

### **BOARD OF SUPERVISORS MEETING**

## April 1, 2014

## **BUDGET WORK SESSION**

1:00 p.m.	
1.	Chairman Simpson will call the reconvened meeting to order.
2.	County Health Insurance – Nancy Grasso
2:00 p.m. 3.	Donation Requests – See White Budget Notebook  • Revised Agenda of Agencies/Speakers – Attached  • New Request – Virso Community Center – Attached  • Memorandum from Will Rogers, Crossroads – Attached
4:05 p.m. 4.	Town of Farmville – 911 Center – See Page 139
5:30 p.m. 5.	Fire Departments & EMS Agencies – See Page 143
6:00 p.m. 6.	Fire/EMS Funding Committee Report – Attached — 8
7.	Budget Request – General District Court – <u>Attached</u> –
	Recess Until April 8, 2014 at 5:00 p.m.



## **REVISED**

## PRINCE EDWARD COUNTY BOARD OF SUPERVISORS BUDGET PRESENTATION MEETING

April 1, 2014 2:00 p.m.

2:00 p.m.	Virginia Legal Aid Society – Rhonda Knight
2:05 p.m.	STEPS – Sharon Harrup
2:10 p.m.	Crossroads Community Services Board – Will Rogers
2:15 p.m.	Longwood University Small Business Development Center – Sheri McGuire
2:20 p.m.	Prince Edward-Farmville Youth Association
2:25 p.m.	Farmville Area Habitat for Humanity – Dennis Creran
2:30 p.m.	Southside Center for Violence Prevention (Madeline's House) – Emily Marshall
2:35 p.m.	Farmville Area Chamber of Commerce – Lisa Tharpe
2:40 p.m.	Downtown Farmville – Jimmy Johnson
2:45 p.m.	New Horizons Community Action Partnership
2:50 p.m.	Farmville-Prince Edward Community Library – Peggy Epperson
2:55 p.m.	Heart of Virginia Festival
3:00 p.m.	Robert Russa Moton Museum
3:05 p.m.	Piedmont Soil & Water Conservation District
3:10 p.m.	Old Dominion RC&D
3:15 p.m.	SCOPE/Meals on Wheels
3:20 p.m.	FACES
3:25 p.m.	Southside Virginia Family YMCA
3:30 p.m.	Piedmont Area Transit

#### BUDGET PRESENTATION MEETING April 1, 2014 Page 2

3:35 p.m.	Special Olympics
3:40 p.m.	Piedmont Senior Resources
3:45 p.m.	Heart of Virginia Free Clinic
3:50 p.m.	Longwood Visual Arts
3:55 p.m.	Pamplin Community Center
4:00 p.m.	Virso Recreation & Community Center
4:05 p.m.	Town of Farmville 911 Center
5:30 p.m.	Prince Edward Firefighters Association
5:35 p.m.	Hampden-Sydney Volunteer Fire Department
5:40 p.m.	Meherrin EMS
5:45 p.m.	Prince Edward Rescue Squad
5:50 p.m.	Pamplin Volunteer EMS
5:55 p.m.	Hampden-Sydney 1 <sup>st</sup> Responder



