

September 8, 2015

At the regular meeting of the Board of Supervisors of Prince Edward County, held at the Court House, thereof, on Tuesday, the 8th day of September, 2015; at 7:00 p.m., there were present:

Pattie Cooper-Jones

Calvin L. Gray

Robert M. Jones

Charles W. McKay

Howard F. Simpson

C. Robert Timmons, Jr.

Jerry R. Townsend

Jim R. Wilck

Also present: Wade Bartlett, County Administrator; Sarah Elam Puckett, Assistant County Administrator; Sharon Lee Carney, Director of Economic Development; and Jim Ennis, County Attorney.

Chairman Simpson called the September meeting to order. Reverend Otis Johnson offered the invocation and led the Pledge of Allegiance.

In Re: Public Participation

Students of Longwood: a representative stated they are partnering with Taikein Cooper, with Cooper4Progress, and the Department of Sociology, Anthropology, and Criminology & Criminal Justice Studies at Longwood University and will hold a Prince Edward County Community Discussion on Law Enforcement on Tuesday, September 22, 2015 at the Moton Museum in Farmville, from 6:00 – 8:00 p.m. He said the intent is to bring together community leaders to discuss issues, problems and possible interventions related to law enforcement. Invitations have been sent to the Farmville Police Department, Hampden-Sydney College Police Department, Longwood University Police Department, and Prince Edward County Sheriff Department. The goals of this endeavor are to increase diversity, increase non-enforcement police community activities, changes in the way many law enforcement offices communicate

with the public, and creation of a community advisory board or citizen advisory committee, and to allow better use of technology and social media to connect with the community.

In Re: Board of Supervisors Comments

Supervisor Gray, Supervisor Timmons and Supervisor Townsend welcomed all in attendance.

Supervisor Cooper-Jones thanked the students for the invitation to the forum on Law Enforcement; she said she will attend. She also welcomed all in attendance.

In Re: Consent Agenda

On motion of Supervisor Jones, seconded by Supervisor Townsend, and carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
------	--	-----------

the Board accepted the Treasurer’s Report for July 2015; the minutes of the meeting held August 11, 2015; Accounts and Claims; Salaries; and appropriations as follows:

FY 2016 Budget Amendment						
REV/EXP	FUND	DEPT	OBJECT	DESCRIPTION	DEBIT	CREDIT
3 (Rev)	100	41050	0100	General Fund Balance		\$ 2,410
4 (Exp)	100	31200	6004	Sheriff/Virso Crime Prevention	\$ 2,410	
3 (Rev)	115	41050	0115	CDA Special Levy Fund Balance		\$ 48,464
4 (Exp)	115	12110	0001	Special Levy Payment to CDA	\$ 48464	
3 (Rev)	250	33020	0018	Title IV Part B 21 st CLCC		\$174,891
4 (Exp)	250	61000	0001	Instruction	\$159,769	
4 (Exp)	250	63000	0001	Pupil Transportation	\$ 15,122	

Prince Edward Treasurer's Report - July 2015

Name of Bank	Bank Balance	Deposit in Transit / Adj.	Outstanding Checks	Available Balance
Benchmark Pooled Fund Account	7,739,384.68			7,739,384.68
Wells Fargo Social Services	109,011.05			109,011.05
Bank of America School Fund	71,382.56			71,382.56
Bank of America Food Service	4,425.06			4,425.06
Benchmark School Fund	1,235,674.85			1,235,674.85
Benchmark Food Service	373,962.9			373,962.90
TOTAL				9,533,841.10

Certificates of Deposit

Benchmark	519,048.66
Citizens Bank Recreation	16,518.43
Citizens Bank Underground Storage	20,260.84
Farmers Bank	204,819.58
	760,647.51
GRAND TOTAL	10,294,488.61

MISCELLANEOUS

Hazel Gallier	Refund	24.98
---------------	--------	-------

BOARD OF SUPERVISORS

Farmville Herald	Advertising	128.13
Howard F. Simpson	Mileage	699.77

COUNTY ADMINISTRATOR

Key Office Supply	Typewriter maintenance contract	192.00	
	Office supplies	2,193.38	
	Sales order pads	11.36	
	Data binders	49.14	2,445.88
US Cellular	Phone		138.48
Sheila Martin	Mileage		342.70
Diamond Springs Water, Inc.	Water & equipment rental		15.90
Farmville Printing	Landfill tickets		484.30
HR Direct	Office forms		296.96

TREASURER

James W. Elliott, Attorney	Ad costs - delinquent tax	253.50
ComputerPlus Sales/Service	Service contract	87.00
Benchmark Community Bank	Payflow / Paypal	1.30

INFORMATION TECHNOLOGY

Business Data of Virginia, Inc.	Contract agreement	3,700.00	
	Travel expenses	1,500.00	5,200.00
BAI Municipal Software	Technical support		9,297.00
ComputerPlus Sales / Service	Printer service contract		79.00

ELECTORAL BOARD AND OFFICIALS

Farmville Herald	Advertising		33.40
Gwendolyn Akers-Booker	Meals	60.66	
	Mileage	80.50	141.16

REGISTRAR

Lynette Wright	Mileage	213.90	
	Tolls	5.15	
	Lodging	217.12	
	Meals	107.57	
	Book binding	42.07	585.81

GENERAL DISTRICT COURT

US Cellular	Phone		24.21
-------------	-------	--	-------

SPECIAL MAGISTRATES

Key Office Supply	Ink cartridges	251.88	
	Fax machine	199.99	451.87

CLERK OF THE CIRCUIT COURT

CenturyLink	Phone		48.83
Wallace W. Bland, III	Juror		30.00
Amber M. Bowman	Juror		30.00
Adeline Brown	Juror		30.00
Jeremy R. Carter	Juror		30.00
Cassandra F. Cox	Juror		30.00
Jennifer Dempsey	Juror		30.00
James D. Dungans	Juror		30.00
Laroya C. Eanes-Walton	Juror		30.00
Angela M. Evans	Juror		30.00
Michelle M. Farley	Juror		30.00
Bernice J. Ford	Juror		30.00
Caleb W. Gaines	Juror		30.00
Neal T. Guma	Juror		30.00
Jamaal A. Harris	Juror		30.00
Robert T. Herdegen, III	Juror		30.00
Kevin D. Jones, Jr.	Juror		30.00
Gordon A. Kennon, Jr.	Juror		30.00
Lori A. Keup	Juror		30.00
June C. Lindsay	Juror		30.00
Adam B. Luna	Juror		30.00
Michael S. Mucedola	Juror		30.00
James E. Pohl	Juror		30.00

Lawrence M. Simmons	Juror		30.00
Susan L. Sisler	Juror		30.00
Allison A. Travis	Juror		30.00
Russell Tucker, Jr.	Juror		30.00
Wilmore H. Walker	Juror		30.00
Betty A. White	Juror		30.00
John D. Wilbur	Juror		30.00
Lydia C. Williams	Juror		30.00
Patricia A. Williams	Juror		30.00
Reed F. Wilson	Juror		30.00
Lois M. Woolard	Juror		30.00
Steven T. Wright	Juror		30.00
Key Office Supply	Columnar pad	3.99	
	Copy paper	36.99	
	Legal pads	59.10	
	Laser cartridge	279.98	380.06
T&N Printing	Copies of plats		18.00

LAW LIBRARY

AT&T	Phone		42.08
CenturyLink	Phone		40.79
LexisNexis	Online service		254.00
Matthew Bender & Company, Inc.	Code 2015 RV10		72.93

COMMONWEALTH'S ATTORNEY

Cecelia Charlton	Postage		13.92
Robert Bauer	Mileage	146.05	
	Lodging	615.32	
	Meals	183.12	944.49
Brian Butler	Mileage	217.35	
	Lodging	1,029.48	
	Meals	44.26	1,291.09
James R. Ennis	Mileage	183.42	
	Lodging	1,230.64	
	Meals	121.56	1,535.62
Morgan Greer	Mileage	196.65	
	Lodging	922.98	
	Meals	205.31	1,324.94
STEPS, Inc.	Shredding service		70.00
Key Office Supply	Dry erase markers	2.53	
	Batteries	11.29	
	Canon cartridge	109.99	123.81

VICTIM WITNESS ASSISTANCE PROGRAM

Kingsmill Resort	Lodging		468.87
VVAN	Conference registration		180.00
Key Office Supply	Copy paper	110.97	
	Pens / folders / tape	52.42	
	Batteries / supplies	28.17	
	Ink cartridges	179.99	371.55

SHERIFF

Medtox Diagnostics, Inc.	Drug testing		50.00
Commtronics of Virginia	Radio repair		142.00
B & G Automotive	Wiper motor		278.79
East End Motor Company, Inc.	Auto maintenance		468.81
Express Care	Oil changes	740.99	
	Oil change / flush transmission	230.85	
	Oil change / filters	254.70	1,226.54
Rockwell Audio	Auto maintenance		207.00
Wohlford's Radar	Replace speaker		85.00
Southern Copier Sales & Service	Service contract		439.20
Business Card	Postage	9.30	
	Parking	20.00	
	Training	199.00	
	Vehicle registration	5.00	
	Battery - PRJ Lifesaver	135.33	368.63
Chris Joyner	Postage		20.48
Treasurer of Virginia	VCIN		52.74
Kinex Networking Solutions	Remote data backup		19.95
CenturyLink	Phone	10.35	
	VCIN	7.97	18.32
US Cellular	Phone		856.16
Charlene Lewis	Mileage		57.50
Business Data of Virginia, Inc.	Norton update		29.95
Diamond Springs Water, Inc.	Water & equipment rental		90.10
Farmville Printing	Flyers		14.85
Key Office Supply	Toner	347.97	
	USB adapter	24.99	
	Office supplies	36.99	
	Wireless mouse	19.99	
	Wireless mouse / clipboard	20.98	
	Key tags	6.99	457.91
Staples Advantage	Office supplies		408.08
Walmart Community / RFCSLLC	Phone	9.98	
	Creamer / plates / sugar	36.56	46.54
ProForma	Mints & lollipops		460.23
NAPA of Farmville	Cushion		17.99
Commtronics of Virginia	Batteries		616.67
Fire & Safety Equipment Company	Serviced extinguisher		51.95
Quality Uniform Company, Inc.	Pants		89.90
Matthew Bender & Company, Inc.	Code 2015 RV10		72.93
Intoximeters, Inc.	Alco-sensor		315.00
Kustom Signals, Inc.	Mounts		157.00

FARMVILLE VOLUNTEER FIRE DEPARTMENT

Elecom, Inc.	Radio charger		365.00
Farmville Volunteer Fire Department	Truck payment	34,604.77	
	Workers comp insurance	9,918.00	44,522.77
Heartsmart.com	Electrodes		462.00

Heroes Apparel	Ratchet / battery / rack	95.49
Municipal Emergency Services	Polo shirts	389.30
Nafeco, Inc.	Foam	881.20

RICE VOLUNTEER FIRE DEPARTMENT

Industrial Repair, Inc.	Truck inspection	183.00
	Clutch assembly	2,147.77
		2,330.77
John Deere Financial	Diesel	265.92
	Gas	67.78
		333.70
Dominion Virginia Power	Electric service	475.73

PROSPECT VOLUNTEER FIRE DEPARTMENT

434 Generator Service, LLC	Generator service	223.00
Benchmark Community Bank	Truck payment	3,500.00
Liberty Mutual Insurance	Workers comp	7,986.00
Price Supply Company, Inc.	Ice machine switches	105.80
Prince Edward County Public Schools	Diesel	179.52
Seton Identification	Spill kit	166.66
Prince Edward County Treasurer	Gas	201.11
Trumbull Software Association	Rover subscription	300.00
Dominion Virginia Power	Electric service	356.84

