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	2,000.00	5,700.00
ComputerPlus Sales / Service	Printer maintenance contract		79.00

ELECTORAL BOARD AND OFFICIALS

Gwendolyn Akers-Booker	Salary		1,053.00
Samuel A. Martin, Jr.	Salary		526.52
Gordon V. Smith	Salary		526.52
Unilect Corporation	Paper ballots		285.00
Farmville Herald	Advertising		133.25
Key Office Supply	Desk calendars	31.78	
	Date stamp / paper	36.16	
	Date stamp	3.99	
	Labels	12.67	
	Ink cartridges	171.16	

REGISTRAR

Lynette Wright	Postage	20.80	
	Holders for voter signs	33.47	

GENERAL DISTRICT COURT

US Cellular	Phone		24.21
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SPECIAL MAGISTRATES

Key Office Supply	Canon cartridge	95.99	
	Chair mat	34.85	
	Counterfeit detector	59.99	
	Sealing tape	6.49	197.32

CLERK OF THE CIRCUIT COURT

Key Office Supply	Copier maintenance contract	795.68	
	Fax maintenance contract	201.00	996.68
CenturyLink	Phone		48.63
Harry Bryant, III	Juror		30.00
Eddie Chambers, Jr.	Juror		30.00
Phyllis Eppes	Juror		30.00
Melanie Holman	Juror		30.00
William Terry, Jr.	Juror		30.00
Virginia Watson	Juror		30.00
Betty Allen	Juror		30.00
Donald R. Barker	Juror		30.00
Susan B. Blessing	Juror		30.00
Gwendolyn L. Brooks	Juror		30.00
Deborah A. Calhoun	Juror		30.00
Katherine D. Cole	Juror		30.00
Jennifer F. Davis	Juror		30.00
Sarah J. Fleisher	Juror		30.00
Courtney L. Irving	Juror		30.00
Abigail E. Kelsey	Juror		30.00
Heather G. Lettner-Rust	Juror		30.00
Tabitha C. MacEachran	Juror		30.00
Robert M. Marmorstein	Juror		30.00
Janet G. McQueen	Juror		30.00
John R. Nixon	Juror		30.00
Pamela P. Ostrander	Juror		30.00
James S. Reynolds, III	Juror		30.00
Christopher K. Sadler	Juror		30.00
Jacqueline T. Smith	Juror		30.00
Margaret L. Stokes	Juror		30.00
Jennifer P. Townsend	Juror		30.00
Frazier W. Wade	Juror		30.00
Annette R. Waggoner	Juror		30.00
Anthony T. Williams	Juror		30.00
Amelia C. Woodall	Juror		30.00
T&N Printing	Plats		7.00

LAW LIBRARY

AT&T	Phone		42.84
CenturyLink	Phone		40.85
LexisNexis	Monthly subscription		83.69

COMMONWEALTH'S ATTORNEY

Treasurer of Virginia	IPad service		131.22
Farmville Printing	Business cards		17.00
STEPS, Inc.	Shredding service		148.00
Key Office Supply	Ink / organizers / folders	341.53	
	Folders	97.93	
	Executive chair	179.00	618.46
Southern Copier Sales & Service	Copier		5,995.00

VICTIM WITNESS ASSISTANCE PROGRAM

U. S. Postal Service	Box rent		60.00
Key Office Supply	Ink cartridge	78.89	
	Bulletin board / ink / pins	201.16	280.05

SHERIFF

Medtox Laboratories, Inc.	Drug testing		50.00
Commtronics of Virginia	Checked SIRS		605.00
East End Motor Company, Inc.	Towing service	70.00	
	Engine	6,390.85	
	Oil change / plugs / gaskets	664.38	
	Inspections (2)	32.00	
	Tires	1,792.89	8,950.12
Fourth Street Motor Company	Vehicle repair		4,435.47
Kenbridge Tire & Auto	Calibrations		75.00
Third Street Wrecker Service	Towing service		175.00
Farmville Herald	Advertising		629.60
Business Card	Shipping & postage	169.79	
	Meals	40.82	
	Fees	37.12	
	Gas	98.02	
	Wiper fluid	14.95	360.70
UPS	UPS		12.58
Treasurer of Virginia	Online service		52.74
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.52	
	VCIN	7.97	18.49
US Cellular	Phone		1,198.99
Business Data of Virginia, Inc.	Norton update		59.90
Diamond Springs Water, Inc.	Water & equipment rental		79.90
Key Office Supply	CD/DVD cases	25.99	
	Planner	13.95	
	Flash drive	19.99	
	Canon cartridges	395.96	
	Labels	23.99	479.88
	The Product Center	Ink cartridges	