## COUNTY OF PRINCE EDWARD, VIRGINIA REQUEST FOR COMMUNITY AGENCY FUNDING FOR JULY 1, 2014 – JUNE 30, 2015

Nonprofit Organization Name: VIRSO RECRE	ATIONAND COMMUNITY CENTER
Program Title: Community Outreach	
Address: 688 VIRSO RD	
City: MEHERRIN State:	VA Zip Code: 23954.
Executive Director: Ms. DONNA PRIDE	Phone #: 808-4629
Finance Director/Treasurer: MRS. HARRIETT FER	Mrss Phone #: 434-223-7323
Agency Contact: DONNA PRIDE	Phone #: (434) 808-4629
E-Mail for Contact:	Fax #:
Does the Organization have a financial audit conducted ar	nually? YESNOV
If Yes, please attach a copy of the most recent audit	t available. If no, please attach a copy of <u>all</u> year-
end bank statements (black-out account numbers) to	represent the organization's cash assets.
FUNDING REQUEST FROM PRINCE EDWARD CO	
Type of Request: [] Cultural/Arts [VYouth/Chil	
Previous total budget for Organization:  FY 11-12 \$4420.90 FY 12-13	,
Previous County Funding:	
FY 11-12 FY 12-13	FY 13-14 (Current Year)
FY 14-15 Funding requested from other Jurisdictions/	
Jurisdiction/Agency///	in the amount of \$
Jurisdictions/Agency	
Jurisdictions/Acanox	in the emount of C

Please describe in <u>ONE PAGE</u> or less the funding request. The request should include the following information. (Please attach the page to this application.)

1. A brief description of the organization's history and mission.

- 2. Goals and objectives for requested fiscal year, including a description of current and new programs.
- 3. Description of how your organization's services complement or provide a service not currently offered by Prince Edward County.
- 4. If applicable, how the organization used the County's previous year's donation. Please be specific.
- 5. If your current request is higher than last year, please provide justification for an increase.
- 6. How the current funding request will be used and how the amount needed was determined.
- 7. If funding is denied, describe the impact on the organization and Prince Edward County citizens.

List the total number of clients served (or to be served):	for the following program years:
July 1, 2011 – June 30, 2012	# of Prince Edward Residents
July 1, 2012 – June 30, 2013	# of Prince Edward Residents
July 1, 2013-June 30, 2014 (estimate)	# of Prince Edward Residents
July 1, 2014 – June 30, 2015 (estimate) <u>250</u>	# of Prince Edward Residents 100
Please answer the following: (Yes or No)  1. Does the organization have non-profit, tax-exempt	status, as determined by the IRS? Pending
If yes, please provide Tax ID #	
<ol> <li>Is the organization controlled by or affiliated with, society? If yes, please describe:</li> <li>Does the organization wish to make a presentation budget work session?</li></ol>	to the Board of Supervisors at an upcoming
Contact: MS. DONNA PRIDE  E-Mail for Contact:	Phone #: 434.808-4629
CERTIFICATION: I certify to the best of my knowledge application reflects accurate data regarding need and es	timate of planned/delivered services.
Signature: WONIA Trude  Print Name & Title: DONNA PRIDE, Duce	Date: March 21, 2014

## DEADLINE FOR SUBMISSION: February 21, 2014, 4:00 P.M.

SUBMIT TO:
Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3<sup>rd</sup> Floor
Prince Edward County Courthouse
Farmville, Virginia 23901
434-392-8837

Virso Recreation and Community Center Proposed Budget Request to Prince Edward County Budget Year 2014-2015

### Description/Mission:

The Virso Recreation and Community Center was formed in 2007. It was brought together by area residents with a concern for the future of Virso and surrounding county residents.

#### Objective:

Our goal is to provide educational and recreational services to the citizens in the Virso and surrounding counties. There are still residents of the area who do not have transportation, and the funding to attend programs or services offered in the Farmville area.

We are requesting funding assistance from Prince Edward County in the amount of 10,000. We would like to complete the following task at the VRCC site/property.

### Proposed Budget Request: 10,000

Landscaping -\$2,000

- Equipment and labor cost to remove glass and other debris from the property from when it was used as the area dumpsite.

Gazebo/Shade Area – 3,000

- Materials and labor cost
- Size 12x12

Concrete platform for Gazebo -2,000

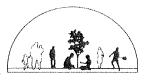
- Size 14x12

Miscellaneous Expenses – 1,000

-For issues that may arise, and to sponsor 3 programs/activities at the site.

Virso Recreation and Community Center future goal of re-establishing a building on the property that will enable the organization to expand its services to the community.

Virso Recreation and Community Center has never received funding from Prince Edward County.