DARLINGTON HEIGHTS VOLUNTEER FIRE DEPARTMENT

BB&T	Internet	87.50
Cyrus Pest Control Company	Exterminating service	45.00
Ellington Energy Service	Serviced generator	239.00
	Serviced A/C unit	152.91
		391.91
Fisher Auto Parts, Inc.	Oil & fuel filters	164.00
	Oil / grease	579.12
	Air filter	15.19
		758.31
Southside Electric Cooperative	Electric service	465.31
Prince Edward County Treasurer	Loan payment	25,826.60

HAMPDEN-SYDNEY VOLUNTEER FIRE DEPARTMENT

BB&T Governmental Finance	Truck payment	33,263.62
ARC3 Gases	Cylinder rental	247.66
Farmville Wholesale Electric	Fuse	10.45
Fisher Auto Parts, Inc.	Battery	788.93
	Credit	-142.16
	Windshield wiper motor	70.64
	Wipers	6.78
		724.19
Hampden-Sydney College	Gas	101.59
	Diesel	530.44
	Postage	4.02
	Post office box rent	15.00
		651.05
CenturyLink	Phone	108.01
Prince Edward Overhead Doors	Cable & roller	95.00
Southside VA Vol. Fire Association	Dues	35.00
Dominion Virginia Power	Electric service	623.51

PAMPLIN VOLUNTEER FIRE DEPARTMENT

AT&T	Phone		93.55
C. W. Williams	SCBA Flow tests		1,255.14
Hurtsville Heavy Duty, LLC	Oil change / filters	570.00	
	Oil change / shaft / repair	290.00	860.00
JE Jamerson Building Supply	Flapper	3.99	
	Faucets	185.91	189.90
Key Office Supply	Copy paper		58.98
Pamplin Exxon	Fuel		429.78
Verizon	Phone		205.75
Vest's Sales & Service, Inc.	Equipment repair		20.86
Dominion Virginia Power	Electric service		467.71

MEHERRIN VOLUNTEER FIRE DEPARTMENT

Parker Oil Company, Inc.	Diesel		338.34
Verizon	Phone		371.43
Dominion Virginia Power	Electric service		985.81

EMERGENCY SERVICES

Timmons Group	E-911 Addressing		90.00
---------------	------------------	--	-------

REGIONAL JAIL & DETENTION

Irongate Boundary Management	Electronic monitoring		1,687.50
Piedmont Regional Juvenile Detention Center	Juvenile detention		12,525.00

BUILDING OFFICIAL

US Cellular	Phone		24.21
Treasurer of Virginia	Permit Levy - 4th quarter		276.26

ANIMAL CONTROL

Jennifer Kingsley, DVM	Vet service		45.00
Lowe's	Fencing		6.77
Fisher Auto Parts, Inc.	Ignition coil		274.16
Dominion Virginia Power	Electric service		139.54
CenturyLink	Phone		98.11
US Cellular	Phone		48.42
Walmart Community / RFCSELLC	Dog food	112.38	
	Cleaning supplies	15.44	
	Boots	85.94	213.76

REFUSE DISPOSAL

Resource International	Groundwater monitoring	3,683.99	
	Misc work tasks	661.75	
	Storm water compliance	2,806.52	7,152.26
Farmville Wholesale Electric	Fittings / adapter		55.38
Lowe's	Studs / screws	51.55	
	Sand filter	238.00	289.55
Mid-Atlantic Irrigation	Seal / gasket / sleeve		238.00
East End Motor Company, Inc.	Truck inspection		51.00

James P. Childress, Jr.	Control Valve / oil change		806.00
Republic Services #974	Trash collection		415.86
Wright's Excavating, LLC	Landfill operation		48,093.75
Emanuel Tire of Virginia	Tire recycling		2,005.20
STEPS, Inc.	Recycling fee		2,513.56
Synergy Recycling, LLC	Electronic recycling		2,780.85
Southside Electric Cooperative	Darlington Heights site	64.14	
	Virso site	74.20	138.34
Dominion Virginia Power	Rice site	36.95	
	Cell C pump station	13.19	
	Green Bay site	59.63	
	Leachate pump	45.06	
	Worsham site	43.45	
	Prospect site	45.96	
	Scalehouse	60.41	
	Landfill site	34.47	339.12
AT&T	Phone		56.72
CenturyLink	Phone		259.96
US Cellular	Phone		24.71
Verizon	Phone		135.88
O. O. Stiff, Inc.	Monthly service		702.50
Treasurer of Virginia	Annual fee		2,421.79
Prince Edward County Public Schools	Diesel		1,956.97
NAPA of Farmville	Def / funnel / coupler		42.65

GENERAL PROPERTIES

Dodson Brothers Exterminating	Annual renewal	108.00	
	Pest control - Cannery	38.00	
	Pest control - Worsham	38.00	
	Pest control - SCOPE	38.00	
	Pest control - Courthouse	85.00	
	Pest control - Visitor's Center	38.00	345.00
Rohr Mechanical, LLC	Replaced capacitor		147.75
Baldwin's Small Engine	Installed blades		12.00
Fisher Auto Parts, Inc.	Trailer light kit		38.95
Pro Auto, LLC	Inspection		16.00
Southside Electric Cooperative	SRR lights		32.10
Dominion Virginia Power	Roy Clark monument	6.59	
	Courthouse	13,465.72	
	Sheriff Department shed	6.59	
	Worsham Clerk Office	70.44	
	Lights at Rice	110.93	
	Ag building	1,091.38	
	Shop	19.31	14,770.96
Town of Farmville	Water & sewer		807.80
AT&T	Phone		42.07
CenturyLink	Phone		135.60
US Cellular	Phone		123.88
O. O. Stiff, Inc.	Monthly service		100.00
Aramark	Janitorial supplies		559.94

Diamond Paper Company	Towels / trash bags		1,806.41
Lowe's	Carpet cleaner	288.00	
	Electric wire / connector	54.19	
	Adapter / gloves	8.83	
	Wall board / adhesive	48.07	
	Phone case	12.80	411.89
Cintas Corporation #524	Uniform rental		452.40
Taylor-Forbes Equipment Company	Oil mix		11.10
Prince Edward County Public Schools	Diesel		167.92
NAPA of Farmville	Wipers / backup camera		98.98
Rod & Staff, LLC	Flat repair	10.00	
	Tire	64.50	74.50

CANNERY

Virginia Food Works	Contract payment		2,916.67
Grainger	Electric motor		219.96
Lowe's	Adapter / valve	28.76	
	Humidity meter / washer	9.92	
	Hose	14.23	
	Paper towels	13.28	66.19
Ronald Van Eps	Part for corn cutter		43.95
Southside Electric Cooperative	Electric service		489.79
Ellington Energy Service	Fuel		799.68
CenturyLink	Phone		237.38
Diamond Paper Company	Latex gloves		205.74

COMPREHENSIVE SERVICES ACT

Accurate Interpretation	Foster care		380.00
Blue Ridge Autism & Achievement Center	Professional service		6,380.00
Rescare / Braley & Thompson	Professional service		6,231.00
Center for Pediatric Dentistry	Professional service		560.00
Centra Health	Professional service		6,600.00
Elk Hill	Professional service		2,720.00
Family & Community Support	Professional service		1,215.00
Family Preservation Services	Professional service		327.50
Grafton School, Inc.	Professional service		26,783.50
Harbor Point Behavioral	Professional service		2,970.00
Ifetayo Imanchinello	Foster care		2,085.00
Keystone Newport News, LLC	Professional service		4,025.00
Ashley Long	Foster care		4,222.00
Amy Wynne	Foster care		970.65
Kimberley Allen	Foster care		10.00
King Clinical & Forensic Psychology, LLC	Foster care		3,000.00

SUPERVISION OF PARKS & RECREATION

Southside Virginia Family YMCA	15-16 Local support (summer program)		20,000.00
	15-16 Local support (summer camp 2015)		23,000.00

<u>PLANNING</u>			
Donald B. Gilliam	Commission meeting	100.00	
	Mileage	23.00	123.00
Preston Hunt	Commission meeting	100.00	
	Mileage	23.00	123.00
Timothy Mark Jenkins	Commission meeting	100.00	
	Mileage	12.65	112.65
Robert M. Jones	Commission meeting	100.00	
	Mileage	5.75	105.75
Clifford Jack Leatherwood	Commission meeting		100.00
Robert Christopher Mason	Commission meeting	100.00	
	Mileage	10.35	110.35
John W. Peery, Jr.	Commission meeting	100.00	
	Mileage	1.72	101.72
John C. Prengaman	Commission meeting	100.00	
	Mileage	5.75	105.75
John F. Townsend, III	Commission meeting	100.00	
	Mileage	8.62	108.62
Brett Von Cannon Watson	Commission meeting		100.00
Farmville Herald	Advertising		246.00
Business Card	Postage		72.18
US Cellular	Phone		52.21
Commonwealth Regional Council	15-16 Dues		15,700.00

ECONOMIC DEVELOPMENT

Key Office Supply	Ink cartridges / pens	165.48	
	Data binders	42.32	207.80

TOURISM

Dominion Virginia Power	Electric service		830.57
Business Card	UPS		30.41
CenturyLink	Phone		366.17
Virginia's Retreat	15-16 Support		4,500.00
Key Office Supply	Copier maintenance agreement		2,084.70

COOPERATIVE EXTENSION OFFICE

CenturyLink	Phone		108.34
-------------	-------	--	--------

GENERAL EXPENSE

Petroleum Traders Corporation	Gas		13,187.77
-------------------------------	-----	--	-----------

FUND TRANSFERS OUT

Prince Edward County High School	Building naming ceremony		1,500.00
----------------------------------	--------------------------	--	----------

CAPITAL PROJECTS

Business Data of Virginia, Inc.	Laptop & printers		2,920.00
Compro Computers	Computers / software		5,974.80

PARKS & RECREATION

Virso Recreation Center	15-16 Support		4,000.00
-------------------------	---------------	--	----------

	<u>WATER FUND</u>	
Ferguson Enterprises, Inc.	Lifter / cover / ring	310.09
	<u>SEWER FUND</u>	
Dominion Virginia Power	Sewer pump	29.17
	<u>RETIREMENT BENEFIT FUND</u>	
Vicki K. Johns	Retiree benefit	1,129.00
	<u>PIEDMONT COURT SERVICES FUND</u>	
Dominion Virginia Power	Electric service	235.30
Electronic Systems, Inc.	Postage meter ink	152.00
CenturyLink	Phone	66.23
Sheila Edmonds	Mileage	59.80
Connie Stimpson	Mileage	9.20
Jessica Harding	Mileage	77.05
	Newspapers	1.50
Renee T. Maxey	Mileage	196.53
Andy Mays	Mileage	89.70
Ashley Nash	Mileage	70.15
Megan Newman	Mileage	200.1
Carol Caruso	Mileage	165.60
Hampton Inn & Suites	Lodging	478.1
Renaissance Portsmouth - Norfolk Waterfront Hotel	Lodging	595.08
	<u>PCS SUPERVISION FEES EXPENDITURES</u>	
SRP Corporation, LLC	Rent	2,500.00
	<u>PCS DRUG TESTING FEES</u>	
Alere Toxicology Services, Inc.	Drug testing	38.96
	<u>PCS COGNITIVE BEHAVIOR EXPENDITURES</u>	
National Curriculum & Training Institute	Workbooks	756.33

In Re: Highway Matters

Mr. Troy Walker, Core Development Program, VDOT, reviewed several project updates:

- Morris Creek Road – on schedule and should be completed in a few weeks
- Back Hampden-Sydney Road – proceeding on schedule, the projected completion date is April 2016

Mr. Walker said a round of mowing operations has been completed on primary and secondary routes; another round of mowing on primary routes was completed last week and secondary mowing

operations will begin once again. “Skin patching” operations will occur this month as well as plant-mix patching, weather permitting. He said efforts continue on preparation of snow equipment for the snow operations for this upcoming winter.