Walmart Community/RFCSELLC	Tabs & binders		16.25
Southside Electric Cooperative	Virso community site		9.66
Wesley Reed	Gas		47.50
Fisher Auto Parts, Inc.	Battery		119.29
NAPA of Farmville	Battery	292.00	
	Core credit	-54.00	238.00
Southern Police Equipment Company	Maglite battery	30.50	
	Boots	85.00	
	Belt keeper	28.80	
	Shoes	69.00	
	Insignia	31.92	245.22
Galls, LLC	Boots	321.95	
	Custom logo	16.26	
	Windbreaker jacket	21.52	359.73

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Key Office Supply	Wireless router		49.99
Municipal Emergency Service	Responder parkas		1,525.07

RICE VOLUNTEER FIRE DEPARTMENT

John Deere Financial	LP fuel		191.28
Dominion Virginia Power	Electric service		527.30

PROSPECT VOLUNTEER FIRE DEPARTMENT

Prince Edward County Public Schools	Diesel		145.44
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DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

Cyrus Pest Control Company	Exterminating service		45.00
Ellington Energy Service	Pre-buy balance	-342.45	
	Propane	520.04	177.59
Southside Electric Cooperative	Electric service		290.67

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		42.84
Arc3 Gases	Cylinder lease		260.00
C. W. Williams	Fire hose nozzles		2,221.93
Foster Fuels	Propane		1,142.71
Pamplin Exxon	Fuel	252.09	
	Inspection / oil change	70.57	322.66
Verizon	Phone		134.94
Dominion Virginia Power	Electric service		474.24

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Motorola Solutions, Inc.	Keypad / speaker mic		284.59
Parker Oil Company, Inc.	Propane	858.79	
	Diesel	377.57	1,236.36
Travelers - RMD	Workers comp insurance		11,733.00
Verizon	Phone		184.09
Dominion Virginia Power	Electric service		359.85

<u>EMERGENCY SERVICES</u>		
Timmons Group	911 Addressing	270.00
Town of Farmville	Appomattox River gage	7,300.00
<u>REGIONAL JAIL &amp; DETENTION</u>		
Irongate Boundary Management	Electronic monitoring	4,455.00
Piedmont Regional Juvenile Detention Center	Juvenile detention	23,175.00
<u>BUILDING OFFICIAL</u>		
East End Chevron	Oil change	37.69
US Cellular	Phone	24.21
<u>ANIMAL CONTROL</u>		
Dominion Virginia Power	Electric service	1,138.73
CenturyLink	Phone	99.21
US Cellular	Phone	48.42
Walmart Community / RFCSLLC	Office supplies	50.82
	Dog food	191.76
East End Motor Company, Inc.	Tires	558.28
<u>REFUSE DISPOSAL</u>		
Resource International	Groundwater monitoring	3,120.00
	Misc. work tasks	1,906.05
	Cell E bidding service	1,466.75
	Storm water compliance	412.75
		6,905.55
Ronald Van Eps	VDOT Driver physical	160.00
Ayers Building & Supply Company	Padlocks	21.90
Farmville Wholesale Electric	Dusk to dawn light	256.50
Lowe's	Boards / nails / stain	168.88
Sherwin Williams Company	Primer / brush / tray	59.07
C & L Machine & Welding	Repair tarp bracket	55.00
Fisher Auto Parts, Inc.	Body filler / sandpaper	25.65
James P. Childress, Jr.	Service call	99.00
Southern States	Gloves	18.36
Virginia Truck Center	Sensor / brake buzzer	132.71
Republic Services #974	Trash collection	403.04
Wright's Excavating	Landfill operation	48,093.75
Emanuel Tire of Virginia	Tire recycling	877.20
STEPS, Inc.	Recycling fee	1,180.60
Southside Electric Cooperative	DH site	119.55
	Virso site	174.45
		294.00
Dominion Virginia Power	Rice site	125.80
	Green Bay site	125.08
	Worsham site	319.95
		570.83
AT&T	Phone	67.06
CenturyLink	Phone	240.24
US Cellular	Phone	24.21
Verizon	Phone	83.95
O. O. Stiff, Inc.	Monthly service	702.50