## **Crossroads Community Services**

Providing Services to persons with Mental Illness, Intellectual Disabilities and Substance Use Disorder

To: Prince Edward Board of Supervisors

From: Will Rogers

RE: BUDGET PRESENTATION

I am scheduled to make a 5 minute oral presentation on our budget request for Fy2015 to the Board on Tuesday, April 1<sup>st</sup>. However, I had a previously scheduled engagement out of state during that week so I am unable to attend the meeting. Therefore I am furnishing a summary of the oral presentation below. As noted Prince Edward residents receive a larger share of our services than other counties but ranks third in local funding match for our Code mandated services. I will be glad to answer any questions you may have and will be back in my office on Friday, April 4<sup>th</sup>.

- As required in Code of Virginia §37.2-504 & §37.2-508 cities and/or counties must establish community services boards. Local match is required by Code of Virginia, §37.2-509.
- Prince Edward, as are the other 6 counties which established Crossroads, is required by state code to provide local tax dollar match.
- Crossroads is the state MANDATED provider of public mental health, intellectual disabilities & substance abuse services for seven counties.
- Established in 1973 as a regional government entity, Crossroads provides the following services in three major program areas- mental health, intellectual disabilities and substance abuse. Emergency/Crisis Intervention; Outpatient Therapy; Assessment/Referral; Psychiatric/ Medication Management; Case Management; Psychosocial Rehabilitation; Prevention/Education (children/adolescents/adults); Substance Abuse; Supported Residential; Respite; Day Support/Training; Alternative Day Support; Supported Employment; Group Homes and Apartments.
- Two new group homes were added this past year to assist in downsizing state training centers under the Department of Justice settlement with the state.
- In addition the agency maintained its CARF accreditation providing supported employment and training for individuals with disabilities as the largest provider of employment opportunities for the disabled in the 7 counties (served 70+ individuals in past year).
- We coordinate with private sector providers, many of whom are located in Prince Edward County, to ensure that services are available to those most in need. Crossroads is a flow through of \$1.1 million dollars for these services. (Total to these providers including other payment such as Medicaid is \$5-7 million added to the local economy).
- In addition Crossroads is the <u>only</u> Code mandated provider for crisis/emergency and case management for persons with mental illness and intellectual disabilities. In collaboration with Centra-Southside Hospital, Crossroads provides behavioral health evaluations and refers individuals for services to the psychiatric unit of the hospital in Lynchburg.
- Crossroads has the <u>only</u> practicing psychiatrist in the catchment area and will add a child/adolescent psychiatrist in May 2014. Without that medical care persons would have to travel outside the area or without the medication management provided many persons would decompensate and create public safety issues for themselves, their family and the community.
- Prevention Programs include Active Parenting NOW Group; Active Parenting of Teens Group; Substance Abuse
  Parenting group; Multiple Groups at Piedmont Regional Juvenile Detention Center Single Events and Recurring
  (multiple sessions); Too Good For Violence (Recurring Sessions) HIV/SA Prevention groups; Condom Distribution
  Services; HIV Presentations; HIV Testing/Consultation.
- Crossroads maintains after-hours emergency and crisis services in a collaborative arrangement with locations at the Farmville office or Piedmont Geriatric Hospital. Crossroads' staff work with local law enforcement on this issue.
- The agency operates the mental health services including therapy, psychiatric, medication management and case management at the juvenile detention center in Farmville/Prince Edward. Until 2008 Crossroads provided mental health



## **Crossroads Community Services**

Providing Services to persons with Mental Illness, Intellectual Disabilities and Substance Use Disorder and substance abuse services in Piedmont Regional Jail at a cost of \$25,000. The Jail Board elected not to continue with us as we were deemed to be too costly. Now the Jail has to contract out at a much higher cost.