Supervisor Gray asked for a schedule for mowing to inform his constituents when VDOT will begin in their area; he stated several have contacted him with questions. Mr. Walker said he will find out and pass that along to Supervisor Gray.

Supervisor Timmons requested tree-trimming to be done on Morris Creek Road and Spring Creek Road. He said mowing was missed on County Line Road between Hook Road and Abilene Road. Neither of these has been mowed in over a year.

Supervisor Gray requested VDOT look at all the roads in the area for overhanging branches.

Mr. Walker presented the Adopt A Highway Program; there has been an increase in trash pickup requests throughout the County. The inmate crew currently assigned to this County is heavily involved in brush-cutting and is unable to respond to some of the trash pickup requests at this time. He gave special thanks to the Piedmont Regional Jail for providing inmate crew and staff. To answer the demand of the many trash pickup requests, VDOT proposes the Adopt A Highway program. Mr. Walker reviewed the program and distributed several information packets. He said several routes have been “adopted” – Route 691, Route 870, and Route 918; many are still available. Pattie Blanton is the point of contact for the program.

In Re: Personal Property Tax Relief

Mr. Bartlett stated that Mrs. Beverly Booth, Commissioner of Revenue, computed the Personal Property Tax Relief Act (PPTRA) percentage of tax relief from the Commonwealth for 2015 to be 39% of assessed value based upon guidelines provided by the State. The percentage for 2014 was 40%.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to accept the Personal Property Tax Relief Act percentage to be 39% of assessed value for 2015 and to approve the PPTRA Resolution; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

**PPTRA RESOLUTION FOR 2015
County of Prince Edward, Virginia**

In accordance with the requirements set forth in *VA. CODE ANN. §58.1-3524 C.2. and §58.1-3912 E.*, as amended by *Chapter 1 of the Acts of Assembly (2004 Special Session I)* and as set forth in *Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly*, any qualifying vehicle situated within the County of Prince Edward, Virginia commencing January 1, 2015, shall receive personal property tax relief in the following manner:

- Personal use vehicles with assessed value of \$1,000 or less will be eligible for 39% tax relief; and
- Personal use vehicles with assessed value of \$1,001 or more shall receive only 39% tax relief on the first \$20,000 in assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (such as business use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program; and
- In accordance with *Item 503.D.1. of Chapter 951 of the 2005 Acts of Assembly*, the entitlement to personal property tax relief for qualifying vehicles for tax year 2005 and all prior tax years shall expire on September 1, 2006. Supplemental assessments for tax years 2005 and prior years that are made on or after September 1, 2006 shall be deemed “non-qualifying” for purposes of state tax relief and the local share due from the taxpayer shall represent 100% of the tax assessable.

In Re: Citizen Volunteer Appointments

Mr. Bartlett stated the following Board and Commission vacancies for which the Board of Supervisors will make appointments at the December Board meeting:

- There is one member of the Planning Commission whose term expires on December 31, 2015: Chris Mason (County Representative)
- There is one member of the Board of Zoning Appeals whose term expires on December 31, 2015: Jim Davis
- There is one member and one alternate of the Piedmont Regional Jail Board whose terms expire on December 31, 2015: Jimmy Garnett – Jail Board Member; W. W. Bartlett – Jail Board Alternate

Supervisor Jones made a motion, seconded by Supervisor McKay, to authorize advertisement of the Citizen Volunteer Appointments to be made at the December Board of Supervisors meeting; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
------	--	-----------

In Re: Posting County Land for No Hunting

Mr. Bartlett stated that annually, the Board takes action to post the following County-owned property for “NO HUNTING”, as follows:

1. County-owned property at the Prince Edward County Landfill;
2. County-owned property at the Prince Edward County Industrial Park; and
3. County-owned property adjoining the Piedmont Regional Jail; and
4. County-owned property adjoining Granite Falls Boulevard.

The exception to this posting is for duck hunting at the Sandy River Reservoir.

Supervisor Wilck made a motion, seconded by Supervisor Cooper-Jones, to authorize County Animal Control to post county-owned land for No Hunting; the motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
------	--	-----------

In Re: Public Hearing – Proposed House Bill 2 Transportation Projects

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Proposed House Bill 2 Transportation Projects. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the public hearing.

Mr. Bartlett stated that at its August meeting, the Board of Supervisors authorized a public hearing on the three projects proposed for submission to VDOT for potential funding through the new House Bill 2 (HB2) funding process. House Bill 2 was signed into law in 2014 and directs the Commonwealth Transportation Board to develop and use a new scoring process to select the transportation projects to receive VDOT funding. The scoring is based on the following factors: congestion mitigation, economic development, accessibility, safety, environmental quality, land-use and transportation coordination. He said staff met with Kevin Wright and reviewed potential projects that are eligible for funding through HB2. There are three projects in Prince Edward County that have the opportunity to score well, based on the HB2 criteria, which also have a high incident of accidents in the County:

1. US 460 / VA 307 Intersection (at Rice): The intersection would be reconfigured to improve the overall geometrics and safety and to provide additional spacing between Route 307, Route 600 and private driveways.
2. US 15 / VA 692 Intersection (at Kingsville): The improvements could include reconfiguring the intersection into a "T", removing the ramps, and implementing access management to improve safety for the private entrances.
3. US 15 / VA 665 Intersection (at Worsham): The improvements could include improving advance warning signage and pavement markings, installation of turn lanes and possibly signalization.

Mr. Bartlett stated the deadline for submitting applications for HB2 funding is September 30; funding is based on a competitive scoring process and there is no cost to the County.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to approve the Resolution of Support, and to authorize the submittal of the three projects to VDOT for HB2 funding; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing – Special Use Permit – Southern States, Inc.

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Special Use Permit Request from Southern States, Inc. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Chairman Simpson opened the public hearing.

Mr. Rob Fowler, Planning & Zoning Director, stated that the Planning Commission conducted a public hearing on July 28, 2015 to consider a request from Southern States, Inc., to permit the installation of one off-premise sign that will be located on a parcel owned by STEPS, Inc. The proposed location is at 100 Industrial Park Road, identified as Tax Map Parcel 023B-A-2. The parcel is located in the I-1, General Industrial District; the installation of the off-premise sign requires a Special Use Permit. No one spoke at the Public Hearing.

The free standing sign will be approximately 13 feet in height, 39 square feet in area and will be located near the intersection of SMI Way and Industrial Park Road, and will serve as a directional sign for the new Southern States Farmers Cooperative location on SMI Way. This sign will not be lighted. The property is located in the I-1, General Industrial District. Section 3-104.1 of the Prince Edward County Zoning Ordinance permits off premise signs by Special Use Permit.

Supervisor Timmons questioned the placement of the sign. Mr. Fowler said there is a temporary sign at that location currently.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Jones recused himself from the discussion and the vote due to his serving on the Board of Directors for the Farmers Co-op.

Supervisor Wilck made a motion, seconded by Supervisor Townsend, to approve the Special Use Permit to permit the installation of one off-premise sign that will be located on a parcel owned by STEPS, Inc.; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck
Abstain: Robert M. Jones
Nay: None

In Re: Public Hearing – Special Use Permit – Chapman Hood Frazier

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the Special Use Permit Request from Chapman Hood Frazier to operate a Family Day Home providing care for up to twelve (12) children that will be licensed and inspected by the Virginia Department of Social Services at 71 Sunrise Lane, on Tax Map Parcel 041-15-46, owned by Chapman Hood Frazier and Deborah Carrington. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Rob Fowler, Planning & Zoning Director, stated that the Planning Commission conducted a public hearing on August 18, 2015 to consider a request from Chapman Hood Frazier to operate a Family Day Home providing care for up to twelve (12) children that will be licensed and inspected by the Virginia Department of Social Services at 71 Sunrise Lane, on Tax Map Parcel 041-15-46, owned by Chapman Hood Frazier and Deborah Carrington. The parcel is zoned A-1, Agricultural Conservation District and the use is allowed by Special Use Permit.

Mr. Fowler reported that during the public hearing, several property owners within the Whisper Woods neighborhood raised concerns relating to the preservation of the neighborhood, safety, maintenance of the private road serving the properties, traffic, private deed restrictions relating to commercial uses and liability concerns of the common areas within the subdivision.

Several property owners, as well as other supporters of the application, spoke to the need for this type of educational program that would be offered providing services to children with special needs. The operation would be from approximately 8:00 a.m. to 3:45 p.m. and will operate for 38 weeks, or 145 days, to begin in late August through early June. They would be closed for holidays and follow the public school

systems policy for inclement weather. The current enrollment is nine children and would operate Monday through Thursday; Fridays would be reserved for parent conferences by appointment, if needed.

The proposed operation would require one adult for five children, and will have two assistant teachers that are also parents of students that will attend; these two assistants will attend on alternate days. There will be another assistant who is currently attending community college. There will be two assistants on site Monday through Thursday.

Mr. Fowler stated that due to the varying schedule of the proposed operation, available off-street parking, traffic congestion and road maintenance should not be an issue. The operation should not exceed a total of twenty-nine (29) vehicular trips a day. The Virginia Department of Transportation estimates ten (10) trips a day per residential dwelling for planning purposes. Thus, this request equates to three (3) residential dwelling units.

The proposed operation will allow the children 1 ½ hours of outside time in the morning each day for play in the rear of the property in a fenced area. The children will not be allowed outside the fenced area. There will be minimal impact on adjacent property owners.

Mr. Fowler said the proposed operation will not require any additional construction or site improvements to the existing property and have no or minimal impacts relating to lighting, dust, drainage, water quality, air quality, odor, fumes and vibrations to adjacent property owners.

Mr. Fowler reported the Planning Commission voted to take no action and forward the application to the Board of Supervisors with the following stipulations, with the understanding that the Board agrees:

1. No parking on Sunrise Lane (County Attorney recommends Board of Supervisors not impose any conditions pertaining to regulation of traffic and private road).
2. Hours of operation are limited to 8:00 a.m. to 3:45 p.m., Monday – Thursday for child care; Friday would be limited to parent conferences only.
3. Approval would be limited to the applicant only for a period of one year.
4. The operation of the child care would be limited to nine months out of the year (September – May).
5. The applicant would only use the enclosed fenced in area behind the house for the children's outdoor activities.
6. The applicant would not sell the business operation or transfer the Special Use Permit.

Supervisor Cooper-Jones asked who is responsible for the condition of the road if the extra traffic tears up the road. Mr. Fowler stated it would be a civil matter between the owners of the subdivision. Discussion followed.

Supervisor Gray asked if there is a noise ordinance in that area. Mr. James Ennis, County Attorney, stated there is a county-wide noise ordinance. Mr. Bartlett stated the noise ordinance limits the noise level beginning at 10:00 p.m.

Chairman Simpson opened the public hearing.

Jessica Duffey, Hampden District, stated she is a teacher and her three-year old son is currently enrolled in the Sunrise Learning School. She expressed concern for the lack of pre-schools in the area. She reviewed what the Sunrise Learning School offers to its students. She said most preschools do not have licensed teachers. This is a multi-age setting and studies have proven that multi-age learning is beneficial.

Blake Duffey, Hampden District, reviewed benefits to children who attend preschool. He presented benefits offered to their child attending the Sunrise Learning School, including the rural setting, contact with 3-, 4-, and 5-year old children, certified teachers, and outdoor play.

Chapman Hood Frazier, Lockett District, expressed his thanks to the Board for their time and consideration. He stated this preschool would be a benefit to the community. He stated the intent is to launch the program at this site and eventually move into town and expand. He said the covenant issues are a separate matter. He said the intent is to be a fully-licensed, accredited preschool. Mr. Frazier stated he is aware of neighbors having issues with the preschool being at this location; the neighbors were invited to learn about the preschool and one couple came to visit the school. The neighbors were also contacted for problems or concerns in April 2015; there were none at that time but one immediate neighbor has concerns currently. He said he and Ms. Carrington are willing to address those concerns.