Prince Edward County Public Schools	Diesel		1,064.54
East End Motor Company, Inc.	Tire		228.50
NAPA of Farmville	Diesel exhaust fluid	38.97	
	Def / power serv diesel	43.96	82.93

GENERAL PROPERTIES

Dodson Brothers Exterminating	Pest control		474.00
Daikin Applied	Chillr maintenance contract		3,116.00
NAPA of Farmville	Def / repair kit	78.96	
	Exhaust fan belt	17.87	
	Digital brake control	103.86	
	Oil & filters	79.26	279.95
Southside Electric Cooperative	SRR lights		30.80
Dominion Virginia Power	Roy Clark monument	15.04	
	SCOPE Building	360.43	
	Courthouse	9,565.52	
	Sheriff Department shed	14.88	
	Worsham Clerk office	786.63	
	Lights at Rice	110.99	
	Ag building	2,147.18	
	Shop	120.00	13,120.67
Parker Oil Company, Inc.	Heating fuel	215.12	
	Heating oil	4,410.36	4,625.48
Town of Farmville	Water & sewer		130.73
AT&T	Phone		42.83
CenturyLink	Phone		135.36
US Cellular	Phone		117.90
W A Watson & Sons Insurance	Additional premium		3,898.00
O. O. Stiff, Inc.	Monthly service		100.00
Diamond Paper Company	Return	-203.20	
	Towels / tissue / soap	695.21	
	Towels / tissue / supplies	1,539.53	2,031.54
Lowe's	Cleaning supplies	60.58	
	Phone jacks	23.70	
	Locks / wall plate	21.44	
	Soldering iron	33.24	
	Water heater thermostat	21.52	160.48
Cintas Corporation #524	Uniform rental		376.89
Prince Edward County Public Schools	Diesel		385.21
Rod & Staff, LLC	Trailer tires		185.00

CANNERY

Virginia Food Works	Contract payment		2,916.67
Lowe's	Pipe & plug		24.09
Southside Electric Cooperative	Electric service		290.12
Parker Oil Company, Inc.	Heating fuel		500.09
CenturyLink	Phone		240.38
Diamond Paper Company	Janitorial supplies		284.57

COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Professional service	400.00
Bear Creek Academy	Professional service	2,310.00
Blue Ridge Autism &	Professional service	5,220.00
Rescare / Braley & Thompson	Professional service	6,231.00
Center for Pediatric	Professional service	1,360.00
Centra Health	Professional service	28,710.00
Elk Hill	Professional service	2,550.00
Family & Community Support	Professional service	2,652.50
Grafton School, Inc.	Professional service	23,865.75
Hallmark Youthcare - Richmond	Professional service	2,640.00
Ifetayo Imanchinello	Foster care	2,085.00
Keystone Newport News, LLC	Professional service	12,600.00
Ashley Long	Foster care	4,222.00
Mountain Youth	Professional service	2,750.00
Northstar Academy, Inc.	Professional service	3,024.00
United Methodist Family Services	Professional service	2,966.08

PLANNING

Farmville Herald	Advertising	174.26
Business Card	Postage	6.25
US Cellular	Phone	54.97

ECONOMIC DEVELOPMENT

Business Card	Parking	14.00
	Meals	26.48
McCain Printing Company, Inc.	EZ brochures	570.00

TOURISM

Dominion Virginia Power	Electric service	529.73
Town of Farmville	Water & sewer	47.65
CenturyLink	Phone	345.52
Walmart Community / RFCSLLC	Office supplies	29.65

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone	107.94
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GENERAL EXPENSE

Petroleum Traders Corporation	Gas	5,994.98
Digital Insurance, Inc.	HRA - Admin. Fee	5,000.00

CAPITAL PROJECTS

Lowe's	Electronic door knob	115.98
CJMW Architecture	Revised building plans	8,765.26