- In addition staff works with local Veterans' groups and Wounded Warriors program.
- Crossroads has developed with CENTRA a tele-conferencing capability for mental health evaluations.
- Crossroads uses the local match from all seven counties as required by the Code of Virginia to fund ONLY mental health
  and substance abuse emergency/crisis services and outpatient services including medication management and psychiatric
  services.
- All other programs in mental health, intellectual disabilities and substance abuse services <u>support themselves totally</u> through other funding sources (fees and other governmental funds- Federal funds are mostly in substance abuse and Prevention).
- These local funds are necessary to provide a continuum of services to ensure Code mandated mental health services in Prince Edward County. Without local match we would no longer be able to provide psychiatric and medication management services thereby putting numbers of people at risk of decompensating and being of danger to self and others.
- With the ever increasing costs of behavioral health care and the level of professional staff that are needed, it is time for counties to provide a greater financial share of the agency's operation costs. The requested funds would allow the agency to continue the psychiatric services for children/ adolescents and adults as well as the other services offered to Prince Edward residents. Crossroads has 19 program locations in the immediate Farmville and Prince Edward county area with 203 staff at those programs. This allows an access to Crossroads' programs and services that other localities do not have. Also 74 full time and 97 part time staff lives in Prince Edward county. Total payroll including fringe benefits for those Prince Edward residents is \$4,806,000. Prince Edward benefits from having staff live in the community and having service locations here as well as having employees who live in outlying areas buy goods and services here.
- If the funding increase is not provided, Crossroads will reduce or eliminate certain clinical services including psychiatric
  and medication management services. Crossroads would decrease services for those without insurance or other forms of
  funding.
- This would severely impact the consumers as well as the community at large resulting in more crisis and emergency situations involving other county agencies and organizations including the sheriff's department.
- In addition the agency is a tax paying entity and has several program locations in Prince Edward County. This has increased the county's tax revenues as we have chosen to pay taxes rather than claim our government exemption. As a government agency Crossroads is <u>not</u> required to pay taxes but the Board has done so in the past. (\$11,507 plus \$5,593 through 3 affiliated corporations). Board attorney and external auditor have advised we follow Code for government entities and not pay taxes.
- Snapshot: As of March 1<sup>st</sup> Prince Edward accounted for- 28% of crisis/emergencies (724); 30% of children/adolescents who are seriously emotionally disturbed or at risk (119); 29% of seriously mentally ill (315); 30% of psychiatric/medication management services (453).
- Request from Prince Edward County is \$75,000 to keep services at current level and potentially add a drop off center for persons in psychiatric crisis. The latter would benefit law enforcement and would be available 24/7 in the immediate Farmville area. The General Assembly has provided funding for this based on the need for enhanced crisis capabilities in rural areas. Otherwise local law enforcement may have to travel outside the region to an urban center to receive these services.
- TOTAL AGENCY BUDGET FOR FY2015: \$17,467,585 (does not include the \$1.1 million passed on to private providers or the \$5-7 million in other funding for private providers with supports from Crossroads Community Services).



County of Prince Edward Board of Supervisors Agenda Summary

Meeting Date:

April 1, 2014

Item No.:

6

Department:

**Board of Supervisors** 

**Staff Contact:** 

W.W. Bartlett/Sarah Elam Puckett

Issue:

Committee Reports: Fire/EMS Funding Committee

Summary: The Fire/EMS Committee comprising Supervisor McKay-Chair, Supervisor Campbell and Supervisor Townsend met on Wednesday, March 26, 2014 at the Prospect Volunteer Fire Department. Also present were representatives of each of the Fire/EMS agencies in the County. The Committee wishes to make the following recommendations to the Board of Supervisors:

- 1. Fire/EMS District and Levy The Committee unanimously recommends that the Board of Supervisors cancel the public hearing on the proposed ordinance to create the Fire & Rescue District and District Levy scheduled for Tuesday, April 8, 2014 at 7:30 p.m.
- 2. The Committee unanimously recommends that the Board include \$8,500 in the FY 15 County Budget to be used as matching funds for a Rescue Squad Assistance Fund grant application to help fund vehicle repeaters in the 11 EMS vehicles that serve Prince Edward County. The EMS agencies vehicles are the Prince Edward Volunteer Rescue Squad, Hampden-Sydney First Responder, Meherrin EMS and Pamplin EMS.