Deborah Carrington, Lockett District, stated the license is necessary to help keep the children, their environment and the teachers safe. The Virginia Department of Social Services also provides a high level of ongoing monitoring and accountability. She stated that both she and Mr. Frazier attended workshops and are certified; since the Planning Commission meeting, they learned the Family Day Home license is issued for three years after the initial inspection and approval. She stated the program can be started with a limited number of children while waiting for full licensure; they began their four day a week

program on August 24. She said there are currently nine families; six children attend half-day, three attend full-day. Traffic is limited with car-pooling. Neighbors were witnessed videotaping the property, parents and children without permission; Ms. Carrington said this was highly offensive and threatening. Ms. Carrington thanked the Board for its consideration.

Mr. Bartlett questioned the number of children in attendance; up to five children is permitted by right according to the County ordinance. Ms. Carrington stated there are nine enrolled but are no more than five children attending at a time; the children do not attend every day.

Supervisor Gray questioned the number of visitations by the state for licensure. Ms. Carrington stated the first visit is an inspection and a provisional license is given; if corrections are necessary, there are two more unannounced visits during the nine-month program. One visit is scheduled for September 25.

Caitlin Frank, Lockett District, stated the community is in desperate need of quality early-childhood education programs for three to four year olds. This is a non-profit program with plans to move once it takes off. It is not a commercial or industrial business. She stated there have been multiple instances of harassment the first week of school; on one occasion a neighbor parked in front of the Frazier property and took photographs of the property, parents and children. Another neighbor took video of the property and the families. This is unnecessary behavior that is targeting the Fraziers and families. She asked approval of the special use permit so the children can continue to benefit from the program.

Jennifer Davis, Lockett District, said the statements are not to attack Mr. and Mrs. Frazier. The points made against the Special Use Permit are solely about the preservation of Whisper Woods neighborhood as intended at its inception. She expressed concerns regarding property value, traffic, liability, maintenance of the road, the sanctity of the neighborhood, the possibility of increased crime, firearms regulations and hunting, and the covenants set up by the Whisper Woods community at its establishment. She asked that the Board recognize and honor the fact that the covenants exist.

Supervisor Wilck asked if Mrs. Davis' house was farther down the road from the Frazier's home, and if someone dropped off their child, they would not go by the Davis home. Mrs. Davis said they would not go by her home. Mr. Wilck also stated carpooling was discussed which would cut back on the traffic concern, and added the parents are willing to drive their children a long way to attend this preschool.

Dan Davis, Lockett District, expressed his concern regarding training Longwood students in addition to the daycare; this would add a lot more traffic. He added the whole road is maintained by the residents, not just the area in front of their homes.

Rebecca Carwile, Lockett District, stated that a point was brought up that the daycare would impede the ability of the neighbors to hunt; she said the lots are three to five acres and not a lot of hunting occurs as it would not be wise. She also stated the property value would most likely increase due to the safety required to include a preschool, and home buyers would be more likely to purchase and build in that neighborhood. She said her family is one that does the maintenance on the road and sees no additional cost or additional wear. She stated one of the neighbors offered to and has already cleared some of the trees along the road to eliminate any concerns regarding the width of the road for passing. Ms. Carwile stated she does not feel that approving this would go against the covenants or set a precedent for bringing industry or commerce.

Supervisor Wilck questioned the costs associated with the upkeep of the road. Ms. Carwile stated it is just time and a little gasoline.

Supervisor Gray asked if there was any collaboration between the residents that maintain the road and the Fraziers. Ms. Carwile said there has been nothing formal drawn up; they were going to continue to help maintain the road as they always have, to be neighborly.

Chris Riviere, Lockett District, expressed concerns regarding the potential traffic with 12 students, instructors and staff, plus visitation. He said the future must be considered; those students won't always be there and carpool arrangements aren't going to be the same. He stated the maintenance of the road is incumbent upon the residents; with issuance of this permit, should a parent or any person traversing the road take issue with the road or have an accident, they could take civil liability against the residents because there is no objective standard for the road. He asked that the Board not just consider this issue now, but the need for consideration to any future venture such as this in the future.

Von Nixon, Lockett District, expressed her traffic concerns due to the road being a narrow, gravel and dirt drive. Increased traffic will impose more cost to maintain it at its current state and reviewed several issues along the road.

John R. Nixon, Lockett District, expressed his concern regarding the upkeep of the road and a potential legal matter. He said he is not opposed to the daycare but to any type of business and the associated traffic.

Stephen Paulette, Lockett District, expressed his concerns about contracting their home to be built on their lot prior to learning about the special use permit application. He said if they knew about [the school], they would not have built in the county.

Crystal Paulette, Lockett District, stated she supports early childhood education but purchased the property six years ago because of the covenants on the property; businesses were not to be a part of this neighborhood.

Jennings Custis, Lockett District, expressed his concerns regarding his property to be out in the country and not having to worry about businesses in the neighborhood. He added this may be a conflict of interest to grant Mr. Frazier a special use permit to operate a school that is not in conjunction with Prince Edward County Schools. As a School Board member, he should be an advocate for the school system. Mr. Custis added his insurance agent stated he would need to cover his property for increased liability in case something was to occur since his property borders the potential school.

Josh Frank stated that when the subdivision Whisper Woods started up, it was accepted by the people that lived in that area; he spoke about the potential traffic concerns as stated by other citizens as “child’s play.”

Chapman Hood Frazier stated that after the neighbors took photographs and video, he took notice of the number of vehicles passing his property when the students were arriving; there was one vehicle leaving the road. He said he and Mr. Osborn went out to clear along the road, and it’s wider by two feet than Gully Tavern Road. Mr. Frazier stated he also offered to buy a load of gravel to put along the road. He also addressed the hunting, property values, and criminal element coming into the community.

There being no one further wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons stated liability was mentioned several times and asked Mr. Ennis if there would be more liability. Mr. Ennis stated it may not change their liability; anyone that uses the road is using it in the condition that they find it. There is apparently no road maintenance agreement that requires

a standard be met or that each contribute to keeping it to a certain standard. Mr. Ennis said any liability issue would be case specific. Discussion followed regarding signage for risk.

Mr. Ennis stated that the potential for more traffic on the road is there due to there being lots along that road for sale but that wouldn't increase the liability for anyone.

Supervisor Timmons asked if there has ever been any type of business in that neighborhood at any time; Mr. Frazier said that he heard there had been.

Supervisor Timmons asked if they were still there. Mr. Nixon said there are some. Another resident stated they are minor businesses but not like storefronts; people have home businesses and home licenses and it's all done very small scale. There was a pottery shop operating for years. Mr. Nixon stated it was deemed a hobby; another resident said it was a business because he sold the pottery and there was minor traffic on the road. Discussion followed.

Supervisor Gray asked if there is anything in the covenants suggesting the limitation of hunting, or have there ever been any safety concerns raised regarding hunting. Several residents stated they killed deer in their backyards. Supervisor Gray asked how it can change from no safety concern on their own property in comparison to the Frazier property. A resident stated the concern arises not from the neighbors that hunt but from a hunt club that operates in the area which the residents have no control. Supervisor Gray asked if most residents have been in that neighborhood for five years or more and there have been no concerns; a resident stated he would not be concerned about anyone in the neighborhood hunting on their own property. Mr. Nixon said there is a tremendous amount of shooting on the road behind the neighborhood.

Supervisor Timmons asked about the business plan for the preschool in regards to the location. Mr. Frazier stated the property was purchased because it was perfectly suited for the day home licensure; he said they wished to get the program started. He said the license is for three years and they would like that window of time to begin and get established, and expand into a location in town.

Supervisor Gray asked if the license is limited to that location or would it be transferrable to another location. Mr. Frazier stated another license would be necessary for another location and to expand to more than 12 students.

Supervisor Wilck stated several Board members have been to visit the property; he said he was impressed with the property and that it is totally fenced. They also have a school room at the back of the

house, playground equipment in the yard, and bathroom facilities adjacent to the classroom. He said he is bothered by the neighbors reaching for the worst-case scenario. Supervisor Wilck said schools add value to property, they don't detract from it. He said he is in favor of it.

Supervisor Timmons made a motion, seconded by Supervisor Wilck, to approve the Special Use Permit to operate a Family Day Home providing care for up to twelve (12) children that will be licensed and inspected by the Virginia Department of Social Services at 71 Sunrise Lane, Rice, for a period of three years or until the license expires, whichever is sooner, with the stipulations as follows:

- 8:00 a.m. – 3:45 p.m., Monday – Thursday, Friday: Parent conferences only
- Limited to September through May 30
- Only may use the enclosed fenced-in area for school activities
- The Special Use Permit cannot be transferred

The motion carried:

Aye:	Pattie Cooper-Jones Calvin L. Gray Robert M. Jones Charles W. McKay Howard F. Simpson C. Robert Timmons, Jr. Jerry R. Townsend Jim R. Wilck	Nay: None
------	--	-----------

In Re: Public Hearing – Amendment to the County Zoning Ordinance: Dormitories

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the proposed amendment to the County Zoning Ordinance, to add a Special Use Permit process for Dormitories in the A-1, Agricultural Conservation and A-2, Agricultural Residential Districts to allow facilities providing off-campus student housing. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Rob Fowler, Planning & Zoning Director, stated that the Planning Commission conducted a public hearing on July 28, 2015 to consider an amendment to the Prince Edward County Zoning Ordinance

adding a Special Use Permit process for Dormitories in the A-1, Agricultural Conservation and A-2, Agricultural Residential Districts to allow facilities providing off-campus student housing.

Mr. Fowler stated Prince Edward County staff was contacted regarding the process to establish dormitory type housing to allow students to occupy a dwelling / structure with on-site staff supervision off premises of the main grounds of the school. After reviewing the current zoning ordinance, there is no process to allow this type of housing for students, faculty or employees of an established college, university, independent school, or medical facility.

Mr. Fowler stated staff reviewed ordinances of other localities and suggests a proposed amendment to the zoning ordinance to provide students off campus housing options for established colleges, universities, independent schools, or medical facilities. Staff suggests that the Planning Commission add a classification of “Dormitories” as a use allowed by Special Use Permit in the A1, Agricultural Conservation and A2, Agricultural Residential zoning districts. Mr. Fowler said the applicant would still have to meet the development standards outlined in the ordinance and comply with any additional building codes or other state agency requirements. Staff also suggests that the following definition be added to Article VI, Section 6-100, Section (C):

DORMITORIES – Buildings or structures which have on-site supervision and may contain rooms for sleeping and include common eating facilities for the housing of regular enrolled students, faculty and employees of an established college, university, independent school, or medical facility.

Mr. Fowler stated discussion was necessary to establish requirements and conditions such as onsite staff 24/7 to provide adult supervision, and other items. He said buildings would need to meet the building code for institutional use; an architect or design professional review would need to be provided at each residence. He added not every property would work and any would need to be ADA compliant. Mr. Fowler stated there was no interest from any citizens.

Supervisor Timmons asked that the dormitory definition states that it could be a house owned by the college. Mr. Fowler stated if an institution purchases a property, a single-family dwelling or multi-family dwelling, and converts it to an institutional use, under the Building Code, it’s no longer a residential building, it’s regulated by other Building Codes. An architect and design professional would inspect the

property and would report on the number of students the facility could hold. Currently Prince Edward County Ordinance allows up to four unrelated persons living in a dwelling to operate or live as a family. This would provide an additional layer of security. Mr. Bartlett added there are sections in the Building Code that provide standards which would provide more safety. Discussion followed.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the amendment to the County Zoning Ordinance adding a Special Use Permit process for Dormitories in the A-1, Agricultural Conservation and A-2, Agricultural Residential Districts to allow facilities providing off-campus student housing; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing – Amendment to the County Zoning Ordinance: Signs

Chairman Simpson announced that this was the date and time scheduled for a public hearing on the proposed amendment to the County Zoning Ordinance, to allow illuminated signs in the Commercial and Industrial Districts as a permitted use. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Rob Fowler stated that the Planning Commission conducted a public hearing on July 28, 2015 to consider an amendment to the Prince Edward County Zoning Ordinance permitting illuminated signs in the Commercial and Industrial Zoned properties. Following a review of Sections 3-104.11 and 3-104.13 of the current sign ordinance regarding Commercial and Industrial Zoned properties and processing recent sign applications in these districts, the Planning Commission considered amending the sections regarding

illuminated signs. The current sign ordinance requires a Special Use Permit in order to erect an illuminated sign in these zoning districts.