PARKS & RECREATION

Virso Recreation Center	15-16 Support balance	2,500.00
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DARE FUND

Farmville Newsmedia	Advertising	164.00
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	<u>WATER FUND</u>		
Town of Farmville	Water analysis	40.00	
	Water	20.77	60.77
	<u>SEWER FUND</u>		
Dominion Virginia Power	Sewer pump		63.54
	<u>RETIREMENT BENEFIT FUND</u>		
Vicki K. Johns	Retiree benefit		1,129.00
	<u>PIEDMONT COURT SERVICES FUND</u>		
Farmville Herald	Advertising		30.75
Nottoway Publishing Company	Advertising		44.00
Dominion Virginia Power	Electric service		361.62
CenturyLink	Phone		64.82
Lumos Networks	Phone		289.3
C N A Surety	Surety bonds		212.63
Connie Stimpson	Mileage	4.58	
	Paper / batteries / markers	96.93	101.51
Jessica Harding	Mileage	157.68	
	Newspapers	2.00	159.68
Ashley Nash	Mileage		203.58
Megan Newman	Mileage		91.26
Jeanene Rice	Mileage		54.00
Fred Pryor Seminars	Training		99.00
Farmville Printing	Business cards		74.88
Compro Computers	Computer		744.95
	<u>PCS SUPERVISION FEES EXPENDITURES</u>		
Woods Rogers, Attorneys at Law	Professional service		6,770.52
SRP Corporation, LLC	Rent		2,500.00
	<u>PCS DRUG TESTING FEES</u>		
Alere Toxicology Service, Inc.	Drug testing		38.96

In Re: Highway Matters

There were no concerns to forward to VDOT. Supervisor Gray stated he is trying to get VDOT to come review areas previously reported in his district.

In Re: Fire Department Capital Expenditure Financing Fund

Mr. Bartlett stated that in 2011, the Board of Supervisors approved the creation of the Fire Department Capital Expenditure Financing Fund. In summary, the County will make available up to a total

of \$600,000 in low interest financing to the members of the Prince Edward Area Firefighters Association (to include Prince Edward Volunteer Rescue Squad) for the purchase of trucks and apparatus. He stated Section 15.2-954 of the *Code of Virginia* authorizes any locality to make loans to any nonprofit organization furnishing firefighting or rescue services.

Mr. Bartlett said that at present, the Darlington Heights Volunteer Fire Department has the only outstanding loan. They borrowed \$110,000 and will make their final payment of \$25,826 on August 1 of this year.

Mr. Bartlett stated the Master Agreement, which is signed by all of the Volunteer Fire Departments and the Rescue Squad, contains the procedures by which the Fire Association will request funds to be provided and for which organizations of the County will create a promissory note, and provides that in the event of a default, each member of the Association guarantees repayment of the loan.

Mr. Bartlett said that at its February 25, 2016 meeting, the Prince Edward Area Firefighters Association approved a request from the Prospect Volunteer Fire Department for \$188,000 of funding to finance a fire truck. The County received the request from the Fire Association on February 26, 2016. He then reviewed the existing Promissory Note with Darlington Heights Volunteer Fire Department, which was developed by the County Attorney and will be used as a template to develop the Note with Prospect Volunteer Fire Department.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize the County Attorney to draft the financing agreement between Prospect Volunteer Fire Department and the County, and to authorize the County Administrator to execute the Agreement on behalf of the County.

Supervisor Timmons questioned the interest rate being current; Mr. Bartlett said the rate is still competitive.

Chairman Simpson called for the vote on Supervisor Wilck's motion, to authorize the County Attorney to draft the financing agreement between Prospect Volunteer Fire Department and the County, and to authorize the County Administrator to execute the Agreement on behalf of the County; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: County Administrator's Report

Mr. Bartlett stated that at its December 8, 2015 meeting, the Board of Supervisors unanimously approved the transfer of the County's residual allocation of VDOT Revenue Sharing Funds to the Town of Farmville contingent upon approval by VDOT. The Board authorized the County Administrator to sign any required documents. Such a transfer of funds is outside the normal operations of VDOT and they had to research if such a transfer was allowed and if so, what process to follow. VDOT has determined they will allow the transfer of the funds, but require the Board adopt the Resolution of the Board of Supervisors Approving the Reallocation of the Revenue Sharing Funds from Prince Edward County to the Town of Farmville.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to adopt the Resolution of the Board of Supervisors Approving the Reallocation of the Revenue Sharing Funds from Prince Edward County to the Town of Farmville; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
APPROVING THE REALLOCATION OF THE REVENUE SHARING FUNDS  
FROM PRINCE EDWARD COUNTY TO THE TOWN OF FARMVILLE**