**Attachments:** 

Draft "Cancellation of Public Hearing" Notice

FY 15 Budget Request for EMS Communications Grant

#### Recommendation:

- 1. Authorize the cancellation of the Public Hearing on the proposed Ordinance for a Fire/EMS District and Levy.
- 2. Authorize the County Administration to include \$8,500 in the FY 15 Budget to be used as matching funds for the anticipated Rescue Squad Assistance Fund grant application for vehicle repeaters for the EMS vehicles in Prince Edward County.

Motion	Campbell	McKay	Townsend
Second	Cooper-Jones	Simpson	Wilck
	Iones	Timmons	



Please publish the following in the FRIDAY, APRIL 4, 2014 edition of The Farmville Herald. Please provide a Certificate of Publication to the County Administrator's Office.

# - THIS PUBLIC HEARING HAS BEEN CANCELLED, BY ORDER OF THE BOARD OF SUPERVISORS



# NOTICE OF PUBLIC HEARING PROPOSED ORDINANCE ESTABLISHING THE PRINCE EDWARD COUNTY FIRE & RESCUE DISTRICT AND DISTRICT LEVY

Notice is hereby given that the Board of Supervisors of the County of Prince Edward, Virginia (the "County") will hold a public hearing on a proposed ordinance which establishes the Prince Edward County Fire and Rescue District, and allows the Board of Supervisors to consider a District Levy, as provided for in Section 27-23.1 of *Code of Virginia*, 1950, as amended.

A complete copy of the proposed Ordinance is on file in the Prince Edward County Administrator's office, 111 South Street, 3<sup>rd</sup> Floor, Farmville, VA and also on the County's web site at <a href="https://www.co.prince-edward.va.us">www.co.prince-edward.va.us</a>. The public hearing, which may be continued or adjourned, will be held at 7:30 p.m. or as soon thereafter as the matter may be heard, on Tuesday, April 8, 2014 in the Board of Supervisors' Meeting Room, Prince Edward County Courthouse Annex, 111 South Street, 3<sup>rd</sup> Floor, Farmville, Virginia.

It is the County's intent to comply with the requirements of the Americans with disabilities Act. Should you need special accommodations, please contact W.W. Bartlett, County Administrator, at 434-392-8837, prior to April 4, 2014.

By Order of the Board of Supervisors W.W. Bartlett, County Administrator



## COUNTY OF PRINCE EDWARD, VIRGINIA

REQUEST FOR EMERGENCY SERVICES FUNDING FOR JULY 1, 2014 – JUNE 30, 2015 PEVES

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Organization Name: PRINCE EDWARD COUNTY	EMS AGENCIES - PAMPUM EMS
Mailing Address: (RER RECOMMENDATION OF F	TRE/EMS FUNDING COMMITTEES RESPOND
	Zip Code:
Contact Person: BRIAN BUTLER	
E-Mail for Contact:	Fax #:
Chief:	Phone #:
FUNDING REQUEST FOR FY 2014-15: \$_	8,500 - MATCHING FUNDS FOR
FY 14-15 Funding requested from other Jurisdictions/Agencies	RESCUE SQUAD ASSISTANCE FUND GRANT S: (if needed, list more on back)
Jurisdiction/Agency	
Jurisdictions/Agency	
Jurisdictions/Agency	in the amount of \$
List the total number of calls answered for the following years:	
January 1, 2012 – December 31, 2012 (TOTAL)	# in Prince Edward
January 1, 2013 – December 31, 2013 (TOTAL)	# in Prince Edward
Please answer the following: (Yes or No)	
1. Is the organization controlled by or affiliated with, in who	ole or in part, any church/sectarian society?
If yes, please describe:	
2. Does the organization have non-profit, tax-exempt status,	
If yes, please provide Tax ID#	
3. Does the Organization have a financial audit conducted at	
If yes, please attach a copy of the most recent audit as	vailable. If no, please attach a copy of <u>all</u> year-end
bank statements (black-out account numbers) to represe	ent the organization's cash assets.
4. Does the organization wish to make a presentation to the	Board of Supervisors at an upcoming budget work
session? (Yes or No)	
Contact Name:	Phone #:
E-Mail for Contact:	
CERTIFICATION: I certify to the best of my knowledge that	
accurate data regarding need/and estimate of planned/delivered	d services.
Signature: Jan Hamfueholt	Date: 3.31-14
Print Name & Title:	