The current sign ordinance regulates height, size, and placement and requires all illuminated signs be directed, shaded, or shielded that the light intensity or brightness shall not adversely affect surrounding or facing premises, nor interfere with the safe vision of operators of moving vehicles. Light shall not be permitted to shine or reflect on or into any residential structure as well.

Mr. Fowler stated that considering the existing regulations to control the negative impacts that may affect adjacent properties, staff proposes that the ordinance be amended to allow illuminated signs as a permitted use in these zoning districts.

Mr. Fowler stated that any deviation from the regulations stipulated in the sign ordinance would require a Special Use Permit.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve the proposed amendments to Sections 3-104.11 and 3-104.13 of the current sign ordinance allowing illuminated signs as a permitted use Commercial and Industrial Zoned properties; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Public Hearing – Amendment to the County’s Ordinance to Regulate and Protect the Sandy River Reservoir

Chairman Simpson announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering an amendment to Section 83.31, (20) of the *Ordinance to Regulate and Protect the Sandy River Reservoir* regarding the setbacks for dwellings to provide more uniform development within the area. Notice of this hearing was advertised according to law in the Friday,

August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Fowler stated staff is recommending the Planning Commission consider amending Section 83.31, (20) of the Prince Edward County Code pertaining to the *Ordinance to Regulate and Protect the Sandy River Reservoir and Adjacent County-Owned Properties* regarding the required setbacks for dwellings.

Mr. Fowler said that the current ordinance allows the siting of dwellings using “conventional onsite sewage systems” as defined by the Virginia Board of Health Regulations, within 500 feet of the normal pool elevation of the reservoir. Dwellings utilizing an “alternative on-site sewage system” with “secondary effluent” or better as defined by the Virginia Board of Health Regulations, and approved by the Virginia Department of Health, may be sited not closer than 200 feet from the normal pool elevation of the reservoir, so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir.

Mr. Fowler stated that after reviewing the code with the local representative of the Virginia Department of Health, staff suggests the section to provide a required setback for dwellings of 200 feet from the normal pool elevation of the reservoir, so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir. This amendment would provide a more uniform setback for dwellings and conformity for development within the area.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Cooper-Jones, to approve an amendment of Section 83.31, (20) of the Prince Edward County Code pertaining to the Ordinance to Regulate and Protect the Sandy River Reservoir, to provide a required setback for dwellings of 200 feet from the normal pool elevation of the reservoir so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

**ORDINANCE TO REGULATE AND PROTECT THE
SANDY RIVER RESERVOIR AND ADJACENT COUNTY-OWNED PROPERTIES
IN ACCORDANCE WITH SECTION 15.1-13 OF THE
CODE OF VIRGINIA 1950, AS AMENDED**

Sec. 82-31.

- (a) The following activities are hereby declared to be unlawful in that part of Lockett Magisterial District of Prince Edward County known as Sandy River Reservoir and on any County-owned property surrounding the reservoir:
- (1) Presence of persons, boats, or other personal property at anytime in areas marked "No Trespassing," without the express written permission of the county administrator.
 - (2) Parking on any County-owned property surrounding the reservoir other than in the Sandy River Reservoir Public Use Area located off Route 640, at the end of Route 792, or in any other area specifically designated by the Prince Edward County Board of Supervisors as a Public Parking Area.
 - (3) Littering or dumping of any type, kind or description.
 - (4) Hunting or trapping of any type, kind or description without an express written permit issued by the County of Prince Edward.
 - (5) Conducting fishing tournaments in which prizes are awarded without an express written permit issued by the County of Prince Edward and Department of Game and Inland Fisheries.
 - (6) Diving, snorkeling or swimming of any type, kind or description.
 - (7) Operation in or on the reservoir of any unlicensed watercraft or any type of watercraft propelled by an engine in excess of ten (10) horsepower.
 - (8) Operation in or on the reservoir of a windsurfer, sailboard or any wind-propelled vessel, other than a sailboat, length of which shall not exceed sixteen (16) feet.
 - (9) Operation in or on the reservoir of any jet ski.
 - (10) Sale of any and all commodities or services anywhere in either the reservoir or the County-owned property surrounding the reservoir, as well as the posting of any kind of advertisement of any description, unless sanctioned by the County of Prince Edward.

- (11) Discharging any firearm, including but not limited to any weapon which propels a projectile by pneumatic means, unless sanctioned by the County of Prince Edward.
- (12) Possession of any type of alcoholic beverage while on the premises.
- (13) Presence on the reservoir or the County-owned property surrounding the reservoir by any person under the age of twelve (12) years, unless such person is accompanied by an individual who is at least twenty-one (21) years of age.
- (14) Camping and lighting or maintaining any kind of fire, unless such activity has been sanctioned or is sponsored by the County.
- (15) Use of any of the County-owned property surrounding the reservoir by any person riding any type of motorized or non-motorized vehicle, bicycle or horse and use of any part of the reservoir or such County-owned property for ice skating or sledding, unless any such use has been expressly sanctioned by the County.
- (16) The use of any of the County-owned property surrounding the reservoir, other than those areas specifically designated by the County as such, for boat access to and from the reservoir including, but not limited to construction of piers, docks and access roads.

Individuals owning property adjacent to the county buffer who have a county-approved and permitted boat access ramp shall continue to be responsible for the soil erosion and sedimentation measures and for the safe maintenance and upkeep of the ramp. The permit is not transferable to any future owners of the property. Permittee must carry liability insurance and show annual proof thereof.

- (17) Cutting, removing or altering any trees, brush or other vegetation now growing or hereafter established in the reservoir or on the County-owned property surrounding the reservoir and removing, altering or otherwise disturbing the reservoir or any County-owned land surrounding the reservoir.
- (18) Withdrawal of water for any purpose, with the exception that adjacent property owners with express written permission from Prince Edward County may withdraw reasonable amounts of water for irrigation and domestic purposes until such time as water therein is used for public water supply.
- (19) Stocking of any fish or other aquatic species in the reservoir or animal on the County-owned property, without written permission of Prince Edward County and the Department of Game and Inland Fisheries.
- (20) The siting of dwellings ~~using "conventional onsite sewage systems," as defined by Virginia Board of Health Regulations, within five hundred (500) feet of the normal pool elevation of the reservoir. Dwellings utilizing an "alternative on site sewage system" with "secondary effluent" or better as defined by the Virginia board of Health Regulations, and approved by the Virginia Department of Health, may be sited~~ not closer than 200 feet from the normal pool elevation of the reservoir so long as the soil treatment area is located not less than 500 feet from the normal pool elevation of the reservoir.

(21) Discharging a firearm, as defined in paragraph 11 of this section, on any county-owned land, on or within 300 feet of a public parking area.

- (b) The Board of Supervisors may, by resolution, authorize the construction and maintenance of public utilities, including electrical supply lines, water and sewer treatment plants, water and sewer supply lines, and telecommunications transmission lines that benefit the public at large and are constructed and maintained by a public utility company, Prince Edward County, or by a public utility authority created pursuant to state law, on Sandy River Reservoir and on any County-owned property surrounding the Sandy River Reservoir. As a condition of said authorization, the entity responsible for the construction or maintenance of the public utility shall restore the affected property to the same condition as it existed on the date of the authorization, and shall maintain the area in that condition for the duration of the authorization, to the extent that is practical and consistent with prevailing utility maintenance practices in the Commonwealth of Virginia.
- (c) Except for those activities specifically authorized by the Board of Supervisors pursuant to Paragraph (b), any person who shall knowingly commit any of the acts declared unlawful in (a) above, shall, on conviction of a first offense of a violation of this section, be guilty of a Class 1 misdemeanor as same as defined in Section 18.2-11 of the Code of Virginia, 1950, as amended.

(Ord. of 7-9-96; Ord. of 11-12-98; Ord. of 9-14-99; Ord. of 10-10-00, Ord. of 6-10-08, Ord. of 11-12-08.)

In Re: Public Hearing – Elderly & Disabled Taxation Exemption Ordinance

Chairman Simpson announced that this was the date and time scheduled for a public hearing to receive citizen input prior to considering an amendment to the Elderly & Disabled Taxation Exemption Ordinance. Notice of this hearing was advertised according to law in the Friday, August 28, 2015 edition of THE FARMVILLE HERALD, a newspaper published in the County of Prince Edward.

Mr. Bartlett stated that the Commissioner of Revenue briefed the Board of Supervisors that the General Assembly has made changes to the state Code concerning Tax Relief for the Elderly and Disabled regarding real estate taxation. The Board referred the matter to the Finance Committee, which met August 5, 2015 and discussed this issue and made a recommendation to the Board of Supervisors to authorize a public hearing on the proposed amendments to the Ordinance that will bring it into compliance with the State Code. The changes extend eligibility to owners of property who place their property in trusts but still live on the property, and those who have “life rights.” An additional change allows the Commissioner to no longer include the income of relatives living in the dwelling and providing caregiving services in the

computation of the annual income calculations for determining eligibility. There is no recommendation to change the amount of the annual income threshold or Net Worth or the value of the house.

Chairman Simpson opened the public hearing.

There being no one wishing to speak, Chairman Simpson closed the public hearing.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to approve an amendment of the County *Ordinance Providing for the Exemption From Real Estate Taxation of Certain Elderly and/or Permanently and Totally Disabled Persons Who Own Their Own Homes in Prince Edward County, Virginia*; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**AN ORDINANCE PROVIDING FOR THE EXEMPTION
FROM REAL ESTATE TAXATION
OF CERTAIN ELDERLY AND/OR PERMANENTLY
AND TOTALLY DISABLED PERSONS WHO OWN THEIR OWN HOMES
IN PRINCE EDWARD COUNTY, VIRGINIA**

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE EDWARD, VIRGINIA: That pursuant to Title 58.1, Chapter 32, Article 2 of the Code of Virginia, 1950, as amended, the Board of Supervisors of Prince Edward County, Virginia, hereby adopts this ordinance which provides for the exemption from real estate taxation of certain elderly and/or permanently disabled persons who own their own homes in Prince Edward County, and further provides a schedule of exemption to persons qualifying and the procedure to be followed for claiming such exemptions.

- A. Persons who qualify for this exemption are deemed to bear an extraordinary real estate tax burden in relation to their income and financial worth.

For the purposes of this Ordinance the term “permanently and totally disabled” shall mean the qualifying property owner is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment or deformity which can be expected to result in death or can be expected to last for the duration of that person’s life.

Persons (“Qualified owners”) who are at least 65 years of age or who are determined to be permanently and totally disabled who own and occupy, as the sole dwelling of the person, a dwelling and the land not exceeding one acre, or a mobile home, as defined in Virginia Code Section 36-71.1, on land not exceeding one acre, and which they occupy as their sole dwelling subject to the limitations of this ordinance, shall be entitled to have their real estate or mobile home to be exempt from real estate tax liability. Real property owned and occupied as the sole dwelling of a qualified owner includes real property (i) held by the qualified owner alone or in

conjunction with his spouse as tenant or tenants for life or joint lives, (ii) held in a revocable inter vivos trust over which the qualified owner or the qualified owner and his spouse hold the power of revocation, or (iii) held in an irrevocable trust under which a qualified owner alone or in conjunction with his spouse possesses a life estate or an estate for joint lives or enjoys a continuing right of use or support. The term "qualified owner" does not include any interest held under a leasehold or term of years.