**WHEREAS**, the County of Prince Edward participated in the Fiscal Year 2005 Revenue Sharing Program to fund a project for a new location of Route 628, Project 0628-073-207, UPC 72615; and

**WHEREAS**, this project has been completed and has a surplus of funds that the County requests to be reallocated to a paving project being administered within the incorporated Town of Farmville; and

**WHEREAS**, in reallocating these funds Prince Edward County relinquishes all interest, responsibility, or obligation associated with the administration of these funds under the Revenue Sharing Program;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Supervisors of the County of Prince Edward does hereby request the Virginia Department of Transportation to reallocate surplus funds of \$158,745 on UPC 72615 from Fiscal Year 2005 to the Town of Farmville to pave various routes that have been identified on Project 9999-144-R30, UPC 108420.

Mr. Bartlett said that during its February 4, 2016 meeting, the Board of Supervisors was provided a preview of the FY17 Budget. This preview discussed some of the challenges that will be faced and provided a synopsis of various items that were already known and that will impact the FY17 Budget. Additionally, Board members discussed the possibility of directing the County Administrator to present a budget to the Board that would have zero funding for most of the entities that are considered “Outside Agencies.” These are nonprofit or other governmental entities that provide various services to our citizens. Several members of the Board indicated they would like to think about the issue before making a decision and asked that the matter be tabled and discussed later. This is the last Board meeting until March 22, 2016, when the County Administrator’s budget will be presented.

Mr. Bartlett stated if no direction is provided, he will present his recommendation and the Board can then make the final decision on the amount of funding each organization will receive. This is the process that has been used during his tenure as the County Administrator.

Supervisor Gray recommended allowing the same process as before, allowing the Board to see the entire record.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to allow Mr. Bartlett to prepare the budget with suggested reductions, with the exception of Fire Departments and Rescue Squads, to allow a review and adjustment to the recommendations within the Board work sessions; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: Public Hearing: School Board Appointments

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the School Board Appointments. Notice of this hearing was advertised according to law in the Friday, February 26, 2016 and Friday, March 4, 2016 editions of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

The terms of the following School Board members expire June 30, 2016:

District 301 – Timothy W. Corbett, Sr., MD (Supervisor Jerry Townsend)

District 501 – Russell L. Dove (Supervisor Bob Timmons)

Chairman Simpson stated the purpose of this public hearing is to give the citizens of Prince Edward County an opportunity to submit names of candidates to be considered for appointment to the School Board. Following the public hearing, each Citizen Committee shall interview and seriously consider all individuals who are nominated and express willingness to serve.

Chairman Simpson opened the public hearing.

Supervisor Timmons introduced the Citizen Committee for District 501:

Alix Fink  
2876 Bloomfield Road  
Cullen, Virginia 23934  
(434) 607-1016

Maurice Finney  
PO Box 1159  
Pamplin, Virginia 23958  
(434) 248-6188

Sarah Hardy  
2876 Darlington Heights Road  
Cullen, Virginia 23034  
(434) 248-6030

Melanie Holman  
987 Moore Road  
Farmville, Virginia 23901  
(434) 223-7530

Marshall Thackston  
6 Morris Creek Road  
Charlotte Court House, Virginia 23923  
(434) 315-3533

Supervisor Townsend announced the Citizen Committee for District 301:

Mrs. Sarah Edmondson, Chair  
307 Walton Road  
Meherrin, Virginia 23954  
(434) 736-9433

Ms. Cynthia Johnson  
5461 Green Bay Road  
Green Bay, Virginia 23942  
(434) 392-4367

Mr. Manuel Ortiz  
491 Meherrin Road  
Meherrin, Virginia 23954  
(434) 390-2429

**Richard Altice**, Hampden District, expressed his concerns regarding the unaddressed issues at the schools with discipline problems and education of the students. He added several concerns regarding requests for more funding with falling student enrollment, and difficulty finding qualified employees. He asked the Board to not re-seat any sitting School Board member, as there must be someone in the County who can do a better job.