DEADLINE FOR SUBMISSION: February 21, 2014, 4:00 P.M.

SUBMIT TO:

Prince Edward County Administrator's Office
Post Office Box 382
111 South Street, 3<sup>rd</sup> Floor
Prince Edward County Courthouse
Farmville, Virginia 23901
434-392-8837



County of Prince Edward Board of Supervisors Agenda Summary

Meeting Date:

April 1, 2014

Item No.:

7

Department:

**County Administrator** 

**Staff Contact:** 

W.W. Bartlett

Issue:

**Equipment for General District Court** 

#### Summary:

The County has received a letter from Judge Woodson requesting a new copier/fax machine and a shredder, attachment (1). Per Section 16.1-69-50 of the Code of Virginia, the County is responsible for providing equipment necessary for the efficient operation of the court, attachment (2).

The copiers in the office of the General District Court are at least 10 years old, are constantly in need of repair and the quality is so poor the documents cannot be scanned by the Clerk of Circuit Courts new document scanning system.

I have received two bids for a copier meeting the criteria desired by the Court and am in the process of obtaining others. The best bid is \$3,495. Based on that bid \$4,000 will be enough to purchase both the copier and shredder.

#### **Attachments:**

- 1. Letter from Judge Woodson dated March 20, 2014
- 2. Section 16.1-69-50 of the Code of Virginia

#### Recommendation:

Authorize the transfer of \$4,000 from the Pay Raise Reserve Line item (4-100-91000-5011) to the Non-Capital Equipment fine of the General District Court (4-100-21200-6030) to be used to purchase a copier/fax and shredder.

Motion	Campbell	McKay	Townsend
Second	Cooper-Jones	Simpson	Wilck
	Iones	Timmons	



## COMMONWEALTH of VIRGINIA

ROBERT G. WOODSON, JR.
Judge
DANA L. FRANKLIN
Clerk

Prince Edward County General District Court

P.O. BOX 41

March 20, 2014

FARMVILLE, VIRGINIA 23901-0041

TENTH JUDICIAL DISTRICT OFFICE (434)392-4024 FAX (434) 392-3800

Dear Mr. Bartlett,

It is my understanding that Mrs. Franklin has discussed with you the need for a new copier and fax machine for the Clerk's office. Due to the heavy dockets in our courts, it has been difficult for our employees to keep up with the large volume of work because of the problems they are experiencing with the old equipment.

I am also advised by Mrs. Franklin that her office needs a shredder to help dispose of confidential records. Mrs. Franklin has to be especially careful with Juvenile records.

Any assistance you could give us in obtaining the new equipment referred to above would be greatly appreciated. The new equipment would be very beneficial in helping our employees accommodate the public and comply with OES regulations (Office of the Executive Secretary of the Supreme Court of Virginia).

Thank you for your kind consideration of this matter.

With kindest regards, I am

Sincerely Yours,

Robert G. Woodson, Jr.

prev next

§ 16.1-69.50. Quarters for court and clerk.

Each county and city having a general district court or juvenile and domestic relations district court shall provide suitable quarters for such court and its clerk and social services staff and a suitable room or rooms for the sessions of the court at the places designated for such purpose, except that if the court of a county is held in a city or town, other than the county seat, such city or town shall provide a suitable place for the court to be held. Such county or city shall also provide all necessary furniture, filing cabinets and other equipment necessary for the efficient operation of the court.

(1972, c. 708; 1973, c. 546.)

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