If such person is under 65 years of age, such person shall provide certification by the Social Security Administration, the Department of Veterans Affairs, or the Railroad Retirement Board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two medical doctors who are either licensed to practice medicine in the Commonwealth or are military officers on active duty who practice medicine with the United States Armed Forces, to the effect that the person is permanently and totally disabled. However, a certification pursuant to 42 U.S.C. 423 (d) by the Social Security Administration so long as the person remains eligible for such social security benefits shall be deemed to satisfy such definition. The affidavit of at least one of the doctors shall be based upon a physical examination of the person by such doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability.

A dwelling jointly held by a husband and wife may qualify if either spouse is over 65 years of age or is permanently and totally disabled.

- B. The exemption shall be administered by the Commissioner of the Revenue according to the general provisions contained in this Ordinance. The Commissioner is hereby authorized and empowered to prescribe, adopt, and enforce rules and regulations, including requirement of answers under oath, as may be reasonably necessary to determine qualifications for exemption.
- C. Exemption shall be granted to persons subject to the following terms:
1. The title to the property for which exemption is claimed is held, or partially held, on December 31, immediately preceding the taxable year by the person or persons claiming exemption.
 2. The head of household occupying the dwelling and owning title or partial title thereto is 65 years or older on December 31 of the year immediately preceding the taxable year. Such dwelling must be occupied as the sole dwelling of the person or persons claiming exemption.
 3. Subject to the provisions of Section F of this Ordinance, the gross combined income of the owner during the year immediately preceding the taxable year shall be determined by the Commissioner to be in an amount not to exceed \$22,000. Gross combined income shall include all income from all sources of the owner, spouse, and of the owner's relatives living in the dwelling for which the exemption is claimed. For purposes of this Ordinance, and subject to the provisions of Section F of this Ordinance, the first \$6,500 of annual income of each of the owner's relatives living in the owner's dwelling shall be excluded in computing gross combined income.
 4. The net combined financial worth of the owner as of December 31 of the year immediately preceding the taxable year shall be determined by the Commissioner to be an amount not to exceed \$150,000. Net combined financial worth shall include the value of all assets, including equitable interest, of the owner and spouse of any owner, excluding the fair market value of the dwelling and the land, not exceeding one acre, upon which the owner's dwelling is situated, not to exceed \$100,000, and for which exemption is claimed.
 5. The fact that persons who are not otherwise qualified for tax exemption are residing in hospitals, nursing homes, convalescent homes, or other facilities for physical or mental care for extended period of time shall not be construed to mean that the real estate for which the tax exemption is sought does not continue to be the sole dwelling of such persons during

extended periods of other residence, so long as the real estate is not used by or leased to others for consideration.

6. The exemption shall be allowed for any year following the date that the qualified owner occupying the dwelling and owning title or partial title to the property reaches the age of 65 years, or for any year following the date the disability occurred.
 7. Changes in respect to income, financial worth, ownership of property, or other factors occurring during the taxable year for which the affidavit is filed and having the effect of exceeding, or violating the limitations and conditions provided in this Ordinance for the exemption from taxation, shall nullify any exemption or deferral for the then current taxable year and the taxable year immediately following.
 8. A certification is required by the Social Security Administration, the Veteran's Administration, or the Railroad Retirement Board, or if the person is not eligible for certification by any of those agencies, the sworn affidavit of two medical doctors licensed to practice in this Commonwealth to the effect that the person is permanently and totally disabled. If the doctor's affidavit is used, the affidavit of at least one of the doctors must be based upon a physical examination by the doctor. The affidavit of one of the doctors may be based upon medical information contained in the records of the Civil Service Commission which is relevant to the standards for determining permanent and total disability as defined in this Ordinance.
 9. If there is a change of ownership of the property from a qualified owner to a spouse who is less than 65 years of age or who is not permanently and totally disabled, and when that change of ownership has resulted solely from the death of his or her qualified spouse, the change shall result in a prorated exemption for the then current taxable year. The prorated exemption shall be determined by multiplying the amount of the exemption by a fraction which the numerator is the number of complete months of the year that such property was eligible for the exemption, and whose denominator is the number 12.
 10. The Commissioner of Revenue is designated to administer this exemption. Persons who claim the exemption shall annually report the following information on forms provided by the Commissioner of Revenue.
 - a. The name of the qualified owner.
 - b. The spouse of the qualified owner who resides at the dwelling for which the exemption is claimed.
 - c. The names of the related persons occupying the dwelling for which the exemption is claimed.
 - d. **The names of those relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, and who are thereby exempted from inclusion in the computation of the annual income for purposes of determining eligibility for an exemption of tax allowed by this Ordinance.**
 - e. The total combined net worth, including equitable interests of the persons specified in sections (a), (b), and (c) of this paragraph of this Ordinance.
 - f. The combined income from all sources of the persons specified in sections (a), (b), and (c) of this paragraph of the Ordinance.
 - g. The applicant shall provide the required certification or affidavits to be used in the determination of the applicant's status as being permanently and totally disabled.
 - h. The applicant shall provide some reliable proof of age if the exemption claim is based upon the owner being not less than 65 years of age.
 - i. The applicant for the **exemption** shall be required to produce a copy of the most recent Federal Income tax return to establish the incomes. A detailed financial statement may be required to establish financial worth.
- D. Annually, after January 1 and by May 1 of the tax year, the person or persons claiming an exemption must file a real estate tax exemption affidavit with the Commissioner. Such affidavit shall set forth, in a manner prescribed by the Commissioner, the location, assessed value of the property, and the names of the related persons occupying the dwelling for which exemption is claimed, their gross combined income, and their net combined financial worth.

If, upon determination by the Commissioner of the Revenue, the Commissioner determines that the person or persons are qualified for exemption, he/she shall so certify the same and shall determine the percentage of exemption allowable and issue non-negotiable exemption certificates in the amount of the exemption determined to be applicable to the claimant's real estate tax liability. Such exemption certificates shall apply only to the tax year for which issued. The person or persons to whom an exemption certificate has been issued shall, on or before the past due date established for the payment of such real estate tax, present such exemption certificate to the Treasurer's Office, together with payment of the difference between such exemption and the full amount of the tax payment then due on the property for which the exemption was issued. Any exemption certificate not presented in settlement of such taxes on or before the date specified for payment shall be null and void and unusable thereafter, and the Commissioner of the Revenue may not reissue a certificate for such tax year.

- E. Where the person or persons claiming exemption conform to the standards and do not exceed the limitations contained in this section, the tax exemption shall be as shown on the following schedule:

<u>Total Income – All Sources</u>		<u>Tax Exemption</u>
\$0	-\$11,000.00	75%
\$11,000.00	-\$22,000.00	50%

In computing the annual income for purposes of determining eligibility for any exemption of tax allowed by this Ordinance, the income received during the previous calendar year of those relatives living in the dwelling and providing bona fide caregiving services to the owner, whether such relatives are compensated or not, shall not be included.

In Re: Amendment to Joint Powers Agreement and Joint Entity Ordinance

Mr. Bartlett stated that at its January 13, 2015 meeting, the Board held a public hearing and approved an ordinance authorizing the creation of a Joint Entity known as the Workforce Investment Consortium between the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway, and Prince Edward. Also at that meeting the Board approved entering into the South Central Workforce Investment Act Consortium Agreement. This agreement ensured the delivery and oversight of workforce services in above listed counties that ensured accountability to local elected officials.

Due to the passage of the Workforce Innovation and Opportunity Act of 2014, changes must now be made to the Ordinance and the Consortium Agreement to bring them in line with Federal and State Laws governing this program. Most of the changes are relatively minor and have little impact on the actual

operations of the program. In the agreement the name of the Consortium is changed from the South Central Workforce Investment Area to the South Central Workforce Development Area. Additionally the Act amended membership criteria of the Workforce Development Area Board by: (1) Expanding the definition of a private business representative, (2) Reducing the number of educational representatives from three to one, (3) Requiring that 20% of the local Board includes representatives of labor organizations which includes community based organizations that address the needs of individuals with barriers to employment, (4) Reducing the number of representatives from economic development agencies from three to one, (5) Requiring a representative from a High School Career and Technical Education Program and (6) Requiring a representative from the Department of Aging and Rehabilitative Services. The Act also makes minor changes to the membership of the Youth Committee.

This agreement has been reviewed by attorneys for several of the member counties and our County Attorney has also reviewed the proposed ordinance. All of the jurisdictions must approve this agreement if they desire to continue to participate in Workforce Investment activities and receive services for their citizens.

Supervisor Jones made a motion, seconded by Supervisor Townsend, to authorize the advertisement of a public hearing on the proposed amendments to the Ordinance; the motion carried:

Aye:	Pattie Cooper-Jones	Nay:	None
	Calvin L. Gray		
	Robert M. Jones		
	Charles W. McKay		
	Howard F. Simpson		
	C. Robert Timmons, Jr.		
	Jerry R. Townsend		
	Jim R. Wilck		

DRAFT ORDINANCE:

**AN ORDINANCE AUTHORIZING
THE FORMATION OF A JOINT ENTITY,
THE WORKFORCE DEVELOPMENT AREA CONSORTIUM,
BETWEEN THE COUNTIES OF AMELIA, BRUNSWICK, BUCKINGHAM, CHARLOTTE,
CUMBERLAND, HALIFAX, LUNENBURG, MECKENBURG, NOTTOWAY AND PRINCE
EDWARD, VIRGINIA TO BE CALLED AND BESTOWING ON SUCH ENTITY ALL POWERS
NECESSARY AND PROPER FOR THE PERFORMANCE OF ITS DUTIES UNDER THE
WORKFORCE INNOVATION AND OPPORTUNITY ACT AND REPEALING ALL PRIOR
ORDINANCES CREATING AN ENTITY FOR SUCH PURPOSES**

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 (Public Law 113-128, hereinafter the “Act”), provides federal funding to states for the delivery of workforce training and other services; and

WHEREAS, the Act requires the Governor to designate local workforce development areas to deliver workforce development services within the state; and

WHEREAS, the Governor has designated the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward, Virginia (the “Member Jurisdictions”) as the Area VIII Workforce Innovation and Opportunity Act Area; and

WHEREAS, on July 1, 2015, the Member Jurisdictions entered into an agreement to jointly administer the Workforce Innovation and Opportunity Act programs called the “CLEO-LWIB Agreement” for the South Central Workforce Innovation and Opportunity Act Area 8 (the “Charter Agreement”) and have operated continuously under this Charter Agreement; and

WHEREAS, the Member Jurisdictions wish to continue to jointly perform the responsibilities prescribed for them under the Act; and

WHEREAS, VA. Code §15.2-1300 provides that local governments may enter into agreements for joint or cooperative exercise of any power, privilege or authority which each is capable of exercising individually; and

WHEREAS, the Member Jurisdictions desire to form a joint entity under VA. Code §15.2-1300 to be designated as the South Central Workforce Development Area Consortium (the “Consortium”) and to be recognized as Virginia’s Area VIII Local Workforce Development Area which will perform the duties incumbent on them individually under the Workforce Innovation and Opportunity Act; and

WHEREAS, the creation of a joint entity will permit the delivery and oversight of workforce services in a manner that will ensure accountability to governing bodies of the Member Jurisdictions.

NOW WHEREFORE, the Board of Supervisors of Prince Edward County hereby

1. Rescinds the Charter Agreement and any other ordinance creating a local joint entity for the purpose of operating federally funded workforce training programs;
2. Approves entering into the South Central Workforce Development Consortium Agreement (the “Agreement”) which is attached hereto and made a part of this Ordinance; and
3. Authorizes the Chair of the Board of Supervisors of the County of Prince Edward to execute the Agreement on behalf of the Board of Supervisors.