**Dallas Tinsley**, Buffalo District, nominated Wilkie Chaffin and reviewed his credentials, stating Dr. Chaffin has significant experience.

Supervisor Wilck thanked Dr. Peter Gur for attending the Board meetings and keeping up to date on County matters.

**Carl Bobenrieth**, Buffalo District, nominated Patricia Bobenrieth, stating she has 36 years' experience in education, as a teacher and a volunteer, and has been an administrator for over ten years. He said she has knowledge of budget development and is a good candidate for the Buffalo District.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

The applicants names will be provided to the Board by the Committees during the April meeting.



In Re: County FY15 Audit

Mr. Bartlett reported cash and cash equivalents in the County's governmental funds increased by \$967,734 during FY15. The Governmental Funds include all of the County Funds except for the utility funds. The cash and cash equivalents increased from \$10,020,343 to \$10,987,877. Cash and cash equivalents include such non-cash items as account receivables and note receivables. Actual cash in the General Fund at year end was \$7,732,096, an increase of \$672,624. An additional \$719,216 in cash is in the Economic Development Fund for approximately \$8.5 million in cash in the funds.

Mr. Bartlett stated the Landfill Construction Fund cash increased by \$303,684 to \$2,061,592. These funds, while not restricted, have traditionally been used to pay for the opening and closing of cells at the landfill. It is expected approximately \$1.2 million will be spent this FY to open a new landfill cell. This project will reduce the cash in that fund by about \$900,000. Cash in the Utility Funds (water/sewer) decreased by \$321,640. Combining all Funds described above shows that total cash increased by approximately \$785,000. He added the decrease in the Utility Funds was due to expenses exceeding revenues and is primarily caused by debt service payments. The increase in the General Fund was caused by revenues exceeding budgeted amounts by almost \$900,000.

Mr. Bartlett stated a major accounting change mandated by the Governmental Accounting Standards Board (GASB) was implemented in this audit. The mandate established standards for measuring and recognizing liabilities related to pensions which have not previously been reported in previous audits; in fact, these amounts had never been computed before. The result is an increase in long-term liabilities on the County's statement of net position of \$3,044,407 for the General Fund and \$21,323,876 for the School Fund. The County's pension liability is almost 86% funded while the Schools are only funded at 71%. The School's funded rate is lower due to decisions made by the General Assembly to underfund teacher pensions in order to save money. While the entire teacher pension liability is reported as a local obligation in actuality localities only pay their composite index portion of the SOQ positions which in our case is approximately 33%. While the County's reported liabilities have greatly increased, in fact there has been no actual change in the County's financial position in regard to pension liabilities.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to table the issue until the meeting to be held on Tuesday, March 22, 2016; the motion carried:

Aye: Pattie Cooper-Jones  
Calvin L. Gray  
Robert M. Jones  
Odessa H. Pride  
Howard F. Simpson  
C. Robert Timmons, Jr.  
Jerry R. Townsend  
Jim R. Wilck

Nay: None

In Re: Piedmont SWCD Grant Request

Mr. Bartlett stated the Piedmont Soil & Water Conservation District is submitting another grant application to DEQ for 319 funds for a residential septic program that will be addressing TMDL designated watersheds in Prince Edward County. These include Spring Creek, Briery, Bush, Little Sandy and Saylers Creek. The grant will be requesting funds for septic pump outs, repairs and replacements of residential systems. Piedmont SWCD is working with Ed Dunn and Paul Freed from the Health Department on the grant application, but Piedmont SWCD would be the grant administrator and the Health Department would be providing technical assistance. The grant would be for two years commencing in July 2016 and is a reimbursable grant with DEQ. The grant funds for the BMPs themselves total \$398,000. A 25% match is required and most of that will come from the 25% paid by the applicant. The Health Department's technical assistance will also be included as in-kind match. We will be requesting a small amount of administrative funds and some funds for printing and outreach costs but that match will come from the Piedmont SWCD and Health Department.