This Ordinance shall be effective immediately.

In Re: Tobacco Commission Southside Economic Development Grant Application

Mrs. Sharon Lee Carney, Economic Development Director, stated that at the July 14, 2015 Board of Supervisors meeting, the Board approved the preparation and submittal of a “Special Projects Grant” to the Tobacco Indemnification and Community Revitalization Commission (the Commission) for the construction of approximately 1,500 feet of roadway. The grant application was submitted to the Tobacco Commission on the due date of July 31, 2015 and is being recommended by the Commission staff and the

Special Project Committee for the award of \$328,395. The official Commission award will be on September 23, 2015.

Mrs. Carney stated that during the preparation of the Special Projects Grant application, it was determined that Lot #11 at the Prince Edward Industrial Park, adjacent to the new Access Road site, will need to be a dirt borrow site necessary for the road construction. As a result, some engineering and grading work will be necessary to prepare Lot #11 as a "Ready-to-Go" site. The estimated cost (as prepared July 24, 2015 by Hurt & Proffitt Engineering) to develop Lot #11 as a "Ready-to-Go" site is \$680,000. The Tobacco Commission has a Southside Economic Development Grant opportunity due October 7, 2015 in the amount of \$49,080, which can be used toward either the preparation of Lot #11 or the construction of the new access road.

Due to the original grant application not being fully funded, County Staff respectfully requests the Board of Supervisors authorize the preparation of the Southside Economic Development Grant application and a Resolution of Support, in the amount of \$49,080, due October 7, 2015 to be used for the construction of the access road. They will hear this in their Committee meetings in January [2016]. The Commission does allow for delayed Resolution of Support submittal. These funds can be used for the road or it could be used to move dirt from Lot #11 to build the road in the Industrial Park.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize the preparation of a Virginia Tobacco Commission Southside Economic Development Grant application and a Resolution of Support in the amount of \$49,080 to be used toward the new access road at the Prince Edward Industrial Park; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND
COMMUNITY REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for \$49,080 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the "Southside Economic Development Grant Fund" due by October 7, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for infrastructure improvement associated with the construction of approximately 1,500+/- feet of road and the borrowing of dirt from Lot #11 at the Prince Edward Industrial Park, to gain access to 60 acres +/- of potential industrial sites that are currently landlocked; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to execute the application, and sign all necessary grant documents, grant reports and grant contract.

Supervisor Timmons questioned the VDOT grant that required matching funds that was to cost, for the County, zero dollars. Mrs. Carney stated that was under the assumption that the County would be awarded the full \$475,000; this grant will help fill that shortfall. In addition, the timber crews have already been there to open the 60 acres, and the value of the timber is estimated at between \$59,000 - \$65,000, which will also help fill that shortfall. There is also VDOT grant funding available; the County will need to consider which VDOT Grant Program to pursue.

Mr. Bartlett stated that at the last meeting, it was discussed the County would request the Revenue Sharing Funds initially, because there is a deadline of October 30. If that is turned down, the County will ask for the Business Access, because that is an open submission with no deadline and those are awarded or rejected as the applications are submitted. Mrs. Carney said to use the Access funds, a commitment must be made to put someone in there within 36 months; that requirement is not needed with the Revenue Sharing [funds]. She said the Access funds have a lower limit than the Revenue Sharing Funds.

In Re: County Attorney's Report

Mr. James R. Ennis, County Attorney, presented a report on his continuing efforts to resolve the legal issues involving the County, the Poplar Hill Community Development Authority, and the development infrastructure at The Manor.

Mr. Ennis stated there have been 34 Orders of Dismissal ordered, dismissing 34 separate garnishments and summonses that were pending in the Circuit Court in Prince Edward County. Additionally there has been one Order of Dismissal issued where one of the creditors petitioned for Writ of Mandamus to force the CDA to assess the Special Levy on the CDA District property. That too has been dismissed. All orders were reviewed; Judge Osborne had been appointed originally to hear the initial litigation involving one of the creditors and the CDA, all future litigation issues have to be heard by Judge Osborne; that is the reason for the delay between the payment of those creditors and the entry of the Dismissal Orders.

Supervisor Timmons stated that previously, Mr. Ennis announced he was not going to seek re-election and the Board approved Mr. Ennis as the County Attorney through December 31, 2015. He said the County will need to think about advertising for an RFP for County Attorney Services. Discussion followed.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to issue an RFP for County Attorney services; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: County Administrator's Report – Legislative Priorities

Mr. Bartlett stated all of the Counties 2015 Legislative Priorities have either been accomplished or the County has been informed the requests are not attainable. Supervisors Cooper-Jones, Gray and Townsend, along with Mr. Bartlett, attended VACO's Region 4 Legislative Meeting on August 25, 2015.

At the meeting, the delegation from Prince Edward requested relief from the SOLs. Senator Ruff stated his belief that without some sort of measurement criteria, the public schools would do a poor job educating the children. He stated if you want changes in the SOLs you must develop a solution to prove the children are being taught to a high standard. Delegate Tommy Wright echoed Senator Ruff; both agreed the pendulum may have swung too far and it is possible to reduce the number of tests.

VACO representatives stated that state-wide, they have heard a request for additional funding and workforce development in K-12 and that more funds are needed for Career & Technical Schools, not to rely completely on the Community Colleges for workforce training. VACO is attempting to deliver a draft of their legislative priorities by Friday, September 4, 2015.

Mr. Bartlett said the Board can review VACO's draft Legislative Priorities and determine if scheduling a legislative luncheon is necessary.

Mr. Bartlett stated several Board members requested a Strategic Planning Session; he recommended a facilitator to be located and hired to help in the process.

Supervisor Gray said it would be important to consider Strategic Planning.

Supervisor Timmons stated that without a strategic plan, the Board is just reacting every month; goals need to be set and a vision for the County needs to be determined. He suggested it not be done in December but in early January with the new Board. He asked staff to bring several dates for consideration.

Supervisor Jones requested a list of potential facilitators be brought to the Board for consideration.

In Re: County Administrator's Report – Courthouse Capital Projects

Mr. Bartlett stated there are several Capital Projects that are either required or have been requested. These include (1) roof replacement/repair, (2) security upgrades, (3) renovation of the Clerk of Circuit Court office, (4) replacement of the front walk to the Court House, and (5) the repair of the front steps and the masonry beneath the front steps.

Mr. Bartlett stated the County contracted with Metal Roof and Building Consultants to inspect the roofs. The recommendation is to construct a metal retrofit over the existing steep sloped shingle roof. The estimated cost is \$175,000. This amount appears to be very high; six months ago, we received a bid for a metal roof and it was approximately \$120,000. In addition, they recommend we restore the existing

membrane roof by applying a silicone coating to the membrane. This will extend its life by at least 10 years and cost \$40,000.

Mr. Bartlett reported the County is still researching various Security upgrades and obtaining cost estimates for each. A meeting with the Judges, Sheriff and County staff has been scheduled in October. Decisions need to be made concerning the number of entrances that will be available for the public and the number of cameras that should be installed throughout the Courthouse. Estimates for the work have run as high as \$129,000 depending on the scope of work.

Mr. Bartlett stated Staff has received two bids for the renovation of the Clerk of Circuit Court office; Staff is in the process of reviewing them and the cost will be between \$7,500 - \$8,500.

Mr. Bartlett then said a decision must be made as to exactly what the Board would like done to the front walkway to the Court House. The County has received a proposal from Harvey Design Land Architects (HDLA). This firm has worked with the Town of Farmville for many years, helping them with landscaping; HDLA was responsible for the Town's recent Streetscape project. This proposal encompasses more than the front walk. The cost is \$6,400 and provides the County with a concept and schematic plan. There would be additional costs to develop construction documents and complete the actual plan. Bids obtained two years ago to lay a concrete underlayment and mortar in the existing pavers was in the \$20,000 range.

Mr. Bartlett then stated Staff is in the process of obtaining bids for the repair of the front steps, columns and masonry. It is expected the cost will be in the \$10,000 - \$13,000 range.

Mr. Bartlett advised the Board that the current Fiscal Year budget contains \$100,000 for improvements of the County's physical plant. Last year's budget contained \$50,000 but nothing was expended. If those funds are re-appropriated, \$150,000 would be available. The cost of all projects listed appears to be in the \$350,000 - \$450,000 range, probably less when actual bids are received but still considerably greater than the funds currently budgeted.

Mr. Bartlett stated the roof and front step, columns and masonry work must be completed. Additional delays in completing these items will result in increased repair costs. Once bids are received for the roof, the Staff will engage the Board in the final decision and funding options will be discussed at that time. He said Staff concurs with Metal Roof and Building Consultants' recommendations and requests the

Board authorize entering into a contract with Metal Roof and Building Consultants to prepare bidding documents, assist the County in the selection of the installer and serve as the County's job inspector.

Supervisor Timmons made a motion to refer the issue to the Finance Committee for a recommendation to be made to the Board during the October meeting. Discussion followed.

Supervisor Gray questioned the work to be done in the Clerk's Office. Mrs. Machelles Eppes, Clerk of the Court, stated the renovations are for security purposes and confidentiality issues. Mr. Bartlett stated a counter would be installed; a wall would be built to block the access to four offices to provide security. He said the public would still have access to the deeds and other documents but would also provide security to the employees. Mr. Bartlett stated the work would be subcontracted.

Chairman Simpson asked about the bids received; Mr. Bartlett stated two bids have been received.

Supervisor Townsend said the Courthouse Security Committee identified the areas for cameras and renovations; he recommended that committee meet to prioritize the project. Discussion followed.

Chairman Simpson said this has been worked on for nearly a year.

Chairman Simpson made a motion, seconded by Supervisor McKay, to proceed with the renovation to the Clerk's Office, not to exceed \$8,500; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

Chairman Simpson asked if the Security Committee needs to meet prior to the meeting with the Judges. Mr. Bartlett stated the Judges are responsible for the Courthouse, and the County will follow their lead. That meeting will be held October 16 [2015]. After that, the Security Committee will meet to determine action to be taken.

Supervisor Timmons stated another concern regarding keeping the building dry; he said there is not enough money in the budget without taking money from the reserve fund to do the Security project this year, even if it is ready.

After some discussion, Chairman Simpson questioned the estimated cost for the roof repair; Mr. Bartlett stated it will likely be in the \$160,000 range. He said once the bids are received, a determination can be made. Discussion followed.

Supervisor Timmons withdrew his motion to send the issue to the Finance Committee.

Supervisor Timmons made a motion, seconded by Supervisor Townsend, to authorize the County Administrator to enter into a contract with Metal Roof and Building Consultants to prepare bidding documents and assist the County in selection of an installer and serve as the County's job inspector; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: VDEM Grant Resolution

Mr. Bartlett stated as part of the required grant documentation, the Virginia Department of Emergency Management is requesting a resolution from Board of Supervisors designating the individuals who may execute VDEM grant documents on behalf of the County of Prince Edward.

Supervisor McKay made a motion, seconded by Supervisor Cooper-Jones, to approve the Governing Body Resolution; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

GOVERNING BODY RESOLUTION
County of Prince Edward, Virginia

BE IT RESOLVED, by the Board of Supervisors of the County of Prince Edward, that

Howard F. Simpson, Chairman, or

W.W. Bartlett, County Administrator, or

Sarah Elam Puckett, Assistant County Administrator

are hereby authorized to execute for and on behalf of the County of Prince Edward, Virginia (named applicant), a public entity established under the laws of the Commonwealth of Virginia, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the Commonwealth of Virginia.

In Re: County Administrator's Report – YMCA Update

Mr. Bartlett stated that during the August 11, 2015 meeting of the Prince Edward County Board of Supervisors, the YMCA Committee reported the YMCA had made enough progress to justify the release of the second installment of the Loan Agreement between the County and the YMCA, which is \$50,000. After discussion, the Board voted to delay providing the second installment until the amount of reimbursement from the insurance company is known.

Mr. Bartlett reported that on August 18, 2015, he met with the Director of the YMCA, Jan Schirmer and the Chairman of the YMCA Board, Judge Warren, to develop a better understanding of the situation surrounding the HVAC system. From that meeting, Mr. Bartlett ascertained that from February 2014 through October 2014, the YMCA paid Southern Air \$4,367. After it was determined the system was not being properly maintained, the YMCA contracted with Putney Mechanical and paid them \$5,749 from October 2014 through May 2015. Finally, the YMCA contracted with Moore's Electrical & Mechanical Services and has paid them \$43,137 to purchase a new boiler and perform maintenance on the HVAC. The total amount of this work is \$53,253. This work has resulted in the HVAC being able to operate. Moore's has informed the YMCA these repairs, while allowing the system to operate, are only a band aid and an additional expenditure of \$20,627 is needed. This expenditure would replace metering devices and controls on both circuits. They also recommend replacing both high pressure switches, both low pressure switches, the air heat valve actuator, the display panel, the pool heat valve actuator, the four ORI valves, both TXVs

and TXS, and all four Liquid line filter drier cores to have the unit back to factory working condition. This would bring the total cost to \$73,880. The YMCA has received \$13,000 from their insurance company for the boiler replacement. Subtracting that amount means the net cost to the YMCA has been \$60,880 to date, almost \$11,000 more than the one \$50,000 payment the YMCA has received from the County.

The insurance company is reviewing Moore's proposal and comparing it to past work to determine the amount of the reimbursement. Presently there is a little more than \$24,000 of bills that are in dispute. As with any matter under dispute, it is unknown what the final resolution of this matter will be. The YMCA would like to receive the second \$50,000 payment to allow Moore to complete the repairs to the HVAC system and to provide a reserve of approximately \$39,000. Without the reserve, if an unforeseen expense occurs, the YMCA does not have the wherewithal to quickly address the repair but instead would have to come back to the Board of Supervisors with another request, delaying the repairs.

Mr. Bartlett said there have been questions concerning the ability of the County to provide funding to various charitable organizations. Section 15.2-953 of the Code of Virginia authorizes any locality in Virginia to appropriate public funds to any charitable institution. Additionally, questions have arisen concerning the ability of the County to provide loans to various organizations. The ability of local governments to provide loans is derived from Article X, Section 10 of the Constitution of Virginia:

Section 10. Lending of credit, stock subscriptions, and works of internal improvement.

Neither the credit of the Commonwealth nor of any county, city, town, or regional government shall be directly or indirectly, under any device or pretense whatsoever, granted to in aid of any person, association, or corporation; nor shall the Commonwealth or any such unit of government subscribe to or become interested in the stock or obligations of any company, association, or corporation for the purpose of aiding in the construction or maintenance of its work; nor shall the Commonwealth become a party to or become interested in any work of internal improvement, except public roads and public parks, or engage in carrying on any such work; nor shall the Commonwealth assume any indebtedness of any county, city, town, or regional government, nor lend its credit to the same. This section shall not be construed to prohibit the General Assembly from establishing an authority with power to insure and guarantee loans to finance industrial development and industrial expansion and from making appropriations to such authority.

There have been several Supreme Court cases and Attorney General Opinions on this matter. The Supreme Court decisions have focused their attention on the underlying purpose of the public financial commitment

in each case. The Court has held the performance of a proper governmental function for the public good is not necessarily precluded by Article X, Section 10 even if the action may incidentally benefit a private enterprise or assume the appearance of a proprietary venture. Thus, the question if a particular action is primarily to the public and only incidentally to private interests, are factual, to be determined by the specifics of each case.

It is the County Attorney's opinion that the two loans the County has to private entities (Darlington-Heights VFD and YMCA) are very similar. Both entities are non-profit agencies; both provide services that are a public purpose (fire protection and recreation/health) that are often provided by local governments.

Supervisor McKay stated the Board previously approved providing the loan of \$50,000 per year for three years; he stated the loan should be honored.

Supervisor Cooper-Jones cited Article X, Section 10 of the Constitution of Virginia. Mr. Bartlett referenced Section 15.2-954 that specifically allows loans to fire departments and rescue squads; he said the County has a loan to the Darlington-Heights Fire Department. According to Attorney General Opinions on this matter, the issue is whether it is for a public purpose or not; he said it is his opinion that the loan is an authorized loan because, in all of the documentation going back eight or nine years, that the purpose of the County's partnership with the YMCA has been for recreational purposes which is a public purpose. He said the question really concerns the Board's intent to provide additional financial support and if the YMCA needs the additional financial support.

Supervisor Gray said the Board voted to provide a loan to the YMCA based on a joint committee evaluation; he said the Board needs to respect the commitment of the loan.

Supervisor Wilck stated they needed to meet criteria, including being current on all payables. Discussion followed regarding the YMCA's ability to repay the loan.

After some further discussion, Supervisor Gray made a motion, seconded by Supervisor McKay, to approve release of the second installment of the \$50,000 loan to YMCA as per the agreement; the motion failed:

Aye: Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson

Nay: Pattie Cooper-Jones
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

In Re: Tobacco Commission Agribusiness Grant Application

Mr. Bartlett stated Staff proposes that Prince Edward County partner with Virginia Food Works (VFW) and The Heart of Virginia Buy Fresh/Buy Local Organization to submit a 2015 Agribusiness grant to the Virginia Tobacco Commission. The grant is due on October 1 and the title will be Enhancing Agribusiness Opportunities for Virginia Farms.

The application will include funding for hosting educational events detailing Agriculture Marketing Opportunities in seven locations within Southside Virginia. Area farmers, food producers, produce buyers and institutions will be invited to these events and a panel of speakers will give detailed descriptions of various marketing opportunities.

These current partner organizations include:

- Prince Edward Cannery Home Use
- Virginia Food Works Kitchen Rental
- Homegrown Virginia Co-packing
- The Local Food Hub fresh produce aggregator
- Virginia Tech's Market Ready online farmer's market
- Buy Fresh/Buy Local Direct marketing
- Cullen Produce Auction
- Beginning Farmer and Rancher Coalition (Virginia Tech)
- The Virginia Federation of Food Banks (Coalition of all Virginia Food Banks) – advertising that they are buying produce from area farmers for distribution to their clients

A second component of this grant application is to provide support for a central Virginia based produce aggregator, The Local Food Hub, to have a satellite location at the Prince Edward County Cannery. Funds would be used to purchase a refrigerated truck used to facilitate the movement of local produce between The Food Hub's existing warehouse local in Charlottesville and Prince Edward County. The Food Hub has been in operation for five years, buying and distributing produce grown on Virginia Farms. In 2014, they purchased close to \$1 million from 60 area farms and 80 cents on every sales dollar

goes directly to the farmer. The Food Hub would like to expand into Southside Virginia, not only buying produce from area growers but selling produce to Southside institutions, restaurants and schools.

Mr. Bartlett stated the proposed arrangement is that the Local Food Hub will locate the refrigerated truck at the Cannery for two days a week, buying produce from our area growers. The grant application, to include match, will total approximately \$200,000. Match funds to be used by Prince Edward County are funds that have already been appropriated in the budget, approximately \$35,000 allocated to the Commercial Cannery Management by Virginia Food Works, and the value of the Cannery. No additional funds from the County are proposed to be used or required. Additional match funds will be provided by our partner organizations.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, to authorize the preparation of a Virginia Tobacco Commission Agribusiness Grant application and a Resolution of Support in the amount of up to \$200,000 to be used to fund a program to Enhance Agribusiness Opportunities for Virginia Farms; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF PRINCE EDWARD, VIRGINIA**

**VIRGINIA TOBACCO INDEMNIFICATION AND COMMUNITY
REVITALIZATION COMMISSION
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Tobacco Indemnification and Community Revitalization Commission was created to help foster economic development in the tobacco dependent communities of Southside and Southeast Virginia; and

WHEREAS, the County of Prince Edward Board of Supervisors would like to submit a grant application for up to \$200,000 to the Virginia Tobacco Indemnification and Community Revitalization Commission from the “Agribusiness Fund” due by October 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia, does hereby support a grant application to the Virginia Tobacco Indemnification and Community Revitalization Commission for an Agribusiness grant titled Enhancing Agribusiness Opportunities for Virginia Farms. The grant will fund educational events

in seven locations throughout Southside Virginia and allow the purchase of a refrigerated truck. The truck will allow local produce to be collected and then distributed by The Local Food Hub.

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Prince Edward, Virginia does hereby authorize the Board of Supervisors Chairman and/or County Administrator to execute the application, and sign all necessary grant documents, grant reports and grant contract.

In Re: USDA Lease Amendment

Mr. Bartlett stated the County received a proposal from the USDA to extend the existing lease for the County's Natural Resources building located at 100 Dominion Drive. The lease agreement extends the existing lease through December 31, 2018 at the same rate of \$15.50 per square foot or \$110,592.50 annually.

Supervisor Cooper-Jones made a motion, seconded by Supervisor Townsend, to approve the lease extension and to authorize the Chairman or County Administrator to sign all necessary documents to execute the Lease Amendment; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Closed Session

Supervisor Cooper-Jones made a motion, seconded by Supervisor Gray, that the Board convene in Closed Session for discussion of the acquisition of real property to be publicly held related to the Piedmont Regional Jail, where discussion in an open meeting would adversely affect the negotiating strategy of the County, pursuant to the exemption provided for in Section 2.2-3711(A)(3) of the *Code of Virginia*; the motion carried:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

The Board returned to regular session by motion of Supervisor Gray, seconded by Supervisor Timmons, and adopted as follows:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

On motion of Supervisor Cooper-Jones and seconded by Supervisor Timmons, and carried by the following roll call vote:

Aye: Pattie Cooper-Jones
Calvin L. Gray
Robert M. Jones
Charles W. McKay
Howard F. Simpson
C. Robert Timmons, Jr.
Jerry R. Townsend
Jim R. Wilck

Nay: None

the following Certification of Closed Meeting was adopted in accordance with the Virginia Freedom of Information Act:

WHEREAS, the Prince Edward County Board of Supervisors convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the *Code of Virginia* requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Prince Edward County Board of Supervisors hereby certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies,

and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Prince Edward County Board of Supervisors.

Supervisor Timmons made a motion, seconded by Supervisor Gray, to authorize the Chairman and/or the County Administrator to execute the necessary documents for the purchase of property adjoining the Regional Jail, known as Tax Map Parcels 12-A-3 and 12-A-4, pending the approval of documents by the County Attorney, with Prince Edward County jointly purchasing the property with Amelia, Buckingham, Cumberland and Nottoway Counties; the motion carried:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

In Re: Animal Warden's Report

Mr. Ray Foster, Animal Warden, submitted a report for the month of August 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Building Official's Report

Mr. Coy Leatherwood, Building Inspector, submitted a report for the month of August 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery

Ms. Patty Gulick, Cannery Manager, submitted a report for August 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Cannery (Commercial)

Ms. Emily Wells, Commercial Manager, submitted a report for August 2015, which was reviewed and ordered to be filed with the Board papers.

In Re: Tourism and Visitor Center Report

Mrs. Magi Van Eps, Tourism & Visitor Center Coordinator, submitted a report for the month of August 2015, which was reviewed and ordered to be filed with the Board papers.

On motion of Supervisor Timmons, seconded by Supervisor Gray, and adopted by the following vote:

Aye:	Pattie Cooper-Jones	Nay: None
	Calvin L. Gray	
	Robert M. Jones	
	Charles W. McKay	
	Howard F. Simpson	
	C. Robert Timmons, Jr.	
	Jerry R. Townsend	
	Jim R. Wilck	

the meeting was recessed at 10:50 p.m. until Thursday, September 10, 2015 at 5:30 p.m.