Mr. Bartlett stated Piedmont SWCD is requesting the County provide a letter of support. The Piedmont SWCD is not requesting Prince Edward County provide any financial assistance, just general support of the project. The title of the project is TMDL 319 Residential Septic Grant – Spring, Briery, Bush, Little Sandy and Saylers Creek Watersheds and the letter of support can be addressed to DEQ. Piedmont SWCD will be submitting the grant by March 28, and would like to include the letter of support. The Health Department will be providing their own letter of support that will outline the match and their responsibilities. Piedmont SWCD is hopeful that with this grant more of the watersheds in Prince Edward County can be delisted as occurred with the Little Sandy segment.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Wilck, to approve the resolution and authorize the Chairman and County Administrator to execute the resolution; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: STEPS, Virginia Homeless Solutions Program

Mr. Bartlett reported that on April 30, 2013 and again on April 8, 2014, the Prince Edward County Board of Supervisors approved STEPS' request to act on behalf of Prince Edward County in the provision of rapid rehousing, prevention and shelter services. Funding for these services is received through a grant from the Virginia Department of Housing and Community Development (DHCD). The Virginia Homeless Solutions Program (VHSP) provides the following services: Prevention, Rapid Rehousing and Shelter services to those who qualify. STEPS serves as the lead agency, coordinating homeless services across our region, for the Heartland Local Planning Group, in an attempt to enhance and not duplicate services.

Mr. Bartlett said there is no request for matching funds from the County and the County has not provided any funds over the three years of the program. The VHSP grant application is due March 30. He added the certification is exactly the same as the previous two which the Board authorized him to complete.

Supervisor Townsend made a motion, seconded by Supervisor Gray, to authorize STEPS to continue to act on the behalf of Prince Edward County in the provision of emergency housing services to our citizens and to authorize to Chairman of the Board or the County Administrator to sign the certification form and any other necessary documents; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Courthouse Security

Mr. Bartlett stated a meeting was held March 8, 2016 at 2:00 p.m. regarding Courthouse security; present at the meeting were Judge White; Sheriff Reed; Megan Clark, Commonwealth Attorney; and Alexander Samuel, Director of the Health Department; and Mr. Bartlett. It has been determined the Courthouse security is not up to state standards. Various security items were discussed; all in attendance were in agreement that we should contract with a security consultant.

Mr. Bartlett stated he contacted Major Security Consultants; the company is under state contract and has worked with Charlotte County and Halifax County on the development of the new and renovated Courthouses. Michael Jones, President of the company, started as a Deputy Sheriff in Pittsylvania County, moved to Capital Police. He wrote the Virginia Security Judicial Initiative for the Supreme Court at the request of the Supreme Court. Upon retirement he served as Chief of Security for Northrop Grumman.

Mr. Bartlett recommended the Board hire Major Security Consultants to give an estimate prior to being hired, but the cost is projected to be approximately \$5,000. He said funding is available in the Building department without impact on the budget.

Supervisor Timmons recommended Mr. Bartlett contact Mr. Jones to provide a proposal for services for presentation at the upcoming meeting on March 22; following discussion, the Board concurred.

In Re: Closed Session

Supervisor Jones made a motion, seconded by Supervisor Townsend, that the Board convene in Closed Session for discussion of the disposition of publicly-held real property in the Prince Edward County Industrial Park, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemptions provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

The Board returned to regular session by motion of Supervisor Jones, seconded by Supervisor Cooper-Jones, and adopted as follows:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

On motion of Supervisor Jones and seconded by Supervisor Cooper-Jones and carried by the following roll call vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of February 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of February 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery Report

Ms. Patty Gulick, Cannery Manager, submitted a report for the month of February 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Prince Edward County Public Schools

Mr. K. David Smith, School Superintendent, submitted a financial summary report for the month of February 2016, which was reviewed and ordered to be filed with the Board papers.

In Re: Cooperative Extension Report

Ms. Jennifer R. Bowen, Senior Extension Agent, submitted the Fourth Quarterly Report/Year End Reports for the VCE Prince Edward County Office, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of February 2016, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Wilck, seconded by Supervisor Cooper-Jones, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Odessa H. Pride	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 8:29 p.m. until Tuesday, March 22, 2016 at 5:30 at the Prince Edward County Board of Supervisors Room.